

PONTEFRACT COMMUNITY KITCHEN

England & Wales · Charity number 1182510

Details

Status Registered

Legal form CIO

Registered 2019-03-18

Register [View on the Charity Commission register](#)

Contact

Address Unit 8
Horsefair House
Horsefair Precinct
Pontefract
West Yorkshire
WF8 1PE

Phone 0780542537

Email pontefractcommunitykitchen@gmail.com

Activities

Objects: THE RELIEF AND PREVENTION OF POVERTY IN PONTEFRACT AND THE SURROUNDING AREAS BY MEANS OF FOOD PROVISION, INFORMATION, ADVICE, GUIDANCE AND EDUCATION AND ANY OTHER MEANS DEEMED APPROPRIATE BY THE TRUSTEES.

Activities: The relief and prevention of poverty and Pontefract and the surrounding areas by means of food provision, information, advice, guidance and any other means deemed appropriate by the trustees.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Disability
- **Who:** The General Public/mankind

Geography

- City Of Wakefield

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£44,349	£36,779	-	-
2023-12-31	£29,222	£23,193	-	-
2022-12-31	£26,276	£28,627	-	-
2021-12-31	£22,157	£15,751	-	-
2020-12-31	£31,752	£10,951	-	-

Trustees

Name	Role	Appointed
Ann Lancaster		2019-02-21
Erna Steele		2019-02-21
Jennifer Harris		2021-10-06
Louise Pugh		2019-02-21

PONTEFRACT COMMUNITY KITCHEN

England & Wales - Charity number 1182510

Accounts



Trustees' Annual Report for the period

From **01/01/2023** Period start date To **31/12/2023**

Period end date

Charity name: **Pontefract Community Kitchen**

Charity registration number: **1182510**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief and prevention of poverty in Pontefract and the surrounding areas By means of food provision, information, Advice, guidance, education and any other means deemed appropriate by the trustees.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing both onsite and outreach in the form of hot cooked meals, food parcels and clothing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>By providing the provision to service users of food / clothing, this has helped families and individuals with financial struggles.</p> <p>Provisions given to homeless service users of tents / sleeping bags etc so that they do not have to sleep in the open elements.</p> <p>Providing overflow support for local food banks and probation / police etc.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had a good start to the year through donations, but income has dropped as the year went on, and income after the year end has been concerning
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As above.
Amount of reserves held	Para 1.22	£42,625
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are nominated by current trustee members and have to be seconded.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pontefract Community Kitchen
Other name the charity uses	
Registered charity number	1182510
Charity's principal address	Unit 8 Horsefair House Horsefair Precinct, Horsefair Pontefract WF8 1PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ann Lancaster	Chair Person	2019-ongoing	
2	Erna Steele	Secretary	2019-ongoing	
3	Louise Pugh		2019-ongoing	
4	Jennifer Harris	Treasurer	2021-ongoing	
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6				
7				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	20,076	-	-	20,076	8,566
Fundraising	2,456	-	-	2,456	2,845
Grants	21,817	-	-	21,817	17,810
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,349	-	-	44,349	29,221
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,349	-	-	44,349	29,221
A3 Payments					
Cleaning	583	-	-	583	526
Depreciation	97	-	-	97	121
Heating, Lighting and Insurance	6,803	-	-	6,803	6,654
motor	1,623	-	-	1,623	791
PPS	153	-	-	153	-
Repairs and Renewals	5,457	-	-	5,457	2,947
Welfare (food/clothing etc)	20,182	-	-	20,182	9,497
Sundry	996	-	-	996	672
WMDC-council tax	196	-	-	196	1,622
WMDC-waste	636	-	-	636	310
Training	53	-	-	53	54
Sub total	36,779	-	-	36,779	23,194
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,779	-	-	36,779	23,194
Net of receipts/(payments)	7,570	-	-	7,570	6,027
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	7,570	-	-	7,570	6,027

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	42,625	-	-
		-	-	-
		-	-	-
	Total cash funds	42,625	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Pontefract Community Kitchen

**On accounts for the year
ended**

31st December, 2024

**Charity no
(if any)**

1182510

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

[Signature box]

2110/2025

Name:

Mark R Cawthorn

**Relevant professional
qualification(s) or body
(if any):**

[Qualification box]

Address:

Cawthorn Accountancy, Bridge House, 96 Bondgate, Pontefract

[Address continuation boxes]

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

PONTEFRACT COMMUNITY KITCHEN

England & Wales - Charity number 1182510

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	8,566	-	-	8,566	6,882
Fundraising	2,845	-	-	2,845	1,948
Grants	17,810	-	-	17,810	17,350
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,221	-	-	29,221	26,180
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,221	-	-	29,221	26,180
A3 Payments					
Cleaning	526	-	-	526	1,560
Depreciation	121	-	-	121	152
Heating, Lighting and Insurance	6,654	-	-	6,654	3,470
motor	791	-	-	791	726
PPS	-	-	-	-	211
Repairs and Renewals	2,947	-	-	2,947	11,782
Welfare (food/clothing etc)	9,497	-	-	9,497	8,283
Sundry	672	-	-	672	902
WMDC-council tax	1,622	-	-	1,622	1,057
WMDC-waste	310	-	-	310	484
Training	54	-	-	54	-
Sub total	23,194	-	-	23,194	28,627
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,194	-	-	23,194	28,627
Net of receipts/(payments)	6,027	-	-	6,027	- 2,447
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	6,027	-	-	6,027	- 2,447

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	37,828	-	31,678
		-	-	-
		-	-	-
	Total cash funds	37,828	-	31,678
	(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Trustees' Annual Report for the period

From **01/01/2023** Period start date To **31/12/2023**

Period end date

Charity name: **Pontefract Community Kitchen**

Charity registration number: **1182510**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief and prevention of poverty in Pontefract and the surrounding areas By means of food provision, information, Advice, guidance, education and any other means deemed appropriate by the trustees.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing both onsite and outreach in the form of hot cooked meals, food parcels and clothing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>By providing the provision to service users of food / clothing, this has helped families and individuals with financial struggles.</p> <p>Provisions given to homeless service users of tents / sleeping bags etc so that they do not have to sleep in the open elements.</p> <p>Providing overflow support for local food banks and probation / police etc.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's position at the end of 2023 was slightly stronger than at the end of 2022. Income was higher, and essential costs were held steady
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As above.
Amount of reserves held	Para 1.22	£37,828
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are nominated by current trustee members and have to be seconded.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pontefract Community Kitchen
Other name the charity uses	
Registered charity number	1182510
Charity's principal address	Unit 8 Horsefair House Horsefair Precinct, Horsefair Pontefract WF8 1PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ann Lancaster	Chair Person	2019-ongoing	
2	Erna Steele	Secretary	2019-ongoing	
3	Louise Pugh		2019-ongoing	
4	Jennifer Harris	Treasurer	2021-ongoing	
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

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**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Pontefract Community Kitchen

On accounts for the year ended

31st December, 2023

Charity no (if any)

1182510

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23/10/2024

Name:

Mark R Cawthorn

Relevant professional qualification(s) or body (if any):

Cawthorn Accountancy, Bridge House, 96 Bondgate, Pontefract

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

PONTEFRACT COMMUNITY KITCHEN

England & Wales - Charity number 1182510

Accounts

Trustees' Annual Report for the period							
From		Period start date			T o	Period end date	
01	Jan	2022	31	Dec		2022	

Section A Reference and administration details

Charity name	Redbrik Foundation					
Other names charity is known by	N/A					
Registered charity number (if any)	1188949					
Charity's principal address	Redbrik Estate Agents					
	837 Ecclesall Road					
	Sheffield					
	Postcode			S11 8TH		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Cooper			
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Steven Hinshelwood	
Anne Batty	

Mark Ross	
Julie Bulheller	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	As a CIO we are made up of three trustees who are or have been associated with Redbrik Estate Agents and two 'external' trustees who are not.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>We have no policy or procedure in place yet induct or train new trustees but this is something we will look to develop in the future.</p> <p>The charities organisational structure is governed by the five trustees who undertake all the planning (but not necessarily implementation) and grant selection. David Cooper is the chair and lead trustee.</p> <p>We continue to leverage our reputation in the wider local business community in respect of appointing external trustees, fundraising and support.</p> <p>The Foundation is a CIO and therefore a 'corporate' charity with close links to the estate agency Redbrik Foundation.</p> <p>We do not foresee any major risks currently however as we grow these will certainly be considered.</p>
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>TO ADVANCE SUCH CHARITABLE PURPOSES (ACCORDING TO THE LAW OF ENGLAND AND WALES) AS THE TRUSTEES SEE FIT FROM TIME TO TIME IN PARTICULAR BUT NOT LIMITED TO THE SUPPORT OF CARE OF THE YOUNG AND END</p>
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OF LIFE CARE BY MAKING GRANTS AND AWARDS TO OTHER CHARITABLE ORGANISATIONS IN THE SOUTH YORKSHIRE AND DERBYSHIRE REGION.

Fundraising for the year 2022 was made up of three primary sources:

1. The staff of Redbrik Estate Agents took part in an annual sports day fundraiser
2. Donations from Redbrik Estate Agents match funding campaign
3. Staff of Redbrik Estate Agents took part in the Redbrik Foundation Chesterfield 10K

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Application received.
2. Initial Assessment Form completed and move to step. 3.
3. Charity researched on the Charity Commission website, whereby an application is only able to move to step. 4 should the traffic light system used be 'Green'.
4. Do any of the trustees need to declare a conflict of interest i.e. are they involved in another capacity with the organisation requesting the grant? If so, they would remove themselves from the decision-making process prior to step. 5 (see conflict of interest register below)
5. Trustees vote to award grant, on a 'yes' or 'no' basis whereby the vote with the highest number wins.
6. The charity requesting the grant is then contacted with our decision. If approved, we would then request their bank account details on official letterhead paper – only finally transferring the grant should the bank account be in the name of the charity requesting the money (i.e. not an individual)

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Via the three above mentioned fundraising challenges and the donations from Redbrik Estate Agents match funding campaign, where each seller is given the opportunity to donate £25 on completion of their house sale and it is matched by another £25 from Redbrik, we raised a total of just over £8,000.

As a result we were able to donate nearly £6,000 to four local charities including Cavendish Cancer Care, The Sheffield Childrens Hospital Charity, Whirlow Hall Farm and Ashgate Hospice.

The charities have used the funds for specific projects or the general running of their organisations. We have followed our approved grant making policy.

Brief statement of the charity's policy on reserves

We hold reserves only the basis we're likely to be approached by charities who may wish to apply for a grant.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principle sources of funds are general public, other local business, staff of Redbrik Estate Agents and Redbrik Estate Agents.

Our investment policy and objective is to increase year on year the amount of money raised via the aforementioned avenues and in turn the amount of money award via grants to various local charities.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	David Cooper	
Full name(s)	David Cooper	
Position (eg Secretary, Chair, etc)	Head/lead trustee	
Date	30/10/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	-	-	-	3,365
Fundraising	-	-	-	-	67
Grants	-	-	-	-	18,725
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	22,157
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	22,157
A3 Payments					
Accountancy	-	-	-	-	-
Cleaning	-	-	-	-	597
Depreciation Charges	-	-	-	-	190
DBS	-	-	-	-	23
Heating, Lighting and Insurance	-	-	-	-	1,053
Motor Expenses	-	-	-	-	28
Printing, Postages, Stationery and Adverts	-	-	-	-	321
Repairs and Renewals	-	-	-	-	3,041
Sundry	-	-	-	-	-
Telephone	-	-	-	-	10
Training	-	-	-	-	-
Welfare (Food/Clothing etc)	-	-	-	-	9,469
WMDC - council tax	-	-	-	-	560
WMDC - waste	-	-	-	-	459
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	15,751
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	15,751
Net of receipts/(payments)	-	-	-	-	6,406
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	-	-	-	6,406

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Balance at 31/12/22	31,678	-	-
		-	-	-
		-	-	-
	Total cash funds	31,678	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Plant and Machinery	607	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Pontefract Community Kitchen

On accounts for the year ended

31st December, 2022

Charity no (if any)

1182510

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/10/2023

Name:

Mark R Cawthorn

Relevant professional qualification(s) or body (if any):

Cawthorn Accountancy, Bridge House, 96 Bondgate, Pontefract

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

PONTEFRACT COMMUNITY KITCHEN

England & Wales - Charity number 1182510

Accounts



Trustees' Annual Report for the period

From **01/01/2021** Period start date To **31/12/2021**
Period end date

Charity name: **Pontefract Community Kitchen**

Charity registration number: **1182510**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief and prevention of poverty in Pontefract and the surrounding areas By means of food provision, information, Advice, guidance, education and any other means deemed appropriate by the trustees.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing both onsite and outreach in the form of hot cooked meals, food parcels and clothing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>By providing the provision to service users of food / clothing, this has helped families and individuals with financial struggles.</p> <p>Provisions given to homeless service users of tents / sleeping bags etc so that they do not have to sleep in the open elements.</p> <p>Providing overflow support for local food banks and probation / police etc.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

--	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's position at the end of 2021 was slightly stronger than at the end of 2020, but the volatility of grant support requires adequate reserves to survive a period without grants, 2022 is proving a challenging time for grant income.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As above.
Amount of reserves held	Para 1.22	£34,732
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are nominated by current trustee members and have to be seconded.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pontefract Community Kitchen
Other name the charity uses	
Registered charity number	1182510

Charity's principal address	Unit 8 Horsefair House Horsefair Precinct, Horsefair Pontefract WF8 1PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ann Lancaster	Chair Person	2019-ongoing	
2	Erna Steele	Secretary	2019-ongoing	
3	Louise Pugh		2019-ongoing	
4	Jennifer Harris	Treasurer	2021-ongoing	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg
Secretary, Chair, etc)

--	--

Date

--



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
--------------	-------------

Receipts and payments accounts

For the period from	Period start date	To	Period end date
---------------------	-------------------	----	-----------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	3,365	-	-	3,365
Fundraising	67	-	-	67
Grants	18,725	-	-	18,725
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	22,157	-	-	22,157
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	22,157	-	-	22,157
A3 Payments				
Accountancy	-	-	-	-
Cleaning	597	-	-	597
Depreciation Charges	190	-	-	190
DBS	23	-	-	23
Heating, Lighting and Insurance	1,053	-	-	1,053
Motor Expenses	28	-	-	28
Printing, Postages, Stationery and Adverts	321	-	-	321
Repairs and Renewals	3,041	-	-	3,041
Sundry	-	-	-	-
Telephone	10	-	-	10
Training	-	-	-	-
Welfare (Food/Clothing etc)	9,469	-	-	9,469
WMDC - council tax	560	-	-	560
WMDC - waste	459	-	-	459
	-	-	-	-
	-	-	-	-
Sub total	15,751	-	-	15,751
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	15,751	-	-	15,751
Net of receipts/(payments)	6,406	-	-	6,406
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	6,406	-	-	6,406

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Balance at 31/12/2021	33,973	-
		-	-
		-	-
	Total cash funds	33,973	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Plant and Machinery	759	-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



**Last year
to the nearest £**

2,600
53
29,099
-
-
-
-
-
31,752

-
-
-

31,752

500
614
237
-
1,526
-
16
3,961
661
-
907
2,528
-
-
-
-
10,950

-
-
-

10,950

20,802
-
-
20,802



**Endowment funds
to nearest £**

-
-
-
-

OK

**Endowment funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

759
-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval

PONTEFRACT COMMUNITY KITCHEN

England & Wales - Charity number 1182510

Accounts

Pontefract Community Kitchen

Accounts

31 December 2020

Pontefract Community Kitchen
Charity Registration Number : 1182510
Approval Statement

I approve the accounts which comprise of the Profit and Loss Account, and the related notes.
I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Stephens Accountants Ltd with all information and explanations necessary for their completion.

Pontefract Community Kitchen

23rd July 2021

Pontefract Community Kitchen
Charity Registration Number : 1182510
Accountants' report on the unaudited accounts
to Pontefract Community Kitchen

You have approved the accounts for the year ended 31st December 2020 which comprises the Profit and Loss Account and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Stephens Accountants Ltd
Accountants

Southgate Business Centre
32 Gillygate
Pontefract
West Yorkshire
WF8 1PQ

23rd July 2021

Pontefract Community Kitchen
Charity Registration Number : 1182510
Profit and Loss Account
for the year ended 31 December 2020

	2020	2019
	£	£
Income	31,752	6,936
Cost of Sales	2,082	388
Gross Profit	<u>29,670</u>	<u>6,548</u>
 Expenses		
Wages, salaries and other staff costs		
Rent, rates, power and insurance costs	1,526	
Expenditure	6,791	214
Other business expenses	552	
	<u>8,869</u>	<u>214</u>
 Profit / (Loss)	 <u>20,801</u>	 <u>6,334</u>

Certified Bank Balanced @ 31.12.2020 - Community Account 42712661
Account Balance at Year End £27978.41

Pontefract Community Kitchen
Charity Registration Number : 1182510
Notes to the Accounts
for the year ended 31st December 2020

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

2 Profit and loss account analysis

	2020	2019
	£	£
Income	<u>31,752</u>	<u>6,936</u>
Cost of Sales		
Purchases	<u>2,082</u>	<u>388</u>
Wages, salaries and other staff costs		
Staff training and welfare	<u> </u>	<u> </u>
Rent, rates, power and insurance costs		
Business Rates	378	
Insurance	305	
Light & Heat	<u>843</u>	
	<u>1,526</u>	<u>-</u>
Expenditure		
Accountancy	500	
Cleaning	614	
Depreciation Charges	237	
Fundraising	84	64
Postage and stationery	16	
PPE	74	
Repairs and maintenance	3,887	150
Training	907	
Travel	25	
Workwear	<u>446</u>	
	<u>6,791</u>	<u>214</u>
Other business expenses		
Sundry expenses	<u>552</u>	
	<u>552</u>	<u>-</u>