

## Trustees' Annual Report for the period

From	Period start date	To	Period end date
	1 FEB 2021		31 January 2022

Charity name St Pauls Players

Other names charity is known by Not applicable

Registered charity number (if any) 1182499

Charity's principal address 5 FIRCROFT ROAD

CHESSINGTON

Postcode

KT9 1RN

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Jan Hesse	Chairperson		Members
2 Amanda Williams	Producer		Members
3 Nick Williams	Treasurer		Members
4 Hannah Carter	Secretary		Members

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts	
Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation with Voting Members other than its Charity Trustees, signed by Trustees on 10 March 2019
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members at the Annual General Meeting (AGM)

Additional governance issues (Optional information)	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>This is our second full year of operations following the obtaining of Registered Charity Status on 19 March 2019.</p> <p>We have clarified to every member our Safeguarding Policies for adults and children.</p> <p>Every member has signed and agreed to a Code of Conduct.</p> <p>Players has no commercial relationship with any related parties.</p> <p>The main risks are considered to be:</p> <p>(i) COVID 19 pandemic – (a) loss of or reduction in principal source of revenue through cancellation of performances due to lockdowns/restrictions; and (b) reduction in revenues once lockdown/restrictions lifted because of reluctance of customer base to attend performances inside and imposition of caps on numbers of customers to comply with social distancing. Continue to monitor and take action (as appropriate) to mitigate impact.</p> <p>(ii) Material reduction in customer base at performances as ticket (and related sales) are principal source of revenue – obtaining feedback after Shows and regularly reviewing the approach to</p>



	<p>sales and marketing.</p> <p>(iii) Significant increases in the rent paid for the parish hall used for rehearsals and/or performances or parish hall is no longer available – provide voluntary support to parish hall to help minimise maintenance costs and future increases in the rental.</p>
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Summary of the objects of the charity set out in its governing document	<p>(1) To advance the dramatic arts for the public benefit by encouraging local people within Chessington, Surrey and the surrounding area to participate in the performance of plays and events and to attend and support such plays and events; and</p> <p>(2) To support such general charitable purposes as the trustees may in their absolute discretion determine by making grants to local charities offering support to those living in Chessington, Surrey and the surrounding area.</p>
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>With regret, the number of Shows was reduced from two to one this year as a result of the COVID pandemic.</p> <p>No charity to support was chosen at the start of year given the uncertainty around number of shows and therefore future revenues (ticket sales) and profits.</p> <p>The Trustees have regard to the guidance issued by the Charity Commission on the public benefit.</p>
Additional details of objectives and activities (Optional information)	
	<p>Please refer to Section C above for details of the policy and the approach to nominating charities and making grants.</p>

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The year 2021 started as 2020 finished with no chance of any performances or rehearsals as we continued in lockdown in compliance with Covid restrictions.

As the restrictions eased the Committee began to investigate the possibility of putting on a Pantomime. Rehearsals became possible again in September and risk assessments were done. Members agreed to do Covid tests before meeting and very few rehearsals had full attendance.

It was decided to limit numbers at all performances, thereby ensuring social distancing. All booking was online and those booking together were seated at tables together.

We were able to promote the Pantomime at the Surbiton festival which took place in September having been cancelled last year.

The production of Peter Pan on December 3<sup>rd</sup>, 4<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> was a great success, most performances were sold out and with the emergence of a new Covid variant we were lucky to be able to go ahead.

Cast members tested for Covid before every performance and audience members were asked to wear masks.

A special thanks goes to Dinah and Ryan who both stepped in to cover absences.

Everyone worked hard on backdrops and props with limited time but much creativity.

The voting for the Vicky Spencer award this year was divided as never before. This reflected the general consensus that it was a superb team effort, helped along the way by two new young cast members Harvey and Tommy.

The award was given to Hannah and a special thanks goes to our producer who held this all together in very difficult circumstances.

Thanks also goes Ryan for developing the new website.

Our audiences seemed so pleased to be back, we hope to continue into this new year and put the pandemic behind us.

During the year, we made a donation of £1,000 to Kingston Carers and donated several surplus items to a local charity.



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<b>Brief statement of the charity's policy on reserves</b>	Our policy on reserving is to retain sufficient funds to cover the future replacement of sound and lighting systems and other required equipment, to retain sufficient working capital and to maintain a contingency to cover future unexpected costs.
<b>Details of any funds materially in deficit</b>	Not applicable
<b>Further financial review details (Optional information)</b>	
<p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted.</li> </ul>	<p>During normal times:</p> <ul style="list-style-type: none"> <li>our principal source of funding is from the sale of tickets purchased by members of the public attending our Summer Show and Pantomime plus the sale of programmes, raffle tickets and confectionary and drinks. At the end of Shows, we ask that attendees make voluntary donations into a "bucket" upon exiting the hall.</li> <li>Our main expenditure remains the cost of renting the local parish hall during rehearsals and Shows.</li> <li>Each year, we try to nominate a local charity and make a grant based on the profits generated from our fund-raising activities during the year.</li> </ul> <p>As stated in Sections C and D above, we were forced to cancel our 2021 Summer Show due to the Covid pandemic, so revenues for the year were substantially lower than for the pre-pandemic years.</p>

<b>Section F</b>	<b>Other optional information</b>

<b>The trustees declare that they have approved the trustees' report above.</b>	
Signed on behalf of the charity's trustees	

Signature(s)	<i>Jan Hesse</i>		<i>A. Williams</i>	
Full name(s)	Jan Hesse		Amanda Williams	
Position (eg Secretary, Chair, etc)	Chairperson		Producer	
<i>A. Williams</i>				
Date	19/8/22			





# Receipts and payments accounts

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For the period from

1-Feb-21

To

31-Jan-22

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events - Summer Show and Pantomime	£3,199.51	0	0	3,200	
Gift Aid	£ 54.15	0	0	54	
Members' Subscriptions	£ 180.00	0	0	180	£ 260.00
Voluntary Donations		0	0	0	£ 380.50
Compensation		0	0	0	
Grants		0	0	0	3,000
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total(Gross income for AR)</b>	<b>3,434</b>	<b>0</b>	<b>0</b>	<b>3,434</b>	<b>3,641</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0	0	0	0	
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>3,434</b>	<b>0</b>	<b>0</b>	<b>3,434</b>	<b>3,641</b>
<b>A3 Payments</b>					
Cost of Fundraising Events	287	0	0	287	
Hall rental	1,497	0	0	1,497	523
Insurance	501	0	0	501	486
Clearance				0	160
Storage				0	55
Stationary		0	0	0	0
Miscellaneous		0	0	0	6
Donation to Charity (funded from 2019-20 profits) paid 2021	1,000	0	0	1,000	
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>3,286</b>	<b>0</b>	<b>0</b>	<b>3,286</b>	<b>1,231</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase of fixed assets	82	0	0	82	
	0	0	0	0	
<b>Sub total</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>82</b>	<b>0</b>
<b>Total payments</b>	<b>3,367</b>	<b>0</b>	<b>0</b>	<b>3,367</b>	<b>1,231</b>
<b>Net of receipts/(payments)</b>	<b>67</b>	<b>0</b>	<b>0</b>	<b>67</b>	<b>2,410</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>15,675</b>	<b>0</b>	<b>0</b>	<b>15,675</b>	<b>13,265</b>
<b>Cash funds this year end</b>	<b>15,741</b>	<b>0</b>	<b>0</b>	<b>15,741</b>	<b>15,675</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Cash funds in Treasurers Account	15,741	0	0
		0	0	0
		0	0	0
	<b>Total cash funds</b>	<b>15,741</b>	<b>0</b>	<b>0</b>



(agree balances with receipts and payments account(s))

OK

OK

OK

**Unrestricted funds**

**Restricted funds**

**Endowment funds**

**Details**

to nearest £

to nearest £

to nearest £

**B2 Other monetary assets**

Not applicable	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

**Details**

Fund to which asset belongs

Cost (optional)

Current value (optional)

**B3 Investment assets**

Not applicable		0	0
		0	0
		0	0
		0	0
		0	0

**Details**

Fund to which asset belongs

Cost (optional)

Current value (optional)

**B4 Assets retained for the charity's own use**

Stage curtains and props		0	0
Costumes		0	0
Staging		0	0
Sound system		0	0
Lighting system		0	0
		0	0
		0	0
		0	0
		0	0

**Details**

Fund to which liability relates

Amount due (optional)

When due (optional)

**B5 Liabilities**

There are no outstanding liabilities at the end of the financial year		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Jan Hesse  
NFW Williams

Jan Hesse  
Nicholas Williams

19-8-22  
19-8-22