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## **Trustees' Report and End of Year Financial Statements**

Year Ending December 31st 2023

# 1 STATUTORY INFORMATION

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## 1.1 REGISTERED ADDRESS

Temple Baptist Church Cottage  
Gelliwastad Road  
Pontypridd  
CF37 2BP

Charity Registration Number 1182495

## 1.2 MANAGING TRUSTEES

- Rev Peter Roberts (Pastor)
- Dana Davis (Secretary)
- Tracy Samuel (Treasurer)
- Ceri Herbert
- Richard Hallett (resigned October 2023)
- Lewis Crown
- Chris Roberts (appointed December 2023)
- Andrew Sparkes

## 1.3 BANKERS

NATWEST BANK

## 1.4 INDEPENDENT EXAMINER

Luke Silver  
25 Ellicombe Close  
Minehead  
Somerset  
TA24 6DQ

## 2 ANNUAL REPORT FOR 2023

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The trustees present their Annual Report and financial statements for the year ended 31 December 2023. The financial statements have been prepared in accordance with the accounting policies set out in the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland published in October 2019.

## 3 CHARITABLE OBJECTIVES

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The Charity is governed by an Approved Governing Document which states that the principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education and other general charitable purposes in such parts of the United Kingdom and the world as the church shall determine. In particular, the charity has the purpose of providing for the advancement of the Christian faith in Pontypridd and beyond, providing instruction for children, young people and adults in the Christian faith, holding public Christian worship, and having Christian fellowship with other Christians. The church occupies premises which are held by The Baptist Union Corporation Ltd, on Trusts which are entirely compatible with the above object.

## 4 ORGANISATIONAL STRUCTURE AND DECISION-MAKING PROCESSES

### GOVERNANCE

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The charity is governed in accordance with a Constitution, a copy of which is available to members of the charity.

#### 4.1 PUBLIC BENEFIT

In planning our activities for the year we have had regard for the Charity Commission's guidance on public benefit at our Trustees' and Church Meetings (addressing Sections 4 and 17(5) of the Charities Act 2011). In achieving the aims and objectives as set out in this report, the Trustees consider that the charity is fulfilling its requirement to deliver a public benefit. This is particularly shown by: -

- Public opportunity to attend worship events on Sundays, with key events being advertised on our website
- Open access activities for children e.g. Tiddlers, Sunday Youth; older people, e.g. TopUp
- Support for publicly accessible mission activities locally e.g. Foodbank; nationally e.g. Baptist Union and internationally e.g. PONT, Casa Harului camp in Romania

## **4.2 MEMBERSHIP**

Members are admitted in accordance with the provisions of the Constitution based on their profession of Christian faith, by Believers' Baptism. This year we have witnessed several baptisms and now have a membership of 54. Members are encouraged to assist the work of the church by volunteering to help in various activities of the church.

## **4.3 TRUSTEES**

The managing Trustees of the charity are those who form the Leadership Team - the Church Secretary and Treasurer and between five and seven elders and deacons (appointed by the Church Meeting for a period of three years). The Trustees meet at least nine times per year to review operations, the financial position and any developments to ensure the Church's objectives are being fulfilled.

## **4.4 CHURCH MEETING**

A meeting of Church members is held at least 3 times per year. One of the meetings incorporates the constitutional Annual Church Members Meeting (AGM) to receive the annual accounts and to consider the strategy and vision of the church in the coming year, along with other appropriate matters. At the AGM the gift profile for the following year is also discussed and agreed. Relevant matters may be submitted to the Church Meeting by the Trustees for guidance, or may be raised by members in a Church Meeting for further consideration by the Trustees

## **4.5 DATA PROTECTION**

A Data Protection policy and procedures are in place to support our compliance with the General Data Protection Regulations (GDPR). This includes privacy notices and consent forms with on-line tools being used as much as possible for easier operation

## 5 OBJECTIVES AND ACTIVITIES

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### 5.1 CORE ACTIVITIES

In order to achieve the principal objective which is set out above, the church provides a variety of activities both to its membership and to the public community. The aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord.

- Provision of Sunday public worship and teaching. Usually, one main service at 11am with teaching made publicly available on YouTube. Provision of a variety of groups and services developing community. Users of our buildings include Gambler's Anonymous, Concern Cymru, Craftypatch, Pontypridd Women's Institute, Children's choir and RCT Children's Services.
- Small groups for friendship and Christian support and learning. These met in person throughout the year.
- Links to the wider Christian community, helping to provide additional public services e.g. Foodbank
- Care for our community through our Pastoral Team including home and hospital visits and communion to those who are housebound.
- Christian weddings and funerals

### 5.2 CHARITABLE GIVING

The Church seeks to give at least 10% of its regular sources of income to other Christian charities. Our 'top tier' organisations are:

- PONT
- Tearfund
- IFES

### 5.3 SAFEGUARDING CHILDREN AND VULNERABLE ADULTS

The Church operates systems to ensure that all church members working with children, young people and vulnerable adults are appropriately vetted with regard to the DBS system. Arrangements are in place for all such people to receive suitable training for their roles in the Church.

## 5.4 USE OF PREMISES

Many Church led activities take place in our Church buildings. The buildings are also used by a range of community groups:

- Gamblers' Anonymous
- Community Choir
- Children's Choir
- Birthday Party bookings for local children
- Concern Cymru
- Craftypatch
- RCT Children's Services
- Pontypridd Women's Institute
- Community Toddler's group

## 5.5 HEALTH AND SAFETY

The Church, mindful that the trustees bear full responsibility for this aspect of the life and work of the church ensures that relevant health and safety training is provided for employees and volunteer leaders of most church groups.

Food hygiene advice is also available to those involved in preparing food for consumption on the Church premises.

# 6 ACHIEVEMENTS AND PERFORMANCE

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The Church does not measure the success of its programmes primarily in numbers, including financial numbers, but in less tangible areas like fellowship and encouragement. The Trustees recognise that these are difficult to measure, but believe that the year covered by this report was again a positive one in the life of the Church.

The Trustees acknowledge that the work of the Church is highly dependent on members and volunteers who provide voluntary service in many areas. These include:

- heading up the children's and youth activities in the Church
- providing music for services
- maintaining the property
- catering
- administration
- staffing the Church activities mentioned in this report

## GRAIG INITIATIVE

Temple has two buildings in Pontypridd – one in the Graig area of town, the other in the town centre. Over 20 years ago, Temple moved from the Graig to Gelliwastad Road but maintained a presence there with a number of ministries continuing. Over the past years, several members have felt a renewed calling to further progress the work on the Graig. In September 2021, Temple formally commissioned this group to establish a more intentional work, Hope Christian Community. This was done with the help and support of New Wine Cymru. Plans are currently progressing to establish full autonomy of Hope Christian Community, with the creation of their own CIO.

During 2023, Hope continued to serve the local community and strengthen relationships. A particular highlight was the 'warm space' provision that was run during the winter months.

### 6.1 MAINTENANCE AND UPGRADE OF THE PREMISES

The actions from the last quinquennial review in 2019 are still being planned into the maintenance schedule. During the year, routine day-to-day maintenance of the Church buildings was carried out. In addition, our boilers were replaced with modern units, supported by a £10k grant from the Welsh Churches fund.

## 7 FINANCIAL REVIEW

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### 7.1 FINANCIAL POLICIES

The Church has established systems to properly receive monies in and to control expenditure in accordance with the Constitution and the directions of the Trustees and Church Meeting. Budgeted resources are controlled to match anticipated income based upon previous years and expected changes. The Treasurer is always a Trustee

The Church Meeting is responsible for approving the gift profile for the coming year. The annual church accounts are prepared by the Treasurer and independently examined by external, qualified accountants. They are then reviewed by the Trustees prior to the Church Meeting.

Reserves Policy Expenditure is controlled to match anticipated income based on annual budgets, with some allowance to build up reserves as prudent provision for known upcoming major expenses.

Taking into account Temple Baptist Church's Trustees Report 2021-2023 the Church's current financial position, its annual income, its financial oversight, the potential for loss of key income and the need for adequate cash flow, it is considered that the current minimum reserve level of £40,000 is appropriate.

## 7.2 GENERAL FUND

All freely available reserves are held in the General Fund. The Trustees monitor the level of reserves and will address any shortfall or make proposals to the Church Meeting in respect of any accumulated surplus to meet the Church's objectives. The reserves also represent the working balance of the Church particularly given the claiming of Gift Aid in arrears.

## 7.3 RESTRICTED FUND

Monies are held in Restricted Funds where an appeal or a donor restricts their use, for instance to support the work of a particular organisation within or outside the church.

## 7.4 DESIGNATED FUND

Some monies have been designated for particular purposes and have not been included in the calculation of reserves as they are considered essential to support the running of the Church. As well as holdings for internal organisations, the main Designated Fund is the Building Fund.

Our Church buildings are both over 100 years old and so we maintain a building fund for ongoing maintenance and modernisation. Some big items of work, such as repairing roofs and brick work are expensive and reserves are being built up for these. The Trustees are also actively exploring grant funding to help address the expense

## 7.5 PRESENTATION CURRENCY

The presentation currency is £ sterling.

Signed following approval by the trustees on 05/07/2024

A handwritten signature in black ink, appearing to read 'Dana Davis', is written over a light grey dotted rectangular background.

Dana Davis (Church Secretary)



# Temple Baptist Church

## Summary Receipts and Payments For The Year Ended 31st December 2023

	Receipts			Payments	
	2022 £	2023 £		2022 £	2023 £
Donations	93,761	94,833	Ministry Expenses	40,169.00	37,853.00
Gift Aid Recovered	40,109	13,659	Upkeep of Building & Operations	49,204.00	71,527.00
Investment Income	0	2346	Church Groups	4,696.00	4,070.00
Rent & Buildings Income	6,588	6,509	Administration	4,561.00	3,775.00
Grants	11,844	9,955	Support for Other Groups & Causes	18,029.00	18,270.00
Miscellaneous	542	404			
	<b>152,844</b>	<b>127,706</b>		<b>116,659</b>	<b>135,495</b>

Opening Balance @ 01.01.23	188,752	Expenditure	135,495
Income	127,706	Closing Balance @ 31.12.23	180,963
	<b>316,458</b>		<b>316,458</b>

**TEMPLE BAPTIST CHURCH**

**THE COTTAGE**

**GELLIWESTAD ROAD**

**PONTYPRIDD**

**CF37 2BP**

**Registered Charity: 1182495**

**STATEMENT OF ACCOUNT**

**AND**

**INDEPENDENT EXAMINATION REPORT**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023**

**Luke Silver  
Accountancy & Taxation Services  
25 Ellicombe Close  
Minehead  
Somerset  
TA24 6DQ**

**Mobile: 07710 456376**

**E-mail: [luke-silver@puresilver.org.uk](mailto:luke-silver@puresilver.org.uk)**

# **Independent Examiner's Report on the Accounts**

## **Receipts and Payments Accounts**

**Report to the trustees/members of Temple Baptist Church**

**Registered Charity Number 1182495**

**On the accounts for the year ended 31<sup>st</sup> December 2023**

**Set out on the following pages**

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:  
examine the accounts under section 145 of the 2011 Act;  
follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and  
state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed *L A Silver***

**Date: 19 February 2024**

Luke Silver HNC Business & Finance / Accountancy Practitioner

Accountancy & Taxation Services  
25 Ellicombe Close, Minehead. TA24 6DQ

## **Independent Examiners Report to the Trustees**

### **Introduction**

Thank you for submitting the accounts for independent examination. They have been well maintained and the treasurer and others responsible are to be commended for their hard work. Therefore I will keep my comments to a minimum.

### **Charity Law and Financial Regulations**

The independent examination has been carried out in accordance with the Charities (Accounts and Reports) Regulations 1995 (Statutory Instruments No 2724) and the Accounting by Charities Statement of Recommended Practice (SORP).

### **Signing of Accounts**

I shall be obliged if you will please forward a copy of the signature page for my records after the accounts have been signed by a representative appointed by the Trustees.

### **Conclusion**

There are no other matters I feel need to be brought to your attention.

Please do not hesitate to contact me for further clarification or for further assistance.

**Luke Silver**

**Date: 19 February 2024**

# Temple Baptist Church

## Summary Receipts and Payments For The Year Ended 31st December 2023

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Gift Aid Recovered	40,109	13,659	Upkeep of Building & Operations See Note 1	49,204	71,527
Investment Income	0	2,346	Church Groups	4,696	4,070
Rent & Buildings Income	6,588	6,509	Administration	4,561	3,775
Grants	11,844	9,955	Support for Other Groups & Causes	18,029	18,270
Miscellaneous	542	404			
	<b>152,844</b>	<b>127,706</b>		<b>116,659</b>	<b>135,495</b>

Opening Balance @ 01.01.23  
Income

188,752 Expenditure  
127,706 Closing Balance @ 31.12.23

135,495  
180,963

**316,458**

**316,458**

# Temple Baptist Church

## Statement of Assets and Liabilities As At 31st December 2023

	£
<b>Fixed Assets</b>	
Woodland Terrace	100,000
Church Premises - Insured Value	921,387
Gelliwastad Road - Insured Value	4,091,394
Fixtures, Furniture & Equipment - Insured Value	159,046
<b>Total Fixed Assets - Insured Value</b>	<b>5,271,827</b>
<b>Current Assets</b>	
<u>Bank Balances:</u>	
NatWest Current Account	53,889
Natwest Temple Graig	25,709
Baptists Together G10T001	25,753
Baptists Together G09T002	50,588
Baptists Together GT019	25,024
<b>Total Current Assets</b>	<b>180,963</b>
<b>Current Liabilities</b>	<b>NIL</b>
<b>Net Assets</b>	<b>5,452,790</b>