

# THE FRIENDS OF SUTTONS PRIMARY SCHOOL

England & Wales · Charity number 1182487

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2019-03-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Suttons Primary School  
Suttons Lane  
Hornchurch  
RM12 6RP

**Phone** 01708443393

**Email** [Admin@suttons.havering.sch.uk](mailto:Admin@suttons.havering.sch.uk)

**Website** [Suttonsprimary.co.uk](http://Suttonsprimary.co.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SUTTONS PRIMARY SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION.

**Activities:** We are a school based organization with a mission to make Suttons Primary School a better place for children to learn. Parents of students work together with teachers to raise money for school supplies, sponsor school activities and events, and generally support the schools efforts.

## Classification

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- **How:** Provides Other Finance, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

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- Havering

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£27,055	£19,256	-	-
2023-08-31	£13,710	£7,844	-	-
2022-08-31	£7,231	£7,281	-	-
2021-08-31	£3,603	£12,777	-	-
2020-08-31	£6,131	£6,603	-	-

## Trustees

Name	Role	Appointed
<b>Allison Roberts</b>	Chair	2022-11-27
Angie Brown		2020-01-13
Cara Goodbody		2025-09-30
Hannah Kew		2022-11-27
Ka Yan Lau		2023-09-22
Paul Samuels		2024-09-24
Teresa Baker		2022-11-19
Victoria Thorne		2024-09-24

**THE FRIENDS OF SUTTONS PRIMARY SCHOOL**

England & Wales - Charity number 1182487

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# Accounts

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Suttons Primary School  
Suttons Lane, Hornchurch  
Essex RM12 6RP  
Telephone: (01708) 443393  
Email: friendsofsuttonspta@gmail.com  
Registered Charity No. 1182487



## **AGM 24TH SEPTEMBER 2024 REPORT**

### Attendees:

Allison Roberts - Chair  
Sarah HB - Treasurer  
Angie Brown - Trustee  
Mary Boland - Trustee  
Teresa Baker - Trustee  
Ka Yan Lau - Trustee

### PTA Members:

Sandra Wottawa  
Dan Wattawa  
Jairzinho Flood  
Vicki Thorne  
Paul Samuels  
Jap K Patel  
Zoe Moody  
Stephanie Marley  
Mohima Appadoo

### Apologies:

Hannah Kew- Trustee  
Melanie Whitehead - Member  
Kelly Jack- Trustee  
Lacy Lighterness - Trustee

### Agenda:

1. Matters Arising from 2023 AGM
2. Chairs Report 2023 / 2024
  - a. Processes
  - b. Sponsors
  - c. Events
6. Treasurer Report 2023 / 2024
7. Roles of Members / Trustees / Officials
8. Election of Trustees and Officials
9. Events 2024 - 2025
10. AOB

## **COPY OF MINUTES SHARED WITH SCHOOL OFFICE AND METRO BANK**

### **Matters Arising from Previous 2023 AGM**

No matters arising

### **Chairs Report 2023/2024**

Huge thanks were expressed to the current trustees and members for their help and support over the past year. Our aims and objectives: To advance the education of the pupils of Suttons Primary School by providing and assisting in the position of facilities for education.

The Friends of Suttons Primary School shall also have the following powers: -  
a) to foster more extended relationships between the staff, parents and others associated with the School. b) To engage in fundraising activities, providing that in raising funds the trustees shall not undertake any substantial permanent trading activity and shall conform to any statutory regulations.

### **Processes**

Sum Up Machines - The PTA invested in 6 machines late 2023. This has helped make transactions much smoother.

PTA-Events - we initially joined for free, however, the website was extremely clunky for customers to use. Master Management Co. agreed to cover the sign up fee which has made it much easier and has reduced the platform fees too. This is now our preferred way of selling tickets for events etc.

Bookers - The PTA has a membership (free to charities) to purchase goods for all of our events going forward.

### **Sponsors**

A huge thanks to our local businesses who agreed to become our sponsors for 2024. Their investment helps boosts profits in return for a level of brand advertising.

Nuvison Accountants signed up as our main sponsor for 2024, donating £1,000. They have requested to be our sponsor for 2025.

Master Management signed up as our secondary sponsor for 2024, donating £800. They also purchased our PTA-Events membership fee and completed much needed works around the school free of charge.

LG Insurance also signed as our secondary sponsor for 2024, donating £800.

Yopa - signed up to be our Estate Agent support for 2024. We raised £1,000 for the Summer event but due to insurance issues from their side, we are likely to only raise £300 for Fireworks.

### **Events**

**Fireworks** - November 2023. This was the first time we hosted a fireworks display at the school. It was a huge success.

**Christmas Photography Sessions** - December 2023. All slots were booked within 48 hours. The photographs looked amazing.

**Christmas Fayre** - December 2023. This was received extremely well by families of Suttons School. However, a lot of work went into this and with lack of volunteers we may have to relook at what this might look like for 2024. **Bingo** - January 2024 - Our first adult only event. Hugely successful and was a lot of fun. Great feedback from all who attended.

**Planetarium** - February 2024 - Both the school and children thoroughly enjoyed this experience and will be part of the 2025 calendar.

**Mothers Day Sale** - March 2024 - really well organised with a set fee for any chosen gift which made it simpler for children to choose.

**Easter Bunny** - April 2024 - a last minute fun idea. The Easter Bunny hopped into each classroom dancing / high fiving and leaving a bucket full of treats for the children to take home.

**Fathers Day Sale** - June 2024 - Lots of great gifts for the children to purchase. It was very successful. We will make sure this runs similar to Mothers Day going forward.

**Summer Fayre** - June 2024. A huge success with really positive feedback from those that attended. This year the focus was on a Fun and Food Festival and we had over 2,500 people attend. However, this takes 6 months to organise and again with lack of volunteers we need to consider what we can do in 2025. **Ice Cream Treat** - July 2024 - On one of the last days we arranged for an Ice Cream van to go into the school and distribute ice cream to all children and members of staff. This was happily received by all and was a great way to finish the year and thank all students for working so hard.

## **Tickets**

This year we wanted to introduce cheaper tickets for families to enjoy events / shows etc. In January we purchased 200 Adventure Island Tickets and sold them at the lowest price across Havering. However, we found these weren't snapped up as we thought and had to sell these to customers outside of the school to make sure we weren't at a loss. Therefore, we probably won't offer this again in 2025.

We purchased a block booking of Cinderella Pantomime tickets for the Queens Theatre. We purchased 100 to gauge demand. These were sold within 24 hours but we didn't receive any further requests so didn't purchase more. We may still do this next year and purchase 100 only unless demand is greater.

## **Treasurer's Report 2023 / 2024**

We have had the most successful year in the PTA history of raising much needed funds for the school. The full accounts report is in Appendix A. To summarise; Income received through fundraising events and local sponsors has accounted to **£27,054.58**. Spend, which went on a number of resources for the school such as classroom reading corner upgrades across all 16 classes, new instruments for the music department as well as giving the children educational experiences such as a Planetarium with scientific age specific videos for science week. The spend equated to **£19,255.72**. We

also have a longer term request from the school to raise funds to repair and renew parts of the playgrounds across Early Years, Infant and Juniors in 2025 and therefore not all funds are to be spent immediately. We have also been asked to support the school with a new outdoor Library facility for the whole school to have access to. This wont be until 2026 at least, but we need to be considering the level of funds that will be needed for this.

### **Roles of Members / Trustees / Officials**

The Chair outlined all roles of the PTA including Chair, Treasurer and Secretary.

### **Election of Trustees and Officials**

Lacy Lighterness (Trustee), Sarah Hunter Brown (Treasurer) and Kelly Jack (Trustee) stepped down from their roles.

All other Trustees were reinstated. We had a further 2 parents step up and become Trustees.

Angie Brown	Teresa Baker
Ka Yan Lau	Sandra Wottawa
Hannah Kew	Paul Samuels

The current Chair, Allison Roberts, was re-elected for another year.

Mary Boland stepped up as our new Treasurer

Vicky Thorne became the Secretary.

### **Events 2024 - 2025**

Looking ahead, we have been working on a few projects already.

Fireworks, 8th November, tickets to go on sale Friday 27th September via PTA Events. DJ is booked. Light Up wands bought and delivered. Food stalls and fairground rides to book in. Refreshment stall to be arranged.

Panto - an external Theatre company is coming into the school on Wednesday 13th November 2024. They will also be back in June 2025 for a Summer show.

Willy Wonka Sale - we will be selling Luck-a-Liscious chocolate bars with numerous golden tickets for children to win per class. These prizes will be fun and beneficial treats to be redeemed in school time.

Christmas - Santas Grotto - full details to be decided.

Christmas Personalised Gifts - this is something we offer every year. Our children can create a design that then gets put onto gifts such as keyrings / mugs / tea towels etc. The teachers will be doing this with the children in class in October.

Silent Disco - we are looking into arranging discos for year groups to purchase tickets and attend. Details TBC.

Bingo - Angie is going to look at us potentially doing this again - details tbc.

Planetarium - this is to be booked in the school calendar for 2025.

Mothers Day - Teresa and Jai will be managing this for 2025.

Fathers Day - Teresa and Jai will be managing this for 2025.

Eco sale - the last sale was extremely popular. With the new PTA shed we are more organised and will look to hold another one soon

Summer - Allison to organise something but need to decide what that would look like. Without volunteers the event will become smaller.

### **A.O.B.**

A date will be arranged for all members of the PTA to come together one evening at The Railway.

The next PTA meeting will be held at the school - date TBC.

MEETING CLOSED AT 2.45 PM

## **APPENDIX A**

Payment Description	Payment Description	Payee/payer	Amount
Money In Bank			£13,413.07
Event Income	Christmas	Povey & Povey	£40.00
Event Income	Mini Christmas Shoot	A. Brown	£5.00
Event Income	Mini Christmas Shoot	K Lau	£5.00
Event Income	Mini Christmas Shoot - photographer payment	Alexandru Ciobanu	£85.00
Event Income	Mini Christmas Shoot	A Farmer	£5.00
Event Income	Christmas Fayre Stall Fee	K Twinn	£20.00
Event Income	Christmas Fayre Stall Fee	Carla Gamester	£20.00
PTA Event cost	Cashroom supply - CASH withdrawal	SHB	-£500.00
Expense	PTA Mobile	SHB	-£24.99
PTA Event cost	Tesco - Fireworks Drinks	AR	-£34.99
Expense	Amazon High Vis	AR	-£42.71
PTA Event cost	B&Q Command Clips	AR	-£14.10
Expense	SumUps	AR	-£119.96
PTA Event cost	TENS - Christmas	SHB	-£21.00
PTA Event cost	Christmas - Grotto Gifts	AR	-£100.00
PTA Event cost	Christmas - PTA Game Prime	AR	-£87.50
PTA Event cost	Classroom supplies	AB	-£395.17
PTA Event cost	Christmas - Baker Ross	PS	-£111.26
PTA Event cost	Christmas - NOMO chocolate boxes	KYL	-£64.00
PTA Event cost	Christmas - grotto stickers	KYL	-£11.64
PTA Event cost	Fireworks - Iceland drinks	AR	-£66.30
PTA Event cost	Fireworks - cups	AR	-£51.90

Expense	Purchase- Laminating sheets	AR	-£16.97
Expense	Purchase- torches	AR	-£20.39
PTA Event cost	Christmas - Selection Boxes	LL	-£373.49
PTA Event cost	Fireworks - Lets Party Ltd	Business	-£1,400.00
PTA Event cost	classroom supplies	SHB	-£359.16
PTA Event cost	Christmas - cups	AR	-£25.95
Expense	Purchase- electric covers	AR	-£47.98
PTA Event cost	Christmas - inflatables	AR	-£59.99
PTA Event cost	Christmas - balloons for decoration	SR	-£39.56
Income	Stripe Payment (Christmas)		£80.85
PTA Event cost	Christmas - NOMO chocolate boxes	TB	-£14.00
PTA Event cost	classroom supplies		-£80.00
PTA Event cost	Float - Christmas Fair		-£360.00
PTA Event cost	Christmas Crackers	KL	-£53.70
Payment In	Stripe payment (Christmas)		£3.62
Payment In	Wallington Estates (christmas)		£100.00
Payment In	stripe payment (christmas)		£104.52
PTA Event cost	Ginger Bread	KL	-£22.50
PTA Event cost	Ginger Bread	PS	-£22.40
PTA Event cost	mince pies	AR	-£14.17
PTA Event cost	cookies	AR	-£12.98
PTA Event cost	Tesco - Christmas	debit card pymt	-£32.85
PTA Event cost	classroom supplies	SHB	-£80.00
Payment In	raffle ticket payment	AR	£20.00
Payment In	stripe payment (christmas)	Payment in	£2.66
Payment In	sum up (christmas bar pymts)	Payment in	£29.98
Payment In	grotto	Payment in	£4.00
Payment In	loose change from christmas fair	Payment in	£29.49
Payment In	christmas cash taken	Payment in	£695.00
Payment In	christmas change taken	Payment in	£350.00
PTA Event cost	prosecco / baileys	AF	-£19.00
PTA Event cost	Ginger Bread	PS	-£21.45
PTA Event cost	Prime	AR	-£103.50
PTA Event cost	hamper tissue paper	AR	-£6.88
Expense	plastic cups	AR	-£6.49
Expense	padlock	AR	-£4.35
Expense	Small Cups	AR	-£11.99
Expense	extension leads	AR	-£47.98
Expense	cable covers	AR	-£41.99
PTA Event cost	Christmas - grotto curtains	AR	-£31.98
PTA Event cost	Christmas - table cloths	AR	-£25.95
PTA Event cost	gift bags for prime	AR	-£10.58
Expense	PTA Stamp	AR	-£9.95
Expense	Raffle ticket books	AR	-£9.99
PTA Event cost	NYE gift set	AR	-£7.99
Expense	String Cable ties/extension leads	AR	-£120.14
PTA Evenr Cost	Classroom christmas presents	Cheque	-£20.00

PTA Event cost	Classroom christmas presents	Cheque	-£18.30
Payment in	T Baker (Gingerbread Men)	Payment in	£2.25
Payment in	J Robinson (Gingerbread Men)	Payment in	£4.50
PTA Event Cost	Payment to School for hire of Hall	Debit card pymt	-£62.50
PTA Event Cost	Christmas Film - Popcorn	KYL	-£22.50
Payment in	A Roberts (Gingerbread Men)	Payment in	£6.75
Payment in	S Redwin (Gingerbread Men)	Payment in	£2.25
Payment in	K Lau (Gingerbread Men)	Payment in	£4.50
Payment in	K Lau (Gingerbread Men)	Payment in	£2.25
PTA Event cost	Classroom christmas presents	Cheque	-£15.00
Payment in	Christmas Fair (Face painting)	Cash	£35.40
PTA Event Cost	Christmas Film - drinks	KYL	-£107.53
PTA Event cost	Christmas Film - Popcorn	LL	-£54.00
PTA Event cost	Christmas Film - Popcorn	LL	-£45.50
PTA Event cost	Classroom christmas presents	Cheque	-£18.98
Payment In	Bingo - Ticket Booking	Payment in	£10.00
PTA Event cost	Bingo - supplies	AB	-£23.37
Payment in	Overpayment from Christmas popcorn refund	LL	£8.00
PTA Event cost	Classroom christmas presents	cheque	-£20.00
PTA event cost	Classroom christmas presents	cheque	-£20.00
			<b>£9,499.59</b>
			<b>Income for November - December 2023 was £1,676.02</b>
			<b>Total Spend from 1st September - 31st December = £5,589.50</b>

	<b>Opening balance 01/01/2024</b>			9,499.59
Date	Payment Description	Payment Description	Payee/payer	Amount
02/01/2024	Expense	Parentkind	Business	-153.00
03/01/2024	PTA Event - Christmas Crackers	Christmas Crackers	AB	-64.25
02/01/2024	PTA Event - Bingo	L Lighterness - Bingo	LL	30.00
02/01/2024	PTA Event - Bingo	Flynn B - Bingo	payment in	10.00
05/01/2024	PTA Event - Bingo	Eve O'conner	payment in	10.00
05/01/2024	PTA Event - Bingo	R Benge	Payment in	10.00
08/01/2024	PTA Event - Bingo	Stripe payment - Bingo	Stripe	57.13
11/01/2024	PTA Event - School Hall Hire Charge	PSchool Gateway	Debit Card	-100.00
11/01/2024	PTA Event - Bingo	AdamsJones	Payment in	10.00

12/01/2024	PTA Event - Bingo	Stripe payment - Bingo	Payment in	18.91
12/01/2024	PTA Event - Bingo	J & A Brown	Payment in	30.00
12/01/2024	PTA Event - Blngo	J & A Brown	Payment in	10.00
12/01/2024	PTA Event - Mother Days	Mothers Day Girft	AB	-13.03
12/01/2024	PTA Event - Bingo	Bingo Supplies	AB	-7.94
15/01/2024	PTA Event - Bingo	Stripe Payment - Bingo	Payment in	38.02
16/01/2024	PTA Event - Classroom Crimbo Gifts	Chq 800007	Cheque	-19.98
16/01/2024	Christmas Card Profit	Chritmas Card Profit	Payment in	393.60
16/01/2024	PTA Event - Bingo	JJR Robinson	Payment in	50.00
17/01/2024	PTA Event - Bingo	Stripe Payment - Bingo	Payment in	233.04
18/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	19.35
19/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	38.02
22/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	66.68
24/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	28.46
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-20.00
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-26.20
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-27.50
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-9.95
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-4.49
26/01/2024	Purchase	Storage Boxes	AB	-26.47
26/01/2024	Purchase	Storage Boxes	AB	-32.94
26/01/2024	Sotrytime drinks	Sotrytime drinks	AB	-7.65
26/01/2024	Purchase	Storage Boxes	AB	-53.38
26/01/2024	Purchase	Storage Boxes	AB	-31.19
29/01/2024	PTA Event - Bingo	Stripe Payment - Bingo	payment in	95.15
30/01/2024	PTA Events - Bingo	TENS	AB	-23.00
31/01/2024	PTA Events - Bingo	Stripe Payment - Bingo	payment in	10.00
06/02/2024	PTA Event - Classroom Crimbo Gifts	Chq 800012	Cheque	-40.00
07/02/2024	PTA Event - Bingo	skittleman	out	-350.00
07/02/2024	PTA Event - Bingo	Bingo Float	out	-170.00
09/02/2024	PTA Event - Bingo	bingo - cash paid in	payment in	780.00
12/02/2024	PTA Event - Bingo	Stripe Payment - Bingo	payment in	147.52
12/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-8.00
14/02/2024	PTA Event - Bingo	Stripe Payment - Bingo	Payment in	20.00
14/02/2024	Drinks stock sold	Drinks stock sold	AB	18.00
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-6.50
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-13.15
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-22.50
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-28.20
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-28.80

15/02/2024	PTA event - Ellis Leisure	Summer Fayre Castle	direct to supplier	-200.00
15/02/2024	Drinks stock sold	Drinks stock sold	TB	5.00
16/02/2024	PTA event Mothers Day	Mothers Day Gifts	KYL	-3.58
16/02/2024	PTA event Mothers Day	Mothers Day Gifts	KYL	-14.90
16/02/2024	Sponser - Nuvision	Sponser	Sponser	1,000.00
19/02/2024	Southend Tickets	Stockvale Ltd	direct to supplier	-2,400.00
23/02/2024	PTA Event - Bingo	Bingo - Drinks	AB	-60.30
23/02/2024	PTA Event - Bingo	Bingo - Drinks	AB	-22.00
23/02/2024	PTA Event - Bingo	Bingo - Drinks	AB	-6.30
26/02/2024	Easter Eggs for School	Easter Eggs for School	AB	-64.00
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	KYL	-15.00
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-26.50
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-39.83
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-41.97
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-22.00
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-12.00
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-39.26
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-18.75
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-93.99
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-3.00
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-2.93
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-6.50
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-1.00
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-99.25
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-11.99
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-4.47
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-3.40
08/03/2024	PTA event Mothers Day	Kerry-Ann King	Payment in	12.00
08/03/2024	PTA event Mothers Day	Cash deposit	Payment in	446.00
08/03/2024	PTA event Mothers Day	Cash deposit	Payment in	879.56
11/03/2024	PTA event Mothers Day	SumUP - Mothers Day	payment in	31.44
14/03/2024	PTA event Mothers Day	G Mason	payment in	4.00
14/03/2024	Summer Fayre 2024	Fat Pizza	payment in	50.00
14/03/2024	Summer Fayre 2024	Soap Den	payment in	20.00
14/03/2024	Summer Fayre 2024	Trina Patel	payment in	20.00
15/03/2024	Summer Fayre 2024	Lets Slime UK	payment in	20.00
15/03/2024	Summer Fayre 2024	Moji deposit	AR	-135.00
15/03/2024	Summer Fayre 2024	Marie Morley	payment in	20.00
15/03/2024	PTA event mothers Day	Refund - mothers Day gifts	KYL - refund	13.50
18/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	90.00
18/03/2024	Summer Fayre 2024	Anna Sikorska	payment in	25.00
18/03/2024	Summer Fayre 2024	K Twinn	payment in	40.00
18/03/2024	Purchase	Storage Boxes	AB	-27.99
19/03/2024	Summer Fayre 2024	Jenny Hill	payment in	20.00
19/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	60.00
19/03/2024	Dome Club Ltd	School Event	pymt out	-894.00

19/03/2024	Summer Fayre 2024	Mrs P Miles	payment in	20.00
19/03/2024	Summer Fayre 2024	PoveyPovey	payment in	20.00
20/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	120.00
21/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	195.00
21/03/2024	Adventure Island Tickets	A Brown	payment in	60.00
20/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	60.00
22/03/2024	Summer Fayre 2024	Precio Past	payment in	50.00
22/03/2024	S. Hunter Brown	Pyemt made in error	refund	22.28
22/03/2024	Summer Fayre 2024	NGA Yee Yeung	payment in	50.00
22/03/2024	Summer Fayre 2024	Petesices Petesices	payment in	50.00
22/03/2024	Summer Fayre 2024	K Phillips SF-Karen Phillips	payment in	20.00
25/03/2024	Summer Fayre 2024	Brown Marie	payment in	25.00
25/03/2024	Adventure Island Tickets	A Brown	payment in	30.00
25/03/2024	Summer Fayre 2024	Convivio Dining	payment in	50.00
26/03/2024	Card Purchase	Payment Error by S Hunter-Brown	Debit Card	-22.28
27/03/2024	Uniform Purchase	Uniform Purchase	payment in	4.00
27/03/2024	Summer Fayre 2024	Mobile Slush an fudge	payment in	50.00
27/03/2024	Purchase	Storage Box - refund	payment in AB	13.98
27/03/2024	Adventure Island Tickets	A Brown	payment in	30.00
28/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	120.00
28/03/2024	PTA Cost - Easter Bunny	Easter Bunny Hire	payment out	-60.00
28/03/2024	PTA Cost - Easter Choc.	PTA Event Easter	payment out	-4.70
28/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-153.82
28/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	14.75
28/03/2024	Summer Fayre 2024	Robinson TA	payment in	20.00
28/03/2024	Adventure Island Tickets	A Brown	payment in	30.00
02/04/2024	PTA event Mothers Day	Mothers Day Gifts - Refunds	LL	80.82
02/04/2024	Moore L		payment in	45.00
03/04/2024	Summer Fayre 2024	SF Classgift toys	payment	20.00
03/04/2024	Summer Fayre 2024	tiaras & nails	payment in	20.00
03/04/2024	Summer Fayre 2024	Transylvania Sweet	payment	50.00
03/04/2024	Summer Fayre 2024	sweets for treats	payment in	25.00
04/04/2024	PTA COst - Easter Bunny	Easter Eggs	AR	-15.50
04/04/2024	PTA COst - Easter Bunny	Easter Eggs	AR	-60.00
05/04/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	45.00
05/04/2024	Summer Fayre 2024	SF Carla Gamester	payment in	20.00
05/04/2024	Summer Fayre 2024	Claire Rideout	payment in	20.00
08/04/2024	Barclayes	Matched Funding / Bingo	payment in	1,000.00
08/04/2024	Queens Theatre - Panto	Panto tickets	debit card	-445.50
10/04/2024	Adventure Island Tickets	A Brown	payment in	15.00
11/04/2024	Adventure Island Tickets	A Brown	payment in	30.00
15/04/2024	Summer Fayre 2024	Focus Food Agency Ltd Inv 00041	payment in	20.00
15/04/2024	Summer Fayre 2024	Katie White - Freddie Food	payment in	80.00

16/04/2024	Summer Fayre 2024	Hart Elizabeth	payment in	20.00
17/04/2024	Summer Fayre 2024	Clare Tapp	payment in	20.00
18/04/2024	Adventure Island Tickets	SumUP	payment in	29.49
19/04/2024	Summer Fayre 2024	Havering Hickey	payment in	20.00
22/04/2022	Summer Fayre 2024	DIno CLay	payment in	20.00
23/04/2024	Summer Fayre 2024	Liam Ashdown Boutique	payment in	20.00
24/04/2024	Summer Fayre 2024	GSJM Sports	payment in	20.00
26/04/2024	Queens Theatre - Panto	T Baker	payment in	58.50
26/04/2024	Queens Theatre - Panto	A&J Brown	payment in	58.50
26/04/2024	Queens Theatre - Panto	KY Yan Lau	payment in	78.00
26/04/2024	Queens Theatre - Panto	S Hunter-Brown	payment in	97.50
26/04/2024	Queens Theatre - Panto	A Roberts	payment in	175.50
26/04/2024	ECO Sale	A Roberts	payment in	8.00
26/04/2024	Queens Theatre - Panto	Victoria Philips	payment in	97.50
26/04/2024	Queens Theatre - Panto	Zoe Lawrence	payment in	117.00
26/04/2024	Queens Theatre - Panto	S E Samuels	payment in	78.00
26/04/2024	Queens Theatre - Panto	LA Buckle	payment in	58.50
26/04/2024	Queens Theatre - Panto	J Spelling	payment in	78.00
26/04/2024	Queens Theatre - Panto	Fataha Begum	payment in	78.00
26/04/2024	Queens Theatre - Panto	JM Woodham	payment in	78.00
26/04/2024	Queens Theatre - Panto	V Thorne	payment in	39.00
26/04/2024	Queens Theatre - Panto	M A Appadoo	payment in	78.00
26/04/2024	Queens Theatre - Panto	Foo Ting	payment in	58.50
26/04/2024	Queens Theatre - Panto	Robert Ditsell	payment in	78.00
26/04/2024	Queens Theatre - Panto	S Redwin	payment in	136.50
26/04/2024	Queens Theatre - Panto	Karen Millard	payment in	58.50
26/04/2024	Queens Theatre - Panto	Muniyappa Chaithanya	payment in	58.50
26/04/2024	Queens Theatre - Panto	Lu Than	payment in	39.00
26/04/2024	Adventure Island Tickets	A Brown	payment in	30.00
26/04/2024	Adventure Island Tickets	A Brown	payment in	45.00
26/04/2024	Queens Theatre - Panto	Laura Peskett	payment in	78.00
26/04/2024	Queens Theatre - Panto	W Leyla Friend	payment in	58.50
29/04/2024	Queens Theatre - Panto	K Jack	payment in	214.50
29/04/2024	Sum up payment	sum up?	payment in	162.21
29/04/2024	Queens Theatre - Panto	Amy-Jane Fleming	payment in	39.00
30/04/2024	Queens Theatre - Panto	Lacy Lighterness	payment in	117.00
01/05/2024	Summer Fayre 2024	Fun Factory	payment in	20.00
01/05/2024	Master Maintenance	Sponser	Sponser	1,159.99
03/05/2024	Anami Agencies Ltd (LG ins)	Sponser	Sponser	800.00
08/05/2024	Summer Fayre 2024	SF C Crawley	payment in	20.00
10/05/2024	Purchase	Havering Licensing	payment out	-20.00
10/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
11/05/2024	Queens Theatre - Panto	Panto tickets	payment out	-1,412.10
11/05/2024	PTA stationary	Envelopes/Stamps	payment out	-10.95
13/05/2024	Anglo Recycling	Clothes recycling	payment in	76.00
14/05/2024	Summer Fayre 2024	TENS Licence	payment out	-21.00
15/05/2024	PTA Purchase	PTA Events subscription	payment out	-359.99

15/05/2024	Summer Fayre 2024	Bubbleworld	payment in	50.00
17/05/2024	Adventure Island Tickets	A Brown	payment in	45.00
20/05/2024	Adventure Island Tickets	Stripe	payment in	314.91
20/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
21/05/2024	PTA Purchase	Postage / Prize collection	payment out	-1.50
21/05/2024	Adventure Island Tickets	Stripe	payment in	147.02
21/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
22/05/2024	Adventure Island Tickets	A Brown	payment in	45.00
22/05/2024	Adventure Island Tickets	Stipe	payment in	14.00
23/05/2024	Summer Fayre 2024	Essex Banners	payment out	-129.60
23/05/2024		Stripe	payment in	312.00
23/05/2024	Adventure Island Tickets	A Brown	payment in	90.00
23/05/2024	Adventure Island Tickets	A Brown	payment in	45.00
23/05/2024	Adventure Island Tickets	A Brown	payment in	45.00
23/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
25/05/2024	Adventure Island Tickets	Stripe	payment in	24.00
24/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
24/05/2024	Adventure Island Tickets	A Brown	payment in	60.00
24/05/2024	Adventure Island Tickets	A Brown	Payment in	15.00
24/05/2024	Adventure Island Tickets	A Brown	payment in	60.00
24/05/2024	Summer fayre	Wilson JG	payment in	50.00
24/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
28/05/2024	Summer fayre	Amandeep Dhillon	payment in	50.00
28/05/2024	Adventure Island Tickets	Stripe	payment in	61.00
28/05/2024	Summer fayre	SUM UP / Wrist Bands	payment in	117.98
28/09/2024	Adventure Island Tickets	A Brown	payment in	30.00
29/05/2024	Summer fayre	TAST LTD	payment in	50.00
29/05/2024	Adventure Island Tickets	Stripe	Payment in	16.00
30/05/2024	Adventure Island Tickets	Stripe	payment in	83.03
30/05/2024	Adventure Island Tickets	Stripe	payment in	61.00
31/05/2024	Summer Fayre	SUM UP/ Wrist Bands	payment in	103.23
31/05/2024	Adventure Island Tickets	A Brown	payment in	30.00
31/05/2024	Adventure Island Tickets	A Brown	payment in	60.00
31/05/2024	Summer Fayre	Bar - Crisps	payment out	-23.34
31/05/2024	Summer Fayre	Prizes - Haribo	Payment out	-23.94
31/05/2024	Summer Fayre	Raffle Tickets	payment out	-93.06
04/06/2024	Adventure Island Tickets	Stripe	payment in	76.00
06/06/2024	Adventure Island Tickets	Stripe	payment in	78.00
10/06/2024	Summer Fayre	R Jones SF	payment in	20.00
11/06/2024	Adventure Island Tickets	A Brown	payment in	15.00
12/06/2024	Summer Fayre	Banner	payment out	-46.70
12/06/2024	summer Fayre	Stripe	payment in	40.00
12/06/2024	Summer Fayre	Prizes	payment out	-11.99
13/06/2024	Summer Fayre	Raffle / Envelopes	payment out	-19.55
13/06/2024	Summer Fayre	Stripe	payment in	100.00
14/06/2024	Summer Fayre	Stripe	payment in	8.00
14/06/2024	Summer fayre	face paint	payment out	-21.17

14/06/2024	summer fayre	face paint	payment out	-3.00
14/06/2024	summer fayre	tape	payment out	-6.99
17/06/2024	Fathers Day	A Roberts - Gifts	payment out	-101.00
17/06/2024	Summer Fayre	Animalistic	payment in	25.00
17/06/2024	summer fayre	Shoot the poo supplies	payment out	-9.95
18/06/2024	Summer Fayre	A Brown	payment in	8.00
19/06/2024	Summer Fayre	A Brown	payment in	16.00
19/06/2024	Fathers Day	J Robison - Gifts	payment out	-117.52
19/06/2024	Summer Fayre	A Brown	payment in	16.00
19/06/2024	Summer Fayre	A Brown	payment in	8.00
19/06/2024	Summer Fayre	A Brown	payment in	10.00
19/06/2024	Summer Fayre	P Samuels - Chromebook	payment out	-168.26
19/06/2024	Summer Fayre	A Brown	payment in	16.00
19/06/2024	Summer Fayre	A Brown	payment in	8.00
19/06/2024	Summer Fayre	A Brown	payment in	8.00
20/06/2024	Summer Fayre	K Lau - Drinks	payment out	-29.83
20/06/2024	Summer Fayre	A Brown	payment in	24.00
20/06/2024	Summer Fayre	SUM UP - WristBands	payment in	94.37
21/06/2024	summer fayre	stripe	payment in	16.00
21/06/2024	summer fayre	Pinto x 3 wristbands	payment in	45.00
21/06/2024	Summer fayre	Cash float	payment out	-1,500.00
21/06/2024	summer fayre	A Brown	payment in	24.00
21/06/2024	PTA Expense	Printer INK	payment out	-46.90
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-52.25
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-24.00
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-14.97
21/06/2024	summer Fayre	S Wottawa - Bar	payment out	-60.00
21/06/2024	Summery Fayre	S Wottawa - Bar	payment out	-45.00
21/06/2024	Summer Fayre	A Brown - WristBand	payment in	8.00
21/06/2024	Summer Fayre	Pete Ices Donation	payment in	50.00
21/06/2024	Adventure Island Tickets	A Brown	payment in	120.00
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-72.00
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-5.89
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-15.00
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-14.00
21/06/2024	Summer Fayre	S Hunter-Brown - Bar	payment out	-62.90
24/06/2024	Summer Fayre	Amazon - Toilet game	payment out	-6.99
24/06/2024	Adventure Island Tickets	tickets	payment in	40.00
24/06/2024	Summer Fayre	Cash deposit	payment in	150.00
24/06/2024	Summer Fayre	cash deposit	payment in	689.10
24/06/2024	Summer Fayre	cash deposit	payment in	3,180.00
24/06/2024	Summer Fayre	cash depost	payment in	460.00
24/06/2024	summer fayre	sum up payment	payment in	1,483.99
24/06/2024	Adventure Island Tickets	A Brown	payment in	30.00
25/06/2024	Argos	Games for switch - raffle prize	payment out	-49.99
25/06/2024	Symths Toys	Switch for Raffle	payment out	-264.99
25/06/2024	summer fayre	stripe payment	payment in	24.00

25/06/2024	Adventure Island Tickets	A Brown	payment in	45.00
25/06/2024	Adventure Island Tickets	A Brown	payment in	90.00
25/06/2024	Adventure Island Tickets	A Brown	payment in	15.00
26/06/2024	summer fayre	stripe payment	payment in	16.00
27/06/2024	summer fayre	Estate Agent boards	payment in	1,008.00
27/06/2024	Adventure Island Tickets	A Brown	payment in	30.00
27/06/2024	Adventure Island Tickets	A Brown - payment error	payment out	-15.00
27/06/2024	Adventure Island Tickets	A Brown	payment in	15.00
28/06/2024	PTA Event - end of term	Ka Yan - Class Cakes	payment out	-5.40
28/06/2024	Summer Fayre	Sponge Shootout	payment in	136.50
28/06/2024	PTA event - end of term	Petes Ices Inv. 0016	Payment out	-800.00
01/07/2024	Summer Fayre	Battle of boards / bottles Chq 800014	payment out	-100.00
01/07/2024	Summer Fayre	Cash deposit (change)	payment in	540.00
02/07/2024	Summer fayre	stripe payment	payment in	105.00
03/07/2024	summer fayre	stripe payment	payment in	30.00
04/07/2024	PTA event - end of term	Cakes for class	payment out	-44.00
04/07/2024	Summer Fayre	Decorations	payment out	-14.23
04/07/2024	Summer Fayre	Decorations	payment out	-11.38
04/07/2024	Summer Fayre	Decorations	payment out	-6.99
08/07/2024	Summer Fayre	Match Funding	payment in	760.00
08/07/2024	Summer Fayre	Match Funding (card factory)	payment in	994.00
12/07/2024	Stock purchase	T Baker - Drinks	payment in	7.00
12/07/2024	Stock purchase	Ka Yan - Crips	payment in	3.89
16/07/2024	ECO Sale	Sum up	payment in	50.64
19/07/2024	Year 6 - leavers gift	Miss Brown	Payment out	-312.34
19/07/2024	PTA Purchase	Ka Yan - paddling pool	payment out	-4.00
29/07/2024	Summer Fayre	Match Funding	payment in	500.00
31/07/2024	Music Dept	Music Dept funding Chq 800015	payment out	-1,016.73
09/08/2024	PTA event Fireworks 2024	DJ Deposit Inv. 0131	payment out	-150.00
			<b>Running total</b>	<b>21,211.93</b>
			<b>Income from 1st January to 31 August was £25,378.56</b>	
			<b>Total Spend 1st January to 31 August = £13,666.22</b>	
			<b>TOTAL INCOME 1ST SEPTEMBER - 31ST AUGUST</b>	

			= £27,054.58	
			TOTAL SPEND 1ST SEPTEMBER - 31ST AUGUST = £19,255,72	
			TOTAL PROFIT '23-'24 = £7,798,86	

## APPENDIX B

THE FRIENDS OF SUTTONS PTA  
CHARITY NUMBER: 1182487

Trustees of the Friends of Suttons PTA

Trustees:

Chair - Allison Roberts

Treasurer - Mary Catherine Jones

Secretary - Victoria Thorne

Trustee - Angie Brown

Trustee - Ka Yan Lau

Trustee - Teresa Baker

Trustee - Hannah Kew

Trustee - Paul Samuels

Trustee - Sandra Wottawa

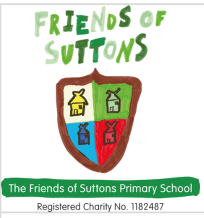
The Trustees of the Friends of Suttons Primary School have appointed Mary Catherine Jones to become the Treasurer of our charity. Mary will handle the Metro Bank Account alongside the reappointed Chair, Allison Roberts.

Signing Rules / Permissions - 1 to sign

Minutes Confirmed By



Allison Roberts  
Chair of The Friends of Suttons Primary School

Suttons Primary School							
Suttons Lane, Hornchurch							
Essex RM12 6RP							
Telephone: (01708) 443393							
Email: friendsofsuttonspta@gmail.com							
Registered Charity No. 1182487							

## AGM Financial Report 2nd January 2024 - 31st August 2024

	Opening balance 01/01/2024			9,499.59		
Date	Payment Description	Payment Description	Payee/payer	Amount		Months Statement Total
02/01/2024	PTA Purchase	Parentkind	Business	-153.00		
03/01/2024	PTA Event - Christmas Crackers	Christmas Crackers	AB	-64.25		
02/01/2024	PTA Event - Bingo	Flynn B - Bingo	payment in	10.00		
05/01/2024	PTA Event - Bingo	Eve O'conner	payment in	10.00		
05/01/2024	PTA Event - Bingo	R Benge	Payment in	10.00		
08/01/2024	PTA Event - Bingo	Stripe payment - Bingo	Stripe	57.13		
11/01/2024	PTA Event - School Hall Hire Charge	PSchool Gateway	Debit Card	-100.00		
11/01/2024	PTA Event - Bingo	AdamsJones	Payment in	10.00		
12/01/2024	PTA Event - Bingo	Stripe payment - Bingo	Payment in	18.91		
12/01/2024	PTA Event - Bingo	J & A Brown	Payment in	30.00		
12/01/2024	PTA Event - Bingo	J & A Brown	Payment in	10.00		
12/01/2024	PTA Event - Mother Days	Mothers Day Gift	AB	-13.03		
12/01/2024	PTA Event - Bingo	Bingo Supplies	AB	-7.94		
15/01/2024	PTA Event - Bingo	Stripe Payment - Bingo	Payment in	38.02		
16/01/2024	PTA Event - Classroom Crimbo Gift	Chq 800007	Cheque school	-19.98		
16/01/2024	Christmas Card Profit	Chritmas Card Profit	Payment in	393.60		
16/01/2024	PTA Event - Bingo	JJR Robinson	Payment in	50.00		
17/01/2024	PTA Event - Bingo	Stripe Payment - Bingo	Payment in	233.04		
18/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	19.35		
19/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	38.02		
22/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	66.68		
24/01/2024	PTA Event Bingo	Stripe Payment - Bingo	Payment in	28.46		
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-20.00		
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-26.20		
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-27.50		

26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-9.95		
26/01/2024	PTA Event - Motherdays Day	Mothers Day Gifts	LL	-4.49		
26/01/2024	PTA Purchase	Storage Boxes	AB	-26.47		
26/01/2024	PTA Purchase	Storage Boxes	AB	-32.94		
26/01/2024	Sotrytime drinks	Sotrytime drinks	AB	-7.65		
26/01/2024	Expense	Storage Boxes	AB	-53.38		
26/01/2024	Expense	Storage Boxes	AB	-31.19		
29/01/2024	PTA Event - Bingo	Stripe Payment - Bingo	payment in	95.15		
30/01/2024	PTA Events - Bingo	TENS	AB	-23.00		
31/01/2024	PTA Events - Bingo	Stripe Payment - Bingo	payment in	10.00	<b>January</b>	<b>10,006.98</b>
06/02/2024	PTA Event - Classroom Crimbo Gift	Chq 800012	Cheque school	-40.00		
07/02/2024	PTA Event - Bingo	skittleman	out	-350.00		
07/02/2024	PTA Event - Bingo	Bingo Float	out	-170.00		
09/02/2024	PTA Event - Bingo	bingo - cash paid in	payment in	780.00		
12/02/2024	PTA Event - Bingo	Stripe Payment - Bingo	payment in	147.52		
12/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-8.00		
14/02/2024	PTA Event - Bingo	Stripe Payment - Bingo	Payment in	20.00		
14/02/2024	Drinks stock sold	Drinks stock sold	AB	18.00		
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-6.50		
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-13.15		
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-22.50		
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-28.20		
15/02/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-28.80		
15/02/2024	PTA event - Ellis Leisure	Summer Fayre Castle	direct to supplier	-200.00		
15/02/2024	Drinks stock sold	Drinks stock sold	TB	5.00		
16/02/2024	PTA event Mothers Day	Mothers Day Gifts	KYL	-3.58		
16/02/2024	PTA event Mothers Day	Mothers Day Gifts	KYL	-14.90		
16/02/2024	Sponser - Nuvision	Sponser	Sponser	1,000.00		
19/02/2024	Southend Tickets	Stockvale Ltd	direct to supplier	-2,400.00		
23/02/2024	PTA Event - Bingo	Bingo - Drinks	AB	-60.30		
23/02/2024	PTA Event - Bingo	Bingo - Drinks	AB	-22.00		
23/02/2024	PTA Event - Bingo	Bingo - Drinks	AB	-6.30		
26/02/2024	Easter Eggs for School	Easter Eggs for School	AB	-64.00		
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	KYL	-15.00	<b>February</b>	<b>8,539.27</b>
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-26.50		
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-39.83		
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-41.97		

01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-22.00			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-12.00			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-39.26			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-18.75			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-93.99			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-3.00			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-2.93			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-6.50			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-1.00			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-99.25			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-11.99			
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-4.47	no receipt		
01/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-3.40			
08/03/2024	PTA event Mothers Day	Kerry-Ann King	Payment in	12.00			
08/03/2024	PTA event Mothers Day	Cash deposit	Payment in	446.00			
08/03/2024	PTA event Mothers Day	Cash deposit	Payment in	879.56			
11/03/2024	PTA event Mothers Day	SumUP - Mothers Day	payment in	31.44			
14/03/2024	PTA event Mothers Day	G Mason	payment in	4.00			
14/03/2024	Summer Fayre 2024	Fat Pizza	payment in	50.00			
14/03/2024	Summer Fayre 2024	Soap Den	payment in	20.00			
14/03/2024	Summer Fayre 2024	Trina Patel	payment in	20.00			
15/03/2024	Summer Fayre 2024	Lets Slime UK	payment in	20.00			
15/03/2024	Summer Fayre 2024	Moji deposit	AR	-135.00			
15/03/2024	Summer Fayre 2024	Marie Morley	payment in	20.00			
15/03/2024	PTA event mothers Day	Refund - mothers Day gifts	KYL - refund	13.50			
18/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	90.00			
18/03/2024	Summer Fayre 2024	Anna Sikorska	payment in	25.00			
18/03/2024	Summer Fayre 2024	K Twinn	payment in	40.00			
18/03/2024	PTA Purchase	Storage Boxes	AB	-27.99			
19/03/2024	Summer Fayre 2024	Jenny Hill	payment in	20.00			
19/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	60.00			
19/03/2024	Dome Club Ltd	School Event	pymt out	-894.00			
19/03/2024	Summer Fayre 2024	Mrs P Miles	payment in	20.00			
19/03/2024	Summer Fayre 2024	PoveyPovey	payment in	20.00			
20/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	120.00			
21/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	195.00			
21/03/2024	Adventure Island Tickets	A Brown	payment in	60.00			

20/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	60.00		
22/03/2024	Summer Fayre 2024	Precio Past	payment in	50.00		
22/03/2024	S. Hunter Brown	Pymt made in error	refund	22.28		
22/03/2024	Summer Fayre 2024	NGA Yee Yeung	payment in	50.00		
22/03/2024	Summer Fayre 2024	Petesices Petesices	payment in	50.00		
22/03/2024	Summer Fayre 2024	K Phillips SF-Karen Phillips	payment in	20.00		
25/03/2024	Summer Fayre 2024	Brown Marie	payment in	25.00		
25/03/2024	Adventure Island Tickets	A Brown	payment in	30.00		
25/03/2024	Summer Fayre 2024	Convivio Dining	payment in	50.00		
26/03/2024	Card Purchase	Payment Error by S Hunter-Brown	Debit Card	-22.28		
27/03/2024	Uniform Purchase	Uniform Purchase	payment in	4.00		
27/03/2024	Summer Fayre 2024	Mobile Slush an fudge	payment in	50.00		
27/03/2024	PTA Purchase	Storage Box - refund	payment in AB	13.98		
27/03/2024	Adventure Island Tickets	A Brown	payment in	30.00		
28/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	120.00		
28/03/2024	PTA Cost - Easter Bunny	Easter Bunny Hire	payment out	-60.00		
28/03/2024	PTA Cost - Easter Choc.	PTA Event Easter	payment out	-4.70		
28/03/2024	PTA event Mothers Day	Mothers Day Gifts	LL	-153.82		
28/03/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	14.75		
28/03/2024	Summer Fayre 2024	Robinson TA	payment in	20.00		
28/03/2024	Adventure Island Tickets	A Brown	payment in	30.00	<b>March</b>	<b>9,606.15</b>
02/04/2024	PTA event Mothers Day	Mothers Day Gifts - Refunds	LL	80.82		
02/04/2024	Moore L		payment in	45.00		
03/04/2024	Summer Fayre 2024	SF Classgift toys	payment	20.00		
03/04/2024	Summer Fayre 2024	tiaras & nails	payment in	20.00		
03/04/2024	Summer Fayre 2024	Transylvania Sweet	payment	50.00		
03/04/2024	Summer Fayre 2024	sweets for treats	payment in	25.00		
04/04/2024	PTA COst - Easter Bunny	Easter Eggs	AR	-15.50		
04/04/2024	PTA COst - Easter Bunny	Easter Eggs	AR	-60.00		
05/04/2024	Adventure Island Tickets	PTA Stripe Payment	payment in	45.00		
05/04/2024	Summer Fayre 2024	SF Carla Gamester	payment in	20.00		
05/04/2024	Summer Fayre 2024	Claire Rideout	payment in	20.00		
08/04/2024	Barclayes	Matched Funding / Bingo	payment in	1,000.00		
08/04/2024	Queens Theatre - Panto	Panto tickets	debit card	-445.50		
10/04/2024	Adventure Island Tickets	A Brown	payment in	15.00		
11/04/2024	Adventure Island Tickets	A Brown	payment in	30.00		
15/04/2024	Summer Fayre 2024	Focus Food Agency Ltd Inv 00041	payment in	20.00		

15/04/2024	Summer Fayre 2024	Katie White - Freddie Food	payment in	80.00		
16/04/2024	Summer Fayre 2024	Hart Elizabeth	payment in	20.00		
17/04/2024	Summer Fayre 2024	Clare Tapp	payment in	20.00		
18/04/2024	Adventure Island Tickets	SumUP	payment in	29.49		
19/04/2024	Summer Fayre 2024	Havering Hickey	payment in	20.00		
22/04/2022	Summer Fayre 2024	Dlno CLay	payment in	20.00		
23/04/2024	Summer Fayre 2024	Liam Ashdown Boutique	payment in	20.00		
24/04/2024	Summer Fayre 2024	GSJM Sports	payment in	20.00		
26/04/2024	Queens Theatre - Panto	T Baker	payment in	58.50		
26/04/2024	Queens Theatre - Panto	A&J Brown	payment in	58.50		
26/04/2024	Queens Theatre - Panto	KY Yan Lau	payment in	78.00		
26/04/2024	Queens Theatre - Panto	S Hunter-Brown	payment in	97.50		
26/04/2024	Queens Theatre - Panto	A Roberts	payment in	175.50		
26/04/2024	ECO Sale	A Roberts	payment in	8.00		
26/04/2024	Queens Theatre - Panto	Victoria Philips	payment in	97.50		
26/04/2024	Queens Theatre - Panto	Zoe Lawrence	payment in	117.00		
26/04/2024	Queens Theatre - Panto	S E Samuels	payment in	78.00		
26/04/2024	Queens Theatre - Panto	LA Buckle	payment in	58.50		
26/04/2024	Queens Theatre - Panto	J Spelling	payment in	78.00		
26/04/2024	Queens Theatre - Panto	Fataha Begum	payment in	78.00		
26/04/2024	Queens Theatre - Panto	JM Woodham	payment in	78.00		
26/04/2024	Queens Theatre - Panto	V Thorne	payment in	39.00		
26/04/2024	Queens Theatre - Panto	M A Appadoo	payment in	78.00		
26/04/2024	Queens Theatre - Panto	Foo Ting	payment in	58.50		
26/04/2024	Queens Theatre - Panto	Robert Ditsell	payment in	78.00		
26/04/2024	Queens Theatre - Panto	S Redwin	payment in	136.50		
26/04/2024	Queens Theatre - Panto	Karen Millard	payment in	58.50		
26/04/2024	Queens Theatre - Panto	Muniyappa Chaithanya	payment in	58.50		
26/04/2024	Queens Theatre - Panto	Lu Than	payment in	39.00		
26/04/2024	Adventure Island Tickets	A Brown	payment in	30.00		
26/04/2024	Adventure Island Tickets	A Brown	payment in	45.00		
26/04/2024	Queens Theatre - Panto	Laura Peskett	payment in	78.00		
26/04/2024	Queens Theatre - Panto	W Leyla Friend	payment in	58.50		
29/04/2024	Queens Theatre - Panto	K Jack	payment in	214.50		
29/04/2024	Sum up payment	sum up?	payment in	162.21		
29/04/2024	Queens Theatre - Panto	Amy-Jane Fleming	payment in	39.00		
30/04/2024	Queens Theatre - Panto	Lacy Lighterness	payment in	117.00	<b>April</b>	13,056.67

01/05/2024	Summer Fayre 2024	Fun Factory	payment in	20.00			
01/05/2024	Master Maintenance	Sponser	Sponser	1,159.99			
03/05/2024	Anami Agencies Ltd (LG ins)	Sponser	Sponser	800.00			
08/05/2024	Summer Fayre 2024	SF C Crawley	payment in	20.00			
10/05/2024	PTA Purchase	Havering Licensing	payment out	-20.00			
10/05/2024	Adventure Island Tickets	A Brown	payment in	30.00			
11/05/2024	Queens Theatre - Panto	Panto tickets	payment out	-1,412.10			
11/05/2024	PTA stationary	Envelopes/Stamps	payment out	-10.95			
13/05/2024	Anglo Recycling	Clothes recycling	payment in	76.00			
14/05/2024	Summer Fayre 2024	TENS Licence	payment out	-21.00			
15/05/2024	PTA Purchase	PTA Events subscription	payment out	-359.99			
15/05/2024	Summer Fayre 2024	Bubbleworld	payment in	50.00			
17/05/2024	Adventure Island Tickets	A Brown	payment in	45.00			
20/05/2024	Adventure Island Tickets	Stripe	payment in	314.91			
20/05/2024	Adventure Island Tickets	A Brown	payment in	30.00			
21/05/2024	PTA Purchase	Postage / Prize collection	payment out	-1.50			
21/05/2024	Adventure Island Tickets	Stripe	payment in	147.02			
21/05/2024	Adventure Island Tickets	A Brown	payment in	30.00			
22/05/2024	Adventure Island Tickets	A Brown	payment in	45.00			
22/05/2024	Adventure Island Tickets	Stipe	payment in	14.00			
23/05/2024	Summer Fayre 2024	Essex Banners	payment out	-129.60			
23/05/2024		Stripe	payment in	312.00			
23/05/2024	Adventure Island Tickets	A Brown	payment in	90.00			
23/05/2024	Adventure Island Tickets	A Brown	payment in	45.00			
23/05/2024	Adventure Island Tickets	A Brown	payment in	45.00			
23/05/2024	Adventure Island Tickets	A Brown	payment in	30.00			
25/05/2024	Adventure Island Tickets	Stripe	payment in	24.00			
24/05/2024	Adventure Island Tickets	A Brown	payment in	30.00			
24/05/2024	Adventure Island Tickets	A Brown	payment in	60.00			
24/05/2024	Adventure Island Tickets	A Brown	Payment in	15.00			
24/05/2024	Adventure Island Tickets	A Brown	payment in	60.00			
24/05/2024	Summer fayre	Wilson JG	payment in	50.00			
24/05/2024	Adventure Island Tickets	A Brown	payment in	30.00			
28/05/2024	Summer fayre	Amandeep Dhillon	payment in	50.00			
28/05/2024	Adventure Island Tickets	Stripe	payment in	61.00			
28/05/2024	Summer fayre	SUM UP / Wrist Bands	payment in	117.98			
28/09/2024	Adventure Island Tickets	A Brown	payment in	30.00			

29/05/2024	Summer fayre	TAST LTD	payment in	50.00		
29/05/2024	Adventure Island Tickets	Stripe	Payment in	16.00		
30/05/2024	Adventure Island Tickets	Stripe	payment in	83.03		
30/05/2024	Adventure Island Tickets	Stripe	payment in	61.00		
31/05/2024	Summer Fayre	SUM UP/ Wrist Bands	payment in	103.23		
31/05/2024	Adventure Island Tickets	A Brown	payment in	30.00		
31/05/2024	Adventure Island Tickets	A Brown	payment in	60.00		
31/05/2024	Summer Fayre	Bar - Crisps	payment out	-23.34		
31/05/2024	Summer Fayre	Prizes - Haribo	Payment out	-23.94		
31/05/2024	Summer Fayre	Raffle Tickets	payment out	-93.06	<b>May</b>	<b>15,196.35</b>
04/06/2024	Adventure Island Tickets	Stripe	payment in	76.00		
06/06/2024	Adventure Island Tickets	Stripe	payment in	78.00		
10/06/2024	Summer Fayre	R Jones SF	payment in	20.00		
11/06/2024	Adventure Island Tickets	A Brown	payment in	15.00		
12/06/2024	Summer Fayre	Banner	payment out	-46.70		
12/06/2024	summer Fayre	Stripe	payment in	40.00		
12/06/2024	Summer Fayre	Prizes	payment out	-11.99		
13/06/2024	Summer Fayre	Raffle / Envelopes	payment out	-19.55		
13/06/2024	Summer Fayre	Stripe	payment in	100.00		
14/06/2024	Summer Fayre	Stripe	payment in	8.00		
14/06/2024	Summer fayre	face paint	payment out	-21.17		
14/06/2024	summer fayre	face paint	payment out	-3.00		
14/06/2024	summer fayre	tape	payment out	-6.99		
17/06/2024	Fathers Day	A Roberts - Gifts	payment out	-101.00		
17/06/2024	Summer Fayre	Animalistic	payment in	25.00		
17/06/2024	summer fayre	Shoot the poo supplies	payment out	-9.95		
18/06/2024	Summer Fayre	A Brown	payment in	8.00		
19/06/2024	Summer Fayre	A Brown	payment in	16.00		
19/06/2024	Fathers Day	J Robison - Gifts	payment out	-117.52		
19/06/2024	Summer Fayre	A Brown	payment in	16.00		
19/06/2024	Summer Fayre	A Brown	payment in	8.00		
19/06/2024	Summer Fayre	A Brown	payment in	10.00		
19/06/2024	Summer Fayre	P Samuels - Chromebook	payment out	-168.26		
19/06/2024	Summer Fayre	A Brown	payment in	16.00		
19/06/2024	Summer Fayre	A Brown	payment in	8.00		
19/06/2024	Summer Fayre	A Brown	payment in	8.00		
20/06/2024	Summer Fayre	K Lau - Drinks	payment out	-29.83		

20/06/2024	Summer Fayre	A Brown	payment in	24.00			
20/06/2024	Summer Fayre	SUM UP - WristBands	payment in	94.37			
21/06/2024	summer fayre	stripe	payment in	16.00			
21/06/2024	summer fayre	Pinto x 3 wristbands	payment in	45.00			
21/06/2024	Summer fayre	Cash float	payment out	-1,500.00			
21/06/2024	summer fayre	A Brown	payment in	24.00			
21/06/2024	PTA Expense	Printer INK	payment out	-46.90			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-52.25			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-24.00			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-14.97			
21/06/2024	summer Fayre	S Wottawa - Bar	payment out	-60.00			
21/06/2024	Summery Fayre	S Wottawa - Bar	payment out	-45.00			
21/06/2024	Summer Fayre	A Brown - WristBand	payment in	8.00			
21/06/2024	Summer Fayre	Pete Ices Donation	payment in	50.00			
21/06/2024	Adventure Island Tickets	A Brown	payment in	120.00			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-72.00			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-5.89			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-15.00			
21/06/2024	Summer Fayre	S Wottawa - Bar	payment out	-14.00			
21/06/2024	Summer Fayre	S Hunter-Brown - Bar	payment out	-62.90			
24/06/2024	Summer Fayre	Amazon - Toilet game	payment out	-6.99			
24/06/2024	Adventure Island Tickets	tickets	payment in	40.00			
24/06/2024	Summer Fayre	Cash deposit	payment in	150.00			
24/06/2024	Summer Fayre	cash deposit	payment in	689.10			
24/06/2024	Summer Fayre	cash deposit	payment in	3,180.00			
24/06/2024	Summer Fayre	cash depost	payment in	460.00			
24/06/2024	summer fayre	sum up payment	payment in	1,483.99			
24/06/2024	Adventure Island Tickets	A Brown	payment in	30.00			
25/06/2024	Argos	Games for switch - raffle prize	payment out	-49.99			
25/06/2024	Symths Toys	Switch for Raffle	payment out	-264.99			
25/06/2024	summer fayre	stripe payment	payment in	24.00			
25/06/2024	Adventure Island Tickets	A Brown	payment in	45.00			
25/06/2024	Adventure Island Tickets	A Brown	payment in	90.00			
25/06/2024	Adventure Island Tickets	A Brown	payment in	15.00			
26/06/2024	summer fayre	stripe payment	payment in	16.00			
27/06/2024	summer fayre	Estate Agent boards	payment in	1,008.00			
27/06/2024	Adventure Island Tickets	A Brown	payment in	30.00			









































Colin Chudley MAAT  
17 Coltishall Road  
Hornchurch  
Essex. RM12 6NY  
Tel: 07766335872

27 June 2025

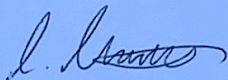
Auditor's Report For The Friends Of Sutton Primary School Charity

To whom it may concern:

I have reviewed the financial statements for The Friends of Sutton Primary School, registered charity number 1182487 for the period 01 September 2023 – 31 August 2024.

The accounts have complied with standard accounting practices and I have tested for validity and reliability.

Yours faithfully



Colin Chudley MAAT