

Trustees' Annual Report for the period

From 01-April-2022 to 31-Mar-2023

Charity name: Friends of the Cavendish School (FotCS)

Charity registration number: 1182441

NOTE: This report is based on a template downloaded from the Charity Commission website in December 2022 it has been converted into a Google Document and reformatted to make it more presentable.

Trustees' Annual Report for the period	1
Objectives and Activities	2
Additional information (optional)	2
Achievements and Performance	4
Additional information (optional)	4
Financial Review	5
Additional information (optional)	5
Structure, Governance and Management	6
Additional information (optional)	6
Reference and Administrative details	7
Trustees	7
Corporate trustees – names of the directors at the date the report was approved	7
Name of trustees holding title to property belonging to the charity	7
Funds held as custodian trustees on behalf of others	8
Additional information (optional)	8
Names and addresses of advisers (optional)	8
Name of chief executive or names of senior staff members (Optional information)	8
Exemptions from disclosure	8
Other optional information	8
Declarations	9

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the education and well-being of the pupils at the Cavendish School by providing and assisting in the provision of facilities not required to be provided by the local education authority at the school.</p> <p>Our main activity in this area has been to seek donations from local businesses groups, and individuals towards funding work in the school.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>When the Charity was set up we received a donation from a local charity towards a garden at the entrance to the new school - we are currently planning the new garden, but it has been beset with issues regarding locating a suitable site as well as the availability of Trustees to engage with this project.</p> <p>We have provided donations to the school during the period, which have been used for the benefit of the pupils attending the school.</p>
A statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees confirm we have had regard to the guidance from the Charity Commission regarding public benefit. More detailed information is available on the Charity Commission website; https://www.gov.uk/guidance/public-benefit-rules-for-charities</p>

Additional information (optional)

	SORP reference	
Policy on grant-making	Para 1.38	<p>The school celebrated its first year of operation in its newly built site in early December 2022.</p> <p>As a Charity supporting the school, we have provided donations and support where necessary in line with our Grant-making policy.</p> <p>We should note there have been significantly fewer requests for grants than we were expecting. This is a trend that has continued from previous years.</p>

Policy on social investment, including program-related investment	Para 1.38	Not Applicable.
Contribution made by volunteers	Para 1.38	<p>While the maximum number of Trustees the Charity can have is 12, during this period, there were only five Trustees - four of which had children at the school - and the focus for the Charity continued to be establishing itself and developing policies and structures to conform to the requirements from the Charity Commission.</p> <p>The availability of Trustees has had a direct impact on the activities of the charity however, the work being done is laying a firm foundation for the future as we grow alongside the Cavendish School.</p>
Other		No additional information.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any more comprehensive benefits to society as a whole.	Para 1.20	<p>We have provided grants to the school totalling around £1600.</p> <p>We have continued to fundraise and collect funds.</p>

Additional information (optional)

	SORP reference	
Achievements against the objectives set	Para 1.41	No objectives for this period were set.
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising has continued during the period, and we are enrolled with Paypal Giving. Sadly AmazonSmile ended and we have yet to find a viable alternative.</p> <p>We have not had the resources to solicit corporate donations during the period.</p>
Investment performance against objectives	Para 1.41	Not Applicable.
Other		No additional information.

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in an excellent financial position - we are still holding the donation pending the garden.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At the moment, we have no policy for reserves - the school is yet to be fully open, and we expect to have a reserves policy in place sometime during 2024.
Amount of reserves held	Para 1.22	Not applicable.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns with the charity being able to continue as a going concern.

Additional information (optional)

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Individual (personal) donations, primarily Paypal.
Investment policy and objectives, including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	The failure to provide a Sensory Garden is a significant ongoing issue, and the hope is that Charity can progress this in 2024.
Other		No additional information.

Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution (based on a model from the Charity Commission current as of registration date - 13th March 2019).
How is the charity constituted?	Para 1.25	CIO - Following the Association Model.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are volunteers primarily from within the school community and the wider local community. No external organisations have a right to appoint Trustees.

Additional information (optional)

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are provided a copy of the Constitution. No formal policies are in place for the induction and training of trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity structure is flat (given the few Trustees and volunteers). Work for the charity is organised via a WhatsApp group. During the pandemic, the charity was forced to switch to online meetings - using Google Meet - and it was decided after pandemic restrictions were eased that this would continue as it was easier for most trustees rather than having to arrange childcare. Meetings are typically scheduled for after 8 pm.
Relationship with any related parties	Para 1.51	Google provides email and document management services (for free) as part of the Google for Non-profits Programme. The Cavendish School is the school supported by the Friends and is itself part of the Eastern Learning Alliance academy group.
Other		No additional information.

Reference and Administrative details

Charity name	Friends of the Cavendish School.
Other names the charity uses	FotCS.
Registered charity number	1182441.
Charity's principal address	The Friends of the Cavendish School c/o THE CAVENDISH SCHOOL IMPINGTON VILLAGE COLLEGE, NEW ROAD, IMPINGTON, CAMBRIDGE. CB24 9LX.
Contact Number	07814 871752 (Chair of Trustees).
Contact Email Address	chair-of-trustees@friendsofthecavendishschool.org
Charity Commission Website	https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5136000/

Trustees

Names of the charity trustees who manage the charity;

Name	Office	Dates Acting (if not the whole period)
Andrew Richard Pellew	Chair of Trustees	
Karen Tate		
Amy Lorimer		Until June 2022
Sarah Grant		Until March 2023
Nicola McBride		
Christie Evans	Vice-Chair of Trustees	May 2022 onwards

Corporate trustees – names of the directors at the date the report was approved

Not applicable.

Name of trustees holding title to property belonging to the charity

Not applicable.

Funds held as custodian trustees on behalf of others

None.

Additional information (optional)

None.

Names and addresses of advisers (optional)

None.

Name of chief executive or names of senior staff members (Optional information)

None.

Exemptions from disclosure

No information has been marked as exempt.

Other optional information

No additional information.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees;

A handwritten signature in blue ink, reading "A. Pellew". The signature is written in a cursive style with a large initial "A" and a period after the first name.

Andrew Richard Pellew

Chair of Trustees

19-Mar-2024

FRIENDS OF THE CAVENDISH SCHOOL

CHARITY REGISTRATION NUMBER: 1182441

ACCOUNTS AND REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2023

FRIENDS OF THE CAVENDISH SCHOOL INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees/members of the Friends of the Cavendish School (Charity number 1182441) on my examination of the accounts for the year ended 31 March 2023, set out on page 3

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

the accounting records were not kept in accordance with Section 130 of the Charities Act; or

the accounts did not accord with the accounting records; or

the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hilary Whipp

Wednesday, March 06, 2024

Hilary Whipp
74 Hollytrees
Bar hill
Cambridge
CB23 8SG

FRIENDS OF THE CAVENDISH SCHOOL
Statement of financial activities
for the year ended 31 March 2023

	This year			Last year
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income from donations	1,849.00	-	1,849.00	17.77
Total	1,849.00	-	1,849.00	17.77
Expenditure	1,650.00	-	1,650.00	29.49
Net movement in funds	199.00	-	199.00	(11.72)
Total funds brought forward	1,693.29	2,460.02	4,153.31	4,165.03
Total funds carried forward	1,892.29	2,460.02	4,352.31	4,153.31

Balance sheet as at 31 March 2023

	This year			Last year
	Unrestricted funds £	Restricted funds £	Total this year £	Total funds £
Current assets				
Cash at bank	1,892.29	2,460.02	4,352.31	4,165.03
Total net assets	1,892.29	2,460.02	4,352.31	4,165.03
Funds of the Charity				
Restricted income funds			2,460.02	2,460.02
Unrestricted income funds			1,892.29	1,693.29
Total funds carried forward			4,352.31	4,153.31

Signed by one of the trustees on behalf of all the trustees



Andrew Richard Pellew
06-Mar-2024