



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**For the year ending 31-Mar-2021**

**Charity name: Friends of the Cavendish School**

**Charity registration number: 1182441**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance the education and wellbeing of the pupils at the Cavendish School by providing and assisting in the provision of facilities not require to be provided by the local education authority at the school.</b>  <b>Our main activity in this area has been to seek donations from local business and groups as well as individuals towards funding work in the school.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We have received a donation from a local charity towards a garden at the entrance to the new school - we are currently waiting for the building process to reach a stage where can begin planning for the garden (including additional fundraising).</b>  <b>In addition to the above donation we have also received a charitable donation from a local business and the first donation via our Paypal Giving account.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>We confirm we have had regard to the guidance from the Charity Commission</b>

### **Achievements and Performance**

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Unfortunately the planned opening of the new school buildings for the Cavendish School (originally scheduled for September 2020) has been put back to January 2022 - this has naturally delayed any work on the new school garden.</p> <p>This delay combined with the Coronavirus pandemic in 2020 and to a lesser extent in 2021 have considerably disrupted activity during this period.</p> <p>In better news the school has opened in temporary accommodation and the Charity has already contributed funding towards a VR headset, as well as some (moveable) planters for the outside space. Trustees look forward to working with the school on future plans, including the garden.</p> <p>All income generated within this period for the intended purpose of providing a garden at the new school is held in the bank account pending the site construction reaching a stage where the Friends of the Cavendish School can contribute.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Friends of the Cavendish School operates a Barclays Community Account which currently holds around £4,100</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We are currently not holding reserves with the whole amount allocated for funding of a sensory garden (£2,460.02) and for additional work within the school (£1,705.01).</b>
Amount of reserves held	Para 1.22	<b>£0.00</b>
Reasons for holding zero reserves	Para 1.22	<b>At the moment trustees have identified no need for a reserve.</b>
Details of fund materially in deficit	Para 1.24	<b>None.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>We have no concerns about the charity continuing as a going concern with the aim of recruiting more Trustees once the school begins admitting pupils in January 2022.</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution of a Charitable Incorporated Organisation with voting members other than its charity trustees ('Association' Model Constitution)</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>

<p>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</p>	<p>Para 1.25</p>	<p><b>Appointment of Trustees is covered by “Section 13 Appointment of charity trustees” in our constitution. Extracted below;</b></p> <p><b>13. Appointment of charity trustees</b></p> <p><b>(1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office;</b></p> <p><b>(2) At every [subsequent] annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;</b></p> <p><b>(3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;</b></p> <p><b>(4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause;</b></p> <p><b>(5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause [15] (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause [12(3)] on the number of charity trustees would not as a result be exceeded;</b></p> <p><b>(6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.</b></p>
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## Reference and Administrative details

Charity name	Friends of the Cavendish School
Other name the charity uses	FoTC
Registered charity number	1182441
Charity's principal address	THE CAVENDISH SCHOOL IMPINGTON VILLAGE COLLEGE NEW ROAD IMPINGTON CB24 9LX CAMBRIDGE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Richard Pellew	Chair		
2	Rachel Gibson			
3	Karen Tate			

### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

### Other optional information

None



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

AndP	
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Full name(s)

ANDREW RICHARD PELLEW
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Position (eg  
Secretary, Chair, etc)

CHAIR	
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Date

25-JAN-2022
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**FRIENDS OF THE CAVENDISH SCHOOL**

**CHARITY REGISTRATION NUMBER: 1182441**

**ACCOUNTS AND REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**



## FRIENDS OF THE CAVENDISH SCHOOL

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees/members of the Friends of the Cavendish School (Charity number 1182441) on my examination of the accounts for the year ended 31 March 2021, set out on page 3.

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Hilary Whipp*

16 December 2021

Hilary Whipp  
74 Hollytrees  
Bar Hill  
Cambridge  
CB23 8SG

	Unrestricted funds £	Restricted funds £	Total this year £
Current assets	1,705.01	2,400.02	4,105.03
Current liabilities	1,705.01	2,400.02	4,105.03
Funds of the Charity			
Restricted income funds		2,400.02	2,400.02
Unrestricted income funds	1,705.01		1,705.01
Total funds carried forward	1,705.01	2,400.02	4,105.03

## FRIENDS OF THE CAVENDISH SCHOOL

### Statement of financial activities for the year ended 31 March 2021

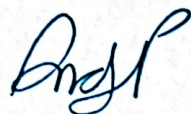
	Unrestricted funds £	Restricted funds £	Total funds £
Income from donations	2,037.51	NIL	2,037.51
<b>Total</b>	<b>2,037.51</b>	<b>NIL</b>	<b>2,037.51</b>
Expenditure	332.50	59.98	392.48
<b>Net movement in funds</b>	<b>1,705.01</b>	<b>-59.98</b>	<b>1,645.03</b>
Total funds brought forward	NIL	2,520.00	2,520.00
<b>Total funds carried forward</b>	<b>1,705.01</b>	<b>2460.02</b>	<b>4,165.03</b>

### Balance sheet as at 31 March 2021

	Unrestricted funds £	Restricted funds £	Total this year £
<b>Current assets</b>			
Cash at bank	1,705.01	2,460.02	4,165.03
<b>Total net assets</b>	<b>1,705.01</b>	<b>2460.02</b>	<b>4,165.03</b>
<b>Funds of the Charity</b>			
Restricted income funds		2,460.02	2,460.02
Unrestricted income funds	1,705.01		1,705.01
<b>Total funds carried forward</b>	<b>1,705.01</b>	<b>2,460.02</b>	<b>4,165.03</b>



Signed by one of the trustees on behalf of all the trustees

A handwritten signature in blue ink, appearing to read 'And P', written in a cursive style.

Andrew Richard Pellew

Chair of Trustees

25 March 2021