

Registered Charity number: 1182398

Holy Trinity Church, Stapleton.

Annual Report and  
Financial Statements

For the year ended 31 December 2025

# Holy Trinity Church, Stapleton

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# Holy Trinity Church, Stapleton

Reference and administrative details of the Charity, its Trustees and Advisers

For the year ended 31 December 2025

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PCC members who have served from 1 January 2025 until the date of this report was approved.

Minister:	Rev'd Vicky Wicks.
Associate Minister:	Rev'd Ruth Harding
Churchwardens:	Delia Beake Ben Harding
Deanery Synod Representatives:	Ben Harding Duncan Struthers (also PCC Secretary)
Elected members:	Lynne Monks (PCC Treasurer) Annabel Azeke David Bate Ros Bradley Luke Hitchin Olly McGregor Pauline March Richard Monks (until May 25) Deborah Mulvihill Diana Price Ian Serjeant LLM
Charity Registered Number:	1182398
Registered Office:	The Parish Office, Church Hall, 23 Park Road, Stapleton, Bristol. BS16 1AZ Email: <a href="mailto:admin@holytrinitystapleton.org">admin@holytrinitystapleton.org</a> Website: <a href="http://holytrinitystapleton.org">holytrinitystapleton.org</a>
Independent examiner:	Susan Rickerby, Lloydbottoms Chartered Accts. 118 High St, Staple Hill, Bristol. BS16 5HH

Bankers:

Nat West Bank PLC  
778 Fishponds Road,  
Bristol.  
BS99 5AX

CCLA Inv. Management Ltd  
CBF Church of England Funds  
PO Box 12892  
Dunmow,  
Essex,  
CM6 9DL

# Holy Trinity Church, Stapleton

## Trustees Annual Report

For the year ended 31 December 2025

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### Aims and purposes.

The PCC has the responsibility of co-operating with the Minister, Rev'd Vicky Wicks, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. These objectives are for the advancement of religion, and the PCC has had regard to the guidance of the Charity Commission on the requirement to demonstrate that they are for the public benefit, and in particular the supplementary guidance on charities for the advancement of religion.

The PCC also has maintenance responsibilities for the Church on Bell Hill and the Church Hall. The graveyard has been closed for burials for several years and Bristol City Council is responsible for the maintenance of the grounds. We have a garden of remembrance for the burial of ashes.

### Objectives and activities.

Over the last year we have been working together on our vision statement, with a view to developing plans and strategies in 2026. Our vision statement is Holy Trinity Stapleton – sharing the hope, light and love of Jesus. This is an outward looking vision as we aim to build God's kingdom and his community here in Stapleton. The PCC maintains an overview of this process and is responsible for the worship and ministry at Holy Trinity. This past year has involved working towards this vision, and at the same time, putting it into practice through:

Welcoming	Everyone is welcome at Holy Trinity. We hope everyone will find a place to belong and a team to join (musical worship, flower arranging, leading our children, serving refreshments etc).
Worshipping	We aim to worship both in traditional and contemporary styles on Sundays across two services, and to encourage prayer and worship at home throughout the week. We hold monthly prayer and worship gatherings outside Sundays.
Learning	We learn together through biblical teaching, small groups (for midweek bible study), age related groups (children aged under 11, young people aged 11 – 18, young adults aged 18 – 30) and through worshipping together.
Sharing	We long to share the hope light and love of Jesus with our local schools, with our friends and neighbours, and to care for those who are struggling in anyway. We love to pray for each other.

During 2025 the following values have been pre-eminent in our church community:

- Ø Being Jesus centred in all that we do
- Ø Looking outwards to share Jesus with others
- Ø Learning from the bible and applying it to all areas of life

- Ø Growing and flourishing for all ages
- Ø Caring for and praying for one another and those in our wider community
- Ø Generosity with our money, our time and our talents
- Ø Working for fairness and justice in Stapleton, Bristol and beyond
- Ø Working within our safeguarding policy so that everyone is safe and listened to

### Mission

We meet to pray with other churches in our area, for our communities and all those who live and work there. We want to bless them, and we want them to get to know Jesus for themselves.

As a church we support a number of mission organisations. We pray for, communicate with and donate to the missionary and other charitable work of the Wider Church in the UK and overseas. This year we have donated to Church Mission Society, Leprosy Mission, Bible Society, African Pastors' Fellowship. Lee Abbey SMC, Kingswood & South Glos. Deanery Synod, Amplifying Voices UK, Saltmine Trust and the George Muller Trust. We have also supported InHope (a local charity) and Embrace the Middle East through donations made at our Christmas services. The Wider Church committee oversees this work and makes sure we are informed, prayerful and support organisations that are particularly relevant to Holy Trinity.

In July we welcomed Beverley Cannon de Pinos, our CMS partner from Ecuador to speak at our morning service.

All we do as a church is missional, but those with a particular outward focus are our monthly Messy Church and our weekly Stay and Play (parent and toddler group) sessions. At Christmas we have evangelistic opportunities in our outdoor carols at Elm Tree Farm, our traditional Carols by Candlelight Service and our Crib Service.

### Church Worship

We are able to offer a wide range of services throughout the year that we all enjoy, and which help us to meet Jesus and worship him. The 8.30am service provides a quiet traditional environment with Holy Communion being celebrated for 3 weeks per month. The 10.30am service provides more lively and contemporary opportunities with Holy Communion once a month. Our music group and band are integral to these services and we provide activities for children at all our 10.30am services. We also hold Quiet Space services twice a year; these are more reflective opportunities and are themed around lent and advent. We offer more traditional services on Ash Wednesday and Ascension Day, as well as extra worship and celebration opportunities at Christmas and Easter.

### The Church, Church Hall and Churchyard.

This year has largely been taken up with applying for a faculty for the re-ordering of the back of the church to offer better catering facilities, accessible toilets as well as a more welcoming entrance to the church through the North porch. We have been working closely with our architects, Connolly Wellingham Architects and the DAC who have been very supportive of our plans. We have also upgraded our audio/visual facility and are grateful to PCC members for the work they have put in to ensure that our audio/visual system is fit for future needs.

The re-ordering is very much an on-going project and has been made possible by the legacy left to the church by Kathleen Curnock for which we are extremely thankful. Nevertheless we recognise that we will need to do some fundraising to see the project through to its conclusion. We have already been successful in obtaining a grant of £10,000 from Gloucestershire Historic Churches Trust towards this work.

We are grateful to the Diocese who gave us a grant of £10,000 to enable us to remove the gas supply from the church hall, replace the lighting with LED lights and install a new front door. This was in response to the findings of the Energy Audit Report. Thanks are also due to Dave Price, Kevin Bradley and Tony Monks for general maintenance work carried out at the hall during the year. We also applied to the National Lottery Community Fund for a grant of £10,000 to replace the hall floor and this was successful. We are also grateful to Delia Beake for managing the hall lettings which enable us to keep the hall going as a church and community asset. Our Administrator and Operations Assistant and our Finance Administrator have also taken over some of the work this entails.

The people.

Rev'd Vicky Wicks was licensed as Minister of Holy Trinity in June this year and we had a Licensing Service on 5<sup>th</sup> June which was a joyful celebration of the work Vicky has done over the past 18 months. Delia Beake and Ben Harding agreed to continue as Churchwardens and we are very grateful to them for the many hours of work they put into their roles and the support they provide for Vicky. We employ a Finance Administrator and gratefully acknowledge a grant of £1,750 from The Fulmer Trust towards her salary. We also have a Finance Team to oversee the budget and general finances of the church. In addition, we employed Olly Wicks as Administrator until May when he left to take up a post in America. Following Olly's departure we have employed Voirrey Guy as Administrator and Operations Assistant. We are grateful for the many hours of work put in each week by dedicated volunteers including the music group and band, the welcome stewards, the cash counting team, the refreshments team, the pastoral care team, the small group leaders, the children and youth leaders, the young adults leaders and the flower arrangers who have decorated our church so beautifully by providing fresh flowers throughout the year and the special arrangements provided at Easter, Christmas, Remembrance Sunday and Harvest. Joseph and Emily Thompson are currently undertaking training with a possible view to becoming Licenced Lay Ministers and we are encouraging them with prayer.

We performed 4 Baptisms this year; one wedding and 3 funerals.

We have 75 people on the Electoral Roll.

Deanery Synod.

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Children and Youth.

We have seen a growth in numbers of children and young people attending our services this year and this has been very encouraging.

Rob Wicks has been overseeing our children's work together with his team of volunteers including Abby McGregor who has been particularly faithful in her attendance. Joel Preston is our Youth Ministry Team Leader and hosts a Youth Pasta Night for the young people every week. In addition, Joseph and Emily Thompson have been providing opportunities for young adults to meet socially and grow in their faith. We are grateful to all the volunteers who work so hard to enable our children and young people to grow in their faith.

We are always keen to foster good relationships with local schools and are grateful to Collegiate School for hosting a Christmas Lunch for Senior Citizens and also for their financial contribution towards the cost of running the church. They also hold start and end-of-term services in the church led by one of our Ministry Team as well as various other services throughout the year.

Messy Church continued to meet monthly under the leadership of Rev'd Ruth Harding and Jane Monks and is well attended by local families as well as church members.

Rev'd Ruth Harding co-ordinated the Easter and Christmas in a Box initiatives, which were well received by the pupils and staff of Glenfrome School. Vicky and Rob Wicks also led a Christmas Assembly in Glenfrome school, which was very well received.

On Friday mornings during term time, we host a Stay & Play session in the church hall for 4yr olds and under with their parents or carers.

#### Safeguarding.

Delia Beake is PSO for children and Amy Donaldson is managing DBS checks. Sheena Helyer is PSO for adults and oversees all safeguarding issues. Details of nominated persons are displayed on the church notice board and on our church website. The policies follow those recommended by the Diocese and are regularly checked and approved by the PCC. The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. Rob Wicks is our designated church photographer and a photography policy has been agreed by the PCC and again, is approved regularly.

#### PCC work.

During the year the PCC has met 7 times and we have a Standing Committee to deal with any matters which might arise between meetings. We also have a Fabric Committee which deals with matters concerning the church and hall buildings and a Finance Committee to oversee our budget and financial planning. Both Committees report to the PCC on a regular basis.

#### Welcome Stewards.

During the year the following people have served as Welcome Stewards:-

Linda Reeve, Sally Lanceley, Alan & Christine Rogers, June Roberts and Tony & Lynne Monks and we are grateful for the welcome they provide at the door at every service.

## Reports.

In addition to the report on the fabric of the church and the proceedings of the Deanery Synod, both of which are required by law, separate reports were provided at the APCM by the following teams:

Messy Church.

Holy Trinity Music group.

Contemporary worship at Holy Trinity.

Young Adults group.

Welcome Stewards.

Lunch Club.

Finance Team.

Flower Arrangers Team.

Children's Groups.

Pastoral Care.

Youth Group.

Small Groups.

Ukrainian Welcome Hub.

Stay & Play.

## Commitments

Our main commitments are for Parish Share to which we pledged £28,700 and were able to pay in full and to Wider Church projects to which we paid £9,210 plus £960 from the Christmas services.

Our church and hall insurance amounted to £8,852.65.

## Reserves policy.

It is the aim of the PCC to maintain a balance on unrestricted funds which equates to at least 3 month's unrestricted payments in order to smooth fluctuations in cash flow and to meet emergencies. We have been able to increase our reserves this year due to increased giving and re-investing interest earned. Our policy is to invest funds not required for imminent expenditure with the CBF Church of England Deposit Fund.

## Structure, governance and management.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils Measure and is a registered charity with the Registered Charity No. 1182398. The method of appointment of PCC members is set out in the Church Representation rules. All who attend church and are eligible to do so are encouraged to register on the Electoral Roll and are therefore eligible for election to the PCC. The Electoral Roll was revised this year and currently has 75 members.

## Independent Examiner

We are grateful for the help given by Susan Rickerby of Lloydbottoms Chartered Accountants, our independent examiner. The annual meeting will be asked to confirm the continuation of her appointment.

Statement of Responsibilities for PCC members/Trustees.

The Trustees are responsible for preparing a Trustees' Annual Report and Accounts in accordance with applicable law and United Kingdom Accounting Standards FRS102. The PCC is also responsible for sharing the leadership, management and administration of the parish, with the Minister.

The Trustees are required to prepare accounts for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of those resources, including the income and expenditure of the charity for that period. In preparing these financial statements the Trustees are required to:

- Ø Select suitable accounting policies and then apply them consistently.
- Ø Observe the methods and principles in the Charities SORP
- Ø Make judgements and estimates that are reasonable and prudent.
- Ø State whether applicable UK accounting standards have been followed.
- Ø Prepare the account on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees and signed on their behalf by:



.....

Rev'd Vicky Wicks.

26 Jan 2026

.....

Date

## Holy Trinity Church, Stapleton

### Independent Examiner's Report to the Trustees of Holy Trinity Church, Stapleton *For the year ended 31 December 2025*

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I report to the charity trustees on my examination of the accounts of the PCC of Holy Trinity Church, Stapleton for the year ended 31 December 2025, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

#### Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act;
- the accounts do not accord with those records;
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters, in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Susan Rickerby ACA  
Lloydbottoms Chartered Accountants  
118 High Street  
Staple Hill  
Bristol  
BS16 5HH

Date: .....

HOLY TRINITY CHURCH, STAPLETON

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2025

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	2025 £	2024 £
Income						
Voluntary income	2.a	112,498	11,530	12,419	136,447	112,095
Fundraising	2.b	0	0	0	0	145
Interest from CCLA fund	2.c	4,108	7,805	0	11,913	12,085
Church activities	2.d	4,770	14,698	0	19,468	15,378
Total income		<u>121,376</u>	<u>34,033</u>	<u>12,419</u>	<u>167,828</u>	<u>139,703</u>
Expenditure						
Church activities	3.a	67,144	32,959	15,218	115,321	108,089
Support costs	3.b	1,141	0	2,830	3,971	4,442
Depreciation	3.c	0	2,500	0	2,500	2,500
Total expenditure		<u>68,285</u>	<u>35,459</u>	<u>18,048</u>	<u>121,792</u>	<u>115,031</u>
Net income/(expenditure) before transfers		53,091	(1,426)	(5,629)	46,036	24,672
Transfers between funds	12	(204,700)	202,000	2,700	0	0
Net income/(expenditure) and net movement in funds for the year		(151,609)	200,574	(2,929)	46,036	24,672
Reconciliation of funds						
Total funds at the start of the year		271,900	169,400	9,618	450,918	426,246
Total funds at the end of the year		<u>120,291</u>	<u>369,974</u>	<u>6,689</u>	<u>496,954</u>	<u>450,918</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure relates to continuing activities.

# HOLY TRINITY CHURCH, STAPLETON

## BALANCE SHEET

As at 31 December 2025

		31 December 2025		31 December 2024	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	9		164,160		166,660
Current assets					
Debtors	10	8,348		7,760	
Cash at bank and in hand	1.e	325,889		277,713	
		<u>334,237</u>		<u>285,473</u>	
Creditors					
Amounts falling due within one year	11	<u>(1,443)</u>		<u>(1,215)</u>	
Net current assets			<u>332,794</u>		<u>284,258</u>
Total assets less current liabilities			496,954		450,918
Creditors: amounts falling due after more than one year	11				
Net assets			<u><u>496,954</u></u>		<u><u>450,918</u></u>
Charity funds					
Restricted funds	12	6,689		9,618	
Designated funds	12	369,974		169,400	
Unrestricted funds	12	<u>120,291</u>		<u>271,900</u>	
		<u><u>496,954</u></u>		<u><u>450,918</u></u>	

The financial statements were approved by the Trustees and signed on their behalf by:

_____	_____
Rev'd Vicky Wicks	Date

_____	_____
Lynne Monks	Date

1 Accounting policies

a. Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The PCC constitutes a public entity as

After reviewing the Charity's forecasts and projections, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its accounts.

b. Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

Restricted funds are those derived from gifts which are restricted to a particular purpose. The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

c. Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

d. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Diocesan parish share

The Diocesan parish share is accounted for in accordance with the agreed intention of the PCC.

## HOLY TRINITY CHURCH, STAPLETON

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2025

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#### 1 Accounting policies (continued)

##### e. Fixed Assets

###### Consecrated land and buildings and moveable church furnishings

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011. Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

###### Tangible fixed assets

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is calculated to write down the cost less estimated residual value of all tangible fixed assets over their expected useful lives, using the straight-line method. The rates applicable are:

Freehold buildings	- 2.5% per annum
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The value of the Church Hall and adjoining land are held at valuation determined by the Trustees on 1st January 2022. The property is reviewed for impairment, in accordance with Section 27 of FRS 102, at the end of each accounting period.

###### Current assets

The following assets are recognised and a monetary value given:

Amounts owing from the HM Revenue & Customs where the amount has been ascertained.

Any other amounts owing to the PCC including church hall lettings and insurance claims.

Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.

Closing bank balances as shown in the receipts and payments account.

###### Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

###### Creditors and provisions

The following liabilities are recognised in the Statement of Assets and Liabilities:

Any loans or overdrafts advanced to the PCC.

Any shortfall in the payment of Parish Share for the year.

Creditors for goods or services where the supply has been received and invoiced by 31 December.

Accruals for services provided in respect of the year invoiced in a subsequent year

# HOLY TRINITY CHURCH, STAPLETON

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2025

### 2 Incoming resources

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
a Voluntary income					
Planned giving	77,926	100	200	78,226	64,678
Gift aid recovered	16,163	0	0	16,163	11,072
Collections at services	1,805	0	0	1,805	5,589
Donations	16,219	11,430	12,219	39,868	30,246
Legacies	0	0	0	0	0
Grants received	0	0	0	0	0
Diocesan fees	385	0	0	385	510
	<u>112,498</u>	<u>11,530</u>	<u>12,419</u>	<u>136,447</u>	<u>112,095</u>
b Fundraising		0	0	0	145
c Interest from CCLA fund	<u>4,108</u>	<u>7,805</u>	<u>0</u>	<u>11,913</u>	<u>12,085</u>
d Church activities					
Lettings	2,550	14,698	0	17,248	15,138
Weddings and funerals	2,220	0	0	2,220	240
	<u>4,770</u>	<u>14,698</u>	<u>0</u>	<u>19,468</u>	<u>15,378</u>
	<u>121,376</u>	<u>34,033</u>	<u>12,419</u>	<u>167,828</u>	<u>139,703</u>

### 3 Expenditure

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
a Church activities					
Wider church	10,361	0	650	11,011	7,853
Outreach and discipleship	235	0	18	253	222
Children & youth	902	0	0	902	480
Parish share	28,704	0	0	28,704	27,000
Diocese fees	1,225	0	0	1,225	716
Other activities	25,717	32,959	14,550	73,226	71,818
	<u>67,144</u>	<u>32,959</u>	<u>15,218</u>	<u>115,321</u>	<u>108,089</u>
b Support costs					
Fundraising	0	0	0	0	0
Administration	1,141	0	2,830	3,971	4,442
	<u>1,141</u>	<u>0</u>	<u>2,830</u>	<u>3,971</u>	<u>4,442</u>
c Depreciation	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>
	<u>68,285</u>	<u>35,459</u>	<u>18,048</u>	<u>121,792</u>	<u>115,031</u>

## HOLY TRINITY CHURCH, STAPLETON

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2025

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#### 4 Tax-efficient Planned Giving

Planned Giving in the unrestricted funds includes tax-efficient giving of £53,458 (2024: £36,422), excluding tax repayments claimed by or on behalf of the PCC, of which £5,785 (2024: £4,844) was through the Parish Giving Scheme.

#### 5 Other Tax-efficient Giving

Unrestricted donations include tax-efficient giving of £8,830 (2024: £7,645). In addition "Gift Aid" includes £0 (2024: £1,454) received under the Gift Aid Small Donations Scheme. Restricted funds include tax-efficient giving of £0 (2024: £20) and gift aid of £0 (2024: £5).

#### 6 Printing and administration

The PCC has a Hire Agreement with Xerox Finance Ltd for a risograph printer. Costs of stationery and printing are included in the costs of administration, and cannot be separately identified.

#### 7 Staff costs

	2,025	2024
	£	£
Administration Assistant	2,830	2,839
Expenses reimbursed to the Rector	138	115
Payments to other ministers	0	0
	<u>2,968</u>	<u>2,954</u>

During the year the PCC employed an administrative assistant for the Rector which is paid for using a grant from the Fulmar Trust. The cleaner for the Church and Church Hall was self-employed. There were no employees earning over £50,000.

PCC members were reimbursed expenses. There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

There are no pension commitments as there are no employed staff for whom a pension scheme would need to be provided. The Rector's pension is the responsibility of the Diocese.

#### 8 Relationships with other groups, charities and individuals

As the PCC of a parish within the Diocese of Bristol, in the Church of England, there are no financial links with the Diocese other than the annual Diocesan Parish Share paid.

# HOLY TRINITY CHURCH, STAPLETON

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2025

### 9 Tangible fixed assets

	Property improvements £	Freehold buildings & land £	Fixtures & fittings £	Total £
Cost				
At 1 January and 31 December 2024	<u>0</u>	<u>174,160</u>	<u>0</u>	<u>174,160</u>
Depreciation				
At 1 January 2024	0	7,500	0	7,500
Charge for the year	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>
At 31 December 2025	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>
Net book value				
At 31 December 2024	<u>0</u>	<u>166,660</u>	<u>0</u>	<u>166,660</u>
At 31 December 2025	<u>0</u>	<u>164,160</u>	<u>0</u>	<u>164,160</u>

Within the 'freehold buildings and land' £100,000 of the cost is allocated to the value of the hall building and depreciated accordingly with the remaining £74,160 value relating to the land itself which is not subject to depreciation.

### 10 Debtors

	2025 £	2024 £
Other debtors	0	0
Income tax recoverable	5,357	4,850
Deposit interest	<u>2,991</u>	<u>2,910</u>
	<u>8,348</u>	<u>7,760</u>

### 11 Creditors

	2025 £	2024 £
Amounts falling due within one year		
Trade creditors	0	0
Other creditors and accruals	<u>1,443</u>	<u>1,215</u>
	<u>1,443</u>	<u>1,215</u>

# HOLY TRINITY CHURCH, STAPLETON

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

### 12 Movement in funds

	At 1 January 2025 £	Income £	Expenditure £	Transfers : 31 December 2025 £	
Unrestricted funds					
General fund	271,900	121,376	(68,285)	(204,700)	120,291
Total unrestricted funds	271,900	121,376	(68,285)	(204,700)	120,291
Designated funds					
Hall fund	2,740	25,823	(7,246)		21,317
Re-ordering fund	0	8,210	(25,713)	202,000	184,497
Property fund	166,660	0	(2,500)		164,160
Total designated funds	169,400	34,033	(35,459)	202,000	369,974
Restricted funds					
Fabric Fund	1,677	540	(1,902)		315
Flower Fund	21	97	(118)		0
Fulmar Trust	0	1,750	(2,830)	2,700	1,620
HTS Administrator	3,500	7,500	(9,684)		1,316
Restricted collections	2	0	(2)		0
Stapleton Welfare Trust	1,943	152	(753)		1,342
Ukraine Hub	2,432	2,380	(2,716)		2,096
Worship Books	43	0	(43)		0
Total restricted funds	9,618	12,419	(18,048)	2,700	6,689
Total funds	450,918	167,828	(121,792)	0	496,954

The property fund represents the value of the Church Hall buildings and land as determined by the Trustees at 1st January 2022, less subsequent depreciation.

13 Description of restricted funds

Fabric Fund:

This fund is for the repair and improvement of the fabric and fittings of the Church.

Fulmar Trust:

This fund was set up to receive money towards the cost of employing a Benefice Assistant who supports both Holy Trinity and Frenchay parish churches.

Holy Trinity Administrator:

This is a new fund established to cover the costs of a new administrator role.

Restricted collections:

This fund identifies collections made on behalf of specified charities.

Stapleton Welfare Trust:

This fund is derived from a share of the income of the Stapleton Consolidated Charities (registered charity 200887) and is applicable for the relief of persons in the parish who are in need, hardship or distress.

Ukraine Hub:

This fund was opened with a grant of £3,000 from the Bristol City Council as part of their scheme to support Ukrainian families who have been displaced by the war.

Worship Books:

This fund was originally set up to provide funding for Church Bibles, teaching materials and service books. The present fund is derived from payments for the services of the singing group, and is used for the purchase of music and other resources for the group.