

Holy Trinity Church, Stapleton

Registered Charity Number 1182398

Annual Report and Financial Statements

31st December 2021

Holy Trinity Church, Stapleton

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Holy Trinity Church, Stapleton
Annual Report of the Parochial Church Council ('PCC')
For the year ended 31st December 2021

PCC members who have served from 1 January 2021 until the date this report was approved are:

| | | |
|---------------------------------------|-------------------------|--------------------------|
| Rector: | The Revd Charles Sugden | Chairman |
| Curate: | The Revd Ruth Harding | (From 4 July 2021) |
| Churchwardens: | Two Vacancies | |
| Representatives on the Deanery Synod: | Delia Beake | |
| Elected Members: | Duncan Struthers | PCC Secretary |
| | Simon Awdry | Treasurer |
| | David Bate | |
| | Malcolm Collier | (From APCM 27 May 2021) |
| | Annabel Dart | (From APCM 27 May 2021) |
| | Ben Harding | |
| | Deborah Mulvihill | |
| | Diana Price | |
| | Ian Serjeant | |
| Co-opted Member | Annabel Dart | (Until APCM 27 May 2021) |

Aims and Purposes

The PCC has the responsibility of co-operating with the Rector, the Revd Charles Sugden, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. These objectives are for the advancement of religion, and the PCC have had regard to the guidance of the Charity Commission on the requirement to demonstrate that they are for the public benefit, and in particular the supplementary guidance on charities for the advancement of religion.

The PCC also has maintenance responsibilities for the Church on Bell Hill and the Church Hall at 23 Park Road, Stapleton and their fittings and contents, but the churchyard is closed for burials and Bristol City Council is responsible for its maintenance.

Objectives and Activities

We aim to live out the Biblical vision of a Christian Community, providing

- * a warm welcome to all
- * authentic biblical preaching and teaching
- * a desire to grow through reaching out to the surrounding community.
- * a foundation of solid pastoral care and musical strengths.
- * a desire to deepen and widen opportunities for meeting in small groups.
- * a desire to establish links with local schools (both independent and state)
- * encouragement, participation and integration of young people in worship

During 2021 the following values have been pre-eminent in our church community

- + Prayerfulness
- + Humility in coming under the authority of scripture
- + Care for creation
- + Generosity in giving
- + Enthusiasm in supporting each other in teams
- + Inclusivity in offering a variety of worship activities
- + Gratitude for our beautiful church building and all God provides
- + A proactive approach to developing deeper and wider pastoral care

Mission

We make connections

With **God** through

Worship, using music ministry and prayer in various settings during and after services and in daily, weekly and monthly meetings

With **each other** through

Home groups, Contact groups, PCC Away Days (including ministry leaders), Supporting wider Church action groups, The local Churches Together in Worship, Messy Church, CAMEO – (this has not met in 2021 owing to Covid), the Pastoral Care Development programme set up by the Rector to train new leaders for small groups, encouraging more people to be involved in prayer partnerships, small groups and courses.

With **the wider community** through

Contact groups, Luncheon Club for senior citizens, Annual service for the bereaved, Memory Café for those suffering from dementia and their carers (this has not met in 2021 owing to Covid), Stay and Play for toddlers and their carers, often feeding into Messy Church, Offering courses for people to explore Christianity, Easter flowers and Advent gifts for the bereaved, ill and housebound, Regular services provided to the 3 Care Homes in our parish, Volunteering at the Wild Goose Café for the homeless (this has not been possible in 2021 owing to Covid), Engaging with the school communities in church and schools, Producing a monthly Stapleton News, Involving the local community in fundraising events for the Roof Fund, Distributing a Christmas card from the local churches into every home, Good Stewardship in the Use of Buildings and Continuing to seek the credentials of a dementia friendly church.

With **the wider church** through

Praying for, communicating with and donating a tithe to the missionary & other charitable work of the wider church in the United Kingdom and overseas of Church Mission Society, FEBC/First Response Radio, Lee Abbey Small Missional Community - Knowle West, KSG Deanery Uganda/Bristol Link, African Pastors' Fellowship, Bible Society, Christians Against Poverty, inHope Bristol, Network Counselling & Training, The Children's Society & The Leprosy Mission.

Church Worship

For much of the year, singing was limited to a very small group socially distanced, before the service commenced. Hymns and songs were projected on Powerpoint, but no singing was permitted owing to government restrictions.

There were no Parish Prayer Meetings until late in the year, yet weekly Benefice Prayer Meetings were available by Zoom.

The weekly pattern of services in the benefice was such that the morning service was in person in the parish churches, and the evening service (benefice) by Zoom.

The Church & Churchyard

Minor day-to-day matters continued to be dealt with, usually by Tony Monks or David Price, to whom we are very grateful.

The church and hall continued to be cleaned on a regular basis and we again had a team from UWE of Occupational Therapy students for two days in February who worked on cleaning parts of the church needing a 'spring clean'. Thanks to Delia for making this a welcoming opportunity to take time to sit and chat to the team.

The year saw the final completion of the church roof renewal project. This will culminate in a celebration THANK YOU on the 7th and 8th May 2022 to all who helped raise the funds for this amazing task.

During 2022, we also reviewed and upgraded the lighting in the chancel. This has been a great improvement, particularly for the church singing group.

improvement, particularly for the church singing group.

The National Arts Society Church Recording group is at work to record every part. They have been hindered by the pandemic, but plan to complete the task by the end of 2022.

With regard to the future, the heaters in the church and hall run on gas, a fossil fuel we have agreed should be replaced before 2030 at the very latest. The greatest need is to source a system for the hall which is currently running on 2 heaters instead of 3. The diocese does keep us updated on options which do not use fossil fuels and we follow up on potential suggestions, but have yet to find a solution which would fit our needs.

The PCC were given permission to instal handrails on the approach from the West gates of the churchyard and on the steps at the North East corner, as recommended in the Accessibility Audit.

We wish to attend to sound and visual improvements in the church, as well as kitchen counter and disabled toilet facilities in the West end of church. Plans are well under way for improvement to the spire lighting in 2022.

The People

This year in June we had the joy of seeing Ruth Harding ordained as deacon. She now serves her curacy in this benefice.

Holy Trinity has a dedicated PCC supporting the Rector in the whole mission of the Church in the Parish, but we have been without a Churchwarden since July 2017. While having the lay members of the Standing Committee to cover the gap is working extremely well, we still seek two people to come forward for election and fulfil the legal responsibilities which fall on Churchwardens.

In addition huge numbers of hours are put in each week by people who are not paid for their service in any way. The vast majority of these are regular worshippers, but not all are. The only work paid for by the PCC is done by a parish secretary paid for 3 hours per week, and a cleaner for the Hall and Church.

Children and Young People

Messy Church continued to be led by Ruth Harding and Jane Monks. Due to COVID-19, no Messy Church gatherings were possible until September.

When it was possible for young families to gather they did so, using the Church Hall for Family Services, led by a team of Richard Monks, Jane Monks and Linda Hart, assisted by Ian and Mary Serjeant. In September we reverted to All Age Worship in Church, using the pattern that had been developed in the Hall, and with the same leadership. This has seen healthy signs of growing on the Second Sunday of the month. Tables were purchased and space made so that the children could be active with felt tip pens, etc in church during the service.

Christmas in a Box was introduced to Glenfrome School thanks to Bristol Schools Connection working with members of our church, Woodlands Church and Hope Chapel, all people connected with the school. Ongoing prayer meetings with parents and staff and church members continue.

Safeguarding

Mrs Jane Collingbourne handles all DBS, and is PSO for children, while Mrs Sheena Helyer is PSO for adults. Our Safeguarding policies are reviewed annually by PCC. Details of nominated persons are displayed on the Church and Hall notice boards and on our church website. The policies follow those recommended by the diocese. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

PCC work

During the year, PCC spend time on Transforming Church, a Vision Statement for HTS, Living in Love and Faith, Climate Emergency, Treasurer's Succession, planning a Celebration weekend, learning about Evangelism strategy and an Away Morning for 'Decompression'. The Standing

Committee worked with Frenchay Standing Committee and the Benefice Ministry Team to agree with the Rector adjustments to COVID related policies across the benefice, with very occasionally local variations.

Reports

In addition to the reports on the fabric, goods and ornaments of the church and the proceedings of the Deanery Synod, which are required by law, separate reports are provided at the APCM by the following teams or committees :

Ministry Team, Pastoral Committee, Wider Church Committee, CRAG, Church Hall Committee, Messy Church, Stay and Play, Music Group, Discipleship, Senior Citizens Luncheon Club, CAMEO and Wild Goose Café outreach work.

Financial Review

Unrestricted Funds

The General Fund shows a surplus of £4,499 and although the deficit in the Hall Fund is £1,094 the total unrestricted reserves have increased to £15,700, so that this year there is no anxiety about the impact of COVID-19 on the PCC's current and future financial position. Planned giving has increased, and 13 people are now paying by direct debit through the Parish Giving Scheme. Cash collections are returning towards their previous level with £2,458 being paid through the SumUp card reader. Donations include £1,500 from Colston's School, for which we are very grateful, and £290 for spire lighting.

Missionary and charitable giving includes a tithe of £4,950 to support the wider church, with an additional sum of £164 raised for a special appeal by The Leprosy Mission and £593 from cash collections at our special Christmas services in 2020 which was split equally between Embrace the Middle East and Julian Trust. Other administration costs include £587, the cost of a Dell laptop for the PCC accounts, towards which we received a donation of £400 including gift aid. Church maintenance includes £402 for tuning the organ after the Roof Repairs, £1,607 for tests of the electrical installation and equipment required by our insurers and the resulting work, £880 for servicing the gas heaters, and £468 to replace two lights in the Chancel which had not been working for some years. The amount spent in providing the Christian ministry from Holy Trinity (that is, excluding mission giving and Hall and administration costs) was about £42,400 (2020: £44,300).

In 2021, the amount we paid in the diocesan Parish Share, which largely provides for the stipends and housing of the clergy, was £28,800 (2020: £30,960). For 2022 the Diocese asked us again for £30,960; after prayerful consideration of the amounts available and future prospects the PCC have made a commitment to pay £30,000, the same amount as in 2019.

Because of Covid-19, no income was received from Hall lettings until May. Receipts, at £4,535, were £1,000 more than in 2020 but more than £2,000 less than in 2019. The Hall Fund reserve of £3,034 includes £900 received from the contractors for the new early years building at Colston's Lower School, half the estimated cost of substituting a proper foundation for the replacement store shed which they had provided.

Restricted Funds

Receipts of £3,899 in the Fabric Fund included £150 from spire lighting, £302 from "Ride & Stride" and £1,792 from our insurers for repairs to storm-damaged slates; those repairs and other work cost £1,974. As explained in Note 6 £707 must be repaid to our insurers so the true balance at 31 December 2021 was £5,882.

Receipts in the Roof Repair Fund include gift aid on donations received before the Appeal was closed on 31 December 2020 and grants from the Listed Places of Worship Scheme to refund VAT. The work, begun in 2016, was completed during the year at a total cost of £325,323 including fees and VAT, of which we have paid £321,870; the balance will be due in 2022. We have so far recovered VAT of £53,507 under the Listed Places of Worship Grant Scheme. The total raised by the Appeal, including gift aid and interest, was £277,427. It is estimated that the net cost excluding VAT will be

Holy Trinity Church, Stapleton

Independent Examiner's Report to the PCC of Holy Trinity Church, Stapleton

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 7 to 11.

Respective Responsibilities of the PCC and the Examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit; consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: 22 March 2022

Signed: P E Hodges

P. E. Hodges
74 Cottrell Road, Stapleton, Bristol BS5 6TN

Holy Trinity Church, Stapleton
Receipts and Payments Accounts
For the year ended 31st December 2021

| | Unrestricted General Funds | Unrestricted Designated Funds | Restricted Funds | Total Funds 2021 | Total Funds 2020 |
|--------------------------------------------------------------|----------------------------------|-------------------------------------|---------------------|---------------------|---------------------|
| | £ | £ | £ | £ | £ |
| Receipts | | | | | |
| <i>From donors</i> | | | | | |
| Planned giving | 35,204 | | 144 | 35,348 | 33,223 |
| Collections | 4,045 | | | 4,045 | 2,029 |
| Donations Legacies & Grants | 5,886 | 16 | 20,324 | 26,226 | 104,655 |
| Gift Aid | <u>8,935</u> | | <u>596</u> | <u>9,531</u> | <u>12,002</u> |
| Total from donors | <u>54,071</u> | <u>16</u> | <u>21,063</u> | <u>75,150</u> | <u>151,909</u> |
| <i>Church activities</i> | | | | | |
| Sale of magazine | 525 | | 0 | 525 | 537 |
| Fees | <u>1,620</u> | | <u>0</u> | <u>1,620</u> | <u>396</u> |
| Total church activities | <u>2,145</u> | <u>0</u> | <u>0</u> | <u>2,145</u> | <u>933</u> |
| <i>Activities for generating funds</i> | | | | | |
| Church Hall lettings etc | | 4,535 | 0 | 4,535 | 3,583 |
| Fundraising | | | 465 | 465 | 3,138 |
| Magazine advertising | <u>150</u> | <u>0</u> | | <u>150</u> | <u>125</u> |
| Total activities for generating funds | <u>150</u> | <u>4,535</u> | <u>465</u> | <u>5,150</u> | <u>6,845</u> |
| Interest on deposit | <u>0</u> | <u>0</u> | <u>13</u> | <u>13</u> | <u>244</u> |
| Total receipts | <u>56,365</u> | <u>4,551</u> | <u>21,542</u> | <u>82,458</u> | <u>159,932</u> |
| Payments | | | | | |
| <i>Missionary & charitable giving</i> | | | | | |
| PCC giving | <u>5,757</u> | | <u>943</u> | <u>6,700</u> | <u>8,037</u> |
| <i>Activities directly related to the work of the Church</i> | | | | | |
| Diocesan parish share | 28,800 | | 0 | 28,800 | 30,960 |
| Expenses of Rector | 578 | | 0 | 578 | 692 |
| Other ministers' expenses | 0 | | 0 | 0 | 150 |
| Upkeep of services | 345 | | 0 | 345 | 468 |
| Church maintenance | 4,637 | | 1,974 | 6,611 | 2,647 |
| Church insurance | 6,174 | | 0 | 6,174 | 5,950 |
| Church Utilities | 833 | | 0 | 833 | 1,851 |
| Church major repairs | 0 | | 47,310 | 47,310 | 100,241 |
| Children and Youth | 828 | | 0 | 828 | 168 |
| Outreach & Discipleship | 161 | | 0 | 161 | 260 |
| Church Hall running costs | <u>0</u> | <u>5,645</u> | <u>0</u> | <u>5,645</u> | <u>6,312</u> |
| | <u>42,357</u> | <u>5,645</u> | <u>49,284</u> | <u>97,285</u> | <u>149,700</u> |
| <i>Support Costs</i> | | | | | |
| Independent examiner's fee | 0 | | 0 | 0 | 30 |
| Other administration costs | 3,642 | | 0 | 3,642 | 2,990 |
| Costs of generating funds | <u>111</u> | <u>0</u> | <u>0</u> | <u>111</u> | <u>261</u> |
| | <u>3,753</u> | <u>0</u> | <u>0</u> | <u>3,753</u> | <u>3,282</u> |
| Total payments | <u>51,866</u> | <u>5,645</u> | <u>50,227</u> | <u>107,738</u> | <u>161,018</u> |
| Surplus (Deficit) for Year | 4,499 | (1,094) | (28,685) | (25,280) | (1,087) |
| Balance at 1 January | <u>8,167</u> | <u>4,128</u> | <u>46,079</u> | <u>58,374</u> | <u>59,461</u> |
| Balance at 31 December | <u>12,666</u> | <u>3,034</u> | <u>17,394</u> | <u>33,094</u> | <u>58,374</u> |

Holy Trinity Church, Stapleton
Restricted Funds Receipts and Payments Accounts
For the year ended 31st December 2021

| | 2021 | | | 2020 | | |
|-----------------------------------------------|-------------|----------|---------------|-------------|-----------|---------------|
| | £ | £ | £ | £ | £ | £ |
| B&M Adams | | | | | | |
| Balance at 1 January | | 90 | | | 145 | |
| Donations | 195 | | | 208 | | |
| Gift Aid | 36 | | | 36 | | |
| Interest | 0 | 231 | | 1 | 245 | |
| Less: (payments) FEBA Radio | | (200) | | | (300) | |
| Balance at 31 December | | | 121 | | | 90 |
| Fabric Fund | | | | | | |
| Balance at 1 January | | 4,664 | | | 4,021 | |
| Donations | 605 | | | 525 | | |
| Bequest | 1,000 | | | | | |
| Insurance Claim | 1,792 | | | | | |
| Gift Aid | 35 | | | | | |
| Fundraising | 465 | | | 102 | | |
| Interest | 2 | 3,899 | | 15 | 643 | |
| Less: (payments) Repairs to slates | | (1,974) | | | 0 | |
| Balance at 31 December | | | 6,589 | | | 4,664 |
| Spire Lights Reserve | | | | | | |
| Balance at 1 January | | 520 | | | 518 | |
| Interest | | 0 | | | 2 | |
| Balance at 31 December | | | 520 | | | 520 |
| Roof Repair Fund | | | | | | |
| Balance at 1 January | | 39,745 | | | 36,144 | |
| Grants & Donations | 16,092 | | | 95,521 | | |
| Gift Aid | 525 | | | 3,948 | | |
| Fundraising | 0 | | | 3,035 | | |
| Interest | 11 | 16,628 | | 222 | 102,727 | |
| Repairs to Roofs | (47,310) | | | (99,101) | | |
| Fundraising Expenses | 0 | (47,310) | | (24) | (99,126) | |
| Balance at 31 December | | | 9,064 | | | 39,745 |
| Flower Fund | | | | | | |
| Balance at 1 January | | 101 | | | 101 | |
| Interest | | 0 | | | 0 | |
| Less: (payments) | | 0 | | | 0 | |
| Balance at 31 December | | | 101 | | | 101 |
| Restricted Collections | | | | | | |
| Balance at 1 January | | 2 | | | 2 | |
| Receipts | | 743 | | | 1,066 | |
| Less: (payments) | | (743) | | | (1,066) | |
| Balance at 31 December | | | 2 | | | 2 |
| Stapleton Welfare Trust | | | | | | |
| Balance at 1 January | | 801 | | | 837 | |
| Interest | | 0 | | | 3 | |
| Less: (payments) | | 0 | | | (39) | |
| Balance at 31 December | | | 801 | | | 801 |
| Worship Books | | | | | | |
| Balance at 1 January | | 155 | | | 154 | |
| Receipts | | 40 | | | | |
| Interest | | 0 | | | 1 | |
| Balance at 31 December | | | 195 | | | 155 |
| Total - all restricted funds, as above | | | | | | |
| Balance at 1 January | | 46,078 | | | 41,923 | |
| Receipts | | 21,542 | | | 104,686 | |
| Less: (payments) | | (50,227) | | | (100,530) | |
| Balance at 31 December | | | 17,394 | | | 46,078 |

Holy Trinity Church, Stapleton
Statement of Assets and Liabilities
As at 31st December 2021

| | Unrestricted General Funds | Unrestricted Designated Funds | Restricted Funds | Total Funds 2021 | Total Funds 2020 |
|----------------------------------------|-------------------------------------------|----------------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ | £ |
| Summary of all funds' balances | | | | | |
| Balance at 1 January | 8,167 | 4,128 | 46,079 | 58,374 | 59,461 |
| Receipts | 56,365 | 4,551 | 21,542 | 82,458 | 159,932 |
| Less: (payments) | (51,866) | (5,645) | (50,227) | (107,738) | (161,018) |
| Balance at 31 December | 12,666 | 3,034 | 17,394 | 33,094 | 58,374 |
| Monetary assets | | | | | |
| Nat West Bank Current Account | 13,549 | 3,034 | 9,284 | 25,867 | 17,051 |
| CBF Church of England Deposit Fund | 0 | 0 | 8,109 | 8,109 | 41,096 |
| | 13,549 | 3,034 | 17,394 | 33,977 | 58,147 |
| Add: Outstanding Credits | 0 | 0 | 0 | 0 | 661 |
| Less: unrepresented cheques | (883) | 0 | 0 | (883) | (434) |
| | 12,666 | 3,034 | 17,394 | 33,094 | 58,374 |
| Debtors | | | | | |
| Gift Aid | 1,192 | 24 | 0 | 1,216 | 476 |
| Hall Lettings | 1,325 | 0 | 0 | 1,325 | 55 |
| | 2,517 | 24 | 0 | 2,541 | 531 |
| Liabilities | | | | | |
| New Life Church | (266) | 0 | 0 | (266) | 0 |
| Insurance Refund | 0 | 0 | (707) | (707) | 0 |
| Christmas collections etc not paid out | (434) | 0 | 0 | (434) | (593) |
| Total liabilities | (700) | 0 | (707) | (1,407) | (593) |

Other assets

Church furnishings included in the inventory and vested in the Churchwardens on special trust.
Dell Inspiron 15 3000 laptop computer.
Church Hall, 23 Park Road, Stapleton BS16 1AZ, vested in Bristol Diocesan Board of Finance Limited,
and registered with Title Absolute under Title Number BL125603

Approved by the Parochial Church Council and signed on its behalf by:

Signed: Charles E Sugden

Dated: 22 March 2022

Signed: S J D Awdry

Dated: 22 March 2022

Holy Trinity Church, Stapleton

Notes to the Accounts

For the year ended 31st December 2021

1. Accounting policies

The Financial Accounts of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC

The Accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income when received and expenditure when irrevocably paid. This means that monies received in cash or cheque by the close of the financial year, whether credited to the bank or not, are recorded as receipts; and cheques paid out, but not yet presented to the bank, are recorded as payments.

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.

Land and buildings held on behalf of the PCC.

Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

Amounts owing from the HM Revenue & Customs where the amount has been ascertained.

Any other amounts owing to the PCC including church hall lettings and insurance claims.

Legacies where formal notification of entitlement and amount has been received at 31 December by the PCC.

Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised in the Statement of Assets and Liabilities:

Any loans or overdrafts advanced to the PCC.

Any shortfall in the payment of Parish Share for the year.

Creditors for goods or services where the supply has been received and invoiced by 31 December.

2. Tax-efficient Planned Giving

Planned Giving in the unrestricted funds includes tax-efficient giving of £32,183 (2020: £28,873), excluding tax repayments claimed by or on behalf of the PCC, of which £19,537 (2020: £16,056) was through the Parish Giving Scheme. In the B & M Adams Restricted Fund, receipts include tax-efficient planned giving of £144 (2020: £144) and gift aid of £36 (2020: £36).

3. Other Tax-efficient Giving

Unrestricted collections include tax-efficient giving of £42 (2020: £84).

Unrestricted donations include tax-efficient giving of £335 (2020: £170).

In addition "Gift Aid" includes £880 (2020: £907) received under the Gift Aid Small Donations Scheme.

Restricted funds include tax-efficient giving of £240 (2020: £13,122) and gift aid of £3,948 (2019: £1,435).

5. Magazine printing and administration

The magazine is printed in the Parish Office. The PCC has a Hire Agreement with Xerox Finance Ltd for a risograph printer. Costs of stationery and printing are included in the costs of administration, and cannot be separately identified.

6. Insurance Claim

After the roof repairs and been completed there was storm damage to some roof slates and a claim was made on the PCC's insurance policy. The claim was settled before the work was done on the basis that two scaffold towers were required but in the event there was only one and £707 must be repaid to our insurers, reducing the true balance in the Fabric Fund to £5,882.

7. Staff costs

| | 2021 £ | 2020 £ |
|-----------------------------------|-----------|-----------|
| Administration Assistant | 915 | 915 |
| Expenses reimbursed to the Rector | 578 | 692 |
| Payments to other Ministers | 0 | 150 |

During the year the PCC employed an administrative assistant for the Rector. The cleaner for the Church and Church Hall was self-employed. There were no employees earning over £50,000.

PCC members were reimbursed expenses, as above. There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

8. Relationships with other groups, charities and individuals

As the PCC of a parish within the Diocese of Bristol, in the Church of England, there are no financial links with the Diocese other than the annual Diocesan Parish Share paid.

9. Fund details

Brigit & Mike Adams Fund

This fund collects donations to support the work of Mike and Brigit Adams with First Response Radio.

Fabric Fund

This fund is for the repair and improvement of the fabric and fittings of the Church.

Roof Repair Fund

This fund was established in January 2015 to receive money raised by the Appeal for funds to repair the roofs and rainwater disposal systems of the Church.

Spire Lights Reserve

This Fund is originally derived from a donation of £500 made by Barrie Ashford in December 2006 for the maintenance, repair, replacement and renewal of the Vera Ashford Memorial Spire Lights, which was originally included in the Fabric Fund. As at 1 January 2009 the original donation, with accrued interest, was transferred to a separate fund.

Flower Fund

This fund was established from donations given in memory of the late Sue Mattock. Funds are to be used towards the cost of flower arrangements in the Church.

Restricted Collections

This fund identifies collections made on behalf of specified charities.

Stapleton Welfare Trust Fund

This fund is derived from a share of the income of the Stapleton Consolidated Charities (registered charity 200887) and is applicable for the relief of persons in the parish who are in need hardship or distress.

Worship Books Fund

This fund was originally set up to provide funding for Church Bibles, teaching materials and service books. The present fund is derived from payments for the services of the singing group, and is used for the purchase of music and other resources for the group.