



Dartford Lions Club (CIO)
Registered Charity Number 1182354
Trustees Annual Report for the Year Ended 30th June 2024

Legal and Administrative Details:

Lions Club Name: Dartford Lions Club (CIO)
Formation Date: 30th January 1969
Charity Name: Dartford Lions Club (CIO)
Registered Charity No: 1182354
Principal Address: The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:
Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS
CIO Constitution: Constitution dated 20th November 2018
(formally 286205 Trust Deed dated 22nd October 1982)

Current Trustees, 2024-25:

Ex Officio Trustees:	Ellenor Palmer	(Lions Club President)
	Milne Davidson	(Lions Club Secretary)
	Graham Illsley	(Lions Club Treasurer)
Elected Trustees:	Ragbhir Sandhu	(appointed as Trustee July 2020)
	Subhash Goswami	(appointed as Trustee July 2022)
	Bidur Ghimire	(appointed as Trustee July 2022)
	Avtar Sandhu	(appointed as Trustee July 2023)
	Barbara Whitehead	(appointed as Trustee July 2024)
	Paul Hovell	(appointed as Trustee July 2024)

Trustees for the year 2023-24:

Ex Officio Trustees:	Avtar Sandhu	(Lions Club President)
	Milne Davidson	(Lions Club Secretary)
	Graham Illsley	(Lions Club Treasurer)
Elected Trustees:	Samantha Davis-Ashdown	(appointed as Trustee July 2020)
	Ragbhir Sandhu	(appointed as Trustee July 2020)
	Ellenor Palmer	(appointed as Trustee July 2021)
	Mick Tandy	(appointed as Trustee July 2017)
	Subhash Goswami	(appointed as Trustee July 2022)
	Bidur Ghimire	(appointed as Trustee July 2022)

Bankers: Barclays Bank PLC
1-2 Copperfields Walk,
Dartford
DA1 2DE

NatWest Bank
12 High Street
Dartford
DA1 1DD

Independent Examiner: Mr Edward Thomas
155 Princes Road
Dartford
DA1 3HP

Aims and Organisation

Lions Clubs International

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

Dartford Lions Club (CIO)

Dartford Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is the Club's 56th year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

Membership

The Lions Club's membership at the beginning of the year was 33 with 20 men and 13 women. At the end of the year the membership was 37 with 22 men and 15 women.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Dartford Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual donation of £70, paid half yearly. These donations and fund-raising social events for members pay for the members' dues which are paid to support Lions District, Lions Multiple District and Lions Club International administration and for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club,

Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently six). At least two new Trustees are elected each year to serve for a two-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1st July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lion Avtar Sandhu stood down as President, though was appointed as a non-ex-officio Trustee. Lion Mick Tandy stood down as Trustee, Lions Barbara Whitehead and Paul Hovell were both elected as First Year Trustees.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 5. The Chairperson, Lion President, having a casting vote.

Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

CIO Registration

It should be noted that on 2nd March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6th March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4th June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

ICO Registration

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

Finance and Activities

Income

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The club continued with recent initiatives to raise funds, with the placement of collection tins throughout the borough, facilities for online donations, small scale Boot Sales, Easy Fund Raising.

The main income of the club during the year was derived from:

- Fireworks £50,923.71
- Donations from various sources £4,328.17
- Chairplane £1,311.00
- Collection tins & Easy Fund Raising £370.64 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of donations made by members supports the administration of the club. A small number of fund-raising events with members and guests are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

• 21/08/2023	Newquay Holiday x 3	£3,000.00
• 21/08/2023	Dartford Harriers - shotput cage	£750.00
• 10/10/2023	Premature baby vests - Darent Valley Hospital	£551.76
• 24/10/2023	Darent Valley Hospital Stoke Unit	£7,750.00
• 30/10/2023	Food Vouchers - Home Start	£600.00
• 07/11/2023	Royal British Legion	£100.00
• 14/11/2023	Citizen Advice Bureaux	£1,625.00
• 14/11/2023	Hi Kent	£2,000.00
• 14/11/2023	Christmas Food Vouchers	£1,000.00
• 22/11/2023	Wellbeing Link (laptop)	£240.00
• 08/12/2023	Christmas Food Vouchers	£1,000.00
• 08/12/2023	The Peter Gidney Neurological Centre	£1,210.00
• 09/12/2023	Little Brook Hospital	£600.00
• 11/12/2023	Book Mania	£200.00
• 11/12/2023	YMCA Xmas Toys	£550.00
• 16/01/2024	Darent Valley Hospital Kitten Scanner	£23,220.57
• 09/02/2024	Mayor of Dartford's Charity	£500.00
• 11/03/2024	Iona Grace MacQueen - Africa volunteering	£750.00
• 22/03/2024	British Heart Foundation - Jill Longhurst	£100.00
• 25/03/2024	Dartford School Programme	£450.00
• 28/04/2024	Environment school books	£200.00
• 04/06/2024	St Anselms Primary School (shed)	£714.00
• 14/06/2024	Air Ambulance Kent Surrey Sussex	£2,000.00

Significant donations made to national and international Lions appeals:

• 07/09/2023	Lions International Blood Research	£1,000.00
• 07/09/2023	Lions Club International Foundation - Hurricane Idalia	£500.00
• 12/01/2024	Lions SE Youth Appeal	£150.00
• 12/01/2024	Lions MD Youth Appeal	£100.00
• 13/02/2024	Lions Club International Foundation Ukraine Winter appeal	£750.00
• 18/03/2024	Lions Activity Alliance, special games	£500.00

A full list of the donations approved by the Trustees is enclosed within the accounts.

Community Service Activities

The Club organised / supported the following Community Service activities: Collection of spectacles recycled for use in under-developed countries. The provision and distribution of Message in a Bottle. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own. Litter picking within the borough. Environmental books and support provided to local primary schools in the borough of Dartford.

Dartford & Crayford Sea Cadets, Unit 99 Of The Sea Cadet Corps. Attended the Firework event to sell Remembrance Poppies and raised a total of £380.77.

Reserves Policy

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £20,000 to cover the cost of organising the annual Fireworks event.

Fixed Assets

All assets owned by the Club have now fully depreciated.

Risk Policy

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

Review of Financial Activities and Affairs

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2024 are attached to this report. These have been independently examined and approved.

Signed on behalf of the Trustees:

President	Ellenor Palmer	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	Ragbhir Sandhu	
Elected Trustee	Subhash Goswami	
Elected Trustee	Bidur Ghimire	
Elected Trustee	Avtar Sandhu	
Elected Trustee	Barbara Whitehead	
Elected Trustee	Paul Hovell	

Independent Examiner's Report to the Trustees of
Dartford Lions Club (CIO) (1182354)
On Accounts for the period 1st July 2023 to 30th June 2024

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

Independent examiner's statement


In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25/4/2025

Name:

Mr Edward Thomas

Address:

155 Princes Road

Dartford

DA1 3HP

RECEIPTS & PAYMENTS**DARTFORD LIONS CLUB (CIO)**

Registered Charity Number 1182354

Year ended 30th June 2024

	2023-2024		2022-2023	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2023/ 1st July 2022		69,098.94		47,331.62
of which in General Charity A/C (Barclays)		60,038.94		25,781.49
of which in General Charity A/C (NatWest)		9,060.00		13,231.68
of which in Charity Deposit A/C (CAF)		0.00		7,132.45
Uncleared items [1]		0.00		-33.00
Uncleared items		0.00		1,219.00
RECEIPTS (General Charity)				
Bank Interest	0.00		22.41	
Boot Fair	158.00		446.00	
Chairoplane	1,311.00		2,334.40	
Collections	0.00		0.00	
Collection Tins	260.29		287.47	
Donations	4,328.17		845.00	
Easy Fund Raising	110.35		142.68	
Firework display	50,923.71		61,156.58	
Fundraising	0.00		0.00	
Gleaning	0.00		0.00	
Motor Sale	0.00		0.00	
Quiz	0.00		0.00	
Sleigh	3,000.00		0.00	
Website development donation	0.00		1,000.00	
Welfare	0.00		0.00	
Xmas collection	925.42		187.88	
		61,016.94		66,422.42
		130,115.88		113,754.04
PAYMENTS (General Charity)				
Admin	0.00		0.00	
Appreciation certificates	0.00		0.00	
Boot Fair	0.00		158.51	
Chairoplane	25.00		451.01	
CIO Regristration	35.00		0.00	
Collection Tins	0.00		0.00	
Donations & Gifts	41,899.57		20,248.65	
Easy Fund Raising	0.00		0.00	
Equipment & Repairs	214.51		0.00	
Firework display	23,239.59		13,151.29	
Fundraising Expenses	0.00		22.99	
Gift	46.00		0.00	
Insurance	95.15		93.05	
Members expenses	0.00		0.00	
MIAB	855.00		0.00	
Motor expenses	0.00		0.00	
Publicity	0.00		112.64	
Rent	375.00		500.00	
Sleigh	1,267.29		0.00	
Web site	0.00		630.00	
Welfare Projects	10,483.66		9,386.96	
Xmas	0.00		0.00	
Zone Project	0.00		0.00	
		78,535.77		44,755.10
Balance in Hand 30th June		51,580.11		69,098.94
of which in General Charity A/C (Barclays)		17,779.28		60,038.94
of which in General Charity A/C (NatWest)		33,734.25		9,060.00
Uncleared items [1]		66.58		0.00
Uncleared items		0.00		0.00
of which in General Charity A/C		51,580.11		69,098.94

Notes

[1] Incorrect calculation used for Insurance payment from Charity account, correction of £66.58 paid from Admin account to Charity account in 2024 - 2025 Lionistic year, above figure reflects adjustment

DARTFORD LIONS CLUB CHARITY TRUST FUND**Registered Charity Number 1182354****Donations****Year ended 30th June 2024****Donations Made:**

			Charity	Group	Individual
24/10/2023	Darent Valley Hospital Stoke Unit	£7,750.00		✓	
14/11/2023	Citizen Advice Bureaux	£1,625.00		✓	
14/11/2023	Hi Kent	£2,000.00	✓		
22/11/2023	Wellbeing Link (laptop)	£240.00		✓	
16/01/2024	Darent Valley Hospital Kitten Scanner	£23,220.57		✓	
09/02/2024	Mayor of Dartford's Charity	£500.00		✓	
11/03/2024	Iona Grace MacQueen - Africa volunteering	£750.00			✓
18/03/2024	Lions Activity Alliance, special games	£500.00	✓		
22/03/2024	British Heart Foundation - Jill Longhurst	£100.00	✓		
04/06/2024	St Anselms Primary School (shed)	£714.00		✓	
14/06/2024	Air Ambulance Kent Surrey Sussex	£2,000.00	✓		
07/09/2023	Lions International Blood Research	£1,000.00	✓		
07/09/2023	Lions Club International Foundation - Hurricane Idalia	£500.00	✓		
12/01/2024	Lions SE Youth Appeal	£150.00	✓		
12/01/2024	Lions MD Youth Appeal	£100.00	✓		
13/02/2024	Lions Club International Foundation Ukraine Winter appeal	£750.00	✓		
21/08/2023	Newquay Holiday x 3	£3,000.00		✓	
21/08/2023	Dartford Harriers - shotput cage	£750.00		✓	
10/10/2023	Premature baby vests - Darent Valley Hospital	£551.76		✓	
30/10/2023	Food Vouchers - Home Start	£600.00		✓	
07/11/2023	Royal British Legion	£100.00	✓		
14/11/2023	Christmas Food Vouchers	£1,000.00			✓
08/12/2023	Christmas Food Vouchers	£1,000.00			✓
08/12/2023	The Peter Gidney Neurological Centre	£1,210.00		✓	
09/12/2023	Little Brook Hospital	£600.00		✓	
11/12/2023	Book Mania	£200.00		✓	
11/12/2023	YMCA Xmas Toys	£550.00	✓		
25/03/2024	Dartford School Programme	£450.00		✓	
28/04/2024	Environment school books	£200.00		✓	

RECEIPTS & PAYMENTS**DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT**

Year ended 30th June 2024		2023-2024		2022-2023
	£.p	£.p	£.p	£.p
Total on hand 1st July 2023/ 1st July 2022		889.80		1,821.12
of which in General Admin A/C (Barclays)		776.49		4,913.32
of which in General Admin A/C (NatWest)		113.31		0.00
Uncleared credit		0.00		532.00
Uncleared cheque		0.00		-3,624.20
RECEIPTS				
Charter Night	2,690.86		2,850.00	
Charter Night (2022)	0.00		350.00	
Donation	39.00		0.00	
Fund raising	44.60		70.00	
Gift	0.00		100.00	
Gift Aid	242.98		0.00	
Handover	0.00		0.00	
Members' expenses	0.00		19.75	
Members' donations	1,930.00		1,924.50	
Social Events	0.00		335.41	
Xmas Meal	0.00		0.00	
Zone Charters	0.00		210.00	
		4,947.44		5,859.66
		5,837.24		7,680.78
PAYMENTS				
Admin	100.00		18.30	
Charter Night	2,729.45		2,838.66	
Charter Night (2022)	0.00		284.26	
Club Dues	2,674.27		2,850.22	
Donation	0.00		60.00	
Fund Raising	0.00		0.00	
Gift	0.00		162.92	
Handover	0.00		0.00	
Insurance	inc in dues		inc in dues	
Meeting Room Hire	0.00		0.00	
Members badges	0.00		0.00	
Members Exp	0.00		18.00	
Membership promotion	0.00		0.00	
President's Honorarium	0.00		0.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	0.00		348.62	
Xmas Meal	0.00		0.00	
Zone Charters	0.00		210.00	
		5,503.72		6,790.98
Balance in Hand 30 June		333.52		889.80
of which in General Admin A/C (Barclays)		163.51		776.49
of which in General Admin A/C (NatWest)		236.59		113.31
Uncleared credit		0.00		0.00
Uncleared debit [1]		-66.58		0.00
of which in General Admin A/C		333.52		889.80

Notes

[1] Incorrect calculation used for Insurance payment from Charity account, correction of £66.58 paid from Admin account to Charity account in 2024 - 2025 Lionistic year, above figure reflects adjustment