



**Dartford Lions Club (CIO)**  
**Registered Charity Number 1182354**  
**Trustees Annual Report for the Year Ended 30<sup>th</sup> June 2023**

**Legal and Administrative Details:**

**Lions Club Name:** Dartford Lions Club (CIO)  
**Formation Date:** 30<sup>th</sup> January 1969  
**Charity Name:** Dartford Lions Club (CIO)  
**Registered Charity No:** 1182354  
**Principal Address:** The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:  
Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS  
**CIO Constitution:** Constitution dated 20<sup>th</sup> November 2018  
(formally 286205 Trust Deed dated 22<sup>nd</sup> October 1982)

**Current Trustees, 2023-24:**

**Ex Officio Trustees:** Avtar Sandhu (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Samantha Davis-Ashdown (appointed as Trustee July 2020)  
Ragbhir Sandhu (appointed as Trustee July 2020)  
Ellenor Palmer (appointed as Trustee July 2021)  
Mick Tandy (appointed as Trustee July 2017)  
Subhash Goswami (appointed as Trustee July 2022)  
Bidur Ghimire (appointed as Trustee July 2022)

**Trustees for the year 2022-23:**

**Ex Officio Trustees:** Avtar Sandhu (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Samantha Davis-Ashdown (appointed as Trustee July 2020)  
Ellenor Palmer (appointed as Trustee July 2021)  
Mick Tandy (appointed as Trustee July 2017)  
Subhash Goswami (appointed as Trustee July 2022)  
Bidur Ghimire (appointed as Trustee July 2022)

**Bankers:**

Barclays Bank PLC  
1-2 Copperfields Walk,  
Dartford  
DA1 2DE

CAF Bank  
25 Kings Hill Ave  
Kings Hill,  
West Malling, ME19 4TA

NatWest Bank  
12 High Street  
Dartford  
DA1 1DD

The CAF Bank account was closed on the 23<sup>rd</sup> December 2022

**Independent Examiner:** Mr Edward Thomas

155 Princes Road  
Dartford  
DA1 3HP

## **Aims and Organisation**

### **Lions Clubs International**

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

**Dartford Lions Club (CIO)**

Dartford Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is the Club's 55<sup>th</sup> year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

**Membership**

The Lions Club's membership at the beginning of the year was 30 with 19 men and 11 women. At the end of the year the membership was 33 with 20 men and 13 women.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Dartford Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual subscription of £70, paid half yearly. These subscriptions and fund-raising social events for members pay for the members' dues which are paid to support Lions District, Lions Multiple District and Lions Club International administration and for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club,

## Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently six). At least two new Trustees are elected each year to serve for a two-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1<sup>st</sup> July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lion Samantha Davis-Ashdown was re-appointed as trustee for the current year, Lion Ragbhir Sandhu stood down as President, though was appointed as a non-ex-officio Trustee.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 5. The Chairperson, Lion President, having a casting vote.

## Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

## CIO Registration

It should be noted that on 2<sup>nd</sup> March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6<sup>th</sup> March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4<sup>th</sup> June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

## ICO Registration

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

## Finance and Activities

### Income

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The club continued with recent initiatives to raise funds, with the placement of collection tins throughout the borough, facilities for online donations, small scale Boot Sales, Easy Fund Raising.

The main income of the club during the year was derived from:

- Fireworks £48,005.29
- Donations from various sources £845.00
- Chairplane £2,334.40
- Collection tins & Easy Fund Raising £430.15 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of donations made by members supports the administration of the club. A small number of fund-raising events with members and guests are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

### Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

• 05/07/2022	Wool for knitting group	£ 100.00
• 24/10/2022	Serv Kent (Blood transport)	£1000.00
• 07/02/2023	3rd Dartford Scouts	£ 930.00
• 07/02/2023	Northfleet & Ebbsfleet Lions	£ 300.00
• 07/02/2023	Swanley Rugby Football Club	£ 360.00
• 02/05/2023	Dartford Mayor's Charity	£ 500.00
• 15/07/2022	Fleet Down Home School Association	£ 240.00
• 15/07/2022	Maypole Allotment Association	£1528.65
• 19/07/2022	Darent Valley Hospital - Air Glove	£ 82.00
• 02/08/2022	Polymyalgia Rheumatica group	£ 250.00
• 21/10/2022	Royal British Legion	£ 100.00
• 06/12/2022	YMCA	£ 500.00
• 20/12/2022	Cllr Barham for work with the elderly	£ 300.00
• 08/02/2023	Dartford Rugby Club	£1500.00
• 08/02/2023	Local Marshall Arts competitor	£ 750.00
• 08/02/2023	Turkey & Syria Earthquake - Khalsa Aid	£2000.00
• 03/03/2023	Valley Park Radio	£1500.00
• 08/03/2023	All Directions	£1080.00
• 23/04/2023	ellenor Hospice	£3000.00
• 03/05/2023	Clarion Housing Group (Refuge)	£ 250.00
• 27/06/2023	Greenwich & Bexley Hospice	£ 200.00
• 22/05/2023	Leigh University Technical College Prom	£ 300.00
• 07/07/2022	Newquay Lions Holiday 2 families	£2000.00
• 15/07/2022	Defibrillator Dartford Gurdwara	£ 801.00
• 02/11/2022	Home Start Slow Cookers	£ 477.27
• 06/12/2022	Aldi food vouchers	£3200.00
• 19/12/2022	Water for Darent Valley Hospital	£ 307.64
• 24/01/2023	Supplies to Ukraine	£1500.00
• 27/03/2023	Christmas toys	£ 500.00
• 26/04/2023	Darent Valley Hospital Easter Hamper	£ 78.25

Significant donations made to national and international Lions appeals:

• 12/09/2022	Lions Club International Foundation - Pakistan Appeal	£1000.00
• 09/10/2022	Lions Club International Foundation - Puerto Rico Appeal	£1000.00
• 08/02/2023	Lions Club International Foundation - Turkey & Syria Earthquake	£1000.00
• 08/02/2023	Lions 105SE District Youth	£ 150.00
• 08/02/2023	Lions MD 105 Youth	£ 128.00
• 26/04/2023	Lions Club International Foundation	£ 500.00

A full list of the donations approved by the Trustees is enclosed within the accounts.

**Community Service Activities**

The Club organised / supported the following Community Service activities: Collection of spectacles recycled for use in under-developed countries. The provision and distribution of Message in a Bottle. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own. Litter picking within the borough. Provision of food vouchers and supporting a local initiative to provide slow cookers to those attending a weekly learn to cook programme, 16 slow cookers provided.

Dartford & Crayford Sea Cadets, Unit 99 Of The Sea Cadet Corps. Attended the Firework event to sell Remembrance Poppies and raised a total of £501.24.

**Reserves Policy**

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £10,000 to cover the cost of organising the annual Fireworks event.

**Fixed Assets**

All assets owned by the Club have now fully depreciated.

**Risk Policy**

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential. The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

**Review of Financial Activities and Affairs**

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2023 are attached to this report. These have been independently examined and approved.

**Signed on behalf of the Trustees:**

President	Avtar Sandhu	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	Samantha Davis-Ashdown	
Elected Trustee	Ragbhir Sandhu	
Elected Trustee	Ellenor Palmer	
Elected Trustee	Mick Tandy	
Elected Trustee	Subhash Goswami	
Elected Trustee	Bidur Ghimire	



**Independent Examiner's Report to the Trustees of**  
**Dartford Lions Club (CIO) (1182354)**  
**On Accounts for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023**  
**(Contained in pages 10 and 11, page 12 for information only)**

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25/4/24.

Name:

Mr Edward Thomas

Address:

155 Princes Road

Dartford

DA1 3HP

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO)****Registered Charity Number 1182354****Year ended 30th June 2023**

	<b>2022-2023</b>		<b>2021-2022</b>
	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>
Total on hand 1st July 2022/ 1st July 2021		<b>47,331.62</b>	<b>18,485.20</b>
of which in General Charity A/C (Barclays)		25,781.49	3,657.49
of which in General Charity A/C (NatWest)		13,231.68	0.00
of which in Charity Deposit A/C (CAF)		7,132.45	15,127.71
Uncleared items [1]		-33.00	-300.00
Uncleared items [1]		1,219.00	0.00
<b>RECEIPTS (General Charity)</b>			
Bank Interest	22.41		4.74
Boot Fair	446.00		787.04
Chairoplane	2,334.40		1,881.30
Collections	0.00		0.00
Collection Tins	287.47		452.22
Donations	845.00		1,893.95
Easy Fund Raising	142.68		190.61
Firework display	61,156.58		49,832.53
Fundraising	0.00		696.24
Gleaning	0.00		47.40
Motor Sale	0.00		1,000.00
Quiz	0.00		0.00
Sleigh	0.00		610.56
Website development donation	1,000.00		0.00
Welfare	0.00		0.00
Xmas collection	187.88		0.00
		66,422.42	57,396.59
		<b>113,754.04</b>	<b>75,881.79</b>
<b>PAYMENTS (General Charity)</b>			
Admin	0.00		271.40
Appreciation certificates	0.00		0.00
Boot Fair	158.51		560.13
Chairoplane	451.01		261.40
Collection Tins	0.00		12.00
Donations & Gifts	20,248.65		10,497.00
Easy Fund Raising	0.00		0.00
Equipment & Repairs	0.00		109.22
Firework display	13,151.29		12,843.93
Fundraising Expenses	22.99		202.19
Insurance	93.05		81.20
Members expenses	0.00		0.00
Motor expenses	0.00		0.00
Publicity	112.64		0.00
Rent	500.00		500.00
Sleigh	0.00		0.00
Web site	630.00		0.00
Welfare Projects	9,386.96		3,111.70
Xmas	0.00		0.00
Zone Project	0.00		0.00
		<b>44,755.10</b>	<b>28,450.17</b>
<b>Balance in Hand 30th June</b>		68,998.94	47,331.62
of which in General Charity A/C (Barclays)		60,038.94	25,781.49
of which in General Charity A/C (NatWest)		9,060.00	13,231.68
of which in Charity Deposit A/C (CAF)		0.00	7132.45
Uncleared items [1]		0.00	-33.00
Uncleared items [1]		0.00	1,219.00

**Notes**

[1] - Uncleared entries from 2021 - 2022, cleared in current Lionistic year

**DARTFORD LIONS CLUB CHARITY TRUST FUND****Registered Charity Number 1182354****Donations****Year ended 30th June 2023****Donations Made:**

			Charity	Group	Individual
05/07/2022	Wool for knitting group	£100.00		✓	
24/10/2022	Serv Kent (Blood transport)	£1,000.00		✓	
07/02/2023	3rd Dartford Scouts	£930.00	✓		
07/02/2023	Northfleet & Ebbsfleet Lions	£300.00	✓		
07/02/2023	Swanley Rugby Football Club	£360.00		✓	
02/05/2023	Dartford Mayor's Charity	£500.00		✓	
15/07/2022	Fleet Down Home School Association	£240.00		✓	
15/07/2022	Maypole Allotment Association	£1,528.65		✓	
19/07/2022	Darent Valley Hospital - Air Glove	£82.00		✓	
02/08/2022	Polymyalgia Rheumatica group	£250.00		✓	
21/10/2022	Royal British Legion	£100.00	✓		
06/12/2022	YMCA	£500.00	✓		
20/12/2022	Cllr Barham for work with the elderly	£300.00			✓
08/02/2023	Dartford Rugby Club	£1,500.00		✓	
08/02/2023	Local Marshall Arts competitor	£750.00			✓
08/02/2023	Turkey & Syria Earthquake - Khalsa Aid	£2,000.00	✓		
03/03/2023	Valley Park Radio	£1,500.00	✓		
08/03/2023	All Directions	£1,080.00		✓	
23/04/2023	ellenor Hospice	£3,000.00	✓		
03/05/2023	Clarion Housing Group (Refuge)	£250.00		✓	
27/06/2023	Greenwich & Bexley Hospice	£200.00	✓		
12/09/2022	Lions Club International Foundation - Pakistan Appeal	£1,000.00	✓		
09/10/2022	Lions Club International Foundation - Puerto Rico Appeal	£1,000.00	✓		
08/02/2023	Lions Club International Foundation - Turkey & Syria Earthquake	£1,000.00	✓		
08/02/2023	Lions 105SE District Youth	£150.00	✓		
08/02/2023	Lions MD 105 Youth	£128.00	✓		
26/04/2023	Lions Club International Foundation	£500.00	✓		
22/05/2023	Leigh University Technical College Prom	£300.00		✓	
07/07/2022	Newquay Lions Holiday 2 families	£2,000.00		✓	
15/07/2022	Defibrillator Dartford Gurdwara	£801.00	✓		
02/11/2022	Home Start Slow Cookers	£477.27	✓		
06/12/2022	Aldi food vouchers	£3,200.00			✓
19/12/2022	Water for Darent Valley Hospital	£307.64		✓	
24/01/2023	Supplies to Ukraine	£1,500.00		✓	
27/03/2023	Christmas toys	£500.00			✓
26/04/2023	Darent Valley Hospital Easter Hamper	£78.25		✓	

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT****(Included for Information Only)**

<b>Year ended 30th June 2023</b>		<b>2022-2023</b>		<b>2021-2022</b>
	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>
Total on hand 1st July 2022/ 1st July 2021		<b>1,821.12</b>		<b>1,674.98</b>
of which in General Admin A/C (Barclays)		4,913.32		1,674.98
of which in General Admin A/C (NatWest)		0.00		0.00
Uncleared credit [1]		532.00		0.00
Uncleared debit [2]		-3,624.20		0.00
<b>RECEIPTS</b>				
Charter Night	2,850.00		4,207.00	
Charter Night (2022)	350.00		0.00	
Donation	0.00		100.75	
Fund raising	70.00		119.62	
Gift	100.00		0.00	
Handover	0.00		100.00	
Members' expenses	0.00		0.00	
District Refund	19.75		0.00	
Members' donations	1,924.50		1,570.50	
Social Events	335.41		0.00	
Xmas Meal	0.00		506.00	
Zone Charters	210.00		0.00	
		5,859.66		6,603.87
		<b>7,680.78</b>		<b>8,278.85</b>
<b>PAYMENTS</b>				
Admin	18.30		194.70	
Charter Night	2,838.66		3,746.95	
Charter Night (2022)	284.26		0.00	
Club Dues	2,850.22		1,792.02	
Donation	60.00		0.00	
Fund Raising	0.00		0.00	
Gift	162.92		0.00	
Handover	0.00		118.02	
Insurance	inc in dues		inc in dues	
Meeting Room Hire	0.00		0.00	
Members badges	0.00		0.00	
Members Exp	18.00		77.25	
Membership promotion	0.00		0.00	
President's Honorarium	0.00		0.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	348.62		0.00	
Xmas Meal	0.00		528.79	
Zone Charters	210.00			
		<b>6,790.98</b>		<b>6,457.73</b>
<b>Balance in Hand 30 June</b>		<b>889.80</b>		<b>1,821.12</b>
of which in General Admin A/C (Barclays)		776.49		4,913.32
of which in General Admin A/C (NatWest)		113.31		0.00
Uncleared credit [1]		0.00		532.00
Uncleared debit [2]		0.00		-3,624.20

**Notes**

[1 &amp; 2] - Uncleared entries from 2021 - 2022, cleared in current Lionistic year