

# DARTFORD LIONS CLUB (CIO)

England & Wales · Charity number 1182354

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-03-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 4 Hill Crest  
Sidcup  
DA15 9BP

**Phone** 07788916491

**Email** [Graham.Illsley@BTInternet.com](mailto:Graham.Illsley@BTInternet.com)

**Website** [www.dartfordlionsclub.org](http://www.dartfordlionsclub.org)

## Activities

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**Objects:** SUCH PURPOSES AS ARE EXCLUSIVELY CHARITABLE IN ENGLAND AND WALES, INCLUDING IN PARTICULAR:THE ADVANCEMENT OF CITIZENSHIP BY;PROMOTING THE PRINCIPLES OF GOOD CITIZENSHIP;ENCOURAGING MEMBERS TO TAKE AN ACTIVE INTEREST IN THE CIVIC, CULTURAL, SOCIAL AND MORAL WELFARE OF THE COMMUNITY;PROVIDING A FORUM FOR THE OPEN DISCUSSION OF ALL MATTERS OF PUBLIC INTEREST; PROVIDED THAT PARTISAN POLITICS AND SECTARIAN RELIGION SHALL NOT BE DEBATED BY MEMBERS;ENCOURAGING SERVICE-MINDED PEOPLE TO SERVE THEIR COMMUNITY WITHOUT PERSONAL REWARD AND ENCOURAGING THE PROMOTION OF HIGH ETHICAL STANDARDS IN COMMERCE, INDUSTRY, PROFESSIONS, PUBLIC WORKS AND PRIVATE ENDEAVOURS;SUPPORTING YOUTH TO DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS;PROMOTING THE VOLUNTARY SECTOR FOR THE PUBLIC BENEFIT BY ASSOCIATING WITH LOCAL AUTHORITIES IN A COMMON EFFORT TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION TO IMPROVE THE CONDITIONS OF LIFE OF PEOPLE IN LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES;PROMOTING VOLUNTEERING;THE RELIEF OF POVERTY AND THE RELIEF OF THOSE IN NEED IN PARTICULAR BY PROVIDING HUMANITARIAN AID AND DISASTER RELIEF;THE ADVANCEMENT OF HEALTH OR THE SAVING OF LIVES BY PREVENTING AVOIDABLE BLINDNESS, ASSISTING DISABLED PEOPLE TO LEAD INDEPENDENT LIVES OR HELPING TO PREVENT OR MANAGE HEALTH ISSUES;PROMOTING FOR THE BENEFIT OF THE PUBLIC THE CONSERVATION PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT; AND/ORPROMOTING COMMUNITY PARTICIPATION IN HEALTHY RECREATION.

**Activities:** AS A MEMBER OF THE WORLD-WIDE SERVICE ORGANISATION, LIONS CLUBS INTERNATIONAL, WE HAVE CONTINUED TO PURSUE OUR AIMS AND OBJECTS OF PROVIDING A SERVICE TO OUR LOCAL COMMUNITY. IN ADDITION TO GIVING THEIR TIME AND EFFORT TO HELP THOSE LESS FORTUNATE THAN THEMSELVES, CLUB MEMBERS HAVE BEEN INVOLVED IN FUND-RAISING ACTIVITIES, NOTABLY OUR ANNUAL FIREWORKS DISPLAY.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£64,269	£61,783	-	-
2024-06-30	£65,964	£84,039	-	-
2023-06-30	£66,422	£44,755	-	-
2022-06-30	£57,397	£28,450	-	-
2021-06-30	£2,473	£6,066	-	-

## Trustees

Name	Role	Appointed
Aaron Kelly		2025-07-01
Barbara Rose Whitehead		2024-07-01
Ellenor Elizabeth Palmer		2021-07-01
Graham Illsley		2016-07-01
Lady Clara Raqibat Jadesola Sogunro-Koko		2025-07-01
Milne Breakwell Davidson		2017-07-01
Paul Charles Hovell		2024-07-01
Ragbhir Singh Sandhu		2020-07-01
Sara Titmarsh		2025-07-01

**DARTFORD LIONS CLUB (CIO)**

England & Wales - Charity number 1182354

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# Accounts

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**Dartford Lions Club (CIO)**  
**Registered Charity Number 1182354**

**Trustees Annual Report for the Year Ended 30<sup>th</sup> June 2025**

**Legal and Administrative Details:**

**Lions Club Name:** Dartford Lions Club (CIO)  
**Formation Date:** 30<sup>th</sup> January 1969  
**Charity Name:** Dartford Lions Club (CIO)  
**Registered Charity No:** 1182354  
**Principal Address:** The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence: Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS  
**CIO Constitution:** Constitution dated 20<sup>th</sup> November 2018  
(formally 286205 Trust Deed dated 22<sup>nd</sup> October 1982)

**Current Trustees, 2025-26:**

**Ex Officio Trustees:** Ellenor Palmer (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Ragbhir Sandhu (appointed as Trustee July 2020)  
Barbara Whitehead (appointed as Trustee July 2024)  
Paul Hovell (appointed as Trustee July 2024)  
Sara Titmarsh (appointed as Trustee July 2025)  
Clara Sogunor – Koko (appointed as Trustee July 2025)  
Aaron Kelly (appointed as Trustee July 2025)

**Trustees for the year 2024-25:**

**Ex Officio Trustees:** Ellenor Palmer (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Ragbhir Sandhu (appointed as Trustee July 2020)  
Subhash Goswami (appointed as Trustee July 2022)  
Bidur Ghimire (appointed as Trustee July 2022)  
Avtar Sandhu (appointed as Trustee July 2023)  
Barbara Whitehead (appointed as Trustee July 2024)  
Paul Hovell (appointed as Trustee July 2024)

**Bankers:** Barclays Bank PLC  
1-2 Copperfields Walk,  
Dartford  
DA1 2DE

NatWest Bank  
12 High Street  
Dartford  
DA1 1DD

**Independent Examiner:** Mr Edward Thomas  
155 Princes Road  
Dartford  
DA1 3HP

## **Aims and Organisation**

### **Lions Clubs International**

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

## Dartford Lions Club (CIO)

Dartford Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is the Club's 57<sup>th</sup> year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

## Membership

The Lions Club's membership at the beginning of the year was 37 with 23 men, 13 women and 1 non-binary. At the end of the year the membership was 36 with 22 men, 13 women and 1 non-binary.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Dartford Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual donation of £70, paid half yearly. These donations and fund-raising social events for members pay for the members' dues which are paid to support Lions District, Lions Multiple District and Lions Club International administration and for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club.

## Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently six). At least two new Trustees are elected each year to serve for a two-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1<sup>st</sup> July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lion Avtar Sandhu stood down as President, though was appointed as a non-ex-officio Trustee. Lion Mick Tandy stood down as Trustee, Lions Barbara Whitehead and Paul Hovell were both elected as First Year Trustees.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 5. The Chairperson, Lion President, having a casting vote.

## Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

## CIO Registration

It should be noted that on 2<sup>nd</sup> March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6<sup>th</sup> March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4<sup>th</sup> June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

## ICO Registration

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

## Finance and Activities

### Income

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The club continued with recent initiatives to raise funds, with the placement of collection tins throughout the borough, facilities for online donations, small scale Boot Sales, Easy Fund Raising.

The main income of the club during the year was derived from:

- Fireworks £51,411.99
- Donations from various sources £3,459.85
- Chairplane £1,908.50
- Collection tins & Easy Fund Raising £587.04 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of donations made by members supports the administration of the club. A small number of fund-raising events with members and guests are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

## Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

14/08/2024	School Environmental Books	£200.00
14/08/2024	Wilmington Food Bank	£1,000.00
04/09/2024	Ukraine	£3,255.00
04/09/2024	3 x bathroom fitout for Swanscombe Alms-house's	£1,750.00
10/09/2024	Stone Scout - New Roof	£600.00
16/09/2024	2 x Newquay Family Holiday	£2,401.70
08/10/2024	Greenhithe Parochial Council	£500.00
11/10/2024	Royal British Legion	£100.00
24/10/2024	The Brent Playgroup	£700.00
08/11/2024	Home Start	£450.00
14/11/2024	Winter food vouchers	£1,000.00
14/11/2024	Littlebrook Hospital - Christmas gifts	£900.00
14/11/2024	Peter Gidney Neuro Disability Centre	1999.85
14/11/2024	Centre Park Track & Field	£120.00
28/11/2024	St Ablans Church Christmas Lunch	£390.00
04/12/2024	Dartford Nepalese Community - Football Team	£2,000.00
04/12/2024	3rd Dartford Scouts	£1,220.00
10/12/2024	Swanley RFC	£300.00
10/12/2024	Bethlehem Lions Club	£500.00
10/12/2024	YMCA - Christmas gifts	£600.00
11/12/2024	Winter warmer packs	£1,656.40
20/12/2024	Pre-Natul baby-grows (Darent Valley Hospital)	£584.16
20/12/2024	Christmas gifts - ellenor Hospice	£242.84
20/12/2024	The Brookfield Centre	£1,349.00
04/01/2025	The Argonauts	£180.00
20/01/2025	St Albans parochial church council Winter packs	£2,110.00
28/01/2025	Wellbeing Link	£436.00
26/03/2025	Little Brook Hospital - chicken coop	£1,238.90
26/03/2025	Hi Kent	£2,500.00
26/03/2025	Northfleet & Ebbsfleet Lions Club (CIO)	£240.00
08/04/2025	Dartford Food Bank	£300.25
02/05/2025	PCC St Mary's Church - new building fitout	£500.00
19/05/2025	Sedley School (Carousel)	£145.00
03/06/2025	Greenhithe PCC summer outing	£500.00
07/06/2025	Lions Eye Scanner project	£2,000.00

Significant donations made to national and international Lions appeals:

08/04/2025	LCIF Myanmar Earthquake	£1,000.00
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A full list of the donations approved by the Trustees is enclosed within the accounts.

### **Community Service Activities**

The Club organised / supported the following Community Service activities: Collection of spectacles recycled for use in under-developed countries. The provision and distribution of Message in a Bottle. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own. Litter picking within the borough. Environmental books and support provided to local primary schools in the borough of Dartford.

Dartford & Crayford Sea Cadets, Unit 99 Of The Sea Cadet Corps. Attended the Firework event to sell Remembrance Poppies.

### **Reserves Policy**

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £20,000 to cover the cost of organising the annual Fireworks event.

### **Fixed Assets**

All assets owned by the Club have now fully depreciated.

### **Risk Policy**

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

### **Review of Financial Activities and Affairs**

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2025 are attached to this report. These have been independently examined and approved.

Signed on behalf of the Trustees:

President	Ellenor Palmer	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	Ragbhir Sandhu	
Elected Trustee	Barbara Whitehead	
Elected Trustee	Paul Hovell	
Elected Trustee	Sara Titmarsh	
Elected Trustee	Clara Sogunor – Koko	
Elected Trustee	Aaron Kelly	

**Independent Examiner's Report to the Trustees of  
Dartford Lions Club (CIO) (1182354)  
On Accounts for the period 1<sup>st</sup> July 2024 to 30<sup>th</sup> June 2025**

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

**Independent examiner's statement**



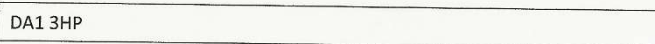
In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 

Name: 

Address:   
  


**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO)**

Registered Charity Number 1182354

Year ended 30th June 2025

	2024-2025		2023-2024	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2024/ 1st July 2023		<b>51,545.11</b>		<b>69,098.94</b>
of which in General Charity A/C (Barclays)		17,779.28		60,038.94
of which in General Charity A/C (NatWest)		34,413.25		9,060.00
Uncleared credit [3]		66.58		0.00
Uncleared debit [1 & 2]		-714.00		-35.00
<b>RECEIPTS (General Charity)</b>				
Boot Fair	187.25		158.00	
Chairoplane	1,908.50		1,311.00	
Collection Tins	269.52		260.29	
Donations	3,459.85		4,328.17	
Easy Fund Raising	217.52		110.35	
Firework display	51,411.99		50,923.71	
Gift Aid	32.80		0.00	
Santa Grotto	166.48		0.00	
Sleigh	0.00		3,000.00	
Welfare	500.15		0.00	
Xmas collection	0.00		925.42	
		58,154.06		61,016.94
		<b>109,699.17</b>		<b>130,080.88</b>
<b>PAYMENTS (General Charity)</b>				
Admin	75.95		0.00	
Chairoplane	43.99		25.00	
CIO Registration	0.00		35.00	
Collection Tins	6.00		0.00	
Donations & Gifts	15,224.90		41,899.57	
Equipment & Repairs	0.00		214.51	
Firework display	17,413.89		23,239.59	
Fundraising Expenses	85.49		0.00	
Gift	0.00		46.00	
ICO Registration	35.00		0.00	
Insurance	245.00		46.00	
MIAB	990.00		855.00	
Rent	625.00		375.00	
Sleigh	0.00		1,267.29	
Spectacles	148.75		0.00	
Web site	193.54		0.00	
Welfare Projects	20,750.99		10,483.66	
		55,838.50		78,535.77
<b>Balance in Hand 30th June</b>		<b>53,860.67</b>		<b>51,545.11</b>
of which in General Charity A/C (Barclays)		7,863.64		17,779.28
of which in General Charity A/C (NatWest)		45,997.03		34,413.25
Uncleared credit [3]		0.00		66.58
Uncleared debit [2]		0.00		-714.00
of which in General Charity A/C		53,860.67		52,192.53

**Notes**

[1] - Outstanding debit of £35.00 from Lionistic year 2022 - 2023 cleared in Lionistic year 2023 - 2024

[2] - Outstanding debit of £714.00 from Lionistic year 2023 - 2024 cleared in Lionistic year 2024 - 2025

[3] - Outstanding credit of £66.58 from Lionistic year 2023 - 2024 cleared in Lionistic year 2024 - 2025

**DARTFORD LIONS CLUB CHARITY TRUST FUND**

Registered Charity Number 1182354

**Donations**

Year ended 30th June 2025

**Donations Made:**

			Charity	Group	Individual
10/09/2024	Stone Scout - New Roof	£600.00		✓	
11/10/2024	Royal British Legion	£100.00	✓		
20/01/2025	St Albans parochial church council Winter packs	£2,110.00			✓
04/12/2024	Dartford Nepalese Community - Football Team	£2,000.00		✓	
04/12/2024	3rd Dartford Scouts	£1,220.00	✓		
10/12/2024	Swanley RFC	£300.00		✓	
10/12/2024	Bethlehem Lions Club	£500.00		✓	
10/12/2024	YMCA - Christmas gifts	£600.00	✓		
28/01/2025	Wellbeing Link	£436.00		✓	
19/05/2025	Carousel - Sedley School	£145.00		✓	
08/10/2024	Greenhithe Parochial Council	£500.00	✓		
25/07/2024	Family Support Voucher	£100.00			✓
14/08/2024	Wilmington Food Bank	£1,000.00	✓		
26/03/2025	Little Brook Hospital - chicken coop	£1,238.90		✓	
14/11/2024	Centre Park Track & Field	£120.00		✓	
04/01/2025	The Argonauts (Fireworks)	£180.00	✓		
26/03/2025	Hi Kent	£2,500.00	✓		
26/03/2025	Donation N&E Lions (Fireworks)	£240.00	✓		
02/05/2025	PCC St Mary's Church - new building fitout	£500.00	✓		
08/04/2025	LCIF Myanmar Earthquake	£1,000.00	✓		
04/09/2024	Ukraine	£3,255.00		✓	
04/09/2024	3 x bathroom fitout for Swanscombe Alms-house's	£1,750.00		✓	
16/09/2024	2 x Newquay Family Holiday	£2,401.70		✓	
28/11/2024	St Ablans Church Christmas Lunch	£390.00		✓	
11/12/2024	Winter warmer packs	£1,656.40			✓
20/12/2024	Pre-Natul baby-grows (DVH)	£584.16		✓	
20/12/2024	Christmas gifts - ellenor Hospice	£242.84		✓	
20/12/2024	The Brookfield Centre	£1,349.00		✓	
08/04/2025	Dartford Food Bank	£300.25			✓
19/05/2025	Easter Eggs - DVH Children's ward	£26.75		✓	
03/06/2025	Greenhithe PCC summer outing	£500.00		✓	
14/08/2024	School Environmental Books	£200.00		✓	
24/10/2024	The Brent Playgroup	£700.00		✓	
08/11/2024	Home Start	£450.00		✓	
14/11/2024	Winter food vouchers	£1,000.00			✓
14/11/2024	Littlebrook Hospital - Christmas gifts	£900.00			✓
14/11/2024	Peter Gidney Neuro Disability Centre	1999.85			✓
07/06/2025	Lions Eye Scanner project	£2,000.00	✓		

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT**

Year ended 30th June 2025	2024-2025		2023-2024	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2024/ 1st July 2023		<b>333.52</b>		<b>889.80</b>
of which in General Admin A/C (Barclays)		163.51		776.49
of which in General Admin A/C (NatWest)		236.59		113.31
Uncleared credit		0.00		0.00
Uncleared debit		-66.58		0.00
<b>RECEIPTS</b>				
Charter Night	3,232.97		2,690.86	
Donation	20.35		39.00	
Fund raising	176.81		44.60	
Gift	0.00		0.00	
Gift Aid	205.14		242.98	
Handover	0.00		0.00	
Members' expenses	0.00		0.00	
Members' donations	2,480.00		1,930.00	
Social Events	0.00		0.00	
Xmas Meal	0.00		0.00	
		6,115.27		4,947.44
		<b>6,448.79</b>		<b>5,837.24</b>
<b>PAYMENTS</b>				
Admin	4.50		100.00	
Charter Night	2,917.23		2,729.45	
Club Dues	3,002.92		2,674.27	
Donation	0.00		0.00	
Fund Raising	0.00		0.00	
Gift	14.97		0.00	
Handover	0.00		0.00	
Insurance	inc in dues		inc in dues	
Meeting Room Hire	0.00		0.00	
Members badges	0.00		0.00	
Members Exp	4.50		0.00	
Membership promotion	0.00		0.00	
President's Honorarium	0.00		0.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	0.00		0.00	
Xmas Meal	0.00		0.00	
		<b>5,944.12</b>		<b>5,503.72</b>
<b>Balance in Hand 30 June</b>		<b>504.67</b>		<b>333.52</b>
of which in General Admin A/C (Barclays)		345.32		163.51
of which in General Admin A/C (NatWest)		159.35		236.59
Uncleared credit		0.00		0.00
Uncleared debit [1]		0.00		-66.58
of which in General Admin A/C		504.67		400.10

**Notes**

[1] - Outstanding payment of £66.58 from Lionistic year 2023 - 2024 cleared in Lionistic year 2024 - 2025

**DARTFORD LIONS CLUB (CIO)**

England & Wales - Charity number 1182354

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# Accounts

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**Dartford Lions Club (CIO)**  
**Registered Charity Number 1182354**  
**Trustees Annual Report for the Year Ended 30<sup>th</sup> June 2024**

**Legal and Administrative Details:**

**Lions Club Name:** Dartford Lions Club (CIO)  
**Formation Date:** 30<sup>th</sup> January 1969  
**Charity Name:** Dartford Lions Club (CIO)  
**Registered Charity No:** 1182354  
**Principal Address:** The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:  
Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS  
**CIO Constitution:** Constitution dated 20<sup>th</sup> November 2018  
(formally 286205 Trust Deed dated 22<sup>nd</sup> October 1982)

**Current Trustees, 2024-25:**

Ex Officio Trustees:	Ellenor Palmer	(Lions Club President)
	Milne Davidson	(Lions Club Secretary)
	Graham Illsley	(Lions Club Treasurer)
Elected Trustees:	Ragbhir Sandhu	(appointed as Trustee July 2020)
	Subhash Goswami	(appointed as Trustee July 2022)
	Bidur Ghimire	(appointed as Trustee July 2022)
	Avtar Sandhu	(appointed as Trustee July 2023)
	Barbara Whitehead	(appointed as Trustee July 2024)
	Paul Hovell	(appointed as Trustee July 2024)

**Trustees for the year 2023-24:**

Ex Officio Trustees:	Avtar Sandhu	(Lions Club President)
	Milne Davidson	(Lions Club Secretary)
	Graham Illsley	(Lions Club Treasurer)
Elected Trustees:	Samantha Davis-Ashdown	(appointed as Trustee July 2020)
	Ragbhir Sandhu	(appointed as Trustee July 2020)
	Ellenor Palmer	(appointed as Trustee July 2021)
	Mick Tandy	(appointed as Trustee July 2017)
	Subhash Goswami	(appointed as Trustee July 2022)
	Bidur Ghimire	(appointed as Trustee July 2022)

**Bankers:** Barclays Bank PLC  
1-2 Copperfields Walk,  
Dartford  
DA1 2DE

NatWest Bank  
12 High Street  
Dartford  
DA1 1DD

**Independent Examiner:** Mr Edward Thomas  
155 Princes Road  
Dartford  
DA1 3HP

## **Aims and Organisation**

### **Lions Clubs International**

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

## **Dartford Lions Club (CIO)**

Dartford Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is the Club's 56<sup>th</sup> year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

## **Membership**

The Lions Club's membership at the beginning of the year was 33 with 20 men and 13 women. At the end of the year the membership was 37 with 22 men and 15 women.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Dartford Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual donation of £70, paid half yearly. These donations and fund-raising social events for members pay for the members' dues which are paid to support Lions District, Lions Multiple District and Lions Club International administration and for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club,

## Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently six). At least two new Trustees are elected each year to serve for a two-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1<sup>st</sup> July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lion Avtar Sandhu stood down as President, though was appointed as a non-ex-officio Trustee. Lion Mick Tandy stood down as Trustee, Lions Barbara Whitehead and Paul Hovell were both elected as First Year Trustees.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 5. The Chairperson, Lion President, having a casting vote.

## Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

## CIO Registration

It should be noted that on 2<sup>nd</sup> March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6<sup>th</sup> March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4<sup>th</sup> June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

## ICO Registration

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

## Finance and Activities

### Income

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The club continued with recent initiatives to raise funds, with the placement of collection tins throughout the borough, facilities for online donations, small scale Boot Sales, Easy Fund Raising.

The main income of the club during the year was derived from:

- Fireworks £50,923.71
- Donations from various sources £4,328.17
- Chairplane £1,311.00
- Collection tins & Easy Fund Raising £370.64 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of donations made by members supports the administration of the club. A small number of fund-raising events with members and guests are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

### Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

• 21/08/2023	Newquay Holiday x 3	£3,000.00
• 21/08/2023	Dartford Harriers - shotput cage	£750.00
• 10/10/2023	Premature baby vests - Darent Valley Hospital	£551.76
• 24/10/2023	Darent Valley Hospital Stoke Unit	£7,750.00
• 30/10/2023	Food Vouchers - Home Start	£600.00
• 07/11/2023	Royal British Legion	£100.00
• 14/11/2023	Citizen Advice Bureaux	£1,625.00
• 14/11/2023	Hi Kent	£2,000.00
• 14/11/2023	Christmas Food Vouchers	£1,000.00
• 22/11/2023	Wellbeing Link (laptop)	£240.00
• 08/12/2023	Christmas Food Vouchers	£1,000.00
• 08/12/2023	The Peter Gidney Neurological Centre	£1,210.00
• 09/12/2023	Little Brook Hospital	£600.00
• 11/12/2023	Book Mania	£200.00
• 11/12/2023	YMCA Xmas Toys	£550.00
• 16/01/2024	Darent Valley Hospital Kitten Scanner	£23,220.57
• 09/02/2024	Mayor of Dartford's Charity	£500.00
• 11/03/2024	Iona Grace MacQuee - Africa volunteering	£750.00
• 22/03/2024	British Heart Foundation - Jill Longhurst	£100.00
• 25/03/2024	Dartford School Programme	£450.00
• 28/04/2024	Environment school books	£200.00
• 04/06/2024	St Anselms Primary School (shed)	£714.00
• 14/06/2024	Air Ambulance Kent Surrey Sussex	£2,000.00

Significant donations made to national and international Lions appeals:

• 07/09/2023	Lions International Blood Research	£1,000.00
• 07/09/2023	Lions Club International Foundation - Hurricane Idalia	£500.00
• 12/01/2024	Lions SE Youth Appeal	£150.00
• 12/01/2024	Lions MD Youth Appeal	£100.00
• 13/02/2024	Lions Club International Foundation Ukraine Winter appeal	£750.00
• 18/03/2024	Lions Activity Alliance, special games	£500.00

A full list of the donations approved by the Trustees is enclosed within the accounts.

**Community Service Activities**

The Club organised / supported the following Community Service activities: Collection of spectacles recycled for use in under-developed countries. The provision and distribution of Message in a Bottle. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own. Litter picking within the borough. Environmental books and support provided to local primary schools in the borough of Dartford.

Dartford & Crayford Sea Cadets, Unit 99 Of The Sea Cadet Corps. Attended the Firework event to sell Remembrance Poppies and raised a total of £380.77.

**Reserves Policy**

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £20,000 to cover the cost of organising the annual Fireworks event.

**Fixed Assets**

All assets owned by the Club have now fully depreciated.

**Risk Policy**

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential. The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

**Review of Financial Activities and Affairs**

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2024 are attached to this report. These have been independently examined and approved.

**Signed on behalf of the Trustees:**

President	Ellenor Palmer	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	Ragbhir Sandhu	
Elected Trustee	Subhash Goswami	
Elected Trustee	Bidur Ghimire	
Elected Trustee	Avtar Sandhu	
Elected Trustee	Barbara Whitehead	
Elected Trustee	Paul Hovell	

**Independent Examiner's Report to the Trustees of  
Dartford Lions Club (CIO) (1182354)  
On Accounts for the period 1<sup>st</sup> July 2023 to 30<sup>th</sup> June 2024**

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Edward Thomas* Date: 25/4/2025

Name: Mr Edward Thomas

Address: 155 Princes Road  
Dartford  
DA1 3HP

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO)**

Registered Charity Number 1182354

Year ended 30th June 2024

	2023-2024		2022-2023	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2023/ 1st July 2022		<b>69,098.94</b>		<b>47,331.62</b>
of which in General Charity A/C (Barclays)		60,038.94		25,781.49
of which in General Charity A/C (NatWest)		9,060.00		13,231.68
of which in Charity Deposit A/C (CAF)		0.00		7,132.45
Uncleared items [1]		0.00		-33.00
Uncleared items		0.00		1,219.00
<b>RECEIPTS (General Charity)</b>				
Bank Interest	0.00		22.41	
Boot Fair	158.00		446.00	
Chairoplane	1,311.00		2,334.40	
Collections	0.00		0.00	
Collection Tins	260.29		287.47	
Donations	4,328.17		845.00	
Easy Fund Raising	110.35		142.68	
Firework display	50,923.71		61,156.58	
Fundraising	0.00		0.00	
Gleaning	0.00		0.00	
Motor Sale	0.00		0.00	
Quiz	0.00		0.00	
Sleigh	3,000.00		0.00	
Website development donation	0.00		1,000.00	
Welfare	0.00		0.00	
Xmas collection	925.42		187.88	
		61,016.94		66,422.42
		<b>130,115.88</b>		<b>113,754.04</b>
<b>PAYMENTS (General Charity)</b>				
Admin	0.00		0.00	
Appreciation certificates	0.00		0.00	
Boot Fair	0.00		158.51	
Chairoplane	25.00		451.01	
CIO Registration	35.00		0.00	
Collection Tins	0.00		0.00	
Donations & Gifts	41,899.57		20,248.65	
Easy Fund Raising	0.00		0.00	
Equipment & Repairs	214.51		0.00	
Firework display	23,239.59		13,151.29	
Fundraising Expenses	0.00		22.99	
Gift	46.00		0.00	
Insurance	95.15		93.05	
Members expenses	0.00		0.00	
MIAB	855.00		0.00	
Motor expenses	0.00		0.00	
Publicity	0.00		112.64	
Rent	375.00		500.00	
Sleigh	1,267.29		0.00	
Web site	0.00		630.00	
Welfare Projects	10,483.66		9,386.96	
Xmas	0.00		0.00	
Zone Project	0.00		0.00	
		78,535.77		44,755.10
<b>Balance in Hand 30th June</b>		<b>51,580.11</b>		<b>69,098.94</b>
of which in General Charity A/C (Barclays)		17,779.28		60,038.94
of which in General Charity A/C (NatWest)		33,734.25		9,060.00
Uncleared items [1]		66.58		0.00
Uncleared items		0.00		0.00
of which in General Charity A/C		51,580.11		69,098.94

**Notes**

[1] Incorrect calculation used for Insurance payment from Charity account, correction of £66.58 paid from Admin account to Charity account in 2024 - 2025 Lionistic year, above figure reflects adjustment

**DARTFORD LIONS CLUB CHARITY TRUST FUND**

Registered Charity Number 1182354

**Donations**

Year ended 30th June 2024

**Donations Made:**

			Charity	Group	Individual
24/10/2023	Darent Valley Hospital Stoke Unit	£7,750.00		✓	
14/11/2023	Citizen Advice Bureaux	£1,625.00		✓	
14/11/2023	Hi Kent	£2,000.00	✓		
22/11/2023	Wellbeing Link (laptop)	£240.00		✓	
16/01/2024	Darent Valley Hospital Kitten Scanner	£23,220.57		✓	
09/02/2024	Mayor of Dartford's Charity	£500.00		✓	
11/03/2024	Iona Grace MacQuee - Africa volunteering	£750.00			✓
18/03/2024	Lions Activity Alliance, special games	£500.00	✓		
22/03/2024	British Heart Foundation - Jill Longhurst	£100.00	✓		
04/06/2024	St Anselms Primary School (shed)	£714.00		✓	
14/06/2024	Air Ambulance Kent Surrey Sussex	£2,000.00	✓		
07/09/2023	Lions International Blood Research	£1,000.00	✓		
07/09/2023	Lions Club International Foundation - Hurricane Idalia	£500.00	✓		
12/01/2024	Lions SE Youth Appeal	£150.00	✓		
12/01/2024	Lions MD Youth Appeal	£100.00	✓		
13/02/2024	Lions Club International Foundation Ukraine Winter appeal	£750.00	✓		
21/08/2023	Newquay Holiday x 3	£3,000.00		✓	
21/08/2023	Dartford Harriers - shotput cage	£750.00		✓	
10/10/2023	Premature baby vests - Darent Valley Hospital	£551.76		✓	
30/10/2023	Food Vouchers - Home Start	£600.00		✓	
07/11/2023	Royal British Legion	£100.00	✓		
14/11/2023	Christmas Food Vouchers	£1,000.00			✓
08/12/2023	Christmas Food Vouchers	£1,000.00			✓
08/12/2023	The Peter Gidney Neurological Centre	£1,210.00		✓	
09/12/2023	Little Brook Hospital	£600.00		✓	
11/12/2023	Book Mania	£200.00		✓	
11/12/2023	YMCA Xmas Toys	£550.00	✓		
25/03/2024	Dartford School Programme	£450.00		✓	
28/04/2024	Environment school books	£200.00		✓	

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT**

Year ended 30th June 2024	2023-2024		2022-2023	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2023/ 1st July 2022		<b>889.80</b>		<b>1,821.12</b>
of which in General Admin A/C (Barclays)		776.49		4,913.32
of which in General Admin A/C (NatWest)		113.31		0.00
Uncleared credit		0.00		532.00
Uncleared cheque		0.00		-3,624.20
<b>RECEIPTS</b>				
Charter Night	2,690.86		2,850.00	
Charter Night (2022)	0.00		350.00	
Donation	39.00		0.00	
Fund raising	44.60		70.00	
Gift	0.00		100.00	
Gift Aid	242.98		0.00	
Handover	0.00		0.00	
Members' expenses	0.00		19.75	
Members' donations	1,930.00		1,924.50	
Social Events	0.00		335.41	
Xmas Meal	0.00		0.00	
Zone Charters	0.00		210.00	
		4,947.44		5,859.66
		<b>5,837.24</b>		<b>7,680.78</b>
<b>PAYMENTS</b>				
Admin	100.00		18.30	
Charter Night	2,729.45		2,838.66	
Charter Night (2022)	0.00		284.26	
Club Dues	2,674.27		2,850.22	
Donation	0.00		60.00	
Fund Raising	0.00		0.00	
Gift	0.00		162.92	
Handover	0.00		0.00	
Insurance	inc in dues		inc in dues	
Meeting Room Hire	0.00		0.00	
Members badges	0.00		0.00	
Members Exp	0.00		18.00	
Membership promotion	0.00		0.00	
President's Honorarium	0.00		0.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	0.00		348.62	
Xmas Meal	0.00		0.00	
Zone Charters	0.00		210.00	
		5,503.72		6,790.98
<b>Balance in Hand 30 June</b>		<b>333.52</b>		<b>889.80</b>
of which in General Admin A/C (Barclays)		163.51		776.49
of which in General Admin A/C (NatWest)		236.59		113.31
Uncleared credit		0.00		0.00
Uncleared debit [1]		-66.58		0.00
of which in General Admin A/C		333.52		889.80

**Notes**

[1] Incorrect calculation used for Insurance payment from Charity account, correction of £66.58 paid from Admin account to Charity account in 2024 - 2025 Lionistic year, above figure reflects adjustment

**DARTFORD LIONS CLUB (CIO)**

England & Wales - Charity number 1182354

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# Accounts

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**Dartford Lions Club (CIO)**  
**Registered Charity Number 1182354**  
**Trustees Annual Report for the Year Ended 30<sup>th</sup> June 2023**

**Legal and Administrative Details:**

**Lions Club Name:** Dartford Lions Club (CIO)  
**Formation Date:** 30<sup>th</sup> January 1969  
**Charity Name:** Dartford Lions Club (CIO)  
**Registered Charity No:** 1182354  
**Principal Address:** The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:  
Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS  
**CIO Constitution:** Constitution dated 20<sup>th</sup> November 2018  
(formally 286205 Trust Deed dated 22<sup>nd</sup> October 1982)

**Current Trustees, 2023-24:**

**Ex Officio Trustees:** Avtar Sandhu (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Samantha Davis-Ashdown (appointed as Trustee July 2020)  
Ragbhir Sandhu (appointed as Trustee July 2020)  
Ellenor Palmer (appointed as Trustee July 2021)  
Mick Tandy (appointed as Trustee July 2017)  
Subhash Goswami (appointed as Trustee July 2022)  
Bidur Ghimire (appointed as Trustee July 2022)

**Trustees for the year 2022-23:**

**Ex Officio Trustees:** Avtar Sandhu (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Samantha Davis-Ashdown (appointed as Trustee July 2020)  
Ellenor Palmer (appointed as Trustee July 2021)  
Mick Tandy (appointed as Trustee July 2017)  
Subhash Goswami (appointed as Trustee July 2022)  
Bidur Ghimire (appointed as Trustee July 2022)

<b>Bankers:</b>	Barclays Bank PLC 1-2 Copperfields Walk, Dartford DA1 2DE	CAF Bank 25 Kings Hill Ave Kings Hill, West Malling, ME19 4TA
	NatWest Bank 12 High Street Dartford DA1 1DD	

The CAF Bank account was closed on the 23<sup>rd</sup> December 2022

**Independent Examiner:** Mr Edward Thomas  
155 Princes Road  
Dartford  
DA1 3HP

## **Aims and Organisation**

### **Lions Clubs International**

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

## **Dartford Lions Club (CIO)**

Dartford Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is the Club's 55<sup>th</sup> year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

## **Membership**

The Lions Club's membership at the beginning of the year was 30 with 19 men and 11 women. At the end of the year the membership was 33 with 20 men and 13 women.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Dartford Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual subscription of £70, paid half yearly. These subscriptions and fund-raising social events for members pay for the members' dues which are paid to support Lions District, Lions Multiple District and Lions Club International administration and for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club,

## Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently six). At least two new Trustees are elected each year to serve for a two-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1<sup>st</sup> July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lion Samantha Davis-Ashdown was re-appointed as trustee for the current year, Lion Ragbhir Sandhu stood down as President, though was appointed as a non-ex-officio Trustee.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 5. The Chairperson, Lion President, having a casting vote.

## Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

## CIO Registration

It should be noted that on 2<sup>nd</sup> March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6<sup>th</sup> March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4<sup>th</sup> June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

## ICO Registration

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

## Finance and Activities

### Income

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year.

The club continued with recent initiatives to raise funds, with the placement of collection tins throughout the borough, facilities for online donations, small scale Boot Sales, Easy Fund Raising.

The main income of the club during the year was derived from:

- Fireworks £48,005.29
- Donations from various sources £845.00
- Chairplane £2,334.40
- Collection tins & Easy Fund Raising £430.15 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of donations made by members supports the administration of the club. A small number of fund-raising events with members and guests are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

### Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

• 05/07/2022	Wool for knitting group	£ 100.00
• 24/10/2022	Serv Kent (Blood transport)	£1000.00
• 07/02/2023	3rd Dartford Scouts	£ 930.00
• 07/02/2023	Northfleet & Ebbsfleet Lions	£ 300.00
• 07/02/2023	Swanley Rugby Football Club	£ 360.00
• 02/05/2023	Dartford Mayor's Charity	£ 500.00
• 15/07/2022	Fleet Down Home School Association	£ 240.00
• 15/07/2022	Maypole Allotment Association	£1528.65
• 19/07/2022	Darent Valley Hospital - Air Glove	£ 82.00
• 02/08/2022	Polymyalgia Rheumatica group	£ 250.00
• 21/10/2022	Royal British Legion	£ 100.00
• 06/12/2022	YMCA	£ 500.00
• 20/12/2022	Cllr Barham for work with the elderly	£ 300.00
• 08/02/2023	Dartford Rugby Club	£1500.00
• 08/02/2023	Local Marshall Arts competitor	£ 750.00
• 08/02/2023	Turkey & Syria Earthquake - Khalsa Aid	£2000.00
• 03/03/2023	Valley Park Radio	£1500.00
• 08/03/2023	All Directions	£1080.00
• 23/04/2023	ellenor Hospice	£3000.00
• 03/05/2023	Clarion Housing Group (Refuge)	£ 250.00
• 27/06/2023	Greenwich & Bexley Hospice	£ 200.00
• 22/05/2023	Leigh University Technical College Prom	£ 300.00
• 07/07/2022	Newquay Lions Holiday 2 families	£2000.00
• 15/07/2022	Defibrillator Dartford Gurdwara	£ 801.00
• 02/11/2022	Home Start Slow Cookers	£ 477.27
• 06/12/2022	Aldi food vouchers	£3200.00
• 19/12/2022	Water for Darent Valley Hospital	£ 307.64
• 24/01/2023	Supplies to Ukraine	£1500.00
• 27/03/2023	Christmas toys	£ 500.00
• 26/04/2023	Darent Valley Hospital Easter Hamper	£ 78.25

Significant donations made to national and international Lions appeals:

• 12/09/2022	Lions Club International Foundation - Pakistan Appeal	£1000.00
• 09/10/2022	Lions Club International Foundation - Puerto Rico Appeal	£1000.00
• 08/02/2023	Lions Club International Foundation - Turkey & Syria Earthquake	£1000.00
• 08/02/2023	Lions 105SE District Youth	£ 150.00
• 08/02/2023	Lions MD 105 Youth	£ 128.00
• 26/04/2023	Lions Club International Foundation	£ 500.00

A full list of the donations approved by the Trustees is enclosed within the accounts.

**Community Service Activities**

The Club organised / supported the following Community Service activities: Collection of spectacles recycled for use in under-developed countries. The provision and distribution of Message in a Bottle. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own. Litter picking within the borough. Provision of food vouchers and supporting a local initiative to provide slow cookers to those attending a weekly learn to cook programme, 16 slow cookers provided.

Dartford & Crayford Sea Cadets, Unit 99 Of The Sea Cadet Corps. Attended the Firework event to sell Remembrance Poppies and raised a total of £501.24.

**Reserves Policy**

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £10,000 to cover the cost of organising the annual Fireworks event.

**Fixed Assets**

All assets owned by the Club have now fully depreciated.

**Risk Policy**

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential. The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

**Review of Financial Activities and Affairs**

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2023 are attached to this report. These have been independently examined and approved.

**Signed on behalf of the Trustees:**

President	Avtar Sandhu	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	Samantha Davis-Ashdown	
Elected Trustee	Ragbhir Sandhu	
Elected Trustee	Ellenor Palmer	
Elected Trustee	Mick Tandy	
Elected Trustee	Subhash Goswami	
Elected Trustee	Bidur Ghimire	

**Independent Examiner's Report to the Trustees of  
Dartford Lions Club (CIO) (1182354)  
On Accounts for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023  
(Contained in pages 10 and 11, page 12 for information only)**

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25/4/24.

Name:

Mr Edward Thomas

Address:

155 Princes Road  
Dartford  
DA1 3HP

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO)**

Registered Charity Number 1182354

Year ended 30th June 2023

	2022-2023		2021-2022	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2022/ 1st July 2021		<b>47,331.62</b>		<b>18,485.20</b>
of which in General Charity A/C (Barclays)		25,781.49		3,657.49
of which in General Charity A/C (NatWest)		13,231.68		0.00
of which in Charity Deposit A/C (CAF)		7,132.45		15,127.71
Uncleared items [1]		-33.00		-300.00
Uncleared items [1]		1,219.00		0.00
<b>RECEIPTS (General Charity)</b>				
Bank Interest	22.41		4.74	
Boot Fair	446.00		787.04	
Chairoplane	2,334.40		1,881.30	
Collections	0.00		0.00	
Collection Tins	287.47		452.22	
Donations	845.00		1,893.95	
Easy Fund Raising	142.68		190.61	
Firework display	61,156.58		49,832.53	
Fundraising	0.00		696.24	
Gleaning	0.00		47.40	
Motor Sale	0.00		1,000.00	
Quiz	0.00		0.00	
Sleigh	0.00		610.56	
Website development donation	1,000.00		0.00	
Welfare	0.00		0.00	
Xmas collection	187.88		0.00	
		66,422.42		57,396.59
		<b>113,754.04</b>		<b>75,881.79</b>
<b>PAYMENTS (General Charity)</b>				
Admin	0.00		271.40	
Appreciation certificates	0.00		0.00	
Boot Fair	158.51		560.13	
Chairoplane	451.01		261.40	
Collection Tins	0.00		12.00	
Donations & Gifts	20,248.65		10,497.00	
Easy Fund Raising	0.00		0.00	
Equipment & Repairs	0.00		109.22	
Firework display	13,151.29		12,843.93	
Fundraising Expenses	22.99		202.19	
Insurance	93.05		81.20	
Members expenses	0.00		0.00	
Motor expenses	0.00		0.00	
Publicity	112.64		0.00	
Rent	500.00		500.00	
Sleigh	0.00		0.00	
Web site	630.00		0.00	
Welfare Projects	9,386.96		3,111.70	
Xmas	0.00		0.00	
Zone Project	0.00		0.00	
		<b>44,755.10</b>		<b>28,450.17</b>
<b>Balance in Hand 30th June</b>				
		68,998.94		47,331.62
of which in General Charity A/C (Barclays)		60,038.94		25,781.49
of which in General Charity A/C (NatWest)		9,060.00		13,231.68
of which in Charity Deposit A/C (CAF)		0.00		7132.45
Uncleared items [1]		0.00		-33.00
Uncleared items [1]		0.00		1,219.00

**Notes**

[1] - Uncleared entries from 2021 - 2022, cleared in current Lionistic year

**DARTFORD LIONS CLUB CHARITY TRUST FUND****Registered Charity Number 1182354****Donations****Year ended 30th June 2023****Donations Made:**

			Charity	Group	Individual
05/07/2022	Wool for knitting group	£100.00		✓	
24/10/2022	Serv Kent (Blood transport)	£1,000.00		✓	
07/02/2023	3rd Dartford Scouts	£930.00	✓		
07/02/2023	Northfleet & Ebbsfleet Lions	£300.00	✓		
07/02/2023	Swanley Rugby Football Club	£360.00		✓	
02/05/2023	Dartford Mayor's Charity	£500.00		✓	
15/07/2022	Fleet Down Home School Association	£240.00		✓	
15/07/2022	Maypole Allotment Association	£1,528.65		✓	
19/07/2022	Darent Valley Hospital - Air Glove	£82.00		✓	
02/08/2022	Polymyalgia Rheumatica group	£250.00		✓	
21/10/2022	Royal British Legion	£100.00	✓		
06/12/2022	YMCA	£500.00	✓		
20/12/2022	Cllr Barham for work with the elderly	£300.00			✓
08/02/2023	Dartford Rugby Club	£1,500.00		✓	
08/02/2023	Local Marshall Arts competitor	£750.00			✓
08/02/2023	Turkey & Syria Earthquake - Khalsa Aid	£2,000.00	✓		
03/03/2023	Valley Park Radio	£1,500.00	✓		
08/03/2023	All Directions	£1,080.00		✓	
23/04/2023	ellenor Hospice	£3,000.00	✓		
03/05/2023	Clarion Housing Group (Refuge)	£250.00		✓	
27/06/2023	Greenwich & Bexley Hospice	£200.00	✓		
12/09/2022	Lions Club International Foundation - Pakistan Appeal	£1,000.00	✓		
09/10/2022	Lions Club International Foundation - Puerto Rico Appeal	£1,000.00	✓		
08/02/2023	Lions Club International Foundation - Turkey & Syria Earthquake	£1,000.00	✓		
08/02/2023	Lions 105SE District Youth	£150.00	✓		
08/02/2023	Lions MD 105 Youth	£128.00	✓		
26/04/2023	Lions Club International Foundation	£500.00	✓		
22/05/2023	Leigh University Technical College Prom	£300.00		✓	
07/07/2022	Newquay Lions Holiday 2 families	£2,000.00		✓	
15/07/2022	Defibrillator Dartford Gurdwara	£801.00	✓		
02/11/2022	Home Start Slow Cookers	£477.27	✓		
06/12/2022	Aldi food vouchers	£3,200.00			✓
19/12/2022	Water for Darent Valley Hospital	£307.64		✓	
24/01/2023	Supplies to Ukraine	£1,500.00		✓	
27/03/2023	Christmas toys	£500.00			✓
26/04/2023	Darent Valley Hospital Easter Hamper	£78.25		✓	

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT****(Included for Information Only)**

<b>Year ended 30th June 2023</b>		<b>2022-2023</b>		<b>2021-2022</b>
	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>	<b>£.p</b>
Total on hand 1st July 2022/ 1st July 2021		<b>1,821.12</b>		<b>1,674.98</b>
of which in General Admin A/C (Barclays)		4,913.32		1,674.98
of which in General Admin A/C (NatWest)		0.00		0.00
Uncleared credit [1]		532.00		0.00
Uncleared debit [2]		-3,624.20		0.00
<b>RECEIPTS</b>				
Charter Night	2,850.00		4,207.00	
Charter Night (2022)	350.00		0.00	
Donation	0.00		100.75	
Fund raising	70.00		119.62	
Gift	100.00		0.00	
Handover	0.00		100.00	
Members' expenses	0.00		0.00	
District Refund	19.75		0.00	
Members' donations	1,924.50		1,570.50	
Social Events	335.41		0.00	
Xmas Meal	0.00		506.00	
Zone Charters	210.00		0.00	
		5,859.66		6,603.87
		<b>7,680.78</b>		<b>8,278.85</b>
<b>PAYMENTS</b>				
Admin	18.30		194.70	
Charter Night	2,838.66		3,746.95	
Charter Night (2022)	284.26		0.00	
Club Dues	2,850.22		1,792.02	
Donation	60.00		0.00	
Fund Raising	0.00		0.00	
Gift	162.92		0.00	
Handover	0.00		118.02	
Insurance	inc in dues		inc in dues	
Meeting Room Hire	0.00		0.00	
Members badges	0.00		0.00	
Members Exp	18.00		77.25	
Membership promotion	0.00		0.00	
President's Honorarium	0.00		0.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	348.62		0.00	
Xmas Meal	0.00		528.79	
Zone Charters	210.00			
		<b>6,790.98</b>		<b>6,457.73</b>
<b>Balance in Hand 30 June</b>		<b>889.80</b>		<b>1,821.12</b>
of which in General Admin A/C (Barclays)		776.49		4,913.32
of which in General Admin A/C (NatWest)		113.31		0.00
Uncleared credit [1]		0.00		532.00
Uncleared debit [2]		0.00		-3,624.20

**Notes**

[1 &amp; 2] - Uncleared entries from 2021 - 2022, cleared in current Lionistic year

**DARTFORD LIONS CLUB (CIO)**

England & Wales - Charity number 1182354

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# Accounts

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**Dartford Lions Club (CIO)**  
**Registered Charity Number 1182354**  
**Trustees Annual Report for the Year Ended 30<sup>th</sup> June 2022**

**Legal and Administrative Details:**

**Lions Club Name:** Dartford Lions Club (CIO)  
**Formation Date:** 30<sup>th</sup> January 1969  
**Charity Name:** Dartford Lions Club (CIO)  
**Registered Charity No:** 1182354  
**Principal Address:** The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:  
Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS

**CIO Constitution:** Constitution dated 20<sup>th</sup> November 2018  
(formally 286205 Trust Deed dated 22<sup>nd</sup> October 1982)

**Current Trustees, 2022-23:**

**Ex Officio Trustees:** Avtar Sandhu (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** Samantha Davis-Ashdown (appointed as Trustee July 2020)  
Ellenor Palmer (appointed as Trustee July 2021)  
Mick Tandy (appointed as Trustee July 2017)  
Subhash Goswani (appointed as Trustee July 2022)  
Bidur Ghimire (appointed as Trustee July 2022)

**Trustees for the Year 2021-22:**

**Ex Officio Trustees:** Ragbhir Sandhu (Lions Club President)  
Milne Davidson (Lions Club Secretary)  
Graham Illsley (Lions Club Treasurer)

**Elected Trustees:** John Whitehead (appointed as Trustee July 2017)  
Mick Tandy (appointed as Trustee July 2017)  
Samantha Davis-Ashdown (appointed as Trustee July 2020)  
Ellenor Palmer (appointed as Trustee July 2021)

**Bankers:**

Barclays Bank PLC 1-2 Copperfields Walk, Dartford DA1 2DE	CAF Bank 25 Kings Hill Ave Kings Hill, West Malling, ME19 4TA
NatWest Bank 12 High Street Dartford DA1 1DD	

**Independent Examiner:** Paul Hovell  
19 School Lane  
Bean  
Dartford  
Kent  
DA2 8AL

## **Aims and Organisation**

### **Lions Clubs International**

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

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The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
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- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

## Membership

The Lions Club's membership at the beginning of the year was 27 with 17 men and 10 women. At the end of the year the membership was 30 with 19 men and 11 women.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

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## Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently five). At least two new Trustees are elected each year to serve for a two-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1<sup>st</sup> July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lion Mick Tandy was re-appointed as trustee for the current year, Lions Subhash Goswani and Bidur Ghimire were appointed as a new Trustees and Lion John Whitehead stood down.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 5. The Chairperson, Lion President, having a casting vote.

## Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

### **CIO Registration**

It should be noted that on 2<sup>nd</sup> March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6<sup>th</sup> March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4<sup>th</sup> June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

### **ICO Registration**

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

## **Finance and Activities**

### **Income**

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year. Although Covid 19 had an impact on the club's ability to raise funds throughout the year, the club was though able to hold its major fund raising event, Fireworks. The club continued with recent initiatives to raise funds, with the placement of collection tins throughout the borough, facilities for online donations, small scale Boot Fair (when covid restrictions allowed) and refreshing engagement with Easy Fund Raising and Amazon Smile.

The main income of the club during the year was derived from:

- Fireworks £35,825.29
- Donations from various sources £1,893.95
- Chairplane £1,881.30
- Collection tins & Easy Fund Raising £642.83 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of subscriptions paid by members supports the administration of the club. These fund-raising events are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

### Donations made by the CIO

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

- £500 North West Kent Citizens Advice
- £120 9th Dartford Scout Group
- £50 Dartford Animal Rescue
- £110 A Ball for All
- £100 Royal British Legion
- £500 YMCA (Xmas)
- £1000 Mind
- £340 Northfleet & Ebbsfleet Lions
- £860 Dartford Scouts
- £366 Argonauts
- £500 Dartford Mayors Charity
- £1500 Local family - bike trailer
- £250 Food Bank Spital Street Dartford
- £1000 Martial Arts Tournament Trip
- £801 London Hearts - Defibrillator

Significant donations made to national and international Lions appeals:

- £1000 Lions International Blood Research Appeal (LIBRA)
- £1000 Lions Club International Foundation (LCIF)
- £500 LCIF Refugee and Displaced Persons Fund

A full list of the donations approved by the Trustees is enclosed within the accounts.

### Community Service Activities

The Club organised / supported the following Community Service activities:

Collection of spectacles recycled for use in under-developed countries.

The provision and distribution of Message in a Bottle, in partnership with North West Kent Crime Prevention. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own.

Dartford & Crayford Sea Cadets, Unit 99 Of The Sea Cadet Corps. Attended the Firework event to sell Remembrance Poppies and raised a total of £746.29.

### Reserves Policy

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £10,000 to cover the cost of organising the annual Fireworks event.

### Fixed Assets

All assets owned by the Club have now fully depreciated.

### Risk Policy

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

### Review of Financial Activities and Affairs

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2022 are attached to this report. These have been independently examined and approved.

### Signed on behalf of the Trustees:

President	Avtar Sandhu	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	Subhash Goswami	
Elected Trustee	Mick Tandy	
Elected Trustee	Samantha Davis-Ashdown	
Elected Trustee	Ellenor Palmer	
Elected Trustee	Bidur Ghimire	

**Independent Examiner's Report to the Trustees of  
Dartford Lions Club (CIO) (1182354)  
On Accounts for the period 1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022  
(Contained in pages 2 to 4, page 5 for information only)**

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

**Independent examiner's statement**

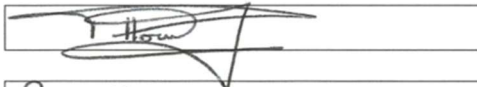
In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

4 / 4 / 2023

Name:

PAUL HOWELL

Address:

19 SCHOOL LAWE  
BEAN, DARTFOLD  
KEN. DAZ SAL.

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO)**

Registered Charity Number 1182354

Year ended 30th June 2022

	2021-2022		2020-2021	
	£.p	£.p	£.p	£.p
Total on hand 1st July 2021/ 1st July 2020		<b>18,485.20</b>		<b>21,828.75</b>
of which in General Charity A/C (Barclays)		3,657.49		1,895.63
of which in Charity Deposit A/C (CAF)		0.00		19,125.98
of which in Fireworks A/C (Co-Op)		15,127.71		854.99
Uncleared items [1]		0.00		-47.85
		-300.00		
<b>RECEIPTS (General Charity)</b>				
Bank Interest	4.74		1.73	
Boot Fair	787.04		60.00	
Chairoplane	1,881.30		0.00	
Christmas Cards	0.00		150.25	
Collections	0.00		0.00	
Collection Tins	452.22		213.81	
Donations	1,893.95		1,440.11	
Easy Fund Raising	190.61		50.54	
Firework display	49,832.53		0.00	
Fundraising	696.24		0.00	
Gleaning	47.40		0.00	
Motor Sale	1,000.00		0.00	
Quiz	0.00		556.16	
Sleigh	610.56		0.00	
Welfare	0.00		0.00	
		57,396.59		
		<b>75,881.79</b>		<b>2,472.60</b>
<b>PAYMENTS (General Charity)</b>				
Admin	271.40		48.15	
Appreciation certificates	0.00		0.00	
Boot Fair	560.13		0.00	
Chairoplane	261.40		0.00	
Collection Tins	12.00		161.25	
Donations & Gifts	10,497.00		2,200.00	
Easy Fund Raising	0.00		0.00	
Equipment & Repairs	109.22		144.00	
Firework display	12,843.93		24.00	
Fundraising Expenses	202.19		0.00	
Insurance	81.20		72.10	
Members expenses	0.00		0.00	
Motor expenses	0.00		532.00	
Publicity	0.00		0.00	
Rent	500.00		500.00	
Sleigh	0.00		0.00	
Web site	0.00		453.70	
Welfare Projects	3,111.70		1,680.95	
Xmas	0.00		0.00	
Zone Project	0.00		0.00	
		28,450.17		<b>5,816.15</b>
<b>Balance in Hand 30th June</b>		<b>47,431.62</b>		<b>18,485.20</b>
of which in General Charity A/C (Barclays)		25,781.49		3,657.49
of which in General Charity A/C (NatWest)		13,231.68		0.00
of which in Charity Deposit A/C (CAF)		7,132.45		15,127.71
Uncleared items [1&3]		-£33.00		-300.00
Uncleared items [4]		£1,319.00		

**Notes**

[1] - Uncleared entries from 2020 - 2021, cleared in current Lionistic year

[2] - NatWest Account opened 1st July 2020

[3] - uncleared entries from 2021 - 2022

Debit	Amount	Payee
100135	£33.00	Petrol for carousel

[4] - uncleared entries from 2021 - 2022

Credit	Amount	Payee
100050	£475.40	Chairoplane: Fleet Down Fair (25/6)
100050	£420.00	Chairoplane: Painters Ash School (26/6)
100051	£52.80	Donation - MIAB talk by Lion Barbara
100051	£270.80	Chairoplane: Stone School (11/6)
Cash	£100.00	Chairoplane float

**DARTFORD LIONS CLUB CHARITY TRUST FUND**

Registered Charity Number 1182354

**Donations**

Year ended 30th June 2022

**Donations Made:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
14/07/2021	North West Kent Citizens Advice	£500.00
10/09/2021	9th Dartford Scout Group	£120.00
01/10/2021	Dartford Animal Rescue	£50.00
04/10/2021	A Ball for All	£110.00
07/10/2021	Royal British Legion	£100.00
15/12/2021	YMCA (Xmas)	£500.00
06/01/2022	Mind	£1,000.00
13/01/2022	Northfleet & Ebbsfleet Lions	£340.00
13/01/2022	Dartford Scouts	£860.00
13/01/2022	Argonauts	£366.00
05/04/2022	Dartford Mayors Charity	£500.00
14/02/2022	Local family - bike trailer	£1,500.00
07/03/2022	Food Bank Spital Street Dartford	£250.00
10/03/2022	Martial Arts Tournament Trip	£1,000.00
24/03/2022	London Hearts - Defibrillator	£801.00
05/04/2022	Lions International Blood Research Appeal	£1,000.00
05/04/2022	Lions Club International Foundation	£1,000.00
05/04/2022	Lions Club International Foundation Refugee and Displaced Persons Fund	£500.00
	<b>Total</b>	<b>£10,497.00</b>

**Welfare Activities:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
05/10/2021	Food Vouchers	£150.00
07/12/2021	Food Vouchers	£1,000.00
13/01/2022	6 tickets to Circus Starr Panto	£100.00
08/04/2022	Junior Pushchair for local child	£1,241.40
25/04/2022	Fuel for Ukraine aid trip	£150.00
16/05/2022	Memory boxes	£312.00
23/06/2022	3 x widows Charter	£105.00
	<b>Total</b>	<b>£3,058.40</b>

**Donations & Welfare Activities - Grand Total** **13,555.40**

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT  
(Included for Information Only)**

Year ended 30th June 2022		2021-2022		2020-2021
	£.p	£.p	£.p	£.p
Total on hand 1st July 2021/ 1st July 2020		<b>1,674.98</b>		<b>1,658.47</b>
Uncleared credit		<b>0.00</b>		<b>0.00</b>
Uncleared cheque [1]		<b>0.00</b>		<b>-100.00</b>
<b>RECEIPTS</b>				
Charter Night	4,207.00		0.00	
Donation	100.75		0.00	
Fund raising	119.62		62.99	
Gift	0.00		65.00	
Handover	100.00		0.00	
Members' expenses	0.00		0.00	
Members' subscriptions	1,570.50		1,662.75	
Social Events	0.00		0.00	
Xmas Meal	506.00		0.00	
Zone Charters	0.00		0.00	
		6,603.87		1,790.74
		<b>8,278.85</b>		<b>3,349.21</b>
<b>PAYMENTS</b>				
Admin	194.70		7.81	
Charter Night	3,746.95		0.00	
Club Dues	1,792.02		1,606.42	
Convention Draw	0.00		0.00	
Donation	0.00		0.00	
Fund Raising	0.00		0.00	
Gift	0.00		60.00	
Handover	118.02		0.00	
Insurance	inc in dues		inc in dues	
Meeting Room Hire	0.00		0.00	
Members badges	0.00		0.00	
Members Exp	77.25		0.00	
Membership promotion	0.00		0.00	
President's Honorarium	0.00		0.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	0.00		0.00	
Stationary / Admin costs	0.00		0.00	
Xmas Meal	528.79		0.00	
Zone meeting room hire	0.00		0.00	
		6,457.73		1,674.23
<b>Balance in Hand 30 June</b>		<b>1,821.12</b>		<b>1,674.98</b>
Uncleared credit		<b>0.00</b>		<b>0.00</b>
Uncleared cheque		<b>0.00</b>		<b>0.00</b>
of which in General Admin A/C		1,821.12		1,674.98

**Notes**

[1] - Uncleared Cheque was cleared in Lionistic year 2020 - 2021

**DARTFORD LIONS CLUB (CIO)**

England & Wales - Charity number 1182354

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# Accounts

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**Dartford Lions Club (CIO)**  
**Registered Charity Number 1182354**  
**Trustees Annual Report for the Year Ended 30<sup>th</sup> June 2021**

**Legal and Administrative Details:**

**Lions Club Name:** Dartford Lions Club (CIO)  
**Formation Date:** 30<sup>th</sup> January 1969  
**Charity Name:** Dartford Lions Club (CIO)  
**Registered Charity No:** 1182354  
**Principal Address:** The Charity has no registered permanent address; the Lions Club Secretary acts as the focal point for correspondence:  
Lion Milne Davidson, 24 Cold Blow Crescent, Bexley, DA5 2DS

**CIO Constitution:** Constitution dated 20<sup>th</sup> November 2018  
(formally 286205 Trust Deed dated 22<sup>nd</sup> October 1982)

**Current Trustees, 2021-22:**

Ex Officio Trustees:	Ragbhir Sandhu	(Lions Club President)
	Milne Davidson	(Lions Club Secretary)
	Graham Illsley	(Lions Club Treasurer)
Elected Trustees	John Whitehead	(appointed as Trustee July 2017)
	Mick Tandy	(appointed as Trustee July 2017)
	Samantha Davis-Ashdown	(appointed as Trustee July 2020)
	Ellenor Palmer	(appointed as Trustee July 2021)

**Trustees for the Year 2020-21:**

Ex Officio Trustees:	Ragbhir Sandhu	(Lions Club President)
	Milne Davidson	(Lions Club Secretary)
	Graham Illsley	(Lions Club Treasurer)
Elected Trustees	Mick Tandy	(appointed as Trustee July 2017)
	John Whitehead	(appointed as Trustee July 2017)
	Samantha Davis-Ashdown	(appointed as Trustee July 2020)

<b>Bankers:</b>	Barclays Bank PLC 1-2 Copperfields Walk, Dartford DA1 2DE	CAF Bank 25 Kings Hill Ave Kings Hill, West Malling, ME19 4TA
	The co-operative bank 14 Hythe Street Dartford DA1 1BD	

**Independent Examiner:** Paul Hovell  
19 School Lane  
Bean  
Dartford  
Kent  
DA2 8AL

## **Aims and Organisation**

### **Lions Clubs International**

The Dartford Lions Club (CIO) is a local club formed as part of Lions Clubs International voluntary service organisation that helps, supports and guides local clubs to serve their local communities. Clubs are chartered as separate entities with their own constitution but have links to other clubs in their Zone, to their District in the South East of England, the Multiple District of the UK and Ireland and to Lions Clubs International. Linkages with other Lions Clubs and the Lions Clubs structures provides a vehicle for the exchange of ideas and through co-operation the clubs work together to help on national and international charitable projects.

### **Dartford Lions Club (CIO)**

Dartford Lions Club (CIO) is a voluntary organisation which exists to help the local community and support, as it sees fit, Lions Clubs' national and international projects. The administration of the Club is wholly financed by its members. All time to organise activities to raise funds and provide community service is given freely by the members and friends of the Lions club, for no payment or reward. This is the Club's 53<sup>rd</sup> year as part of Lions Clubs International and of serving Lions International initiatives and the local community.

The objects of each Lions Club are to:

- create and foster a spirit of understanding among the peoples of the world;
- promote the principles of good government and good citizenship;
- take an active interest in the civic, cultural, social and moral welfare of the community;
- unite the clubs in the bonds of friendship, good fellowship and mutual understanding;
- provide a forum for the open discussion of matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members;
- encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

## Membership

The Lions Club's membership at the beginning of the year was 25 with 15 men and 10 women. At the end of the year the membership was 25 with 15 men and 10 women.

In undertaking its work, the Charity relies on the members of the Dartford Lions Club (CIO). All members are volunteers; their time is given freely and without charge and without this support the charity would not be able to function. Family, friends and other volunteers also assist with fund raising, giving freely of their time.

Dartford Lions Club (CIO) is managed by its members and meets monthly at a "Business Meeting". The Club elects and appoints annually a number of Officers and Directors who meet regularly to discuss strategic or important issues. Detailed affairs relating to fund raising and decisions on Community Service proposals and donations are considered at regular monthly committee meetings.

Club members paid an annual subscription of £70, paid half yearly. These subscriptions and fund-raising social events for members pay for the members' dues which are paid to support Lions District, Lions Multiple District and Lions Club International administration and for the administration of the Club. These monies, relating to the administration of the club, are held entirely separately from the charitable and charity fund-raising monies in a separate "Administration Account" bank account. This Administration fund pays for the administration and running of the Lions Club,

## Trust Composition

In accordance with the Constitution, Charitable Incorporated Organisation is managed by a maximum of twelve Trustees who are, ex-officio, the Club President, Secretary and Treasurer plus elected Trustees (currently three). One new Trustee is elected each year to serve for a three-year period. Trustees may be re-elected to serve. The Trustees are elected at the same time as the Lions Club Officers and Directors by the members of the Lions Club in March each year and take office on 1<sup>st</sup> July. Trustees are made aware of their roles and responsibilities and are provided with copies of the Charity Commission guidance CC3 "The Essential Trustee". Trustees are also encouraged to attend the Lions District 105SE Spring Forum where guidance is given on the role of Trustees. Lions John Whitehead and Mick Tandy were re-appointed as trustees for the current year, Lion Samantha Davis-Ashdown was appointed as a new Trustee and Lion Lesley Philips stood down.

The Club's charitable work and donations are administered through the Trust. Donations and grants are considered in accordance with the Lions Club / Trust's Grant Making Policy. All financial expenditures and donations are individually approved by a majority of the Trustees, subject to there being a quorum of 4. The Chairperson, Lion President, having a casting vote.

## Purposes of the Charitable Trust

The Charitable purposes of the CIO fall into the following general categories:

- the improvement of health or the saving of lives.
- the relief of those in need, by reason of youth, age, ill-health, disability, or other disadvantage.
- the advancement of citizenship or community development.
- the relief of financial hardship.
- the advancement of environmental protection or improvement.

### **CIO Registration**

It should be noted that on 2<sup>nd</sup> March 2019 Dartford Lions applied to the Charity Commission to register as a Charitable Incorporated Organisation (CIO). On 6<sup>th</sup> March 2019 the Charity Commission approved the registration of Dartford Lions Club (CIO) and entered it onto the Register of Charities with the Registered Charity Number 1182354. The CIO has sought and obtained a Section 105 Order from the Charity Commission to transfer the assets and liabilities of the Charitable Trust to the CIO. The formation of the CIO involving the adoption of the CIO Constitution, Lions Club By-laws and Grant Making Policy took place on 4<sup>th</sup> June 2019. The assets of the Charitable Trust were then transferred to the new CIO. The Charitable Trust was deregistered with the Charity Commission on 11th August 2020. The objectives and operations of the CIO are identical to the former Charitable Trust. It should be noted that these actions have been taken because the Charity Commission have advised that the most appropriate entity for a Lions Club is a CIO (Association).

### **ICO Registration**

Dartford Lions Club (CIO) are registered with the Information Commissioner's Office (ICO), reference number ZA787241

## **Finance and Activities**

### **Income**

The CIO relies entirely on the Dartford Lions Club (CIO) for its income. Members and friends of the Club undertake a variety of fund-raising activities throughout the year. Covid 19 had a huge impact on the club's ability to raise funds throughout the year and our Profit & Loss statements reflect this. The club introduced new initiatives to raise funds, including placement of collection tins throughout the borough, setting up facilities for online donations, small scale Boot Fair (when covid restrictions allowed) and refreshing engagement with Easy Fund Raising and Amazon Smile. These new initiatives helped the club to continue to serve the community.

The main income of the club during the year was derived from:

- Donations from various sources £1440.11
- Two quiz nights £556.16
- Collection tins & Easy Fund Raising £264.35 (combined)

After the deduction of only valid expenses are funds to be made available for the Club to donate as approved by the Lions Club members and subsequently approved by the Trustees.

A separate income stream in the form of subscriptions paid by members supports the administration of the club. These fund-raising events are clearly designated as being for administration rather than charity. Income derived from such fund-raising is accounted for through the "Administration Account".

**Donations made by the CIO**

The Trustees approved a number of donations to local organisations and individuals based on recommendations from the Welfare Committee / Club members.

The club made numerous financial donations throughout the year to local good causes, Lions national and International initiatives.

Significant donations made to local community good causes:

- £50 Royal British Legion
- £250 Dartford Deeds not Words (Dartford Toy Appeal)
- £250 YMCA
- £250 Local youth setting up fitness web site
- £500 AAKSS Scanner Appeal
- £500 Friends of Mental Health (West Kent & Medway)
- £250 Local boy with Leukaemia
- £197 Local child school uniform
- £84 2 x hand Held Thermometers
- £750 15 x £50 food vouchers
- £100 Patient Packs
- £300 Abilityplus (scooter)

Significant donations made to national and international Lions appeals:

- £150 Lions MD105SE District Youth Appeal
- £100 Lions Multiple District Youth Appeal
- £400 Lions MD105 LCIF India Appeal

A full list of the donations approved by the Trustees is enclosed within the accounts.

### Community Service Activities

The Club organised / supported the following Community Service activities:

Collection of spectacles recycled for use in under-developed countries.

The provision and distribution of Message in a Bottle, in partnership with North West Kent Crime Prevention. These bottles are intended to bring to the attention of the emergency services medical and personal details of vulnerable people, particularly those living on their own.

### Reserves Policy

Given the CIO's scale of operation and the fact that it only dispenses grants / donations within the limit of its funds at any given time it is not considered that there is a need for significant reserves. However, the Charitable Trust looks to maintain a minimum balance in its account of £3,000 to pre-pay for fundraising initiatives and to cover any urgent needs or requests for financial grants / donations, plus £10,000 to cover the cost of organising the annual Fireworks event.

### Risk Policy

Not having property interests or employees, the Charitable Trust's exposure to risk is relatively low. The Trustees are covered to the level of £2 million by the Trustees' indemnity element of the Lions Multiple District Insurance policy. Due diligence in checking the insurance details of any organisation employed at events is essential.

The main perceived risk is insolvency. This is addressed by the trustees ensuring that grants / donations do not exceed the available funds held by the CIO at any given time. The risk policy of the Trust is subject to annual review.

### Review of Financial Activities and Affairs

The financial accounts of the Dartford Lions Club (CIO) for the year ended 30th June 2021 are attached to this report. These have been independently examined and approved.

### Signed on behalf of the Trustees:

President	Ragbhir Sandhu	
Secretary	Milne Davidson	
Treasurer	Graham Illsley	
Elected Trustee	John Whitehead	
Elected Trustee	Mick Tandy	
Elected Trustee	Samantha Davis-Ashdown	
Elected Trustee	Ellenor Palmer	

**Independent Examiner's Report to the Trustees of  
Dartford Lions Club (CIO) (1182354)  
On Accounts for the period 1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021  
(Contained in pages 2 to 4, page 5 for information only)**

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in my statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 6 / 4 / 2022

Name: MR PAUL HOVELL

Address: 19 SCHOOL LANE, BEAN  
DARTFORD, KENT  
DA2 8AL

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO)**

Registered Charity Number 1182354

Year ended 30th June 2021	2020-2021		2019-2020
	£.p	£.p	£.p
Total on hand 1st July 2020 1st July 2019		<b>21,828.75</b>	<b>20,265.97</b>
of which in General Charity A/C (Barclays)		1,895.63	4,656.37
of which in Charity Deposit A/C (CAF)		19,125.98	16,129.17
of which in Fireworks A/C (Co-Op)		854.99	480.43
Uncleared items [2 & 1]		-47.85	-1,000.00
<b>RECEIPTS (General Charity)</b>			
Bank Interest	1.73		8.81
Boot Fair	60.00		0.00
Chairoplane	0.00		452.60
Christmas cards	150.25		0.00
Collections	0.00		0.00
Collection Tins	213.81		0.00
Community Fayre	0.00		821.84
Donations	1,440.11		383.11
Easy Fund Raising	50.54		0.00
Firework display	0.00		27,181.46
Garden Party	0.00		116.00
Quiz	556.16		0.00
Sleigh	0.00		1,824.25
Welfare	0.00		0.00
		2,472.60	30,788.07
		<b>24,301.35</b>	<b>51,054.04</b>
<b>PAYMENTS (General Charity)</b>			
Admin	48.15		66.39
Appreciation certificates	0.00		0.00
Chairoplane	0.00		0.00
Collection Tins	161.25		0.00
Community Fayre	0.00		459.98
Donations & Gifts	2,450.00		9,938.72
Equipment & Repairs	144.00		103.94
Firework display	24.00		10,912.30
Fundraising Expenses	0.00		680.00
Garden Party	0.00		0.00
Insurance	72.10		72.10
Members expenses	0.00		300.00
Motor expenses	532.00		1,132.73
Publicity	0.00		0.00
Rent	500.00		500.00
Sleigh	0.00		58.34
Web site	453.70		0.00
Welfare Projects	1,680.95		5,000.79
Xmas	0.00		0.00
Zone Project	0.00		0.00
		6,066.15	29,225.29
<b>Balance in Hand 30th June</b>		<b>18,235.20</b>	<b>21,828.75</b>
of which in General Charity A/C (Barclays)		3,657.49	1,895.63
of which in Charity Deposit A/C (CAF)		15,127.71	19,125.98
of which in Fireworks A/C (Co-Op) [4]		0.00	854.99
Uncleared items [3 & 2]		-£300.00	-47.85

**Notes**

[1] - Uncleared entries from 2018 - 2019, cleared in Lionistic year 2019 - 2020

[2] - Uncleared entries from 2019 - 2020, cleared in Lionistic year 2020 - 2021 accounts

[3] - uncleared entries from 2020 - 2021

Debit	Amount	Payee
100080	£300.00	Abilityplus

[4] - Co-Op account closed 1st June 2021

**DARTFORD LIONS CLUB CHARITY TRUST FUND****Registered Charity Number 1182354****Donations****Year ended 30th June 2021****Donations Made:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
13/10/2020	Royal British Legion	£50.00
20/11/2020	Dartford Deeds not Words (Dartford Toy Appeal)	£250.00
20/11/2020	YMCA	£250.00
03/12/2020	Local youth setting up fitness web site	£250.00
06/01/2021	Lions MD105SE District Youth Appeal	£150.00
06/01/2021	Lions Multiple District Youth Appeal	£100.00
15/04/2021	AAKSS Scanner Appeal	£500.00
28/04/2021	Friends of Mental Health (West Kent & Medway)	£500.00
05/05/2021	Lions MD105 LCIF India Appeal	£400.00
	<b>Total</b>	<b>£2,450.00</b>

**Welfare Activities:**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
20/08/2020	Local boy with Leukaemia	£250.00
01/09/2020	Local child school uniform	£196.95
27/10/2020	2 x hand Held Thermometers	£84.00
19/11/2020	10 x £50 food vouchers	£500.00
23/03/2021	5 x £50 food vouchers	£250.00
28/04/2021	Patient Packs	£100.00
23/06/2021	Abilityplus (scooter)	£300.00
	<b>Total</b>	<b>£1,680.95</b>

**Donations & Welfare Activities - Grand Total** **4,130.95**

**BALANCE SHEET****DARTFORD LIONS CLUB CHARITY TRUST FUND**

Registered Charity Number 1182354

Year ended 30th June 2021			2020 - 2021	2019 - 2020
	£.p	£.p	£.p	£.p
<b>FIXED ASSETS</b>				
Generator 1 at cost		1,000.00		
Depreciation at 30th June 2020	998.12			
Charge for year	0.38	998.50		
			<b>1.50</b>	<b>1.88</b>
Generator 2 at cost		179.00		
Depreciation at 30th June 2020	177.00			
Charge for year	0.40	177.40		
			<b>1.60</b>	<b>2.00</b>
Motor Vehicle at cost		3,500.00		
Depreciation at 30th June 2020	3,388.61			
Charge for year	27.85	3,416.46		
			<b>83.54</b>	<b>111.39</b>
<b>CURRENT ASSETS</b>			86.64	115.26
Cash at bank			18,235.20	21,828.75
Total			18,321.84	21,944.01

**Note:****All Fixed Assets will be fully depreciated at the end of the Lionistic year 2020 - 2021**

Tangible fixed assets are stated at cost including incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets calculated to write off the costs over their expected useful lives:

Motor vehicles	25% per annum on reducing balance method
Generators	20% per annum on reducing balance method

**RECEIPTS & PAYMENTS****DARTFORD LIONS CLUB (CIO) ADMINISTRATION ACCOUNT  
(Included for Information Only)**

Year ended 30th June 2021		2020-2021		2019-2020
	£.p	£.p	£.p	£.p
Total on hand 1st July 2020/ 1st July 2019		<b>1,658.47</b>		<b>966.34</b>
Uncleared credit		<b>0.00</b>		<b>0.00</b>
Uncleared cheque [1]		<b>-100.00</b>		<b>0.00</b>
<b>RECEIPTS</b>				
Charter Night	0.00		2,129.00	
Donation	0.00		100.00	
Fund raising	62.99		859.76	
Gift	65.00		0.00	
Members' expenses	0.00		300.00	
Members' subscriptions	1,662.75		1,455.00	
Social Events	0.00		562.00	
Zone Charters	0.00		0.00	
		1,790.74		5,405.76
		<b>3,349.21</b>		<b>6,372.10</b>
<b>PAYMENTS</b>				
Admin	7.81		23.33	
Charter Night	0.00		2,136.00	
Club Dues	1,606.42		1,874.90	
Convention Draw	0.00		0.00	
Donation	0.00		100.00	
Fund Raising	0.00		0.00	
Gift	60.00		0.00	
Insurance			inc in dues	
	inc in dues			
Meeting Room Hire	0.00		0.00	
Members badges	0.00		13.20	
Membership promotion	0.00		57.60	
President's Honorarium	0.00		150.00	
Regalia / Club Supplies	0.00		0.00	
Social Events	0.00		458.60	
Zone meeting room hire	0.00		0.00	
		<b>1,674.23</b>		<b>4,813.63</b>
<b>Balance in Hand 30 June</b>		<b>1,674.98</b>		<b>1,558.47</b>
Uncleared credit		<b>0.00</b>		<b>0.00</b>
Uncleared cheque [1]		<b>0.00</b>		<b>100.00</b>
of which in General Admin A/C		1,674.98		1,658.47

**Notes**

[1] - Uncleared Cheque was cleared in Lionistic year 2020 - 2021