



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 October 2022	To 30 September 2023

Section A Reference and administration details

Charity name	The Sureserve Foundation		
Other names charity is known by			
Registered charity number (if any)	1182351		
Charity's principal address	Crossways Point 15, Victory Way		
	Crossways Business Park		
	Dartford		
	Postcode	DA2 6DT	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Charlton			
2	Simone Clarke		Appointed 7 December 2022	
3	Yasmine Yeates			
4	Miren Rawlings			
5	Uta Hope			
6	Kelly-Anne Meredith		Resigned 18 th January 2023	
7	Jonathan Haste			
8	Ian Childs			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

Name of chief executive or names of senior staff members (Optional information)

John Charlton – Interim Chairman

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document <small>(e.g. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(e.g. trust, association, company)</small>	Charitable Incorporated Organisation (CIO)
Trustee selection methods <small>(e.g. appointed by, elected by)</small>	Voluntary

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity’s organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees’ consideration of major risks and the system and procedures to manage them.	<p>Policies in place:</p> <ul style="list-style-type: none">- Conflict of interest- Incoming Foundation Enquiries- Monitoring and Evaluation- Reporting and Compliance- Risk Assessment and Mitigation
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>For the public benefit, throughout England and Wales, the prevention or relief of poverty of people who are vulnerable as a result of high fuel expenditure, in particular but not exclusively, by:</p> <ul style="list-style-type: none">a. a) providing educational and advice services to combat fuel poverty and inefficient energy use; andb. b) delivering projects in collaboration with industry partners to provide energy efficient home and community improvements to combat fuel inefficiency and thus, poverty.
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Charitable support delivered within period:

- Energy Efficiency Advice and Guidance booklets were updated with all relevant information, referrals and links in order to reflect the changing landscape with regards to the cost of living crisis as well as the fuel crisis. The digital booklet was made available via the Foundations website as well as being made available for use by all Sureserve Group business partners.
- Winter Warmer and Christmas parcels were delivered in the winter of 2022 in collaboration with businesses across the Sureserve Group and a number of key clients, delivering winter warmer packs to elderly and vulnerable residents identified by those clients, helping keep them warm over the winter period. Clients included: The Guinness Partnership, CHP, Pobl Group, PA Housing, Age UK, via Islington Council, Red Kite Housing and Longhurst Group.
- The Foundation was pleased to provide a grant to assist the Salvation Army's work supporting rough sleepers and the homeless across the UK.
- The Foundation provided grant support to Pathfinders Neuromuscular Alliance – a registered charity supporting users with muscle weakening conditions - to provide a powerbank for users.
- The Foundation also supported the Sureserve Group businesses with printed Energy Efficiency Advice and Guidance booklets for the benefit of at-risk residents in the course of their work. The booklets were handed out during home visits when installing or repairing heating systems and/or energy efficiency measures.
- The Foundation created and delivered a number of co-branded Energy Efficiency Advice and Guidance for Community Associations and Housing Associations who had asked for help in assisting their local community with dealing with emergency aid and crisis management.
- The Foundation, together with Aaron Services, supported St Francis Special School in Lincoln with the provision of winter warmer packs for vulnerable children and their families.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Fundraising Activities:

Fundraising total of £82,970 including from the Sureserve Foundation dinner, Business Golf Days

Section E

Financial review

Brief statement of the charity's policy on reserves	Reserve funds of £18k agreed with Board of Trustees
Details of any funds materially in deficit	N/A

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;investment policy and objectives including any ethical investment policy adopted.	N/A
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Section F

Other optional information

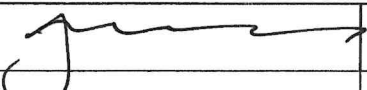
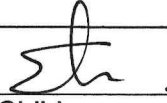
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Charlton	Ian Childs
Position (eg Secretary, Chair, etc)	Chair & Trustee	Trustee
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Se Foundation

No (if any)

1182351

CC16a

Receipts and payments accounts

For the period from

Period start date

01st Oct 2022

To

Period end date

30th Sept 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Internal Fundraising	56,124	-	-	56,124	33,004
External Fundraising	88,155	-	-	88,155	39,987
Other receipts	-	-	-	-	514
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	144,279	-	-	144,279	73,505
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	144,279	-	-	144,279	73,505
A3 Payments					
Charitable activities	43,719	-	-	43,719	57,403
Governance cost	560	-	-	560	560
Other	2,739	-	-	2,739	418
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	47,018	-	-	47,018	58,381
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,018	-	-	47,018	58,381
Net of receipts/(payments)	97,260	-	-	97,260	15,124
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	112,503	-	-	112,503	97,379
Cash funds this year end	209,764	-	-	209,764	112,503

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Closing Bank balance 30/09/23	209,764	-	-
			-	-
			-	-
	Total cash funds	209,764	-	-

(agree balances with receipts and payments account(s))



Receipts and payments accounts

CC16a

For the period from

01st Oct 2022

To

30th Sept 2023

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B1 Cash funds	Closing Bank balance 30/09/23	209,764	-	-
		-	-	-
	Total cash funds	209,764	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN CHARLTON	
	IAN CHILDS	

From: Jemma Redmond
Sent: 01 May 2024 13:48
To: Jodie Boggis
Cc: John Charlton
Subject: FW: Foundation draft accounts
Attachments: Annual account period oct22-sep23 draft.xlsx; FY23 2022-2023.zip

Afternoon Jodie,

Apologies for the delay.

I can confirm that the above accounts have been audited and I am happy with the outcome.

Thanks

Kind Regards

Jemma

Jemma Redmond
Group Financial Systems Manager

Sureserve Group Ltd
Norfolk House,
13 Southampton Place,
London, WC1A 2AJ

T: | M: 07977423001
Jemma.Redmond@sureservegroup.co.uk |
www.SureserveGroup.co.uk

Here at Sureserve Group Ltd we care for your privacy. That is why we have taken appropriate measures to ensure that the data you have provided to us is always secure. If you have any questions related to GDPR compliance or data protection, please contact our Data Protection Officer.

From: Jodie Boggis <Jodie.Boggis@sureservegroup.co.uk>
Sent: Wednesday, April 10, 2024 10:58 AM
To: Jemma Redmond <Jemma.Redmond@sureservegroup.co.uk>
Cc: John Charlton <John.Charlton@sureservegroup.co.uk>
Subject: FW: Foundation draft accounts

Hi Jemma,

Hope you are well.

Could you kindly do your audit part (same as last year please) and send over confirmation email.

Many thanks

Jodie

Jodie Boggis
Executive Assistant

Sureserve Group Ltd
Norfolk House,
13 Southampton Place,
London, WC1A 2AJ

T: 02039615229 | M: 07816125674
Jodie.Boggis@sureservegroup.co.uk |
www.SureserveGroup.co.uk

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From: Emma Stephens <Emma.Stephens@sureservegroup.co.uk>
Sent: Thursday, April 4, 2024 9:29 AM
To: Jodie Boggis <Jodie.Boggis@sureservegroup.co.uk>
Subject: Foundation draft accounts

Hi Jodie

Here are the draft stat accounts and support. There's a few receipts I'm still awaiting from Jon but majority are there.

Let me know if you need anything else in the mean time.

Thanks
Emma

Emma Stephens
Group Finance Manager

Sureserve Group Ltd
Crossways Point 15,
Victory Way,

Crossways Business Park
Dartford, Kent DA2 6DT

T:
Emma.Stephens@sureservegroup.co.uk |
www.SureserveGroup.co.uk

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