



Trustees' Annual Report for the period

From

Period start date	01	October	2021
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 To

Period end date	30	September	2022
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Section A Reference and administration details

Charity name

The Sureserve Foundation

Other names charity is known by

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Registered charity number (if any)

1182351

Charity's principal address

Crossways Point 15, Victory Way	
Crossways Business Park	
Dartford	
Postcode	DA2 6DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Charlton			
2	Alexandra Spragg		Resigned 05/07/2022	
3	Yasmine Yeates			
4	Steve Button			
5	Miren Rawlings			
6	Uta Hope			
7	Kelly-Anne Meredith			
8	Jonathan Haste		Appointed 16/12/2021	
9	Ian Childs		Appointed 23/05/2022	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

Name of chief executive or names of senior staff members (Optional information)

John Charlton – Interim Chairman

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Voluntary

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies in place:

- Conflict of interest
- Incoming Foundation Enquiries
- Monitoring and Evaluation
- Reporting and Compliance
- Risk Assessment and Mitigation

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, throughout England and Wales, the prevention or relief of poverty of people who are vulnerable as a result of high fuel expenditure, in particular but not exclusively, by:

- a) providing educational and advice services to combat fuel poverty and inefficient energy use; and
- b) delivering projects in collaboration with industry partners to provide energy efficient home and community improvements to combat fuel inefficiency and thus, poverty.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable support delivered within period:

- Energy Efficiency Advice and Guidance was updated with all relevant information, referrals and links in 2022 in order to reflect the changing landscape with regards to the cost of living crisis as well as the fuel crisis. The digital booklet was made available via the Foundations website as well as being made available for use by all Sureserve Group business partners.
- 600 Winter Warmer and Christmas parcels were delivered in the winter of 2021 in collaboration with businesses across the Sureserve Group and a number of key clients, delivering winter warmer packs to elderly and vulnerable residents identified by those clients, helping keep them warm over the winter period. Clients included: The Guinness Partnership, CHP, Pobl Group, PA Housing, Age UK, via Islington Council, Red Kite Housing
- In 2022 The Foundation was pleased to deliver approved grants to the Big Issue Foundation, linking vendors to vital support and specialist services; and to the Salvation Army's work supporting rough sleepers and the homeless across the UK.
- The Foundation also supported the Sureserve Group businesses with printed Energy Efficiency Advice and Guidance booklets for the benefit of at-risk residents in the course of their work. The booklets were handed out during home visits when installing or repairing heating systems and/or energy efficiency measures.
- The Foundation also created and delivered over 400 co-branded Energy Efficiency Advice and Guidance for Zink, a community support charity based in Derbyshire who asked for help in assisting their local community with dealing with emergency aid and crisis management.
- The Foundation, together with Aaron Services, was shortlisted in the Best Initiative to Combat Fuel Poverty category in the 2021 ASCP Safety & Compliance Awards, for the work we undertook late last year to deliver fuel vouchers helping vulnerable households with emergency fuel top-ups over the winter period.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Fundraising Activities:

Fundraising total of £87,329 including from the Sureserve Foundation dinner, Business Golf Days, Charity events

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserve funds of £18k agreed with Board of Trustees

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

John Charlton

Jonathan Haste

Position (eg Secretary, Chair, etc)

Chair & Trustee

Trustee

Date

5 July 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

The Sureserve Foundation

No (if any)
1182351

Receipts and payments accounts

CC16a

For the period from

Period start date
01st Oct 2021

To

Period end date
30th Sept 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Internal Fundraising	33,004	-	-	33,004	
External Fundraising	39,987	-	-	39,987	129,717
Other receipts	514	-	-	514	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	73,505	-	-	73,505	129,717
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	73,505	-	-	73,505	129,717
A3 Payments					
Charitable activities	57,403	-	-	57,403	61,710
Governance cost	560	-	-	560	560
Other	418	-	-	418	82
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	58,381	-	-	58,381	62,352
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	58,381	-	-	58,381	62,352
Net of receipts/(payments)	15,124	-	-	15,124	67,365
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	97,379	-	-	97,379	30,014
Cash funds this year end	112,503	-	-	112,503	97,379

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Closing Bank balance 30/09/22	112,503	-	-
			-	-
			-	-
	Total cash funds	112,503	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Jodie Boggis

From: Emma Stephens
Sent: 28 June 2023 12:03
To: Jodie Boggis
Subject: RE: Sureserve Foundation Annual Account ready for audit

Hi Jodie

I can confirm I have reviewed the finalised annual accounts for FY22 for the foundation and agree that they are correct.

Thanks
Emma

Emma Stephens
Group Finance Manager



Sureserve Group PLC
Crossways Point 15,
Victory Way,
Crossways Business Park
Dartford, Kent DA2 6DT

T:
Emma.Stephens@sureservegroup.co.uk |
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From: Kelly Anne Meredith <KellyAnne.Meredith@everwarmgroup.com>
Sent: Thursday, December 1, 2022 1:46 PM
To: John Charlton <John.Charlton@sureservegroup.co.uk>
Cc: Emma Stephens <Emma.Stephens@sureservegroup.co.uk>
Subject: Sureserve Foundation Annual Account ready for audit

Hi John,

Please see attached finalised annual accounts for the foundation.

Please can we have 2 Trustees sign the bottom of the annual accounts ready for an independent reviewer.

As the foundation doesn't hold its own drive, I have zipped all the evidence for this financial year into attached folder.

Should you need anything else from me before my departure please let me know.

Many thanks

Kelly

Kelly Anne Meredith
Revenue & Cost Manager



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