



Trustees' Annual Report for the period

From

Period start date	01	October	2020
-------------------	----	---------	------

 To

Period end date	30	September	2021
-----------------	----	-----------	------

Section A Reference and administration details

Charity name

The Sureserve Foundation

Other names charity is known by

--

Registered charity number (if any)

1182351

Charity's principal address

Crossways Point 15, Victory Way	
Crossways Business Park	
Dartford	
Postcode	DA2 6DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted If not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Charlton		16/04/2021	
2	Alexandra Spragg			
3	Yasmine Yeates			
4	Steve Button			
5	Miren Rawlings			
6	Uta Hope		06/01/2021	
7	Kelly-Anne Meredith		06/01/2021	
8	Robert Holt		Resigned in March 2021	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	N/A

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A	N/A	N/A

Name of chief executive or names of senior staff members (Optional information)

John Charlton – Interim Chairman

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Voluntary

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies in place:

- Conflict of interest
- Incoming Foundation Enquiries
- Monitoring and Evaluation
- Reporting and Compliance
- Risk Assessment and Mitigation

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, throughout England and Wales, the prevention or relief of poverty of people who are vulnerable as a result of high fuel expenditure, in particular but not exclusively, by:

- a) providing educational and advice services to combat fuel poverty and inefficient energy use; and
- b) delivering projects in collaboration with industry partners to provide energy efficient home and community improvements to combat fuel inefficiency and thus, poverty.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charitable support delivered within period:

- Energy efficiency advice and guidance – as part of our partnership with National Energy Action (NEA), we have available energy efficiency advice and guidance on our website, which is free to download and updated annually.
- Covid-19 Emergency Fuel Voucher Fund – In October, the Foundation was awarded grant funding from the Energy Redress Scheme, managed by the Energy Saving Trust to deliver emergency fuel vouchers to individuals and households in need, across the UK. The Foundation worked with a number of the Sureserve Group's housing and local authority clients to identify households who are at risk of self-disconnection and who have been adversely affected by the Covid-19 pandemic, either economically or socially. The project provided 937 emergency vouchers by January 2021.
- Easter Parcel Project – At Easter, the Foundation worked with a number of businesses across the Sureserve Group and their clients to identify families across the UK experiencing the challenges of the pandemic. The Foundation developed a supply chain and delivery plan to take 396 gift parcels to these families over Easter weekend. Each parcel included a food shopping voucher, Easter treats, wildflower seeds, an energy saving lightbulb, an energy efficiency advice booklet, coloured pencils and activity booklet for kids.
- Make Christmas Happen Campaign – In December, a key client for Aaron Services, Metropolitan Thames Valley, launched their Christmas hamper campaign, to help 'make Christmas happen' for residents who had been adversely impacted by Covid-19. Unemployment and financial hardship disproportionately affected their residents and local communities, and through their campaign, they hoped to support families through the provision of Christmas food Hampers and small gifts. Together, with Aaron Services, the Foundation made a financial contribution to the campaign and Aaron operatives volunteered to help with the delivery of the hampers in the lead-up to the festive period.

Additional details of objectives and activities (Optional information)

Charitable contribution of £81,427 made by the Sureserve Group in November 2020.

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fundraising Activities:

Internal fundraising total – £0

External fundraising total – £129,717

Other –

Outgoings:

Charitable Activities total – £61,710

Governance Costs – £560

Other – £82

Section E Financial review

Brief statement of the charity's policy on reserves

Reserve funds of £18k agreed with Board of Trustees

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F Other optional information

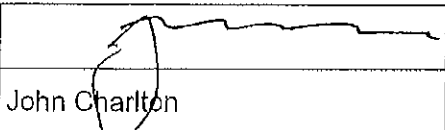
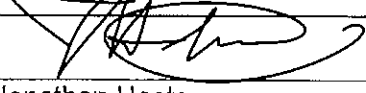
In March 2021, Robert Holt resigned as Chair of the Sureserve Foundation – John Charlton was subsequently appointed Interim Chair.

The Foundation's registered address was changed on 1st December 2021 to Crossways Point 15, Victory Way, Crossways Business Park, Dartford, DA2 6DT.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Charlton	Jonathan Haste
Position (eg Secretary, Chair, etc)	Chair & Trustee	Trustee

Date 22/06/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Sureserve Foundation

No (if any)
1182361

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01st Oct 2020		30th Sept 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Internal Fundraising		-	-	-	39,452
External Fundraising	129,717	-	-	129,717	10,040
Other receipts		-	-	-	365
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross Income for AR)	129,717	-	-	129,717	49,847
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	129,717	-	-	129,717	49,847
A3 Payments					
Charitable activities	61,710	-	-	61,710	28,047
Governance cost	560	-	-	560	236
Other	82	-	-	82	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	62,352	-	-	62,352	29,183
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	62,352	-	-	62,352	29,183
Net of receipts/(payments)	67,365	-	-	67,365	20,664
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,014	-	-	30,014	30,014
Cash funds this year end	97,379	-	-	97,379	50,678

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Closing Bank balance 30/09/21	97,379	-	-
			-	-
			-	-
	Total cash funds	97,379		
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Jodie Boggis

From: John Charlton
Sent: 22 June 2022 14:00
To: Jodie Boggis
Subject: FW: Sureserve Foundation Accounts

John Charlton
Group Company Secretary



Sureserve Group PLC, Crossways Point 15,
Victory Way
Crossways Business Park,
Dartford, Kent, DA2 6DT

T: | M: 07966 533 074
John.Charlton@sureservegroup.co.uk |
www.SureserveGroup.co.uk



Here at Sureserve Group PLC we care for your privacy. That is why we have taken appropriate measures to ensure that the data you have provided to us is always secure. If you have any questions related to GDPR compliance or data protection, please contact our [Data Protection Officer](#).

From: Jemma Redmond <Jemma.Redmond@sureservegroup.co.uk>
Sent: 22 June 2022 13:58
To: John Charlton <John.Charlton@sureservegroup.co.uk>
Cc: David Harrison <David.Harrison@sureservegroup.co.uk>
Subject: Sureserve Foundation Accounts

Hello John,

I can confirm that I have reviewed the Sureserve Foundation Account and the figures look correct.

Thanks

Kind Regards

Jemma
Jemma Redmond
Group Financial Systems Manager



Sureserve Group PLC, Unit 1,
Yardley Business Park,

