

STEWART VILLAGE HALL

England & Wales · Charity number 1182315

Details

Status Registered

Legal form CIO

Registered 2019-03-04

Register [View on the Charity Commission register](#)

Contact

Address Stewart Village Hall
West End
Brightwell-cum-Sotwell
Oxfordshire
OX10 0RY

Phone 07867726008

Website stewartvillagehall.org.uk

Activities

Objects: THE OBJECT OF THE CIO IS THE PROVISION AND MAINTENANCE OF THE FOLLOWING FACILITIES FOR USE OF THE INHABITANTS OF THE PARISH OF BRIGHTWELL-CUMSOTWELL AND SURROUNDING AREAS WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATIONAL LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS:(1) A VILLAGE HALL FOR USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION; AND(2) ALLOTMENTS.

Activities: We provide a community space for use by all of our community for groups, classes, meetings and other activities.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,021	£19,855	-	-
2024-03-31	£30,692	£24,220	-	-
2023-03-31	£26,123	£19,198	-	-
2022-03-31	£23,902	£10,393	-	-
2021-03-31	£24,382	£17,425	-	-

Trustees

Name	Role	Appointed
Annette Kilworth	Chair	2020-02-25
CELIA JANE COLLETT		2025-02-10
Christopher Baines		2020-02-25
Gary Lee Kent		2020-02-25
Graham Gilgrass		2020-02-25
Jennifer Rose Pozzoni		2022-07-20
Jessamy Thea Massingham		2026-03-04
Philip Martin Jones		2020-02-25
Richard Todd		2022-09-21
Stephen Raymond Luck		2020-02-25

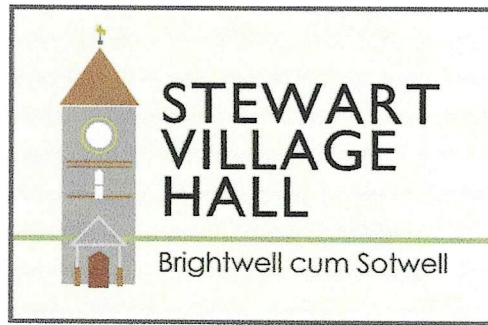
Linked charities

- SWAN ALLOTMENTS (1182315-1)

STEWART VILLAGE HALL

England & Wales - Charity number 1182315

Accounts



Annual Report

1 April 2024 - 31 March 2025

Registered Charity number 1182315

Information:

Trustees

Mrs A Kilworth (Chair)
Mr G Kent (Treasurer)
Mr C Baines
Mrs C Collett
Mr G Gilgrass
Mr P Jones
Mr S Luck
Mrs J Pozzoni
Mr R Todd

Independent Financial Examiner

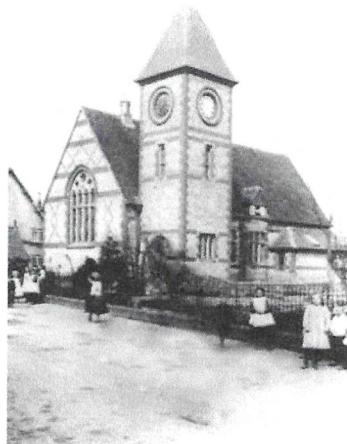
Mr K Templeton

Hall and Correspondence Address:

Stewart Village Hall
West End
Brightwell-cum-Sotwell
Oxfordshire
OX10 0RY

Background information

The Stewart Village Hall is embedded in the history of our Village. It started life in 1870 as the Village School and village publications tell the story of those halcyon days when classes were held in what is now the main hall and of legendary teachers that are still remembered fondly today. An old abacus on the wall of the main hall bears the legend, "Manners makyth man" and is a lovely reminder of the hall's original role.



There have been many changes since the Hall opened in 1976, it is maintained and run as a charitable trust to support and maintain this historic building on behalf of Brightwell-cum-Sotwell villagers, community groups, local businesses and all hall users, and to remain at the heart of our Village.

Report of the Trustees:

There has been one change to the Board of Trustees this year with Clive Collett resigning and Celia Collett being appointed as a Trustee as representative of Brightwell-cum-Sotwell Village Stores, a community run shop and Post Office located at the rear of the Village Hall. We continue to be ably supported by Gris Davis as Minute Secretary and Shena Luck as Hall Manager.

As Trustees of the Stewart Village Hall, we are responsible for both the Village Hall (reg no 1182315) and the Swan Allotments (reg no 1182315-1) the allotments are constituted as a linked charity. It has been noted by the Trustees that after the creation the CIO and closing of the 'old' registered charity (reg no 206148) this was not registered with the Charity Commission Register of Mergers, this is now being addressed.

There are two parcels of land:

1. The Village Hall land and building, HM Land Registry title number BK124947 ("the Village Hall Land"); and
2. The Swan Allotments land title number ON377699

Legal titles to both the Village Hall and the Allotments are held by the Stewart Village Hall.

The hall continued to operate successfully during the year; our annual income has increased mainly due to our fundraising efforts which raised £15,282 a significant increase on the 2023/24 figure of £6,575.

We appreciate the support of all the groups and individuals who use the hall regularly and the people who book it for meetings, lectures, workshops, parties and celebrations. Whether for education, fun or fundraising, the Hall remains at the heart of the village. The range of activities carried out in the Hall has increased and include keep fit, pilates, the Village Toddler group, WI, indoor bowls, badminton, dance groups, war gamers, lectures, and exhibitions. The hall is also regularly booked by a group who carry out one-to-one coaching with children and young adults with special educational needs.

The Trustees have noted occasional use of the hall by individuals and groups from outside of the Village and are therefore applying to the Charity Commission for permission to change the Object in our Constitution to reflect this, requesting that the Object reads 'for the use of the inhabitants of the Parish of Brightwell-cum-Sotwell **and surrounding areas**'.

We acknowledge the support we continue to receive from the Community Association and the Parish Council, and because ongoing support from our community is key to the success and future of the Hall, we try to maintain and improve the hall and its facilities for all users and have continued to carry out regular maintenance tasks.

During this year several successful fundraising events have taken place including repeating successful, popular events such as the Ladies Disco and a Bridge Afternoon and some new and inventive events such as A Forensic Experience led by an ex-Metropolitan Police Forensic Officer. More events are already planned for this year along with our continued attendance at Village Events.

To support our fundraising, in October 2024 we launched a small society lottery, under licence from SODC. The take up of this lottery grows steadily, we promote it through posters displayed around the Village and on local face book pages. The monthly draws are carried out at village events and monthly reporting to SODC is completed in a timely manner.

In February 2024 we were granted planning permission to carry out a major restoration and enhancement project. This will include extending the hall and upgrading all the essential elements, new roof and clay tile covering, electrics and heating, bringing some much-needed improvements to the insulation and structure of the building as well as giving additional hiring spaces, saving this important Village facility for future generations.

In developing the plan we carried out 2 village surveys, had an information stand at all village events and had regular updates in the village magazine which is delivered by hand to every house in the parish. We believe that these activities have ensured the plan developed is one the community approve of, and the overriding feedback has been 'it will be a great improvement to this vital community building'. We continue to communicate with the community by attending the main village events, articles in every edition of the Village magazine, and inviting feedback, suggestions and comments.

The focus of the project has turned to fundraising the monies required to achieve this ambitious project. We believe securing the funding could take another 18 months or more and we have a dedicated fundraising team working on this. We have sought support and advice from several other local Village Halls who have carried out renovation projects, from Community First Oxfordshire, Oxfordshire Community for Voluntary Action (OCVA), the National Lottery and from South Oxfordshire District Council (SODC). Fundraising for this ambitious project will be the focus in the year ahead.

Review of Financial Activities

The Village Hall bookings and invoicing is managed by use of the Hallmaster system (Hallmaster Ltd, Hallmaster.co.uk).

Stewart Village Hall and Swan Allotment Trust accounts are produced based on receipts and payments. The Surplus/(Deficit) and the Balance of General Funds for the Swan Allotments (Registered CIO 1182315-1) are included in the accounts (copied below). Although we are not required to have these audited under The Charity Commission reporting guidelines, we believe it is good practice to have our accounts reviewed independently annually.

Our accounts:

Our income was £42,021 with expenditure of £19,855. Giving a surplus balance of £22,166.

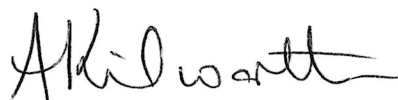
The Balance Sheet shows our total bank account balances at 31/3/25 was £84,403. With the prospect of a Restoration project in the future we have been actively fundraising and seeing grants and donations to assist with the running costs of the hall and to continue to build our reserves to put us in a stronger position when seeking funding for the project.

Looking forward, we will continue to work to maintain the hall for all our users. Any maintenance expenditure will be weighed against future proofing of the work (ie will it exist after refurbishment) or is it essential maintenance that must be carried out to allow hall hirers to safely and comfortably use the hall thus securing our income.

Annual report Balance Sheet and Income/Expenditure reports are copied below.

Approved by the Trustees and signed on their behalf by

Annette Kilworth
Chair of Trustees



Date 10/6/2025

Balance Sheet at 31st March 2025

	31/3/2025	31/3/2024
Property:		
Old School House	£ 34,266	£34,266
Bank:		
Current Account	£ 33,926	£14,143
COIF Deposit Account	£ 50,477	£48,094
Total	£118,669	£96,503
General Fund:		
Balance at start of year	£ 96,503	£90,031
Surplus for the year	£ 22,166	£ 6,472
Balance at the end of the year	£118,699	£96,503

Receipts and Payment account for year ending 31st March 2025

	31/3/2025	31/3/2024
Receipts:		
Hall letting & furniture hire	£18,253	£17,306
Current and Deposit account interest	£ 2,382	£ 2,229
Allotments/Wayleave	£ 238	£ 238
Grants & donations	£ 5,864	£ 4,344
Fundraising income	£15,282	£ 6,575
Sundry income	£ 2	
Total	£42,021	£30,692
Payments:		
Utilities (water, gas, electric)	£ 4,636	£ 4,496
Insurance	£ 1,675	£ 1,411
Caretakers and cleaners	£ 5,505	£ 5,520
Cleaning materials	£ 307	£ 346
New equipment/improvements	£ 270	£ 95
Repairs & maintenance	£ 1,455	£ 3,494
Performing Rights Society	£ 185	£ 204
Subscriptions & Licences	£ 690	£ 676
Stationery/Post/Telephone	£ 99	£ 4
Advertising	£ 180	£ 272
Sundry Expenses	£ 918	£ 1,246
Project Costs		£ 5,331
Fundraising Costs	£ 3,985	£ 1,125
Total	£19,855	£24,220
Surplus (Deficit)	£22,166	£ 6,472

STEWART VILLAGE HALL

Balance Sheet 31st March 2025

	31/03/2025	31/03/2024
Property		
Old School House	£ 34,266	£ 34,266
Bank		
Current Account	£ 33,926	£ 14,143
COIF Account	£ 50,477	£ 48,094
	£ 84,403	£ 62,237
General Fund		
Balance at start of year	£ 96,503	£ 90,031
Surplus for the year	£ 22,166	£ 6,472
Balance at the end of Year	£ 118,669	£ 96,503

Signed A Kilworth, Chair G Kent Hon Treasurer

A Kilworth
6/6/2025

G Kent
6/6/2025

The Accounts as set out on Pages 1 and 2 are in accordance with the books and records presented to me and to the best of my knowledge and belief are a true representation based upon my examination of those said books and records.

Hon Auditor Ken Templeton

Ken Templeton
6/6/2025

STEWART VILLAGE HALL

Receipts and Payment Account for the Year Ending 31st March 2025

	31/03/2025	31/03/2024
Receipts		
Hall Letting and Furniture Hire	£ 18,253	£ 17,306
Current and Deposit Account Interest	£ 2,382	£ 2,229
Allotments/Wayleave	£ 238	£ 238
Grants and Donations	£ 5,864	£ 4,344
	£ -	
Fundraising	£ 15,282	£ 6,575
Sundry	£ 2	
	£ 42,021	£ 30,692

Payments

Utilities (water, gas, electric)	£ 4,636	£ 4,496
Insurance	£ 1,675	£ 1,411
Caretakers and Cleaners	£ 5,505	£ 5,520
Cleaning Materials	£ 307	£ 346
New Equipment/Improvements	£ 270	£ 95
Repairs and Maintenance	£ 1,455	£ 3,494
Performing Rights Society	£ 185	£ 204
Subscriptions & Licences	£ 690	£ 676
Stationery/Post/Telephone	£ 99	£ 4
Advertising	£ 180	£ 272
Sundry Expenses	£ 918	£ 1,246
Project Costs		£ 5,331
Fundraising Costs	£ 3,935	£ 1,125
	£ 19,855	£ 24,220

Surplus (Deficit) For the Year

	£ 22,166	£ 6,472
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Notes to the accounts and balance sheet as at 31st March 2025

1 Stewart Village Hall Registered CIO 1182315 with effect 4th March 2019, previously registered under 2016148.

2 In addition Swan Allotments Registered CIO 1182315-1 is a linked charity to Stewart Village Hall Registered CIO with effect 4th March 20 19, previously registered under 2016148.

3 The Receipts and Payments Account has been prepared in accordance with the Charity Commission requirements

4 The Surplus/(Deficit) and the Balance of the General Funds for the Swan Allotments Registered CIO 1182315-1 included in the above are both zero

Sundry expenses

£155.80	Development Costs
£15.07	Credit Card Charges
£180.00	Web Site Maintenance
£153.98	Gifts
£343.62	Clock Tower Lottery Set Up
£21.50	Dbs Check
£47.94	Notice Board Signs
£917.91	

Sundry income

£0.00	

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STEWART VILLAGE HALL

Balance Sheet 31st March 2025

	31/03/2025	31/03/2024
Property	£ 34,266	£ 34,266
Bank	£ 33,926	£ 14,143
Current Account	£ 50,477	£ 48,094
COIF Account	£ 84,403	£ 62,237
General Fund	£ 118,669	£ 96,503
Balance at start of year	£ 96,503	£ 90,031
Surplus for the year	£ 22,166	£ 6,472
Balance at the end of Year	£ 118,669	£ 96,503

Signed A Kilworth, Chair

G Kent Hon Treasurer

A Kilworth
6/6/2025

G Kent
6/6/2025

The Accounts as set out on Pages 1 and 2 are in accordance with the books and records presented to me and to the best of my knowledge and belief are a true representation based upon my examination of those said books and records.

Hon Auditor

Ken Templeton

K. N. Templeton
6/6/2025.

STEWART VILLAGE HALL

Receipts and Payment Account for the Year Ending 31st March 2025

	31/03/2025	31/03/2024
Receipts		
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	£ -	
Fundraising	£ 15,282	£ 6,575
Sundry	£ 2	
	£ 42,021	£ 30,692

Payments

Utilities (water, gas, electric)	£ 4,636	£ 4,496
Insurance	£ 1,675	£ 1,411
Caretakers and Cleaners	£ 5,505	£ 5,520
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Repairs and Maintenance	£ 1,455	£ 3,494
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Fundraising Costs	£ 3,935	£ 1,125
	£ 19,855	£ 24,220

Surplus (Deficit) For the Year

	£ 22,166	£ 6,472
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Sundry income

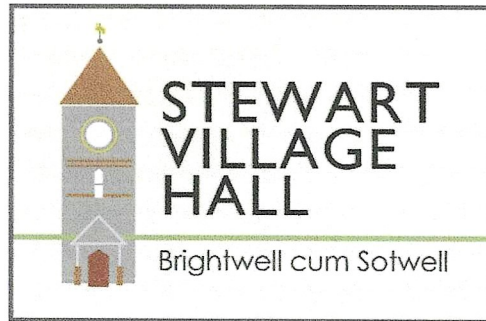
£0.00	

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STEWART VILLAGE HALL

England & Wales - Charity number 1182315

Accounts



Annual Report

1 April 2023 - 31 March 2024

Registered Charity number 1182315

Information:

Trustees

Mrs A Kilworth (Chair)
Mr G Kent (Treasurer)
Mr C Baines
Mr C Collett
Mr G Gilgrass
Mr P Jones
Mr S Luck
Mrs J Pozzoni
Mr R Todd

Independent Financial Examiner

Mr K Templeton

Hall and Correspondence Address:

Stewart Village Hall
West End
Brightwell-cum-Sotwell
Oxfordshire
OX10 0RY

Background information

The Stewart Village Hall is embedded in the history of our Village. It started life in 1870 as the Village School and village publications tell the story of those halcyon days when classes were held in what is now the main hall and of legendary teachers that are still remembered fondly today. An old abacus on the wall of the main hall bears the legend, "Manners makyth man" and is a lovely reminder of the hall's original role.

There have been many changes since the Hall opened in 1976, it is maintained and run as a charitable trust to support and maintain this historic building on behalf of Brightwell-cum-Sotwell villagers, community groups, local businesses and all hall users, and to remain at the heart of our Village.

Report of the Trustees:

There has been one change to the Board of Trustees this year with Michael Moore resigning. We continue to be ably supported by Gris Davis as minute secretary and Shena Luck as Hall Manager.

Although the incorporation process was completed on 1st November 2019, we are still awaiting completion of the transfer of some assets from the 'old' charity to the new entity. We have instructed Slade Legal in Wallingford to complete this for us and they have registered the change in Title name with the Land Registry. As trustees we are responsible for both the Hall and the Swan Allotments – the allotments are constituted as a separate charity (reg charity no 1182315-1).

There are two parcels of land:

1. The Village Hall land and building, HM Land Registry title number BK124947 (“the Village Hall Land”); and
2. The Swan Allotments land title number ON377699

Legal titles to both the allotments and the Hall are vested in the Official Custodian for Charities.

The hall continued to operate successfully during the year, our annual income has increased slightly due to our fundraising efforts raising £6575. We appreciate the support of all the local groups who use the hall regularly and the people who book it for meetings, parties and celebrations. Whether for fun or fundraising, the Hall remains at the heart of the village. The range of activities carried out in the Hall has increased and include keep fit, pilates, Village Toddler group, WI, Bowling, Badminton, Dance groups, war gamers, lectures, and exhibitions.

We would also like to acknowledge the support we received from the Community Association and the Parish Council.

Because ongoing support from our community is key to the success and future of the Hall we try to maintain and improve the hall and our facilities for all users and have continued to carry out regular maintenance tasks.

In February 2024 we were granted planning permission to carry out a restoration and enhancement project. This will include extending the hall and upgrading all the essential elements, new roof and clay tile covering, electrics and heating, bringing some much-needed improvements to the insulation and structure of the building.

In developing the plan we carried out 2 village surveys, had an information stand at all village events and had regular updates in the village magazine which is delivered by hand to every house in the parish. We believe that these activities have ensured the plan developed is one the community approve of and the overriding feedback has been ‘it will be a great improvement to this vital community building’.

The focus of the project now turns to fundraising the monies required to achieve this ambitious project. We believe securing the funding could take 18 months or more and we have a dedicated fundraising team working on this.

During this year several successful fundraising events have taken place including a Ladies Disco, Bridge Afternoon and Wine Tasting. A Cosy Café is hosted once a week and has proved a very successful meeting place for the community. More events are already planned for this year along with our continued attendance at Village Events.

Review of Financial Activities

First, we must acknowledge and thank Shena Luck for her continued help and support, as always this is key to how smoothly the accounts process works, she has mastered the use of Hallmaster, an online booking and invoicing system and it is firmly embedded into our ways of working and has benefits for both Hall users and for Hall management.

Stewart Village Hall accounts are produced based on receipts and payments. Although we are not required to have these audited under The Charity Commission reporting guidelines, we believe it is good practice to have our accounts reviewed independently annually.

Our accounts:

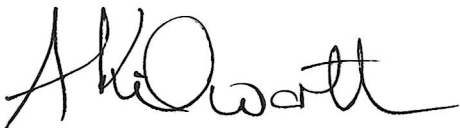
Our income has increased slightly to £30,692 (2021-22 £26,123) and expenditure of £24,220 (2021-22) £19,198). Giving a balance of £6,472.

Our Balance Sheet shows our total account balances at 31/3/22 was £62,237. With the prospect of a Restoration project in the future we have been actively fundraising and seeing grants and donations to assist with the running costs of the hall and to continue to build our reserves to put us in a stronger position when seeking funding for the project.

Looking forward, we will continue to work to maintain the hall for all our users. Any maintenance expenditure will be weighed against future proofing of the work (ie will it exist after refurbishment) or if it is essential maintenance that must be carried out to allow hall hirers to safely and comfortably use the hall thus securing our income.

Annual report Balance Sheet and Income/Expenditure reports are copied below.

Approved by the Trustees and signed on their behalf by



Annette Kilworth
Chair of Trustees

Date 24/5/2024

STEWART VILLAGE HALL

Balance Sheet to 31st March 2024

		31/03/2024	31/03/2023
Property	Old School House	£ 34,266	£ 34,266
Bank	Current Account	£ 14,143	£ 9,900
	COIF Account	£ 48,094	£ 45,865
		£ 96,503	£ 90,031
General Fund	Balance at start of year	£ 90,031	£ 83,106
	Surplus (deficit) for the year	£ 6,472	£ 6,925
	Balance at the end of Year	£ 96,503	£ 90,031

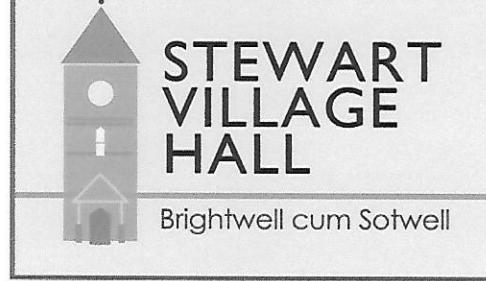
Receipts and Payments Accounts 31st March 2024

		31/03/2024		31/03/2023
Receipts	Hall Letting and Furniture Hire	£ 17,306	£	17,009
	Current and Deposit Account Interest	£ 2,229	£	526
	Allotments/Wayleave	£ 238	£	238
	Grants and Donations	£ 4,344	£	5,561
	Fundraising	£ 6,575	£	2,789
	Sundry			
	Total Receipts	£ 30,692	£	26,123
	Utilities (water,gas,electric)	£ 4,496	£	3,248
	Insurance	£ 1,411	£	1,267
	Caretakers and Cleaners	£ 5,520	£	5,460
	Cleaning Materials	£ 346	£	322
	New Equipment & Improvements	£ 95	£	3,479
	Repairs & Maintenance	£ 3,494	£	2,607
	Performing Rights Society	£ 204	£	255
	Subscriptions & Licences	£ 676	£	638
	Stationery/Post/Telephone	£ 4	£	3
	Advertising	£ 272	£	165
	Sundry Expenses	£ 1,246	£	1,300
	Project Costs	£ 5,331		
	Fundraising Costs	£ 1,125	£	454
	Total Payments	£ 24,220	£	19,198
	Surplus (deficit) for the year	£ 6,472	£	6,925

STEWART VILLAGE HALL

England & Wales - Charity number 1182315

Accounts



Annual Report

1 April 2022 - 31 March 2023

Registered Charity number 1182315

Trustees

Mrs A Kilworth (Chair)
Mr G Kent (Treasurer)
Mr C Baines
Mr C Collett
Mr G Gilgrass
Mr P Jones
Mr S Luck
Mr M Moore
Mrs J Pozzoni
Mr Richard Todd

Independent Financial Examiner

Mr K Templeton

Hall and Correspondence Address:

Stewart Village Hall
West End
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OX10 0RY

Background information

The Stewart Village Hall is embedded in the history of our Village. It started life in 1870 as the Village School and village publications tell the story of those halcyon days when classes were held in what is now the main hall and of legendary teachers that are still remembered fondly today. An old abacus on the wall of the main hall bears the legend, "Manners makyth man" and is a lovely reminder of the hall's original role.

There have been many changes since the Hall opened in 1976, it is maintained and run as a charitable trust to support and maintain this historic building on behalf of Brightwell-cum-Sotwell villagers, community groups, local businesses and all hall users, and to remain at the heart of our Village.

There has been three changes to the Board of Trustees this year with Jennie Pozzoni and Richard Todd joining us and John Rhodda resigning after over 20 years service. We continue to be ably supported by Gris Davis as minute secretary and Shena Luck as Hall Manager.

Although the incorporation process was completed on 1st November 2019 we are still awaiting completion of the transfer of some assets from the 'old' charity to the new entity. As trustees we are responsible for both the Hall and the Swan Allotments – the allotments are constituted as a separate charity (reg charity no 1182315-1).

Background: There are two parcels of land:

1. The Village Hall land and building, HM Land Registry title number BK124947 (“the Village Hall Land”); and
2. The Swan Allotments land

With regard to the Village Hall Land, we submitted a Vesting Declaration dated 31 October 2019 which transferred the legal title from the unincorporated charity to the CIO.

The Swan Allotments land has now been registered to the charity.

Legal titles to both the allotments and the Hall are vested in the Official Custodian for Charities. The Charity Commission are now making a decision on behalf of the Official Custodian to vest the Hall and the allotments in the CIO. This process is still ongoing.

The hall continued to operate successfully during the year, our annual income remains steady at around £26,000. We appreciate the support of all the local groups who use the hall regularly and the people who book it for meetings, parties and celebrations. Whether for fun or fundraising, the Hall remains at the heart of the village. We must also acknowledge the support we received from the Community Association and the Parish Council.

Because ongoing support from our community is key to the success and future of the Hall we try to maintain and improve the hall and our facilities for all users and have continued to carry out regular maintenance tasks.

We have continued to consider the long-term future of the hall; we had previously appointed an architect to work with us on this redevelopment project however due to the delay in this progressing (due to Covid and other issues) we restarted the project and looked again for an architect who would work with us. The project is now refocused and we hope to achieve planning permission later this year (2023).

We are pleased to have been approved for gift aid status and so can benefit from this for future fundraising activities.

Review of Financial Activities

First, we must acknowledge and thank Shena Luck for her continued help and support, as always this is key to how smoothly the accounts process works, she has mastered the use of Hallmaster, an online booking and invoicing system and it is now firmly embedded into our ways of working and has benefits for both Hall users and for Hall management.

required to have these audited under The Charity Commission reporting guidelines, we believe it is good practice to have our accounts reviewed independently annually.

Our accounts:

Our income remains steady at £26123 (2021-2022 £23902) and expenditure of £19198 (2021-2022 £10393). Giving a balance of £6925.

Our Balance Sheet shows our total account balances at 31/3/23 was £55765.

Looking forward, we will continue to work to maintain the hall for all our users. Any maintenance expenditure will be weighed against future proofing of the work (ie will it exist after refurbishment) or if it is essential maintenance that must be carried out to allow hall hirers to safely and comfortably use the hall thus securing our income.

Annual report Balance Sheet and Income/Expenditure reports are copied below.

Approved by the Trustees and signed on their behalf by



Chair of Trustees



Date

Balance Sheet to 31st March 2023

		31/03/2023		31/03/2022	
Property	Old School House		£ 34,266		£ 34,266
Bank	Current Account	£	9,900	£	30,508
	COIF Account	£	45,865	£	18,332
			£ 90,031		£ 83,106
General Fund	Balance at start of year		£ 83,106		£ 69,597
	Surplus (deficit) for the year		£ 6,925		£ 13,509
	Balance at the end of Year		£ 90,031		£ 83,106

Receipts and Payment Account for the Year Ending 31st March 2023

		31/03/2023	31/03/2022
Receipts	Hall Letting and Furniture Hire	£ 17,009	£ 9,918
	Current and Deposit Account Interest	£ 526	£ 8
	Allotments/Wayleave	£ 238	£ 237
	Grants and Donations	£ 5,561	£ 10,837
	Fundraising	£ 2,789	£ 2902
	Sundry	£	£
		£ 26,123	£ 23,902
	Payments	Repairs and Maintenance	£ 2,607
Utilities (water, gas, electric)		£ 3,248	£ 1,704
Insurance		£ 1,267	£ 1,181
Caretakers and Cleaners		£ 5,460	£ 4,580
Cleaning Materials		£ 322	£ 145
New Equipment / Improvements		£ 3,479	£ 227
Performing Rights Society		£ 255	£ 132
Subscriptions		£ 638	£ 931
Stationery/Post/ Telephone		£ 3	£ 11
Advertising		£ 165	£ 165
Sundry Expenses		£ 1,300	£ 860
Fundraising Costs		£ 454	£ 146
		£ 19,198	£ 10,393
Surplus (Deficit) For the Year		£ 6,925	£ 13,509

	31/03/2023	31/03/2022
Old School House	£ 34,266	£ 34,266
Current Account	£ 9,900	£ 30,508
COIF Account	£ 45,865	£ 18,332
	£ 55,765	£ 48,840
	£ 90,031	£ 83,106
Balance at start of year	£ 83,106	£ 69,597
Surplus for the year	£ 6,925	£ 13,509
Balance at the end of Year	£ 90,031	£ 83,106

A Kilworth, Chair

A. Kilworth

G Kent Hon Treasurer

G Kent

18/1/2024

Report

The Accounts as set out on Pages 1 and 2 are in accordance with the books and records presented to me and to the best of my knowledge and belief are a true representation based upon my examination of those said books and records.

Hon Auditor

K. N. Jordan

28/1/2024

Receipts and Payments Account for the Year Ending 31st March 2023

	31/03/2023	31/03/2022
Receipts		
Hall Letting and Furniture Hire	£ 17,009	£ 9,918
Current and Deposit Account Interest	£ 526	£ 8
Allotments/Wayleave	£ 238	£ 237
Grants and Donations	£ 5,561	£ 10,837
Fundraising	£ 2,789	£ 2,902
Sundry		
Total Receipts	£ 26,123	£ 23,902
Payments		
Utilities (water, gas, electric)	£ 3,248	£ 1,704
Insurance	£ 1,267	£ 1,181
Caretakers and Cleaners	£ 5,460	£ 4,580
Cleaning Materials	£ 322	£ 145
New Equipment/Improvements	£ 3,479	£ 227
Repairs and Maintenance	£ 2,607	£ 311
Performing Rights Society	£ 255	£ 132
Subscriptions & Licences	£ 638	£ 931
Stationery/Post/Telephone	£ 3	£ 11
Advertising	£ 165	£ 165
Sundry Expenses	£ 1,300	£ 860
Fundraising Costs	£ 454	£ 146
Total Payments	£ 19,198	£ 10,393
Surplus (Deficit) For the Year	£ 6,925	£ 13,509

Notes to the accounts and balance sheet as at 31st March 2023.

Stewart Village Hall Registered Charity number 1182315 with effect 4 March 2019, previously registered under 2016148

In addition to the assets shown in the Balance Sheet, land known as Swan Allotments is vested in the Official Custodian for Charities under a scheme registered on the 7th December 1967, Registered Charity number 1182315-1

The Receipts and Payments Account has been prepared in accordance with the Charity Commission requirements

STEWART VILLAGE HALL

BALANCE SHEET 31st MARCH 2023

	31/03/2023	31/03/2022
Property		
Old School House	£ 34,266	£ 34,266
Bank		
Current Account	£ 9,900	£ 30,508
COIF Account	£ 45,865	£ 18,332
	£ 55,765	£ 48,840
	£ 90,031	£ 83,106
General Fund		
Balance at start of year	£ 83,106	£ 69,597
Surplus for the year	£ 6,925	£ 13,509
Balance at the end of Year	£ 90,031	£ 83,106

Signed

A Kilworth, Chair



G Kent Hon Treasurer



18/1/2024

Auditors Report

The Accounts as set out on Pages 1 and 2 are in accordance with the books and records presented to me and to the best of my knowledge and belief are a true representation based upon my examination of those said books and records.

Hon Auditor



28/1/2024

STEWART VILLAGE HALL

England & Wales - Charity number 1182315

Accounts



Annual Report

1 April 2021 - 31 March 2022

Registered Charity number 1182315

Information:

Trustees

Mrs A Kilworth (Chair)
Mr G Kent (Treasurer)
Mr C Baines
Mr C Collett
Mr G Gilgrass
Mr P Jones
Mr S Luck
Mr M Moore

Independent Financial Examiner

Mr K Templeton

Hall and Correspondence Address:

Stewart Village Hall
West End
Brightwell-cum-Sotwell
Oxfordshire
OX10 0RY

Background information

The Stewart Village Hall is embedded in the history of our Village. It started life in 1870 as the Village School and village publications tell the story of those halcyon days when classes were held in what is now the main hall and of legendary teachers that are still remembered fondly today. An old abacus on the wall of the main hall bears the legend, "Manners makyth man" and is a lovely reminder of the hall's original role.

There have been many changes since the Hall opened in 1976, it is maintained and run as a charitable trust to support and maintain this historic building on behalf of Brightwell-cum-Sotwell villagers, community groups, local businesses and all hall users, and to remain at the heart of our Village.

Report of the Trustees:

There have been two changes to the Board of Trustees this year with Alison Bloomfield resigning and Micky Moore joining us. We continue to be ably supported by Gris Davis as minute secretary and Shena Luck as Hall Manager.

Although the incorporation process was completed on 1st November 2019 we are still awaiting completion of the transfer of assets from the 'old' charity to the new entity. As trustees we are responsible for both the Hall and the Swan Allotments - the allotments are constituted as a separate charity (reg charity no 1182315-1).

Background: There are two parcels of land:

1. The Village Hall land and building, HM Land Registry title number BK124947 ("the Village Hall Land"); and
2. The Swan Allotments land - this is unregistered land.

With regard to the Village Hall Land, we submitted a Vesting Declaration dated 31 October 2019 which transferred the legal title from the unincorporated charity to the CIO.

So far as the Swan Allotments land is concerned, the title deeds to this could not be located and we submitted a Statement of Truth which was also filed with the Land Registry.

Legal titles to both the allotments and the Hall are vested in the Official Custodian for Charities. The request to transfer the Hall and the The Hall has a registered title, so it is less of a problem, but unfortunately we only have a copy of a 1923 conveyance of the allotments - to our predecessors almost a hundred years ago. The Charity Commission are now making a decision on behalf of the Official Custodian to vest the Hall and the allotments in the CIO. This process is still ongoing.

The hall continued to operate successfully during the year, our annual income remains steady at around £24,000. We appreciate the support of all the local groups who use the hall regularly and the people who book it for meetings, parties and celebrations. Whether for fun or fundraising, the Hall remains at the heart of the village. We must also acknowledge the support we received from the Community Association and the Parish Council.

Because ongoing support from our community is key to the success and future of the Hall we try to maintain and improve the hall and our facilities for all users and have continued to carry out regular maintenance tasks.

We have continued to consider the long-term future of the hall; we had previously appointed an architect to work with us on this redevelopment project however due to the delay in this progressing (due to Covid and other issues) we restarted the project and looked again for an architect who would work with us. The project is now refocusing and will continue with renewed energy into 2022-23 year.

As with all Halls and businesses we were affected by the Covid 19 pandemic, and the hall had to close for periods and groups and classes we less comfortable meeting indoors when restrictions were lifted. However, we successfully applied for the Government support grants which meant the financial security of the hall was maintained. This was a lifesaver for the hall meaning we did not have to eat into our reserves to cover utility bills etc.

Review of Financial Activities

First, we must acknowledge and thank Shena Luck for her continued help and support, as always this is key to how smoothly the accounts process works, she has mastered the use of Hallmaster, an online booking and invoicing system and it is now firmly embedded into our ways of working and has benefits for both Hall users and for Hall management.

Stewart Village Hall accounts are produced based on receipts and payments. Although we are not required to have these audited under The Charity Commission reporting guidelines, we believe it is good practice to have our accounts reviewed independently annually.

Our accounts:

Our income remains steady at £23,902 (2020-21 £24,382) and expenditure* of £13,509 (2020-21) £17,424). Giving a balance of £13,509.

*Covid restrictions meant the Hall was closed/less used and therefore our outgoings were reduced while income benefitted from the Covid grants

Our Balance Sheet shows our total account balances at 31/3/22 was £48,840.

Looking forward, we will continue to work to maintain the hall for all our users. Any maintenance expenditure will be weighed against future proofing of the work (ie will it exist after refurbishment) or if it is essential maintenance that must be carried out to allow hall hirers to safely and comfortably use the hall thus securing our income.

Annual report Balance Sheet and Income/Expenditure reports are copied below.

Approved by the Trustees and signed on their behalf by

Chair of Trustees

Date

STEWART VILLAGE HALL

Balance Sheet to 31st March 2022

		31/03/2022		31/03/2021	
Property	Old School House		£ 34,266		£ 34,266
Bank	Current Account	£	30,508	£	17,001
	COIF Account	£	18,332	£	18330
			£ 83,106		£ 69,597
General Fund	Balance at start of year		£ 69,597		£ 62,639
	Surplus (deficit) for the year		£ 13,509		£ 6,958
	Balance at the end of Year		£ 83,106		£ 69,597

STEWART VILLAGE HALL

Receipts and Payment Account for the Year Ending 31st March 2022

		31/03/2022	31/03/2021
Receipts	Hall Letting and Furniture Hire	£ 10,138	£ 2,459
	Current and Deposit Account Interest	£ 8	£ 22
	Allotments/Wayleave	£ 17	£ 238
	Grants and Donations	£ 10,837	£ 20,632
	Fundraising	£ 2,902	£ 519
	Sundry	£	£ 512
		£ 23,902	£ 24,382
Payments	Repairs and Maintenance	£ 311	£ 780
	Utilities (water, gas, electric)	£ 1,704	£ 2,061
	Insurance	£ 1,181	£ 1,140
	Caretakers and Cleaners	£ 4,580	£ 3,881
	Cleaning Materials	£ 145	£ 567
	New Equipment / Improvements	£ 227	£ 76
	Performing Rights Society	£ 132	£ 408
	Subscriptions	£ 931	£ 183
	Stationery/Post/ Telephone	£ 11	£ 15
	Advertising	£ 165	£ 55
	Sundry Expenses	£ 860	£ 8,036
	Fundraising Costs	£ 146	£ 222
		£ 10,393	£ 17,454
	Surplus (Deficit) For the Year	£ 13,509	£ 6,958

STEWART VILLAGE HALL

Balance Sheet 31st March 2022

		3/31/2022	3/31/2021
Property	Old School House	£ 34,266	£ 34,266
Bank	Current Account	£ 30,508	£ 17,001
	COIF Account	£ 18,332	£ 18,330
		£ 48,840	£ 35,331
		£ 83,106	£ 69,597
General Fund	Balance at start of year	£ 69,597	£ 62,639
	Surplus for the year	£ 13,509	£ 6,958
	Balance at the end of Year	£ 83,106	£ 69,597

Signed A Kilworth, Chair G Kent Hon Treasurer

Auditors Report The Accounts as set out on Pages 1 and 2 are in accordance with the books and records presented to me and to the best of my knowledge and belief are a true representation based upon my examination of those said books and records.

Hon Auditor

STEWART VILLAGE HALL

Receipts and Payment Account for the Year Ending 31st March 2022

	3/31/2022	3/31/2021
Receipts		
Hall Letting and Furniture Hire	£ 10,138	£ 2,459
Current and Deposit Account Interest	£ 8	£ 22
Allotments/Wayleave	£ 17	£ 238
Grants and Donations	£ 10,837	£ 20,632
Fundraising	£ 2,902	£ 519
Sundry		£ 512
	£ 23,902	£ 24,382
Payments		
Utilities (water, gas, electric)	£ 1,704	£ 2,061
Insurance	£ 1,181	£ 1,140
Caretakers and Cleaners	£ 4,580	£ 3,881
Cleaning Materials	£ 145	£ 567
New Equipment/Improvements	£ 227	£ 76
Repairs and Maintenance	£ 311	£ 780
Performing Rights Society	£ 132	£ 408
Subscriptions & Licences	£ 931	£ 183
Stationery/Post/Telephone	£ 11	£ 15
Advertising	£ 165	£ 55
Sundry Expenses	£ 860	£ 8,036
	£ -	
Fundraising Costs	£ 146	£ 222
	£ 10,393	£ 17,424
Surplus (Deficit) For the Year	<u>£ 13,509</u>	<u>£ 6,958</u>

Notes to the accounts and balance sheet as at 31st March 2019

- 1 Stewart Village Hall Registered Charity number 1182315 with effect 4 March 2019, previously registered under 2016148
- 2 In addition to the assets shown in the Balance Sheet, land known as Swan Allotments is vested in the Official Custodian for Charities under a scheme registered on the 7th December 1967, Registered Charity number 1182315-1
- 3 The Receipts and Payments Account has been prepared in accordance with the Charity Commission requirements

Sundry expenses

£23.00	DBS Check
£192.69	Various Gifts
£265.00	VH website Update
£363.67	VH Hall Survey Costs
£15.99	Misc Costs
£860.35	

Sundry income

£0.00	

Fundraising costs

£60.00	Strictly Dancing Tickets
£85.93	Rocketman Tickets
145.93	

STEWART VILLAGE HALL

England & Wales - Charity number 1182315

Accounts

STEWART VILLAGE HALL**Balance Sheet to 31st March 2021**

		3/31/2021		3/31/2020
Property	Old School House	£ 34,266		£ 34,266
Bank	Current Account	£ 17,000	£ 10,064	
	COIF Account	£ 18,330	£ 18,309	
		£ 35,331		£ 28,373
		£69,597		£ 62,639
General Fund	Balance at start of year	£ 62,639		£ 58,809
	Surplus for the year	£ 6,958		£ 770
	<i>Ringfenced funds carried forward</i>			<i>£ 3,060</i>
	Balance at the end of Year	£69,597		£ 62,639

Signed A Kilworth, Chair

G Kent Hon Treasurer

Auditors Report

The Accounts as set out on Pages 1 and 2 are in accordance with the books and records presented to me and to the best of my knowledge and belief are a true representation based upon my examination of those said books and records.

Hon Auditor

Frances Thomson

STEWART VILLAGE HALL

Receipts and Payment Account for the Year Ending 31st March 2020

	3/31/2021	3/31/2020
Receipts		
Hall Letting and Furniture Hire	£ 2,459	£ 16,998
Current and Deposit Account Interest	£ 22	£ 106
Allotments/Wayleave	£ 238	£ 238
Grants and Donations	£ 20,632	£ 650
<i>Grants ringfenced for architect fees</i>	£ -	£ 6,000
Fundraising	£ 519	£ 447
Sundry	£ 513	£ 38
	£ 24,382	£ 24,477
Payments		
Utilities (water, gas, electric)	£ 2,061	£ 2,517
Insurance	£ 1,140	£ 1,148
Caretakers and Cleaners	£ 3,881	£ 4,940
Cleaning Materials	£ 567	£ 522
New Equipment/Improvements	£ 76	£ 456
Repairs and Maintenance	£ 780	£ 4,282
Performing Rights Society	£ 408	£ 435
Subscriptions & Licences	£ 183	£ 945
Stationery/Post/Telephone	£ 15	£ 246
Advertising	£ 55	£ 55
Sundry Expenses	£ 8,035	£ 1,731
<i>Grants monies / architect fees</i>	£ -	£ 2,940
Fundraising Costs	£ 222	£ 429
	£ 17,425	£ 20,647
Surplus (Deficit) For the Year	£ 6,958	£ 3,830

Notes to the accounts and balance sheet as at 31st March 2019

- 1 Stewart Village Hall Registered Charity number 1182315 with effect 4 March 2019, previously registered under 2016148
- 2 In addition to the assets shown in the Balance Sheet, land known as Swan Allotments is vested in the Official Custodian for Charities under a scheme registered on the 7th December 1967, Registered Charity number 1182315-1
- 3 The Receipts and Payments Account has been prepared in accordance with the Charity Commission requirements

Sundry expenses

£107.98	Thank you gift for legal work carried out ProBono (Farrier + Co)
£35.00	D Brooker retirement
£175.00	50% of website design and set up
£1,830.00	Incorporation fees
£5,548.88	Architect fees
£55.00	Villager Ad, recorded as Advertising
£337.73	stock bought for onward sale to shop at cost
£8,089.59	

Sundry income

£92.92	TV licence refund
£25.00	Lloyds compensation
£38.00	Villager, printer insurance
£357.35	stock sold to shop at cost
£513.27	

Fundraising costs

£221.64	wine for film night - now held in stock
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