

TRUSTEES' ANNUAL REPORT FOR THE PERIOD:
01.01.2022 TO: 31.12.2022

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name: Life Church Lichfield

Charity address: Netherstowe, Lichfield, WS13 6TS

Charity registration number: 1182297

Names of the charity Trustees:

Trustee Name	Office	Dates acted if not whole year
Steve Speight	Chair	
Wendy Williamson	Trustee	
Mark Andrews	Treasurer	
Juliet Smithson	Secretary	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document: CIO Constitution adopted 01.07.2019

How the charity is constituted: The CIO members are the Senior Leadership Team

Trustee Appointment: New senior leaders are appointed by current senior leaders as per the constitution

There is a safeguarding policy in place. DBS checks are carried out prior to commencement of employment, trusteeship or relevant volunteer work and renewed every three years. Life Church Lichfield is a member of Thirty One: Eight who provide support and guidance for safeguarding matters.

Life Church Lichfield is affiliated with The Pioneer Network of churches, who provide helpful advice, leadership and accountability.

Life Church Lichfield has a leadership structure, which includes Senior Leaders, Core Team Leaders, Team Leaders and a Church Manager to carry out the day to day requirements of the church.

Trustees of the charity give their time voluntarily and receive no remuneration or other benefits, with the exception of the Minister Steve Speight who is employed.

Bankers for the charity are The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT

OBJECTIVES AND ACTIVITIES

Summary of the purposes of the charity as set out in its governing document: The Object of the Church is, for the public benefit, the advancement of the Christian faith.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts: The overall programme of worship and community activity was maintained, although due to the Covid19 virus we continued to adapt and present differently this included:

- Worship, communion, and family services for all in our community to benefit from continued to be in person and online. This has resulted in many people outside of our known congregation watching our services weekly and new people joining us in person too.
- Programmes for children and young people from the community developed as we were able to gather more freely, returning to pre pandemic gatherings & activities.
- Life Groups continue to be the focus of our gatherings both on zoom and in locations around the city. They continue to be promoted as a place to believe and belong to the church community.
- Alpha was run twice in person. This continues as our introduction to faith of new people from the community and beyond.
- Lunch Club has grown significantly, as we reach around 35-40 people weekly, who would normally eat alone, in the pursuit of reducing isolation.
- The Parent & Toddler group ran for the first half of the year but sadly had to close in September due to lack of volunteers.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit:

The church aims to continue to:

- Provide space for worship and connection.
- Contribute to the spiritual and moral education of children & young people.
- Contribute to a better society by the provision of a lunch club to reduce social isolation and a toddler group to promote social cohesion.
- Provide comfort to the bereaved.

Contribution made by volunteers: A great contribution is made by our partners and volunteers. We are grateful for the many hours which around 80 volunteers have spent to enable the charity to fulfil its purpose with all generations of our community. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Grant-making Policy: The Trustees alongside the Finance Team decide upon individuals and organisations that are to receive financial support out of the charity's assets.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole:

- Following Covid and the restrictions that were in place we did a number of things to re-connect the congregation.
 - Easter Breakfast
 - Re-Connection lunch for all people.
 - Family fun afternoon.
 - Christmas event including screening the world cup final.
 - Saturday morning coffee on the car park during the summer.
- We delivered 9 Christmas hampers to families, working in partnership with two local schools to reach families locally.
- We set up a 'hardship fund' inviting people to apply for small grants to help with everyday costs.
- One of our Life Church people has started a table tennis club.
- We raised over £12,000 to support refugees, resulting from the Ukraine crisis.
- Our teenagers went on trips to Drayton manor, Whitemoor lakes and Ten Pin bowling.
- We funded Saltmine theatre company to perform their 'Rhyming Bible' in local schools.
- Alpha continued to welcome people with 2 courses completed.
- We committed a Sunday gathering to 'Safeguarding Sunday' reminding people of our commitment to provide safe spaces.
- Building work was undertaken to make our premises more energy efficient including a £500 grant from Staffordshire County Council.

FUTURE PLANS

We continue to pursue our vision of 'GROWING A COMMUNITY OF GOD'S GRACE, SERVING THE WORLD' which has both an internal focus of discipling people into the ways of Jesus, and an external focus of engaging in activities that support the well-being of others.

Every gathering of Life Church people, whether it be in small groups 'Life Groups' or larger gatherings 'Sunday Worship' have that twin focus in mind so that we might fully and truly express the mission that Jesus set us, and that we seek to continue both today and in the days that lay ahead.

We continually look at new and fresh opportunities that might better serve the reason we exist.

FINANCIAL REVIEW

Reserves Policy: The church's policy on holding cash reserves as Unrestricted Funds, is to hold a minimum equivalent to four month's expenditure and a maximum of eight month's expenditure, excluding any designated funds, so as to enable it to continue operating during a short-term down-turn in its income, or to allow a period of restructuring should a longer-term down-turn occur. This amounts to a min of £56,003 for the period of this report. Actual cash reserves held on 31st December 2022 were £142,903. Reserves were higher than normal as during 2020 we carried over more from the previous year due to catching up on GA claims in 2019 and additionally we were unable to engage in the same way during 2020/21 with our community and Kenya due to the Pandemic. Additionally we built up funds in our Mission Fund over 2022 so that we could fund a larger project of £70,000 in 2023.

Investment Selection Policy: The church currently only invests in cash deposits with UK banks.

The charity's principal source of funds continues to be partner donations.

Details of any funds materially in deficit: Not applicable

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:		
Full Name:	Steve Speight	Mark Andrews
Position:	Chair of Trustees	Treasurer
Date:	22nd SEPTEMBER 2023	24.9.23

Life Church Lichfield

Receipts & Payments Account: Year to 31/12/22



		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
		£	£	£	£	£	£
Receipts:	Note	2022	2022	2022	2021	2021	2021
<u>Donations and similar receipts</u>							
Offerings		108,210	48,004	156,214	86,195	34,190	120,385
Gift aid scheme		25,040	1,473	26,513	24,744	1,953	26,697
<u>Operating activities to further charity's objects</u>							
Children/youth activities		1,940	0	1,940	1,016	0	1,016
Luncheon club income		2,578	0	2,578	1,771	0	1,771
Event income		594	0	594	152	0	152
<u>Operating activities to generate funds</u>							
Hire of hall		0	7,316	7,316	0	1,939	1,939
<u>Investment income receipts</u>							
Deposit interest		356	0	356	127	0	127
Sub-total		138,718	56,793	195,511	114,005	38,082	152,087
<u>Other receipts (not counting as 'gross income')</u>							
Other income		1,929	2,060	3,989	1,820	3,120	4,940
Total Receipts		140,647	58,853	199,500	115,825	41,202	157,027
Payments:							
<u>Charitable payments</u>							
<u>Grants paid</u>							
Mission expenditure		0	35,226	35,226	0	29,152	29,152
<u>Charitable activities</u>							
Salaries and national insurance	1	72,342	0	72,342	64,311	0	64,311
Ministry fees		3,304	0	3,304	630	0	630
Books & literature		129	0	129	295	0	295
Motor & travel expenses		346	0	346	238	0	238
Children/youth/group activities		9,798	0	9,798	4,963	0	4,963
Life Family		7,319	0	7,319	5,226	0	5,226
<u>Support costs</u>							
Administration expenses		10,209	0	10,209	9,457	0	9,457
Heating, lighting & water		5,110	0	5,110	2,979	0	2,979
Telephone		624	0	624	792	0	792
Insurance		1,989	0	1,989	2,110	0	2,110
Building maintenance		7,187	7,113	14,300	7,509	4,859	12,368
Miscellaneous	1	274	0	274	752	0	752
<u>Management & administration</u>							
Independent examination		0	0	0	0	0	0
Sub-total		118,631	42,339	160,970	99,264	34,011	133,275
<u>Other Payments (not counting as 'expenditure')</u>							
Capital expenditure		2,055	4,984	7,039	3,202	1,969	5,171
Reallocation (see "Restricted Funds")		6,029	-6,029	0	0	0	0
Total Payments		126,715	41,294	168,009	102,466	35,980	138,446
Net receipts for the year		13,932	17,559	31,491	13,359	5,223	18,582
Cash & bank balances at 1st Jan		128,971	26,573	155,544	115,612	21,350	136,962
Transfers in (see note 2)		0	0	0	0	0	0
Cash & bank balances at 31st Dec		142,903	44,132	187,035	128,971	26,573	155,544

Life Church Lichfield

Statement of Assets & Liabilities at 31/12/22

	Unrestricted Funds	Restricted Funds
	£	£
<u>Cash funds</u>		
Petty cash	64	0
Current account	97,822	4,000
Deposit account	45,017	40,132
	<u>142,903</u>	<u>44,132</u>
<u>Other monetary assets</u>		
Gift aid claim	<u>0</u>	<u>0</u>
<u>Assets retained for the charity's own use</u>	Fund	Cost
Church building	Unrestricted	362,645
Fixtures, fittings and equipment	Unrestricted	44,309
		<u>406,954</u>
<u>Liabilities</u>	Fund	Amount due
Current liabilities - suppliers	Unrestricted	278
Taxation and social security	Unrestricted	2,721
		<u>2,999</u>
<u>Notes to the accounts</u>		
1. Trustee salaries and expenses		£
Trustees salaries paid		41,186
Trustees expenses paid		6,491
		<u>47,677</u>
2. Trustee Ex Gratia Payment		£
None		0

Signed on behalf of the trustees

S. Speight

M. Andrews

Date of approval 24.9.23

**Independent examiner's report to the trustees of Life Church Lichfield
Charitable Incorporated Organisation ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

Signed



Date

24-9-23

Ian Barnes FCA
39 Smiths Way
Water Orton
Birmingham
B46 1TW

LCL Current Liabilities

Inv Date	Supplier	£
	ASL Copy charges	90.82
	Citron Hygene	155.87
	Talk Talk	31.00

277.69

LCL Restricted Funds Balance @ 31/12/22

	B/F	Reallocation	Revised B/F	Movement	C/F
	£		£		
Mission Fund	20,152	1	20,153	21,635	41,788
Building Fund	5,756	-690	5,066	-2,722	2,344
Youth & Kids	665	6,718	7,383	-7,383	0
	<u>26,573</u>		<u>32,602</u>		<u>44,132</u>
General	124,125	-6,029	118,096	21,392	139,488
Events	4,846		4,846	-1,431	3,415
	<u>128,971</u>		<u>122,942</u>		<u>142,903</u>
	<u>155,544</u>		<u>155,544</u>		<u>187,035</u>