

TRUSTEES' ANNUAL REPORT FOR THE PERIOD:
01.01.2021 TO: 31.12.2021

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name: Life Church Lichfield

Charity address: Netherstowe, Lichfield, WS13 6TS

Charity registration number: 1182297

Names of the charity Trustees:

Trustee Name	Office	Dates acted if not whole year
Steve Speight	Chair	
Wendy Williamson	Trustee	01.01.2021 onwards
Mark Andrews	Treasurer	
Juliet Smithson	Secretary	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document: CIO Constitution adopted 01.07.2019

How the charity is constituted: The CIO members are the Senior Leadership Team

Trustee Appointment: New senior leaders are appointed by current senior leaders as per the constitution

There is a safeguarding policy in place. DBS checks are carried out prior to commencement of employment, trusteeship or relevant volunteer work and renewed every three years. Life Church Lichfield is a member of Thirty One: Eight who provide support and guidance for safeguarding matters.

Life Church Lichfield is affiliated with The Pioneer Network of churches, who provide helpful advice, leadership and accountability.

Life Church Lichfield has a leadership structure, which includes Senior Leaders, Core Team Leaders, Team Leaders and a Church Manager to carry out the day to day requirements of the church.

Trustees of the charity give their time voluntarily and receive no remuneration or other benefits, with the exception of the Minister Steve Speight who is employed.

Bankers for the charity are The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT

OBJECTIVES AND ACTIVITIES

Summary of the purposes of the charity as set out in its governing document: The Object of the Church is, for the public benefit, the advancement of the Christian faith.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts: The overall programme of worship and community activity was maintained, although due to the Covid19 virus we continued to adapt and present differently this included:

- Worship, communion, and family services for all in our community to benefit from was developed during 2021 to be both onsite and online in the second half of the year. The first half year we continued to pre-record and just stream services. This has resulted in many people outside of our known congregation watching our services weekly and new people joining us onsite as the year progressed.
- Programmes for children and young people from the community developed from online to onsite in the second half of the year too.
- Life Groups were re-launched in February and this became the focus of our gatherings both on zoom and in locations around the city. They continue to be promoted as a place to believe and belong to the church community.
- Alpha was run both online and later on site. This continues as our introduction to faith of new people from the community and beyond.
- Lunch Club began back on site during the summer as we reached once again to those who would normally eat alone, in the pursuit of reducing isolation. The Parent & Toddler group re-launched under new leadership and at a new time in November.
- Pastorally we aimed to increase our connection and support for people. The team made contact with everyone who is connected into Life Church via phone to develop community and care during the pandemic.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit:

The church aims to continue to:

- Provide space for worship and connection.
- Contribute to the spiritual and moral education of children & young people.
- Contribute to a better society by the provision of a lunch club to reduce social isolation and a toddler group to promote social cohesion.
- Provide comfort to the bereaved.

Contribution made by volunteers: A great contribution is made by our partners and volunteers. We are grateful for the many hours which volunteers have spent to enable the charity to fulfil its purpose with all generations of our community. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Grant-making Policy: The Trustees alongside the Finance Team decide upon individuals and organisations that are to receive financial support out of the charity's assets.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole:

Online Church developed over the year and has now become a platform for people to connect with the community on Sundays. We have invested considerably in new equipment to support this. We have also trained up volunteers to operate and direct the weekly output.

Drive in church – During Sept we held our second 'drive in church' on a farm owned by one of our church families. This was a great success with people appreciating the collective worship and time of connection.

Youth & Children – For some time now we have wanted to recruit an employed youth worker to progress the youth work. Children and teenagers have always had a large place in the vision and drive of Life Church. So this year we are thrilled to have employed a part time youth worker to invest further in this area.

Christmas activities –2021 Christmas activities were a mixture of onsite and online which included:

Welcome to advent, led by our youth group

A Carol service for everyone to gather, which was also streamed

A Saltmine Theatre Company production of Rapunzel in a local high school

Christmas carols in a local coffee shop

Christmas day was a live zoom celebration available to all.

Our finance team established a Care Gifts fund, which people could apply to for help in relation to hardship because of the pandemic

FUTURE PLANS

We continue to aim our focus on discipleship and mission over the next years. This is to be achieved primarily through the formation of a series of LIFE GROUPS which will replace the current home groups. The plan is to be a church that is not simply 'Sunday-centric' but develop faith and

mission all week, through the newly launched Life Groups, which we are continuing to develop with more groups and greater connection. We will continue to invest time and training to the Life Groups and their hosts to see this develop and fulfil the vision of Life Church.

FINANCIAL REVIEW

Reserves Policy: The church's policy on holding cash reserves as Unrestricted Funds, is to hold a minimum equivalent to four month's expenditure and a maximum of eight month's expenditure, excluding any designated funds, so as to enable it to continue operating during a short-term down-turn in its income, or to allow a period of restructuring should a longer-term down-turn occur. This amounts to a min of £46,149 for the period of this report. Actual cash reserves held on 31st December 2021 were £128,971. Reserves were higher than normal as during 2020 and the first half of 2021 due to the Pandemic, we were unable to engage in the same way with our community and Kenya. Additionally, we set a 2022 deficit budget, some of which is delayed spending that would normally have taken place during the Pandemic.

Investment Selection Policy: The church currently only invests in cash deposits with UK banks.

The charity's principal source of funds continues to be partner donations.

Details of any funds materially in deficit: Not applicable

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:		
Full Name:	Steve Speight	Mark Andrews
Position:	Chair of Trustees	Treasurer
Date:	19 th October 2022	4 th October 2022

Life Church Lichfield

Receipts & Payments Account: Year to 31/12/21


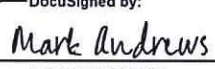
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
		£	£	£	£	£	£
	Note	2021	2021	2021	2020	2020	2020
Receipts:							
<u>Donations and similar receipts</u>							
Offerings		86,195	34,190	120,385	97,347	41,656	139,003
Gift aid scheme		24,744	1,953	26,697	20,565	929	21,494
<u>Operating activities to further charity's objects</u>							
Children/youth activities		1,016	0	1,016	16	0	16
Luncheon club income		1,771	0	1,771	417	0	417
Event income		152	0	152	939	0	939
<u>Operating activities to generate funds</u>							
Hire of hall		0	1,939	1,939	0	2,252	2,252
<u>Investment income receipts</u>							
Deposit interest		127	0	127	212	0	212
Sub-total		114,005	38,082	152,087	119,496	44,837	164,333
<u>Other receipts (not counting as 'gross income')</u>							
Other income		1,820	3,120	4,940	1,690	0	1,690
Total Receipts		115,825	41,202	157,027	121,186	44,837	166,023
Payments:							
<u>Charitable payments</u>							
<u>Grants paid</u>							
Mission expenditure		0	29,152	29,152	0	45,520	45,520
<u>Charitable activities</u>							
Salaries and national insurance	1	64,311	0	64,311	63,794	0	63,794
Ministry fees		630	0	630	757	0	757
Books & literature		295	0	295	110	0	110
Motor & travel expenses		238	0	238	382	0	382
Children/youth/group activities		4,963	0	4,963	4,615	0	4,615
Life Family		5,226	0	5,226	5,624	0	5,624
<u>Support costs</u>							
Administration expenses		9,457	0	9,457	8,975	0	8,975
Heating, lighting & water		2,979	0	2,979	5,169	0	5,169
Telephone		792	0	792	540	0	540
Insurance		2,110	0	2,110	2,016	0	2,016
Building maintenance		7,509	4,859	12,368	3,948	1,854	5,802
Miscellaneous	1	752	0	752	520	0	520
<u>Management & administration</u>							
Independent examination		0	0	0	0	0	0
Sub-total		99,264	34,011	133,275	96,450	47,374	143,824
<u>Other Payments (not counting as 'expenditure')</u>							
Capital expenditure		3,202	1,969	5,171	0	1,505	1,505
Total Payments		102,466	35,980	138,446	96,450	48,879	145,329
Net receipts for the year		13,359	5,223	18,582	24,736	-4,042	20,694
Cash & bank balances at 1st Jan		115,612	21,350	136,962	90,876	25,392	116,268
Transfers in (see note 2)		0	0	0	0	0	0
Cash & bank balances at 31st Dec		128,971	26,573	155,544	115,612	21,350	136,962

Life Church Lichfield

Statement of Assets & Liabilities at 31/12/21

	Unrestricted Funds	Restricted Funds
	£	£
<u>Cash funds</u>		
Petty cash	170	0
Current account	66,580	4,000
Deposit account	62,221	22,573
	<u>128,971</u>	<u>26,573</u>
<u>Other monetary assets</u>		
Gift aid claim	<u>0</u>	<u>0</u>
<u>Assets retained for the charity's own use</u>	Fund	Cost
Church building	Unrestricted	357,661
Fixtures, fittings and equipment	Unrestricted	42,664
		<u>400,325</u>
<u>Liabilities</u>	Fund	Amount due
Current liabilities - suppliers	Unrestricted	367
Taxation and social security	Unrestricted	2838
		<u>3,205</u>
<u>Notes to the accounts</u>		
1. Trustee salaries and expenses		£
Trustees salaries paid		40,496
Trustees expenses paid		3,189
		<u>43,685</u>
2. Trustee Ex Gratia Payment		£
None		0

Signed on behalf of the trustees


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S. Speight

Date:

26-10-22

M. Andrews

Date:

26-10-22

Independent examiner's report to the trustees of Life Church Lichfield Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

Signed



Date

26th October 2022

Ian Barnes FCA
39 Smiths Way
Water Orton
Birmingham
B46 1TW

LCL Current Liabilities

Inv Date	Supplier	£
	Citron Hygene	148.70
	Go cardless	25.00
	SOS Sparkle Dec	193.75

367.45

LCL Restricted Funds Balance @ 31/12/21

	B/F	Movement C/F	
	£		
Mission Fund	13,902	6250	20,152
Building Fund	7,310	-1554	5,756
Youth & Kids	138	527	665
	<u>21,350</u>		<u>26,573</u>