



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.3.23 Period start date To 28.2.24 Period end date

Charity name: Eynsham Day Centre

Charity registration number: 1182282

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the welfare of elderly people in any manner which is now or hereafter may be deemed by law to be charitable within the
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a weekly service (Mondays) for the elderly of our community. Members enjoy meeting with each other and participating in a variety of activities (see website eynshamdaycentre.com). The organisation relies on its large team of volunteers with the Coordinator and cook being the only personnel remunerated for their services. A two-course meal is provided each day.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are fully aware of the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Despite a loss of just over £2000, we have enjoyed a successful year. We have improved our membership and appointed a new Co-ordinator who has injected stability and a range of new ideas and initiatives. We have enrolled new members who have all benefitted from the wide range of activities on offer. Our elderly members have seen improvements in their mental and physical health whilst enjoying their weekly contact with others in similar circumstances as themselves. Our service helps mitigate serious issues facing the elderly thus relieving local services and giving some respite to families and carers. Our Monday Club has been an integral part of our community for over fifty years now and we are proud of the service we provide thanks to the hard work of a very loyal group of volunteers.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity made a loss of £2049 over the course of the year. Increased general costs against a stagnant income accounted for this
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The trustees consider that the ideal level of reserves as at 15.12.2022 would be £50,000
Amount of reserves held	Para 1.22	53,185
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	We have a constitution which guides our governance of the Day Centre
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential Trustees are proposed at a committee meeting (close to the AGM) and discussed. The Chairman will then approach potential Trustees, where appropriate, outlining the objectives of the Charity and gauging suitability and interest. Potential trustees are then formally presented to the committee before a vote at the AGM. Opportunities to become a trustee are put in the public domain via our website and in postings around the village.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Eynsham Day Centre
Other name the charity uses	Monday Club
Registered charity number	1182282
Charity's principal address	Village Hall 46 Back Lane Eynsham Witney OX29 4QW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Mathew	Chairman	From March 1 2019	
2	Mark Johnson	Treasurer	From March 1 2019	
3	Jane Johnson	Secretary	From March 1 2019	
4	George Roberts		From March 1 2019	
5	Grace Brown		From March 1 2019	
6	June Poole		From March 1 2019	
7	Robin Mitchell		From March 1 2019	
8	Derek Malin		From March 1 2019	
9	Pam Pease		From March 1 2023	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Johnson	
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Position (eg
Secretary, Chair, etc)

Treasurer & Dep Chair	
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Date

21.11.24

EYNHAM DAY CENTRE ACCOUNTS 2023/2024 (01/3/23 - 29/2/24)

<u>INCOME</u>	23/24
Fees	£ 7,024.00
Grant - Oxford C/C	£ 1,500.00
Donations	£ 1,156.71
Fundraising	£ 3,403.00
Misc	£ -
Total income for period 01/03/23 to 29/02/24	£ 13,083.71

<u>EXPENDITURE</u>	
Rent	£ 4,449.00
Food	£ 4,359.00
Entertainment	£ 700.00
Misc	£ 844.77
Wages	£ 4,061.77
Outings	£ 425.00
Insurance	£ 293.24
Total expenditure for period 01/03/23 to 29/02/24	£ 15,132.78

Net surplus/defecit for the year	<u>-£ 2,049.07</u>
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Opening balance as of 01 March 2023

Treasurers Account 42274468	£ 10,169.90
Less outstanding cheques	£ -
Add outstanding receipts	£ -
Total Cash	<u>£10,169.90</u>

Closing balance as at 29 February 2024

Treasurers Account 42274468	£ 8,120.83
Less outstanding cheques	
Add outstanding receipts	£ -
Total Cash	<u>£8,120.83</u>

Difference	<u>-£2,049.07</u>
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COIF Charity Deposit fund

Opening balance as of 01 March 2023	£51,608.50
Closing balance as at 29 February 2024*	£53,184.56

* as of 30/09/2023	Difference	<u>£1,576.06</u>
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Accounts for CIO No: 1182282 (registered 1 March 2019)