



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 March 2021 To: 28 February 2022

Charity name: Eynsham Day Centre

Charity registration number: 1182282

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the welfare of elderly people in any manner which is now or hereafter may be deemed by law to be charitable within the village of Eynsham and surrounding district
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a weekly service (Mondays) for the elderly of our community. Members enjoy meeting with each other and participating in a variety of activities (see website eynshamdaycentre.com). The organisation relies on its large team of volunteers with the Co-Ordinator and cook being the only personnel remunerated for their services. A two-course meal is provided each day.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully aware of the CC guidance regarding public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Day Centre was severely impacted by Covid during this period. Indeed, we were only able to open for 15 days during the year. Local government sustainability grants were offered to us and these allowed us to maintain our service as far as was allowed. Despite Covid, we maintained close contact with our members through newsletters, phone calls and distanced visits. When open, we provided our usual full service with numerous activities, entertainment from outside and a wholesome two course lunch. Despite the challenging times, we were able to maintain our fees at an affordable level for our elderly membership. We have continued to contribute to the wellbeing of our elderly members and provide an invaluable contact point for them.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity made a profit of approx. £6300 over the course of the year. This was a result of the funding we received.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The trustees consider that the ideal level of reserves as at 31 March 2019 would be £50,000.
Amount of reserves held	Para 1.22	£51,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	We have a constitution (reviewed annually) which guides our governance of the Day Centre
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential Trustees are proposed at a committee meeting (close to the AGM) and discussed. The Chairman will then approach potential Trustees, where appropriate, outlining the objectives of the Charity and gauging suitability and interest. Potential trustees are then formally presented to the committee and decisions made. Opportunities to become a trustee are put in the public domain via our website and in postings around the village.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Eynsham Day Centre
Other name the charity uses	
Registered charity number	1182282
Charity's principal address	46 Back Lane Eynsham Witney OX29 4QW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Matthew	Chairman	From March 1 2019	
2	Mark Johnson	Treasurer	From March 1 2019	
3	Jane Johnson	Secretary	From March 1 2019	
4	George Roberts		From March 1 2019	
5	Grace Brown		From March 1 2019	
6	June Poole		From March 1 2019	
7	Robin Mitchell		From March 1 2019	
8	Derek Malin		From March 1 2019	
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Corporate trustees - names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Johnson

Position (eg
Secretary, Chair, etc)

Treasurer/Deputy Chair

Date

10.10.2022

EYNHAM DAY CENTRE ACCOUNTS 2021/2022 (01/3/21 - 28/2/22)

<u>INCOME</u>	21/22
Fees	£ 1,184.00
Grant - Oxford C/C	£ 13,220.00
Interest	£ 6.00
Donations	£ 169.00
Fundraising	£ -
Misc	£ -
Total income for period 01/03/21 to 28/02/22	£ 14,579.00

<u>EXPENDITURE</u>	
Rent	£ -
Food	£ 988.78
Entertainment	£ 169.00
Misc	£ 2,620.39
Wages	£ 4,215.00
Outings	
Insurance	£ 286.32
Total expenditure for period 01/03/21 to 28/02/22	£ 8,279.49

Net surplus for the year	<u>£ 6,299.51</u>
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Opening balance as of 01 March 2021

Treasurers Account 42274468	£ 7,278.51
COIF Charity Deposit fund	£ 51,105.14
Less outstanding cheques	
Add outstanding receipts	£ -
Total Cash	<u>£58,383.65</u>

Closing balance as at 28 February 2022

Treasurers Account 42274468	£ 13,355.22
COIF Charity Deposit fund	£ 51,117.28
Less outstanding cheques	
Add outstanding receipts	
	<u>£64,472.50</u>
(Cash float remaining)	212
Difference	£6,300.85

Note: Accounts for CIO No: 1182282 (registered 1 March 2019)