



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2020
Period end date

Period start date To 31st March 2021

Charity name: Barton Road Centre

Charity registration number: 1182276

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. To improve the conditions of South Lancaster and the neighbourhood, without distinction of age, gender, ability, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare and</p> <p>2. to establish or secure a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The community centre was closed due to COVID lockdowns and Lancashire County Council's decision to keep buildings run by 'third party' groups such as ours closed to the public from March 2020 to September 2021. This meant that the charity needed to adapt to fulfil its objectives:</p> <p>1. The charity continued to use the community centre as a community hub, reaching out to local people to offer support through food shopping, letter writing, prescription collecting and dog walking. It also enlisted the help of 100 volunteers.</p> <p>2. The charity established a food collection twice weekly from May 2020 for people to bring food for the</p>

		<p>Morecambe Bay Foodbank. A collection point was set up at the back door of the centre and staffed by volunteers who collected and sorted the food.</p> <p>3. The charity provided vital support to isolated members of the community through regular phone calls and letters. The telephone lines were kept open and the centre became an information hub for people in need of support or just general information.</p> <p>4. The charity set up a soup delivery service in January 2021 and volunteers produced and distributed home-made soup to people in need.</p> <p>5. Where possible, groups which had had to close, were kept in contact through regular phone calls. For example, the charity continued to employ staff to call vulnerable community members such as members of the coffee group and dementia group so they were kept connected.</p> <p>6. Gardening projects and general building improvement projects were set up and made available to people who just needed to connect with others within the COVID guidelines to help re-balance their mental health.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit in carrying out its annual activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Given that the charity was unable to provide the building facility to the community, it adapted to find ways to reach out to the public in other ways. Since most of the charity's income is generated through Centre hire fees, the charity lost its primary income stream. However, the charity still met its primary objectives by keeping its community coordinator employed to co-ordinate the COVID response. This had significance financial implications on the charity but was deemed necessary to keep people supported throughout the lockdowns on 2020/2021.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>During the financial period 20/21 the charity made a loss of £3443 compared to a surplus from operating activities of £22764 the year before.</p> <p>Given that 90% of the charities is made through hire of the building, and that the centre was closed to the public during the full 12 month period due to COVID, this was to be expected. The fact that the charity chose not to furlough staff is a reflection of the intentions of the Trustees to keep serving the community during these difficult times. Trustees indeed, were aware that the charity would have to run at a deficit budget. It was disappointing that during this time the charity was ineligible for any government support grants. However, it was successful in a number of grant applications which kept losses to a minimum. The charity was also able to draw on the reserves.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity is currently holding in reserve, £42172. This amount is high because of the uncertainty of the ownership of the building. At present the building is owned by Lancashire County Council, however in 2016 the Council declared the building surplus to requirements. The charity applied for an asset transfer. A decision is likely to be made soon. In the event that the building is transferred to the charity the Trustees feel it prudent to keep reserves high.
Amount of reserves held	Para 1.22	£42172
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any	Para 1.47	In the last 12 month period the charity has relied on funding grants and public donations as the principle sources of funding. This is because Lancashire
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fundraising)		County Council closed the building down to the public as a precaution to protect against COVID. This was in line with their policy for all of their public buildings which are occupied by tenants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The charity is a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity's constitution details Trustee selection methods: <ol style="list-style-type: none"> 1. Apart from the first charity trustees, every trustee must be appointed for a term of three years, by a resolution passed at a properly convened meeting of the charity. 2. In selecting individuals for appointment as charity trustees, the charity trustees must have regard for the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Barton Road Centre
Other name the charity uses	
Registered charity number	1182276
Charity's principal address	Barton Road Centre Barton Road Lancaster LA1 4ER

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brenda Milston			
2	Anne Whitehead			
3	John Brownhill			
4	David Saul			
5	Mary Linthwaite			
6	Jackie Bolton			
7	David Clarkson			
8	Christine Bebbington			
9	Janie Kirkman			
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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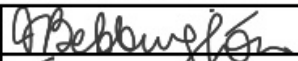
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JANINE LOUISE BEBBINGTON	
Position (eg Secretary, Chair, etc)	Chair	
Date	31/1/2022	

Independent examiner's report to the trustees of

Barton Road Centre Ltd

Company No. Charity No. 1182276

I report on the accounts for the year

1st April 2020 – 31st March 2021

Respective responsibilities of Committee and Examiner

The committee are responsible for the preparation of the accounts. The committee consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to:

- examine the accounts and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination has included a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, **no matter** has come to my attention:

Which gives me reasonable cause to believe that in any material respect:

- that the proper accounting records required have not been maintained and
- that the requirement to prepare the accounts based on said records have not been met; or

To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Shweta Pankhadiwala

Lancaster District CVS The Cornerstone Sulyard Street Lancaster LA1 1PX

9th June 2021

BARTON ROAD CENTRE LTD
DETAILED INCOME AND EXPENDITURE ACCOUNT
1ST APRIL 2020 TO 31ST MARCH 2021

Profit & Loss Account	2020-21	2019-20
	£	£
INCOME		
Transfer B/w Funds		
Grants	12,000	20,220
Room hire/Rent	2,722	21,167
Kitchens	544	3,898
Centre Groups	210	2,678
Events	87	582
Equipment	273	793
Fees/Subscriptions	0	201
Travel	0	557
Stationery & Consumables	0	2
Donations	3,431	478
Managed Group Funds	0	1,238
Bank	83	1,448
Total Income	19,349	53,261
 Cost of Services		
Transfer B/w Funds		0
Wages	12,518	13,884
Room hire/Rent	0	25
Kitchens	186	1,729
Centre Groups	0	58
Events	553	116
Equipment	265	2,099
Fees/Subscriptions	4,213	6,300
Travel	0	592
Stationery & Consumables	1,487	289
Donations	396	0
Pension	953	0
Tax	1,773	969
Mobile Phones	220	179
Bank Charges	82	129
Printing & Postage	145	563
LCC	0	3,198
Equipment rental	0	0
Net Bank Adjustments	0	921
Total Expenses	22,791	31,050
 Profit /(Loss) for the year	-3,443	22,211

Profit Loss on the year(All Funds)	-3,443
Balance at start of the period	92,025
Balance at end of the period	88,582
Carried Forward	£ 88,582

BARTON ROAD CENTRE LTD
DETAILED INCOME AND EXPENDITURE ACCOUNT
1ST APRIL 2020 TO 31ST MARCH 2021

		2020-21	2019-20
		£	£
Note			
1	Unrestricted Funds	68,216	75,709
2	Restricted Funds		
	Memory Makers	1,387	1,977
	Choir	2,184	2,244
	4th Plinth	291	500
	Cows Shed to Community	6,099	7,189
	Friday Women	273	273
	Good Soup & Games	2,030	2,030
	Recipes Remembered	942	2,142
	Committed	7,200	0
	Wind Turbine	-38	-38
		20,366	16,316
3	Funds		
	Cash on ha Cash	77	150
	Working A Bank	46,333	49,785
	Savings Ac Bank	42,173	42,090
		88,582	92,025
4	Movement in Funds	-3,442	