

# INSAAF

Charity Registered number: 1182275

## **Trustees' Annual Report**

**for the period from 01/01/2022 to 31/12/2022**

## **Reference and Administrative details**

Charity name: Insaaf

Registered charity number: 1182275

Charity's principal address: 16 GREEN WALK, LONDON, SE1 4TU

## **Names of the charity trustees who manage the charity**

Walid Benrahal

Sofiane Tchikou

Rajaa El Korchi

Ahmed Sami Tertar

## **Structure, Governance and Management**

Organisation type: CIO (Charitable Incorporated Organisation)

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## **TRUSTEES' REPORT**

The Trustees present their report and accounts for the period ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2015.

### **Structure Governance and Management**

The Trustees who served during the period were:

Rajaa El Korchi  
Sofiane Tchikou  
Walid Benrahal  
Ahmed Sami Tertar

### **Objectives and Activities**

The primary objective of the charity is to:

1. Deliver an effective response to a national disaster, catastrophe, conflict or crisis.
2. Provide relief and assistance to the affected persons
3. Supply food, shelter and medical aid to those in dire need

## **Volunteers**

Insaaf is predominantly a volunteer driven charity. The volunteers are responsible for managing the projects, activities, events and other daily affairs under the guidance of the trustees. Any charity trips and related costs are also self-funded to ensure all the donations are utilised towards the benefit of the public. Insaaf is extremely grateful to all its volunteers for their dedication, continuous commitment, and heart-warming efforts for being the driving force of the charity.

## **Achievements and Performance**

Insaaf managed to raise the amount of £72,662.84 during the stated period. Our aim for this year was to continue our support for the Rohingya in Bangladesh and to keep on expanding our work in other areas as well. We were able to successfully extend our operations in Palestine and Uganda with the help of our partner charities. Moreover, we were also able to support the flood affected victims in Sylhet, Bangladesh. Thanks to the generosity of our donors and the hard work of our dedicated volunteers and charity partners we managed to fulfil the following projects:

### **Winter Campaign - Bangladesh:**

#### **Project Cost: £5098.75**

We started the year with a winter campaign in Bangladesh. We distributed more than 600 blankets and rice bags amongst the Rohingya community living in open camps in Cox Bazaar, Bangladesh with the assistance of our partners, Restless Beings.

### **Rohingya Food Campaign - Bangladesh:**

#### **Project Cost: £65,320**

Following our winter campaign successfully achieved with the assistance of our partners, Restless Beings, we sent our volunteers to Cox Bazaar, Bangladesh in April 2022 to distribute food packs to the Rohingya refugees. Thanks to the generosity of our donors we managed to purchase and distribute £65,320 worth of food packs to Rohingya families.

### **Sylhet Flood Campaign - Bangladesh:**

#### **Project Cost: £5,000**

Following the devastating floods in Sylhet, we decided to support the flood victims by distributing food. We collaborated with Restless Beings and were manage to distribute 300 packs of hot food in Jaggannathpur and around 250 food packs in Companiganj and Chhatak in Sylhet.

### **Yemen food campaign:**

#### **Budget: £6,000**

Insaaf collaborated with Muslim Charity in order to address the food crisis which was the result of the military conflict in Yemen.

£6,000 were spent to purchase food aid (food packs) which was distributed to families during the holy month of Ramadan.

### **Qurbani Project - Uganda:**

#### **Project Cost: £7,125**

Insaaf collaborated with All 4 Humanity and distributed Qurbani\* meat of 75 sheep amongst the poorest communities Mbale, Uganda.

\*: Qurbani refers to the ritual sacrifice of a livestock animal during the Muslim Festival of Eid.

### **Food Distribution - Palestine:**

#### **Project Cost: £3,500**

Insaaf collaborated with All 4 Humanity to help those affected by the blockades in Palestine and were struggling to get access to basic foods resulting in widespread hunger and malnourishment. We managed to

successfully distribute 100 food packs amongst the most vulnerable and affected families in Palestine.

**Pakistan Flooding Response:**

**Project Cost: £14,149.32**

Following the devastating floods in Pakistan, 33millions were affected and people were left homeless without food or clean drinking water and at risk of waterborne diseases. Insaaf successfully organised medical aid and distributed food packs & basic essentials in the Baluchistan and Sindh Provinces helping more than 1100 families affected by the floods.

**Gift Aid:**

Insaaf received £12,767.40 Gift Aid for the year 2022.

The sum of £1,250.14 was utilised for the operational costs of the charity. The rest of the Gift Aid amount remained available to fund Charitable Activities as well as further operational costs.

## **Financial Review**

The reserves show a total of £35,888.47 as of 31 December 2022.

The trustees are of the opinion that to maintain unrestricted reserves at this level appears to be a prudent course of action to take.

## **Independent Examiner**

A resolution proposing that ORM Accounting Services Ltd to be reappointed as Independent Examiner of the company will be put to the members.

On behalf of the board of Trustees

S Tchikou

**Trustee**

Dated: 11 October 2022

R El Korchi

**Trustee**

Dated: 11 October 2022



## **Statement of Trustees' Responsibilities**

The trustees are required to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether the policies followed are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

## **Independent Examiner's Report**

### **To the trustees of INSAAF**

I report on the accounts of the company for the period ended 31 December 2022, which are set out on pages 11 to 14.

### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 386 of the Companies Act 2006; and
- To prepare accounts, which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by charities

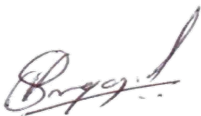
have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Venu Nair CIMA on behalf of ORM Accounting Services Ltd

Address: Profile West, 950 Great West Road, Brentford TW8 9ES

**Signed:**



**Date:**

12/10/2023

Statement Of Financial Activities Including Income And Expenditure Account

FOR THE PERIOD ENDED 31 December 2022

	Notes	Funds £
Opening Balance(1Jan 2022)		57,901.44
Incoming resources from generated funds		
Donations		72,662.84 (Restricted)
Gift Aid		12,767.40
Sales		-
Total incoming resources		85,430.24
Resources expended	2	
Charitable activities		
Cost of charitable activities		106,193.07 (Restricted)
Governance costs		1,250.14
Total resources expended		107,443.21
Net income for the period/ Net movement in funds		-22,012.97
Fund balances at 31 December 2022	5	35,888.47

# Balance Sheet

As of 31 December2022

	Notes	2022 £
<b>Current assets</b>		
Cash at bank and in hand		35,888.47
Net current assets		35,888.47
Total assets less current liabilities		35,888.47
<b>Income funds</b>		
Unrestricted funds		11,517.26
Restricted funds	5	24,371.21
Total Income		<u>35,888.47</u>

The accounts were approved by the Board on 30 September 2022

STchikou  
Trustee

REIKorchi  
Trustee

Notes To TheAccounts

FOR THE PERIOD ENDED 31 December 2022

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The Statement of Recommended Practice, "Accounting and Reporting by Charities", Issued in March 2015 and the Companies Act 2006.

2 Total resources expended

	Staff costs £	Other costs £	Total 2022 £
Charitable activities	-	106,193.07	106,193.07
Governance costs	-	1,250.14	1,250.14
Total	-	107,443.21	107,443.21

3 Trustees

None of the Trustees(or any persons connected with them) received any remuneration during the period.

4 Employees

Number of employees

The average monthly number of employees during the period was

	2022 Number
	-
Employment costs	2022 £
Wages and salaries	-

## Notes To The Accounts(Continued)

***FOR THE PERIOD ENDED 31 December 2022***

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### 5 Analysis of net assets between funds

	Unrestricted funds £	Restrict ed funds £	Total £
Fund balances at 31 December 2022 are Represented by:			
Tangible fixed assets	-	-	-
Current assets	11,517.26	24,371.21	35,888.47
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