

COLNEY HEATH VILLAGE HALL

England & Wales · Charity number 1182267

Details

Other names Colney Heath Village Hall (CEO number 16686)

Status Registered

Legal form CIO

Registered 2019-02-28

Register [View on the Charity Commission register](#)

Contact

Address 54 Bullens Green Lane
Colney Heath
St. Albans
AL4 0QS

Phone 07803313525

Email jackclemow@gmail.com

Website www.colneyheathvillagehall.com

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF COLNEY HEATH AND THE SURROUNDING NEIGHBOURHOODS WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) MEETINGS, LECTURES AND CLASSES, AND(B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

Activities: The Colney Heath Village Hall provides a venue for organisations, clubs and members of the public to meet, socialise and learn. It is also the official local polling station. The property ownership by the charity is registered at the Land Registry using the charity's company number viz Colney Heath Village Hall CEO number 16886

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Hertfordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £26,656 | £19,867 | - | - |
| 2024-03-31 | £21,465 | £31,795 | - | - |
| 2023-03-31 | £29,570 | £20,997 | - | - |
| 2022-03-31 | £37,408 | £45,813 | - | - |
| 2021-03-31 | £29,825 | £14,408 | - | - |

Trustees

| Name | Role | Appointed |
|------------------------|------|------------|
| Geraldine Savage | | 2019-02-28 |
| Hossein Taheri | | 2025-07-14 |
| Iris Patricia Green | | 2019-02-28 |
| John Clemow | | 2019-02-28 |
| Michael Leslie Redfern | | 2021-02-02 |
| Mike Salinger | | 2022-12-13 |
| PAM FOX | | 2019-02-28 |

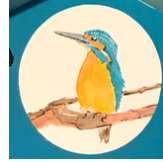
COLNEY HEATH VILLAGE HALL

England & Wales - Charity number 1182267

Accounts

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts
AL4 0NS



www.colneyheathvillagehall.com

Trustees' Annual Report for the period from 1st April 2024 to 30th March 2025

Charity name: Colney Heath Village Hall, a CIO, Charity registration number: 1182267

| DOCUMENT CONTROL | | | | |
|------------------|---------|------------------|-------------|----------------------|
| Date | Version | Description | Prepared by | Approved by |
| 15 April 2024 | 1 | Issue for review | John Clemow | Trustees 12 May 2025 |

This report includes the statements required by the Charities Commission's reporting template

SUMMARY

Another successful year

- an increased operational surplus from letting income with no increase in charges to our regular hirers
- excellent housekeeping and maintenance have kept our facilities in a good condition for our users
- we have continued the investment in improving the quality of our facilities including a complete refreshment of the Bill Franklin Memorial garden pictured below



The year ahead includes

- a major refresh of the Main Hall,
- trustees' focus on succession, and
- managing changes that may result from the recently increased economic uncertainties.

1. OBJECTIVES AND ACTIVITIES

1.1 Summary of the purposes of the charity as set out in the governing document

As stated in the Objects in our Constitution are

"The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colney Heath and the surrounding neighbourhoods without distinction of political, religious or other opinions, including use for:

(a) Meetings, lectures and classes, and

(b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants."

Implicit in this objective is the maintaining the quality and availability of the facilities at reasonable cost for community benefit.

1.2 Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

The village hall has been available 7 days each week throughout the year (with a few exceptions including Christmas Day and Boxing Day) for bookings by a variety of users providing for :

Children including

- a pre-school providing childcare services to the local community,
- the Colney Heath Scout Group
- Colney Heath Taekwon Club (also for adults)
- Shin Sekai Ju-Jitsu (also for adults)
- Children's parties

Adults including

- the Colney Heath Badminton Club,
- the Colney Heath Boissy Twinning Association
- the Colney Heath WI
- Iris' Art group
- Julie's Clubbersize exercise and fitness classes
- Dog training
- Adult Parties and celebrations

Vulnerable people including

- the Old Friends Club for senior citizens
- special needs tutoring

Community interests including

- 4ColneyHeath residents association
- Public consultation meetings on planning developments

The village hall is the official polling station for elections.

The village hall is the local emergency centre in the event of an incident – as a base for the emergency services and shelter if an evacuation of residents from their homes is required.

We do not hold events on our own behalf (except open days to promote the hall and its users).

We have continued to invest in improvements to our facilities and to achieve a high quality of

maintenance.

We confirm we have taken the commission's public benefit guidance into account when making any decision it is relevant to meet the charity's purposes.

1.3 Additional information

We provide a subsidised rate to the Old Friends Club whose members are all over 70 years old and mostly in their 80's.

The charity hosts the Colney Heath Community Support Group which is managed by one of the Trustees and provides a conduit for grants awarded.

2. ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

2.1 Utilisation

The main hall is used by regular hires as follows

- during the school term times during the morning and afternoon sessions Tuesday to Friday.
- The afternoon session is used every second Monday.
- The evening session is used on Monday to Thursday.
- The morning session is used on Saturdays and on both the morning and the afternoon session on Sundays.

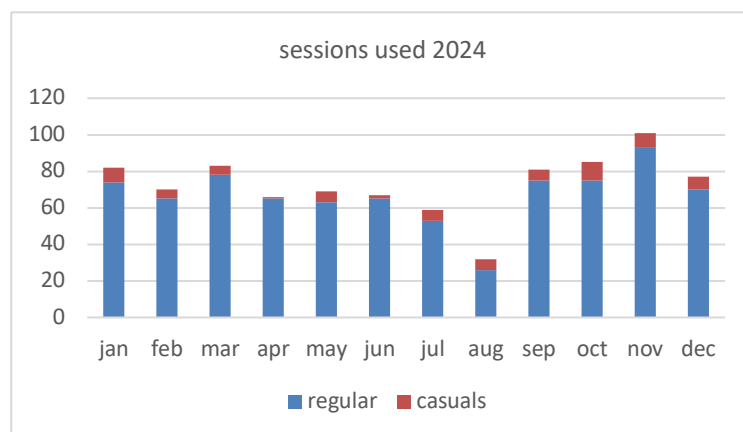
The hall is not made available on Sunday evenings.

Most casual bookings are on Saturday afternoons and evenings.

Bookings are generally by "session" with three sessions per day – morning, afternoon and evening.

The planned utilisation is 795 sessions per annum taking into account school holidays and sessions historically very seldom used (eg Friday and Sunday evenings). This is the basis of calculating our "breakeven" rate for regular hirers. Any additional sessions contribute to improvement funds.

The actual utilisation in the 2024 calendar year was 802 regular sessions plus 70 casual sessions, an average of 5 casual sessions per month.



The studio has been better utilised with the regular booking by the Home School Tutors service from October 2024 contributed to the increase in last quarter of the calendar year.

2.2 Value

The typical rate for a regular community group hire has been £27 per booking, typically used for 2.5 to 3 hours but available for 4 hours if required.

Charges for similar venues are around £25 per hour.

We consider the charity continues to provide very good value for our community users while achieving the necessary surplus (see 3.2 below).

2.3 Expenditure on facilities

In addition to £2,999 spent on routine maintenance, we spent £3,353 on major maintenance and improvements (FYE 2024 £14,882). Incurred, but not paid by the year end, was £8,050 for front-of-house external landscape works – the Bill Franklin Garden, the driveway repair and hard surfacing the access to the car park.

3. FINANCIAL REVIEW

3.1 Review of the charity's financial position at the end of the period

The closing balance in the accounts was £52,323 (FYE 2024 £45,534).

Within the closing balance is provisions. This leaves up to c£20,000 for investment in improvements, of which £8,040 is already committed.

The surplus of income over expenditure was £10,142 (budget was £6,040), the increase being principally from the Home School Tutors hire in the Studio (£1,815), an increase to the budget amount for casual lettings (£969), plus smaller variances on other hirers.

Operating costs were 5% higher (£813) than budget. Increases and decreases against budget generally balanced out.

Main items higher than the budget : housekeeper's pay increase award that was not included in the budget

Main items lower than the budget : Energy costs, garden tidy up

3.2 Statement explaining the policy for holding reserves stating why they are held

The charity's policy states the trustees will develop and maintain sufficient reserves from the surplus from income after expenditure to meet the future needs of the charity, principally the major items of maintenance, refurbishment and replacement of the facilities.

Routine annual maintenance forms part of the normal operational expenditure.

Excess surplus is available for improvements.

The charity maintains a 30 year forecast of estimated costs for major items of maintenance and replacement. This indicates £4,000 per annum should be sufficient to add to the reserves provision. Last year's accounts showed that the reserves accumulated over 4 years were adequate to cover the required expenditure. This will be reviewed again in the coming year.

3.3 Explanation of any uncertainties about the charity continuing as a going concern

Uncertainties have arisen since the USA Presidential election in January which may result in a

recession in the UK. If not severe this may not necessarily be adverse with a good value offer for hirers. We have a strong cash balance.

Management accounts are presented to the quarterly trustees' meetings showing performance of income and expenditure against the budget. The Finance committee have a close hand on the monthly outlook so. We are reasonably confident that we can make adjustment as and when necessary.

3.4 The charity's principal sources of funds (including any fundraising)

The principal source of funds was the income from hirers.

3.5 Investment policy and objectives including any social investment policy adopted

The charity's funds are held in a CAF bank account and CAF savings account. While interest on funds is low, and below inflation, the trustees' policy is cautious and risk of loss with higher gain/loss investments is avoided.

Investment of funds is directed at the quality and availability of facilities for hirers. No cancellations of bookings have been required due to maintenance failures.

3.6 A description of the principal risks facing the charity

3.6.1 Trustees and employees

Trustee retirements has been successfully managed through recruitment of new trustees to date. The knowledge held by some trustees in key roles presents a risk which is to be mitigated by a data base accessible by all trustees. A Google Drive to hold all relevant records is being populated.

Most e-mail with external parties is on a generic gmail account.

The housekeeper is paid a commercial rate so could be replaced if unavailable, although the quality of their service would be difficult to replicate.

3.6.2 Hirers

Enquiries and casual hires have been consistent and seem to not have been effected by the cost of living constraints. It may be that with limited budgets the value of our offer is more attractive. Casual hirers are generally interviewed in person to check their suitability. This is not however a guarantee of performance. The attendance at large private parties has been limited to 60 to reduce the potential disruption to neighbours and housekeeping.

3.6.3 Income

36% of the charity's income was provided by the Treasure Tots Pre-school Ltd who use the main hall 4 days a week during term times. Approaches have been received previously from pre-school providers so replacing them is considered reasonably possible - but could result in a delay in income.

Replacement of leaving regular hirers has been possible to date.

Hirers pay their invoices promptly, generally within 7 days of issue. No bad debts were incurred. Receipts are sufficient to obviate the need to prepare a cashflow forecast.

3.6.4 Expenditure and Facilities

The charity has adopted a proactive planned maintenance programme (in lieu of "fix it once

broken"). We have assembled a good group of suppliers to cover most of our needs.

The main risk previously identified was the fire alarm not being heard when the building is unoccupied. This was closed with an externally monitored system with trustees informed if the event of an alarm.

4. STRUCTURE, GOVERNANCE AND MANAGEMENT

4.1 Type of governing document and how the charity is constituted

Deed of Trust : Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees (Charities Commission 'Foundation' model constitution)

4.2 Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Individuals can be invited to be a trustee. Selection is by the trustees having regard to the candidates' skills, knowledge and experience needed for the effective administration of the charity. The charity's constitution includes the provision for the following to nominate a trustee

The Colney Heath Badminton Club

The Colney Heath/Boissy-sous- St.Yon/St Yon Twinning Association

The Colney Heath WI

The Cyclists Touring Club

The Old Friends Association

The trustees can add other organizations.

4.3 Trustee succession

To maintain a refreshed governing body the Constitution provides that trustees can elect to serve for between 1 and 5 years. A charity trustee who has served for three consecutive terms may not be reappointed for a fourth but may be reappointed after an interval of at least one year.

Two of the current trustees have retirement dates in February 2026 and have indicated they may not offer to serve a further term.

We will therefore endeavour to appoint new trustees during the coming year to effect a smooth handover.

4.4 Policies and procedures adopted for the induction and training of trustees

New trustees are provided with

- a copy of the last annual report and accounts,
- minutes of recent meetings as necessary or requested

They are made aware of

- ACRE's publication Trustees roles and responsibilities.
- The Charity's Policies

4.5 The charity's organisational structure and any wider network with which the charity works

The trustees form the management board of the charity.

The meeting schedule is quarterly with a standard agenda, and sometimes in-between quarterly meetings to review exceptional matters arising. A trustee is elected to chair each meeting.

If decisions in the ordinary course are required outside scheduled meetings these will be discussed and concluded by electronic communications.

Designated roles are Secretary, Treasurer and Facilities Manager. They form the Finance Committee that has the authority to spend monies that are within the approved budget for the year. Other expenditure has to be approved by the trustees which can be by email or WhatsApp).

Our culture is collegiate so we make decisions unanimously, and not by majority voting. While this can be occasionally frustrating, this avoids marginalising or isolating a member of the team and potential resignation. This has thus far functioned effectively.

The charity is a member of CDA Herts which is a member of the nationwide ACRE network. ACRE campaigns nationally on behalf of Village Halls and provides the numerous Information Sheets and Model documents available through CDA Herts.

CDA Herts provides updates on Legislation, Licensing, Health & Safety, Safeguarding, GDPR and Governance and offer a Management Health check Consultancy Service to help with all aspects of management, governance and risk assessment.

CDA provides access cheaper Energy, Insurance, Phone and Broadband and advise on green issues and renewable energy.

The charity is represented on CDA's on line video meetings with village halls and at the annual CDA conference.

4.6 Employee remuneration

The charity's policy to remunerate employees at least at the rate the charity would have to pay a commercial provider and to increase remuneration by RPI.

REFERENCE AND ADMINISTRATIVE DETAILS

| | |
|-----------------------------|---|
| Charity name | Colney Heath Village Hall, a CIO |
| Other name the charity uses | none |
| Registered charity number | 1182267 |
| Charity's principal address | Correspondence address The Secretary 54 Bullens Green Lane Colney Heath Herts AL4 0QS |

Names of the charity trustees who manage the charity. There are no corporate trustees. No trustees hold title to property belonging to the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year |
|---|---------------|--------------------|-----------------------------------|
| 1 | John Clemow | Secretary | |
| 2 | Pam Fox | Treasurer | |
| 3 | Iris Green | | |
| 4 | Mike Redfern | Facilities Manager | |
| 5 | Mike Salinger | | |
| 6 | Gerry Savage | | |

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



John Allan Clemow
Secretary
14 May 2025

Colney Heath Village Hall
Accounts for the year ended 31st March 2025



Date

31/03/25

Issue 1

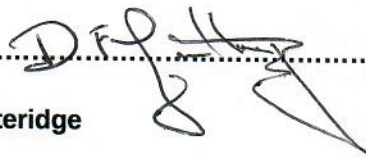
| OPENING BALANCE | 2023/2024 | 2024/2025 |
|--------------------------|---------------|-----------------|
| Current Account and Cash | 16,114 | 22,697 |
| CAF Savings Account | 29,420 | 29,626 |
| Total Assets | <u>45,534</u> | <u>52,323</u> |
| Provision (Note 1) | | (4,767) |
| Provision (Note 2) | | (1,800) |
| Provision (Note 3) | | <u>(15,000)</u> |
| | | <u>30,756</u> |

| | | 2023/2024 | 2024/2025 |
|----------------------|--|-----------------|-----------------|
| INCOME | Regular Lets | 18,210 | 21,931 |
| | Casual Lets | 2,906 | 3,474 |
| | Total Lettings | 21,116 | 25,405 |
| | Returnable Deposits received | 4,601 | 5,500 |
| | Deposits returned | (4,841) | (4,550) |
| | Water Rates refund | | 51 |
| | Council Tax Refund for 22/23 | 348 | |
| | TOTAL INCOME | 21,224 | 26,406 |
| | Interest (CAF Current Account) | 46 | 43 |
| | Interest (CAF 60 Day Notice Account) | 195 | 207 |
| | TOTAL INCOME (Including Interest) | 21,465 | 26,656 |
| EXPENDITURE | Operational costs | | |
| Remuneration | Houskeeper | (3,690) | (4,428) |
| Utilities | Gas & Electricity | (6,260) | (4,497) |
| | Water | (495) | (579) |
| | Council Tax | (183) | (164) |
| | WiFi | (474) | (537) |
| Cleaning | Cleaning materials | (335) | (622) |
| Facilities | General maintenance | (3,027) | (2,999) |
| Services | Insurance | (1,922) | (2,066) |
| | Website | 0 | (100) |
| | PRS for Music License | (259) | (226) |
| Miscellaneous | CDA membership | (36) | (36) |
| | Bank Account Fees | (60) | (60) |
| | Booking refunds | (172) | (200) |
| | TOTAL OPERATING COSTS | (16,913) | (16,514) |
| | OPERATING SURPLUS | 4,552 | 10,142 |
| SPECIAL ITEMS | None | | |
| | SURPLUS (DEFICIT) | 4,552 | 10,142 |

| CAPITAL | One off costs/income in year | 2023/2024 | 2024/2025 |
|----------------|-------------------------------------|------------------|------------------|
| | New Boiler | (5,900) | |
| | Side path and triangle gravel | (4,174) | |
| | Electrical remedial work | (3,318) | |
| | Screen in main hall | (1,490) | |
| | Garden Refurb -Plants | | (1,507) |
| | Rear Fire Doors | | (1,846) |
| | Capital balance | (14,882) | (3,353) |
| | CLOSING BALANCE | 45,534 | 52,323 |
| | Provision (Note 1) | (28,000) | (4,767) |
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| | | 16,534 | 30,756 |

- Note 1 Provision for future major maintenance and replacement £4000 per year.
(Allocation has been made for the last 8 years £32,000)
Expenditure totals £27,233 over the last 4 years as a CIO, leaving £4,767 for future use
- Note 2 A total of £1,800 returnable deposits are held at 31st March
- Note 3 Contingency 1 year operating costs
- Note 4 Related Party Transactions
No trustee has received remuneration, benefits or expenses.
Some trustees are members of organisations that have hired the hall.
These hires have been made in accordance with the standard hire agreement applicable to a

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 16/4/2025

Mr D Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2025

Balances

| CAF Bank Account | |
|--|------------------|
| Balance held in account 2023/2024 | 16,114.14 |
| Income 2024/2025 | 30,999.16 |
| Total | 47,113.30 |
| Less expenses | (24,416.46) |
| Total balance in bank 31st March 2025 | 22,696.84 |

| CAF 60 Day Savings Account | |
|--|------------------|
| Balance held in account 2023/2024 | 29,419.72 |
| Income 2024/2025 | 206.50 |
| Total balance in bank 31st March 2025 | 29,626.22 |

| Total Assets | |
|---|------------------|
| Balance held in CAF Account 31st March 2025 | 22,696.84 |
| Balance held in CAF Savings Account 31st March 2025 | 29,626.22 |
| Total balance in bank 31st March 2025 | 52,323.06 |

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Signed *DF Gutteridge* Date *16/4/2025*

Mr D. Gutteridge

Colney Heath Village Hall
Accounts for the year ended 31st March 2025



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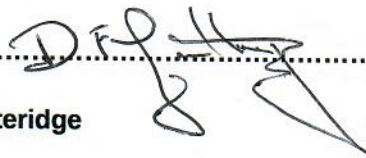
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Mr D Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



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COLNEY HEATH VILLAGE HALL

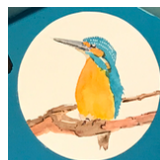
England & Wales - Charity number 1182267

Accounts

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4
ONS

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**Trustees' Annual Report
for the period from 1st April 2023 to 30th March 2024**

Charity name: Colney Heath Village Hall, a CIO, Charity registration number: 1182267

| DOCUMENT CONTROL report using the Charities Commission template | | | | |
|---|---------|-------------|-------------|---------------------|
| Date | Version | Description | Prepared by | Approved by |
| 28 April 2024 | 1 | Approved | John Clemow | Trustees 7 May 2024 |

1. OBJECTIVES AND ACTIVITIES

1.1 Summary of the purposes of the charity as set out in the governing document

As stated in the Constitution Objects : "The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colney Heath and the surrounding neighbourhoods without distinction of political, religious or other opinions, including use for:

- (a) Meetings, lectures and classes, and
- (b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants."

Implicit in this objective is the maintaining the quality and availability of the facilities at reasonable cost.

1.2 Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

The village hall has been available 7 days each week throughout the year (with a few exceptions including Christmas Day and Boxing Day) for bookings by a variety of users providing for :

Children including

- a pre-school providing childcare services to the local community,
- the Colney Heath Scout Group
- Colney Heath Taekwon Club (also for adults)
- Shin Sekai Ju-Jitsu (also for adults)
- Children's parties

Adults including

- the Colney Heath Badminton Club,
- the Colney Heath Boissy Twinning Association
- the Colney Heath WI
- Iris' Art group
- Mrs Fetti's bootcamp and Clubbersize exercise and fitness classes
- Dog training
- First Aid training
- Adult Parties and celebrations

Vulnerable people including

- the Old Friends Club for senior citizens

Community interests including

- 4ColneyHeath residents association
- Public consultation meetings on planning developments

The village hall is the official polling station for elections.

The village hall is maintained as the local emergency centre in the event of an incident – as a base for the emergency services and shelter if an evacuation of residents from their homes is required.

The trustees do not provide events.

The Trustees confirm it has taken the commission's public benefit guidance into account when making any decision it is relevant to meet its purposes.

1.3 Additional information

The charity provides a subsidised rate to the Old Friends Club whose members are all over 70 years old and mostly in their 80's.

The charity acts the conduit for grants awarded to the Colney Heath Community Support Group which is managed by one of the Trustees. The Group applied for the "Bags of Kindness" for the Old Friends Club.

2. ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

2.1 Utilisation

The main hall is used by regular hires as follows

- during the school term times during the morning and afternoon sessions Tuesday to Friday.
- The afternoon session is used every second Monday.
- The evening session is used on Monday to Thursday.
- The morning session is used on Saturdays and on both the morning and the afternoon session on Sundays.

Most casual bookings are on Saturday afternoons and evenings.

Bookings are generally by "session" with three sessions per day – morning, afternoon and evening.

The planned utilisation is 795 sessions per annum taking into account school holidays and sessions historically very seldom used (eg Friday and Sunday evenings). The actual utilisation in the 2023 calendar year was 756 sessions plus 110 casual sessions.

The studio is under utilised but provides a good venue for a various users and is sometimes used in combination with the main hall for casual hires.

2.2 Value

The typical rate for a regular community group hire has been £27 per booking, typically used for 2.5 to 3 hours but available for 4 hours if required. Costs for similar venues are around £20 per hour.

The trustees consider the charity continues to provide very good value.

2.3 Expenditure on facilities

The charity spent £14,882 in the year in major maintenance and improvements.

The gas boiler was replaced and electrical items recommended for improvement from the quinquennial fixed wiring inspection were completed. The total of these two items £10,074 could have been considered to be drawn down from the reserve provision. This will be considered when improvements planned for the coming year are agreed.

A large projection screen was installed in the main hall offering an additional facility for hirers. The area outside the kitchen was reduced in level to below the damp course line of the main hall and surfaced with retained gravel.

3. FINANCIAL REVIEW

3.1 Review of the charity's financial position at the end of the period

The closing balance in the accounts was £45,534 (FYE 2023 £55,864)

Within the closing balance is £28,000 (FYE 2023 £24,000) for the reserves provision.

The charity's target surplus is a minimum of £4,000 per annum for the reserves provision.

3.2 Statement explaining the policy for holding reserves stating why they are held

The charity's policy states the trustees will develop and maintain sufficient reserves from the surplus from income after expenditure to meet the future needs of the charity, principally the major items of maintenance, refurbishment and replacement of the facilities (routine annual maintenance will form part of the normal operational expenditure).

The charity maintains a 30 year forecast of estimated costs for major items of maintenance and replacement. This indicates £4,000 per annum should be sufficient to add to the reserves provision. This was most recently reviewed in August 2023.

3.3 Explanation of any uncertainties about the charity continuing as a going concern

The trustees do not see any indications of uncertainties in the ordinary course. Cashflow is sufficiently good to obviate the need for a cash flow forecast.

Management accounts are presented to the quarterly trustees' meetings showing performance of income and expenditure against the budget. This has been demonstrated as closely aligned throughout the year.

3.4 The charity's principal sources of funds (including any fundraising)

The principal source of funds was the income from hirers.

3.5 Investment policy and objectives including any social investment policy adopted

The charity's funds are held in a CAF bank account and CAF savings account. While interest on funds is low, and below inflation, the trustees' policy is cautious and risk of loss with higher gain/loss investments is avoided.

Investment of funds is directed at the quality and availability of facilities for hirers. No cancellations of bookings have been required due to maintenance failures.

3.6 A description of the principal risks facing the charity

Trustees and employees

Trustee retirements has been successfully managed through recruitment of new trustees to date.

The knowledge held by some trustees in key roles presents a risk which is to be mitigated by a data base accessible by all trustees (currently held personally).

The housekeeper is paid a commercial rate so could be replaced if unavailable although the quality of their service would be difficult to replicate.

Hirers

Enquiries and casual hires have been consistent and seem to not have been effected by the cost of living constraints. It may be that with limited budgets the value of our offer is more attractive. Casual hirers are generally interviewed in person to check their suitability. This is not however certain and we did experience a couple of problems, one which incurred more cost than the retained security deposit. The attendance at large private parties has been limited to 60 to reduce the potential disruption to neighbours and housekeeping.

Income

39% of the charity's income is provided by the Treasure Tots Pre-school Ltd who use the main hall 4 days a

week during term times. Approaches have been received previously from pre-school providers so replacing them is considered reasonably possible but could result in a delay in income.

Replacement of leaving regular hirers has been possible to date

Expenditure and Facilities

The charity has adopted a proactive planned maintenance programme (in lieu of “fix it once broken”). The main risk identified is the fire alarm is not connected so is not heard when the building is unoccupied. Mitigation is planned in the coming year.

4. STRUCTURE, GOVERNANCE AND MANAGEMENT

4.1 Type of governing document and how the charity is constituted

Deed of Trust : Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees (Charities Commission ‘Foundation’ model constitution)

4.2 Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Individuals can be invited to be a trustee. Selection is by the trustees having regard to the candidates’ skills, knowledge and experience needed for the effective administration of the charity.

The charity’s constitution includes the provision for the following to nominate a trustee

The Colney Heath Badminton Club

The Colney Heath/Boissy-sous- St.Yon/St Yon Twinning Association

The Colney Heath WI

The Cyclists Touring Club

The Old Friends Association

The trustees can add other organizations.

4.3 Policies and procedures adopted for the induction and training of trustees

New trustees are provided with

- a copy of the last annual report and accounts,
- minutes of recent meetings as necessary or requested

They are made aware of

- ACRE’s publication Trustees roles and responsibilities.
- The Charity’s Policies

4.4 The charity’s organisational structure and any wider network with which the charity works

The trustees form the management board of the charity. A chair is elected at each meeting of the trustees.

The meeting schedule is quarterly with a standard agenda, and sometimes once in-between quarterly meetings to review actions and matters arising.

If decisions in the ordinary course are required outside scheduled meetings these will be discussed and concluded by electronic communications, otherwise an exceptional meeting will be held.

Designated roles are Secretary, Treasurer and Facilities Manager. They form the Finance Committee that has the authority to spend monies that are within the approved budget for the year. Other expenditure has to be approved at a meeting of the trustees.

The trustees aim to make decisions unanimously, and not by majority voting.

The charity is a member of CDA Herts which is a member of the nationwide ACRE network. ACRE campaigns nationally on behalf of Village Halls and provides the numerous Information Sheets and Model documents available through CDA Herts.

CDA Herts provides updates on Legislation, Licensing, Health & Safety, Safeguarding, GDPR and Governance and offer a Management Health check Consultancy Service to help with all aspects of management, governance and risk assessment.

CDA provides access cheaper Energy, Insurance, Phone and Broadband and advise on green issues and renewable energy.

The charity is represented on CDA's regular on line video meetings with village halls and at the annual CDA conference.

4.5 Employee remuneration

The charity's policy to remunerate employees at the rate the charity would have to pay a commercial provider.

REFERENCE AND ADMINISTRATIVE DETAILS

| | |
|-----------------------------|---|
| Charity name | Colney Heath Village Hall, a CIO |
| Other name the charity uses | none |
| Registered charity number | 1182267 |
| Charity's principal address | Correspondence address The Secretary 54 Bullens Green Lane Colney Heath Herts AL4 0QS |

Names of the charity trustees who manage the charity. There are no Corporate trustees. No trustees hold title to property belonging to the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year |
|---|---------------|--------------------|-----------------------------------|
| 1 | John Clemow | Secretary | |
| 2 | Pam Fox | Treasurer | |
| 3 | Iris Green | | |
| 4 | Mike Redferm | Facilities Manager | |
| 5 | Gerry Savage | | |
| 6 | Mike Salinger | | |

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Signature
John Allan Clemow
Secretary

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2024

| Date | 31/03/24 | Issue 1 | |
|------|--------------------------|------------------|------------------|
| | OPENING BALANCE | 2022/2023 | 2023/2024 |
| | Current Account and Cash | 26,640 | 16,114 |
| | CAF Savings Account | 29,224 | 29,420 |
| | Total Assets | 55,864 | 45,534 |
| | Provision (Note 1) | | (28,000) |
| | Provision (Note 2) | | (1,000) |
| | | | 16,534 |

| | | 2022/2023 | 2023/2024 |
|--------------------|--|-----------------|-----------------|
| INCOME | Regular Lets | 19,019 | 18,210 |
| | Casual Lets | 2,776 | 2,906 |
| | Total Lettings | 21,795 | 21,116 |
| | Returnable Deposits received | 4,702 | 4,601 |
| | Deposits returned | (3,792) | (4,841) |
| | CDA Grant for Old Friends | 700 | |
| | Council Tax Refund for 22/23 | | 348 |
| | TOTAL INCOME | 23,405 | 21,224 |
| | Interest (CAF Current Account) | 37 | 46 |
| | Interest (CAF 60 Day Notice Account) | 87 | 195 |
| | TOTAL INCOME (Including Interest) | 23,529 | 21,465 |
| EXPENDITURE | Operational costs | | |
| Remuneration | Houskeeper | (3,716) | (3,690) |
| Utilities | Gas & Electricity | (4,662) | (6,260) |
| | Water | (433) | (495) |
| | Council Tax | (699) | (183) |
| | WiFi | (417) | (474) |
| Cleaning | Cleaning materials | (521) | (335) |
| Facilities | General maintenance | (2,276) | (3,027) |
| Services | Insurance | (1,538) | (1,922) |
| | Website | (13) | 0 |
| | PRS for Music License | (422) | (259) |
| Miscellaneous | Postage and printing | 0 | 0 |
| | Gifts and celebrations | (200) | 0 |
| | CDA membership | (36) | (36) |
| | Bank Account Fees | (72) | (60) |
| | St Marks Hire | (100) | |
| | Booking refunds | (283) | (172) |
| | CDA Grant for Old Friends | (700) | |
| | TOTAL OPERATING COSTS | (16,088) | (16,913) |
| | OPERATING SURPLUS | 7,441 | 4,552 |

| | | 2022/2023 | 2023/2024 |
|----------------------|-------------------------------------|----------------|-----------------|
| SPECIAL ITEMS | None | | |
| | SURPLUS (DEFICIT) | 7,441 | 4,552 |
| CAPITAL | One off costs/income in year | | |
| | New Boiler | | (5,900) |
| | Side path and triangle gravel | | (4,174) |
| | Electrical remedial work | | (3,318) |
| | Screen in main hall | | (1,490) |
| | Grant for lighting | 3,041 | |
| | Ladies toilet access work | (876) | |
| | Emergency Light replacement | (85) | |
| | Front porch flat roof | (2,700) | |
| | Office redecoration | (570) | |
| | Studio ceiling painting | (50) | |
| | Front door external light | (145) | |
| | Additional spot light in main hall | (94) | |
| | Defibrillator installation | (389) | |
| | Capital balance | (1,868) | (14,882) |
| | CLOSING BALANCE | 55,864 | 45,534 |
| | Provision (Note 1) | (24,000) | (28,000) |
| | Provision (Note 2) | (2,000) | (1,000) |
| | | 29,864 | 16,534 |

Note 1 Provision for future major maintenance and replacement £4000 per year.
(Allocation has been made for the last 7 years)

Note 2 A total of £1,000 returnable deposits are held at 31st March

Note 3 Related Party Transactions

No trustee has received remuneration, benefits or expenses.

Some trustees are members of organisations that have hired the hall.

These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 30/4/2024

Mr D Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2024 Balances

| CAF Bank Account | |
|--|------------------|
| Balance held in account 2022/2023 | 26,639.71 |
| Income 2023/2024 | 26,111.17 |
| Total | 52,750.88 |
| Less expenses | (36,636.74) |
| Total balance in bank 31st March 2024 | 16,114.14 |

| CAF 60 Day Savings Account | |
|--|------------------|
| Balance held in account 2022/2023 | 29,224.44 |
| Income 2023/2024 | 195.28 |
| Total balance in bank 31st March 2024 | 29,419.72 |

| Total Assets | |
|---|------------------|
| Balance held in CAF Account 31st March 2024 | 16,114.14 |
| Balance held in CAF Savings Account 31st March 2024 | 29,419.72 |
| Total balance in bank 31st March 2024 | 45,533.86 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

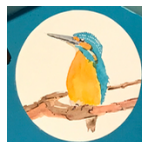
Signed  Date. 30/4/2024

Mr D. Gutteridge

COLNEY HEATH VILLAGE HALL

England & Wales - Charity number 1182267

Accounts



Trustees' Annual Report for the period from 1st April 2022 to 30th March 2023

Charity name: Colney Heath Village Hall, a CIO

Charity registration number: 1182267

| DOCUMENT CONTROL report using the Charities Commission template | | | | |
|---|---------|-------------|-------------|--|
| Date | Version | Description | Prepared by | Approved by |
| 25 April 2023 | 1.0 | AGM issue | John Clemow | Trustees at AGM 3 rd May 2023 |

1. OBJECTIVES AND ACTIVITIES

1.1 Summary of the purposes of the charity as set out in the governing document

As stated in the Constitution "The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colney Heath and the surrounding neighbourhoods without distinction of political, religious or other opinions, including use for:

- (a) Meetings, lectures and classes, and
- (b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants."

Implicit in this objective is the maintaining the quality and availability of the facilities at reasonable cost.

1.2 Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

The village hall has been available 7 days each week throughout the year (with a few exceptions including Christmas Day and Boxing Day) for bookings by a variety of users providing for :

Children including

- a pre-school providing childcare services to the local community,
- the Colney Heath Scout Group
- Colney Heath Taekwon Club (also for adults)
- Sport4Kids children's football
- Children's parties

Adults including

- the Colney Heath Badminton Club,
- the Colney Heath Boissy Twinning Association
- the Colney Heath WI
- Iris' Art group
- Mrs Fetti's bootcamp and Clubbersize exercise and fitness classes
- Dog training
- First Aid training
- Adult Parties and celebrations

Vulnerable people including

- Children with Downs Syndrome by the DS Achieve Youth Club
- the Old Friends Club for senior citizens

Community interests including

- 4ColneyHeath residents association
- Public consultation meetings on planning developments

The village hall is the official polling station for elections. The election for the District Council was held in May 2022.

The village hall is maintained as the local emergency centre in the event of an incident – as a base for the emergency services and shelter if an evacuation of residents from the homes is required.

The trustees do not provide events.

The Trustees confirm it has taken the commission's public benefit guidance into account when making any decision it is relevant to meet its purposes.

1.3 Additional information

The charity provides a subsidised rate to the Old Friends Club whose members are all over 70 years old and mostly in their 80's.

The charity acts the conduit for grants awarded to the Colney Heath Community Support Group which is managed by one of the Trustees. Grants totaling £700 were applied for by that Group for support to the Old Friends Club.

2. ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

2.1Utilisation

The main hall is used by regular hires as follows

- during the school term times during the morning and afternoon sessions Tuesday to Friday.
- The afternoon session is used every second Monday.
- The evening session is used on Monday to Thursday.
- The morning session is used on Saturdays and the afternoon session on Sundays.

Most casual bookings are on Saturday afternoons and evenings.

Bookings are generally by "session" with three sessions per day – morning, afternoon and evening.

The planned utilisation is 795 sessions per annum taking into account school holidays and sessions historically very seldom used (eg Friday and Sunday evenings). The actual utilisation in the 2022 calendar year was 716 sessions, 90% of the plan.

The studio is under utilised but provides a good venue for a various users and is sometimes used in combination with the main hall for casual hires.

2.2Value

Hire rates for regular users were last increased in 2019. CDA Herts carried out a survey of hire rates in the consortium of village halls in Hertfordshire in July 2022. This indicated the charity's rates were very good value and that the charity's rates for casual hirers were too low and should be increased.

The typical rate for a regular community group hire has been £24 per session, typically used for 2.5 to 3 hours but available for 4 hours if required. Costs for similar venues are around £20 per hour.

The trustees have regrettably decided to increase regular hire rates to £27 per session from May 2023, an increase of 12.5% (RPI increase is 25% since the last rate change). This is due to the very substantial increase in energy costs. The trustees consider the charity continues to provide very good value.

2.3..... Maintenance and investment in improvements

During the Covid-19 pandemic restrictions the trustees reduced expenditure in line with reduced hire income. Since the lifting of restrictions in expenditure on general maintenance has increased to £2,276 (FYE 2022 £657).

Specific items of maintenance and repairs shown as expenditure of Capital in the accounts included flat roof waterproofing replacement, work identified in 2019 following leaks during heavy rain.

A defibrillator was installed, one of two in the village, with a grant arranged by Herts County Councillor John Hale.

The trustees have implemented agreements with local building tradespeople to provide services on an “open-book non-competitive quote” basis including

- General builder’s work
- Plumbing
- Electrical
- Gas central heating
- Carpentry
- Painting and decorations

Obtaining quotations has proved to be very time consuming leading to delays and often with only one price being offered. Certain repairs such as plumbing and electrical works require urgent attention.

These agreements have proved effective and value for money. The trustees have the option of checking a price if that offered, usually by checking previous prices paid.

The agreements will be reviewed annually.

3. FINANCIAL REVIEW

3.1 Review of the charity’s financial position at the end of the period

The closing balance in the accounts was £55,864 (FYE 2022 £50,291)

This is an increase in the balance of £5,573.

Within the closing balance is £24,000 (FYE 2022 £20,000) for the reserves account.

The charity’s target surplus is a minimum of £4,000 per annum for the reserves account.

3.2 Statement explaining the policy for holding reserves stating why they are held

The charity’s policy states the trustees will develop and maintain sufficient reserves from the surplus from income after expenditure to meet the future needs of the charity, principally the major items of maintenance, refurbishment and replacement of the facilities (routine annual maintenance will form part of the normal operational expenditure).

The charity maintains a 30 year forecast of estimated costs for major items of maintenance and replacement. This indicates £4,000 per annum should be sufficient to add to the reserves account.

3.3 Explanation of any uncertainties about the charity continuing as a going concern

The trustees do not see any indications of uncertainties in the ordinary course. Cashflow is sufficiently good to obviate the need for a cash flow forecast.

Management accounts are presented to the quarterly trustees' meetings showing performance of income and expenditure against the budget.

Additional information

3.4 The charity's principal sources of funds (including any fundraising)

The principal source of funds was the income from hirers.

3.5 Investment policy and objectives including any social investment policy adopted

The charity's funds are held in a CAF bank account and CAF savings account. While interest on funds is low, and below inflation, the trustees' policy is cautious and risk of loss with higher gain/loss investments is avoided.

Investment of funds is directed at the quality and availability of facilities for hirers. No cancellations of bookings have been required due to maintenance failures.

3.6 A description of the principal risks facing the charity

People

Trustee retirements has been successfully managed through recruitment of new trustees to date. The knowledge held by some trustees in key roles presents a risk which is to be mitigated by a data base accessible by all trustees (currently held personally). The housekeeper is paid a commercial rate so could be replaced if unavailable although the quality of their service would be difficult to replicate.

Hirers

Review and updating of the Charity's safeguarding policy and procedures resulted in improvements to the facilities to enhance safeguarding measures for the Treasure Tots pre-school. The attendance at large private parties has been limited to 60 to reduce the potential disruption to neighbours and housekeeping.

Income

38% of the charity's income is provided by the Treasure Tots Pre-school who use the main hall 4 days a week during term times. Approaches have been received previously from pre-school providers so replacing them is considered reasonably possible but could result in a delay in income.

Replacement of leaving regular hirers has been possible to date

Expenditure and Facilities

The charity has adopted a proactive planned maintenance programme (in lieu of "fix it once broken"). The increase in the cost of energy is a concern mitigated by the investment in 2022 in LED lighting. The main risk identified is the fire alarm is not connected so is not heard when the building is unoccupied. Mitigation is planned in the coming year.

4. STRUCTURE, GOVERNANCE AND MANAGEMENT

4.1 Type of governing document

Deed of Trust

4.2 How the charity is constituted

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees (Charities Commission 'Foundation' model constitution)

4.3 Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Individuals can be invited to be a trustee. Selection is by the trustees having regard to the candidates' skills, knowledge and experience needed for the effective administration of the charity. The charity's constitution includes the provision for the following to nominate a trustee

The Colney Heath Badminton Club

The Colney Heath/Boissy-sous- St.Yon/St Yon Twinning Association

The Colney Heath WI

The Cyclists Touring Club

The Old Friends Association

The trustees can add other organizations.

Additional information

4.4 Policies and procedures adopted for the induction and training of trustees

New trustees are provided with

- a copy of the last annual report and accounts,
- minutes of recent meetings as necessary or requested

They are made aware of

- ACRE's publication Trustees roles and responsibilities.
- The Charity's Policies

4.5 The charity's organisational structure and any wider network with which the charity works

The trustees from the management board of the charity. The chair is elected at each meeting of the trustees.

The trustees meeting schedule is quarterly with a standard agenda, and usually once in-between quarterly meetings to review actions and matters arising.

If decisions in the ordinary course are required outside scheduled meetings these will be discussed and concluded by electronic communications, otherwise an exceptional meeting will be held.

Designated roles are Secretary, Treasurer and Facilities Manager. They form the Finance Committee that has the authority to spend monies that are within the approved budget for the year. Other expenditure has to be approved at a meeting of the trustees.

The trustees' decision making culture is that decisions should be unanimous and not by voting.

The charity is a member of CDA Herts which is a member of the nationwide ACRE network. ACRE campaigns nationally on behalf of Village Halls and provides the numerous Information Sheets and

Model documents available through CDA Herts.

CDA Herts provides updates on Legislation, Licensing, Health & Safety, Safeguarding, GDPR and Governance and offer a Management Health check Consultancy Service to help with all aspects of management, governance and risk assessment.

CDA provides access cheaper Energy, Insurance, Phone and Broadband and advise on green issues and renewable energy.

The charity is represented on CGA's regular on line video meetings with village halls and at the annual conference.

4.6 Employee remuneration

The charity's policy to remunerate employees at the rate the charity would have to pay a commercial provider.

REFERENCE AND ADMINISTRATIVE DETAILS

| | |
|-----------------------------|---|
| Charity name | Colney Heath Village Hall, a CIO |
| Other name the charity uses | none |
| Registered charity number | 1182267 |
| Charity's principal address | Correspondence address The Secretary 54 Bullens Green Lane Colney Heath Herts AL4 0QS |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year |
|---|---------------|--------------------|-----------------------------------|
| 1 | John Clemow | Secretary | |
| 2 | Pam Fox | Treasurer | |
| 3 | Iris Green | | |
| 4 | Mike Redferm | Facilities Manager | |
| 5 | Mike Salinger | | From 13 December 2022 |
| 6 | Graeme Shaw | | 1 April 2022 to 24 February 2023 |

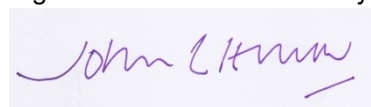
There are no Corporate trustees

No trustees hold title to property belonging to the charity

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



John Allan Clemow
Secretary
May 2023

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2023

Date

31/03/23

| OPENING BALANCE | 2021/2022 | 2022/2023 |
|--------------------------|-----------|-----------|
| Current Account and Cash | 21,154 | 26,640 |
| CAF Savings Account | 29,137 | 29,224 |
| NSI Account | | |
| Total Assets | 50,291 | 55,864 |
| Provision (Note 1) | | (24,000) |
| Provision (Note 2) | | (2,000) |
| | | 29,864 |

| | | 2021/2022 | 2022/2023 |
|--------------------|--|---------------|---------------|
| INCOME | Regular Lets | 15,645 | 19,019 |
| | Casual Lets | 2,290 | 2,776 |
| | Total Lettings | 17,935 | 21,795 |
| | Returnable Deposits received | 4,200 | 4,702 |
| | Deposits returned | (2,770) | (3,792) |
| | CDA Grant for Old Friends | 100 | 700 |
| | HCC Defibrillator Grant | 1,195 | |
| | EON Insurance Complaint | 75 | |
| | TOTAL INCOME | 20,735 | 23,405 |
| | Interest (National Savings) | | |
| | Interest (CAF Current Account) | | 37 |
| | Interest (CAF 60 Day Notice Account) | 137 | 87 |
| | TOTAL INCOME (Including Interest) | 20,872 | 23,529 |
| EXPENDITURE | Operational costs | | |
| Remuneration | Houskeeper | (3,175) | (3,716) |
| Utilities | Gas & Electricity | (3,661) | (4,662) |
| | Water | (397) | (433) |
| | Council Tax | (173) | (699) |
| | WiFi | (370) | (417) |
| Cleaning | Cleaning materials | (197) | (521) |
| Facilities | General maintenance | (657) | (2,276) |
| Services | Insurance | (1,325) | (1,538) |
| | Website | (91) | (13) |
| | PRS for Music License | (180) | (422) |
| Miscellaneous | Postage and printing | (22) | 0 |
| | Gifts and celebrations | | (200) |
| | CDA membership | (36) | (36) |
| | Bank Account Fees | (106) | (72) |
| | St Marks Hire | | (100) |
| | Booking refunds | (344) | (283) |
| | CDA Grant for Old Friends | (100) | (700) |
| | Defibrillator | (1,207) | |

Note 2

| | | 2021/2022 | 2022/2023 |
|----------------------|--------------------------------------|-----------------|-----------------|
| | TOTAL OPERATING COSTS | (12,041) | (16,088) |
| | OPERATING SURPLUS | 8,831 | 7,441 |
| SPECIAL ITEMS | CIO Conversion | | |
| | Advisors (CHPC Office) | (9,416) | |
| | CHP Office: Termination Compensation | (1,850) | |
| | Advisors (CHPC Money Claim) | (3,719) | |
| | Legal Claim against Insurance | 3,099 | |
| | SADC Coronavirus Grant | 8,000 | |
| | SADC Coronavirus Grant | 2,667 | |
| | SURPLUS (DEFECIT) | 7,612 | 7,441 |
| CAPITAL | One off costs/income in year | | |
| | Rear and side door refurbishment | (5,198) | |
| | Lighting upgrade | (9,483) | |
| | Studio accoustics | (1,336) | |
| | Grant for lighting | | 3,041 |
| | Ladies toilet access work | | (876) |
| | Emergency Light replacement | | (85) |
| | Front porch flat roof | | (2,700) |
| | Office redecoration | | (570) |
| | Studio ceiling painting | | (50) |
| | Front door external light | | (145) |
| | Additional spot light in main hall | | (94) |
| | Defibrillatot installation | | (389) |
| | Capital balance | (16,017) | (1,868) |
| | CLOSING BALANCE | 50,291 | 55,864 |
| | Provision (Note 1) | (20,000) | (24,000) |
| | Provision (Note 2) | (1,800) | (2,000) |
| | | 28,491 | 29,864 |

Note 1 Provision for future major maintenance and replacement £4000 per year.
(Allocation has been made for the last 6 years)

Note 2 A total of £2,000 returnable deposits are held at 31st March

Note 3 Related Party Transactions

No trustee has received remuneration, benefits or expenses.

Some trustees are members of organisations that have hired the hall.

These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 25/4/2023

Mr D Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2023 Balances

| CAF Bank Account | |
|--|------------------|
| Balance held in account 2021/2022 | 21,154.15 |
| Income 2022/2023 | 30,274.76 |
| Total | 51,428.91 |
| Less expenses | (24,789.20) |
| Total balance in bank 31st March 2023 | 26,639.71 |

| CAF 60 Day Savings Account | |
|--|------------------|
| Balance held in account 2021/2022 | 29,137.03 |
| Income 2022/2023 | 87.41 |
| Total balance in bank 31st March 2023 | 29,224.44 |

| Total Assets | |
|---|------------------|
| Balance held in CAF Account 31st March 2023 | 26,639.71 |
| Balance held in CAF Savings Account 31st March 2023 | 29,224.44 |
| Total balance in bank 31st March 2023 | 55,864.15 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed Date 28/4/2023

Mr D. Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2023

Date

31/03/23

| OPENING BALANCE | 2021/2022 | 2022/2023 |
|--------------------------|-----------|-----------|
| Current Account and Cash | 21,154 | 26,640 |
| CAF Savings Account | 29,137 | 29,224 |
| NSI Account | | |
| Total Assets | 50,291 | 55,864 |
| Provision (Note 1) | | (24,000) |
| Provision (Note 2) | | (2,000) |
| | | 29,864 |

| | | 2021/2022 | 2022/2023 |
|--------------------|--|---------------|---------------|
| INCOME | Regular Lets | 15,645 | 19,019 |
| | Casual Lets | 2,290 | 2,776 |
| | Total Lettings | 17,935 | 21,795 |
| | Returnable Deposits received | 4,200 | 4,702 |
| | Deposits returned | (2,770) | (3,792) |
| | CDA Grant for Old Friends | 100 | 700 |
| | HCC Defibrillator Grant | 1,195 | |
| | EON Insurance Complaint | 75 | |
| | TOTAL INCOME | 20,735 | 23,405 |
| | Interest (National Savings) | | |
| | Interest (CAF Current Account) | | 37 |
| | Interest (CAF 60 Day Notice Account) | 137 | 87 |
| | TOTAL INCOME (Including Interest) | 20,872 | 23,529 |
| EXPENDITURE | Operational costs | | |
| Remuneration | Houskeeper | (3,175) | (3,716) |
| Utilities | Gas & Electricity | (3,661) | (4,662) |
| | Water | (397) | (433) |
| | Council Tax | (173) | (699) |
| | WiFi | (370) | (417) |
| Cleaning | Cleaning materials | (197) | (521) |
| Facilities | General maintenance | (657) | (2,276) |
| Services | Insurance | (1,325) | (1,538) |
| | Website | (91) | (13) |
| | PRS for Music License | (180) | (422) |
| Miscellaneous | Postage and printing | (22) | 0 |
| | Gifts and celebrations | | (200) |
| | CDA membership | (36) | (36) |
| | Bank Account Fees | (106) | (72) |
| | St Marks Hire | | (100) |
| | Booking refunds | (344) | (283) |
| | CDA Grant for Old Friends | (100) | (700) |
| | Defibrillator | (1,207) | |

Note 2

| | | 2021/2022 | 2022/2023 |
|----------------------|--------------------------------------|-----------------|-----------------|
| | TOTAL OPERATING COSTS | (12,041) | (16,088) |
| | OPERATING SURPLUS | 8,831 | 7,441 |
| SPECIAL ITEMS | CIO Conversion | | |
| | Advisors (CHPC Office) | (9,416) | |
| | CHP Office: Termination Compensation | (1,850) | |
| | Advisors (CHPC Money Claim) | (3,719) | |
| | Legal Claim against Insurance | 3,099 | |
| | SADC Coronavirus Grant | 8,000 | |
| | SADC Coronavirus Grant | 2,667 | |
| | SURPLUS (DEFECIT) | 7,612 | 7,441 |
| CAPITAL | One off costs/income in year | | |
| | Rear and side door refurbishment | (5,198) | |
| | Lighting upgrade | (9,483) | |
| | Studio accoustics | (1,336) | |
| | Grant for lighting | | 3,041 |
| | Ladies toilet access work | | (876) |
| | Emergency Light replacement | | (85) |
| | Front porch flat roof | | (2,700) |
| | Office redecoration | | (570) |
| | Studio ceiling painting | | (50) |
| | Front door external light | | (145) |
| | Additional spot light in main hall | | (94) |
| | Defibrillatot installation | | (389) |
| | Capital balance | (16,017) | (1,868) |
| | CLOSING BALANCE | 50,291 | 55,864 |
| | Provision (Note 1) | (20,000) | (24,000) |
| | Provision (Note 2) | (1,800) | (2,000) |
| | | 28,491 | 29,864 |

Note 1 Provision for future major maintenance and replacement £4000 per year.
(Allocation has been made for the last 6 years)

Note 2 A total of £2,000 returnable deposits are held at 31st March

Note 3 Related Party Transactions

No trustee has received remuneration, benefits or expenses.

Some trustees are members of organisations that have hired the hall.

These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 25/4/2023

Mr D Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2023 Balances

| CAF Bank Account | |
|--|------------------|
| Balance held in account 2021/2022 | 21,154.15 |
| Income 2022/2023 | 30,274.76 |
| Total | 51,428.91 |
| Less expenses | (24,789.20) |
| Total balance in bank 31st March 2023 | 26,639.71 |

| CAF 60 Day Savings Account | |
|--|------------------|
| Balance held in account 2021/2022 | 29,137.03 |
| Income 2022/2023 | 87.41 |
| Total balance in bank 31st March 2023 | 29,224.44 |

| Total Assets | |
|---|------------------|
| Balance held in CAF Account 31st March 2023 | 26,639.71 |
| Balance held in CAF Savings Account 31st March 2023 | 29,224.44 |
| Total balance in bank 31st March 2023 | 55,864.15 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

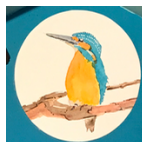
Signed Date 28/4/2023

Mr D. Gutteridge

COLNEY HEATH VILLAGE HALL

England & Wales - Charity number 1182267

Accounts



DOCUMENT CONTROL

Date Revision
27 April 2022 Issue for approval at AGM

Prepared by Approved
John Clemow At AGM 3rd May 2022

ANNUAL REPORT

This report is for the financial accounting period April 2021 to March 2022

By a Deed of Transfer dated 31st March 2020 Colney Heath Village Hall, a Charitable Incorporated Organisation charity number 1182267, accepted the transfer of the hall from the original charity (number 312357) established in 1936.

Trustees

John Clemow, Pam Fox, Iris Green, Mike Redfern, Gerry Savage, and Graeme Shaw. The trustees form the management committee. Eddie Walsh retired as trustee on 28 February 2022.

1. CHARITABLE PURPOSES

The “Objects” in our Constitution are “The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colney Heath and the surrounding neighbourhoods without distinction of political, religious or other opinions, including use for:

- (a) Meetings, lectures and classes, and
 - (b) Other forms of recreation and leisure-time occupation,
- with the object of improving the conditions of life for the inhabitants.”

The Trustees confirm it has taken the commission’s public benefit guidance into account when making any decision it is relevant to meet its purposes.

2. STRUCTURE AND MANAGEMENT

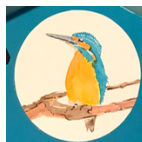
The Hall is managed by the Trustees in accordance with the charity’s Constitution. The Trustees did not delegate powers in the reporting period. Trustees fulfil the functions of Secretary, bookings, and marketing (John Clemow), treasurer (Pam Fox), and facilities management (Mike Redfern). Lorraine Davies, part-time employee, provides housekeeping services. There is no standing Chair, the chair is elected at each management meeting.

The trustees express their gratitude to Eddie Walsh for his long service, his dedication to the best interests of the charity, and tireless practical work on the facilities, frequently with bargains he found on eBay. He will be missed, but perhaps not his penchant for perching on the top of a tall ladder clearing gutters and replacing light fittings.

John Clemow, Pam Fox, and Graeme Shaw are the signatories on the charity’s bank account.

The charity has written policies for the following matters

- | | |
|------------------------|----------------------|
| Governance | Protection |
| 1. General Meetings | 7. Safeguarding |
| 2. Officers | 8. Risk management |
| 3. Finance Committee | 9. Data Protection |
| Conduct | Financial |
| 4. Trustee’s interests | 10. Reserves |
| 5. Expenses | 11. Budget |
| 6. Complaints | 12. Expenditure |
| | 13. Fraud prevention |
| | 14. Paying employees |



3. REVIEW OF YEAR

Step 2 in the UKG's Road Map out of Lockdown started at the beginning of this reporting year on 12 April 2021. All legal restrictions were removed in July 2021.

The bookings calendar shows the gradual return to pre-Covid levels of utilization in the main hall. From April to July (Q1) the pre-school booked weekdays as normal. Weekday evenings saw two regulars return. In June weekends were booked by regular users. The weekdays during summer holidays were booked by an after-school hirer. From September (Q3) weekdays and 4 weekday evenings each week were booked as well as the weekends. From January 2022 activity was almost back to pre-Covid levels for Q4.

The Hall is the official local polling station for statutory elections and provides shelter in the event of an emergency being declared in the locality. Neither function occurred in the reporting period.

4. ACHIEVEMENTS AND PERFORMANCE

4.1 Marketing

a. website

Started in December 2017 our website has created an online presence for people searching for a Hall both on Google and referring websites. This has been maintained and has provided a good platform for enquiries that have continued to increase during the year.

b. bookings

In Q4 January to March 2022 the only available sessions in the main hall were alternate Mondays during the day and the evenings on Fridays, Saturdays and Sundays. This is equivalent to the pre-Covid period. However, bookings in the Studio have not yet caught up with pre-Covid levels.

c. pricing

The Trustees have maintained the pricing policy i.e. regular user hire rates to cover the operational costs of the Hall (the "breakeven cost"). Based on the budget for 2022-23 no increase in rates for current regular hirers is proposed; these rates have not been increased since July 2019. Our budget takes into account the 300% increase in gas and 100% in electricity energy costs.

The charity continues to provide a subsidized rate for the Old Friends Club to support this group in the community.

Casual hire rates are benchmarked against other Halls on a "best value" basis with a rate structure to encourage social and community use the Hall.

4.2 Facilities management

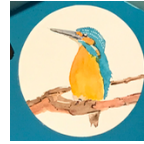
a. Assurance

To the best of our knowledge and belief, insurance cover within all legal boundaries for all foreseeable eventualities was placed.

All licenses are up to date as are all tests and checks of building systems.

b. Covid-19 Secure Facility

With guidance from ACRE and CDA Herts the requirements to establish and maintain a "Covid-19 Secure Facility" were implemented. No reports of infection acquired in the hall have been received and compliance by hirers has been carefully monitored and shown to be good. When the legal restrictions were removed the hall ceased to be designated as Covid-19 secure but some precautionary measures continue to be applied, in particular a reduction in numbers well below that permitted by our Premises license.



c. Garden, and soft and hard surface external areas

Trustees and volunteers have maintained the Bill Franklin Garden and other external areas.

d. Housekeeping

Our housekeeper has continued to do an excellent job in keeping the Hall in an exemplary condition and we had no complaints from users.

e. Building maintenance and major repairs

The external doors to the rear and car park side have been replaced, an excellent job by local craftsman, Harry Shipp Carpentry during the Q4 half term. Harry also attended to several minor repairs. The leakage in the female WC's required attention with access panels being added.

f. Improvements

Lighting of the main hall, the stage, the Studio and the storeroom has been upgraded with LED technology designed and installed by CES St Albans Ltd. The project was led by Peter Gough, a resident in the village. The dimming function provides variable lighting levels to suit the wide variety of activities in the main hall and Studio, and the multi-coloured "party" uplighting enhances the ambiance in the main hall. A grant from the Low Carbon Workplaces was awarded for one third of the cost (expected to be received in 2022/23).

The office walls have been painted by Graeme Hall, another local, who also touched up the ceiling in the Studio.

SRS, introduced by CDA Herts, assessed the acoustics in the Studio and recommend acoustic absorption panels which they installed. This treatment performs very well and sound in the Studio is clear and comfortable.



Main hall general lighting



Main Hall "party" lighting



Studio lighting and acoustic panels

g. Partner trade agreements

Agreements are being put in place with contractors for maintenance tasks and small improvement projects to our facilities on a "no compete / open book" basis. The terms of the agreement includes our standard conditions for contractors, insurances etc.

Tasks and projects will be defined with the partner obtaining the benefit of their advice, who will then provide an estimate itemizing the costs of materials and labour hours and rates. If agreed to be reasonable, they will be instructed by a Works Order. We can competitively tender the work if we feel our partner's estimate is not sensible.

This approach is being trialled and will be reviewed in 2023. Partnering agreements have been made with CES St Albans for electrical works, and H.Shipp Carpentry. This approach has been discussed with Graeme Hall for painting and decorating, as has a General Handyman agreement. We need to find a plumber (or two!).

h. Issues to resolve

More car parking is needed to prevent problems with the neighbours especially when we have large functions.

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2022

| Date | 31/03/22 | ISSUE | Issue 1 | |
|------|--------------------------|------------------|------------------|------------------|
| | OPENING BALANCE | 2019/2020 | 2020/2021 | 2021/2022 |
| | Current Account and Cash | 29,747 | 29,696 | 21,154 |
| | CAF Savings Account | | 29,000 | 29,137 |
| | NSI Account | 13,532 | | |
| | Total Assets | 43,279 | 58,696 | 50,291 |
| | Provision (Note 1) | | | (20,000) |
| | Provision (Note 4) | | | (1,800) |
| | | | | 28,491 |

| | | For reference 2019/2020 | For reference 2020/2021 | 2021/2022 |
|--------------------|--|----------------------------|----------------------------|---------------|
| INCOME | Regular Lets | 15,853 | 8,343 | 15,646 |
| | Casual Lets | 3,690 | 1,144 | 2,290 |
| | Total Lettings | 19,543 | 9,487 | 17,935 |
| | Returnable Deposits received | 5,650 | 800 | 4,200 |
| | Deposits returned | (4,870) | (800) | (2,770) |
| | CHPC Grant for Village Hall sign | 250 | | |
| | Miscellaneous | 47 | | |
| | Refund on Insurance | 120 | | |
| | CDA Grant for Old Friends | | | 100 |
| | HCC Defibrillator Grant | | | 1,195 |
| | EON Insurance Complaint | | | 75 |
| | TOTAL INCOME | 20,740 | 9,487 | 20,735 |
| | Interest (National Savings) | 107 | 97 | |
| | Interest (CAF 60 Day Notice Account) | | | 137 |
| | TOTAL INCOME (Including Interest) | 20,847 | 9,584 | 20,872 |
| EXPENDITURE | Operational costs | | | |
| Remuneration | Houskeeper | (3,472) | (3,463) | (3,175) |
| Utilities | Gas & Electricity | (2,079) | (1,769) | (3,661) |
| | Water | (363) | (91) | (397) |
| | Council Tax | (665) | 0 | (173) |
| | WiFi | | (206) | (370) |
| Cleaning | Cleaning materials | (344) | (174) | (197) |
| | Covid-19 related items | | (187) | 0 |
| Facilities | General maintenance | (512) | (926) | (657) |
| | Decorate Lobbies | | (256) | |
| | Rainwater System replacement | (6,095) | | |
| | New Village Hall sign | (730) | | |
| | Stage step tool | (135) | | |
| Services | Insurance | (1,233) | (1,190) | (1,325) |
| | Website | (91) | (13) | (91) |
| | PRS for Music License | (764) | (469) | (180) |
| Miscellaneous | Postage and printing | (20) | (54) | (22) |
| | Gifts and celebrations | (50) | | |

Note 4

Note 2

| | | For reference 2019/2020 | For reference 2020/2021 | 2021/2022 |
|----------------------|--|----------------------------|----------------------------|-----------------|
| EXPENDITURE | Publicity | (148) | | |
| (Continued) | CDA membership | (70) | (35) | (36) |
| | Bank Account Fees | | (59) | (106) |
| | Booking refunds | (182) | 0 | (344) |
| | CDA Grant for Old Friends | | | (100) |
| | Defibrillator | | | (1,207) |
| | TOTAL OPERATING COSTS | (16,953) | (8,892) | (12,041) |
| | OPERATING SURPLUS | 3,894 | 692 | 8,831 |
| SPECIAL ITEMS | CIO Conversion | (186) | (1,803) | |
| | Advisors (CHPC Office) | | (3,713) | (9,416) |
| | CHP Office: Termination Compensation | | | (1,850) |
| | Advisors (CHPC Money Claim) | | | (3,719) |
| | Legal Claim against Insurance | | | 3,099 |
| | SADC Coronavirus Grant | | 10,000 | 8,000 |
| | SADC Coronavirus Grant | | 8,145 | 2,667 |
| | SADC Coronavirus Grant | | 2,096 | |
| | SURPLUS (DEFECIT) | 3,708 | 15,417 | 7,612 |
| CAPITAL | One off costs/income in year | | | |
| | Kitchen and Community Room refurbishment | (28,747) | | |
| | TARMAC Grant: Kitchen and Community Room | 28,747 | | |
| | Project additional spend (T Taylor) | (836) | | |
| | Third Party Contribution (CHVH) | (3,195) | | |
| | Community Room refurbishment | (793) | | |
| | Rear and side door refurbishment | | | (5,198) |
| | Lighting upgrade | | | (9,483) |
| | Studio accoustics | | | (1,336) |
| | Capital balance | (4,824) | 0 | (16,017) |
| | CLOSING BALANCE | 43,279 | 58,696 | 50,291 |
| | Provision (Note 1) | (12,000) | (16,000) | (20,000) |
| | Provision (Note 4) | | | (1,800) |
| | | 31,279 | 42,696 | 28,491 |

Note 2

Note 3

Note 1 Provision for future major maintenance and replacement £4000 per year.
(Allocation has been made for the last 5 years)

Note 2 19/20 figures represent 2 years costs for these items

Note 3 CAF Bank account has a small monthly fee, but provides full internet banking functionality

Note 4 A total of £1,800 returnable deposits are held at 31st March

Note 5 Related Party Transactions

No trustee has received remuneration, benefits or expenses.

Some trustees are members of organisations that have hired the hall.

These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 27/4/2022

Mr D Gutteridge

Colney Heath Village Hall, a charitable incorporated organisation, Charity number 1182267 registered in England & Wales Registered address 54 Bullens Green Lane, Colney Heath, Herts AL4 0QS

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2022

Balances

| CAF Bank Account | |
|---|------------------|
| Balance held in account 2020/2021 | 29,696.32 |
| Income 2021/2022 | 37,271.00 |
| Total | 66,967.32 |
| Less expenses | (45,813.17) |
| Total balance in bank 31st March 2022 | 21,154.15 |

| CAF 60 Day Savings Account | |
|---|------------------|
| Balance held in account 2020/2021 | 29,000.00 |
| Income 2021/2022 | 137.03 |
| Total balance in bank 31st March 2022 | 29,137.03 |

| Total Assets | |
|---|------------------|
| Balance held in CAF Account 31 st March 2022 | 21,154.15 |
| Balance held in CAF Savings Account 31 st March 2022 | 29,137.03 |
| Total balance in bank 31st March 2022 | 50,291.18 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 27/4/2022

Mr D. Gutteridge

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2022

| Date | 31/03/22 | ISSUE | Issue 1 | |
|------|--------------------------|------------------|------------------|------------------|
| | OPENING BALANCE | 2019/2020 | 2020/2021 | 2021/2022 |
| | Current Account and Cash | 29,747 | 29,696 | 21,154 |
| | CAF Savings Account | | 29,000 | 29,137 |
| | NSI Account | 13,532 | | |
| | Total Assets | 43,279 | 58,696 | 50,291 |
| | Provision (Note 1) | | | (20,000) |
| | Provision (Note 4) | | | (1,800) |
| | | | | 28,491 |

| | | For reference 2019/2020 | For reference 2020/2021 | 2021/2022 |
|--------------------|--|----------------------------|----------------------------|---------------|
| INCOME | Regular Lets | 15,853 | 8,343 | 15,646 |
| | Casual Lets | 3,690 | 1,144 | 2,290 |
| | Total Lettings | 19,543 | 9,487 | 17,935 |
| | Returnable Deposits received | 5,650 | 800 | 4,200 |
| | Deposits returned | (4,870) | (800) | (2,770) |
| | CHPC Grant for Village Hall sign | 250 | | |
| | Miscellaneous | 47 | | |
| | Refund on Insurance | 120 | | |
| | CDA Grant for Old Friends | | | 100 |
| | HCC Defibrillator Grant | | | 1,195 |
| | EON Insurance Complaint | | | 75 |
| | TOTAL INCOME | 20,740 | 9,487 | 20,735 |
| | Interest (National Savings) | 107 | 97 | |
| | Interest (CAF 60 Day Notice Account) | | | 137 |
| | TOTAL INCOME (Including Interest) | 20,847 | 9,584 | 20,872 |
| EXPENDITURE | Operational costs | | | |
| Remuneration | Houskeeper | (3,472) | (3,463) | (3,175) |
| Utilities | Gas & Electricity | (2,079) | (1,769) | (3,661) |
| | Water | (363) | (91) | (397) |
| | Council Tax | (665) | 0 | (173) |
| | WiFi | | (206) | (370) |
| Cleaning | Cleaning materials | (344) | (174) | (197) |
| | Covid-19 related items | | (187) | 0 |
| Facilities | General maintenance | (512) | (926) | (657) |
| | Decorate Lobbies | | (256) | |
| | Rainwater System replacement | (6,095) | | |
| | New Village Hall sign | (730) | | |
| | Stage step tool | (135) | | |
| Services | Insurance | (1,233) | (1,190) | (1,325) |
| | Website | (91) | (13) | (91) |
| | PRS for Music License | (764) | (469) | (180) |
| Miscellaneous | Postage and printing | (20) | (54) | (22) |
| | Gifts and celebrations | (50) | | |

Note 4

Note 2

| | | For reference 2019/2020 | For reference 2020/2021 | 2021/2022 |
|----------------------|--|----------------------------|----------------------------|-----------------|
| EXPENDITURE | Publicity | (148) | | |
| (Continued) | CDA membership | (70) | (35) | (36) |
| | Bank Account Fees | | (59) | (106) |
| | Booking refunds | (182) | 0 | (344) |
| | CDA Grant for Old Friends | | | (100) |
| | Defibrillator | | | (1,207) |
| | TOTAL OPERATING COSTS | (16,953) | (8,892) | (12,041) |
| | OPERATING SURPLUS | 3,894 | 692 | 8,831 |
| SPECIAL ITEMS | CIO Conversion | (186) | (1,803) | |
| | Advisors (CHPC Office) | | (3,713) | (9,416) |
| | CHP Office: Termination Compensation | | | (1,850) |
| | Advisors (CHPC Money Claim) | | | (3,719) |
| | Legal Claim against Insurance | | | 3,099 |
| | SADC Coronavirus Grant | | 10,000 | 8,000 |
| | SADC Coronavirus Grant | | 8,145 | 2,667 |
| | SADC Coronavirus Grant | | 2,096 | |
| | SURPLUS (DEFECIT) | 3,708 | 15,417 | 7,612 |
| CAPITAL | One off costs/income in year | | | |
| | Kitchen and Community Room refurbishment | (28,747) | | |
| | TARMAC Grant: Kitchen and Community Room | 28,747 | | |
| | Project additional spend (T Taylor) | (836) | | |
| | Third Party Contribution (CHVH) | (3,195) | | |
| | Community Room refurbishment | (793) | | |
| | Rear and side door refurbishment | | | (5,198) |
| | Lighting upgrade | | | (9,483) |
| | Studio accoustics | | | (1,336) |
| | Capital balance | (4,824) | 0 | (16,017) |
| | CLOSING BALANCE | 43,279 | 58,696 | 50,291 |
| | Provision (Note 1) | (12,000) | (16,000) | (20,000) |
| | Provision (Note 4) | | | (1,800) |
| | | 31,279 | 42,696 | 28,491 |

Note 2

Note 3

Note 1 Provision for future major maintenance and replacement £4000 per year.
(Allocation has been made for the last 5 years)

Note 2 19/20 figures represent 2 years costs for these items

Note 3 CAF Bank account has a small monthly fee, but provides full internet banking functionality

Note 4 A total of £1,800 returnable deposits are held at 31st March

Note 5 Related Party Transactions

No trustee has received remuneration, benefits or expenses.

Some trustees are members of organisations that have hired the hall.

These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 27/4/2022

Mr D Guttridge

Colney Heath Village Hall, a charitable incorporated organisation, Charity number 1182267 registered in England & Wales Registered address 54 Bullens Green Lane, Colney Heath, Herts AL4 0QS

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS

www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2022

Balances

| CAF Bank Account | |
|---|------------------|
| Balance held in account 2020/2021 | 29,696.32 |
| Income 2021/2022 | 37,271.00 |
| Total | 66,967.32 |
| Less expenses | (45,813.17) |
| Total balance in bank 31st March 2022 | 21,154.15 |

| CAF 60 Day Savings Account | |
|---|------------------|
| Balance held in account 2020/2021 | 29,000.00 |
| Income 2021/2022 | 137.03 |
| Total balance in bank 31st March 2022 | 29,137.03 |

| Total Assets | |
|---|------------------|
| Balance held in CAF Account 31 st March 2022 | 21,154.15 |
| Balance held in CAF Savings Account 31 st March 2022 | 29,137.03 |
| Total balance in bank 31st March 2022 | 50,291.18 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall CIO, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

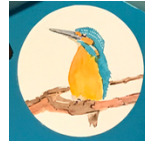
Signed  Date 27/4/2022

Mr D. Gutteridge

COLNEY HEATH VILLAGE HALL

England & Wales - Charity number 1182267

Accounts



DOCUMENT CONTROL

Date Revision
12 May 2021 Issue for AGM

Prepared by Approved
John Clemow At AGM 18 May 2021

ANNUAL REPORT

For the financial accounting period April 2020 to March 2021

By a Deed of Transfer dated 31st March 2020 Colney Heath Village Hall, a Charitable Incorporated Organisation charity number 1182267, accepted the transfer of the hall from the original charity (number 312357) established in 1936.

Trustees

John Clemow, Pam Fox, Iris Green, Anne Jarman, Mike Redfern, Gerry Savage, Graeme Shaw, Eddie Walsh. The trustees form the management committee.

1. CHARITABLE PURPOSES

The “Objects” in our Constitution are “The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colney Heath and the surrounding neighbourhoods without distinction of political, religious or other opinions, including use for:

- (a) Meetings, lectures and classes, and
 - (b) Other forms of recreation and leisure-time occupation,
- with the object of improving the conditions of life for the inhabitants.”

The Trustees confirm it has taken the commission’s public benefit guidance into account when making any decision it is relevant to meet its purposes.

In accordance with the UK Government’s directive the Hall was closed for use on 21 March 2020. The Hall was opened for use from May 2020 within the legal restrictions imposed.

2. STRUCTURE AND MANAGEMENT

The Hall is managed by the Trustees in accordance with the charity’s Constitution. The Trustees did not delegate powers in the reporting period. Trustees fulfil the functions of secretary, bookings, marketing, treasurer, and facilities management. One part-time employee provides housekeeping services. There is no standing Chair, the chair is elected at each management meeting.

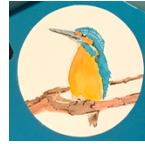
The trustees gratefully accepted the offer by Mike Redfern to join as a trustee in February 2021.

3. REVIEW OF YEAR

With the “lockdown” and closure of the hall in March 2020 the charity faced a very uncertain future. A budget was drawn up minimizing expenditure while no income could be forecast with any confidence. Forecasts of the depletion of cash reserves showed the charity would continue to be solvent for several years.

While pre-school providers were permitted to open, it took time to work with Treasure Tots Pre-School to understand and implement the Covid-19 Secure Facility requirements before they re-started in June 2020. During the school holidays in July and August Iris’ Art Group and A Different Dog used the Hall with Badminton and Taekwan Do returning in August and September respectively. Yoga classes started in September.

The second “lockdown” was imposed on 31st October with only Treasure Tots continuing and hires by Mad Science for permitted childrens’ activities in the 2021 half term and Easter school holidays



The Hall is the official local polling station for statutory elections (which were cancelled in May 2020) and provides shelter in the event of an emergency being declared in the locality.

Step 2 in the UKG's Road Map out of Lockdown started on 12 April 2021.

4. ACHIEVEMENTS AND PERFORMANCE

4.1 Marketing

a. website

Started in December 2017 our website has created an online presence for people searching for a Hall both on Google and referring websites. This has been maintained and has provided a good platform for enquiries that began to increase in March 2021 in anticipation of the easing of restrictions in the Roadmap out of Lockdown announced in February 2021.

b. bookings

Bookings in the reporting period reduced dramatically as reflected, for example, in the comparison of the 51 bookings Jan-March 2021 with 197 bookings in the same period in 2020.

c. pricing

The Trustees have maintained the pricing policy set by the original charity i.e. regular user hire rates to cover the operational costs of the Hall (the "breakeven cost") with casual hire income contributing to improvements. However, this has not been applied during the FYE March 2021. Trustees continue to provide a subsidized rate for the Old Friends Club to support this group in the community.

Casual hire rates are benchmarked against other Halls on a "best value" basis with a rate structure to encourage social and community use the Hall.

4.2 Facilities management

a. Assurance

To the best of our knowledge and belief, insurance cover within all legal boundaries for all foreseeable eventualities was placed.

All licenses are up to date as are all tests and checks of building systems.

All our 5 year electrical test issues have been cleared and tested.

b. Covid-19 Secure Facility

With guidance from ACRE and CDA Herts the requirements to establish and maintain a "Covid-19 Secure Facility" were implemented. No reports of infection have been received and compliance by hirers has been carefully monitored and shown to be good.

c. Building maintenance and repairs

Currently the building is in reasonable condition with some items that need to be addressed in the ordinary course.

d. Garden and hard surface areas

Trustees and volunteers have maintained the Bill Franklin Garden and other external areas.

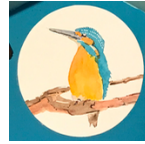
e. Housekeeping

Our housekeeper has continued to do an excellent job in keeping the Hall in an exemplary condition with the additional requirement for a "Covid-19 Secure Facility" and we had no complaints from users.

f. Improvements

Given the reduction in income and the uncertainties during the reporting period, improvements planned were put on hold.

g. Issues to resolve



More car parking is needed to prevent problems with the neighbours especially when we have large functions.

4.3 Parish Council ongoing issues

The charity is supporting the original charity trustees who are being sued by the Colney Heath Parish Council who refused to mediate prior to making in Court, having resolved to request mediation by the Court.

The trustees have issued a s25 notice under the Landlord and Tenant Act to recover the office space that the Parish Council occupy for a "work near to home" alternative and to host a digital inclusion service.

5. FINANCIAL REVIEW

The Accounts for the period ended March 2021 have been submitted for independent examination and signature by David Gutteridge. Comparisons with the previous year relate to the final accounts for the original charity year end 31st March 2020.

Income from bookings of £9,487 reflects the impact of the lockdown on the income (previous year £19,543)

Operating Expenditure of £8,892 was reduced (previous year £16,953 which included £6,094 on rainwater system replacement).

The operating surplus/deficit for the year is shown to be a surplus of £692 (previous year £3,894).

Grants from St Albans District Council under the Covid-19 schemes totaled £20,241. This support has been vital as it has protected the reserve fund established for estimated costs for medium and long term maintenance, repair and replacement of the hall's facilities, and contingencies.

As of 31st March 2021 the total of the charity's funds was £58,956 (previous year £43,279).

From this total a provision of £16,000 has been set aside for future facility liabilities. The annual transfer to the reserve fund of £4,000 is based on an opening balance in the reserve of £15,000 set in 2018.

The balance for improvements and contingencies is therefore as follows

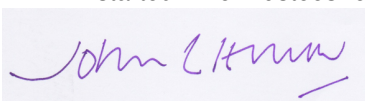
| | |
|-------------------|---------|
| Total funds | £58,956 |
| Base reserve fund | £15,000 |
| Reserves made | £16,000 |

Balance remaining £27,956 for improvements and contingencies

All the funds are held by the charity.

6. OUTLOOK

Bookings have increased and the bookings calendar has started to fill up again with most of the previous regular users returning and with several new regular users. Booking for parties etc have started. The Trustees remain cautious in view of potential restrictions being imposed again.



John Clemow Secretary
12 May 2021

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2021

| Date | 31/03/21 | ISSUE | 1 |
|------------------------|--------------------------|---------------|-----------------|
| OPENING BALANCE | | | |
| | Current Account and Cash | 29,747 | 29,696 |
| | CAF Savings Account | | 29,000 |
| | NSI Account | 13,532 | 0 |
| | Total Assets | <u>43,279</u> | <u>58,696</u> |
| | Provision (Note 1) | | <u>(16,000)</u> |
| | | | <u>42,696</u> |

| | | For reference 2019/2020 | 2020/2021 |
|--------------------|--|----------------------------|----------------|
| INCOME | Regular Lets | 15,853 | 8,343 |
| | Casual Lets | 3,690 | 1,144 |
| | Total Lettings | 19,543 | 9,487 |
| | Donations | | |
| | Returnable Deposits | 5,650 | 800 |
| | Returnable Deposits | (4,870) | (800) |
| | CHPC Utilities contribution | | |
| | CHPC Grant for Village Hall sign | 250 | |
| | Miscellaneous | 47 | |
| | Refund on Insurance | 120 | |
| | TOTAL INCOME | 20,740 | 9,487 |
| | Interest (National Savings) | 107 | 97 |
| | TOTAL INCOME (Including Interest) | 20,847 | 9,584 |
| EXPENDITURE | Operational costs | | |
| Remuneration | Cleaner | (3,472) | (2,600) |
| | Holiday Compensation 18/19 + 19/20 + 20/21 | | (863) |
| Utilities | Gas & Electricity | (2,079) | (1,769) |
| | Water | (363) | (91) |
| | Council Tax | (665) | 0 |
| | WiFi | | (206) |
| Cleaning | Cleaning materials | (344) | (174) |
| | Covid-19 related items | | (187) |
| Facilities | General maintenance | (512) | (926) |
| | Decorate Lobbies | | (256) |
| | Rainwater System replacement | (6,095) | |
| | New Village Hall sign | (730) | |
| | Stage step tool | (135) | |
| Services | Insurance | (1,233) | (1,190) |
| | Website | (91) | (13) |
| | PRS for Music License | (764) | (469) |
| Miscellaneous | Postage and printing | (20) | (54) |
| | Gifts and celebrations | (50) | |
| | Publicity | (148) | |
| | CDA membership | (70) | (35) |
| | Bank Account Fee | | (59) |
| | Booking refunds due to Coronavirus | (182) | 0 |
| | TOTAL OPERATING COSTS | (16,953) | (8,892) |

Note 2

Note 3

Note 3

Note 4

| | | | |
|----------------------|---|---------------|---------------|
| | | | |
| | OPERATING SURPLUS | 3,894 | 692 |
| | | | |
| SPECIAL ITEMS | CIO Conversion | (186) | (1,803) |
| | CHPC Claim | | (3,713) |
| | SADC Grant | | 10,000 |
| | SADC Grant | | 8,145 |
| | SADC Grant | | 2,096 |
| | | | |
| | SURPLUS (DEFECIT) | 3,708 | 15,417 |
| | | | |
| CAPITAL | One off costs/income in year | | |
| | Kitchen and Community Room refurbishment | (28,747) | 0 |
| | TARMAC Grant for Kitchen and Community Room | 28,747 | 0 |
| | Project additional spend (T Taylor) | (836) | 0 |
| | Third Party Contribution (CHVHC) | (3,195) | 0 |
| | Community Room refurbishment | (793) | 0 |
| | Capital balance | (4,824) | 0 |
| | | | |
| | CLOSING BALANCE | 43,279 | 58,696 |
| | Provision (Note 1) | (12,000) | (16,000) |
| | | 31,279 | 42,696 |

- Note 1 Provision for future major maintenance and replacement £4000 per year (17/18 18/19 19/20 20/21)
- Note 2 Lettings revenue impacted by the Coronavirus Pandemic and lock downs. The Pre-school was able to be open for much of the year
- Note 3 19/20 figures represent 2 years costs for these items
- Note 4 New CAF Bank account has a small monthly fee, but provides full internet banking functionality
- Note 5 Related Party Transactions
 No trustee has received remuneration, benefits or expenses.
 Some trustees are members of organisations that have hired the hall.
 These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall Council, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 18/5/2021

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2021 Balances

| Santander Bank Account ACCOUNT CLOSED December 2020 | |
|---|-------------|
| Balance held in account 2019/2020 | 29,746.78 |
| Income 2020/2021 | 2,739.26 |
| Total | 32,486.04 |
| Less expenses | (32,486.04) |
| Total balance in bank 31st March 2021 | 0.00 |

| CAF Bank Account | |
|---|------------------|
| Balance held in account 2019/2020 | 0.00 |
| Income 2020/2021 | 72,433.40 |
| Total | 72,433.40 |
| Less expenses | (42,737.08) |
| Total balance in bank 31st March 2021 | 29,696.32 |

| CAF 60 Day Savings Account | |
|---|------------------|
| Balance held in account 2019/2020 | 0.00 |
| Income 2020/2021 | 29,000.00 |
| Total balance in bank 31st March 2021 | 29,000.00 |

| National Saving Account ACCOUNT CLOSED November 2020 | |
|--|-------------|
| Balance held in account 2019/2020 | 13,531.82 |
| Income 2020/2021 | 147.43 |
| Less expenses | (13,679.25) |
| Total balance in bank 31st March 2021 | 0.00 |

| Total Assets | |
|---|------------------|
| Balance held in Santander Account 31 st March 2021 CLOSED | 0.00 |
| Balance held in CAF Account 31 st March 2021 | 29,696.32 |
| Balance held in CAF Savings Account 31 st March 2021 | 29,000.00 |
| Balance held in National Savings at 31 st March 2021 CLOSED | 0.00 |
| Total balance in bank 31st March 2021 | 58,696.32 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall Council, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 18/5/2021

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Accounts for the year ended 31st March 2021

| Date | 31/03/21 | ISSUE | 1 |
|------------------------|--------------------------|---------------|---------------|
| OPENING BALANCE | | | |
| | Current Account and Cash | 29,747 | 29,696 |
| | CAF Savings Account | | 29,000 |
| | NSI Account | 13,532 | 0 |
| | Total Assets | <u>43,279</u> | <u>58,696</u> |
| | Provision (Note 1) | | (16,000) |
| | | | <u>42,696</u> |

| | | For reference 2019/2020 | 2020/2021 |
|--------------------|--|----------------------------|----------------|
| INCOME | Regular Lets | 15,853 | 8,343 |
| | Casual Lets | 3,690 | 1,144 |
| | Total Lettings | 19,543 | 9,487 |
| | Donations | | |
| | Returnable Deposits | 5,650 | 800 |
| | Returnable Deposits | (4,870) | (800) |
| | CHPC Utilities contribution | | |
| | CHPC Grant for Village Hall sign | 250 | |
| | Miscellaneous | 47 | |
| | Refund on Insurance | 120 | |
| | TOTAL INCOME | 20,740 | 9,487 |
| | Interest (National Savings) | 107 | 97 |
| | TOTAL INCOME (Including Interest) | 20,847 | 9,584 |
| EXPENDITURE | Operational costs | | |
| Remuneration | Cleaner | (3,472) | (2,600) |
| | Holiday Compensation 18/19 + 19/20 + 20/21 | | (863) |
| Utilities | Gas & Electricity | (2,079) | (1,769) |
| | Water | (363) | (91) |
| | Council Tax | (665) | 0 |
| | WiFi | | (206) |
| Cleaning | Cleaning materials | (344) | (174) |
| | Covid-19 related items | | (187) |
| Facilities | General maintenance | (512) | (926) |
| | Decorate Lobbies | | (256) |
| | Rainwater System replacement | (6,095) | |
| | New Village Hall sign | (730) | |
| | Stage step tool | (135) | |
| Services | Insurance | (1,233) | (1,190) |
| | Website | (91) | (13) |
| | PRS for Music License | (764) | (469) |
| Miscellaneous | Postage and printing | (20) | (54) |
| | Gifts and celebrations | (50) | |
| | Publicity | (148) | |
| | CDA membership | (70) | (35) |
| | Bank Account Fee | | (59) |
| | Booking refunds due to Coronavirus | (182) | 0 |
| | TOTAL OPERATING COSTS | (16,953) | (8,892) |

Note 2

Note 3

Note 3

Note 4

| | | | |
|----------------------|---|---------------|---------------|
| | | | |
| | OPERATING SURPLUS | 3,894 | 692 |
| | | | |
| SPECIAL ITEMS | CIO Conversion | (186) | (1,803) |
| | CHPC Claim | | (3,713) |
| | SADC Grant | | 10,000 |
| | SADC Grant | | 8,145 |
| | SADC Grant | | 2,096 |
| | | | |
| | SURPLUS (DEFECIT) | 3,708 | 15,417 |
| | | | |
| CAPITAL | One off costs/income in year | | |
| | Kitchen and Community Room refurbishment | (28,747) | 0 |
| | TARMAC Grant for Kitchen and Community Room | 28,747 | 0 |
| | Project additional spend (T Taylor) | (836) | 0 |
| | Third Party Contribution (CHVHC) | (3,195) | 0 |
| | Community Room refurbishment | (793) | 0 |
| | Capital balance | (4,824) | 0 |
| | | | |
| | CLOSING BALANCE | 43,279 | 58,696 |
| | Provision (Note 1) | (12,000) | (16,000) |
| | | 31,279 | 42,696 |

- Note 1 Provision for future major maintenance and replacement £4000 per year (17/18 18/19 19/20 20/21)
- Note 2 Lettings revenue impacted by the Coronavirus Pandemic and lock downs. The Pre-school was able to be open for much of the year
- Note 3 19/20 figures represent 2 years costs for these items
- Note 4 New CAF Bank account has a small monthly fee, but provides full internet banking functionality
- Note 5 Related Party Transactions
 No trustee has received remuneration, benefits or expenses.
 Some trustees are members of organisations that have hired the hall.
 These hires have been made in accordance with the standard hire agreement applicable to all hirers.

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall Council, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 18/5/2021

COLNEY HEATH VILLAGE HALL

Location : 83 High Street, Colney Heath, Herts AL4 0NS
www.colneyheathvillagehall.com



Income and Expenditure for the Year ended March 2021 Balances

| Santander Bank Account ACCOUNT CLOSED December 2020 | |
|---|-------------|
| Balance held in account 2019/2020 | 29,746.78 |
| Income 2020/2021 | 2,739.26 |
| Total | 32,486.04 |
| Less expenses | (32,486.04) |
| Total balance in bank 31st March 2021 | 0.00 |

| CAF Bank Account | |
|---|------------------|
| Balance held in account 2019/2020 | 0.00 |
| Income 2020/2021 | 72,433.40 |
| Total | 72,433.40 |
| Less expenses | (42,737.08) |
| Total balance in bank 31st March 2021 | 29,696.32 |

| CAF 60 Day Savings Account | |
|---|------------------|
| Balance held in account 2019/2020 | 0.00 |
| Income 2020/2021 | 29,000.00 |
| Total balance in bank 31st March 2021 | 29,000.00 |

| National Saving Account ACCOUNT CLOSED November 2020 | |
|--|-------------|
| Balance held in account 2019/2020 | 13,531.82 |
| Income 2020/2021 | 147.43 |
| Less expenses | (13,679.25) |
| Total balance in bank 31st March 2021 | 0.00 |

| Total Assets | |
|---|------------------|
| Balance held in Santander Account 31 st March 2021 CLOSED | 0.00 |
| Balance held in CAF Account 31 st March 2021 | 29,696.32 |
| Balance held in CAF Savings Account 31 st March 2021 | 29,000.00 |
| Balance held in National Savings at 31 st March 2021 CLOSED | 0.00 |
| Total balance in bank 31st March 2021 | 58,696.32 |

I, the undersigned, in accordance with the wishes of the members, elected as Honorary Auditor to the Colney Heath Village Hall Council, have examined the records and accounts and find them to be a true and accurate record as presented by the Treasurer.

Signed  Date 18/5/2021