

THE 25TH LEICESTER (QUENIBOROUGH) SCOUT GROUP

England & Wales · Charity number 1182263

Details

Other names	QUENIBOROUGH SCOUT GROUP
Status	Registered
Legal form	Other
Registered	2019-02-28
Register	View on the Charity Commission register

Contact

Address	Queniborough Scout Hall 28a Queniborough Road Queniborough Leicester LE7 3DG
Phone	07946689076
Email	info@queniboroughscouts.org.uk
Website	http://www.queniboroughscouts.org.uk/

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: We are members of the Scouts Association and provide organised activities for young people. Our Beaver section covers 6-8yrs, Cubs 8-10yrs and Scouts 10-14yrs. Scouts are doers and give-it-a-goers. We go camping, hiking, swimming, abseiling, cycling and canoeing. But we also get to hang out with our friends every week having fun, playing games, working in a team and taking on new challenges.

Classification

- **How:** Provides Services
- **What:** Economic/community Development/employment, Recreation
- **Who:** Children/young People

Geography

- Leicestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,409	£23,367	-	-
2024-03-31	£32,429	£32,648	-	-
2023-03-31	£29,474	£24,765	-	-
2022-03-31	£20,652	£31,725	-	-
2021-03-31	£31,725	£46,177	-	-

Trustees

Name	Role	Appointed
Philip Edgar Iley	Chair	2019-02-04
Anthony Burford		2023-09-14
Christopher John King		2019-02-04
Jennifer Anne Angell		2024-10-29
MALCOLM WOODWARD		2022-06-30
Richard Michael Tassi		2024-10-20

THE 25TH LEICESTER (QUENIBOROUGH) SCOUT GROUP

England & Wales - Charity number 1182263

Accounts

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every # months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control (Specimen 1)

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate

against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-</p>

operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Group ensures that each section (Beavers, Cubs and Scouts) is fulfilling its role in providing all young people with activities to promote the Values of Scouting and the Scout Method. It does so by providing support to the Section Lead Volunteers and the Group Lead Volunteer. The District also provides activities and opportunities for our young people to mix with others from neighbouring scout groups.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Each section has met once a week during school term and has delivered an age appropriate activity programme in accordance with the aims and objectives of scouting. The activity programmes are overseen by the Group Lead Volunteer. Additional information is available under the individual section reports accompanying this document.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy
The Group is currently preparing a policy on reserves and intends to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £9000.

The Group holds no reserves presently. This is below operating expenses. However this can be explained by the recent completion of new premises which have exhausted funds.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

The Group currently has an interest free loan with the County Scout Association and the outstanding balance is £11,994.00

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Membership fees provide the main source of income with rental fees providing a regular source of additional funds

Investment Policy (Specimen 2)
The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Philip Iley	Malcolm Woodward
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

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2024 - 2025

Summary	2023 - 2024	
Account balance brought forward	£5,544.28	£5,788.50
Total income	£25,409.50	£32,702.18
Total expenditure	£23,367.03	£32,946.40
Net income	£2,042.47	£ -244.22
Account balance carried forward	£7,586.75	£5,544.28

Income

Bank Interest	£7.92	£3.14
Donation	£608.60	£126.14
Gift Aid	£3,787.44	£0.00
Grant	£648.00	£14,270.00
Hall Hire	£6,976.25	£6,144.75
Membership Fees	£13,340.51	£12,134.25
Refund	£40.78	£23.90
Total income	£25,409.50	£32,702.18

Expense

Activity Equipment	£5,723.14	£5,739.69
Admin	£645.61	£290.96
Badges	£0.00	£106.98

2024 - 2025

Bank Fees	£0.00	£140.00
Broadband BT	£344.60	£91.78
Capital Equipment Fixed Assets	£3,964.00	£13,223.80
Chubb Fire	£542.46	£1,184.12
Cleaning Costs	£1,987.42	£2,066.17
Electricity	£732.11	£550.00
Events - Scouts	£351.06	£173.62
Gas	£506.89	£325.00
GoCardless Fee	£510.85	£249.05
Insurance	£640.15	£734.60
Loan Repayment	£2,712.00	£2,938.00
Membership Costs	£3,304.60	£3,528.00
Repairs	£763.51	£1,064.63
Venue Maintenance	£118.34	£540.00
Water	£520.29	£0.00
Total expenditure	£23,367.03	£32,946.40
Net income	£2,042.47	£ -244.22
Account balances		
25TH LEICESTER (QUENIBOROUGH)	£2,482.75	£5,286.32
Expense Account	£360.64	£257.96

2024 - 2025

Capitation Fund	£300.00	£0.00
Loan Repayment	£4,443.36	£0.00
Total account balance	£7,586.75	£5,544.28

Independent examiner's report to the trustees of 25th Leicester Queniborough Scout Group

I report to the trustees on my examination of the accounts of the 25th Leicester Queniborough Scout Group for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the 25th Leicester Queniborough Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 25th Leicester Queniborough Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, that give me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 25th Leicester Queniborough Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

As part of the analytical review of the accounts (CC32, Direction 11, section 11.3) I compared the analysis of the cash received and the cash spent in the current year with the previous year to identify any significant changes from year to year! I note Donation and Gift Aid receipts have both risen substantially. On the payments side Energy and BT Broadband are both up (42% and 275% respectively), while there have been strong reductions in respect of Repairs and Renewals (45%), Chubb Fire (57%) and Asset and investment purchases (59%).

Receipts have fallen by 23% overall, probably because no grant funding has been sort during the period. Gross income in the year was just below the £25k threshold, that would allow the trustees to opt for a less onerous annual return to the Charity Commission. However, I would recommend carrying on with the current practice unless a permanent and significant reduction in income is expected.

Payments overall are down by about a third and the balance of receipts over payments is up about tenfold, leaving cash funds up a healthy 37% at year end.

Signed: 

Name: Mr A M Kidner Address: Upper Church Street, Syston, LE7 1HR Date: 21/05/2025

THE 25TH LEICESTER (QUENIBOROUGH) SCOUT GROUP

England & Wales - Charity number 1182263

Accounts

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2	4
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Section A

Reference and administration details

Charity name

25th Leicester (Queniborough) Scout Group

Other names the charity is known by

Queniborough Scouts

Registered charity number (if any)

1 1 8 2 2 6 3

HQ registration number

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Charity's principal address

The Scout Hall

Queniborough Road

Queniborough, Leicestershire

Postcode

L E 7 3 D G

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Philip Iley	Chair	
2	Malcolm Woodward	Treasurer	
3	Nicola Howell	Secretary	
4	Christopher King		
5	Anna-Maria Bromley		
6	Anthony Burford		
7	Clive Graham		
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 5 Trustees and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed. Risk assessments have been prepared and are subject to regular review. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions. The group does not currently hold a reserve to ensure the continuity of activities should there be a major reduction in income but this is being addressed. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.



Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

The Purpose of Scouting
Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting
As Scouts we are guided by these values:
Integrity - We act with integrity; we are honest, trustworthy and loyal.
Respect - We have self-respect and respect for others.
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Belief - We explore our faiths, beliefs and attitudes.
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The Scout Method
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Summary of the main activities in relation to these objects

The Group ensures that each section (Beavers, Cubs and Scouts) is fulfilling its role in providing all young people with activities to promote the Values of Scouting and the Scout Method. It does so by providing support to the Section Lead Volunteers and the Group Lead Volunteer. The District also provides activities and opportunities for our young people to mix with others from neighbouring scout groups.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further



statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Each section has met once a week during school term and has delivered an age appropriate activity programme in accordance with the aims and objectives of scouting. The activity programmes are overseen by the Group Lead Volunteer.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group is currently preparing a policy on reserves and intends to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £9000.

The Group holds no reserves presently. This is below operating expenses. However this can be explained by the recent completion of new premises which have exhausted funds.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

The Group currently has an interest free loan with the County Scout Association and the outstanding balance is £11,994.00

Further financial review details (optional information)

- information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives;

Membership fees provide the main source of income
Investment Policy
The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Philip Iley	Malcolm Woodward
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

D	D	M	M	Y	Y
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25 LeicesterQueniborough Scout Group (Charity no. 1182263)

Receipts and payments account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2023-2024	2022-2023
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,885	10,839
Donations	100	27
Grants	14,270	12,800
Gift Aid	26	742
National Lottery	-	-
Sub total	26,281	24,407
Grants		
Maintenance grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Bag packing	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	162
Sub total	-	162
Scout hut income		
Hire of building	6,145	4,781
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	6,145	4,781
Investment income		
Bank interest	3	1
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	3	1
Total Gross Income	32,429	29,350
Asset and investment sales, etc.	-	-
Total receipts	32,429	29,350

25 LeicesterQueniborough Scout Group (Charity no. 1182263)
Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

	2023-2024	2022-2023
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	3,528	3,290
Youth programme and activities	-	-
Adult support and training	-	-
Rates garden waste	-	-
Water and Sewerage	-	403
Electricity and Gas	875	1,467
Insurance	735	1,189
Repairs and Renewals	1,605	2,089
Materials and equipment	6,402	6,735
Printing and photocopying	-	-
Cleaner & materials	2,066	1,808
Bank charge	-	-
Chubb Fire	1,184	599
Skip hire	-	-
Van hire	-	-
BT Broadband	92	-
Sub total	16,487	17,580
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
Sub total	-	-
Total Gross Expenditure	16,487	17,580
Asset and investment purchases, etc.	16,162	7,062
Total payments	32,648	24,642
Net of receipts/(payments)	219	4,708
Cash funds last year end	5,763	1,055
Cash funds this year end	5,544	5,763

25 LeicesterQueniborough Scout Group (Charity no. 1182263)

Receipts and payments account

	Year start date		Year end date
For the year from	01/04/2023	To	31/03/2024

Statement of assets and liabilities at the end of the year

	31/03/2024 Unrestricted funds	31/03/2023 Unrestricted funds
	£	£
Cash funds		
Bank current account	5,286	5,032
Bank current account	-	440
Bank Premium account	-	292
Charities Deposit Fund	-	-
Cash/Floats	258	-
Total cash funds	5,544	5,763
	(agree balances with receipts and payments account)	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	179,152	165,928
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	179,152	165,928
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Scout Council Loan	11,994	14,932
Other liabilities	-	-
Sub total	11,994	14,932
Total net assets	172,702	156,759

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Philip E. Iley - Chair

~~Clive Graham - Group Scout Leader~~

ANTHONY BURFORD.

Independent examiner's report to the trustees of 25th Leicester Queniborough Scout Group

I report to the trustees on my examination of the accounts of the 25th Leicester Queniborough Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 25th Leicester Queniborough Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 25th Leicester Queniborough Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, that give me cause to believe that in any material respect:

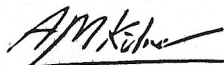
1. accounting records were not kept in respect of the 25th Leicester Queniborough Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I am pleased to note that advice provided in previous years has been followed and the Treasurer has reduced the number of bank accounts to one.

As before, the accounts have been presented to me, and examined by me in the format provided by a template .xlsx file from The Scout Association. I was concerned to note that last year's accounts as published on the Charity Commission website were not presented in this way.

As part of the analytical review of the accounts (CC32, Direction 11, section 11.3) I compared the analysis of the cash received and the cash spent in the current year with the previous year to identify any significant changes from year to year! I note a fall in Gift Aid income of £716, no payments for Water and Sewerage, and payments to Chubb Fire that have practically doubled. The trustees should also be aware that the £508 of fees paid to GoCardless are a 'hidden' cost.

Signed:



Name: Mr A M Kidner Address: Upper Church Street, Syston, LE7 1HR

Date: 12/05/2024

Independent examiner's report to the trustees of 25th Leicester Queniborough Scout Group

I report to the trustees on my examination of the accounts of the 25th Leicester Queniborough Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 25th Leicester Queniborough Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

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Independent examiner's statement

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1. accounting records were not kept in respect of the 25th Leicester Queniborough Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I am pleased to note that advice provided in previous years has been followed and the Treasurer has reduced the number of bank accounts to one.

As before, the accounts have been presented to me, and examined by me in the format provided by a template .xlsx file from The Scout Association. I was concerned to note that last year's accounts as published on the Charity Commission website were not presented in this way.

As part of the analytical review of the accounts (CC32, Direction 11, section 11.3) I compared the analysis of the cash received and the cash spent in the current year with the previous year to identify any significant changes from year to year! I note a fall in Gift Aid income of £716, no payments for Water and Sewerage, and payments to Chubb Fire that have practically doubled. The trustees should also be aware that the £508 of fees paid to GoCardless are a 'hidden' cost.

Signed: 

Name: Mr A M Kidner

Address: Upper Church Street, Syston, LE7 1HR

Date: 12/05/2024

THE 25TH LEICESTER (QUENIBOROUGH) SCOUT GROUP

England & Wales - Charity number 1182263

Accounts



Annual Report by the Chair of Trustees Activity Year 2022/23

In presenting this report I first want to take the opportunity to thank everyone who is involved in supporting and running our Scout Group.

As always, we are committed to putting our members at the centre of everything we do with the intention that they will benefit by acquiring life skills for use throughout their lives as well as developing lifelong friendships.

The successful relationship between the Groups parents, volunteer helpers, section leaders and trustees is evidenced by the increased membership, the positive financial position and the range of quality activities the sections delivered throughout the past year.

The following bullet points give an overview of the Queniborough Scout Group current position.

Membership:

- We operate three sections, Beavers, Cubs and Scouts
- We consistently have over 70 young people spread across the three sections.
- Each team is managed by a section leader who is supported by uniformed assistants and non-uniformed parent volunteers.
- The leadership teams deliver a range of activities throughout the year culminating with a weekend camp which is always popular, fun and ultimately exhausting!! This year was no exception.

Finance:

- Our financial position is currently good with a small surplus in the bank.
- Our main income is from:
 - Membership fees
 - Rental income from hiring our hall
 - Occasional grants (normally for a specific project e.g. mezzanine conversion)
- Our year end accounts have been examined by an independent auditor and are now available for public viewing on the Charities Commission website.
- Membership fees and rental costs have not risen in the past year and it is the trustees intention that there will be no increase over the coming year 2023/24

Leadership

- Over the years the Group has enjoyed a consistent leadership which has been critical to seeing the Group grow to what it is today.
- Our time served leaders; Mark Allsopp, Chris King, Clive Graham and Jess Paige have all taken a step back from their roles to allow new people to take the group forward to the next phase of its

Headquarters
Queniborough Road, Queniborough, Leicester LE7 3DG
Scout Association Number 306101

development. We are grateful for their incredible commitment over the years and thankful that they continue to support the Group, especially the new leaders.

- Welcome to: Richard Tassi (cubs) Rachael Chinnery (Beavers), Vicki Thomas (Scouts) Jenny Angell (Group Scout Leader) who have picked up the baton of leadership – the Trustees are very happy to have you join the team!

Technology:

- We are increasing our use of technology in order to relieve our leadership team of some of the admin burden.
- All software is third party software with the appropriate safeguards for data security.
- We use Online Scout Manager (OSM) as our principal admin software.
- OSM records our membership details and the progress to achieving awards.
- In conjunction with other software, it allows the collection of membership fees.
- This year we signed up for the accountancy module and all our accounts are now part of an integrated package making it much easier for our Treasurer to manage.
- Website and social media are work in progress.
- A separate third party software, www.hallbookingonline.com is used to manage the hire of our hall and is proving to be very effective.

The Future:

- We intend to consolidate the progress made over the last few years.
- We have funding to convert our mezzanine floor space into a meeting room and work is underway.
- We have further funding for an outside storeroom with work planned for early spring 2024.

To conclude this brief report, I am pleased to have been able to present a very positive and encouraging one. It is a team effort and so it is that I end this report at the same place I started – by thanking everyone who is involved in supporting and running our scout group!

Kind regards

Phil Iley
Chair of Trustees

	2022-2023	2023-2024
Income		
Bank Interest	0.67	0.00
Donation	26.60	126.14
Electricity Refund	17.50	0.00
Fundraising	161.77	0.00
Gas Refund	105.76	0.00
Gift Aid	741.71	0.00
Grant	12,800.00	12,000.00
Hall Hire	4,701.00	1,930.00
Membership Fees	10,918.67	4,692.66
Refund	0.00	23.90
Expense		
Activity Equipment	6,735.43	2,862.46
Admin	0.00	40.39
Badges	0.00	72.99
Bank Fees	0.00	20.00
Capital Equipment Fixed Assets	4,350.00	207.60
Chubb Fire	598.95	476.68
Cleaning Costs	1,807.91	727.53
Electricity	885.00	326.00
Events - Scouts	0.00	123.75
Gas	705.00	185.00
Insurance	1,189.19	382.32
Loan Repayment	2,712.00	904.00
Meetings - Scouts	0.00	37.92
Membership Costs	3,290.00	1,000.00
Repairs	2,089.30	876.28
Venue Maintenance	0.00	26.28
Water	402.54	0.00
Account balances		
25TH LEICESTER (QUENIBOROUGH)	5,031.57	8,088.27
Expense Account	25.00	143.93
Capitation Fund	439.99	439.99
Loan Repayment	291.94	291.94
Summary		
Account balance brought forward	1,055.14	5,788.50
Total income	29,473.68	18,772.70
Total expenditure	24,765.32	8,269.20
Net income	4,708.36	10,503.50
Account balance carried forward	5,788.50	8,964.13

Independent examiner's report to the trustees of 25th Leicester Queniborough Scout Group

I report to the trustees on my examination of the accounts of the 25th Leicester Queniborough Scout Group for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the 25th Leicester Queniborough Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 25th Leicester Queniborough Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, that give me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 25th Leicester Queniborough Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

It has been necessary to check that the income from Activities (£268.50), Fundraising (£161.77), and Hall Hire (£30), left in the Capitation Fund account, has been correctly accounted for in the end of year accounts. It has. However, I note that the Activities figure (rounded to £269) is rather oddly included in "Membership subscriptions"; presumably because it is the most appropriate of the existing headings.

There is advice to the Scout Group chairman recorded in the 2021 annual report and accounts, from Mr Lewis Sutton (a retired chartered accountant), the first item suggests a reduction in the number of bank accounts to a maximum of two, in order to avoid any confusion caused by moving money between accounts. I note that this has not been done. However, the new Treasurer has commented (email of 12/07/2023) suggesting he intends to move to just having a current account. I would encourage this, believing it will not only avoid confusion, but would also simplify the accounts.

As part of the analytical review of the accounts (CC32, Direction 11, section 11.3) I compared the analysis of the cash received and the cash spent in the current year with the previous year to identify any significant changes from year to year! I note that expenditure on "Materials and equipment" has gone up significantly, from approximately £1k in the previous year, to the best part of £7k this year!

The trustees should note:

- 1) In the year ended 31st March 2023 gross income went over the £25k threshold. This means that the Charity Commission's requirements for the annual return are more demanding than they were last time. In addition to answers to their standard annual return questions they will also require a:
 - Copy of trustee's annual report
 - Copy of the checked accounts
 - Copy of the independent examiner's report
- 2) I was unable to check the opening balance on each of the three bank accounts.
- 3) CC32, Direction 5.
 - Ask the trustees about how they ensure the accounting records are complete.
 - Ask the trustees if they carried out a review of the charity's internal financial controls in the year reported.

Signed: 

Name: Mr A M Kidner Address: Upper Church St., Syston, LE7 1HR Date: 25/07/2023

THE 25TH LEICESTER (QUENIBOROUGH) SCOUT GROUP

England & Wales - Charity number 1182263

Accounts



11th January 2022

Chairman's Report July 2018

It is my privilege to present to you, my ninth report, as Chair of the 25th Leicester (Queniborough) Scout Group.

As ever, the AGM presents the opportunity to look back over the past year before looking forward and sharing with you, the parents and supporters, some of our plans for the future.

Inevitably, the past year's activities have once again been impacted on by the pandemic but despite that the Group has continued to function and indeed grow.

Once again, the past year has been a very encouraging one for the Group and I am very pleased to report that our numbers continue to exceed 50 young people.

More importantly, our new scout hall has been taken into use (April 2021) and whilst there are still a few things to finish off, it is proving very popular with members. In addition, we are pleased to be able to offer use of the hall to other community groups for use on a regular basis or for individual one-off events.

The income generated from such hire will be invested in the facilities going forward to ensure that the building is always fit for purpose and never again falls to the standard of our old building!

During 2022, we will install air source heat pumps for the main hall (providing planning permission is granted). These are energy efficient and environmentally friendly heaters which reduce our carbon footprint and build on the positive impact of our now high levels of insulation and LED lighting.

Also, as the weather improves, the rear garden will be set to lawn so that during warmer months, sections will be able to use the secure rear garden for outdoor activities.

Longer term, we plan to convert the roof space into a meeting room but, that will require additional fund raising and so it remains on our wish list at this point!!

It would be remiss of me not to take this opportunity to say thank you to all our benefactors both large and small. Without their generosity and support we would not have been able to replace our old hall and had that been the case, the group may have had to move out of the village or cease all together.

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Scout Association Number 306101

Instead, they have enabled us to grow and develop as a group even despite the pandemic and for that, we are very, very grateful.

As we enter 2022 and with the hall up and running, we must turn attention to building resilience into our section leadership teams and management team.

The benefits of scouting are well known and the demand for scouting activities remains very high but, as ever, the challenge for us, and many other groups, is to secure sufficient adult volunteers to meet the demand.

Thankfully, we have a good cadre of qualified leaders supported by parent volunteers but of course we always need more and hence this year's focus on building resilience.

In closing, may I thank everyone involved in the Queniborough Scout Group during the past year, in whatever capacity, and encourage you all to be a part of the year ahead.

Kind regards

Phil Iley
Chair

25th Leicester Scout Group
(Queniborough)

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Receipts and payment

For the year from

Receipts and payments

Receipts

Donations, legacies and similar income
Membership subscriptions
Donations
Grants
Gift Aid
National Lottery

Sub total

Grants
Maintenence grant
Other grants

Sub total

Fundraising events (gross)
Bag packing
Detail 2
Detail 3
Other fundraising activities

Sub total

Scout hut income
Hire of building
Hire of equipment
Other Scout hut income

Sub total

Investment income
Bank interest
Building Society interest
The Scout Association Short Term Investment Service
Other investment income

Sub total

Total Gross Income

Asset and investment sales, etc.

Total receipts

25 LeicesterQueniborough Scout G

Receipts and payment

For the year from

Receipts and payments

Payments

Charitable Payments
Membership subscriptions paid on (National/County/Area/District)
Youth programme and activities
Adult support and training
Rates garden waste
Water and Sewerage
Electricity and Gas
Insurance
Repairs and Renewals
Materials and equipment
Printing and photocopying
Contribution to camp costs
Uniforms
AGM and trustee expenses
Skip hire
Van hire
Room hire

Sub total

Fundraising expenses
Detail 1
Detail 2
Detail 3
Other fundraising costs

Sub total

Total Gross Expenditure

Asset and investment purchases, etc.

Total payments

Net of receipts/(payments)

Cash funds last year end

Cash funds this year end

25 LeicesterQueniborough Scout G

Receipts and payment

For the year from

Statement of assets and liabilities at the end

Cash funds
Bank current account
Bank current account
Bank Premium account
Charities Deposit Fund
Cash/Floats

Total cash funds

(agree balances with receipts and payments account)

Other monetary assets
Tax claim
Debts due from the County/Area/District/Group
Insurance claim

Sub total

Investment assets
Investment property - detail
Quoted investments
Other investments - detail

Sub total

Non monetary assets for charity's own use
Badge stock
Shop stock
Other stock
Land and buildings
Motor vehicles
Scouting equipment, furniture etc
Other

Sub total

Liabilities
Accounts not yet paid
Expenses incurred but not invoiced
Subscriptions not yet paid
Scout Council Loan
Other liabilities

Sub total

Total net assets

The above receipts and payments account and statement of assets and liabilities
Trustees on _____ **(the date of the Executive Committee meeting)**
and signed on their behalf by

Signature _____

Group (Charity no. 1182263) Trusts account

Year start date

Year end date

04/01/2020	To	03/31/2021
-------------------	-----------	-------------------



2020-2021

2019-2020

Unrestricted funds

Unrestricted funds

£

£

821
11,234
19,669
-
-
31,724
-
-
-
-
-
-
-
-
-
-
-
1
-
-
-
1

9,102
64,266
10,000
2,441
9,169
94,978
-
-
-
1,935
-
-
302
2,237
-
-
-
-
2
-
-
-
2

31,725

97,217

-

-

31,725

97,217

Group (Charity no. 1182263) Trusts account

Year start date

Year end date

04/01/2020	To	03/31/2021
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End of the year

03/31/2021 Unrestricted funds	03/31/2020 Unrestricted funds
£	£
8,710	806
522	24,249
1,493	122
463	463
-	-
11,188	25,640
ok	ok
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
141,267	98,306
-	-
-	-
-	-
141,267	98,306
-	-
-	-
-	-
19,000	19,000
-	-
19,000	19,000
133,455	104,946

Assets and liabilities were approved by the trustee meeting that approved the accounts)

Print Name

Philip E. Iley - Chair

Clive Graham - Group Scout Leader



Group Name: 25th Leicester (Queniborough) Scout Group

Subject: Financial accounts for the year 2020/2021

Group Chair: Philip E. Iley

Mob: 07946 689 076

Group Treasurer: Jeremy Bromley (new)

Following a change of treasurer, the accounts have been prepared by the above and with the support and guidance of Mr Lewis Sutton, a retired chartered accountant.

Mr Sutton is not a member of the scout group or the registered charity and has only had access to the papers, bank details etc provided to him by the Group Chair.

Advice to Group Chair from Mr Sutton:

1. Reduce bank accounts to a maximum of two to avoid any confusion caused by moving money between accounts.
2. With minimum interest rates there is little value in using an investment account currently.
3. Continue to use the standard accounts template as provided by the national scout executive.