



Trustees' Annual Report for the period

	Period start date			To	Period end date		
	Day 1	Month Jan	Year 2020		Day 31	Month Decemb er	Year 2020

From

Section A Reference and administration details

Charity name

Encounter Arena

Other names charity is known by

Registered charity number (if any)

1182247

Charity's principal address

11 Cochrane Drive

Dartford, Kent

Postcode

DA1 2GE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Kangau	Chair		
2	Joyce Stanley			
3	Caroline Stanley			
4	Stanley Utrakpo			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	By Appointment of the founder

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ Trustees' consideration of major risks and the system and procedures to manage them.

Encounter Arena trustees and the founder are responsible for making decisions on all matters we meet regularly through the year for planning and training and report back regularly with minutes of their decisions We are collectively responsible for spiritual affairs within the church. New members receive initial training into the workings of the Encounter Arena the areas which include worship, prayer and outreach. The trustees meet regularly in the year for planning and training and report back regularly with minutes of their decisions to the founder and discussed as necessary.

The trustees are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The trustees confirm that they have referred to the Charity Commission’s general guidance on Public Benefit when reviewing and shaping the charity’s aims and objectives for the year and planning future activities. The charity works to ensure that its programmes are inclusive, accessible and responsive to the needs of its beneficiaries, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we teach to live out their faith as part of our community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care.

Missionary and outreach work.

Encounter Arena is committed to enabling as many people as possible to worship at our church and to become part of our community at Gray’s, Essex and through online social media services. Our services and worship put faith into practice through prayer and scripture, and worship. We have a special prayer and worship services on the 4th Sunday of the month, weekly bible studies and various events through the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Encounter Arena offered a range of services during the week and over the course of the year during the pandemic to uplift and encourage the community through challenging times. For example, through foodbanks provided into the community. This year we held monthly meetings on various topics such as mental health. It is pleasing to be able to report that the new arrangements have been well received since they came into operation. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through birthday celebrations we thank God for the gift of life, in marriage anniversaries blessing and through bereavement counsel support services for friends and family.

Additional details of objectives and activities (Optional information)

We would like to thank all the members of Encounter Arena for all their time and effort and contributions through this year. The pandemic really brought our voluntary services and everyone pulled together to help each other and the community at large.

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ Contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

When COVID-19 hit in March, we developed dedicated coronavirus advice pages on our website and social media services.

The pastoral Care was critical this year through prayer for loved ones, counselling services. Though the pastor and trustees could not visit members we made sure we formed a network of support to keep in constant communication and checking on each other's well-being.

Our members are to be congratulated on their outreach and fund-raising contributions to our covid-19 community project with donations and giving their time to enable us to reach others with the gospel message. We were able to help homeless communities and women shelters, hostels and other organisations with food banks. We also supported local charities in the area during the Christmas period and local their families affected with unemployment.

Section E

Financial review

Brief statement of the charity's policy on reserves

Encounter Arena would like to put in practice to try to maintain a balance on unrestricted funds this is equivalent to £200. It is held to smooth out fluctuations in cash flow and to meet emergencies. It is our hope to increase this over time, as and when investment income recovers.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ Investment policy and objectives including any ethical investment policy adopted.

The principal source of income is the weekly offering, paid by cash or bank transfer.
We were grateful for a grant from the National community fund and HM government; this was set aside towards the covid-19 community project. Together with the donations from members the work was. This enabled us to reach our key objectives of the charity The advancement of the Christian faith, for the benefit of the public.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rebecca Kangau	
Position (eg Secretary, Chair, etc)	Chair Trustee	
Date	31/12/2020	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

For the period from	Period start date Jan-20	To	Period end date Dec-20
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Tithes ad offerings	7,208	-	-	7,208
Activities for Generating Funds/grants	10,500	-	-	10,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	17,708	-	-	17,708
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	17,708	-	-	17,708
A3 Payments				
Rent	3,600	-	-	3,600
Charitable activities	10,000	-	-	10,000
Equipment	1,610	-	-	1,610
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	15,210	-	-	15,210
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	15,210	-	-	15,210
Net of receipts/(payments)	2,498	-	-	2,498
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	2,498	-	-	2,498

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	2,498	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities		Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name
			Rebecca Kangau

CC16a



Last year
to the nearest £

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**Endowment
funds**
to nearest £

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OK

**Endowment
funds**
to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval

4/2/2021