



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 04 2020	To 31 03 2021

Section A details

Reference and administration

Charity name 1st Tyne Sea Scouts

Other names charity is known by

Registered charity number (if any) 1182232

HQ Registration number 11363891

Charity's principal address Larchwood Avenue

Walkerville

Newcastle Upon Tyne

Postcode

NE6 4NX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Nature of Appointment	Dates acted if not for whole year
1	Denise Gates	GSL	Ex Officio	
2	Alan Henny	Chairman	Ex Officio	23/9/20-31/3/21
3	Laura Coates	Treasurer	Ex Officio	
4	Deborah Basara	Secretary	Ex Officio	23/9/20-31/3/21
5	Sarah Gates		Co-Opted	
6	David Phelan		Co-Opted	
7	David Henny	Chairman	Ex Officio	1/4/20-23/9/20
8	Debbie Owens	Secretary	Ex Officio	1/4/20-23/9/20
9				
10				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant (Scrutineer)	Mark Emmerson	Eversley, Sunderland Road, East Boldon

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and parent's representation, and normally meets every 2 months with the intention to meet every month whilst building works are actively on the agenda.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal

arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced Income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The committee could raise the value of subscriptions to increase the income to the group on an ongoing basis either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values;

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise

Summary of the main activities relation to these objects

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group, like many others has had a tough year due to the situation with Covid-19, but is fully committed to re-building all the groups back to pre-Covid numbers and eventually to full running capacity. The Beaver colony is now filtering up to the Cubs and hopefully over time once the groups are back up to capacity this will filter up through to the Scout section. There haven't been many face to face activities this year due to all the restrictions, however there have been some activities that have been organised and a lot of District level events that have been able to go-ahead virtually. The Group Exec have worked to bring in relevant grants to keep the group afloat during Covid and are still working to bring other grants into the group in order to carry out essential maintenance work to the HQ and also upgrade the building, in particular to make it more suitable and user friendly for those with a disability which will allow full participation. A full roof replacement has been carried out during the enforced lockdown due to Covid, and the old toilets were condemned and have been replaced with a new toilet/shower facility which is suitable for wheelchair access.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold at least a sum equivalent to at least 6 months running costs, circa £1000, however will hopefully hold a lot more due to needing to maintain their own property.

The Group held reserves of approximately £17,873 against this at the year end. This is well above the level required for operating expenses but a large proportion of this is earmarked for use in building works for HQ. The decrease in reserves can be explained by building work costs on the roof and toilets exceeding grants/donations received during the year. The Group currently has a requirement to maintain a larger than normal 'buffer' for maintenance and repairs to HQ, and also future major work which is still required to bring the building up to modern standards.

Details of any funds materially in deficit

Further financial review details (Optional information)

- investment policy and objectives

Investment Policy

The Group does not currently have sufficient funds to invest in longer term investments, the extra funds that we currently have are needed for building works and maintenance. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.


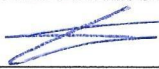
Section F Other optional information

The Group still plan to carry out more building works to modernise the 1st Tyne HQ and make sure that there is good disabled access all around the building. We plan to achieve this by applying for available grants. We have an official 'List of Works' which was carried out by ORA to help with fundraising for building works.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Denise Gates	Laura Coates
Position (eg Secretary, Chair, etc)	GSL	Treasurer
Date	30/06/2021	

1st Tyne Sea Scouts

Receipts and Payments Account

For the year	from	To
	01/04/2020	31/03/2021

	2020/21		2019/20	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	28	-	28	2,448
Less: Membership subscriptions paid on (National/County)	(1,413)	-	(1,413)	(1,148)
Net membership subscriptions retained	(1,385)	-	1,385	1,300
Donations, legacies	500	1,536	2,036	8,087
Gift Aid	314	-	314	370
Sub total	(571)	1,536	965	9,758
Grants				
Grants received	22,689	15,750	38,439	0
	-	-	-	-
Sub total	22,689	15,750	38,439	-
Fundraising (gross)				
Uniform & badges	-	-	-	-
Other Fundraising Events	-	-	-	12
Loans received	-	-	-	-
Sundry Income	-	-	-	1
Sub total	-	-	-	13
Income from Charitable Activities				
Youth programme & activities	-	-	-	1,474
Detail 2	-	-	-	-
Sub total	-	-	-	1,474
Investment income				
Interest Received	-	-	-	-
Rents received (inc. gang Show)	300	-	300	945
Sub total	300	-	300	945
Total Gross Income	22,417	17,286	39,703	12,190
Asset and investment sales, etc.	-	-	-	-
Total receipts	22,417	17,286	39,703	12,190

1st Tyne Sea Scouts Receipts and Payments Account

For the year	from	To
	01/04/2020	31/03/2021

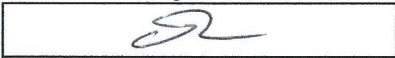

	2020/21		2019/20	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Youth programme and activities	-	-	-	1,620
Adult support and training	-	-	-	6
Rent	20	-	20	20
Water and Sewerage	208	-	208	291
Electricity and Gas	784	-	784	564
Insurance	546	-	546	533
Repairs and Renewals	281	-	281	1,535
Equipment etc. purchases	-	-	-	252
Printing, postage, stationery	-	-	-	-
Other administration costs	30	-	30	13
Sundry	-	-	-	529
Building works to HQ	9,431	31,840	41,271	0
	-	-	-	-
Sub total	11,300	31,840	43,140	5,362
Fundraising expenses				
Uniforms & badges	-	-	-	241
Detail 2	-	-	-	-
Detail 3	-	-	-	-
Other fundraising costs	-	-	-	-
Sub total	-	-	-	241
Total Gross Expenditure	11,300	31,840	43,140	5,603
Asset and investment purchases, etc.	-	-	-	-
Total payments	11,300	31,840	43,140	5,603
Net of receipts/(payments)	11,117	(14,554)	(3,437)	6,587
Transfers between funds	-	-	-	-
Cash funds last year end	6,665	14,646	21,311	14,724
Cash funds this year end	17,782	92	17,874	21,311

1st Tyne Sea Scouts

	31/03/2021		31/03/2020	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Cash funds				
Bank current account	17,586	92	17,678	21,116
Bank deposit account	-	-	-	-
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Cash/Floats	195	-	195	195
Total cash funds	17,781	92	17,873	21,312
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
Sub total	-	-	-	-
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	213,806	-	213,806	203,819
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	6,947	-	6,947	6,726
Boats & Boating Eqpt	-	-	-	-
Sub total	220,753	-	220,753	210,545
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions due April	1,295	-	1,295	1,413
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	1,295	-	1,295	1,413

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30th June 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Denise GATES GSL
	LAURA COATES Treasurer