



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2023		31	12	2023

Section A Reference and administration details

Charity name The Worthys Jubilee Hall

Other names charity is known by

Registered charity number (if any) 1182211

Kings London Road

Kings Worthy

Winchester

Postcode

SO23 7QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Gardiner		1 Jan – 27 Sep 2023	Other trustees
2	James Kearns	Treasurer		Other trustees
3	Stewart Newell			Other trustees
4	Claire Welland			Other trustees
5	Alison Skillen		18 Jan – 31 Dec 23	Other trustees
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by other Trustees (the members)

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	All matters relating to this CIO are now governed directly by the Trustees through regular Trustee meetings, recorded in meeting Minutes. Some functions and powers are delegated to the Treasurer (currently a voluntary post) and to the Administrative Assistant (currently a part-time employee). A part-time Caretaker was also employed from 1 Feb 23. During the year a further Risk Assessment was carried out and working procedures and policies were updated again to meet changes to the Risk Assessment.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to maintain a village hall for the use of all the inhabitants of Kings Worthy. Uses to include meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants without detriment to the work of the Parish Church or to the general welfare of the parish as a whole.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The following activities have been undertaken for the public benefit:

Theatre Arts classes including singing and dancing for adults and children of varying ages.

Amateur dramatics, including rehearsals, drama performances, readings and set construction. As a result, staged performances for the benefit of the whole community took place in May and December 2023.

Baby sensory classes.

Dog-training classes.

Pilates classes.

Keep fit classes.

Ballet classes.

Small children activity sessions.

Band rehearsal sessions.

Bereavement counselling sessions.

Use for private hire by members of the community.

Use as a Polling Station.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit in authorising these activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This was the first full year following COVID-19 in which no government support was received to help the business recovery. The recovery continued to be a slow process and the return of some previous regular users was short-lived or non-existent. With significant increase in routine running costs (some energy and staff costs up by over 100%) it was deemed necessary to increase most hire rates by around 25% from 1 Oct 23 to protect the charity's financial security.

Other major expenses in the year related to the renovation of all the flat roofing on the premises, the replacement of failed guttering and the removal of a large old lime tree close to the building which was found to have become unsafe. The total cost of these jobs, at over £13,000, was the main cause of the 2023 excess of expenditure over income. The work was considered essential to ensuring that the charity could continue to meet its key objectives in the medium to long-term future.

Plans to renovate the car park and expand the capacity also moved ahead. Planning permission was obtained and that has been followed by gaining tenders for the work. The first stages of this project are currently scheduled to be complete by mid-2024.

The Hallmaster online booking system was further developed. Online booking is now available to hirers, and invoices are produced from the system. It is also planned to introduce remote control of the hall's heating system in 2024.

New policies and procedures were introduced covering Health & Safety, Fire Safety and Employment, while other key policies were routinely reviewed and further updated, notably the Financial and Hiring policies. Changes designed to make the hall more available for use by the whole community at popular times, particularly weekends, have proved successful, and resulted in a wider range of ad hoc events and hirers.

The CIO has remained financially sound throughout the past year, and income and expenditure continues to be monitored quarterly to manage any variations from forecasts.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity's policy on reserves is outlined in the hall's Financial Policy. All funds are currently held in one Current Bank Account and consideration will only be given to investing some proportion of those funds in long-term investments when planned expenditure and interest rate availability provide a worthwhile incentive.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's income in 2023 came almost totally from hall hirings and renting out car parking spaces. One small grant (£500) was received from Headbourne Worthy Parish Council to off-set the cost of planned car park improvements. Applications for grant support to other local authorities were not successful. Improvements to car and bicycle parking facilities are a significant contributor to the key objects of the charity. The Worthy villages are now far more widespread than when the hall was built, with a greatly increased population. As a result, it is no longer practical for many of the parishioners to walk to the hall, and parking for means of transport is an essential requirement for many. Other expenditure either goes towards the running expenses of the CIO and the charity's business or towards the maintenance and upkeep of the premises. All these are essential support for the charity's key objectives. The new administrative system, with on-line banking, hall booking and invoicing, has greatly increased efficiency, and routine tasks are now completed quickly, easily and in a more timely manner.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stewart Raymond Newell	James Nicholas Montague Kearns
Position (eg Secretary, Chair, etc)		Treasurer
Date	06 April 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Worthys Jubilee Hall

No (if any)
1182211

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire - Regular Users	15,679	-	-	15,679	16,763
Hall Hire - Other Users	1,872	-	-	1,872	2,297
Car Park Hire	1,680	-	-	1,680	1,680
Bank Interest	-	-	-	-	-
Grants	500	-	-	500	4,873
Miscellaneous Deposits	100	-	-	100	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,831	-	-	19,831	25,613
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,831	-	-	19,831	25,613
A3 Payments					
Staff Wages	5,919	-	-	5,919	3,163
Insurance and Licences	1,178	-	-	1,178	1,515
Water Charges	302	-	-	302	274
Lighting and Heating	3,777	-	-	3,777	1,833
General Maintenance	1,847	-	-	1,847	2,602
Capital Purchases	383	-	-	383	250
Admin and Postage	252	-	-	252	261
Miscellaneous Expenses	4,476	-	-	4,476	426
Improvement - Premises	9,194	-	-	9,194	-
Hall Cleaning	3,900	-	-	3,900	3,672
Sub total	31,228	-	-	31,228	13,996
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,228	-	-	31,228	13,996
Net of receipts/(payments)	- 11,397	-	-	- 11,397	11,617
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	66,917	-	-	66,917	55,300
Cash funds this year end	55,520	-	-	55,520	66,917

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Bank Account	55,520	-	
		-	-	-
		-	-	-
	Total cash funds	55,520	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Miscellaneous - Deposits	Unrestricted	100	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Signed on original	Stewart Raymond Newell	08-Apr-24	
	Signed on original	James Nicholas Montague Kearns	08-Apr-24	