



# Trustees' Annual Report for the period

| From | Period start date |    |      | To | Period end date |    |      |
|------|-------------------|----|------|----|-----------------|----|------|
|      | 01                | 01 | 2022 |    | 31              | 12 | 2022 |

## Section A

## Reference and administration details

**Charity name** The Worthys Jubilee Hall

**Other names charity is known by**

**Registered charity number (if any)** 1182211

**Kings** London Road

Kings Worthy

Winchester

**Postcode**

SO23 7QN

### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Gordon Funnelle  |                 | 1 Jan – 26 Feb 2022               | Other trustees                                                |
| 2  | James Kearns     | Treasurer       |                                   | Other trustees                                                |
| 3  | Stewart Newell   |                 |                                   | Other trustees                                                |
| 4  | Claire Welland   |                 |                                   | Other trustees                                                |
| 5  | Catherine Latham |                 |                                   | Other trustees                                                |
| 6  |                  |                 |                                   |                                                               |
| 7  |                  |                 |                                   |                                                               |
| 8  |                  |                 |                                   |                                                               |
| 9  |                  |                 |                                   |                                                               |
| 10 |                  |                 |                                   |                                                               |
| 11 |                  |                 |                                   |                                                               |
| 12 |                  |                 |                                   |                                                               |
| 13 |                  |                 |                                   |                                                               |
| 14 |                  |                 |                                   |                                                               |
| 15 |                  |                 |                                   |                                                               |
| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                           |
|---------------------------------------------------------------------|-------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | CIO Constitution                          |
| How the charity is constituted<br>(eg. trust, association, company) | Trust                                     |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by other Trustees (the members) |

### Additional governance issues (Optional information)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity's organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul> | <p>At the start of the year the Trustees delegated the day-to-day running of the Hall to a working group comprising local volunteers and representatives of Hall user groups. However, later in the year that working group was suspended and all matters are now governed directly by the Trustees through regular Trustee meetings, recorded in meeting Minutes.</p> <p>During the year a fresh Risk Assessment was carried out and working procedures and policies were updated to meet changes to the risk assessment.</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are to maintain a village hall for the use of all the inhabitants of Kings Worthy. Uses to include meetings, lectures, classes and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants without detriment to the work of the Parish Church or to the general welfare of the parish as a whole.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The following activities have been undertaken for the public benefit:

Theatre Arts classes including singing and dancing for adults and children of varying ages.

Amateur dramatics, including rehearsals, drama performances, readings and set construction. As a result, staged performances for the benefit of the whole community took place in May and December 2022.

Baby sensory classes.

Dog-training classes.

Pilates classes.

Keep fit classes.

Ballet classes.

Small children activity sessions.

Band rehearsal sessions.

Use for private hire by members of the community.

Use as a Polling Station.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit in authorising these activities.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Recovery from COVID-19 lockdowns has continued, with some regular groups failing to return while other new user groups have started using the Hall.

New and updated policies and procedures were introduced covering Health & Safety, Safeguarding, Advertising, Pay, Complaints, Hiring Policy and Financial Policy. A new website has been introduced and, where appropriate, some of the policies are now publicly available through that medium. Other policies are planned for introduction or update in 2023, all designed to ensure that the charity continues to fairly serve the community for which it was originally provided. As a result, the hall is now more available for use by the whole community at popular times, particularly weekends.

The Hallmaster online booking and invoicing system was introduced, although full implementation of bookings through the website will be completed in 2023. The hall also moved to online banking, and the result from both these changes is a much-improved administrative system.

General routine maintenance work on the fabric of the building continued throughout the year while preparatory work on major projects also progressed well. An application was submitted for planning permission to renovate the car park, while bids were invited to replace the hall's flat roofing. Both projects are expected to move forward towards completion during 2023.

The CIO has remained financially sound throughout the past year, and income and expenditure continues to be monitored quarterly to manage any variations from forecasts.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy on reserves is outlined in the hall's Financial Policy. All funds are currently held in one Current Bank Account and consideration will only be given to investing some proportion of those funds in long-term investments when planned expenditure and interest rate availability provide a worthwhile incentive.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main income in 2022 came once more from hall hirings, the first time this had been achieved since before COVID-19. Two further support grants were received from Winchester City Council which also helped to mitigate the impact of rising energy and staff costs.

Both the electricity and gas supply contracts came up for renewal during 2022 and the best options available involved an 81% increase in electricity costs and just over 200% for gas. Whilst these were fixed for 3 years they will continue to be reviewed against market prices during 2023.

A new Administrator was hired in March to replace the hall's longstanding secretary, and this also incurred a cost increase. Cleaning services are now provided by a commercial organisation, and again costs rose during the last year. Despite these changes, income from hirings ensures that the charity can continue to meet all its short-term financial commitments, and to provide a base for all those activities outlined in the Objects.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                        |                                |
|-------------------------------------|------------------------|--------------------------------|
| Signature(s)                        |                        |                                |
| Full name(s)                        | Stewart Raymond Newell | James Nicholas Montague Kearns |
| Position (eg Secretary, Chair, etc) |                        | Treasurer                      |
| Date                                | 03 April 2023          |                                |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Worthy Jubilee Hall

No (if any)  
1182211

CC16a

## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/01/2022 | To | Period end date<br>31/12/2022 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| Hall Hire - Regular Users                             | 16,763                                       | -                                       | -                                      | 16,763                          | 9,200                         |
| Hall Hire - Other Users                               | 2,297                                        | -                                       | -                                      | 2,297                           | 985                           |
| Car Park Hire                                         | 1,680                                        | -                                       | -                                      | 1,680                           | 1,280                         |
| Bank Interest                                         | -                                            | -                                       | -                                      | -                               | 1                             |
| Grants                                                | 4,873                                        | -                                       | -                                      | 4,873                           | 16,573                        |
| Donations                                             | -                                            | -                                       | -                                      | -                               | -                             |
| Sale of Property                                      | -                                            | -                                       | -                                      | -                               | 164                           |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>25,613</b>                                | <b>-</b>                                | <b>-</b>                               | <b>25,613</b>                   | <b>28,203</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>25,613</b>                                | <b>-</b>                                | <b>-</b>                               | <b>25,613</b>                   | <b>28,203</b>                 |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| Staff Wages                                           | 3,163                                        | -                                       | -                                      | 3,163                           | 3,065                         |
| Insurance and Licences                                | 1,515                                        | -                                       | -                                      | 1,515                           | 1,265                         |
| Water Charges                                         | 274                                          | -                                       | -                                      | 274                             | 101                           |
| Lighting and Heating                                  | 1,833                                        | -                                       | -                                      | 1,833                           | 797                           |
| General Maintenance                                   | 2,602                                        | -                                       | -                                      | 2,602                           | 3,258                         |
| Capital Purchases                                     | 250                                          | -                                       | -                                      | 250                             | 400                           |
| Admin and Postage                                     | 261                                          | -                                       | -                                      | 261                             | 78                            |
| Miscellaneous Expenses                                | 426                                          | -                                       | -                                      | 426                             | 511                           |
| Hall Cleaning                                         | 3,672                                        | -                                       | -                                      | 3,672                           | -                             |
| <b>Sub total</b>                                      | <b>13,996</b>                                | <b>-</b>                                | <b>-</b>                               | <b>13,996</b>                   | <b>9,475</b>                  |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>13,996</b>                                | <b>-</b>                                | <b>-</b>                               | <b>13,996</b>                   | <b>9,475</b>                  |
| <b>Net of receipts/(payments)</b>                     | <b>11,617</b>                                | <b>-</b>                                | <b>-</b>                               | <b>11,617</b>                   | <b>18,728</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>55,300</b>                                | <b>-</b>                                | <b>-</b>                               | <b>55,300</b>                   | <b>36,572</b>                 |
| <b>Cash funds this year end</b>                       | <b>66,917</b>                                | <b>-</b>                                | <b>-</b>                               | <b>66,917</b>                   | <b>55,300</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                        | Current Bank Account                                   | 66,917                             | -                                |                                 |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                | 66,917                             | -                                | -                               |
|                                                             | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|                                                             |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details                                                |                                    |                                  |                                 |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                         | Date of approval                 |                                 |
|                                                             |                                                        | Stewart Raymond Newell             |                                  |                                 |
|                                                             |                                                        | James Nicholas Montague Kearns     |                                  |                                 |

From: Mr P Wooldridge

20 Wesley Road  
Kings Worthy  
Winchester  
Hants  
SO23 7PX

Worthys Jubilee Hall CIO  
London Road  
Kings Worthy  
Winchester  
SO23 7QN

28 February 2022

**WORTHYS JUBILEE HALL CIO**  
**INDEPENDENT EXAMINATION OF 2021 ACCOUNTS**

An independent review of these accounts has been carried out and no issues were raised.  
They represent a true and fair view of the financial transactions for the period.



P. J. WOOLDRIDGE  
ACMA