

## Trustee's Annual Report

From period start date : August 2024

To period end date : July 2025

Charity Name : St Helens Preschool Little Stars

Charity Registration Number : 1182207

Summary of the purpose of charity :

To provide early years childcare to children age 2-5 years old

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts :

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- promoting their care and safety;
- promoting their education and promoting parental involvement;
- promoting their health and wellbeing;
- providing services to support them and their families and carers;
- providing services to individuals holding membership of the CIO; and
- furthering the aims of the Early Years Alliance.

We offer early years childcare to all children between 2-5 years old in the local community.

Early years funding from South Gloucestershire Council provides funded sessions to some parents for some sessions.

We offer non-funded sessions where parents can pay privately for childcare. Session times are Mon – Friday between 08:50 – 15:30 term time only, however from September this is due to change to a closing time of 15:15 in line

with the change of finish time for the school on whose grounds our setting is located.

The early years setting offers early years childcare and extra activities by professionals throughout the week including forest school from a qualified Forest school professional and a weekly sports session from an external provider. All of which is funded by the setting and we do not request any additional consumables or fees from parents – all resources and activities are provided by the preschool.

We have a team of permanent employees, including a manager, deputy manager and Senco alongside 3 additional members of staff who all contribute to caring for all the children. All staff have a minimum of level 3 qualification; we do not have any apprenticeships.

Review of activities and achievements :

This year we have provided early years childcare to 34 children, who all live locally to our preschool, we have supported children and families from all backgrounds and abilities and identified the needs of each child and provided support where necessary to parents and the early year care. Including children that are open to Social Care and Early Help and those who have additional needs.

We have had a rental increase, our new rate of : £5,088 per year with 6% increase annually

Our session fees have increased to : £16.00 for 3 Year olds, £21.00 for 2 Year olds which is in line with the government funded hourly rate.

Staff wages has had a 9% increase this year.

New garden fence to secure garden space has cost £2,000

Funding entitlement was used for the majority of children sessions.

Our charity is committee led who all volunteer their time to fulfil the committee roles, Chair roles, Treasurer and secretary roles, all committee members have appropriate DBS checks and have acquired the relevant EY2 checks required by Ofsted.

Due to a lack of interest from parent volunteers we have not been able to fundraise for projects for the preschool.

#### Achievements :

Our preschool has continued to offer early years child care to 34 children in total this year.

We have filled the spaces to maximum capacity on some days – however due to low birth year, our numbers for this coming September 2025 for the academic year 2025/2026 are lower.

We have been able to continue to run forest school sessions, outdoor learning and sports sessions throughout the week for this academic year however this will be reviewed in the coming year depending on if numbers increase so that we are able to ensure the financial security of the Preschool, we are also working closely with the Local Authority in discussions about a possible inclusion of a consumables / resources fee for families, in line with the Early Years Framework and guidelines

#### Financial review :

Review of the charity's financial position a From period start date : August 2024 - To period end date : July 2025

Money in (Funding & paid sessions) : £121,395

Expenses : £6,434 +Overheads £112,097 = Total : £118,531

Total increase in funds : £2,863

Savings Account (reserve acc) : £70,059

Current Account : £19,762

Total : £89,821

#### Reserve account :

All costs have been met without a loss and reserve funds have remained the same for the year.

Reserve funds are being saved to contribute to the long term goal for the preschool to provide a permanent building from 2028 to ensure St Helen's Preschool Little Stars can continue to offer early years child care in the future years. We will require further funding and grants to support this goal.

Amount of reserves held : £92,180

The preschool can continue to successfully run as long as building, rent and rates and staff costs remain within budget and funding is sufficient for funded

sessions for children, the preschool will require extra funding for some children that need enhanced ratio.

At this time the preschool does not charge parents for any consumables and this will need to be revised by the committee to decide if voluntary consumable charges should be introduced monthly or termly to sufficiently provide resources and consumables to all the children without making a damaging loss to preschool.

The preschool does not charge parents for 30 minutes lunch for children due to 30 hours funding offered, we are considering closing earlier to help this cost to preschool and stay in line with the main school having a new closing time of 15:15 from September 2025. Parents have voted for an earlier finish time in the AGM 2024.

The charity's principal sources of funds are from the government funded sessions.

Structure, Governance and Management

Description of charity's trusts:

Type of governing document : Trust Deed

The Charity is part of the Pre School Learning Alliance 2013, Model CIO Constitution for Childcare providers 2013

The charity is offered support from South Gloucestershire Council who provide support in multiple areas such as business support, committee support, early years support and more. This year it is apparent both preschool staff and committee use this support for all areas to progress the preschool.

The charity can network wider to gain more support in the local area with local churches and groups which could be beneficial for the future of the preschool in our community.

Reference and Administrative details

Charity name : St Helens Preschool Little Stars

Other name the charity uses : NA

Registered charity number : 1182207

Charity's principal address : St Helens Preschool Little Stars, Greenhill Road,  
Alveston, BS35 2QX

	Names of the charity trustees who manage the charity			
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Megan Symonds	Chair	From June 2025	
2	Sam Kent	Treasurer	From June 2025	
3	Charlotte Kent	Secretary	From June 2025	
4	Polly Roost	Trustee	From June 2025	

#### Declarations

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s) M Symonds		
Full name(s) Mrs Megan Amelia Symonds		
Position (eg Secretary, Chair, etc) Chairperson		
Date 07/05/2026		

# St Helen's Preschool Little Stars CIO

## Profit and Loss Report

01 August, 2024 - 31 July, 2025

### Sales

4000 - Grants - EY Education SGC	104,057.28	
4001 - Fees Invoiced	11,820.39	
4002 - Grants - High needs	4,441.69	
4020 - Sales Discounts	-44.10	
4302 - Fundraising - Uniform Sales	124.00	
4920 - Bank Interest received	995.60	
	<b>Total Sales</b>	<b>£121,394.86</b>

### Direct Expenses

5000 - Arts & Crafts	58.83	
5010 - Other (small) materials	311.81	
5030 - Classes and activities (external)	5,688.80	
5100 - Other (irregular) expenses & materials	374.61	
	<b>Total Direct Expenses</b>	<b>£6,434.05</b>

**GROSS PROFIT / LOSS** **£114,960.81**

### Overheads

7000 - Employee Wages and Salaries	88,402.61
7020 - Employers NI	-19.80
7030 - Employer's Pension	1,135.52
7050 - Other Deductions	-1.22
7060 - Statutory Sick Pay	252.67
7070 - Statutory Maternity Pay	-659.88
7095 - Recruitment Expenses	3,364.09
7096 - Agency staff costs	10,036.45

7100 - Rent	4,872.00	
7130 - Premises Insurance	927.32	
7500 - Printing	76.83	
7520 - Office Stationery	65.23	
7560 - Mobile Charges	15.00	
7610 - Accountancy Fees	2,828.10	
7800 - Repairs and Renewals	30.99	
7810 - Cleaning	14.13	
8030 - Office Equipment and IT Depreciation	204.00	
8100 - Bad Debts	3,585.37	
8110 - Bad Debt Provision	-3,679.62	
8210 - Subscriptions	544.21	
8230 - Training Costs	103.50	
	<b>Total Overheads</b>	<b>£112,097.50</b>
	<b>NET PROFIT / LOSS</b>	<b>£2,863.31</b>

# St Helen's Preschool Little Stars CIO

## Balance Sheet Report

To: 31 July, 2025

### ASSETS

#### Fixed Assets

0030 - Office equipment and IT - Cost	842.00	
0031 - Office equipment and IT - Accumulated Depreciation	-408.00	
		.....
	<b>Total Fixed Assets</b>	<b>£434.00</b>

#### Current Assets

1100 - Trade Debtors	4,379.44	
1110 - Provision for Doubtful Debtors	4,092.87	
1200 - Bank Account	19,761.63	
1230 - Savings (Reserves Acc)	70,059.14	
		.....
	<b>Total Current Assets</b>	<b>£98,293.08</b>

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<b>TOTAL ASSETS</b>	<b>£98,727.08</b>
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### LIABILITIES

#### Current Liabilities

2100 - Trade Creditors	-2,710.99	
2110 - Accruals	8,564.49	
2220 - NIC to pay to HMRC	377.94	
2260 - Pension	315.69	
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	<b>Total Current Liabilities</b>	<b>£6,547.13</b>

#### Future Liabilities

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<b>Total Future Liabilities</b>	<b>£0.00</b>
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		<b>TOTAL LIABILITIES</b>	<b>£6,547.13</b>
		<b>TOTAL NET ASSETS</b>	<b>£92,179.95</b>
<b>EQUITY</b>			
3200 - Capital introduced		98,055.25	
Net Profit / Loss		-5,875.30	
3100 - Profit and Loss Account		19.69	
Net Profit / Loss (prior year(s))		-8,758.30	
Net Profit / Loss (current year)		2,863.31	
		<b>TOTAL EQUITY</b>	<b>£92,179.95</b>

## **Independent examiner's report to the trustees of St Helens Preschool Little Stars (SHPSLS)**

I report to the trustees on my examination of the accounts of the St Helens Preschool Little Stars (SHPSLS) for the year ended 31 July 2025.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect: 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or 2. the accounts do not accord with those records; or 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Lyaila Uzakbayeva

Relevant professional qualification or membership of professional bodies (if any): AAT

Address: 9 Davids Close, Bristol, BS35 3LR

Date: 24/05/2026