

# MUSIC24

England & Wales · Charity number 1182196

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-02-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Hat Factory Arts Centre  
65-67 Bute Street  
Luton  
LU1 2EY

**Phone** 01582 250024

**Email** [info@music24.org.uk](mailto:info@music24.org.uk)

**Website** [www.music24.org.uk](http://www.music24.org.uk)

## Activities

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**Objects:** 1)THE RELIEF OF NEED FOR THE PEOPLE IN PARTICULAR BUT NOT EXCLUSIVELY TO BEDFORDSHIRE AND HERTFORDSHIRE BY REASON OF ILL-HEALTH OR MENTAL OR PHYSICAL DISABILITY BY THERAPEUTIC MEANS, IN PARTICULAR, THOUGH NOT EXCLUSIVELY, BY THE PROVISION OF MUSIC THERAPY AND OTHER MUSIC RELATED ACTIVITIES TO IMPROVE QUALITY OF LIFE FOR THOSE PEOPLE. 2) TO PROMOTE SOCIAL INCLUSION AMONG PEOPLE WHO ARE SOCIALLY EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF THEIR MENTAL OR PHYSICAL ILL HEALTH OR DISABILITY THROUGH THE DEVELOPMENT AND DELIVERY OF ARTS-BASED ACTIVITIES AND EXPERIENCES INCLUDING BUT NOT LIMITED TO MUSIC AND SINGING.

**Activities:** Music24 currently provides music therapy and other music-related activities that benefit health and wellbeing to various groups of people, including but not limited to: people with learning disabilities, mental health conditions, neuro-disabilities and dementia. Our expertise lie within offering community music therapy groups, community choirs, singing cafes and one-to-one music therapy.

## Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

- Bedford
- Buckinghamshire
- Central Bedfordshire
- Hertfordshire
- Luton

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£365,165	£374,152	-	-
2024-03-31	£282,140	£309,252	-	-
2023-03-31	£175,044	£218,327	-	-
2022-03-31	£224,897	£123,231	-	-
2021-03-31	£103,639	£77,770	-	-

## Trustees

Name	Role	Appointed
Tracey Brennan	Chair	2023-06-27
Fuschia Patrice Burton		2026-05-28
Gail Dearing		2026-05-28
Jacqueline Harding		2024-11-20
Kevin Allchorne		2024-04-10
Stephen Hayes		2025-05-21

**MUSIC24**

England & Wales - Charity number 1182196

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# Accounts

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Charity registration number: 1182196

# Music24

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

## **Music24**

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## Music24

### Reference and Administrative Details

<b>Trustees</b>	Ian Begg Tracey Brennan Kevin Allchorne Jacqueline Harding Stephen Hayes
<b>Senior Management Team</b>	Teela Hughes, Chief Executive Officer Graeme Davis, Lead Music Therapist Jenna Harris, Operational Lead
<b>Charity Registration Number</b>	1182196
<b>Principal Office</b>	The Hat Factory Arts Centre 65-67 Bute Street Luton Bedfordshire LU1 2EY
<b>Independent Examiner</b>	Eva Stevens, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

# Music24

## Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2025.

### Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	John Ley (resigned 11 June 2024)
	Ian Begg
	Thomas William Morley Johnson (resigned 19 March 2025)
	Tracey Brennan
	Kevin Allchorne (appointed 10 April 2024)
	Jacqueline Harding (appointed 20 November 2024)
	Stephen Hayes (appointed 21 May 2025)
	Daniel Beacock (appointed 21 May 2025 and resigned 19 November 2025)

### Objectives and activities

#### *Objects and aims*

- 1) The relief of need for the people in particular but not exclusively in Bedfordshire and Hertfordshire by reason of ill-health or mental or physical disability by therapeutic means, in particular, though not exclusively, by the provision of music therapy and other music related activities to improve quality of life for those people.
- 2) To promote social inclusion among people who are socially excluded from society, as a result of their mental or physical ill-health or disability through the development and delivery of arts-based activities and experiences including but not limited to music and singing.

#### *Public benefit*

Music24 is dedicated to promoting inclusive music making and shaping the future for vulnerable and isolated communities to access creative and/or therapeutic opportunities.

Music24 currently provides various creative and therapeutic services and activities to people in Bedfordshire & Hertfordshire. Our main areas in Bedfordshire are: Luton, Bedford, Biggleswade & Leighton Buzzard; and in Hertfordshire: Watford, Welwyn/Hatfield, Stevenage and Cheshunt.

Our various activities included providing creative music therapy groups and 1:1 music therapy, community choirs and singing cafes. The support Music24 provides improves the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

## **Music24**

### **Trustees' Report (continued)**

The activities provided improve the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Structure, governance and management**

##### *Nature of governing document*

The charity is operated under the rules of its CIO foundation constitution adopted 19th February 2019, last amended on 14th June 2022.

##### *Recruitment and appointment of trustees*

The trustees of the Charity follow the Charity Commission guidance on the methods adopted for the recruitment and appointment of new trustees.

Music24 has introduced a 'co-opt' structure which allows prospective trustees to attend meetings in order to learn about the charity and see if the opportunity is one they wish to pursue. The co-opted members can attend meetings but are non-voting members. They may have a specialist interest and support the Board in an advisory capacity. It can also be used for trustees that wish to step down from the full responsibility of being a trustee for the charity but still wish to support the Board and the charity's development. This model is popular with people that have caring responsibilities and other commitments.

#### **Achievements and performance**

The Trustees of Music24 are pleased to report on the continuing success of charity. Music24 has continued its growth over this financial year and looks forward to an exciting future ahead! The year focused on expanding support services, as well as further strengthening the organisational structure of the charity, thereby securing the future of Music24. Music24's work has expanded to include 2 new Singing Café's, Ampthill & Flitwick. These groups support the elderly/frail and specifically target isolation & loneliness and increasing social engagement. The organisational structure has significantly been strengthened by the appointment of 2 new positions, an Events Manager & an Operations Manager.

Music24 has successfully completed its 2nd year on the Arts Council England National Portfolio Organisation (aka ACE NPO) Investment programme. This programme continues to play a vital role in supporting the growth & security of the charity as well as enabling Music24 to play a greater in the overall creative direction of Luton through our involvement in the Luton Arts & Culture Strategy Forum as well as leading on the Luton Arts & Culture Wellbeing sub-group.

Music24 successfully celebrated its 10th Anniversary by running 2 major events; a Celebration evening in June 2024; a large scale recording project at Abbey Road Studios involving 60 performers singing an original song as a choir. The choir was made up of service users, carers, staff and volunteers. The recording was released in a "sharing" event at The Luton Library Theatre in Dec 2024. People attending included all those involved in the project, people associated with the charity. local dignitaries, politicians and other supporters.

## **Music24**

### **Trustees' Report (continued)**

#### **Highlights:**

Assisting in a bid to make Hertfordshire the second 'Dementia Centre of Excellence' in the country during the latter half of 2024-25, alongside Age UK Herts, Herts Care Providers Association (HCPA) and Herts County Council. The two-year project is due to commence in June 2025.

We continue to hold an annual Dementia-friendly Carol Service in Hatfield and in December 2024 welcomed 216 guests from the local community, including community partners, local business and people of all ages who were external to the charity's current reach.

Successfully completing celebratory events for Music24's 10th Anniversary, including recording an original song at Abbey Road Studios and releasing it as a 3 track EP.

Over the year, in addition to our ongoing work, we began two new Singing Cafés in Amptill & Flitwick and are due to set up a new one in Hitchin in April 2025.

Music24 has attracted three new Trustees that will bring fresh energy and a wealth of experience with them. The Board continues to be very proactive in supporting SMT to build the back-office functions of the charity.

#### **Chair's Report**

Music24 was established in 2014 with the aim to support people affected by ill-health and/or disability through the power of music. Its mission has been to transform the lives of people with a learning disability; mental ill-health, dementia and more recently through singing cafes to reduce loneliness and isolation. Over the last year we have seen this vision continue to be realised.

As Chair and on behalf of my fellow Trustees, I wish to take the opportunity to celebrate the successes of the charity and acknowledge the work of everyone involved in making this happen.

We are so fortunate to have the most amazing leaders in their field at the helm of Music24. 10 years ago, together, our CEO, Teela Hughes-Davis, and Co-Founder and Lead Therapist, Graeme Davis, had the idea to create a charity to support our community and with their drive and commitment, their vision has turned into what Music24 is today.

10 years on and Teela, Graeme, and the board of trustees have used the last year to consider the future aspirations for the charity and worked together to establish a structured management team that will support the growth and assist in creating a sustainable organisation for the future. This year we welcomed Jenna Harris and Anna Rowntree to the Senior Management Team (SMT) and already have seen how their roles have enhanced the back-office functioning, enabling Teela and Graeme to concentrate on building on the strategic direction of Music24.

In addition to the SMT, the Board of Trustees has also seen changes. Tom Jonson, a founding Trustee and my predecessor as chair, stepped down from the Board. Whilst we were sad to see him go, we are grateful for his contribution to the organisation over the last 7 years. We have also welcomed a new Trustee, Jacqui Harding, to the Board. Jacqui's knowledge and experience has already been helpful in creating links with Luton-based Desi Fest, resulting in them naming Music24 as their Charity of the Year for 2025/26, supporting with fundraising efforts and helping to further raise the awareness to our work.

## **Music24**

### **Trustees' Report (continued)**

For this next year, we will continue to develop our SMT and Board with the recruitment of a new administrator to support the team and two new potential Trustees who are due to join us imminently, creating a thriving Board of six Trustees.

In terms of delivery, there have been the addition of six new support groups enabling more people from across Luton, Bedfordshire & Hertfordshire to experience the joy music can bring. This has also created an opportunity to recruit several new team members. Having now attended a number of the groups, I have seen first-hand how our talented therapists and community musicians continue to lead the way in ensuring the sessions are creative, engaging and, most importantly, fun for all our participants. Our sessions are also unable to operate as efficiently without our brilliant session support workers who are always on hand to help. A very special thank you also goes out to our amazing volunteers. To everyone - your commitment, enthusiasm and passion for Music24 and its vision is incredibly valued and appreciated!

As well as delivering more through our core outreach within the community, with the support of the Board, Music24 has been successful in diversifying its delivery. The success of delivering several training programmes over the last year has created new opportunities. This has been the catalyst for Teela and Graeme to create a more formalised way of sharing their extensive knowledge and expertise with others. We are therefore pleased to announce that over the next year, Music24 has other exciting projects that will build on this work in the pipeline. One of these is working in partnership with Age UK Herts and Hertfordshire Care Providers Association to create a training programme for care staff to be implemented in 100 care homes in Hertfordshire. This funding, from 'The Power of Music', will help us to transform dementia care, making Hertfordshire the second 'Music in Dementia Centre of Excellence' in the country, following Manchester becoming the first in 2022.

Witnessing the growth in the delivery of sessions and developing exciting new projects is a direct result of the strengthening of the SMT and Board. This relies greatly on the skill of both Teela and Graeme who continue to seek further funding opportunities. Securing funding in a voluntary sector competing to create sustainability is challenging and yet Teela and Graeme have continued to work their magic, and we are working with some amazing national and local funders to ensure Music24 continues to thrive. Alongside the funding acquired through bidding processes, thanks also go to those who have fundraised for Music24 and/or donated to our cause - this ongoing support and faith in us is also incredibly invaluable.

In addition to the developments already outlined, 2024 was the charity's 10th Anniversary and we all celebrated in style. In May, after many rehearsals, the recording of 'Sing Together' took place at the world-renowned Abbey Road Studios. This was a song written for and by service users and both the creation and recording of the song was a highlight for those who attend our sessions.

Then in June, we held a celebration event for people who use our services, staff, volunteers and sponsors, with a special visit from one of our Patrons, Brindley Sherratt, who performed for those in attendance. It was certainly a fantastic party and a great way to celebrate this huge milestone together.

## Music24

### Trustees' Report (continued)

In November, the 'Sing Together' recording was launched on all major streaming platforms and at our EP Launch Party, we premiered the tracks official music video and an accompanying short film called 'The Making of Sing Together' that talked about the project from inception to the final recording day at Abbey Road. The event was attended by all those involved in the project, staff, volunteers, partners and colleagues, as well as a number of dignitaries, including The High Sheriff of Bedfordshire, Bav Shah, and Deputy Lieutenant, Liz Toogood, amongst other special guests.

In January 2025, Music24 was shortlisted for a 'Luton Rising' award and we were invited to attend an event at Luton Hoo. Whilst we did not win the award, being shortlisted and runner-up really was a great achievement.

Over the last year we have also welcomed a number of visitors to participate in sessions. Rachel Hopkins MP particularly enjoyed sharing her rendition of 'New York, New York' with Teela at our Dementia Group in Luton. Finally, in March, Teela represented Music24 at an event where she met King Charles. This was definitely the most perfect way to end an amazing 10th year.

We have one other piece of exciting news. We are thrilled to share that Teela and Graeme will soon see a new addition to their family. Teela is due to give birth in July and will be on maternity leave into the new year. Whilst she will be missed, it will be business as usual for Music24. We wish them all the best, whilst she takes a much-needed break and embraces motherhood.

Finally, I am so proud to be Chair and part of Music24 and be able to share my thoughts and feedback about this amazing organisation with you all in this way. I would like to thank EVERYONE who in some way has been part of the Music24 family this year. It has certainly been one to remember!

#### **Financial review**

Music24 has secured £154,507 in restricted funding and £150,162 in unrestricted funding during this financial year making a total of £304,669. We have secured £10,000 from one major donor. Donations within sessions increased by 37% to £23,173.

Overall, our income increased by 29% compared to the previous year. Despite this, we were approximately £40k from reaching our fundraising target. We therefore aim to make up for this in 2025-26.

We were left with a deficit of £8,987 for this financial year. We therefore need to focus on bringing in more unrestricted funding to build reserves and undergo cost cutting where necessary, despite an approved salary increase and freelance fee restructuring from sessional fees to hourly rates of pay - due to take effect in April 2025.

The SMT is pleased that they have introduced new roles that make the organisation stronger, namely an Operational Lead, which has transformed the charity's back office management. This has also taken the pressure off of other senior members.

Music24 funded projects from its unrestricted income to the value of £67,051 during this financial period.

#### ***Policy on reserves***

Music24 aims to build reserves so it keeps a minimum of 3 months running costs to provide more security for the charity. Music24 is looking to increase our reserves so it is in-keeping with the charity's growth but realise this might be difficult when building the team and its capabilities. Music24 SMT is confident that there are a number of ways to build reserves, particularly due to the charity receiving regular unrestricted funding. The Board is aware of this, therefore cost cutting strategies that don't affect the growth have been highlighted. This situation will be monitored in our Board meetings and highlighted in our regular updates to our Risk Register in order to mitigate further issues.

## Music24

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

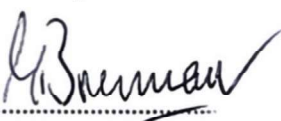
The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 22/1/26, and signed on its behalf by:



Tracey Brenna  
Trustee

## Music24

### Independent Examiner's Report to the trustees of Music24

#### Independent examiner's report to the trustees of Music24

I report to the trustees on my examination of the accounts of Music24 (the Charity) for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

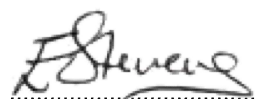
#### Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Public Finance and Accountancy (CIPFA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Eva Stevens, BSc, CPFA, employee of Community Accounting Plus  
member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 23/01/2026.....

## Music24

### Statement of Financial Activities for the Year Ended 31 March 2025

	Note	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	150,162	-	150,162	117,097
Charitable activities	3	60,131	154,507	214,638	164,637
Other trading activities	4	365	-	365	406
Total Income		<u>210,658</u>	<u>154,507</u>	<u>365,165</u>	<u>282,140</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>(151,103)</u>	<u>(223,049)</u>	<u>(374,152)</u>	<u>(309,252)</u>
Total Expenditure		<u>(151,103)</u>	<u>(223,049)</u>	<u>(374,152)</u>	<u>(309,252)</u>
Net income/(expenditure)		59,555	(68,542)	(8,987)	(27,112)
Gross transfers between funds		<u>(67,051)</u>	<u>67,051</u>	-	-
Net movement in funds		(7,496)	(1,491)	(8,987)	(27,112)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>59,357</u>	<u>16,900</u>	<u>76,257</u>	<u>103,369</u>
Total funds carried forward	16	<u><u>51,861</u></u>	<u><u>15,409</u></u>	<u><u>67,270</u></u>	<u><u>76,257</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 16.

## Music24

### Statement of Financial Activities for the Year Ended 31 March 2025 (continued)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted £	Restricted £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	117,097	-	117,097
Charitable activities	3	52,783	111,854	164,637
Other trading activities	4	406	-	406
Total Income		<u>170,286</u>	<u>111,854</u>	<u>282,140</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(126,617)</u>	<u>(182,635)</u>	<u>(309,252)</u>
Total Expenditure		<u>(126,617)</u>	<u>(182,635)</u>	<u>(309,252)</u>
Net income/(expenditure)		43,669	(70,781)	(27,112)
Gross transfers between funds		<u>(39,850)</u>	<u>39,850</u>	<u>-</u>
Net movement in funds		3,819	(30,931)	(27,112)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>55,538</u>	<u>47,831</u>	<u>103,369</u>
Total funds carried forward	16	<u><u>59,357</u></u>	<u><u>16,900</u></u>	<u><u>76,257</u></u>

The notes on pages 12 to 23 form an integral part of these financial statements.

## Music24

### (Registration number: 1182196) Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	11	2,023	3,232
<b>Current assets</b>			
Stocks	12	581	-
Debtors	13	10,176	18,406
Cash at bank and in hand	14	<u>71,879</u>	<u>59,071</u>
		82,636	77,477
<b>Creditors: Amounts falling due within one year</b>	15	<u>(17,389)</u>	<u>(4,452)</u>
<b>Net current assets</b>		<u>65,247</u>	<u>73,025</u>
<b>Net assets</b>		<u>67,270</u>	<u>76,257</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	16	15,409	16,900
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>51,861</u>	<u>59,357</u>
<b>Total funds</b>	16	<u>67,270</u>	<u>76,257</u>

The financial statements on pages 9 to 23 were approved by the trustees, and authorised for issue on ~~23/01/2026~~ and signed on their behalf by:



.....  
Kevin Allchorne  
Trustee

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 1 Accounting policies

##### Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### Basis of preparation

Music24 meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Exemption from preparing a cash flow statement

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

##### Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### *Donations and legacies*

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to the particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and equipment	20% straight line
Computer equipment	33% straight line

#### **Stock**

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## 2 Income from donations and legacies

	<b>Unrestricted funds General £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Donations and legacies;			
Donations from companies, trusts and similar proceeds	-	-	16,926
Donations from individuals	16,110	16,110	-
Grants, including capital grants;			
Government grants	97,052	97,052	2,671
Grants from companies, trusts, etc	37,000	37,000	97,500
	<u>150,162</u>	<u>150,162</u>	<u>117,097</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Activities contributions	23,173	-	23,173	16,933
Sales & fees	36,150	-	36,150	35,850
Grants & donations	-	154,507	154,507	109,854
Sponsorship	800	-	800	2,000
Sundry receipts	8	-	8	-
	60,131	154,507	214,638	164,637

#### 4 Income from other trading activities

	Unrestricted funds General £	Total 2024 £	Total 2024 £
Fundraising income	365	365	406
	365	365	406

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 5 Grants and donations

	Unrestricted funds £	Restricted funds £	Total funds £
The National Lottery Community Fund	-	95,000	95,000
HCC HCF Day Opps	-	17,040	17,040
BLCF Central Beds Council UKSPF	-	15,000	15,000
The Connolly Foundation (UK)	-	8,400	8,400
Rookery South Community Trust	-	4,276	4,276
House of Industry	-	3,534	3,534
HCF Grant 2024-25	-	3,000	3,000
SJP Charity Foundation	-	2,500	2,500
Gale Family Trust 2024	-	2,000	2,000
Power of Music	-	2,000	2,000
CBC Active Community Grant	-	784	784
Rotary Stevenage Grange	-	573	573
Rotary Club WGC	-	400	400
Arts Council England NPO	95,000	-	95,000
Postcode Community Trust	25,000	-	25,000
Hitchin Property Trust Ltd	10,000	-	10,000
Gift Aid	2,052	-	2,052
The Albert Hunt Trust	2,000	-	2,000
Sundry grants & donations	16,110	-	16,110
	<u>150,162</u>	<u>154,507</u>	<u>304,669</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Accounting Software costs	428	-	428	345
Activity/Service Costs	11,811	24,408	36,219	26,083
Advertising/Promotional	5,251	-	5,251	5,872
Events	3,530	1,626	5,156	-
Bank Charges	610	-	610	512
Venue Hire	164	-	164	-
DBS Checking	1,150	-	1,150	501
Legal and Professional Fees	1,836	1,885	3,721	2,247
Insurances	435	-	435	440
Transaction Fees	228	-	228	237
Equipment	1,319	732	2,051	655
Office/General Administrative Expenses	300	-	300	255
IT & Phone Costs	2,914	498	3,412	3,003
Printing, Postage and Stationery	313	40	353	155
Raising funds	7	-	7	1,239
Rent and Room Hire	5,247	1,475	6,722	3,725
Repairs and Renewals	-	-	-	36
Salaries, NI & Pensions	44,718	94,013	138,731	122,038
Subscriptions	358	-	358	710
Travel and Accommodation	16,987	10,790	27,777	25,973
Freelance Workers	52,288	87,582	139,870	114,017
Depreciation	1,209	-	1,209	1,209
	<u>151,103</u>	<u>223,049</u>	<u>374,152</u>	<u>309,252</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 7 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2025 £	2024 £
Depreciation of fixed assets	<u>1,209</u>	<u>1,209</u>

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
<b>Staff costs during the year were:</b>		
Wages and salaries	129,034	114,703
Social security costs	6,513	4,927
Pension costs	<u>3,184</u>	<u>2,408</u>
	<u>138,731</u>	<u>122,038</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2025 No	2024 No
Average number of employees	<u>5</u>	<u>5</u>

4 (2024 - 2) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,184 (2024 - £2,408).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £107,984 (2024 - £85,074).

The chief executive officer, as the highest paid member of staff, received benefits totalling £60,691 (2024 - £57,838).

#### 9 Independent examiner's fees

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2025 £	2024 £
Independent examination	1,000	705
Other financial services	117	287
	<u>1,117</u>	<u>992</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 10 Taxation

The charity is a registered charity and is therefore exempt from corporation taxation.

#### 11 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2024	3,551	-	3,551
Additions	-	1,497	1,497
At 31 March 2025	<u>3,551</u>	<u>1,497</u>	<u>5,048</u>
<b>Depreciation</b>			
At 1 April 2024	1,317	499	1,816
Charge for the year	710	499	1,209
At 31 March 2025	<u>2,027</u>	<u>998</u>	<u>3,025</u>
<b>Net book value</b>			
At 31 March 2025	<u>1,524</u>	<u>499</u>	<u>2,023</u>
At 31 March 2024	<u>2,234</u>	<u>(499)</u>	<u>1,735</u>

#### 12 Stock

	2025 £	2024 £
Stocks	<u>581</u>	<u>-</u>

#### 13 Debtors

	2025 £	2024 £
Trade debtors	5,349	6,235
Prepayments	3,181	12,121
Other debtors	1,646	50
	<u>10,176</u>	<u>18,406</u>

#### 14 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	1,073	161
Cash at bank	70,806	58,910
	<u>71,879</u>	<u>59,071</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

#### 15 Creditors: amounts falling due within one year

	2025 £	2024 £
Other taxation and social security	3,352	2,819
Other creditors	2,277	1,633
Accruals	11,760	-
	<u>17,389</u>	<u>4,452</u>

#### 16 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	59,357	210,658	(151,103)	(67,051)	51,861
<b>Restricted funds</b>					
Luton - Dementia	-	6,296	(21,392)	15,096	-
Luton - Learning Disability	-	2,771	(11,170)	8,399	-
Luton - Mental Health	-	2,751	(11,876)	9,125	-
Luton - Singing Café	-	-	(1,170)	1,170	-
Central Beds - Learning Disability	430	6,329	(11,297)	4,538	-
Central Beds - Neuro-disability	-	28	(7,814)	7,786	-
Central Beds - Singing Café	-	15,185	(7,471)	-	7,714
Bedford - Learning Disability	-	2,000	(980)	-	1,020
Bedford - Mental Health	280	4,362	(11,035)	6,393	-
Bedford - Singing Café	2,662	4,885	(9,709)	2,162	-
Herts - Dementia	3,913	9,262	(20,223)	7,048	-
Herts - Learning Disability	866	8,918	(11,358)	1,574	-
Herts - Mental Health	-	8,533	(12,293)	3,760	-
Herts - Singing Café	245	11,151	(8,396)	-	3,000
Outreach - Training	7,041	12,090	(15,456)	-	3,675
M24 - Project Overheads	1,463	59,946	(61,409)	-	-
<b>Total restricted funds</b>	<u>16,900</u>	<u>154,507</u>	<u>(223,049)</u>	<u>67,051</u>	<u>15,409</u>
<b>Total funds</b>	<u>76,257</u>	<u>365,165</u>	<u>(374,152)</u>	<u>-</u>	<u>67,270</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	55,538	170,286	(126,617)	(39,850)	59,357
<b>Restricted</b>					
Luton	4,837	-	-	(4,837)	-
Luton - Dementia	-	11,789	(26,526)	14,737	-
Luton - Learning Disability	-	5,709	(9,910)	4,201	-
Luton - Mental Health	3,107	3,794	(12,475)	5,574	-
Central Beds - Learning Disability	719	5,000	(9,645)	4,356	430
Central Beds - Neuro-disability	(905)	137	(5,434)	6,202	-
Central Beds - Singing Café	508	4,654	(5,860)	698	-
Bedford - Mental Health	107	9,000	(9,093)	266	280
Bedford - Singing Café	-	4,534	(2,802)	930	2,662
Herts - Dementia	2,294	25,500	(29,333)	5,452	3,913
Herts - Learning Disability	10,326	-	(7,960)	(1,500)	866
Herts - Mental Health	858	3,031	(7,090)	3,201	-
Herts - Singing Café	11,453	-	(11,708)	500	245
Outreach - Education	6,734	-	(5,804)	(930)	-
Outreach - Training	7,793	-	(752)	-	7,041
M24 - Project Overheads	-	38,706	(38,243)	1,000	1,463
<b>Total restricted funds</b>	<u>47,831</u>	<u>111,854</u>	<u>(182,635)</u>	<u>39,850</u>	<u>16,900</u>
<b>Total funds</b>	<u><u>103,369</u></u>	<u><u>282,140</u></u>	<u><u>(309,252)</u></u>	<u><u>-</u></u>	<u><u>76,257</u></u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)

The specific purposes for which the funds are to be applied are as follows:

The specific purposes for which the funds are to be applied are as follows:

Luton - The purpose of this fund is to support our service provision in Luton, including working with Dementia in groups and 1:1, Mental Health & Learning Disabilities. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Dementia - Funds for a dementia service are used to run our series of community music programmes. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Learning Disability - The purpose for this fund is the provision of services to adults with learning disabilities. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Mental Health – for our creative music programme, Mind Our Music, supporting people with various mental health conditions. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Neuro-disability – for our project, The Neurotones Choir, supporting people with various neurological conditions, such as Stroke and Parkinsons. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Singing Café - for our programme supporting people with who are elderly/frail and socially isolated. This programme focuses on creating social groups and using singing for wellbeing. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Education – for our educational programmes, where we support people to understand and manage their own wellbeing.

Training – for our training programmes supporting health and social care professionals and local creatives/artists.

Project Overheads - This fund supports various overheads and expenditure that supports the running of the charity. This includes project management and admin fees, storage, accountancy and consultancy fees and general office expenses.

The transfer from the General fund to the various restricted funds is to cover the deficits on these activities.

#### 17 Analysis of net assets between funds

	Unrestricted		2025
	General £	Restricted £	Total funds £
Tangible fixed assets	2,023	-	2,023
Current assets	67,227	15,409	82,636
Current liabilities	(17,389)	-	(17,389)
Total net assets	<u>51,861</u>	<u>15,409</u>	<u>67,270</u>
	Unrestricted		2024
	General £	Restricted £	Total funds £
Tangible fixed assets	3,232	-	3,232
Current assets	60,577	16,900	77,477
Current liabilities	(4,452)	-	(4,452)
Total net assets	<u>59,357</u>	<u>16,900</u>	<u>76,257</u>

## **Music24**

### **Notes to the Financial Statements for the Year Ended 31 March 2025 (continued)**

#### **18 Related party transactions**

There were no related party transactions in the year.

#### **19 Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

**MUSIC24**

England & Wales - Charity number 1182196

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# Accounts

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Charity registration number: 1182196

# Music24

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

## **Music24**

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## **Music24**

### **Reference and Administrative Details**

<b>Trustees</b>	Ian Begg Thomas William Morley Johnson Tracey Brennan Kevin Allchorne
<b>Senior Management Team</b>	Teela Hughes, Chief Executive Officer Graeme Davis, Lead Music Therapist
<b>Charity Registration Number</b>	1182196
<b>Principal Office</b>	The Hat Factory Arts Centre 65-67 Bute Street Luton Bedfordshire LU1 2EY
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Music24**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2024.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- John Ley (resigned 11 June 2024)
- Ian Begg (appointed 3 October 2023)
- Julia Claire Renton (resigned 3 October 2023)
- Diana Pook (resigned 1 June 2023)
- Thomas William Morley Johnson
- Tracey Brennan
- Kevin Allchorne (appointed 10 April 2024)

#### **Objectives and activities**

##### ***Objects and aims***

- 1) The relief of need for the people in particular but not exclusively in Bedfordshire and Hertfordshire by reason of ill-health or mental or physical disability by therapeutic means, in particular, though not exclusively, by the provision of music therapy and other music related activities to improve quality of life for those people.
- 2) To promote social inclusion among people who are socially excluded from society, as a result of their mental or physical ill-health or disability through the development and delivery of arts-based activities and experiences including but not limited to music and singing.

##### ***Public benefit***

Music24 is dedicated to promoting inclusive music making and shaping the future for vulnerable and isolated communities to access creative and/or therapeutic opportunities.

Music24 currently provides various creative and therapeutic services and activities to people in Bedfordshire & Hertfordshire. Our main areas in Bedfordshire are: Luton, Bedford, Biggleswade & Leighton Buzzard; and in Hertfordshire: Watford, Welwyn/Hatfield, Stevenage and Cheshunt.

Our various activities included providing creative music therapy groups and 1:1 music therapy, community choirs and singing cafes. The support Music24 provides improves the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

The activities provided improve the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## Music24

### Trustees' Report (continued)

#### Achievements and performance

The Trustees of Music24 are pleased to report on the continuing success of charity. Music24 has grown at a substantial rate over this financial year and looks forward to an exciting future ahead! The year focused on expanding support services, as well as further strengthening the organisational structure of the charity, thereby securing the future of Music24. One notable development was the expansion of Music24's work in Bedford supporting people who are elderly/frail.

For Music24, 2023-24 was the first year on the Arts Council England National Portfolio Organisation (aka ACE NPO) Investment programme for the charity. This 3-year programme NPO support is vital to the growth and security of the charity as it will help to nurture the charity for the future and maintain and develop our work. It will further support the charity to remain ambitious and 'think bigger'.

Becoming an ACE NPO has been instrumental in helping Music24 transform its organisational structures which will be essential to ensuring the future growth and viability of the charity. This has entailed the SMT and Board adopting ACE's robust quarterly reporting requirements which has greatly strengthened the charity's strategic planning and the Board's ongoing development. In addition, it has directly contributed to Music24 having a growing influence and involvement within the Arts & Culture sector, particularly in Luton, and being involved in strategic steering groups. This involvement has helped to raise the profile of the 'Arts & Disability' and the role that the arts can play in improving health and wellbeing.

Music24 was also successful in securing three years match funding from The National Lottery Community Fund (TNLCF). This has been secured to fund core salaries as well as delivery of current and new work. Therefore, ACE and TNLCF now fund approximately a third each of the charity's outgoing for the next three years. As a result of this funding, Music24 looks to expand its services over the coming years to reach 800 people, 350 more than we currently reach.

The SMT will focus on Music24's upcoming 10th Anniversary, officially in April 2024, by focusing its energies on running a Celebration evening, in June 2024, as well as a large scale recording project at Abbey Road Studios involving 60 performers singing an original song as a choir. The choir will be made up of service users, carers, staff and volunteers. The project will form part of our Christmas 2024 campaign and we will be releasing a 3-track EP in November 2024.

Celebrating this huge milestone means a lot to those that work for Music24 and those that are supported by the charity. These events are expected to raise awareness of the charity and open doors for sponsorships and corporate partnerships, which is a new venture for the charity but a highly welcomed development.

#### Highlights:

Successfully adopting & meeting all ACE NPO reporting requirements, including audience insights and participant feedback.

We continue to hold an annual Dementia-friendly Carol Service in Hatfield and in December 2023 welcomes 198 guests from the local community, including community partners, local business and people of all ages who were external to the charity's current reach.

Over the year, in addition to our ongoing work, we began a new Singing Café in Bedford.

Music24 has attracted new Trustees that bring fresh energy and a wealth of experience with them. The Board is now a lot more proactive in supporting SMT to build the back-office functions of the charity.

## **Music24**

### **Trustees' Report (continued)**

#### **Financial review**

Music 24's 2023/24 accounts have been prepared on an Accrual Basis which is a change from previous years as Music24 has now surpassed the £250k threshold.

#### **Income & Expenditure**

The Income received was £282,140 compared to £183,403 in the previous year. This significant difference has occurred due to the charity growing a considerable amount due to new investment funding that is helping us to expand our activities.

In the same period, expenditure increased to £321,388 against £219,886 in the previous year. This reflects the significant growth of the charity and the new activities that took place during 2023-24.

#### ***Policy on reserves***

Music24 aims to build reserves so it keeps a minimum of 3 months running costs to provide more security for the charity. Music24 is looking to increase our reserves so it is in-keeping with the charity's growth but realise this might be difficult when building the team and its capabilities. Music24 SMT is confident that there are a number of ways to build reserves, particularly due to the charity receiving regular unrestricted funding. The Board is aware of this, therefore cost cutting strategies that don't affect the growth have been highlighted. This situation will be monitored in our Board meetings and highlighted in our regular updates to our Risk Register.

As of 31st March 2024, Music24 has £59,357 in unrestricted funds (free reserves).

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is operated under the rules of its CIO foundation constitution adopted 19th February 2019, last amended on 14th June 2022.

##### ***Recruitment and appointment of trustees***

The trustees of the Charity follow the Charity Commission guidance on the methods adopted for the recruitment and appointment of new trustees.

Music24 has introduced a 'co-opt' structure which allows prospective trustees to attend meetings in order to learn about the charity and see if the opportunity is one they wish to pursue. The co-opted members can attend meetings but are non-voting members. They may have a specialist interest and support the Board in an advisory capacity. It can also be used for trustees that wish to step down from the full responsibility of being a trustee for the charity but still wish to support the Board and the charity's development. This model is popular with people that have caring responsibilities and other commitments.

## Music24

### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on ~~30/10/2024~~ and signed on its behalf by:



.....  
Thomas William Morley Johnson  
Trustee

## Music24

### Independent Examiner's Report to the trustees of Music24

#### Independent examiner's report to the trustees of Music24

I report to the trustees on my examination of the accounts of Music24 (the Charity) for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.


#### Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
John O'Brien MSc, FAIA, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 07/11/2024.....

## Music24

### Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	117,097	-	117,097	43,270
Charitable activities	3	52,783	111,854	164,637	123,887
Other trading activities	4	406	-	406	16,246
Total Income		<u>170,286</u>	<u>111,854</u>	<u>282,140</u>	<u>183,403</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>(126,617)</u>	<u>(182,635)</u>	<u>(309,252)</u>	<u>(219,886)</u>
Total Expenditure		<u>(126,617)</u>	<u>(182,635)</u>	<u>(309,252)</u>	<u>(219,886)</u>
Net income/(expenditure)		43,669	(70,781)	(27,112)	(36,483)
Gross transfers between funds		<u>(39,850)</u>	<u>39,850</u>	-	-
Net movement in funds		3,819	(30,931)	(27,112)	(36,483)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>55,538</u>	<u>47,831</u>	<u>103,369</u>	<u>139,852</u>
Total funds carried forward	15	<u><u>59,357</u></u>	<u><u>16,900</u></u>	<u><u>76,257</u></u>	<u><u>103,369</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 15.

The notes on pages 10 to 20 form an integral part of these financial statements.

## Music24

### Statement of Financial Activities for the Year Ended 31 March 2024 (continued)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted £	Restricted £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	43,270	-	43,270
Charitable activities	3	20,299	103,588	123,887
Other trading activities	4	16,246	-	16,246
Total Income		<u>79,815</u>	<u>103,588</u>	<u>183,403</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(57,129)</u>	<u>(162,757)</u>	<u>(219,886)</u>
Total Expenditure		<u>(57,129)</u>	<u>(162,757)</u>	<u>(219,886)</u>
Net income/(expenditure)		22,686	(59,169)	(36,483)
Gross transfers between funds		<u>(6,534)</u>	<u>6,534</u>	<u>-</u>
Net movement in funds		16,152	(52,635)	(36,483)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>39,386</u>	<u>100,466</u>	<u>139,852</u>
Total funds carried forward	15	<u><u>55,538</u></u>	<u><u>47,831</u></u>	<u><u>103,369</u></u>

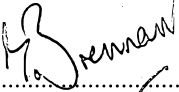
The notes on pages 10 to 20 form an integral part of these financial statements.

## Music24

### (Registration number: 1182196) Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	11	3,232	1,199
<b>Current assets</b>			
Debtors	12	18,406	8,988
Cash at bank and in hand	13	<u>59,071</u>	<u>95,585</u>
		77,477	104,573
<b>Creditors: Amounts falling due within one year</b>	14	<u>(4,452)</u>	<u>(2,403)</u>
<b>Net current assets</b>		<u>73,025</u>	<u>102,170</u>
<b>Net assets</b>		<u>76,257</u>	<u>103,369</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		16,900	47,831
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>59,357</u>	<u>55,538</u>
<b>Total funds</b>	15	<u>76,257</u>	<u>103,369</u>

The financial statements on pages 7 to 20 were approved by the trustees, and authorised for issue on 28/10/24 and signed on their behalf by:

  
.....  
Tracey Brennan  
Trustee

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 1 Accounting policies

##### Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### Basis of preparation

Music24 meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### Exemption from preparing a cash flow statement

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

##### Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### *Donations and legacies*

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### *Grants receivable*

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to the particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture and equipment	20% straight line
Computer equipment	33% straight line

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## 2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	16,926	16,926	38,254
Grants, including capital grants;			
Government grants	2,671	2,671	5,016
Grants from companies, trusts, etc	97,500	97,500	-
	<u>117,097</u>	<u>117,097</u>	<u>43,270</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Activities contributions	16,933	-	16,933	-
Sales & fees	35,850	-	35,850	20,299
Grants & donations	-	109,854	109,854	103,588
Sponsorship	-	2,000	2,000	-
	<u>52,783</u>	<u>111,854</u>	<u>164,637</u>	<u>123,887</u>

#### 4 Income from other trading activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Fundraising income	406	406	16,246
	<u>406</u>	<u>406</u>	<u>16,246</u>

#### 5 Grants and donations

	Unrestricted funds £	Restricted funds £	Total funds £
The National Lottery Community Fund	-	47,500	47,500
Postcode Community Trust	-	25,000	25,000
Harpur Trust	-	8,000	8,000
BLCF Luton Recovery Fund	-	7,000	7,000
Wixamtree Trust	-	5,000	5,000
House of Industry	-	3,534	3,534
CBC Active Community Grant	-	3,348	3,348
Mrs B L Robinson Trust	-	2,782	2,782
Co-op	-	2,342	2,342
HCC HCF Day Opps	-	1,500	1,500
Whitbread	-	1,348	1,348
Comic Relief	-	1,000	1,000
Strangward Trust	-	1,000	1,000
Magic Little Grants	-	500	500
Arts Council England NPO	95,000	-	95,000
Gift Aid	2,671	-	2,671
Ann Rylands Small Donation Fund	2,500	-	2,500
Sundry grants & donations	16,926	-	16,926
	<u>117,097</u>	<u>109,854</u>	<u>226,951</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Accounting Software costs	323	22	345	280
Activity/Service Costs	-	26,083	26,083	-
Advertising/Promotional	4,743	1,129	5,872	2,694
Bank Charges	512	-	512	113
Computer Costs	-	-	-	2,138
DBS Checking	251	250	501	311
Legal and Professional Fees	-	2,247	2,247	5,423
Insurances	17	423	440	576
Transaction Fees	237	-	237	-
Equipment	327	328	655	914
Office/General Administrative Expenses	107	148	255	478
IT & Phone Costs	2,391	612	3,003	536
Printing, Postage and Stationery	102	53	155	-
Project Management	-	-	-	2,350
Raising funds	632	607	1,239	1,127
Refreshments	-	-	-	1,059
Rent and Room Hire	2,125	1,600	3,725	20,425
Repairs and Renewals	-	36	36	-
Salaries, NI & Pensions	62,771	59,267	122,038	66,415
Sessional Fees	-	-	-	42,444
Subscriptions	478	232	710	275
Supervision	-	-	-	1,995
Travel and Accommodation	9,031	16,942	25,973	17,346
Freelance Workers	41,361	72,656	114,017	50,395
Depreciation	1,209	-	1,209	361
Website	-	-	-	340
Sundry expenditure	-	-	-	84
Staff costs	-	-	-	1,807
	<u>126,617</u>	<u>182,635</u>	<u>309,252</u>	<u>219,886</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 7 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>1,209</u>	<u>361</u>

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	114,703	65,435
Social security costs	4,927	-
Pension costs	<u>2,408</u>	<u>980</u>
	<u>122,038</u>	<u>66,415</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Average number of employees	<u>5</u>	<u>3</u>

2 (2023 - 2) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £2,408 (2023 - £980).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £85,074 (2023 - £28,249).

#### 9 Independent examiner's fees

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2024 £	2023 £
Independent examination	705	670
Other financial services	287	239
	<u>992</u>	<u>909</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 11 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2023	1,806	-	1,806
Additions	1,745	1,497	3,242
At 31 March 2024	3,551	1,497	5,048
<b>Depreciation</b>			
At 1 April 2023	607	-	607
Charge for the year	710	499	1,209
At 31 March 2024	1,317	499	1,816
<b>Net book value</b>			
At 31 March 2024	2,234	998	3,232
At 31 March 2023	1,199	-	1,199

#### 12 Debtors

	2024 £	2023 £
Trade debtors	6,235	8,359
Prepayments	12,121	629
Other debtors	50	-
	18,406	8,988

#### 13 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	161	129
Cash at bank	58,910	95,456
	59,071	95,585

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	2,819	1,303
Other creditors	1,633	1,100
	<u>4,452</u>	<u>2,403</u>

#### 15 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	55,538	170,286	(126,617)	(39,850)	59,357
<b>Restricted funds</b>					
Luton	4,837	-	-	(4,837)	-
Luton - Dementia	-	11,789	(26,526)	14,737	-
Luton - Learning Disability	-	5,709	(9,910)	4,201	-
Luton - Mental Health	3,107	3,794	(12,475)	5,574	-
Central Beds - Learning Disability	719	5,000	(9,645)	4,356	430
Central Beds - Neuro-disability	(905)	137	(5,434)	6,202	-
Central Beds - Singing Café	508	4,654	(5,860)	698	-
Bedford - Mental Health	107	9,000	(9,093)	266	280
Bedford - Singing Café	-	4,534	(2,802)	930	2,662
Herts - Dementia	2,294	25,500	(29,333)	5,452	3,913
Herts - Learning Disability	10,326	-	(7,960)	(1,500)	866
Herts - Mental Health	858	3,031	(7,090)	3,201	-
Herts - Singing Café	11,453	-	(11,708)	500	245
Outreach - Education	6,734	-	(5,804)	(930)	-
Outreach - Training	7,793	-	(752)	-	7,041
M24 - Project Overheads	-	38,706	(38,243)	1,000	1,463
<b>Total restricted funds</b>	<u>47,831</u>	<u>111,854</u>	<u>(182,635)</u>	<u>39,850</u>	<u>16,900</u>
<b>Total funds</b>	<u>103,369</u>	<u>282,140</u>	<u>(309,252)</u>	<u>-</u>	<u>76,257</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	39,386	79,815	(57,129)	(6,534)	55,538
<b>Restricted</b>					
Luton	27,513	23,000	(45,676)	-	4,837
Luton - Mental Health	4,924	9,750	(11,567)	-	3,107
Central Beds - Learning Disability	358	4,621	(4,260)	-	719
Central Beds - Neuro-disability	1,365	2,464	(4,734)	-	(905)
Central Beds - Singing Café	2,000	2,389	(3,881)	-	508
Bedford - Mental Health	-	4,780	(4,673)	-	107
Herts - Dementia	17,619	15,250	(30,575)	-	2,294
Herts - Learning Disability	7,500	9,722	(6,896)	-	10,326
Herts - Mental Health	-	5,750	(4,892)	-	858
Herts - Singing Café	9,603	13,084	(11,234)	-	11,453
Outreach - Education	28,557	-	(21,823)	-	6,734
Outreach - Training	-	9,740	(1,947)	-	7,793
M24 - Project Overheads	1,027	3,038	(10,599)	6,534	-
<b>Total restricted funds</b>	<u>100,466</u>	<u>103,588</u>	<u>(162,757)</u>	<u>6,534</u>	<u>47,831</u>
<b>Total funds</b>	<u><u>139,852</u></u>	<u><u>183,403</u></u>	<u><u>(219,886)</u></u>	<u><u>-</u></u>	<u><u>103,369</u></u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

The specific purposes for which the funds are to be applied are as follows:

The specific purposes for which the funds are to be applied are as follows:

Luton - The purpose of this fund is to support our service provision in Luton, including working with Dementia in groups and 1:1, Mental Health & Learning Disabilities. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Dementia - Funds for a dementia service are used to run our series of community music programmes. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Learning Disability - The purpose for this fund is the provision of services to adults with learning disabilities. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Mental Health – for our creative music programme, Mind Our Music, supporting people with various mental health conditions. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Neuro-disability – for our project, The Neurotones Choir, supporting people with various neurological conditions, such as Stroke and Parkinsons. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Singing Café - for our programme supporting people with who are elderly/frail and socially isolated. This programme focuses on creating social groups and using singing for wellbeing. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Education – for our educational programmes, where we support people to understand and manage their own wellbeing.

Training – for our training programmes supporting health and social care professionals and local creatives/artists.

Project Overheads - This fund supports various overheads and expenditure that supports the running of the charity. This includes project management and admin fees, storage, accountancy and consultancy fees and general office expenses.

There are a number of transfers between restricted funds this year, the purpose of which is to more closely reflect the specific restrictions placed on the funding.

The transfer from the General fund to a number of restricted funds is to cover the deficits on these activities.

#### 16 Analysis of net assets between funds

	Unrestricted		2024
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	3,232	-	3,232
Current assets	60,577	16,900	77,477
Current liabilities	(4,452)	-	(4,452)
Total net assets	<u>59,357</u>	<u>16,900</u>	<u>76,257</u>

## Music24

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

	Unrestricted		2023
	General	Restricted	Total funds
	£	£	£
Tangible fixed assets	1,199	-	1,199
Current assets	56,742	47,831	104,573
Current liabilities	<u>(2,403)</u>	<u>-</u>	<u>(2,403)</u>
Total net assets	<u>55,538</u>	<u>47,831</u>	<u>103,369</u>

#### 17 Related party transactions

There were no related party transactions in the year.

#### 18 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

**MUSIC24**

England & Wales - Charity number 1182196

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# Accounts

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**Music24**  
(Registered charity, number 1182196)  
**Financial statements**  
**for the year ended 31 March 2023**

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6	Independent examiner's report
7	Receipts & payments account
8	Statement of assets & liabilities
9 - 11	Notes to the accounts

**Music24**  
**Trustees' annual report**  
**for the year ended 31 March 2023**

**Full name** Music24

**Organisation type** Charitable Incorporated Organisation

**Registered charity number** 1182196

**Principal address**

The Greenhouse Hub  
16-22 St Thomas Road  
Luton  
LU2 7UY

**Trustees**

Thomas William Morley Johnson  
Tracey Brennan, Chair (from 27/06/2023)  
Ian Begg (from 03/10/2023)  
John Ley (from 02/08/2022)  
Diana Pook (until 01/06/2023)  
Julia Claire Renton (until 03/10/2023)

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its CIO foundation constitution adopted 19<sup>th</sup> February 2019, last amended on 14<sup>th</sup> June 2022.

**The methods adopted for the recruitment and appointment of new trustees**

The trustees of the Charity follow the Charity Commission guidance on the methods adopted for the recruitment and appointment of new trustees.

Music24 has introduced a 'co-opt' structure which allows prospective trustees to attend meetings in order to learn about the charity and see if the opportunity is one they wish to pursue. The co-opted members can attend meetings but are non-voting members. They may have a specialist interest and support the Board in an advisory capacity. It can also be used for trustees that wish to step down from the full responsibility of being a trustee for the charity but still wish to support the Board and the charity's development. This model is popular with people that have caring responsibilities and other commitments.

## **Music24**

### **Objectives and activities**

1) The relief of need for the people in particular but not exclusively in Bedfordshire and Hertfordshire by reason of ill-health or mental or physical disability by therapeutic means, in particular, though not exclusively, by the provision of music therapy and other music related activities to improve quality of life for those people.

2) To promote social inclusion among people who are socially excluded from society, as a result of their mental or physical ill-health or disability through the development and delivery of arts-based activities and experiences including but not limited to music and singing.

### **Summary of the main activities undertaken for the public benefit**

Music24 is dedicated to promoting inclusive music making and shaping the future for vulnerable and isolated communities to access creative and/or therapeutic opportunities.

Music24 currently provides various services and activities for people in Bedfordshire & Hertfordshire. Our main areas in Bedfordshire are: Luton, Bedford, Biggleswade & Leighton Buzzard; and in Hertfordshire: Watford, Welwyn/Hatfield, Stevenage and Broxbourne.

Our activities included creative music therapy groups and 1:1 music therapy, community choirs and singing cafes. The support provided improves the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

### **Public benefit statement**

The activities provided improve the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## Music24

### Summary of the main achievements during the period

The Trustees are pleased to report on the continuing success of Music24. Music24 has grown at a substantial rate over this financial year and looks forward to an exciting future ahead! The year focused on establishing our support services further, promoting the charity more and strategising to secure the future of Music24.

During this year, we incorporated the NHS's '5 Ways to Wellbeing' in a questionnaire format because we felt it to be more suitable as a tool to evaluate all our work and for the various levels of ability amongst our beneficiary base. Feedback from this suggests that our services continue to support people in a number of ways: improved physical, mental and emotional wellbeing; improved quality of life; increased participants' self-esteem and reinforced their sense of identity; provided an opportunity for people to explore their creativity; helped people to feel a part of their community; improved people's support network; and helped to build resilience by discovering new coping mechanisms.

This year has seen the charity develop more strategically with a view of creating conditions that support security for the longer term future of the charity. This involved the management team implementing a CRM system and seeking more substantial and longer-term funding. We are delighted to say that in November 2022, we learned that we had been successful in becoming an Arts Council England National Portfolio Organisation (ACE NPO). This will provide Music24 with 3 years' core funding, from April 2023 - 2026, to develop the charity, with outcomes and outputs focused in Luton. It should be noted that Luton is seen as a 'Priority Place' by ACE and therefore has been historically underfunded. Therefore, ACE aim to prioritise engagement and investment in this area. Becoming an ACE NPO will also greatly enhance our reputation and give us more influence in the creative and cultural landscape of the town and beyond, placing us firmly in a leadership role, helping us to raise awareness of Disability within the Arts.

### Highlights:

- Attaining ACE NPO status, in order to preserve the charity for the future and maintain and develop our level of activity in Luton. This will further support the charity to remain ambitious and think bigger.
- Our team is becoming more resourceful, having employed a part-time admin assistant. We've enrolled as an employer and now have 5 employees on PAYE and 13 freelance staff. Our volunteer support has now also grown considerably and we have 35 active supporters.
- We continued to hold an annual 'Dementia-friendly Carol Service' in Hatfield with community support, partners and sponsors.
- Over the year, in addition to our ongoing work, we began five new community projects; one Learning Disability group (Stevenage), two mental health groups (Welwyn Garden City & Bedford), and two singing cafés (Leighton Buzzard & Cheshunt). We also ran a series of Wellbeing sessions across Bedfordshire focusing on providing educational short-term programmes in Emotional Freedom Techniques (EFT, aka 'tapping'), Sound Baths and Music.

## Music24

- Implementing a CRM system and developing more robust processes to assist future development. This has assisted us in incorporating a case management/referral system and enables us to develop the fundraising efforts of the charity more effectively.

The Trustees wish to thank those who attend, and those who enable those individuals to attend. We would like to thank the senior management, music therapists, session musicians and volunteers for all their continued hard work and dedication, especially during these difficult last few years. Lastly, we'd like to thank our funders, without which none of our work would be possible - thank you for helping us to help others.

### **The charity's policy on reserves**

Music24 aims to build reserves so it keeps a minimum of 3 months running costs to provide more security for the charity. Music24 is pleased to report that we have built upon our previous year's unrestricted reserves, but realises the need to build them further in 2023-24. As of 31<sup>st</sup> March 2023, Music24 has £47,755 in unrestricted fund.


### **Risks**

The Trustees recognise that Music24 has a number of financial risks. We now have 5 employees on PAYE and 12 freelancers. We have secured long-term funding and ensure financial governance is of high importance. However, due to the adaptability of the charity and with a focus on our development over the coming years, we plan to review financial controls on a regular basis as the charity grows with the aim of avoiding potential risks. As a result of ACE NPO investment, we now adhere to robust quarterly reports and are accountable for any significant differences in budgeting and forecasting.

Music24 has grown at a substantial rate in the last few years and we are aware that the funding landscape is changing rapidly. Implementing our new CRM system is supporting the charity in becoming more fundraising-focused and we continue to develop opportunities to increase our earned income, enabling us to diversify and become more self-sufficient.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_



Thomas William Morley Johnson, Trustee

Date 10/01/2024

**Independent examiner's report to the trustees of  
Music24  
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of Music24 (the charity) for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

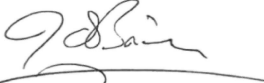
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 16/01/2024  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus

**Music24**  
**Receipts & payments account**  
**for the year ended 31 March 2023**

2022			2023
Total		Unrestricted	Restricted
Funds		Funds	Funds
£	Note	£	£
	<b>Receipts</b>		
206546	Grants & Donations	2 43270	103588
6887	Earned income	11940	-
11554	Fundraising	16246	-
<u>224987</u>	<b>Total receipts</b>	<u>71456</u>	<u>103588</u>
	<b>Payments</b>		
187	Accounting Software Costs	280	-
133	Advertising & Promotional	396	118
-	Bank Charges	113	-
399	Computer Costs	1323	1392
4303	Consultancy	1295	2388
165	DBS Checking	311	-
1420	Legal and Professional Fees	844	50
627	Insurances	413	216
3537	Marketing	900	1280
1816	Musical Equipment	306	1184
310	Office & General Admin Expenses	304	-
502	Phone Costs	536	-
7991	Project Management	-	2350
183	Raising Funds	1127	-
358	Refreshments	1059	-
8427	Rent and Room Hire	300	20125
720	Salaries, NI & Pensions	27733	37125
-	Sessional Fees	2363	40082
1622	Storage	-	-
498	Subscriptions	275	-
920	Supervision	1334	660
7247	Travel & Accommodation	1185	16161
80812	Freelance Workers	11272	39123
-	Staff Costs	732	1075
295	Website	340	-
759	Sundry expenditure	252	5
<u>123231</u>	<b>Total payments</b>	<u>54993</u>	<u>163334</u>
101756	<b>Net receipts/(payments)</b>	16463	(59746)
37112	Cash funds at start of this period	38402	100466
-	Transfers between funds	(7110)	7110
<u>138868</u>	<b>Cash funds at end of this period</b>	<u>47755</u>	<u>47830</u>
		<u>175044</u>	<u>175044</u>

**Music24**  
**Statement of assets and liabilities**  
**at 31 March 2023**

2022		Note	2023
£	<b>Cash assets</b>		£
138530	Bank accounts		95456
<u>338</u>	Cash in hand		<u>129</u>
<u>138868</u>			<u><b>95585</b></u>
<b>Other monetary assets</b>			
<u>2802</u>	Debtors & Prepayments	4	<u>8988</u>
<u>2802</u>			<u><b>8988</b></u>
<b>Assets retained for the charity's own use</b>			
General equipment.			
Drums, purchased 16/07/2021, £645			
Amplifier, purchased 04/02/2022, £585			
Speaker and mics, purchased 30/06/2022, cost £576			
<b>Liabilities</b>			
<u>(804)</u>	Creditors	5	<u>(2403)</u>
<u>(804)</u>			<u><b>(2403)</b></u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 10/01/2024  
Tracey Brennan, Trustee

**Music24**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted	Restricted	Total
	£	£	£
BLCF Luton Recovery Fund	-	18000	18000
HCC HCF Day Opps	-	16050	16050
Co-op 22-23	-	12968	12968
Luton Borough Council	1000	10990	11990
HCF - Large 2022	-	10000	10000
Comic Relief 2022	-	9500	9500
Mount Trust	-	5000	5000
Childwick Trust	-	5000	5000
Harpur Trust	-	4780	4780
HCF Building Life Chances	-	4224	4224
Whitbread 2022 (BLCF)	-	2000	2000
Gale Family Trust	-	2000	2000
Captain Tom NHS Grant	-	1500	1500
Biggleswade Town Council	-	500	500
Magic Little Grants	-	500	500
Gift Aid	4016	-	4016
Sundry grants & donations	38254	576	38830
	<b><u>43270</u></b>	<b><u>103588</u></b>	<b><u>146858</u></b>

## Music24

### 3. Funds analysis

	Opening balance £	Receipts £	(Payments) £	Transfers £	Closing balance £
<b>Restricted funds</b>					
Luton	27513	23000	(45675)	-	4838
Luton - Mental Health	4924	9750	(11567)	-	3107
Central Beds - Learning Disability	358	4622	(4261)	-	719
Central Beds - Neuro-disability	1365	2464	(4734)	-	(905)
Central Beds - Singing Café	2000	2389	(3882)	-	507
Bedford - Mental Health	-	4780	(4673)	-	107
Herts - Dementia	17619	15250	(30575)	-	2294
Herts - Learning Disability	7500	9722	(6896)	-	10326
Herts - Mental Health	-	5750	(4892)	-	858
Herts - Singing Café	9603	13083	(11234)	-	11452
Outreach - Education	28557	-	(21823)	-	6734
Outreach - Training	-	9740	(1947)	-	7793
M24 - Project Overheads	1027	3038	(11175)	7110	-
	<b><u>100466</u></b>	<b><u>103588</u></b>	<b><u>(163334)</u></b>	<b><u>7110</u></b>	<b><u>47830</u></b>
<b>Unrestricted funds</b>					
General	38402	71456	(54993)	(7110)	47755
	<b><u>38402</u></b>	<b><u>71456</u></b>	<b><u>(54993)</u></b>	<b><u>(7110)</u></b>	<b><u>47755</u></b>

The specific purposes for which the funds are to be applied are as follows:

Luton - The purpose of this fund is to support all of our service provision in Luton, including working with Dementia in groups and 1:1, Mental Health & Learning Disabilities. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Mental Health – for our creative music project, Mind Our Music, supporting people with various mental health conditions.

Learning Disability - The purpose for this fund is the provision of a service for adults with a learning disability. We pay for development of the service, promotion and marketing, facilitator fees, room hire, volunteer expenses and staff travel.

Neuro-disability – for our project, The Neurotones Choir, supporting people with various neurological conditions, such as Stroke and Parkinsons.

Singing Café - for our project supporting people with who are elderly/frail and socially isolated.

Dementia - Funds for a dementia service are used to run a music therapy group.

Facilitator fees, room hire, volunteer expenses and staff travel.

## Music24

Education – for our educational programme, The Wellbeing Sessions, supporting people with various mental health conditions, health professionals and the general public.

Training – for our training programme supporting health and social care professionals.

Project Overheads - This fund supports various overheads and expenditure that supports the running of the charity. This includes project management and admin fees, storage, accountancy and consultancy fees and general office expenses.

The transfer from the General fund to the M24 – Project Overheads is to cover deficits on these activities.

Central Beds - Neuro-disability funding is in deficit at the year-end due to an element of the funding being received in arrears.

### 4. Debtors & Prepayments

	£
Earned Income	8359
Prepayment - Insurance	53
Prepayment - Data Management System	576
	<u>8988</u>

### 5. Creditors

	£
Independent examination fee	846
HMRC	1303
Nest	254
	<u>2403</u>

### 6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 7. Related party transactions

There were no related party transactions in this period.

### 8. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**MUSIC24**

England & Wales - Charity number 1182196

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# Accounts

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**Music24**  
(Registered charity, number 1182196)  
**Financial statements**  
**for the year ended 31 March 2022**

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7	Independent examiner's report
8	Receipts & payments account
9	Statement of assets & liabilities
10 - 13	Notes to the accounts

**Music24**  
**Trustees' annual report**  
**for the year ended 31 March 2022**

**Full name** Music24

**Organisation type** Charitable Incorporated Organisation

**Registered charity number** 1182196

**Principal address**

The Greenhouse Hub  
16-22 St Thomas Road  
Luton  
LU2 7UY

**Trustees**

Thomas William Morley Johnson, Chair  
Julia Claire Renton  
Diana Pook (from 09/11/2021)  
John Ley (from 02/08/2022)  
Esther Bernadette Jones (until 09/11/2021)

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its CIO foundation constitution adopted 19<sup>th</sup> February 2019.

**The methods adopted for the recruitment and appointment of new trustees**

The trustees of the Charity follow the Charity Commission guidance on the methods adopted for the recruitment and appointment of new trustees.

Music24 has introduced a 'co-opt' structure which allows prospective trustees to attend meetings in order to learn about the charity and see if the opportunity is one they wish to pursue. The co-opted members can attend meetings but are non-voting members. They may have a specialist interest and support the Board in an advisory capacity. It can also be used for trustees that wish to step down from the full responsibility of being a trustee for the charity but still wish to support the Board and the charity's development. This model is popular with people that have caring responsibilities and other commitments.

## **Music24**

### **Objectives and activities**

1) The relief of need for the people in particular but not exclusively in Bedfordshire and Hertfordshire by reason of ill-health or mental or physical disability by therapeutic means, in particular, though not exclusively, by the provision of music therapy and other music related activities to improve quality of life for those people.

2) To promote social inclusion among people who are socially excluded from society, as a result of their mental or physical ill-health or disability through the development and delivery of arts-based activities and experiences including but not limited to music and singing.

### **Summary of the main activities undertaken for the public benefit**

Music24 is dedicated to promoting inclusive music making and shaping the future for vulnerable and isolated communities to access creative and/or therapeutic opportunities.

Music24 currently provides various services and activities for people in Bedfordshire & Hertfordshire. Our main areas in Bedfordshire are: Luton, Bedford, Biggleswade & Leighton Buzzard; and in Hertfordshire: Watford, Welwyn/Hatfield, Stevenage and Broxbourne.

Our activities included creative music therapy groups and 1:1 music therapy, community choirs and singing cafes. We continue to provide talking groups and Emotional Freedom Techniques (EFT) sessions for carers (sessions created as a result of the pandemic); 'open-for-all' social evenings such as quiz nights, and have developed other therapeutic opportunities to further support our service users and other members of the communities we serve. This includes the use of Art, Sound Bath and Meditation sessions.

### **Public benefit statement**

The activities provided improve the quality of life for people with disabilities, their carers, and the wider community. The activities help to improve participants' physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music and other creative opportunities, and these activities strengthen wider social support networks.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Music24**

### **Summary of the main achievements during the period**

The Trustees are pleased to report the continuing success of Music24 in what can only be described as an incredibly difficult time. The year was rather uncertain but through the efforts of the team, we came back bigger and better than ever. At the beginning of the new financial year, we were extremely pleased to secure the support of Department of Culture, Media & Sport (DCMS) funding via Arts Council England's (ACE) Culture Recovery Fund in order to continue to provide our services. During the summer of 2021, we started to hold outdoor meetings in public spaces, parks and pubs gardens, with a blended mix of online sessions still taking place so we could still reach everyone. Some people became quite worried and scared to re-join us face-to-face and some peoples' conditions had deteriorated making it difficult for them to get out of the house again. We therefore made sure, wherever possible, that we were still able to reach the people that didn't feel comfortable to meet at our group sessions in person. We now believe online working to be a permanent fixture and look to continue this for as long as people need it. Online working has helped those most disabled to still access our support which has been of huge significance to the individuals and their carers.

In September 2021, the team undertook the task of restarting all groups that took place in pre-pandemic times and maintained a great deal of online sessions too. Conversations with service users meant that their thoughts and feelings were considered at all times. Returning to face-to-face sessions meant rescheduling our timetable and our staff, and, for some locations, finding new venues as the landscape for community activities and buildings had changed quite significantly. A blend of online working and face-to-face sessions is the "new normal" for Music24 now and new projects are explored with this in mind.

Feedback from service users suggests that our services support our beneficiaries in a number of ways: improves physical, mental and emotional wellbeing; improves quality of life; increases participants' self-esteem and reinforces their sense of identity; provides an opportunity for people to explore their creativity; helps people to feel a part of their community; improves people's support network; helps to build resilience by discovering new coping mechanisms.

Additionally, getting the right funding helped us to strategise and take on and train additional staff, explore new interventions and means of providing these, and look at new pots of funding, with a focus on development for the future and sustainability of Music24.

## Music24

### Highlights:

- Attaining £50k+ from DCMS, ACE, in April & October in order to preserve the charity for the future and maintain the level of support provided to our service users.
- Restarting our face-to-face sessions in a safe way and restoring our previous service whilst maintaining our online reach to service users unable to re-join sessions in person.
- Music24 Dementia-friendly Carol Service in Hatfield recommenced with stronger than ever community support, delivery partners and small business sponsors to make the event a huge success again.
- Development and introduction of additional therapeutic interventions included Emotional Freedom Techniques (EFT, AKA 'tapping') and Sound Baths.
- Finding new staff - in particular Nathan Clegg, a Sound Bath Technician and Drum/Percussion Workshop facilitator. Funding from ACE meant we could pay Nathan to shadow Teela & Graeme for a month, enabling the management team to diversify their efforts on delivering the charity's activities, strategising and development, bid-writing and managerial tasks.
- Receiving funding to implement a Customer Relationship Management (CRM) System and developing more robust processes to assist future development and growth of the charity.

Due to the generous support we have received this year, Music24 was able to re-establish its services with the included expansion and continuation of the online work. Due to funds received in 2021-22, Music24 has further developed its services to reach more people in Hertfordshire with learning disabilities, people with mental health illnesses across Bedfordshire & people 55+ in Leighton Buzzard.

The Trustees wish to thank those who attend, and those who enable those individuals to attend.

We would like to thank the senior management, music therapists, session musicians and volunteers for all their continued hard work and dedication, especially during these difficult few years. Lastly, we'd like to thank our funders, without which none of our work would be possible - thank you for helping us to help others.

### Risks


The Trustees recognise that Music24 has few financial risks due to the adaptability of the charity and the fact that Music24 doesn't have any direct employees at this time. The Charity's financial risks are currently minimised by our efforts to become more financially independent and not being reliant on limited sources of income. In the future we plan to put our key members of staff on the payroll and will implement measures to ensure financial security of both the charity and its staff. Music24 has grown at a substantial rate in the last few years and we are aware that the funding landscape is changing rapidly. Implementing our new CRM system is supporting the charity in becoming more fundraising focussed. We are also starting to take on small contracts in order to diversify our income.

## Music24

### **The charity's policy on reserves**

Music24 aims to build our reserves so we have 3 months running costs to provide more security for the charity. This would ideally be a quarter of our annual expenditure which would be approx. £30k. Music24 is pleased to report that as of 31<sup>st</sup> March 2022, we had built our reserve to over £30,000 in unrestricted funds (free reserves).

Signed on behalf of the charity's trustees:

Signed  \_\_\_\_\_ Date 10.10.2022  
Thomas William Morley Johnson, Trustee

**Independent examiner's report to the trustees of  
Music24  
for the year ended 31 March 2022**

I report to the trustees on my examination of the accounts of Music24 (the charity) for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

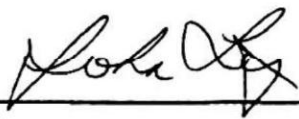
Signed  Date 12/10/2022  
John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus



**Music24**  
**Statement of assets and liabilities**  
**at 31 March 2022**

2021		Note	2022
£			£
12951	<b>Cash assets</b>		
	Bank accounts		138530
24161	Cash in hand		338
<u>37112</u>			<u>138868</u>
	<b>Other monetary assets</b>		
2838	Debtors & Prepayments	4	2802
<u>2838</u>			<u>2802</u>
	<b>Assets retained for the charity's own use</b>		
	General equipment.		
	Drums, purchased 16/07/2021, £645		
	Amplifier, purchased 04/02/2022, £585		
	<b>Liabilities</b>		
(1160)	Creditors	5	(804)
<u>(1160)</u>			<u>(804)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 07/10/22  
 John Ley, Trustee

**Music24**  
**Notes to the accounts**  
**for the year ended 31 March 2022**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted	Restricted	Total
	£	£	£
Compass Wellbeing - ELFT NHS	-	28557	28557
ACE Culture Recovery Fund Round 2	-	25000	25000
Postcode Community Trust	-	25000	25000
ACE Culture Recovery Fund Round 1	10000	16500	26500
HCC HCF Day Opportunities Fund	-	15000	15000
The National Lottery	-	10000	10000
Welwyn Hatfield Community Fund	-	9471	9471
Watford Three Rivers Trust	-	6153	6153
Wixamtree Trust	-	5000	5000
Co-op Community Fund	-	4942	4942
BLCF Covid Fund	-	3828	3828
BLCF Luton Citizen's Fund	-	3500	3500
Milton Keynes Community Foundation	-	2970	2970
Shanly Foundation	-	2500	2500
Leighton-Linslade Town Council	-	2000	2000
Association of Mental Health Providers	-	1304	1304
LBC CLLD Fund	-	1250	1250
Virgin O2 Together Fund	-	1000	1000
Magic Little Grants	-	500	500
Percy Bilton Charity	-	500	500
Foyle Foundation	5000	-	5000
D'Oyly Carte	3500	-	3500
Luton First Note	3371	-	3371
Albert Hunt	1000	-	1000
Arnold Clark	1000	-	1000
Sylvia Waddilove	1000	-	1000
LutonAid	917	-	917
Asda Luton Scheme	500	-	500
HMRC Gift Aid	167	-	167
Magic Little Grants Competition	100	-	100
Sundry grants & donations	26370	200	26570
	<b>52925</b>	<b>165175</b>	<b>218100</b>

## Music24

### 3. Funds analysis

	Opening balance £	Receipts £	(Payments) £	Transfers £	Closing balance £
<b>Restricted funds</b>					
Luton Dementia	2000	7245	(13865)	4620	-
MOM	4266	11313	(16829)	1250	-
Musical Herts	6809	26038	(29298)	8173	11722
Neurotones	3000	3298	(4933)	-	1365
Biggleswade	2445	1544	(3631)	-	358
Covid Choir	2880	6180	(9060)	-	-
First Note	1000	5614	(5184)	1007	2437
Project Overheads	630	20386	(19989)	-	1027
Herts Dementia	-	10000	-	-	10000
Learning Disability	-	15000	-	-	15000
Luton 22	-	30000	-	-	30000
Outreach	-	28557	-	-	28557
	<b><u>23030</u></b>	<b><u>165175</u></b>	<b><u>(102789)</u></b>	<b><u>15050</u></b>	<b><u>100466</u></b>
<b>Unrestricted funds</b>					
General	<u>14082</u>	<u>59812</u>	<u>(20442)</u>	<u>(15050)</u>	<u>38402</u>
	<b><u>14082</u></b>	<b><u>59812</u></b>	<b><u>(20442)</u></b>	<b><u>(15050)</u></b>	<b><u>38402</u></b>

The specific purposes for which the funds are to be applied are as follows:

Luton Dementia - Funds for the Luton Dementia Service are used to run a music therapy group, a singing cafe and 1:1 service in Luton. Facilitator fees, room hire, volunteer expenses and staff travel.

MOM (Mind Our Music) - The purpose of this fund is to provide support for people with Mental Health illnesses, in particular our weekly music groups and EFT sessions for adults in Luton & Bedfordshire. Facilitator fees, room hire, volunteer expenses and staff travel.

Musical Herts - The purpose of this fund is to provide support to people with dementia and their carers in Hertfordshire. We also have some 1:1 therapy funded, singing cafes and a BAME group included in this fund. Facilitator fees, room hire, volunteer expenses and staff travel.

Neurotones - This fund is used to help people with Stroke/Parkinson's who have a communication difficulty as a result of their illness. This group is primarily for people in Luton & Central Beds. Facilitator fees, room hire, volunteer expenses and staff travel.

Biggleswade - This fund supports a Learning Disability group for adults in Biggleswade called Biggles Rock. Facilitator fees, room hire, volunteer expenses and staff travel.

Covid Choir - We have 2 Covid Choirs funded, one for Luton residents and one for Bedford & Central Beds residents. This is a new project. Facilitator fees mainly as all is due to take place online.

First Note - This fund supports a Learning Disability group for adults in Luton. Facilitator fees, volunteer expense and staff travel.

## Music24

Project Overheads - This fund supports various overheads and expenditure that supports the running of the charity. This includes project management and admin fees, storage, accountancy and consultancy fees and general office expenses.

Herts Dementia - The purpose of this fund is to provide support to people with dementia and their carers in Hertfordshire. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Herts Learning Disability - The purpose for this fund is to start a new service in Herts for adults with a learning disability. We will pay for development of the service, promotion and marketing, facilitator fees, room hire, volunteer expenses and staff travel.

Luton 22 - The purpose of this fund is to support all of our service provision in Luton, including working with Dementia in groups and 1:1, Mental Health & Learning Disabilities. We pay for facilitator fees, room hire, volunteer expenses and staff travel.

Outreach - The purpose of this fund is to develop training and education opportunities by providing information and demonstration 'taster' sessions and short courses to both service users and health professionals. We will pay for the development of the service, networking, promotion and marketing of services, facilitator/trainer fees, development of training materials, room hire and staff travel.

The transfer from the General fund to the Luton Dementia, MOM, Musical Herts and First Note funds is to cover deficits on these activities, or to otherwise support these projects with additional unrestricted funds.

### 4. Debtors

	£
Room Hire	2750
Insurance prepayment	52
	<u>2802</u>

### 5. Creditors

	£
Independent Examination Fee	804
	<u>804</u>

### 6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 7. Related party transactions

There were no related party transactions in this period.

## Music24

### 8. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**MUSIC24**

England & Wales - Charity number 1182196

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# Accounts

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**Music24**  
(Registered charity, number 1182196)  
**Financial statements**  
**for the year ended 31 March 2021**

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8	Receipts & payments account
9	Statement of assets & liabilities
10 - 12	Notes to the accounts

**Music24**  
**Trustees' annual report**  
**for the year ended 31 March 2021**

**Full name** Music24

**Organisation type** Charitable Incorporated Organisation

**Registered charity number** 1182196

**Principal address**

Unit 6a  
Hertfordshire Business Centre  
Alexander Road  
London Colney  
St Albans  
Hertfordshire  
AL2 1JG

**Trustees**

Thomas William Morley Johnson, Chair  
Julia Claire Renton  
Esther Bernadette Jones, from 19/01/2021  
Jeffrey Harvey Solomons, until 19/01/2021

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its CIO foundation constitution adopted 19<sup>th</sup> February 2019.

**The methods adopted for the recruitment and appointment of new trustees**

The founding trustees of the Charity were initially a Steering Group of Music24 Ltd. The Trustees follow the Charity Commission guidance on the methods adopted for the recruitment and appointment of new trustees.

**Objectives and activities**

1) The relief of need for people in Bedfordshire and Hertfordshire by reason of ill-health or mental or physical disability by therapeutic means, in particular, though not exclusively, by the provision of music therapy and other music-related activities to improve quality of life for those people.

2) To promote social inclusion among people who are socially excluded from society, as a result of their mental or physical ill health or disability through the development and delivery of arts-based activities and experiences including but not limited to music and singing.

## **Music24**

### **Summary of the main activities undertaken for the public benefit**

Music24 is dedicated to promoting inclusive music making and shaping the future for vulnerable and isolated communities to access creative and/or therapeutic opportunities.

Music24 currently provides various services and activities for people in Bedfordshire & Hertfordshire. Our main areas in Beds are: Luton, Biggleswade & Leighton Buzzard, and in Herts: Watford, Welwyn/Hatfield, Stevenage and Hoddesdon.

Our activities, pre-Covid, included music therapy groups and 1:1 music therapy, larger singing group AKA singing café's, diagnosis-specific choirs. Since the global pandemic using online video conferencing applications, we have expanded to provide talking groups, 'Open-for-all' social evenings such as quiz nights, meditation sessions and we have started to provide Emotional Freedom Technique groups and 1:1 sessions to provide additional emotional support to our service users and carers during this difficult time.

Post-Covid, we're looking to undergo a phased return over the coming year and developing our services based on where the demand is. For example, some of our service users have preferred our online work, especially for carers supporting people with dementia because getting out of the house and ready in time is particularly difficult and a growing challenge as people deteriorate. On the other hand, some people are eager to return to live face-to-face sessions and are really in need of the social and creative outlet. However, working online has opened up some new doors for us and we aim to explore all the possibilities.

The activities provided improve the quality of life for people with disabilities, their carers, and the wider community. The activities encourage people to improve their physical, mental and emotional wellbeing; building resilience within these communities; they would otherwise be excluded from meeting new people and accessing music therapy and creative opportunities, and these activities strengthen wider social support networks.

### **Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## Music24

### **Summary of the main achievements during the period**

Despite the challenges of the pandemic, Music24 is extremely pleased to report that the last year has seen us grow from strength to strength. Despite seeing a significant decline in donations, Music24 had access to a wide range of new funding opportunities from the government's DCMS and other Emergency Covid-19 Response funds. Music24 was therefore able to continue to support people online, over the telephone and through WhatsApp groups they created with an aim to keep people connected. This provided our beneficiaries - who were at increasing risk of becoming even more socially isolated - with a long-term support network that ultimately helped to make their time during the lockdowns that little bit more bearable. Service users who were accessing just one music therapy group every week or every other week pre-Covid, were now able to access a number of groups for different types of support. The pandemic gave us an opportunity to look at the 'whole person' holistically whilst harnessing staff members additional skills.

We are pleased to report that we engaged with 200 people during this time, both online and over the phone. We held 624 group sessions compared to around 300 the year before. We also held a number of 1:1 facetime and telephone support calls, plus running music and EFT sessions for various service users who really needed the additional input. We delivered songbooks and instruments to all of our service users so they could continue to make music at home. In addition to this, we even carried out essential shopping trips for beneficiaries when the lockdown first took place.

In a survey we ran during the pandemic, out of a sample of 40 service users, 92.5% thought our service was 'Excellent'. Service users have reported to staff on numerous occasions that "they don't know what they would have done without Music24" during the pandemic.

Feedback and observations by the team suggest that our services supported our beneficiaries in a number of ways; our sessions improve and maintain physical, mental and emotional wellbeing; improve their quality of life; increase participants' self-esteem and reinforces their sense of identity; provides an opportunity for people to explore their creativity; helps people to feel a part of their community; improves people's support network; helps to build resilience by discovering new coping mechanisms.

The Covid-19 pandemic has provided new opportunities to some, where technology had previously been a barrier, some embraced the new ways of working and this was reinforced by the supportive communities we've built - people didn't want to feel like they were missing out.

Big events that took place this year included our annual Dementia-friendly Carol Service which we were able to still proceed with, whilst adhering to government guidelines. We made a 30-minute pre-recorded Carol Service at St Etheldreda's and invited Music24 service users, families, friends and promoted it to our charity partners to a private viewing on Zoom. 80 people attended, including people well known to us, care homes and new people entirely. We also live-streamed the service on Facebook and had people from all over the country tune in - we had 2.5k views in total with 5.1k views of our 1-minute promo for the event.

## **Music24**

We also held a Wellbeing Day in March. Following on from discussions across all of our groups, there was a theme emerging and people reported that the pandemic has really given them time to reflect and use the time wisely. There was therefore a real sense of some people wanting to take better control of their health. This dove-tailed and complemented visits from the Nutritional Therapist and sparked conversations about physical health as opposed to mental health and wellbeing. We therefore set about creating a day where everyone from all of our sessions could come together via Zoom and take part in yoga, meditation, Mindful Arts and EFT. 40 people attended, plus staff, and it was a wonderful event that we aim to hold again due to its success.

### **The charity's policy on reserves**

Music24 aims to build our reserves so we have 3 months running costs to provide more security for the charity. This would ideally be a quarter of our annual turnover which would be approx. £26k. Following the highs and the lows of Music24's financial performance in 2020-21, Music24 is pleased to report that in April 2021, we secured £10k in unrestricted funds from the Arts Council England's Culture Recovery Fund which is to be used specifically to support our reserves. Therefore, we now have the correct level of reserves moving forward.

The Trustees recognise that Music24 has few financial risks due to the adaptability of the charity and the fact that Music24 doesn't have any direct employees at this time. The Charity's financial risks are currently minimised by our efforts to become more financially independent and not being reliant on limited sources of income. In the future we plan to build our reserves to 6 months running costs so we can look to employ people. We would like to achieve this by the end of 2023 and keep it in line with our anticipated growth.

Prior to the year end, we recognised that the charity sector is likely to be adversely affected by the Covid pandemic. We are pleased to have been able to redesign our services to an online platform and offer telephone support in order to continue to support our service users. Music24 has changed the approach to project funding and has been successful in sourcing more core funding. Donations from our individual supporters was impacted as we did not collect donations in the usual way within our face-to-face sessions. However, we have promoted alternative ways in which donations can be made so, over the last year, service users have been sending in cheques, have set up monthly direct debits or standing orders, or are transferring money directly to our bank account on a per session basis. We are also prompting people to consent to their donations being Gift Aided where appropriate. The Trustees and Senior Management evaluate challenges and opportunities on an ongoing basis and have increased Board meetings temporarily to a monthly basis for the first half of 2021.

### **Financial Review**

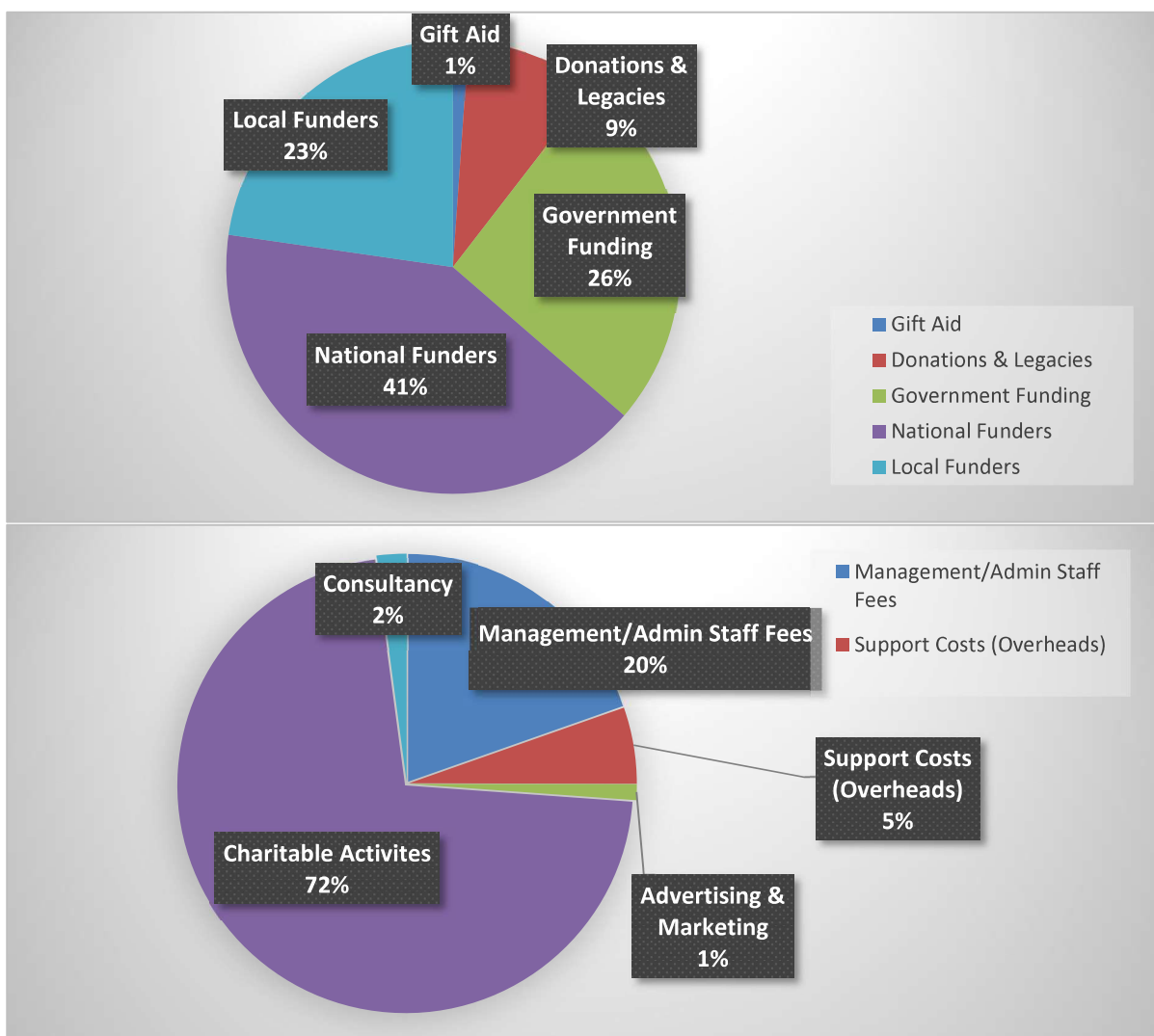
The Trustees are delighted to report that Music24 had a very successful and busy year, with an increase of 59% income. We secured 16 significant grants (grants £1,000 and over) compared to the previous year where we secured nine grants.

## Music24


Donations however were severely impacted by the pandemic. Despite this, we were able to access Emergency Covid government funding schemes in order to continue to provide relevant and effective services. Prior to the pandemic, we hadn't received any central government funding.

This year, the management made an exerted effort to also apply for more core funding to bring in unrestricted income to cover support costs (overheads) and build the charity's reserves.

The Trustees support the Senior Management Team in using targeted funding applications and Unrestricted Reserves to develop the charity and ongoing marketing campaigns to raise awareness of the charity's impact.



Signed on behalf of the charity's trustees:

Signed   
Thomas William Morley Johnson, Trustee

Date 24/06/2021

**Independent examiner's report to the trustees of  
Music24  
for the year ended 31 March 2021**

I report to the trustees on my examination of the accounts of Music24 (the charity) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 05/07/2021

John O'Brien MSc, FCCA, FCIE  
Employee of Community Accounting Plus

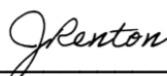
**Music24**  
**Receipts & payments account**  
**for the year ended 31 March 2021**

2020			2021
Total		Unrestricted	Restricted
Funds		Funds	Funds
£	Note	£	£
	<b>Receipts</b>		
53088	Grants & Donations	23720	76229
12233	Sales & Fees	3690	-
<u>65321</u>	<b>Total receipts</b>	<u>27410</u>	<u>76229</u>
	<b>Payments</b>		
209	Accounting Software Costs	121	164
118	Advertising & Promotional	114	49
80	Computer Costs	80	-
1895	Consultancy	1650	-
-	DBS Checking	-	82
-	GoCardless Fees	3	-
-	Independent Examination Fee	-	780
673	Insurances	-	-
-	Marketing	-	700
180	Musical Equipment	342	11
734	Office & General Admin Expenses	127	1093
134	Phone Costs	169	27
242	Printing, Postage & Stationery	34	113
135	Project Management	-	6202
265	Raising Funds	-	-
1056	Refreshments	-	140
6109	Room Hire	-	911
5	Staff Training	30	68
127	Staff Uniform	-	-
-	Storage	352	292
50	Subscriptions	194	175
-	Supervision	175	-
4266	Travel & Accommodation	-	699
-	Van hire	-	99
30015	Freelance Workers	4356	43032
7663	Event Administration	11807	3442
122	Website	137	-
<u>54078</u>	<b>Total payments</b>	<u>19691</u>	<u>58079</u>
11243	<b>Net receipts/(payments)</b>	7719	18150
-	Cash funds at start of this period	6363	4880
<u>11243</u>	<b>Cash funds at end of this period</b>	<u>14082</u>	<u>23030</u>
		<u>103639</u>	<u>37112</u>

**Music24**  
**Statement of assets and liabilities**  
**at 31 March 2021**

2020		Note	2021
£	<b>Cash assets</b>		£
10858	Bank accounts		12951
<u>385</u>	Cash in hand		<u>24161</u>
<u>11243</u>			<u>37112</u>
<b>Other monetary assets</b>			
<u>551</u>	Debtors & Prepayments	4	<u>2838</u>
<u>551</u>			<u>2838</u>
<b>Liabilities</b>			
<u>(4718)</u>	Creditors	5	<u>(1160)</u>
<u>(4718)</u>			<u>(1160)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 24/06/2021  
 Julia Claire Renton, Trustee

**Music24**  
**Notes to the accounts**  
**for the year ended 31 March 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted	Restricted	Total
	£	£	£
Postcode Lottery Trust	-	20000	20000
CAF Resilience Fund	-	12558	12558
Arts Council	-	10000	10000
Hertfordshire Community Foundation	3425	5637	9062
Wixamtree Trust	-	5000	5000
Co-op Community Fund	9634	4756	14390
Comic Relief	-	4000	4000
Near Neighbours	-	3828	3828
Baily Thomas Charitable Fund	-	3000	3000
Bedfordshire and Luton Community Foundatio	-	3000	3000
Welwyn Hatfield Council	-	2000	2000
Tesco Bags of Help	-	1000	1000
John Apthorp Charity	-	950	950
Masonic Charitable Foundation	-	500	500
D'Oyly Carte	3500	-	3500
Cambridgeshire Community Services NHS	1248	-	1248
Sundry donations	5913	-	5913
	<u>23720</u>	<u>76229</u>	<u>99949</u>

## Music24

### 3. Funds analysis

	Opening balance	Receipts (Payments)		Closing balance
	£	£	£	£
<b>Restricted funds</b>				
Luton Dementia	-	11873	(9873)	2000
MOM	-	12726	(8460)	4266
Musical Herts	4880	25651	(23722)	6809
Neurotones	-	6140	(3140)	3000
Biggleswade	-	2750	(305)	2445
Covid Choir	-	3480	(600)	2880
First Note	-	3240	(2240)	1000
Project Overheads	-	10369	(9739)	630
	<b>4880</b>	<b>76229</b>	<b>(58079)</b>	<b>23030</b>
<b>Unrestricted funds</b>				
General	6363	27410	(19691)	14082
	<b>6363</b>	<b>27410</b>	<b>(19691)</b>	<b>14082</b>

The specific purposes for which the funds are to be applied are as follows:

Luton Dementia - Funds for the Luton Dementia Service are used to run a music therapy group, a singing cafe and 1:1 service in Luton. Facilitator fees, room hire, volunteer expenses and staff travel.

MOM (Mind Our Music) - The purpose of this fund is to provide support for people with Mental Health illnesses, in particular our weekly music groups and EFT sessions for adults in Luton & Bedfordshire. Facilitator fees, room hire, volunteer expenses and staff travel.

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First Note - This fund supports a Learning Disability group for adults in Luton. Facilitator fees, volunteer expense and staff travel.

Project Overheads - This fund supports various overheads and expenditure that supports the running of the charity. This includes project management and admin fees, storage, accountancy and consultancy fees and general office expenses.

## Music24

### 4. Debtors & Prepayments

	£
Room Hire	48
Trade Debtors	2790
	<u>2838</u>

### 5. Creditors

	£
Independent Examination Fee	780
Room Hire	380
	<u>1160</u>

### 6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 7. Related party transactions

There were no related party transactions in this period.

### 8. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

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