

# FELIXSTOWE RELIEF CHARITY

England & Wales · Charity number 1182192

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-02-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Felixstowe Relief Charity  
c/o Town Hall  
Felixstowe  
IP11 2AG

**Phone** 07838 215964

**Email** [trustees.frc@gmail.com](mailto:trustees.frc@gmail.com)

**Website** <https://www.felixstowereliefcharity.org/>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE, FOR THE PUBLIC BENEFIT, 1. TO PROVIDE RELIEF TO BENEFICIARIES WHO ARE IN NEED BY REASON OF THEIR YOUTH, AGE, ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP, PERSONAL, SOCIAL OR ECONOMIC CIRCUMSTANCES, IN SUCH WAYS AS THE TRUSTEES SHALL FROM TIME TO TIME THINK FIT, INCLUDING (BUT NOT BY WAY OF LIMITATION) THROUGH THE PROVISION OF GRANTS ITEMS AND SERVICES TO SUCH PERSONS AND/OR CHARITIES, AND/OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.2. THE RELIEF OF FINANCIAL HARDSHIP BY ASSISTING BENEFICIARIES IN FINANCIAL HARDSHIP TO PURSUE EDUCATIONAL OPPORTUNITIES THAT THEY MIGHT NOT OTHERWISE BE ABLE TO AFFORD, IN SUCH WAYS AS THE TRUSTEES THINK FIT, INCLUDING (BUT NOT EXCLUSIVELY) BY AWARDING TO SUCH PERSONS SCHOLARSHIPS, MAINTENANCE ALLOWANCES OR GRANTS TENABLE AT ANY UNIVERSITY, COLLEGE OR INSTITUTION OF HIGHER OR FURTHER EDUCATION.THE TERM "BENEFICIARIES" MEANS PERSONS WHO HAVE BEEN RESIDENT FOR AT LEAST THREE YEARS IN FELIXSTOWE

**Activities:** Relief of financial hardship to Felixstowe Residents through grants and services, to help local charities, and/or other organisations working to prevent or relieve poverty. To also assist Beneficiaries in financial hardship to pursue educational opportunities that they might not otherwise be able to afford.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Suffolk

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£42,795	£20,712	-	-
2023-12-31	£250,382	£12,787	-	-
2022-12-31	£118,402	£11,224	-	-
2021-12-31	£9,151	£4,021	-	-
2020-12-31	£18,911	£13,501	-	-

## Trustees

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Name	Role	Appointed
Birgit Susanne Bennett		2024-11-15
Darren William Aitchison		2020-03-24
David John Hedges		2024-08-13
Deborah Bartlett		2022-07-12
Joshua Hunt		2024-10-02
Peter William Finbow		2022-07-12
Rebecca Palmer		2025-12-01

**FELIXSTOWE RELIEF CHARITY**

England & Wales - Charity number 1182192

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# Accounts

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Report of the Trustees and Unaudited Financial  
Statements

For the Year ended 31<sup>st</sup> December 2024

Felixstowe Relief Charity

Registered Charity Number : 1182192

# Report of the Trustees of the Felixstowe Relief Charity

## For the Year ended 31<sup>st</sup> December 2024

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1182192

### REGISTERED OFFICE

Town Hall  
Felixstowe  
IP11 2AG

### TRUSTEES

Cllr Margaret Morris  
Mr Norman Berry (Up until April 2024)  
Cllr Darren Aitchison  
Cllr Amanda Folley (Up until February 2024)  
Debbie Bartlett  
Peter Finbow  
Rev Andrew Dotchin (Up until July 2024)  
David Hedges (From August 2024)  
Kirsty Coldwell (From October 2024)  
Joshua Hunt (From October 2024)  
Birgit Bennett (From November 2024)

All trustees serve in a voluntary capacity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Felixstowe Relief Charity is controlled by its governing document, the Constitution dated 25<sup>th</sup> February 2019.

### OBJECTIVES AND AIMS

The primary object of the charity is "for the public benefit,

1. To provide relief to beneficiaries who are in need by reason of their youth, age, ill health, disability, financial hardship, personal, social or economic circumstances, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.
2. The relief of financial hardship by assisting beneficiaries in financial hardship to pursue educational opportunities that they might not otherwise be able to

afford, in such ways as the trustees think fit, including (but not exclusively) by awarding to such persons scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education. The term "beneficiaries" means persons who have been resident for at least three years in Felixstowe.

## REVIEW of 2024 - SIXTH YEAR

The Felixstowe Relief Charity was formed in February 2019 to create a new CIO (Charitable Incorporated Organisation) in order to merge 5 existing outdated Felixstowe based charities into the Felixstowe Relief Charity. Those existing charities were:

Felixstowe General Charity - Charity registration number: 270980

Alexandrine de la Roche Relief in Need Charity - Charity registration number: 261597

Widow's Charity otherwise known as the Poor's Estate - Charity registration number: 211504

Felixstowe War Memorial Cottages - Charity registration number: 240325

King George VI Coronation Memorial Homes for Old People - Charity registration number: 211502

Advice was taken from the Charities and Social Enterprise department at solicitors Birketts LLP. All assets have now been transferred and the above 5 charities have been closed with the Charity Commission.

In 2024, the charity provided vital support to individuals and families across the community, awarding grants exceeding £18,000. These funds played a meaningful role in alleviating financial hardship and improving the quality of life for those facing poverty.

## FINANCIAL REVIEW

Unrestricted funds are used in accordance with the charitable objectives at the discretion of the trustees. There are currently no restricted funds. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, other benefits or trustees' expenses paid for the year ended 31 December 2024 nor for the previous five years.

## TRUSTEE REPORT

To fulfil its charitable objectives, the organisation continues to focus on the specific needs of residents in Felixstowe. The Trustees remain committed to ensuring these needs are identified and addressed effectively, drawing on the diverse perspectives and experiences represented across the board.

2024 marked a period of transition within the Trustee body. We extend our sincere thanks to Norman Berry, Amanda Folley, and Rev Andrew Dotchin for their dedicated service as they stepped down from their roles. We were pleased to welcome four

new Trustees: Birgit Bennett, Joshua Hunt, Kirsty Coldwell, and David Hedges. Each brings valuable expertise and insight, strengthening our collective capacity as the charity evolves.

As of the end of 2024, the board comprises eight Trustees. While there is scope to appoint an additional member in 2025, our current priority is to consolidate the existing team and build momentum in expanding our support for the Felixstowe community.

Trustee recruitment remains an ongoing consideration. The board will continue to review its approach periodically and engage with relevant local stakeholders - including the local authority, faith groups, and other community organisations - to identify suitable candidates as needed. This collaborative outreach is viewed as the most effective means of ensuring the board remains representative, responsive, and well-equipped to guide the charity's work.

## RISK MANAGEMENT

The Trustees confirm that it has identified the major risks to which the Charity is exposed and has established systems to mitigate them.

## PLANS FOR THE FUTURE

Since its founding in February 2019, the Felixstowe Relief Charity has responded to growing levels of financial hardship brought on by the COVID-19 pandemic and the ongoing Cost of Living crisis. The demand for our support has never been greater, and we remain firmly committed to our core mission: to relieve poverty and financial distress within our community. We do this through the provision of grants, essential items, and services - delivered directly or in partnership with other organisations working to prevent or alleviate hardship.

As the charity continues to grow, so too does our reach. We are proud to work alongside a number of dedicated local volunteer groups, including Felixstowe Helping Hands, The Compass, Pitstop, and Level Two. These partnerships are central to our approach, allowing us to identify needs quickly and respond with targeted support.

Looking ahead, we aim to deepen these collaborations and expand the scale of our assistance. Our Trustees are focused on strengthening the charity's operational capacity and ensuring that our resources are used effectively to support those most in need. As we move into 2025 and beyond, our goal is simple: to help more people, more often, and with greater impact - always guided by the needs of the Felixstowe community.

# FELIXSTOWE RELIEF CHARITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

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	Total 2023 £	Total 2024 £
Income:	250,382.40	42,795.04
Expenditure:	12,786.74	20,711.92
Total funds carried forward	382,393.84	411,902.91

**FELIXSTOWE RELIEF CHARITY**  
RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDING 31ST DECEMBER 2024

**RECEIPTS**

<b>Balances 01.01.24</b>			<b>£211,892.86</b>
Income Rent from Properties Orwell Housing	£38,883.75		
Income from COIF investments M & G	£275.89		
Income BCG	£877.19		
Income from CCLA Investments	£2,758.21		
	<b>£42,795.04</b>	<b>£42,795.04</b>	

**PAYMENTS**

Payments to Community	£18,008.70		
Operational Expenses	£446.02		
Birketts Fees (Property lease extensions)	£2,257.20		
	<b>£20,711.92</b>		
<b>Total Expenditure for 2024</b>		<b>-£20,711.92</b>	

**Barclays Bank Balance 31.12.24** **£233,975.98**

**Total Income for 2024**

Fund Value held in M & G Accounts 01.01.2024	£62,696.16		
Fund Value held in M & G Accounts 31.12.2024	£67,438.61		
Profit/ Loss over the year	<b>£4,742.45</b>	<b>£4,742.45</b>	
Fund Value held in CCLA Accounts 01.01.2024	£107,804.82		
Fund Value held in CCLA Accounts 31.12.2024	£110,488.32		
Profit/ Loss over the year	<b>£2,683.50</b>	<b>£2,683.50</b>	

**Total Income for 2024** **###**

**Total Funds - Barclays + CCLA + M&G** **£411,902.91**

The Felixstowe Relief Charity

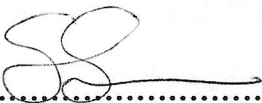
**EXAMINATION CERTIFICATE FOR THE CHARITY  
ACCOUNTS**

Charity No: 1182192

Year Ending 31st December 2024

I have examined the accounts comprising the Charity accounts together with all the relevant supporting documents and have obtained all the necessary information and explanation relating to these accounts.

I certify that the final accounts present an accurate picture of the activities and transactions undertaken on behalf of the Charity.

Signed: .....  .....

Independent Examiner - ..... SIMON SWEETMAN .....

Date - ..... 9 | 9 | 2025 .....

**FELIXSTOWE RELIEF CHARITY**

**Independent Examiner's report**

**Year ended 31 December 2024**

This report has been prepared under the Directions given by the Charity Commission.

In this examination I have seen the accounts for the year, the trustees' report, and the minutes of trustees' meetings and subcommittees.

The accounting records are kept to the required standard, and the accounts are consistent with the accounting records. Invoices are held for all commercial payments.

The trustees have considered the financial position and the charity is clearly a going concern.

The charity's objects are to provide relief of poverty: this is achieved through specific grants to individuals, through the funding of food vouchers to be provided by various local bodies, and through the purchase of items needed by clients. It has also funded the purchase of equipment for local schools. Individuals are required to have been resident in Felixstowe for three years. Decisions are brought to the trustees as recommended by the grants subcommittee and recorded in the minutes.

The main source of funding is rental income from a number of properties managed on its behalf by Orwell Housing Association. Orwell Housing Association is the main tenant and sublets the properties.

All matters included in the accounts have been explained through the minutes. There is nothing in the accounts which remains unexplained and would require a report to the Charity Commission.



Simon Sweetman

Independent Examiner

9/9/2025

**FELIXSTOWE RELIEF CHARITY**

England & Wales - Charity number 1182192

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# Accounts

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Report of the Trustees and Unaudited Financial  
Statements

For the Year ended 31<sup>st</sup> December 2023

Felixstowe Relief Charity

Registered Charity Number : 1182192

# Report of the Trustees of the Felixstowe Relief Charity

For the Year ended 31<sup>st</sup> December 2023

## REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1182192

## REGISTERED OFFICE

Town Hall  
Felixstowe  
IP11 2AG

## TRUSTEES

Cllr Margaret Morris (Chair)  
Mr Norman Berry  
Cllr Darren Aitchison  
Cllr Amanda Folley  
Debbie Bartlett  
Peter Finbow  
Rev Andrew Dotchin

All trustees serve in a voluntary capacity.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Felixstowe Relief Charity is controlled by its governing document, the Constitution dated 25<sup>th</sup> February 2019.

## OBJECTIVES AND AIMS

The primary object of the charity is" for the public benefit,

1. To provide relief to beneficiaries who are in need by reason of their youth, age, ill health, disability, financial hardship, personal, social or economic circumstances, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.
2. The relief of financial hardship by assisting beneficiaries in financial hardship to pursue educational opportunities that they might not otherwise be able to afford, in such ways as the trustees think fit, including (but not exclusively) by awarding to such persons scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education.

The term "beneficiaries" means persons who have been resident for at least three years in Felixstowe.

## REVIEW of 2023 - FIFTH YEAR

The Felixstowe Relief Charity was formed in February 2019 to create a new CIO (Charitable Incorporated Organisation) in order to merge 5 existing outdated Felixstowe based charities into the Felixstowe Relief Charity. Those existing charities were:

Felixstowe General Charity - Charity registration number: 270980

Alexandrine de la Roche Relief in Need Charity - Charity registration number: 261597

Widow's Charity otherwise known as the Poor's Estate - Charity registration number: 211504

Felixstowe War Memorial Cottages - Charity registration number: 240325

King George VI Coronation Memorial Homes for Old People - Charity registration number: 211502

Advice was taken from the Charities and Social Enterprise department at solicitors Birketts LLP. All assets have now been transferred and the above 5 charities have been closed with the Charity Commission.

During 2023 the charity has supported a number of individuals and families within the community and will continue to do this.

The charity sold one property during 2023 and lease the other 4 properties this will provide an ongoing income which can be used for grant making purposes.

## FINANCIAL REVIEW

Unrestricted funds are used in accordance with the charitable objectives at the discretion of the trustees. There are currently no restricted funds. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, other benefits or trustees' expenses paid for the year ended 31 December 2023 nor for the previous four years.

## TRUSTEE REPORT

In order to fulfil its objects, the work of the Charity focuses on the particular needs of residents of Felixstowe and the Trustees seek to ensure that, through the diversity of its board, identification of those needs are best met. 2023 saw a period of stabilisation within the Trustees with no changes.

The aim for 2024 is to increase the number of trustees to between eight and twelve nominated trustees who can be appointed in accordance with clause 10.1 and 10.2 of its constitution.

Trustees will periodically review the arrangements for recruitment of new Trustees and will extend its contact with interested parties (including the local authority,

churches and other appropriate bodies locally) and believes this to be the most effective way to identify suitable candidates from the local community as required.

## RISK MANAGEMENT

The Trustees confirm that it has identified the major risks to which the Charity is exposed and has established systems to mitigate them.

## PLANS FOR THE FUTURE

Since the formation of the Felixstowe Relief Charity in February 2019, the COVID-19 pandemic and the Cost of Living crisis, the charities objectives are more than ever in demand to provide relief of financial hardship, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants, items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.

The Charity has been worked with local community groups of volunteers including Felixstowe Helping Hands and the Charity plans to expand its work in the local community working with other community groups.

# FELIXSTOWE RELIEF CHARITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

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	Total 2022 £	Total 2023 £
Income:	118,402.03	250,382.40
Expenditure:	11,224.06	12,786.74
Total funds carried forward	112,308.69	382,393.84

**FELIXSTOWE RELIEF CHARITY**  
RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDING 31ST DECEMBER 2023

**RECEIPTS**

**Balances 01.01.23**

Refund Anglian Water for 112 Grange Road  
Sale of 112 Grange Road  
Income from COIF investments  
Closure of King George VI  
Income from M&G Investments  
FTC Grant  
Income from CCLA Investments  
Closure of War Memorial Charity

**PAYMENTS**

Council Tax for 112 Grange Road	£2,281.92
Payments to Community	£3,154.17
Land Registry	£210.00
Estate Agent Fees	£1,673.20
Sale Legal Fees	£1,980.00
Birkets Fees	£2,785.20
SSE Energy	£702.25
	<b>£12,786.74</b>

**Total Expenditure for 2023**

**Barclays Bank Balance 31.12.23**

**Total Income for 2023 (including transfer of M&G shares value of £62696.16)**

**King George VI Coronation Memorial Homes**

6812 Shares in National Association of Almshouses Common Investment Fund

504.785 Accumulation Share in NAA Common Investment Fund (Extraordinary Repairs Fund)

Fund Value held in CCLA Accounts-

**Total Funds - Barclays + CCLA + M&G**

	<b><u>£36,993.36</u></b>		
£35.26			
£168,000.00			
£2,710.77			
£3,847.80			
£204.37			
£4,000.00			
£684.55			
£8,203.49			
		Plus M&G (see below)	
<b>£187,686.24</b>	<b><u>£187,686.24</u></b>	<b>£62,696.16</b>	<b>£250,382.40</b>

**-£12,786.74**

**£211,892.86**

**£250,382.40**

£6,118.54

£56,577.62

**£62,696.16**

£107,804.82

**£382,393.84**

**The Felixstowe Relief Charity**

**EXAMINATION CERTIFICATE FOR THE CHARITY ACCOUNTS**

**Charity No: 1182192**

**Year Ending 31<sup>st</sup> December 2023**

I have examined the accounts comprising the Charity accounts together with all the relevant supporting documents and have obtained all the necessary information and explanation relating to these accounts.

I certify that the final accounts present an accurate picture of the activities and transactions undertaken on behalf of the Charity.

Signed:  .....

Independent Examiner - CLIVE BURY (MAAT)

Date - ...27<sup>th</sup> September 2024.....

**FELIXSTOWE RELIEF CHARITY**

England & Wales - Charity number 1182192

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# Accounts

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Report of the Trustees and Unaudited Financial  
Statements

For the Year ended 31<sup>st</sup> December 2022

Felixstowe Relief Charity

Registered Charity Number : 1182192

# Report of the Trustees of the Felixstowe Relief Charity

## For the Year ended 31<sup>st</sup> December 2022

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1182192

### REGISTERED OFFICE

Town Hall  
Felixstowe  
IP11 2AG

### TRUSTEES

Cllr Margaret Morris (Chair)  
Mr Norman Berry  
Cllr Darren Aitchison  
Cllr Amanda Folley  
Debbie Bartlett  
Peter Finbow  
Rev Andrew Dotchin

All trustees serve in a voluntary capacity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Felixstowe Relief Charity is controlled by its governing document, the Constitution dated 25<sup>th</sup> February 2019.

### OBJECTIVES AND AIMS

The primary object of the charity is" for the public benefit,

1. To provide relief to beneficiaries who are in need by reason of their youth, age, ill health, disability, financial hardship, personal, social or economic circumstances, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.
2. The relief of financial hardship by assisting beneficiaries in financial hardship to pursue educational opportunities that they might not otherwise be able to afford, in such ways as the trustees think fit, including (but not exclusively) by awarding to such persons scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education. The term "beneficiaries" means persons who have been resident for at least three years in Felixstowe.

## REVIEW of 2022 - FOURTH YEAR

The Felixstowe Relief Charity was formed in February 2019 to create a new CIO (Charitable Incorporated Organisation) in order to merge 5 existing outdated Felixstowe based charities into the Felixstowe Relief Charity. Those existing charities were:

Felixstowe General Charity - Charity registration number: 270980

Alexandrine de la Roche Relief in Need Charity - Charity registration number: 261597

Widow's Charity otherwise known as the Poor's Estate - Charity registration number: 211504

Felixstowe War Memorial Cottages - Charity registration number: 240325

King George VI Coronation Memorial Homes for Old People - Charity registration number: 211502

Advice was taken from the Charities and Social Enterprise department at solicitors Birketts LLP. Most assets have now been transferred and the above 5 charities will shortly be closed with the Charity Commission.

During 2022 the charity started to look at the Cost of Living Crisis and how it could develop a grant policy to help with such things. No grants were given in 2022, with trustees concentrating on transferring funds from the above mentioned 5 charities into the Felixstowe Relief Charity.

The charity also agreed to sell one property; and a new lease for the other 4 properties has been drafted to enable an income which can be used for grant making purposes.

## FINANCIAL REVIEW

Unrestricted funds are used in accordance with the charitable objectives at the discretion of the trustees. There are currently no restricted funds. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, other benefits or trustees' expenses paid for the year ended 31 December 2022 nor for the previous three years.

## TRUSTEE REPORT

In order to fulfil its objects, the work of the Charity focuses on the particular needs of residents of Felixstowe and the Trustees seek to ensure that, through the diversity of its board, identification of those needs are best met. 2022 saw the retirement of two trustees and recruitment of another four trustees.

The aim is to increase the number of trustees to between eight and twelve nominated trustees who can be appointed in accordance with clause 10.1 and 10.2 of its constitution.

Trustees will periodically review the arrangements for recruitment of new Trustees and will extend its contact with interested parties (including the local authority, churches and other appropriate bodies locally) and believes this to be the most effective way to identify suitable candidates from the local community as required.

## RISK MANAGEMENT

The Trustees confirm that it has identified the major risks to which the Charity is exposed and has established systems to mitigate them.

## PLANS FOR THE FUTURE

Since the formation of the Felixstowe Relief Charity in February 2019, the COVID-19 pandemic and the Cost of Living crisis, the charities objectives are more than ever in demand to provide relief of financial hardship, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants, items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.

The Charity has been working with a local community group of volunteers called Helping Hands which has carried out relief during the pandemic and the Charity plans to expand its work in the local community working with community groups.

# FELIXSTOWE RELIEF CHARITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

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	Total 2021 £	Total 2022 £
Income:	3742.01	118,402.03
Expenditure:	4021.07	11,224.06
Total funds carried forward	5,130.72	112,308.69

**The Felixstowe Relief Charity**


**EXAMINATION CERTIFICATE FOR THE CHARITY ACCOUNTS**

**Charity No: 1182192**

**Year Ending 31<sup>st</sup> December 2022**

I have examined the accounts comprising the Charity accounts together with all the relevant supporting documents and have obtained all the necessary information and explanation relating to these accounts.

I certify that the final accounts present an accurate picture of the activities and transactions undertaken on behalf of the Charity.

Signed:  .....

Independent Examiner - CLIVE BURY (MAAT)

Date - 16/4/2024 .....

**FELIXSTOWE RELIEF CHARITY**

England & Wales - Charity number 1182192

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# Accounts

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Report of the Trustees and Unaudited Financial  
Statements

For the Year ended 31<sup>st</sup> December 2021

Felixstowe Relief Charity

Registered Charity Number : 1182192

# Report of the Trustees of the Felixstowe Relief Charity

## For the Year ended 31<sup>st</sup> December 2021

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1182192

### REGISTERED OFFICE

Town Hall  
Felixstowe  
IP11 2AG

### TRUSTEES

Cllr Margaret Morris (Chair)  
Mr Norman Berry  
Mr Raymond Jon Garfield  
Mrs Joan Sennington  
Cllr Mark Jepson  
Cllr Darren Aitchison

All trustees serve in a voluntary capacity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Felixstowe Relief Charity is controlled by its governing document, the Constitution dated 25<sup>th</sup> February 2019.

### OBJECTIVES AND AIMS

The primary object of the charity is” for the public benefit,

1. To provide relief to beneficiaries who are in need by reason of their youth, age, ill health, disability, financial hardship, personal, social or economic circumstances, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.
2. The relief of financial hardship by assisting beneficiaries in financial hardship to pursue educational opportunities that they might not otherwise be able to afford, in such ways as the trustees think fit, including (but not exclusively) by awarding to such persons scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education.

The term "beneficiaries" means persons who have been resident for at least three years in Felixstowe.

## REVIEW of 2021 - THIRD YEAR

The Felixstowe Relief Charity was formed in February 2019 to create a new CIO (Charitable Incorporated Organisation) in order to merge 5 existing outdated Felixstowe based charities into the Felixstowe Relief Charity. Those existing charities are:

Felixstowe General Charity - Charity registration number: 270980

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Widow's Charity otherwise known as the Poor's Estate - Charity registration number: 211504

Felixstowe War Memorial Cottages - Charity registration number: 240325

King George VI Coronation Memorial Homes for Old People - Charity registration number: 211502

The application for transfer is currently with the Charities Commission, and is almost complete. Advice was taken from the Charities and Social Enterprise department at solicitors Birketts LLP.

During 2021 Coronavirus Support continued to be given via the Committee that had been formed in 2020 which had been given delegated authority to spend any funds received for the support of Coronavirus in any way it deemed appropriate, subject to such expenditure being commensurate with the stated objectives of the Felixstowe Relief Charity.

Work continued with the help of the Coronavirus Support to enable a group of volunteers called Helping Hands who continued to do essential shopping for those members of the community who had been instructed by the Government to self-isolate and be shielded and of whom could not access online bank account or venture out to obtain money at this time.

It was agreed that the charity was well placed to be able to accept any reimbursements after the Coronavirus crisis was over as donations back to the Felixstowe Relief Charity. No grants were given in 2021, with trustees concentrating on transferring funds from the above mentioned 5 charities into the Felixstowe Relief Charity.

## FINANCIAL REVIEW

Unrestricted funds are used in accordance with the charitable objectives at the discretion of the trustees. There are currently no restricted funds. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, other benefits or trustees' expenses paid for the year ended 31 December 2021 nor for the previous two years.

## TRUSTEE REPORT

In order to fulfil its objects, the work of the Charity focuses on the particular needs of residents of Felixstowe and the Trustees seek to ensure that, through the diversity of its board, identification of those needs are best met. Current trustees are the same four trustees who are currently trustees on the 5 existing charities that are aiming to be merged into the Felixstowe Relief Charity plus the addition of two more trustees.

The aim is to increase the number of trustees to between eight and twelve nominated trustees who can be appointed in accordance with clause 10.1 and 10.2 of its constitution. Trustees will periodically review the arrangements for recruitment of new Trustees and will extend its contact with interested parties (including the local authority, churches and other appropriate bodies locally) and believes this to be the most effective way to identify suitable candidates from the local community as required.

## RISK MANAGEMENT

The Trustees confirm that it has identified the major risks to which the Charity is exposed and has established systems to mitigate them.

## PLANS FOR THE FUTURE

Since the formation of the Felixstowe Relief Charity in February 2019, and the onset of the COVID-19 pandemic, the charities objectives are more than ever in demand to provide relief of financial hardship, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants, items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.

The Charity has been working with a local community group of volunteers called Helping Hands which has carried out relief during the pandemic and the Charity plans to expand its work in the local community working with community groups.

Once the 5 Felixstowe Charities named on the previous page have been transferred to the Felixstowe Relief Charity along with their investments and properties, it is planned that the rental income provided by the properties will provide funds for future grant making.

# FELIXSTOWE RELIEF CHARITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

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	Total 2020 £	Total 2021 £
Income:	18,910.85	3742.01
Expenditure:	13,501.07	4021.07
Total funds carried forward	5,409.78	5,130.72

**FELIXSTOWE RELIEF CHARITY**

England & Wales - Charity number 1182192

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# Accounts

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Report of the Trustees and Unaudited Financial  
Statements

For the Year ended 31<sup>st</sup> December 2020

Felixstowe Relief Charity

Registered Charity Number : 1182192

# Report of the Trustees of the Felixstowe Relief Charity

## For the Year ended 31<sup>st</sup> December 2020

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number: 1182192

### REGISTERED OFFICE

Town Hall  
Felixstowe  
IP11 2AG

### TRUSTEES

Cllr Margaret Morris (Chair)  
Mr Norman Berry  
Mr Raymond Jon Garfield  
Mrs Joan Sennington  
Cllr Mark Jepson  
Cllr Darren Aitchison

All trustees serve in a voluntary capacity.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Felixstowe Relief Charity is controlled by its governing document, the Constitution dated 25<sup>th</sup> February 2019.

### OBJECTIVES AND AIMS

The primary object of the charity is” for the public benefit,

1. To provide relief to beneficiaries who are in need by reason of their youth, age, ill health, disability, financial hardship, personal, social or economic circumstances, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.
2. The relief of financial hardship by assisting beneficiaries in financial hardship to pursue educational opportunities that they might not otherwise be able to afford, in such ways as the trustees think fit, including (but not exclusively) by awarding to such persons scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education.

The term "beneficiaries" means persons who have been resident for at least three years in Felixstowe.

## REVIEW of 2020 - SECOND YEAR

The Felixstowe Relief Charity was formed in February 2019 to create a new CIO (Charitable Incorporated Organisation) with the plan to merge 5 existing outdated Felixstowe based charities into the Felixstowe Relief Charity. Those existing charities are:

Felixstowe General Charity - Charity registration number: 270980

Alexandrine de la Roche Relief in Need Charity - Charity registration number: 261597

Widow's Charity otherwise known as the Poor's Estate - Charity registration number: 211504

Felixstowe War Memorial Cottages - Charity registration number: 240325

King George VI Coronation Memorial Homes for Old People - Charity registration number: 211502

The application for transfer is currently with the Charities Commission, and advice is being taken from the Charities and Social Enterprise department at solicitors Birketts LLP.

On 20<sup>th</sup> March 2020 an Extraordinary meeting was held virtually due to the announcement from the government of a lockdown for Covid-19. With the current trustees currently being advised to self-isolate, it was agreed that Felixstowe Town Council be invited to appoint two new trustees to the Charity, who would ideally not be in the higher risk profile for Covid-19. Two new trustees the Chairman of the Felixstowe Branch of the Royal British Legion, Cllr Darren Aitchison and also the Mayor Cllr Mark Jepson were appointed. At this time a Coronavirus Support Committee was formed with the delegated authority to spend any funds received for the support of Coronavirus in any way it deemed appropriate, subject to such expenditure being commensurate with the stated objectives of the Felixstowe Relief Charity.

On 31<sup>st</sup> March 2020 a grant was received from Felixstowe Town Council of £10,000 in order that the Charity may direct funds to those that needed it most during the pandemic. The Coronavirus Support Committee met virtually on 1 April 2020 and agreed that the fund would be very useful to a group of volunteers called Helping Hands who was currently doing essential shopping for those members of the community who had been instructed by the Government to self-isolate and be shielded and of whom could not access online bank account or venture out to obtain money at this time. It was agreed that the charity was well placed to be able to accept any re-imbursments after the Coronavirus crisis was over as donations back to the Felixstowe Relief Charity. A grant scheme was also set up and grant have been given such as £1000 to purchase three 3D printers to make face masks to distribute to Ipswich Hospital, as well as doctors and surgeries in Felixstowe and carers in local care homes. Another grant for £500 provided materials for 33 sets of scrubs (clothing) for local practitioners.

## FINANCIAL REVIEW

Unrestricted funds are used in accordance with the charitable objectives at the discretion of the trustees. There are currently no restricted funds. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

## TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019. There were also no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

## TRUSTEE REPORT

In order to fulfil its objects, the work of the Charity focuses on the particular needs of residents of Felixstowe and the Trustees seek to ensure that, through the diversity of its board, identification of those needs are best met. Current trustees are the same four trustees who are currently trustees on the 5 existing charities that are aiming to be merged into the Felixstowe Relief Charity plus the addition of two more trustees. The aim is to increase the number of trustees to between eight and twelve nominated trustees who can be appointed in accordance with clause 10.1 and 10.2 of its constitution. Trustees will periodically review the arrangements for recruitment of new Trustees and will extend its contact with interested parties (including the local authority, churches and other appropriate bodies locally) and believes this to be the most effective way to identify suitable candidates from the local community as required.

## RISK MANAGEMENT

The Trustees confirm that it has identified the major risks to which the Charity is exposed and has established systems to mitigate them.

## PLANS FOR THE FUTURE

Since the formation of the Felixstowe Relief Charity in February 2019, and the onset of the COVID-19 pandemic during 2020, the charities objectives are more than ever in demand to provide relief of financial hardship, in such ways as the trustees shall from time to time think fit, including (but not by way of limitation) through the provision of grants, items and services to such persons and/or charities, and/or other organisations working to prevent or relieve poverty.

The Charity has been working with a local community group of volunteers called Helping Hands which has carried out relief during the pandemic and the Charity plans to expand its work in the local community working with community groups.

# FELIXSTOWE RELIEF CHARITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

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	Total 2019 £	Total 2020 £
Income:	0	18,910.85
Expenditure:	0	13,501.07
Total funds carried forward	0	5,409.78