

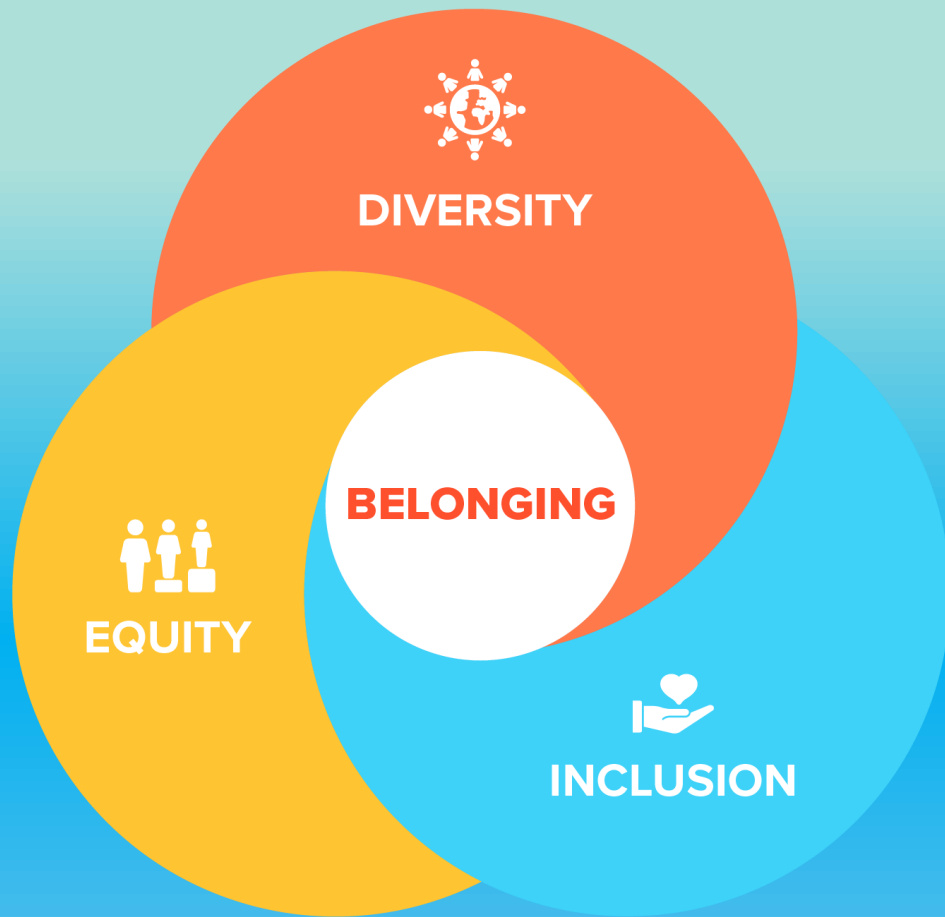
# Trustee Annual Report for 2025

Advancing the social inclusion of  
people with learning disabilities

# ALDAG

Always Learning Developing And Growing





Advancing the social inclusion of people with learning disabilities

Index		
1.	Our Vision	p4
2.	Our Values	p5
3.	Supporting inclusion and well-being	p6
4.	Re-Use It	p14
5.	Cups & Co	p17
6.	Gardening Team	p22
7.	Social Activities	p25
8.	Connecting with the community	p27
9.	Volunteering	p31
10.	Fundraising and donations	P32
11.	Financial Review	p34

*The Trustees confirm that they have complied with their duty to have regard to the public benefit guidance issued by the Charity Commission when exercising any powers or duties to which the guidance is relevant.*

# Reference and Administration

**Charity Commission number:** 1182187

**Charity's registered office:** Greendene, Glebe Road, Ashted, Surrey KT21 2NT

Trustee name	Office	Dates	Election due	Structure and Governance	
<b>Pamela Walden</b>	Chair	Elected, June 2023	June 2026	Governing document	Constitution
<b>Tony Leach</b>	Vice Chair	Elected, June 2023	June 2026	How the charity is constituted	Charitable Incorporated Organisation (CIO)
<b>John Ashurst</b>	Treasurer	Elected, April 2024	April 2027	Trustee selection methods	Elected by members in line with constitution
<b>Liz Newhouse</b>	Secretary	Elected, June 2023	June 2026		
<b>Hazel Gibson</b>		Elected, June 2023	June 2026	Bankers	Lloyds Bank plc VICTORIA (309897)
<b>Jennie Blackburn</b>		Elected, June 2023	June 2026	Independent Examiners	HM Day BSc (Hons) FCA DChA ICAEW Tudor John Limited, Nightingale House, 46-48 East Street, Epsom, Surrey, KT17 IHQ
<b>Vacancy</b>					

**Advancing the social inclusion of people with learning disabilities.**

# OUR VISION

Growing independence

Social opportunities  
that support friendships

Developing work skills

Being part of the local  
community





# OUR VALUES

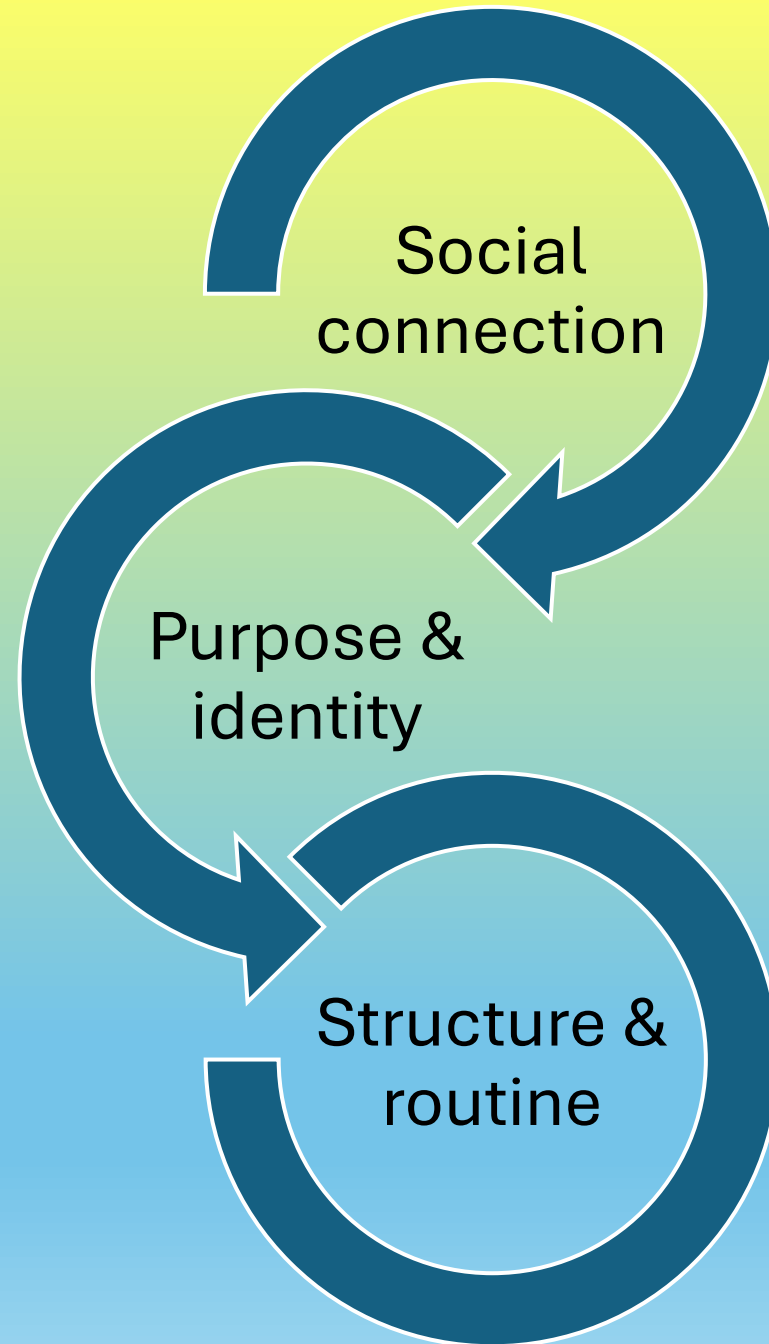
**Growing in self-confidence**  
through experience and  
achievements

**Building self-esteem**  
through interactions  
that support feelings  
of self-worth



**Advancing the social inclusion of people with learning disabilities.**

# How we support the social inclusion of people with a learning disability...





# Social connection



**Making new friends and meeting ‘old’ ones**  
A good way to make new friends and strengthen existing relationships is to commit to a shared activity together.



This might be attending our twice monthly social group, being part of our gardening team, a shop team, or joining one of our ‘takeaway’ evenings.

# Social connection



Both shops and the allotment continue throughout the year and are especially important for members when other term based activities are not taking place.



The gardening team are our longest established group and have been together for a number of years. They enjoy the sociability of the allotment and have made firm friends with the allotment community, some of whom join them for coffee each week. Members and some families also enjoy attending the allotment barbeques. The gardening group remains a very important part of our members' lives.



# Social connection

Social networks and teamwork provide many opportunities for friendship, being part of a community and reducing feeling lonely.



Volunteering in our shops or allotment gives a meaningful context to both practise and develop social skills, including interacting with both peers and the public.

# Purpose & identity



Purpose-driven activities are linked to better emotional resilience and mental well being which supports feelings of self-worth, achievement and a sense of being useful. Positive feedback has an important role in developing those feelings of self-worth. The better you feel about yourself, the more likely you are to have a positive view of your life.

Our shop assistants do all the practical tasks involved in running a shop or coffee shop with the manager's role being one of training and support. Everyone learns specific retail or hospitality skills as well as generic work skills such as independent travel, time keeping, reliability, initiative and social communication.



# Purpose & identity



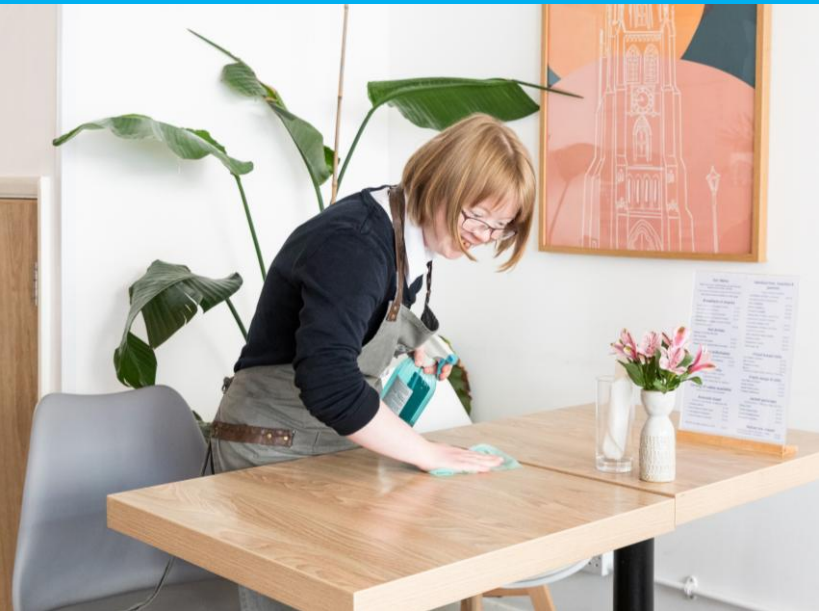
Knowing that your time and effort are making a difference develops self-worth. The group continue to grow in confidence and on arrival walk round the allotment identifying the jobs needed for the day.



Everyone has their favourite tasks, whether this is picking and trimming the vegetables or more physical maintenance jobs. The team enjoy both working at the allotment and in customers gardens.



# Structure & routine



Having a structure and routine to the day reduces anxiety and knowing what is expected is very important. Tick lists of tasks needed to set up the shop before customers arrive are useful and enable the young people to be independent and use their initiative, e.g. prioritising the tasks, which might include changing the table flowers. Regular shift rotas offer stability which can reduce anxiety.



OPENING SCHEDULE						
Week beginning	MON.	TUES	WED.	THURS	FRID	SAT.
Cleaning						
Fridges, freezer and chiller temperatures checked						
Kitchen counters clean and disinfected						
Counter areas clean and disinfected						
Tables are clean						
Check stocks of handwashing and cleaning materials						
Clean trays						
Ensure the milk wands on coffee machine are clean						
Check cups above coffee machine are clean						
Check cutlery in drawers is clean						
Clean cupboard doors, kitchen & counter						
Clean skirtings and doors						
Food safety						
Allergen information is accurate for all items for sale						
Defrost cakes if needed						
Check food stock in fridge – in date for all the menu						
Check food stock in fridge upstairs						
Check probe thermometer is working.						
Check probe recording is being recorded.						





In our shops ALDAG ensures that all our trainees are supported to learn work skills whilst developing independence, self-initiative, and social interaction skills.





### **Being work friendly for people with a learning disability:**

- clear and logical rules and expectations
- a calm environment
- a quiet area away from the main workspace available if needed
- training for managers in recognising positives and skills
- all instructions and policies communicated clearly and accurately
- non ambiguous language used at all times
- work schedules adhered to as much as practicable, potential changes communicated in advance
- fixed hours rather than variable shifts
- a clear routine and work schedule
- visual prompts and cues available
- accessible information (communication strategies)
- repetition of tasks
- tasks supported until person is confident enough to work independently
- success and achievements acknowledged immediately and not left to a cumulative summary
- trainees given 1:1 feedback
- small step targets
- work skills include trainees own generated targets

# Re-Use It shop

62a West Street, Dorking

Team meetings provide an opportunity for everyone to talk about what is going well and how we could improve what we do.

	<b>Re - U s e I t</b>
<b>Trainees Report for trustees</b>	
	<b>Likes</b> Working on the till Putting items on display Sorting out the sizes for clothes Talking to and greeting customers Sorting donations Finding out if donations work
	<b>Don't like</b> Working in the backroom for too long A lot of sorting Don't like throwing things away
	<b>Suggestions</b> When it is busy make sure that the person working in the front has help on the till Make sure that everything has a price on it as it is difficult when I am on the till and <u>have to</u> ask

## Self esteem - learning using small steps

### Target: identify currency and its value

#### Managers comments

I have asked Jxx to work with me every few weeks to count the amount in the donation tin, to help her with coin recognition and simple addition. When we first started this, Jxx could not count to ten without help. Neither did she recognise coins other than 1p and 2p. Her confidence has grown tremendously since then. She still asks for support when counting out coins, but if a transaction on the till requires simple change, Jxx can do this unaided.

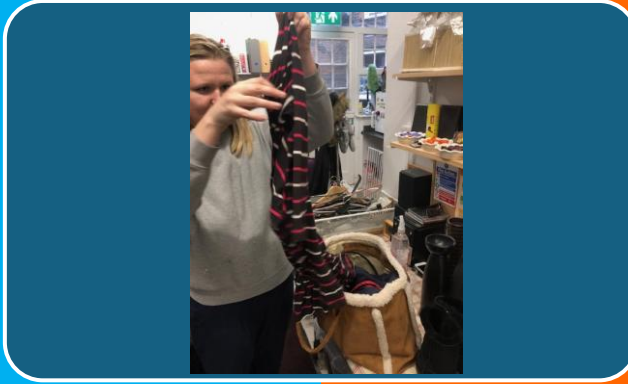
#### Jxx's comments 05.06.25

I am a lot better at doing the till and the money box. I can recognise different coins and am working on counting them. I enjoy doing this. It helps me with my money at home. I can recognise old pound coins. When we had a game to find the coins the fastest, I won nearly every time. I know you have two 50p coins to make a pound.

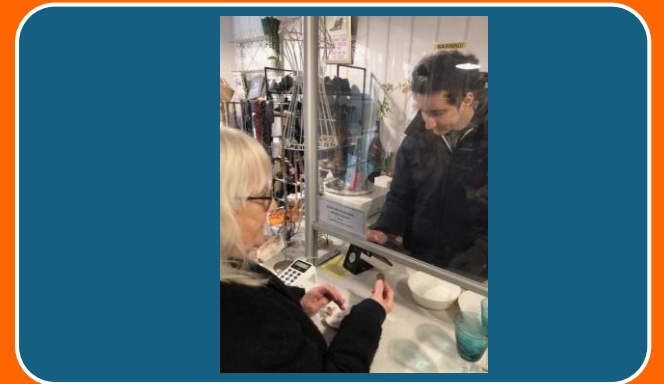
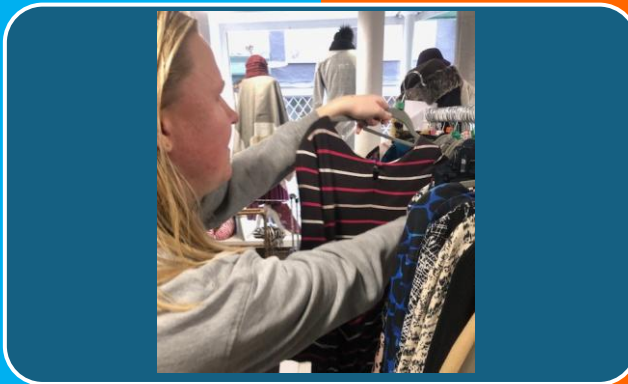
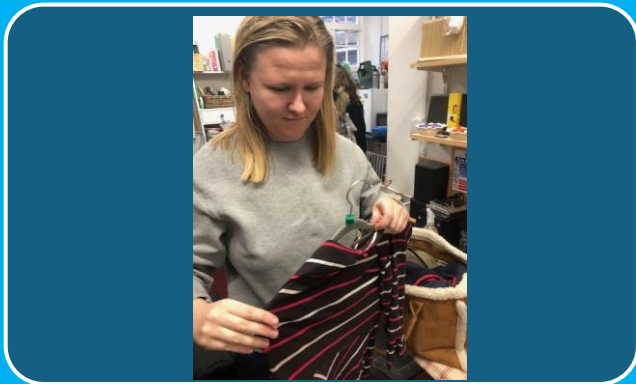


# Re-Use It shop

62a West Street, Dorking



**Routine sequences support achievement, building confidence and independence.**



**Advancing the social inclusion of people with learning disabilities.**

# Re-Use It shop

62a West Street, Dorking

## Target: Sorting donations

Empty donations onto table (or floor) before sorting  
Identify clothes or shoes that are dirty or torn  
Place rejected clothes into appropriate rag bag (clothes, shoes, books, belts etc)  
Place good clothes on hangers and onto steaming rail  
Check china and glass for chips, put in box for disposal  
Check puzzles, games are complete and in good condition

## Manager's comment

Jxxx is getting extremely competent at sorting through the donations. He is quick to spot faults and when to “rag” an item, placing it in the appropriate container. He is not so good at recognising brands as yet, but as he does this job in tandem, it isn't an issue. He has an excellent ability to put garments neatly on a hanger.

## Trainee's comment 30.04.25

When I'm unpacking a bag I have to see if it is broken or discoloured then I have to put it in the rag bag. When we get the bric a brac we do the same thing we have to wash it and see if it has a crack and put it in the box. It's the same as the clothes.

## Target: Customer service

Welcome people when they come into the shop  
Smile at customers  
Be helpful, respond quickly when a customer asks for help  
Say 'goodbye', 'thank you'

## Manager's comments

Cxxx is always very bright, positive and welcoming to the customers coming into the shop, even when he, himself, is feeling anxious.

He is polite and tries to listen carefully to what they are saying, but if he becomes overwhelmed, is quick to call the manager for help.

After concluding any sale, he thanks them for coming and shopping. He is also quick to open the door for customers who are struggling with bags, prams or wheelchairs.

## Trainee's comments 29.05.25






I feel like I am doing the right thing when I do that.

# Cups & Co coffee shop

114 High Street, Dorking RH4 1BA

Over 2025 we have had 20 trainees, working in the coffee shop, including three students working on their Duke of Edinburgh Award, with shifts varying from half a day a week to two days a week. Everyone follows an individualised training programme focusing on three specific hospitality areas; customer service including taking orders and managing money, making hot drinks and food to order and maintaining kitchen hygiene. Personal targets may include getting to work on time, how to communicate with customers, numeracy or literacy skills. Online training in Food Safety & Hygiene has been successfully completed by 10 trainees and our apprentice achieved his Level 2 in Food & Beverage with a distinction. Following the end of his apprenticeship we employed him for one day a week whilst he applied for jobs, successfully moving onto a paid job in a busy pub focusing on food preparation. As a bridge to employment in the community we have employed one other trainee for two days a week as the apprenticeship scheme was inappropriate and a paid job supports her CV moving forward.

**Staff meetings provide an opportunity for everyone to talk about what is going well and how we could improve what we do.**

 <b>Trainees Report</b> Trustee Meeting October 2025 	
	<b>Likes</b> Drying up Cleaning tables Using the till Refilling the napkins Making coffees Making food
	<b>Don't like</b> Washing up Being quick in the kitchen
	<b>Suggestions</b> Add fishfinger & baked beans to children's menu Try cooking bacon and scrambled eggs in the air fryer Have a noticeboard in the main shop for photos and leaflets Have a noticeboard in the kitchen so we can write on things we are getting short of Swap over the aprons so that the green ones are on lower pegs as they are difficult to reach Collect the coffee grounds and give to people for their gardens Only fill the milk jugs half full so we don't waste so much milk Don't have more than 4 people working at the same time





## Different types of coffees

### SHORT BLACK ESPRESSO

Short black espresso is the 25-30 ml extraction of coffee beans ground for the espresso machine with pour time of 15-30 seconds. The short black espresso is the foundation part to every [espresso based](#) coffee drink. Short black is traditionally served in a preheated small ceramic cup.

date:

date:

date:



### DOPPIO (DOUBLE ESPRESSO)

Double espresso or Doppio is a strong coffee simply consisting of two short black espresso of the 2oz or 60 ml extraction of coffee filter. A double shot of espresso served in a demitasse or ceramic cup which is preheated. It is often referred to as a standard double.

date:

date:

date:



### AMERICANO (LONG BLACK)

Americano or Long Black is very simply an espresso shot topped up with hot water or just a filtered coffee.

- Simply boil water around 200 ml or 6 oz or 2/3 cup and pour in a cup or mug.

- Extract 1 shot of espresso around 75 ml or 2 oz (more if you like it stronger) over the hot water.

date:

date:

date:



### CAFÉ LATTE

Café latte or "Latte" for short, is an [espresso based](#) drink with steamed milk in a 1:3 to 1:5 ratio with a little micro-foam added to the coffee.

- Extract 1 shot of espresso around 2 oz or 75 ml into a cup or tumbler.

- Add steamed milk and pour on top around 5 oz or 150 ml.

- Putting some micro-foam around 1 cm on top of the steamed milk.

date:

date:

date:



### CAPPUCCINO

Cappuccino Espresso is [similar to](#) a Café Latte and made with hot milk and steamed milk foam. Main difference is that a cappuccino is served in a cup instead of a glass tumbler with more foam and sprinkle chocolate on top of the drink.

- Extract 1 shot of espresso around 2 oz or 75 ml into a cup.

- Add steamed milk (5 oz or 150 ml).

- Add micro-foam around 2-3 cm on top of the steamed milk.

- Place sprinkle chocolate powder on top of the coffee.

date:

date:

date:



### FLAT WHITE

A flat white an espresso made [similar to](#) a latte or [cappuccino](#) but it does not have any micro-foam or chocolate on top drink, it contains only steamed milk.

- Extract 1 shot of espresso around 2 oz or 75 ml into a cup.

- Add steamed milk and with less or no micro-foam.

date:

date:

date:



### MOCHA

Mocha (café mocha) is [similar to](#) a latte only hot chocolate syrup is added.

- Pour 1 shot of espresso into a cup.

- Add 1 spoon of chocolate syrup or cocoa powder into the espresso shot and stir.

- Add steamed milk (5 oz or 150 ml).

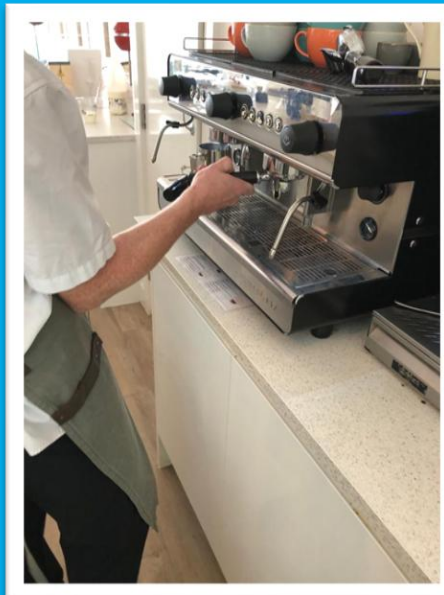
- Top off with 2-3 cm of micro foam.

- Sprinkle chocolate powder on top.

date:

date:

date:



## Learning using small steps

Making an Americano

Place saucer on tray

Use the grinder to pour out 1 or 2 shots into holder

Use the coffee press

Fit holder into coffee machine

Place cup under spout and press double icon

Place cup onto saucer – no spills

Add jug of milk, sugar and teaspoon to tray



## Making cold food to order



## Using pictorial recipes for independence



## Allergens

- Dairy
- Wheat , gluten



## Structure and routine support achievement.





I first started working at Cups & Co in September 2022 as an intern as part of my internship at Nescot college, it was enjoyable and very supportive. My social skills were increased, my mental health improved, I learned very fast and was supported the whole time. If I made a mistake, I was gently informed and was able to correct it with no difficulties. After the year was up, I was offered an apprenticeship which I accepted, and my time there became even more enjoyable. I learned so much more and I became even more confident in myself and my capabilities, my time there has been very special and enjoyable.

It has been an experience I am never going to forget and has done a magnificent job in preparing me for the working world. Thanks to the experience and teaching that I gained through Cups & Co I now have a job as a kitchen assistant in a busy pub. I prep food, make dishes and help the head chef with whatever needs doing. It took a little bit longer than I hoped to find a job but I did not give up, and the support of friends and family gave me strength and determination to keep going. Cups & Co is a wonderful place and working there has been an absolute privilege and it has helped me in so many ways, and I will always be grateful.





# What do our customers think?

Lovely little cafe! Staff are incredibly nice. Food was lovely and well priced. We had 2 avocado on toast, which were delicious! Everything is clean and very well presented.

We definitely will return. Highly recommend!



Food: 5/5 Service: 5/5 Atmosphere: 5/5

Lovely charity Cafe. The food was great. Staff were so friendly and great service.  
Food: 5/5 Service: 5/5 Atmosphere: 5/5

Recommendation for vegetarians

Highly recommend

Vegetarian offerings

Clearly labelled vegetarian dishes

Wheelchair accessibility

Flat entrance for wheelchairs with space inside

Source: Google reviews

What a wonderful find in Dorking, so glad we didn't just head to a chain coffee store for a bit of lunch. Cups and Co is absolutely great and what they are doing for the local disability community is absolutely wonderful and I must say the staff gave exceptional customer service and way better than any chain coffee shop I have ever been to.

Keep it up everyone and hope to visit again soon whilst I am passing

Food: 5/5 Service: 5/5 Atmosphere: 5/5

Great place for breakfast

Food: 5/5 Service: 5/5 Atmosphere: 5/5

Noise level

Quiet, easy to talk

Wait time

No wait

Parking

Parking in local car park.

Kid-friendliness

Superbly dealt with.





# Gardening Team

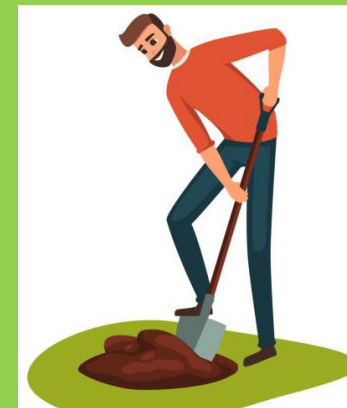
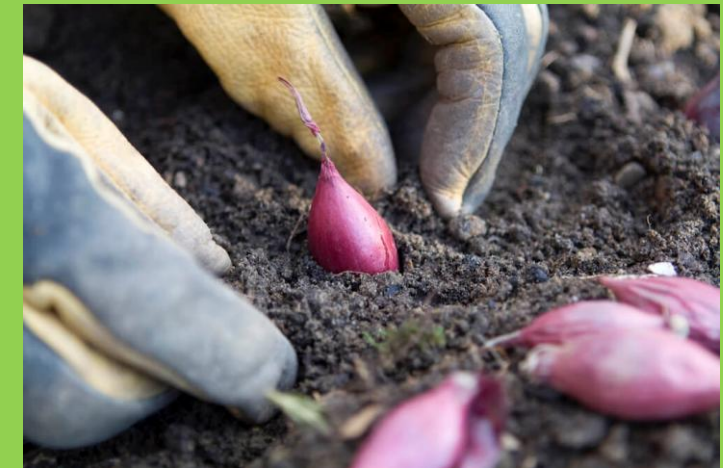
## Poors Allotments, Leatherhead



This year we took advantage of our fruit cage to grow raspberries and blackcurrants which we took over to the coffee shop to sell to customers. Our tomatoes were a great success and supplied the coffee shop over the summer with all they needed for their salads. We planted up pots with our plants that we sold at Ashted Village Day and any left over were sold at the coffee shop.

Unfortunately, 2025 hasn't been our best year for some vegetables from the allotment, mostly due to the long spells of dry weather. It can be challenging to provide enough watering and we rely on volunteers for support. Both potatoes and onions, which have been great in the past, were less successful this year. This led to a group discussion about the effects of climate change and how we need to adapt our growing plans.

**At our weekly meetings we decide whether we need to buy seeds, bulbs or plugs for our planting scheme.**



**Advancing the social inclusion of people with learning disabilities.**



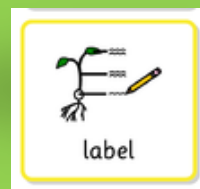


# Gardening Team

Poors Allotments, Leatherhead



The annual planning meeting is always a highlight and as usual took place over lunch at the pub. A great way to talk about what is growing well (or not) and to suggest ideas for the year's planting schemes and what is going to be the focus this time.



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# Gardening Team

Poors Allotments, Leatherhead



We have been thinking how to change what is grown.



We plan to grow more flowers for cutting including the daffodils that brighten up the allotment in spring plus more salad vegetables for use in our coffee shop.

Freezing our soft fruit as it ripens.



As soft fruit has a very short 'shelf' life we are planning on making jam with our produce that can be used in the coffee shop as well as being sold.

Reviewing our 'no dig' approach.



We were extremely busy over the winter, as we abandoned the 'no dig' policy in order to rid the beds of some persistent weeds. We're planning to resume 'no digging' in the spring.

A new plan to help with the summer watering problem.



Bury some terracotta pots (known as ollas) which will release water over time into the ground – it's a very old watering system that has recently become popular.

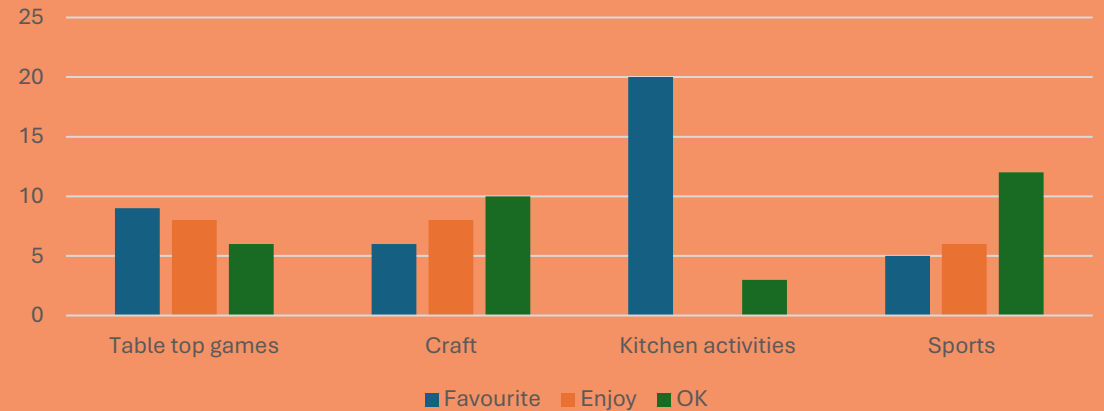
# Social Activities

## The Dell Centre, Ashted

Conquerors Club continues to meet on alternate Fridays from 7.30pm to 9.30pm. There is a good regular turnout of members with new people joining throughout the year. We enjoy our annual activities such as celebrating festivals (especially if they involve food) plus a visit to the local pantomime. Regular meetings include dance activities led by outside providers, e.g. ballroom dancing in the style of Strictly Come Dancing or Funky Moves with a rather different focus! The music during our non dancing evenings is provided by our own brilliant DJ, Alex, and those who want to can practice their boogying. Craft is popular with our young ladies whilst the young men tend to choose more sports based activities such as pool or table tennis. Everyone enjoys the healthy eating projects although the results rarely make home! Our outdoor space is used whenever we can – ball games in the summer and the firepit, sparklers and toasted marshmallows in the autumn. We always enjoy a quiz and both Nicola and Claire are ace quiz setters with prizes for the winners.

**Regular surveys make sure that the members are part of the planning team.**

Which of our usual evening activities do you like best?



What other activities would you like more of in 2026?



**Advancing the social inclusion of people with learning disabilities.**



# Social Activities

Having fun!



Trip to a garden party organised by Lewis Communications



A 'takeaway' evening for all the shops teams

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# Connecting with the community

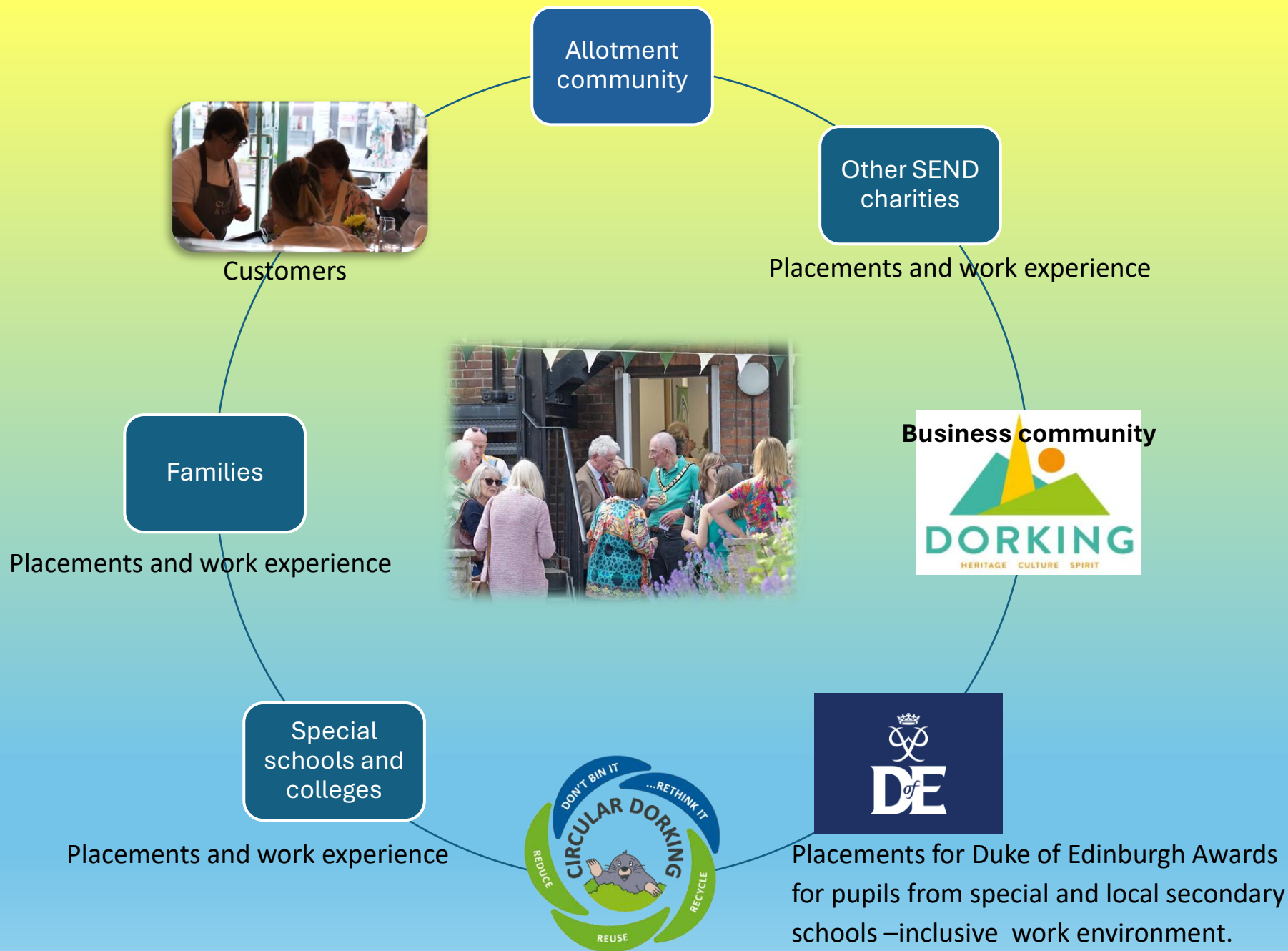


We are members of Circular Dorking and also network with the other businesses through social events. Both shops, Cups & Co and Re-Use It were nominated for a Mole Valley sustainability award and received highly commended at the Mole Valley **Sustainability Awards** Evening, in October. The event brought together local organisations, businesses, and community leaders to share ideas, foster collaboration, and celebrate the efforts shaping Mole Valley into a leader in sustainability.



Advancing the social inclusion of people with learning disabilities.

# Connecting with the community



**Advancing the social inclusion of people with learning disabilities.**

Thank you very much for offering a work experience placement to our student ....Work experience is an invaluable opportunity to extend students' learning and we are very grateful to you for making this commitment and giving your time. Our main aim for students is to give them an insight into working life and to give them the opportunity to work alongside adults, undertaking new tasks and developing their self-confidence.

As we are nearing the end of this academic term, I wanted to touch base with you all.... This programme cannot run without you and your teams. The encouragement, patience and kindness you have all showed to our interns has been incredible. They have all had a wonderful year, and have learnt so many new skills.

I just wanted to send an email about L, he is loving being a part of the Friday team and is very happy to continue working at Cups and Co, I have been very impressed with his progress and ability to work independently. I just wanted to check in to make sure you were happy with L continuing his work experience on Fridays, his parents are happy for him to continue and would be keen for him to also work in half terms and over the holidays on Fridays.

Dear Lovely Planter Waterers!  
First of all, a huge thank you for agreeing to look after a planter (or two or three in some cases). The whole town is grateful for your community spirit.



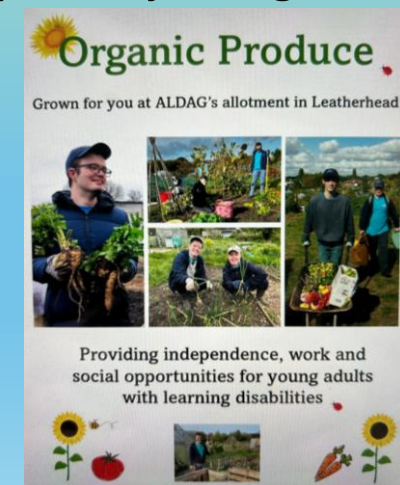
# Connecting with the community



As members of Dorking BID with over 300 businesses we take part in all the planned celebrations and town trails that form part of BID's 'Hello Dorking'.



Our fundraising plans often involve working with other groups and joining in with the wider local community.



Advancing the social inclusion of people with learning disabilities.



# Central Surrey Voluntary Action's Volunteer Awards 2025

## AWARD RECIPIENTS



**Central Surrey Voluntary Action**  
Supporting the voluntary sector in Elmbridge, Epsom & Ewell and Mole Valley



info@aldag.org.uk

www.aldag.org.uk

At ALDAG our mission is to promote the inclusion of people with learning disabilities into their local community life through developing social and supported employment opportunities.

### TEAM CITATION



ALDAG promotes the social inclusion of people with a learning disability. We achieve this through our two shops – Cups & Co and Re-Use It who each have a manager, and our allotment. Our teams of people with a learning disability work each day in different provisions and this is when our volunteers are so important – supporting and developing relationships enabling our young people to grow in confidence, self-esteem and skills.

Our social club is run entirely by volunteers – sometimes the only opportunity for friends to meet up. Thank you to all our volunteers for a massive 2,400 hours of support.

### LONG SERVICE AWARD RECIPIENTS

#### ANNE WARREN

Anne is a very special person who has volunteered in our charity shop since it opened in 2019. She is a highly valued, totally reliable member of the team helping so many of our trainees to develop in confidence and social communication by creating a happy, welcoming working environment.

#### GLYNIS GRAYSON

Glynis is such an enthusiastic and supportive volunteer in our Conquerors Club, she has volunteered for over ten years – and has provided friendship and fun for all our members. Glynis will always go the extra mile and in addition has volunteered to take members home when this is needed.

#### HILARY BRADLEY

Hilly has been a brilliant volunteer in ReUse-It for six years and her enthusiasm extends to taking objects to auction and raising extra funds for the charity. Hilly has been a great support covering for absent colleagues so the shop can stay open and not let down our trainees.

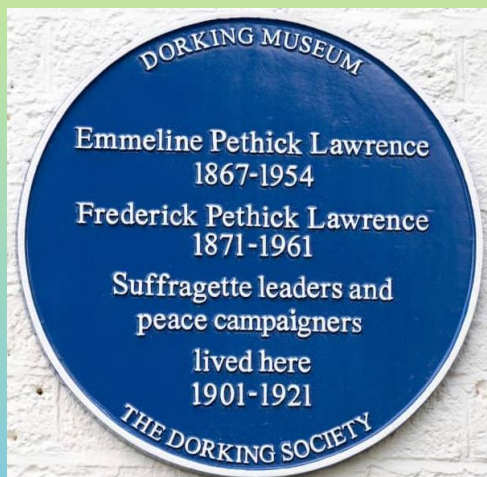


**Thank you to  
all our  
volunteers  
for a massive  
2,400 hours  
of support  
during 2025**

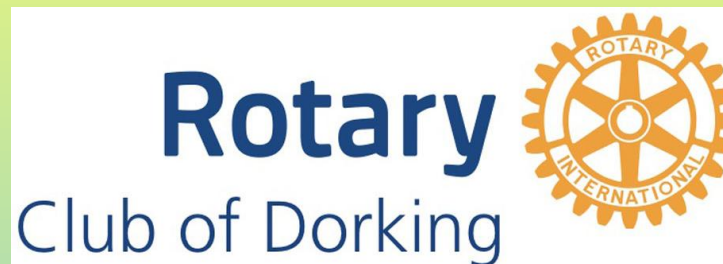




## Pixham Ladies



**The Baily Thomas**  
Charitable Fund



# John Ede Trust



MOLE VALLEY  
**COMMUNITY  
LOTTERY**





# Fundraising

Thank you



And a special thank you to all the individual people who donate regularly or raise funds for us – and that includes some anonymous supporters too. ALDAG relies on donations and grants to keep funding all our activities – THANK YOU from everyone in ALDAG.



# Financial Review



This is the fifth full year of the Charitable Incorporated Organisation ALDAG (Always Learning Developing And Growing).

## **Statement of Risks and Safeguarding**

The Trustees regularly review their safeguarding policies and procedures to ensure that ‘protecting people and safeguarding responsibilities is a governance priority...and all reasonable steps are taken to protect people who come into contact with the charity from harm’ (Charity Commission October 2018). All volunteers and trustees are subject to a DBS check and a code of conduct is included in induction. All trustees report on the risks associated with their remit to the full Trustee Board.

## **Statement of Responsibilities**

Trustees of the Association are required to prepare Financial Statements for each financial period that provide a true and fair view of the state of affairs of ALDAG and of its incoming resources and the application of the resources for that period. In preparing these Financial Statements the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements

Registered Charity No. 1182187

**Advancing the social inclusion of people with learning disabilities.**

# Financial Review



Trustees of the CIO are responsible for keeping proper accounting records which disclose at any time the financial position of ALDAG and to enable them to ensure that the Financial Statements are correctly prepared. They are also responsible for safeguarding the assets of ALDAG and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Reserves Policy**

Charity law requires any income received by a charity to be spent within a reasonable period of receipt. Trustees should be able to justify the holding of income as reserves. The trustees have decided that 12 months funding should be held in reserves to manage unforeseen financial difficulties, i.e. £54,000 to meet 2026's legal liabilities for one year.

## **Independent examiner's report to the trustees of ALDAG (Always, Learning, Developing And Growing)**

I report to the charity trustees on my examination of the accounts of ALDAG for the year ended 31 December 2025.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Registered Charity No. 1182187



# Financial Review



I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

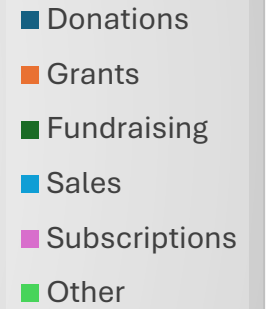
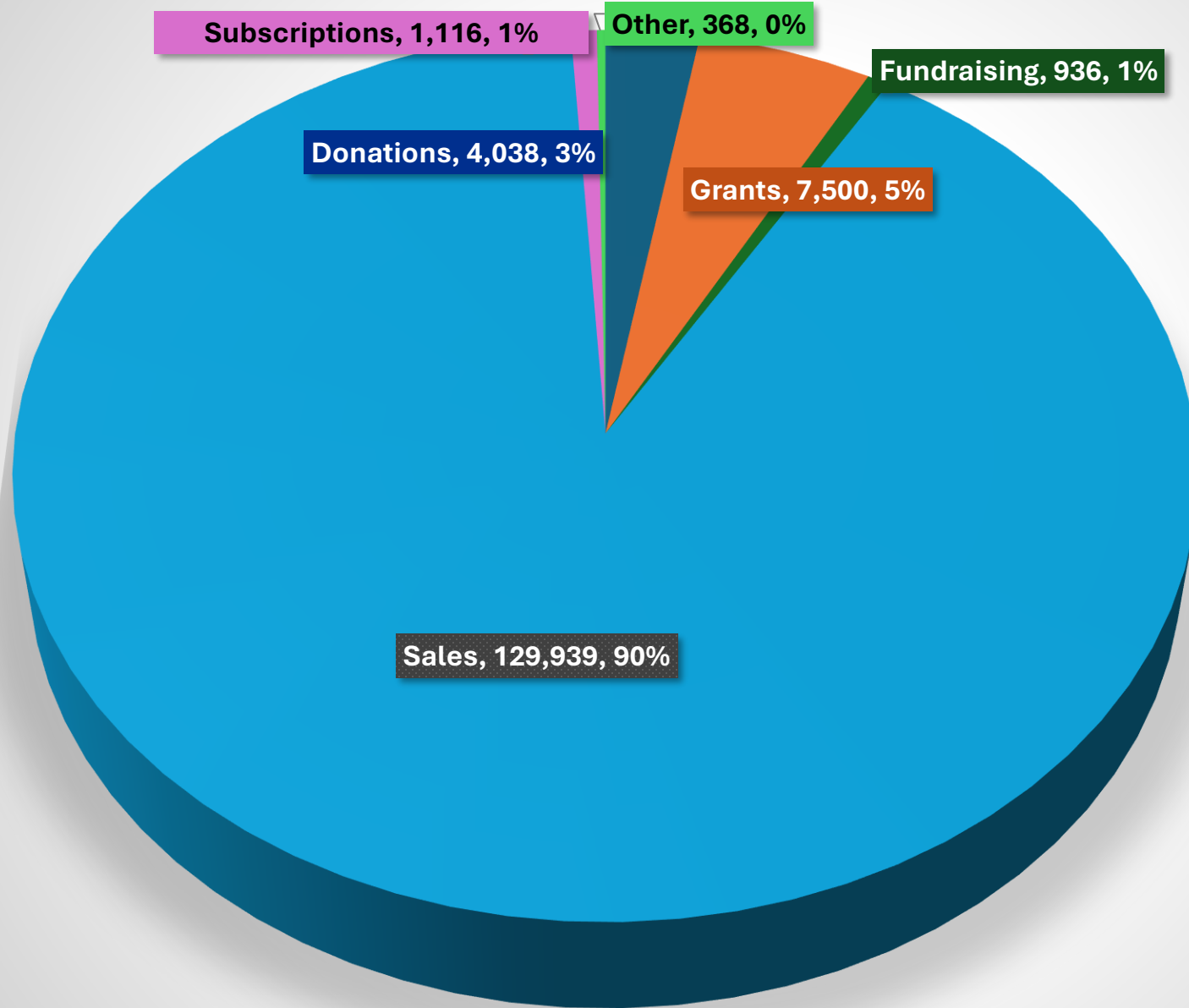
HM Day BSc (Hons) FCA DChA

Xeinadin London Limited, Nightingale House, 46-48 East Street, Epsom, Surrey KT17 IHQ

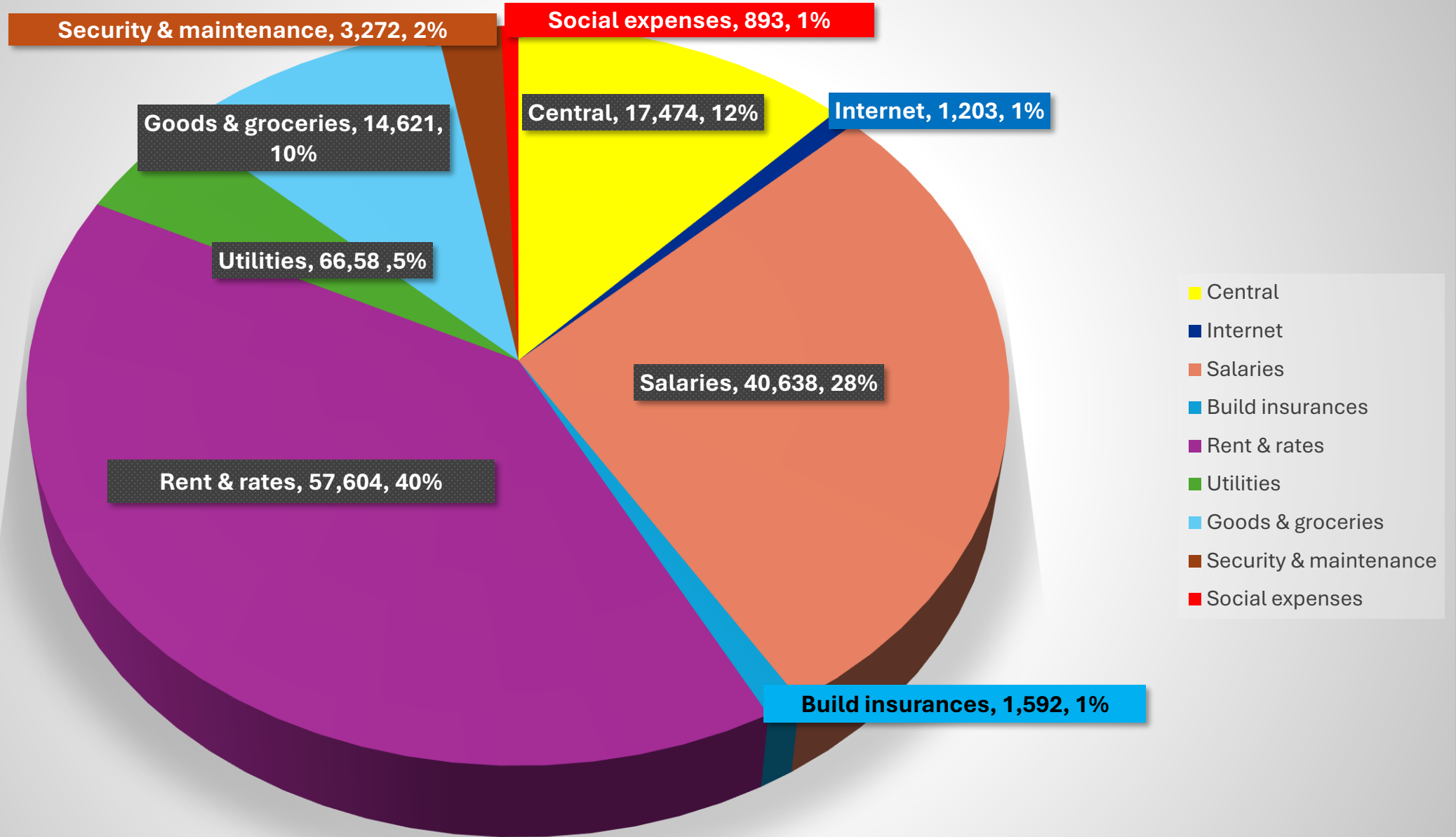
Date: 12.03.26

Registered Charity No. 1182187

## Total receipts 2025    £143,897



## Total payments 2025    £143,855





## Transactions & Financial Position

The accompanying Financial Statements have been prepared in accordance with The Charities Statement of Recommended Practice published in March 2005, applicable Accounting Standards and the Charities Act 2011 and are presented on a Receipts and Payments basis. As stated in the introduction to this report, the Trustees consider the financial performance by the charity during the year to be satisfactory.

## Financial Statements

### Receipts and Payments Account for the year ending 31<sup>st</sup> December 2025

	Total	Unrestricted Funds	Restricted Funds
Receipts	£	£	£
Donations including Gift Aid	4,038	4,038	-
Grants	7,500	-	7,500
Fundraising	936	466	470
Sale of goods & services	129,939	129,939	-
Subscriptions	1,116	200	916
Gardening donations	368	-	368
<b>Total Receipts</b>	<b>143,897</b>	<b>134,643</b>	<b>9,254</b>

## Receipts and Payments Account for the year ending 31<sup>st</sup> December 2025 continued

	Total	Unrestricted Funds	Restricted Funds
<b>Payments</b>	<b>£</b>	<b>£</b>	<b>£</b>
Central	17,474	11,974	5,500
Managers salaries	40,538	38,068	2,470
Rent & rates	57,605	57,604	-
Utilities	6,659	6,658	-
Security & maintenance	3,271	3,272	-
Building insurances	1,592	1,592	-
Goods & groceries (Cups)	14,621	14,621	-
Internet	1,202	1,203	-
Conquerors	893	-	893
<b>Total Payments</b>	<b>143,855</b>	<b>134,992</b>	<b>8,863</b>

## Receipts and Payments Account for the year ending 31<sup>st</sup> December 2025 continued



CENTRAL Payments			CENTRAL Receipts			CENTRAL movement
Advertising & Marketing	1,070		CIO Membership Fees	200		
Fundraising costs	385		Donations from APCC	2,596		
Audit & Accountancy fees	840		Fundraising	466		
Xero subscription	494		Donations	1,037		
Bank fees	618		Grants for trainee salary	5,500		
Training	9,695		Gift Aid	405		
DBS	323					
Insurance	1,273					
Payroll	1,124					
NCVO	197					
VAT paid	1,455					
<b>TOTAL PAYMENTS</b>	<b>£17,474</b>		<b>TOTAL RECEIPTS</b>	<b>£10,204</b>		<b>MOVEMENT (£7,270)</b>



## Receipts and Payments Account for the year ending 31<sup>st</sup> December 2025 continued

CONQUERORS Payments			CONQUERORS Receipts			CONQUERORS movement
Expenses	893		Subscriptions (restricted)	916		
<b>TOTAL PAYMENTS</b>	<b>£893</b>		<b>TOTAL RECEIPTS</b>	<b>£916</b>		<b>MOVEMENT £23</b>

RE-USE IT Payments			REUSE IT Receipts			REUSE IT movement
Building insurance	754		Card sales	44,966		
Electricity	2,939		Cash sales	19,593		
Water	231		Fundraising	135		
Salaries	23,493		Pethick Lawrence grant	500		
Rent	20,000					
Rates & BID levy	1,749					
Security & maintenance	1,403					
Internet	600					
<b>TOTAL PAYMENTS</b>	<b>£51,169</b>		<b>TOTAL INCOME</b>	<b>£65,194</b>		<b>MOVEMENT. £14,025</b>

Receipts and Payments Account for the year ending 31<sup>st</sup> December 2025 continued

CUPS & CO Payments		CUPS & CO Receipts		CUPS & CO movement
Goods & groceries	14,621	Card sales	50,730	
Building insurance	838	Cash sales	14,650	
Electricity	3,340			
Water	149	Fundraising (restricted)	335	
Salaries	17,045			
Rent	33,000			
Rates & BID levy	2,856	John Ede and Pethwick Lawrence grants (restricted)	1,500	
Security & maintenance	1,868			
Internet	602			
TOTAL PAYMENTS	£74,319	TOTAL RECEIPTS	£67,215	MOVEMENT. (£7,104)
GARDENING Payments		GARDENING Receipts		GARDENING movement
	-	Gardening donations	368	
TOTAL PAYMENTS	-	TOTAL RECEIPTS	£368	MOVEMENT. £368



## Receipts and Payments Account for the year ending 31<sup>st</sup> December 2025 continued

		Total	Unrestricted Funds	Restricted Funds
Receipts minus payments		£	£	£
	Receipts	143,897	134,643	9,254
	Payments	143,855	134,992	8,863
Surplus/(Deficit)		42	(349)	391

		Total	Unrestricted Funds	Restricted Funds
Net movement in funds		£	£	£
	Retained funds b/fwd	72,862	72,105	757
	Current year surplus	42	(349)	391
Treasurer's account		72,904	71,756	1,148

### Balance sheet for the year ending 31<sup>st</sup> December 2025

	Total	Unrestricted Funds	Restricted Funds
<b>Assets</b>	<b>£</b>	<b>£</b>	<b>£</b>
Lloyds Business Current Account	59,154	58,006	1,148
Cups & Co Rent Deposit	13,750	13,750	-
<b>Total Assets</b>	<b>72,904</b>	<b>71,756</b>	<b>1,148</b>

	Total	Unrestricted Funds	Restricted Funds
<b>Reserves</b>	<b>£</b>	<b>£</b>	<b>£</b>
Retained Funds b/fwd	72,862	72,105	757
Current Year Funds	42	(349)	391
<b>Total Reserves</b>	<b>72,904</b>	<b>71,756</b>	<b>1,148</b>

Restricted subscriptions of £915.50 were received in the year from members of the social group Conquerors, contributing towards running costs. £22.50 of this amount was remaining at the year end, and to be carried forward to 2026. Gardening donations of £368 were received during the year and carried forward to 2026.

	Total	Rent	Building maintenance
Liabilities per annum	55,500	47,500	8,000

The above Statement of Assets and Liabilities and associated Receipts and Payments Account were approved by the Board of Trustees on 05.02.26, approved by the Members on 20.03.26 and are signed on their behalf by:

Pamela Walden (Chair of trustees) *Pamela Walden*

John Ashurst (Treasurer) *John Ashurst*