

Charity registration number: 1182179

The Vine (Hinckley)
Report and financial statements
for the Year ended
31 March 2022

The Vine (Hinckley)

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The Vine (Hinckley)

Trustees' report Year ended 31 March 2022

The trustees present their report and the financial statements for the year ended 31 March 2022.

Reference and administrative details

Charity name: The Vine (Hinckley)

Charity registration number: 1182179

Address: The Vine Christian Bookshop
The Borough
Hinckley
Leicestershire
LE10 1NL

Trustees

The trustees who served during the year were as follows:

John Moore
Malcolm Clarke
John Dowsing
Tim Pullen
Karl Woodward (Resigned February 2022)
Sadie Allott

The Vine (Hinckley)

Trustees' report (continued) Year ended 31 March 2022

Structure, governance and management

The methods used to recruit and appoint new charity trustees.

Trustees are recruited via the local Christian Church communities. When a vacancy arises, the local Churches Leaders are approached for recommendations.

Nature of governing document and how the charity is constituted

The Charity was registered with The Charity Commission on 22 February 2019. The registration number is 1182179. The charity's governing document outlines its charitable objectives and the methods used to recruit and appoint new charity trustees.

Objectives and activities

The purposes of the charity as set out in its governing document

The objectives of the CIO are the advancement of the Christian Faith as revealed to us in the Bible, in practical ways and the care of all people serving or being served in The Vine (Hinckley) irrespective of their personal circumstances; signposting to specialist support and advice wherever appropriate.

The main activities undertaken in relation to those purposes during the year and to further the charity's purpose for the public benefit.

The Vine is a small coffee shop and Christian bookshop in the heart of Hinckley town centre, selling books, cards, gifts, fairtrade food, hot & cold drinks, snacks, cakes and lunches. We are mainly run by volunteers and provide a space bringing people together

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

The contribution of volunteers during the year

The charity can only operate with the support of volunteers. The charity had 7 volunteers who donated approximately 21 hours of time each week. The arrangements with volunteers are difficult to value precisely in monetary terms and have not been recognised in the Statement of Financial Activities. The volunteers and the charity accept and agree that no contract of employment is created by these arrangements.

The main achievements and performance of the charity during the year

The Vine is a small coffee shop and Christian bookshop in the heart of Hinckley town centre, selling books, cards, gifts, fairtrade food, hot & cold drinks, snacks, cakes and lunches. We are mainly run by volunteers and provide a space bringing people together throughout the week, as well as a support system for those who need it. The Vine brings people together who otherwise may not meet and provide a place to build relationships.

Supported by Hinckley & Burbage Churches Together we are able to work in partnership by bringing the Christian message to the community in practical ways thus providing a building that has frequently been described as "An oasis in the desert". From a financial business objective we aim to "break even" it is however more important to provide a unique community space for the people of Hinckley and surrounding villages.

Fundraising activities during the year

The Vine is a very small charity and it is a challenge to generate enough income to remain open each year. The charity raises a small amount funds via the "Friends of the Vine" scheme. There are no other fundraising activities.

The Vine (Hinckley)

Trustees' report (continued) Year ended 31 March 2022

The difference the charity's performance during the year has made to the beneficiaries of the charity

We have continued to help bring people together throughout the week, as well as provide a support system for those who need it. The Vine has brought people together who otherwise may not meet and provide a place to build relationships. The Vine has continued to provide meals for people in need via the Hinckley AlterNativity project.

The degree to which the achievements and performance during the year have benefited wider society

We have continued to help bring people together throughout the week, as well as provide a support system for those who need it. The Vine has brought people together who otherwise may not meet and provide a place to build relationships.

Financial review

The results of the year and financial position are shown in the annexed financial statements.

The organisation reports a net profit for the year of £13,316 (2021: £3,492) and Net Assets of £34,722 (2021: £21,406) which reflects the profit.

The total income increased to £50,202 (2021: £28,640), a 75% increase on the previous year. This is mainly attributable to an increase in charitable activities from £10,004 to £31,119.

The total expenditure increased by over £11k during the year to £36,886 (2021: £25,148) a 47% increase on the previous year. Direct spending increased to £13,796 (2021: £13,479), charitable trading increased to £16,767 (2021: £8,087) and support costs increased to £6,323 (2021: £3,582).

Reserves policy

In relation to the Charity Commission guidance that our reserves be 50% of expenditure in the next six months, this would require a figure of £8,300 which the reserves are sufficient to meet.

Our employees are on monthly salaries with only one month's notice required, which is also the redundancy amount for calculations. Our net annual payroll costs are £13,796 for the year. Stock is only brought as needed. This means our reserves are sufficient for our needs.

Achievements and performance

Returning following lockdown in the April we decided to purchase a new computer to replace a very old system that was extremely slow and lacked the memory capacity to meet our current needs. The Vine also celebrated its 20th anniversary which is a remarkable achievement with so many Christian Book shops having to close down due to the threat of on-line buying and the increase in rent/rates.

In reality we have remained in business due to the support of our volunteers and the fact that the Hinckley United Reform Church (URC) are our landlords and were extremely supportive when we were unable to trade due to COVID.

As a board of trustees, it was agreed that we needed to improve our signage to offer clearer signposting to our building, customers can now clearly see, attached to the Shoe Repairers, a professional directional sign pointing to the Vine building.

Another major decision following COVID was to reduce our opening hours to best maximise our team of volunteers in providing adequate cover across our six trading days.

The Vine (Hinckley)

Trustees' report (continued) Year ended 31 March 2022

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' annual report and financial statements in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the provision of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 29 November 2023.

John Moore
Trustee

The Vine (Hinckley)

Independent examiner's report to the trustees on the unaudited financial statements of The Vine (Hinckley) Year ended 31 March 2022

I report to the Trustees on my examination of the financial statements of The Vine (Hinckley) for the year ended 31 March 2022 which are set out on pages 6 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

The Trustees consider that the audit requirement of Section 144(1) of the Act does not apply, and that that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the financial statements did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs C Woods (FCCA)
Integra Accounting Limited
5 Station Road
Hinckley
Leicestershire
LE10 1AW

29 November 2023

The Vine (Hinckley)

Statement of financial activities

For the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Income and endowments from:					
Donations, grants and legacies	12	14,118	3,758	17,876	18,634
Charitable activities	13	31,119	-	31,119	10,004
Other activities	14	1,206	-	1,206	-
Investments	15	1	-	1	2
Total income		<u>46,444</u>	<u>3,758</u>	<u>50,202</u>	<u>28,640</u>
Expenditure on:					
Direct spending	16	10,749	3,047	13,796	13,479
Charitable trading	17	16,526	241	16,767	8,087
Support costs	18	5,853	470	6,323	3,582
Total expenditure		<u>33,128</u>	<u>3,758</u>	<u>36,886</u>	<u>25,148</u>
Net income		<u>13,316</u>		<u>13,316</u>	<u>3,492</u>
Net movement in funds		<u>13,316</u>	<u>-</u>	<u>13,316</u>	<u>3,492</u>
Reconciliation of funds					
Total funds brought forward		21,406	-	21,406	17,914
Total funds carried forward		<u>34,722</u>	<u>-</u>	<u>34,722</u>	<u>21,406</u>

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 8 to 16 form part of these financial statements.

The Vine (Hinckley)

**Balance sheet
31 March 2022**

	Note	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	6	632		236	
			632		236
Current assets					
Stocks	7	8,161		10,051	
Debtors	8	64		-	
Cash at bank and in hand		29,121		13,405	
		37,346		23,456	
Creditors: amounts falling due within one year	9	(3,256)		(2,286)	
Net current assets			34,090		21,170
Total assets less current liabilities			34,722		21,406
Net assets			34,722		21,406
Charity funds					
Unrestricted funds	10		34,722		21,406
Total charity funds			34,722		21,406

These financial statements were approved and authorised for issue by the Board on 29 November 2023.

John Moore
Trustee

The notes on pages 8 to 16 form part of these financial statements.

The Vine (Hinckley)

Notes to the annual accounts Year ended 31 March 2022

1. General information

The address of the principal operating address is The Vine Bookshop, The Borough, Hinckley, Leicestershire, LE10 1NL.

2. Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The charitable activities are entirely dependent on continuing grant aid and voluntary donations as well as trading revenues. As a consequence, the going concern basis is dependent on the future flow of these uncertain funding streams. Accordingly, the Trustees have obtained forecasts and, after reviewing the financial forecasts for future periods to 31 March 2023, the Trustees are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements. Other than these matters, the Trustees are not aware of any material uncertainties about the charity's ability to continue as a going concern.

The Vine (Hinckley)

Notes to the annual accounts (continued) Year ended 31 March 2022

Income

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The charity receives government grants in respect of the coronavirus job retention scheme and local council COVID grants. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Volunteers

In accordance with SORP, and in recognition of the difficulties in placing monetary value on the contribution from volunteers, the contribution of volunteers is not included within the income of the charity.

However, the trustees value the significant contribution made to the activities of the charity by unpaid volunteers.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Tangible assets

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

The Vine (Hinckley)

Notes to the annual accounts (continued) Year ended 31 March 2022

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant and machinery	- 20%	straight line
Computer equipment	- 20%	straight line

If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of tangible assets, the depreciation is revised prospectively to reflect the new estimates.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stocks to their present location and condition.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the company will comply with the conditions attaching to them and the grants will be received.

Government grants are recognised using the accrual model and the performance model.

Under the accrual model, government grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable.

Under the performance model, where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Defined contribution plans

The charity operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds embarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of appeal or as imposed by law.

There are no endowment funds.

Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar object to the charity.

The Vine (Hinckley)

Notes to the annual accounts (continued)
Year ended 31 March 2022

4. Staff costs

The average number of persons employed during the year was:

	2022	2021
Full time staff	1	1
Part time staff	1	2
	<u>2</u>	<u>3</u>

The aggregate payroll costs incurred during the year were:

	2022	2021
	£	£
Wages and salaries	10,495	4,703
Social security costs	31	105
Other pension costs	223	317
	<u>10,749</u>	<u>5,125</u>

No employees received emoluments (excluding pension costs) in excess of £60,000 per annum.

5. The contribution of volunteers

The charity can only operate with the support of volunteers. The charity had 7 volunteers who donated approximately 21 hours of time each week. The arrangements with volunteers are difficult to value precisely in monetary terms and have not been recognised in the Statement of Financial Activities. The volunteers and the charity agree that no contract of employment is created by these arrangements.

The Vine (Hinckley)

Notes to the annual accounts (continued)
Year ended 31 March 2022

6. Tangible assets

	Plant and machinery	Computer equipment	Total
	£	£	£
Cost			
At 1 April 2021	236	-	236
Additions	-	790	790
Disposals	(236)	-	(236)
At 31 March 2022	<u>-</u>	<u>790</u>	<u>790</u>
Depreciation			
At 1 April 2021	-	-	-
Charge for the year	-	158	158
At 31 March 2022	<u>-</u>	<u>158</u>	<u>158</u>
Carrying amount			
At 31 March 2022	<u>-</u>	<u>632</u>	<u>632</u>
At 31 March 2021	<u>236</u>	<u>-</u>	<u>236</u>

7. Stocks

	2022	2021
	£	£
Finished goods and goods for resale	<u>8,161</u>	<u>10,051</u>

8. Debtors

	2022	2021
	£	£
Other debtors	<u>64</u>	<u>-</u>

9. Creditors: amounts falling due within one year

	2022	2021
	£	£
Bank loans and overdrafts	-	524
Trade creditors	-	114
Accruals and deferred income	3,005	1,648
Social security and other taxes	251	-
	<u>3,256</u>	<u>2,286</u>

The Vine (Hinckley)

Notes to the annual accounts (continued)
Year ended 31 March 2022

10. Fund reconciliation

	Funds at 1 April 2021 £	Movement in funds £	Funds at 31 March 2022 £
Unrestricted funds			
Unrestricted revenue funds	21,406	13,316	34,722
	<u>21,406</u>	<u>13,316</u>	<u>34,722</u>
Restricted funds			
Restricted funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total charity funds	<u>21,406</u>	<u>13,316</u>	<u>34,722</u>

Unrestricted funds are held for all general purposes of the charity.

The Vine (Hinckley)

Notes to the annual accounts (continued)
Year ended 31 March 2022

11. Analysis of funds

	Income 2022 £	Expenditure 2022 £	Movement in funds 2022 £
Unrestricted funds			
Unrestricted revenue funds	46,444	(33,128)	13,316
Restricted funds			
Restricted funds	3,758	(3,758)	-
	<u>50,202</u>	<u>36,886</u>	<u>13,316</u>

The income for restricted funds is made up of the following:

Covid Job Retention Scheme	1,323
LCC grant	2,435
	<u>3,758</u>

The expenses for the restricted funds are made up of the following:

Depreciation	158
Wages	3,047
Repairs	312
Cost of goods for primary purpose trading	241
	<u>3,758</u>

12. Donations, grants and legacies

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Donations and gifts from individuals	2,768	-	2,768	5,930
Covid Job Retention Scheme grants	-	1,323	1,323	8,354
Hinckley & Bosworth Borough Council grants	11,350	-	11,350	4,350
Leicestershire County Council grants	-	2,435	2,435	-
	<u>14,118</u>	<u>3,758</u>	<u>17,876</u>	<u>18,634</u>

The Vine (Hinckley)

Notes to the annual accounts (continued)
Year ended 31 March 2022

13. Charitable activities

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Sale of goods and services in accordance with the charity's objectives	31,119	-	31,119	10,004

14. Other activities

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
AlterNativity events	1,206	-	1,206	-

15. Investment income

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Bank interest receivable	1	-	1	2

16. Direct spending

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Gross wages	10,495	3,047	13,542	13,057
Employers' NI	31	-	31	105
Defined contribution pension costs	223	-	223	317
	10,749	3,047	13,796	13,479

The Vine (Hinckley)

Notes to the annual accounts (continued)
Year ended 31 March 2022

17. Charitable trading

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Cost of goods for primary purpose trading	16,194	241	16,435	8,012
Music licences	332	-	332	75
	<u>16,526</u>	<u>241</u>	<u>16,767</u>	<u>8,087</u>

18. Support costs

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Rent	940	-	940	1,400
Cleaning and waste management	229	-	229	23
Repairs and renewals	708	312	1,020	-
Telephone and internet	460	-	460	468
Postage	44	-	44	20
Stationery and printing	300	-	300	12
Website costs	147	-	147	101
Membership subscriptions	273	-	273	150
Equipment expenses	179	-	179	168
Insurance	354	-	354	309
Sundry expenses	-	-	-	81
Accountancy	1,219	-	1,219	408
Independent examiner's fee	240	-	240	120
Bank charges	476	-	476	322
Training	48	-	48	-
Loss on disposal of fixed assets	236	-	236	-
Depreciation	-	158	158	-
	<u>5,853</u>	<u>470</u>	<u>6,323</u>	<u>3,582</u>