



**WEST LONDON PERFORMING ARTS ACADEMY**

**TRUSTEES' REPORT AND UNAUDITED  
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**WEST LONDON PERFORMING ARTS ACADEMY**

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## WEST LONDON PERFORMING ARTS ACADEMY

### CHARITY INFORMATION

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Charity number	1182168 (England & Wales)
Governing document	Constitution adopted 30 April 2018.
Trustees	Ms Shanti Kaur Babrah (Chairman) Ms Michelle Welch Ms Tara Coogan Mrs Eureka Hogewind-Sacks (joined on 14 <sup>th</sup> September 2020)
Chief Executive Officer	Ms Shanti Kaur Babrah
Charity contact	Ms Shanti Kaur Babrah
Principal address	268 Northfield Avenue London W5 4UB
Treasurer	Ms Michelle Welch
Independent examiner	<i>Practical Advice Consulting Limited</i> 1000 Great West Road Brentford Middlesex TW8 9DW
Principal Bankers	HSBC 8 Canada Square London E14 5HQ
Website	<a href="https://www.westlondonperformingartsacademy.com">https://www.westlondonperformingartsacademy.com</a>
Email	<a href="mailto:info@westlondonperformingartsacademy.com">info@westlondonperformingartsacademy.com</a>

# WEST LONDON PERFORMING ARTS ACADEMY

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2021

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The Trustees present their annual report and unaudited financial statements for the year ended 31 March 2021.

In preparing the accounts, the Trustees have followed the accounting policies set out in note 1 to the financial statements and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005.

#### CHARITABLE OPERATIONS

This is a registered charity established for the public benefit in the provision of inclusive Performing Arts training and Education for children of all ages, (current students range from the age of 3 - 26), including excluded students, children with special educational needs (SEN) social emotional and mental health needs (SEMH) and children of varying abilities.

West London Performing Arts Academy (WLPA) provides a positive enriched learning environment that empowers students to flourish whilst working on confidence building and self-esteem via the performing arts and education. Situated in the London borough of Ealing an area of diverse backgrounds and cultures.

WLPA prides itself on going the extra mile to give its students a voice and enabling them to feel an integral part of the Academy, ready to learn, create and grow together. The Academy's central goal relates to breaking down barriers and creating an inclusive and empowering environment for all. Every student needs to feel they are represented and have a place where they feel belong. This commitment to inclusivity shows in its weekly classes of dance, drama and singing for students with additional needs, including, Autism, Downs Syndrome and Cerebral Palsy.

WLPA are a platform for social change where inclusion is not the exception, it is the norm.

#### Structure, Governance and management

The board of trustees is responsible for ensuring that the Charity complies with Charity Commission's governance standards by setting the direction and policy framework for the Academy. The board also put in place the process for reviewing, evaluating and implementing an appropriate risk management framework.

#### Risk Management

The trustees actively review the major risks, which the charity faces on a regular basis. The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

#### OBJECTIVES AND ACTIVITIES

The Charity's main objective (the Objective) is, for the public benefit:

The provision of the advancement in inclusive Performing Arts and Education for children of all ages including children and young people with special educational needs and varying abilities.

#### Review of activities and performance

##### The Board

Mrs Eurika Hogewind-Sacks joined the board of Trustees on the 14<sup>th</sup> September, 2020. All other Trustees are continuing in office. In the course of the year, the Trustees met six times.

##### Key achievements

##### Education Centre

Covid 19 pandemic impact on the income of the charity was significant in the first quarter of the accounting year. This was largely due to 50% fee reduction policy implemented during the period. The fee reduction, though financially painful was necessary to assist parents who had lost income during the pandemic. All classes were quickly moved on-line to allow minimal disruption. Initially, however, we were offering a reduced number of hours, and as the situation became more permanent, we reverted to each students' regular hours and lessons package.

Some students chose not to engage with on-line learning and therefore choose to abstain from classes, neither fees nor a retainer were charged to affected students.

In September 2020 after receiving clarification and carrying out rigorous risk assessments, we reopened the education centre for vulnerable and key workers children. Unfortunately, we lost several students due to financial strains on their families occasioned by the pandemic and a number of students left the Education centre with unpaid fees.

Numerous procedures were put in place to limit risks to both students and staff, we did however make it clear in our pre-opening communication to parents that there was no guarantee that Covid would not be caught whilst in the centre and ultimately it was the choice of the respective families to send their children back to the centre. On returning, student numbers

were limited and the majority of students remained online to receive their education. We did however offer a full online timetable and every student received the same number of hours as if they were in the centre.

We had students preparing for GCSEs and therefore had a duty to them to offer a full timetable to enable them to achieve the results they needed for their respective transitions to college for those who were leaving us. As a charity, our priority was to the students, their education and wellbeing, and to ensure we gave them the very best support, we could during one of, if not the most difficult years of their young lives .

All students returned on January 11th 2021, for in person lessons, again, with strict Covid procedures in place. We have been fortunate, that no member of staff/students contracted the virus during this period.

Unfortunately, we were not eligible for any financial support during this period and therefore it has been a very challenging year, as we are sure it has been for everyone else too.

#### Weekend Performing Arts

As of March 2020, we were unable to return to classes at our main building, following the government directive of a lockdown. Classes were moved online and a flat fee of £60 (regular in-person fee was between £180 and £260). In addition to fee reduction, costs were incurred to set-up e-learning infrastructure for staff to enable effective online teaching.

Access to our main building was not permitted by our landlord. An alternative building was secured to enable us to continue our Saturday classes. Consequently, all performing arts weekend classes were moved to the building - Gunnersbury Park Museum, from October 2020 – December 2020, (which was also interrupted by a countrywide blanket lockdown for a number of weeks). Stringent safety measures were implemented together with staggered start times for classes to ensure the least amount of contact between our bubbled groups.

We were able to return to our main building for the Summer term of 2021, (Apr – July) where we completed our first in person term and an end of year performance. The performance of course came with challenges, as we had to follow all government guidelines for the performance and the additional restrictions imposed by our landlord.

All audience members were given allocated seating, additional ushers were hired to accompany patrons to their seats. We were not able to offer any refreshments to the audience in our normal way as we were limiting the interaction of audience members. We did however provide the audience with bottles water and a treat bag as a way of thanking them for their continued support throughout the challenge of the period in question.

We received numerous emails thanking us for being a 'lifeline' for the children during this period as it really gave the students something to look forward to when schools were shut and there was very little positivity in their lives. Parents stated that 'they didn't know what they would have done without us.'

#### **Future developments**

The Academy senior management has the following plan:

- To secure own building to allow for expansion to accommodate the growing needs for the Academy's services.
- To expand the curriculum of the Academy to offer tuition to students up to degree level.

#### **Public benefit**

The Trustees confirm that they have referred to the Charities Commission's guidance on public benefit when reviewing the charity's aims, objectives and activities and are satisfied that they fully meet it.

#### **Impact of Covid-19**

Although the income of the charity dipped by about 19% compared to last year, the Covid 19 impact on the charity income has been relatively lower than anticipated. While the pandemic end time is not known for certain, the Trustees have confidence that the charity will continue in financial stability and remain optimistic for the year ahead.

#### **Review of financial position**

During the year ended 31 March 2021, there were incoming resources of £86,760 (2020: £106,461) which is 19% decrease over last year's income. The total resources expended amounted to £64,693 (2020: £69,307), giving a net incoming resource of £22,067. The total funds of the charity stood at £57,269.

This report was approved by the Trustees on 31 January 2022 and signed on its behalf by:



Shanti Babrah (Jan 31, 2022 17:35 GMT)

Ms Shanti Babrah, Chairman

Date:

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST LONDON PERFORMING ARTS ACADEMY**

**FOR THE YEAR ENDED 31 MARCH 2021**

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## **Independent examiner's report to the Trustees of West London Performing Arts Academy ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2021.

### **Responsibilities and basis of report.**

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Matthew Odu  
Practical Advice Consulting Limited  
1000 Great West Road  
Brentford, Middlesex  
London  
TW8 9DW

Date: 31 January 2022

**WEST LONDON PERFORMING ARTS ACADEMY**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds £	Designated Funds £	2021 £	2020 £
<b>INCOMING RESOURCES</b>					
<b>Incoming funds from generated funds</b>					
Fee income	2	86,760	-	106,461	106,461
Grant		-	-	-	-
Investment income		-	-	-	-
<b>Total incoming resources</b>		<b>86,760</b>	<b>-</b>	<b>106,461</b>	<b>106,461</b>
<b>RESOURCES EXPENDED</b>					
<b>Cost of generating funds</b>					
Rent		6,050	-	6,050	-
Salary	3	43,484	-	43,484	42,052
Stationery, printing & postage		545	-	545	3,531
Transport and travelling		169	-	169	6,030
Telephone and communication		2,235	-	2,235	2,284
Legal costs and other professional fees	4	2,746	-	2,746	6,949
Independent examiner fees		3,000	-	3,000	2,750
Support costs	5	6,464	-	6,464	5,711
<b>Total resources expended</b>		<b>64,693</b>	<b>-</b>	<b>64,693</b>	<b>69,307</b>
<b>Net incoming/(outgoing) resources before other recognised gains and losses</b>		<b>22,067</b>	<b>-</b>	<b>22,067</b>	<b>37,154</b>
<b>Other recognised gains</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>22,067</b>	<b>-</b>	<b>22,067</b>	<b>37,154</b>
<b>Funds brought forward</b>		<b>35,202</b>	<b>-</b>	<b>35,202</b>	<b>(1,952)</b>
<b>Total funds at 31 March</b>		<b>57,269</b>	<b>-</b>	<b>57,269</b>	<b>35,202</b>

**WEST LONDON PERFORMING ARTS ACADEMY**

**BALANCE SHEET**

**AS AT 31 MARCH 2021**

	<b>Notes</b>	<b>2021</b> £	<b>2020</b> £
<b>Fixed assets</b>			
Tangible fixed assets		243	243
		<hr/>	<hr/>
		<b>243</b>	<b>243</b>
		<hr/>	<hr/>
<b>Current assets</b>			
Cash at bank and in hand		48,977	32,616
Debtors		10,560	13,760
		<hr/>	<hr/>
		<b>59,537</b>	<b>46,376</b>
		<hr/>	<hr/>
<b>Current liabilities</b>			
Creditors and accruals		1,011	9,917
Independent examiner fees		1,500	1,500
		<hr/>	<hr/>
		2,511	11,417
		<hr/>	<hr/>
Net current assets		<hr/> 57,026	<hr/> 34,959
Total assets less current liabilities		<b>57,269</b>	<b>35,202</b>
		<hr/> <hr/>	<hr/> <hr/>
<b>Funds of the Charity</b>			
Unrestricted fund		57,269	35,202
Restricted fund		-	-
		<hr/>	<hr/>
		<b>57,269</b>	<b>35,202</b>
		<hr/> <hr/>	<hr/> <hr/>



Approved and signed on behalf of the Board of Trustees by:

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Ms Shanti Babrah

**Chairman**

**Date:** 31 January 2022

The notes on pages 10 to 13 form part of these financial statements.

# WEST LONDON PERFORMING ARTS ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Principal accounting policies

#### Basis of accounting

The accounts have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014 and the Charities Act 2011 and applicable regulations.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated.

#### Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives.

Restricted funds are subject to specific restrictions as imposed by the donors.

#### Incoming resources

Income represents total invoices to students less bursary, donations and investment income received which are brought into account on receipt unless their receipt is reasonably certain in which case they are brought into account when notified.

#### Resources expended

Expenditure is recognised when a liability is incurred. Expenditure includes VAT. Fundraising costs include those costs relating to special programmes and sponsored activities.

Charitable activities wholly related to grants and sponsorships to those the charity is committed to support through its activities.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Other resources expended relate to those other costs that cannot be attributed to any other relevant heading.

#### Depreciation

Depreciation on fixed assets is charged so as to write off their full costs less estimated residual value over their expected useful lives at the following rates:

Computer equipment	50% straight line
Other equipment	25% straight line
Motor vehicle	25% straight line

2	Gross income	Unrestricted £	Designated £	2021 £	2020 £
	Performing Arts	22,141	-	22,141	18,948
	Education Centre	64,619	-	64,619	87,513
		<hr/>	<hr/>	<hr/>	<hr/>
		86,760	-	86,760	106,461
		<hr/>	<hr/>	<hr/>	<hr/>

**WEST LONDON PERFORMING ARTS ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

3	Salary	Unrestricted £	Designated £	2021 £	2020 £	
	Gross salary	43,484	-	43,484	42,052	
	Employer's NIC	-	-	-	-	
	Other staff costs	-	-	-	-	
		43,484	-	43,484	42,052	
4	Legal Costs and other professional fees	Unrestricted £	Designated £	2021 £	2020 £	
	Training and conference	15	-	15	400	
	Advert and marketing	-	-	-	4,052	
	Learning resources	2,731	-	2,731	2,497	
		2,746	-	2,746	6,949	
5	Support costs	Unrestricted £	Designated £	2021 £	2020 £	
	Examination costs	201	-	201	1,847	
	Uniforms	-	-	-	683	
	Repairs and maintenance	4,085	-	4,085	1,825	
	Other costs	2,178	-	2,178	1,356	
		6,464	-	6,464	5,711	
6	Analysis of net assets	Fixed Assets £	Net current Assets £	Total 2021 £	Total 2020 £	
	Unrestricted funds	-	57,269	57,269	35,202	
	Designated funds	-	-	-	-	
	Endowment income	-	-	-	-	
		-	57,269	57,269	35,202	
7	Unrestricted funds	At 1 April 2020 £	Funds Introduced £	Incoming Resources £	Resources expended £	31 March 2021 £
		35,202	-	86,760	(64,693)	57,269
		35,202	-	86,760	(64,693)	57,269

8	Designated funds	At 1 April 2020 £	Funds introduced £	Incoming Resources £	Resources expended £	At 31 March 2021 £
		-	-	-	-	-
		-	-	-	-	-

**WEST LONDON PERFORMING ARTS ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

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**9 Taxation**

West London Performing Arts Academy is a registered charity and therefore is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.

**10 Trustee remuneration and reimbursed expenses**

One Trustee received remuneration for services during the year.

# WEST LONDON PERFORMING ARTS ACADEMY\_ Annual Report & Accounts 31 March 2021\_1

Final Audit Report

2022-01-31

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By:	Shanti Babrah (info@westlondonperformingartsacademy.com)
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