

About the template

Use this template to maintain monthly and annual budget.

Enter Income and Expenses in respective tables to calculate Cash shortage or surplus for each month and year.

Sparklines are auto-updated in each table.

Note:

Additional instructions have been provided in column A in PERSONAL BUDGET worksheet. This text has been intentionally hidden. To remove text, select column A, then select DELETE. To unhide text, select column A, then change font colour.

To learn more about tables, press SHIFT and then F10 within a table, select the TABLE option, then select ALTERNATIVE TEXT.



WARD LIBRARY TRUST ACCOUNTS TO 31ST MARCH 2025

	DR	CR
INCOME		
SCC Grant		1,500.00
Town Council Grant		2,192.00
FJW Grant		1,500.00
Takings		1,038.83
Room Hire		20.00
Foreign Coinage		65.00
Fundraising		129.65
Donations		175.36
Hauser & Wirth (charity of year)		2,243.31
Misc		36.00
		8,900.15
EXPENDITURE		
Staffing (SCC)	7,546.54	
Rates	86.08	
Insurance	407.08	
Repairs	-	
Security	333.60	
Window Cleaning	136.15	
Telephone	207.18	
Utilities	1,822.47	
F&E	288.00	
Fundraising Costs	34.19	
Miscellaneous	52.00	
	10,913.29	
Income over Expenditure for Year (Deficit)		(2,013.14)
Closure of Virgin Money Deposit Account		663.26
Balance b/fwd @ 31/3/24		10,137.15
Carry F/wd to 25-26 (Surplus)		8,787.27

	WLT ACCOUNTS TO 31 MARCH 23													
		APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	YEAR
	INCOME													
	SCC Grant			£500.00	£500.00		£500.00				£500.00			£2,000.00
	Town Council Grant	£1,592.00												£1,592.00
	Takings		£99.00			£182.37		£102.60			£194.95		£186.00	£764.92
	Room Hire				£10.00		£10.00				£20.00		£120.00	£160.00
	Foreign Coinage			£162.00										£162.00
	Fundraising					£14.27		£201.50			£9.13			£224.90
	Donations					£650.00	£790.00	£2,755.00	£1,038.84		£852.54	£5,000.00	£100.00	£11,186.38
	Total	£1,592.00	£99.00	£662.00	£510.00	£846.64	£1,300.00	£3,059.10	£1,038.84	£0.00	£1,576.62	£5,000.00	£406.00	£16,090.20
		APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	YEAR
	EXPENDITURE													
	Staffing (SCC)			£493.94	£189.22			£189.22				£251.06		£1,123.44
	Rates	£153.60												£153.60
	Insurance	£321.84											£1,697.05	£2,018.89
	Repairs												£2,170.00	£2,170.00
	Security				£146.88								£229.16	£376.04
	Window Cleaning	£44.66			£44.66					£44.66	£44.66			£178.64
	Telephone		£67.50											£67.50
	Utilities	£177.00	£177.00	£177.00	£177.00	£177.00	£177.00	£177.00	£177.00	£177.00	£177.00	£123.84	£123.84	£2,017.68
	Fundraising Costs								£56.46					£56.46
	Miscellaneous	£11.74		£3.79									£130.00	£145.53
	Total	£708.84	£244.50	£674.73	£557.76	£177.00	£177.00	£366.22	£233.46	£221.66	£221.66	£374.90	£4,350.05	£8,307.78
	CAP EX	Column1	Column3		Column5		Column7		Column9		Column11		Column13	
	Extension (GDW)								£17,962.97	£23,286.97			£10,967.15	£52,217.09
	Architects Fees								£790.00					£790.00
	Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£18,752.97	£23,286.97	£0.00	£10,967.15	£53,007.09

Balance b/fwd*Bank @ 31/3/22**£15,221.60***Fundraising**

Coffee Morning

Book Sales

Race Night

BPS Mufti

Donations

Bits & Pieces

H&W

Misc

CBS - stationery??

8724.67