



2022 Report for the Parochial Church Council of St. Michael's church, Mytholmroyd

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Aim and purposes

St. Michael's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Cathy Reardon, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall.

Electoral Roll for St Michael's, Mytholmroyd

Since the APCM in 2022 there has been and 3 deletions The Roll now stands at 60 of which 18 live outside the parish. A copy of the roll is available for viewing at this meeting.

Alan Reardon –Electoral Roll Officer.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Michael's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St. Michael's and the Church Hall.

Achievements and Performance

Worship and Prayer

The Church offers weekly Sunday worship and other Occasional Services, that is, Baptism, Weddings and funerals, as well as the internment of ashes. In addition, there is a weekly prayer meeting. Special celebratory services are held at major festivals as well as the church leading the Civic Remembrance Service at the war memorial.

Seven members of the congregation have been given authorisation to be Local Eucharist Ministers, allowing them to both assist in the administration of the bread and wine at Holy Communion and also take it out to the sick and housebound in the parish.

Pastoral Care

Pastoral Support Group was set up to help support the Church membership in practical ways such as visiting and caring. It also helps keep the Vicar aware of those who may need a visit. All information is kept strictly private.

There are four groups which offer friendship and companionship to the community as a whole. The Guild, Wives Group, Brew and Knit One Drop One.

Brew is an informal weekly drop in for coffee and a chat. Whereas The Guild and Wives offer a program of speakers and activities. Knit One Drop One is an informal knitting group which formed in the Autumn of 2022.

Safeguarding Report 2022

We are all responsible for safeguarding each other. We have adopted and follow The Church of England's safeguarding policy and follow the procedures set out within it. There has been one occasion when we have taken advice from the Safeguarding team for the Diocese. We were well

supported and acted accordingly. The matter was handled with due regard to safeguarding and confidentiality. Safeguarding is an itemised agenda on every PCC meeting. If you ever have any concerns about anyone using our church or church hall you must inform Cathy, Geraldine or one of the Church Wardens. Never promise to keep things secret, but do be careful to protect confidentiality.

Several members of the PCC completed online training from the Diocese. Cathy has completed her Leadership training .

G Wrathall
Parish Safeguarding Officer

Churchwardens report January – December 2022

We expected to be able to report that the 2020 flood insurance claim would have been finalised during the year, however it is still not quite finalised – hopefully it just needs everyone to agree the final figures and then it can be closed off. During the year it became apparent that the doors into the hall had been affected by the floods and when this was mentioned during a conference call the insurers kindly agreed to pay for replacement doors as part of the flood claims.

Thank you to Margaret for persevering as our treasurer and also to Lesley and Eric for taking on the church accounts – this is a task that takes a lot of time.

During the year church life has more or less returned to normal with services and groups meeting again including Brew and Saturday coffee mornings, Guild, Wives, Amateurs, Book club, the monthly Quiz nights, and Knit One Drop One. We have also welcomed visitors to our Easter Flowers and we joined the national Heritage open day in September with a theme of 'Music, Mice and Mosaics'. Our thanks to all those who volunteer their time, however large or small, to allow these events to happen; you really do make a difference. There are too many of you to list, I'm sure we'd miss someone out and many things are just done in the background but please take this as thank you from your wardens.

During the year we had an alarm system installed in the church – a requirement for our insurance. There were also various maintenance issues including slipped slates and repairs to the fence around the graveyard extension. The hall and bowling club also required various repairs through the year.

The hub is now used by Calder Food Support who aim to support people who run in to difficulties short term and have difficulties buying enough food because of an issue that has hit them unexpectedly. There is a collection box at the back of church for donations of food.

Finally thank you to everyone who has helped in any way through the year.

Deanery Synod Report 2022

The church is part of the Halifax & Calder Valley Deanery Synod which meets approximately four times a year to discuss issues which affect both church and community life. The Area Dean is Revd. Robb Sutherland, vicar of Holy Trinity Mixenden.

Ecumenical Relationships - Churches Together

St. Michael's is a member of Hebden Churches Together and ecumenical group which encourages the separate churches to work together to show a united co-ordinated face to our communities.

Volunteers

Without the many people who give up their time and effort St. Michael's would cease to function. So, we are extremely grateful to all the volunteers who work so hard, often quietly in the background, who make our church such a wonderful, welcoming community. Whether you are church warden, treasurer, coffee and tea provider, hymn book stacker – we appreciate it all!

The Church Hall

St. Michael's Church Hall with its licensed bar and excellent kitchen is a wonderful resource for both the church and the community. The Hall Booking Secretary is Geraldine Wrathall and we are grateful to her for all the effort that she puts into ensuring that those individuals and groups who hire the facilities have a positive experience. Usually, the rooms are used by groups as diverse as Brownies, Tea Dances. In 2022, the Hub has started to be used by Calder Food Support. St. Michael's Amateurs and their youth wing S'majic. Bookings over this past year have increased with the hall in use nearly every day by either the church or outside organisations.

Bar Report 2022

A good year for the Bar which allowed us to donate £2,000 to the PCC in October. The use of our card reader has increased throughout the year and now it is in regular use at Quiz Nights. The number of Hall lets has increased and this has meant the bar takings have gone up. Thanks are due to Richard McDougall for his help throughout the year (and for his regular tip trips to dispose of empties)

Eric Alston

Mytholmroyd St. Michael's Amateurs Report

The society continues to grow and flourish.

In May 2022 our Junior Section S'MAGIC returned to the stage under the direction of Elizabeth Wrathall to put on Chitty Chitty Bang Bang Jnr. This was an outstanding performance by the youngsters. There were some incredible performances, dance routines and even a flying car! Our retiring collections helped raise money for Candlelighters which is a charity that supports Children and their families following a diagnosis and treatment for Cancer.

In December 2022 it was the turn of Thea Farman to produce the musical comedy Nativity, the Musical. Once again we had full audiences who saw our adult and juniors working together to produce another outstanding show.

We were delighted to take part in the Rededication of the War Memorial. We have supported Calder Valley Food Bank by donating Advent Calendars and donating the money from our retiring collections to support the food bank.

We are very grateful to be supported by the church and its members who come to see our shows. We are looking forward to seeing you all in May for The Wizard of Oz.

G Wrathall
Chair

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Michael's the membership of the PCC consists of the incumbent (our vicar), Licensed clergy, Churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

Secretary's Report

St. Michael's PCC generally meets on the first Tuesday of each month throughout the year. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC discussed items as diverse as purchasing the alarm system for the church and the organisation of the celebrations for the Her Majesty Queen Elizabeth's Jubilee celebrations.

There has been particular concern during the year in regard to those living near the church complaining about the clock chiming during the night. The PCC has decided that little can be done without the support of the local community, as the clock was paid for by public subscription. It has therefore asked the neighbours to seek the support of the Hebden Royd Councillors.

Non-members of the PCC are welcome to attend any meeting, but they are not permitted to speak, although a question can be submitted before a meeting.

The PCC has complied with their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 in appointing a Parish Safeguarding Officer.

Administrative information

St. Michael's Church is situated in Mytholmroyd, Hebden Bridge. It is part of the Anglican Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Brier Hey Lane, Mytholmroyd. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006).

APPENDIX

A. Minutes of the Vestry Meeting on 10th May 2022

Daniel opened the meeting with a prayer.

Attendance: The vicar Cathy Reardon, Rev. Daniel Miles, Alan Reardon, Eric Alston, Lesley Alston, Rosaleen Brown, Daphne Cansdale, Wilf Franklin, Madeline Garbutt, Jenny Horsford, John Howarth, Christine Jackson, , Joanne Redman, Jackie Robinson, , Geraldine Wrathall, Roy Wrathall, Pam Ingham, Jake Waddington

Apologies: Jean Jackson, Margaret Tettey, David Baker.

MINUTES OF THE VESTRY MEETING 18th May 2021.

The Minutes of the Vestry Meeting 2021 were read out and approved.

(prop. Eric Alston: sec. Lesley Alston)

2 a) ELECTION OF CHURCHWARDENS

Proposed: Roy Wrathall and Eric Alston (prop by Jackie Robinson seconder Sandra Knowles)

Unanimously elected as church wardens.

Daniel thanked the Churchwardens for all the work they do, and especially Eric for returning to the churchwarden role.

B. Minutes of the Annual Parochial Church Meeting on 10th May 2022

Attendance: The vicar Cathy Reardon, Rev. Daniel Miles, Eric Alston, Lesley Alston, Rosaleen Brown, Daphne Cansdale, Wilf Franklin, Madeline Garbutt, Jenny Horsford, John Howarth, Christine Jackson, Bebe Milroy, Joanne Redman, Jackie Robinson, Margaret Tetley, Jake Waddington, Geraldine Wrathall, Roy Wrathall, Christine Darke.

Apologies Jean Jackson, Margaret Tetley.

No.		Action
1/1	Prayers: Daniel opened the meeting with welcome	
1/2	Apologies:	
1/3	Minutes of meeting held APCM May 2021 read. (Prop. Daphne Cansdale seconded Jackie Robinson) 1 abstention (Alan Reardon) Accepted as a correct record.	
1/4	Annual Reports : Worship and Prayer : no comments Choir : no comments Pastoral Care: a big thank you to all those who check on each other, and the pastoral team. It was requested that we hold more regular meetings Safeguarding: Thank you to Geraldine for St Michael's and to Julie for the benefice. Church wardens' report : thank you to Roy and Eric Deanery Synod : no comments Ecumenical Relationships : thank you to Christine our rep on churches Together Volunteers : Thank you to all that volunteer Church Hall : Thanks to Geraldine for co coordinating the bookings , the diary and the huge job that she does.no comments St. Michael's Amateurs: Ticket sales for the current show are selling well. Thank you to all on the amateurs team Structure , governance and management: Thank you to all the PCC members that have contributed to the past year Secretary report : .Thank you to Cathy, Daniel and Tracy for her recent assistance (Prop. Wilf Franklin sec. Jenny Horsford) Reports were accepted.	
1/5	Finance : . There will be a special meeting to approve the accounts for the final year as the independent auditor has been unwell. Margaret Tetley Thank you for continuing in her role for the past 2 years. Cathy thanked her for her long service and hard work. Thank you to Jackie Robinson for collecting and banking the collection and envelopes.	
1/6	Presentation of the Electoral Roll : accepted	

1/7	<p>Election of PCC.</p> <p>Elected 2022-2025 Geraldine Wrathall (prop Eric Alston, seconder Tracy Hunt) Jenny Horsford (Prop Christine Darke , seconder Daphne Cansdale) Madeline Garbutt (2 years until 2024)</p> <p>Tracy Hunt(Prop Roy Wrathall Seconder Jake Waddington) 1 year until 2023</p> <p>All newly elected members individually proposed and seconded.</p> <p>PCC after Elections</p> <table border="0"> <tr> <td>2020 -2023</td><td>2021 – 2024</td><td>2022 - 2025</td></tr> <tr> <td>Wilf Franklin</td><td>Lesley Alston</td><td>Geraldine Wrathall</td></tr> <tr> <td>Jackie Robinson</td><td>Madeleine Garbutt</td><td>Jenny Horsford</td></tr> <tr> <td>John Howarth</td><td></td><td></td></tr> <tr> <td>Tracy Hunt</td><td></td><td></td></tr> </table>	2020 -2023	2021 – 2024	2022 - 2025	Wilf Franklin	Lesley Alston	Geraldine Wrathall	Jackie Robinson	Madeleine Garbutt	Jenny Horsford	John Howarth			Tracy Hunt			
2020 -2023	2021 – 2024	2022 - 2025															
Wilf Franklin	Lesley Alston	Geraldine Wrathall															
Jackie Robinson	Madeleine Garbutt	Jenny Horsford															
John Howarth																	
Tracy Hunt																	
1/8	<p>Deanery Synod Reps until 2025 (therefore ex Officio members of the PCC) Daphne Cansdale Elected</p>																
1/9	<p>Thanks from Daphne Cansdale to Cathy and Daniel for all their care and support, leadership, and prayers.</p>																
1/10	<p>Vicar's Address : Cathy thanked everyone from the bottom of her heart. She gave special thanks to Alan supporting her and the church, and Dan.</p> <p>Thanks from Daphne Cansdale to Cathy and Daniel for all their care and support, leadership, and prayers.</p>																
1/11	<p>PC.C. Meeting to follow immediately. APCM ended with The Grace at 8. 03 pm.</p>																

C. St Michael's Church Mytholmroyd

Vestry Meeting followed by APCM 2nd April 2023 at 12.30pm

Vestry Meeting

1. Welcome and opening worship
2. Apologies
3. Acceptance of the minutes of the Vestry Meeting held on 10th May 2022 (see appendix a)
4. Election of Churchwardens and Assistant Churchwardens

Annual Parochial Church Meeting

1. Acceptance of the minutes of the APCM held on 10th May 2022
2. Reception of the reports for 2022
3. Finances
4. Election of Denary Synod Representatives
5. Election of PCC
6. Vicar's Address
7. Any other business (to be given before the meeting starts)

Meeting of the PCC to elect officers for the 2023-2024 session (To be held after the APCM)

- a. Sides people
- b. Co-opting
- c. Treasurer
- d. Secretary

Finance Report for Year ending 31st December 2022

We took over as treasurers from Margaret Tetley on 1st August 2022 with the exception of gift aided donations which are retained by Margaret and the next section of this report is from Margaret.

"We have thirty-two members who give to the church on a weekly or monthly basis, this is either paid directly into our bank account or using gift-aid envelopes. Since we ceased using the weekly envelope scheme any cash that is put directly into the collection plate is still eligible for us to claim on the Gift Aid Small Donations Scheme but we do not have a record of individual donations. For the future we are exploring the use of the Parish Giving Scheme which will claim gift aid on a regular basis."

We would like to thank Margaret for her work as treasurer in the first 7 months of the year and for her continued care of our regular givers without whose contributions we would be unable to carry on.

Regarding the Parish Giving Scheme, we are still considering it. There are several issues which will need to be addressed before we commit.

Our first job as treasurer was to take all of the "designated" funds and transfer them to the general fund. In addition, the flood fund, which was a "restricted" fund containing approximately £20K, from the insurance company which was no longer in use and it too was transferred to the general fund and a subsequent minute authorising this transfer was put to the PCC. Effectively this was a re-imbursement to the General Fund of costs which were incurred due to repairs after the flood and which is the reason for a deficit showing in the previous year. Without this transfer of approx. £20K, the general fund would have been unable to sustain any payments to the Parish Share and it allowed us to reach the final surplus of £21,002.

Fabric repairs to the church, mainly vestry roof and organ, have increased and unfortunately, we were only able to pay £10k to our Parish Share in the final quarter of the year

Hall lets have increased substantially and this is in the main due to Geraldine Wrathall. Thanks to her for all her hard work, the increased use of the hall has resulted in greater use of the bar and £2000 was transferred to the PCC from the bar fund.

Thank you also to Jackie Robinson who continues to take the collection and petty cash to the bank each week, this has been a great help.

We would like to thank Martin Macdonald for acting as our Independent Examiner. His patient and helpful approach was much appreciated by the new treasurers.

Eric and Lesley Alston

Independent examiner's report to the PCC of St Michael's Church Mytholmroyd

I report to the trustees on my examination of the accounts of St Michael's Church Mytholmroyd (St Michael's) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of St Michael's you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

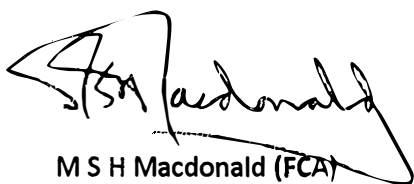
I report in respect of my examination of the St Michael's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the St Michael's as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M S H Macdonald (FCA)

Broad head End
Cragg Vale
Hebden Bridge
HX7 5RT

12 April 2023

St Michael; Mytholmroyd - 1182152

Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	23	—	—	—	23	3,033
Income from charitable activities	41,985	—	1,547	—	43,532	32,476
Other trading activities	5,043	—	10,512	—	15,555	6,419
Investments	—	—	—	—	—	—
Other income	19,437	—	20,338	—	39,775	23,434
Total income	66,490	—	32,397	—	98,888	65,363
Expenditure on:						
Raising funds	1,583	—	—	—	1,583	715
Expenditure on charitable activities	63,209	—	5,794	—	69,004	60,679
Other expenditure	7,298	—	—	—	7,298	17,617
Total expenditure	72,091	—	5,794	—	77,885	79,211
Gains / losses on investment assets	—	—	—	—	—	—
Net income / (expenditure) resources before transfer	(5,600)	—	26,603	—	21,002	(13,848)
Transfers						
Gross transfers between funds - in	28,047	—	1,411	—	29,458	4,500
Gross transfers between funds - out	(1,411)	(2,491)	(25,555)	—	(29,458)	(4,500)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	21,034	(2,491)	2,459	—	21,002	(13,848)
Reconciliation of funds						
Total funds brought forward	6,824	2,491	22,409	—	31,725	45,573
Total funds carried forward	27,858	—	24,869	—	52,727	31,725

There may be minor discrepancies in the totals if the pence are not being shown

St Michael; Mytholmroyd - 1182152

Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
Current assets		
8111: Current Account Barclays (PCC)	27,295.75	8,902.65
8112: Current Account St Michaels Bar	1,317.83	802.09
8121: CBF Deposit Account	22,201.19	21,912.98
8141: Cash at Bar	2,330.81	484.73
8151: Petty Cash	12.17	51.50
Total Current assets	53,157.75	32,153.95
Liabilities		
6699: Agency collections	429.88	428.76
Total Liabilities	429.88	428.76
Net Asset surplus (deficit)	52,727.87	31,725.19
Reserves		
Excess / (deficit) to date	21,002.68	(13,848.43)
Z01: Starting balances	31,725.19	45,573.62
Total Reserves	52,727.87	31,725.19

Represented by Funds

Unrestricted	27,858.72	6,824.07
Designated	—	2,491.69
Restricted	24,869.15	22,409.43
Endowment	—	—
Total	52,727.87	31,725.19

St Michael; Mytholmroyd - 1182152

Balance sheet (Separate funds)

As at: 31 December 2022

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2022 £	At 31/12/2021 £
Current assets						
Cash at bank and in hand	27,858	—	25,299	—	53,157	32,153
Current assets	27,858	—	25,299	—	53,157	32,153
Liabilities						
Creditors: amounts falling due within one year	—	—	429	—	429	428
Net current assets less current liabilities	27,858	—	24,869	—	52,727	31,725
Total assets less current liabilities	27,858	—	24,869	—	52,727	31,725
Total net assets less liabilities	27,858	—	24,869	—	52,727	31,725
Represented by						
Unrestricted						
Unrestricted - General fund	27,858	—	—	—	27,858	6,824
Designated						
Designated - Fabric Fund	—	—	—	—	—	621
Designated - Special Purchase Fund	—	—	—	—	—	70
Designated - Flowers Fund (PCC Designated)	—	—	—	—	—	1,022
Designated - CRUNCH Club (PCC Designated)	—	—	—	—	—	151
Designated - Footsteps	—	—	—	—	—	626
Restricted						
Restricted - Choir fund	—	—	366	—	366	—
Restricted - Bar fund	—	—	3,648	—	3,648	—
Restricted - Tower Fund	—	—	19,912	—	19,912	18,505
Restricted - Angels Fund	—	—	257	—	257	(107)
Restricted - Agency collection	—	—	—	—	—	—
Restricted - Flood Insurance Claim	—	—	—	—	—	3,592
Restricted - Organ Fund	—	—	684	—	684	419
Funds of the church	27,858	—	24,869	—	52,727	31,725

There may be minor discrepancies in the totals if the pence are not being shown