

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, MYTHOLMROYD

England & Wales - Charity number 1182152

Details

Other names MYTHOLMROYD PCC

Status Registered

Legal form Other

Registered 2019-02-21

Register [View on the Charity Commission register](#)

Contact

Address St. Michaels Church Hall
Church Street
Mytholmroyd
Hebden Bridge
HX7 5DS

Phone 01422883944

Email reardoncathy@gmail.com

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: The Parochial Church Council of the parish of St Michael, Mytholmroyd serves the local community by providing a place of worship, Christian religious teaching and pastoral care to the community of Mytholmroyd.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Calderdale

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£81,315	£68,087	-	-
2023-12-31	£91,884	£72,961	-	-
2022-12-31	£98,888	£77,885	-	-
2021-12-31	£65,403	£79,211	-	-
2020-12-31	£44,095	£75,274	-	-

Trustees

Name	Role	Appointed
Christine Jackson		2018-04-04
ERIC ALSTON		2015-04-21
Geraldine Marianne Wrathall		2018-04-24
Jacqueline Robinson		2017-04-04
Jennifer Carolyn Horsford B.A.		2016-04-27
John Gladney Howarth		2017-04-04
Lesley Anne Alston		2018-04-24
MARTIN ROYLANCE WRATHALL		2017-04-04
Madeline Joan Garbutt		2016-04-27
Wilfred Henry Franklin		2017-04-04

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Parochial Church Council of the Ecclesiastical Parish of St Michael,
Mytholmroyd

**On accounts for the year
ended**

31st December 2024

**Charity no
(if any)**

1182152

Set out on pages

1 - 4

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/03/2025

Name:

Simon Brook

**Relevant professional
qualification(s) or body
(if any):**

MAAT FFA

Address:

21 Clare Road

Halifax

HX1 2HX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

St Michael; Mytholmroyd

Balance Sheet detailed

	As at 31/12/2024	As at 31/12/2023
Current assets		
8111: Current Account Barclays (PCC)	60,058.65	47,145.72
8112: Current Account St Michaels Bar	-	-
8121: CBF Deposit Account	24,128.89	22,912.72
8141: Cash at Bar	1,002.30	478.34
8151: Petty Cash	14.62	643
Total Current assets	85,204.46	71,179.78
Liabilities		
6699: Agency collections	325.28	-471.62
Total Liabilities	325.28	-471.62
Net Asset surplus (deficit)	84,879.18	71,651.40
Reserves		
Excess/(deficit) to date	13,227.78	26,077.78
Z01: Starting balances	71,651.40	45,573.62
Total Reserves	84,879.18	71,651.40
Represented by Funds		
Unrestricted		
Unrestricted - General Funds	58,843.66	45,910.26
Designated		
Designated - Bellringers fund	761.3	763.3
Designated - Footsteps 2	650.68	525.68
Restricted		
Restricted - Angels Fund	367.76	263.26
Restricted - Bar fund	2,457.33	3,011.95
Restricted - Choir fund	566.42	366.42
Restricted - Organ Fund	981.67	794.17
Restricted - Tower Fund	20,250.36	20,016.36
Fund Totals	84,879.18	71,651.40

St Michael; Mytholmroyd

Analysis of Receipts and Payments
Selected period: 01 January 2024 to 31 December 2024

	General	Designated	Restricted	This year	Total Last year
Receipts					
Donations and legacies					
1321 - Donations - Charitable Funds	41.29	-	-	41.29	829.24
1323 - Donations - Church / CoE	-	-	-	-	3,000.00
1331 - Legacy - Un-Restricted	1,000.00	-	-	1,000.00	-
Donations and legacies Totals	1,041.29	-	-	1,041.29	3,829.24
Income from charitable activities					
1111 - Gift Aided - Bank Receipts	2,271.50	-	-	2,271.50	9,851.00
1112 - Gift Aided - Envelopes	433.60	-	45.00	478.60	1,715.00
1113 - Gift Aided Parish Giving Scheme	9,681.00	-	-	9,681.00	2,465.00
1121 - Non-Gift Aided - Bank Receipts	2,436.06	-	-	2,436.06	4,059.76
1122 - Non-Gift Aided - Envelopes	-	-	-	-	28.00
1124 - Non-Gift Aided Parish Giving Scheme	1,020.00	-	-	1,020.00	210.00
1211 - Collections - Cash / Loose Plate	4,463.66	-	-	4,463.66	3,512.24
1222 - Collections - Funerals	-	-	-	-	1,287.80
1229 - Collections - Other Services	-	-	-	-	650.60
1311 - Donations - Events/Gift Days	-	-	-	-	1,887.00
1314 - Donations - Appeals	-	-	189.00	189.00	104.00
1315 - Donations - Other	5,391.69	125.00	-	5,516.69	8,504.71
1411 - HMRC Gift Aid Payments	3,145.17	-	-	3,145.17	4,933.43
1413 - HMRC Gift Aid - Parish Giving Scheme	2,420.25	-	-	2,420.25	616.25
1514 - Fundraising - Comps/Raffles/Quizzes	3,439.16	-	-	3,439.16	3,636.93
1515 - Fundraising - Other	948.80	-	-	948.80	1,417.83
1812 - Fees - Weddings, Banns	54.00	-	-	54.00	-
1823 - Fees - Funerals, Choir	-	-	100.00	100.00	-
Income from charitable activities Totals	35,704.89	125.00	334.00	36,163.89	44,879.55
Other trading activities					
1521 - Sales Income - Canteen/Coffee Club	3,936.56	-	-	3,936.56	2,810.96
1523 - Sales Income - Club Subscriptions	-	-	344.50	344.50	246.00
1524 - Sales Income - Sundries	16.39	-	-	16.39	348.97
1526 - trading COGS-bar	1,650.00	-	12,277.99	13,927.99	14,298.19
1811 - Fees - Weddings, Parish Element	351.00	-	-	351.00	2,197.43
1821 - Fees - Funerals, Parish Element	2,327.20	-	-	2,327.20	2,454.50
1828 - Fees - Monuments in Churchyard	178.00	-	-	178.00	72.00
Other trading activities Totals	8,459.15	-	12,622.49	21,081.64	22,428.05
Other income					
1530 - Ground Rents	1,687.00	-	-	1,687.00	1,854.00
1531 - Income - Use of Church/Hall	20,045.00	-	-	20,045.00	8,786.00
1613 - Interest - Deposit Account	1,216.17	-	-	1,216.17	711.53
1911 - Receipts - Insurance Claims	-	-	-	-	9,365.90
1999 - EXTRAORDINARY INCOME	80.00	-	-	80.00	30.08

	General	Designated	Restricted	Total	
				This year	Last year
Other income Totals	23,028.17	-	-	23,028.17	20,747.51
Receipts Grand Totals	68,233.50	125.00	12,956.49	81,314.99	91,884.35
Payments					
Raising funds					
3432 - Church - Music Licences & Subscriptions	935.37	2.00	-	937.37	590.75
5232 - Canteen/Club - Food & Drink	188.60	-	-	188.60	-
5247 - COGS - Other	666.65	-	-	666.65	798.63
Raising funds Totals	1,790.62	2.00	-	1,792.62	1,389.38
Expenditure on charitable activities					
2111 - Parish Share	12,000.00	-	-	12,000.00	13,500.00
2351 - Training - Courses	587.50	-	-	587.50	925.00
3187 - Giving - Outreach; Other Support	80.00	-	-	80.00	1,013.32
3211 - Upkeep of Services - Organist/Pianist	3,050.00	-	-	3,050.00	3,085.00
3311 - Upkeep of Services - Altar	38.62	-	-	38.62	125.03
3312 - Upkeep of Services - Wine & Wafers	172.13	-	-	172.13	71.76
3313 - Upkeep of Services - Consumables	143.97	-	-	143.97	-
3314 - Upkeep of Services - Printing	-	-	-	-	30.00
3316 - Upkeep of Services - Church Decorations	146.25	-	-	146.25	-
3318 - Upkeep of Services - Other Celebration C	-	-	-	-	90.91
3421 - Church - Organ Maint	-	-	-	-	580.80
3511 - Church - General Insurances	4,747.57	-	-	4,747.57	4,848.63
3521 - Church - Printing & P'copier (Inc. Magaz	242.24	-	-	242.24	9.02
3523 - Church - Stationary	17.24	-	-	17.24	-
3531 - Church - Office Equipment	90.99	-	-	90.99	-
3544 - Church - Software Subscriptions	75.00	-	-	75.00	75.00
3612 - Church - Fixtures & Fittings	-	-	-	-	6,372.79
3621 - Church - Fabric (Minor Maint)	1,893.31	-	-	1,893.31	1,476.80
3623 - Church - Boiler Maint & Repair	624.00	-	-	624.00	-
3625 - Church - Equipment Testing	110.40	-	-	110.40	230.40
3642 - Church - Grounds Routine Works	3,410.00	-	-	3,410.00	3,260.00
3812 - Church - Fabric Major Repairs	2,472.00	-	-	2,472.00	3,347.34
3822 - Church - Organ Major Repairs	1,557.60	-	-	1,557.60	-
3911 - Church - Utilities; Electricity	300.45	-	-	300.45	400.12
3912 - Church - Utilities; Gas	1,434.13	-	-	1,434.13	1,466.64
4111 - Hall - General Insurances	4,747.58	-	-	4,747.58	5,019.79
4151 - Hall - Telephone, Internet/Broadband	1,342.16	-	-	1,342.16	378.43
4221 - Hall - Fabric (Minor Maint)	2,072.72	-	-	2,072.72	1,765.08
4222 - Hall - Boiler Maint & Repair	660.00	-	-	660.00	1,006.80
4231 - Hall - Pest Control Measures	528.24	-	-	528.24	521.95
4232 - Hall - Cleaning Contractors	3,081.00	-	-	3,081.00	3,453.16
4511 - Hall - Utilities; Electricity	4,739.28	-	-	4,739.28	2,233.54
4512 - Hall - Utilities; Gas	2,867.69	-	-	2,867.69	2,933.28
4514 - Hall - Utilities; Water	688.94	-	-	688.94	645.50
4911 - Giving - Missionary Societies	-	-	240.00	240.00	120.00
4921 - Giving - Relief and Development Agencies	200.00	-	-	200.00	136.00
5212 - Events - Food, Edibles, etc.	102.45	-	-	102.45	-
5371 - Trading COGS - Bar Expenses	-	-	8,832.61	8,832.61	7,934.89

	General	Designated	Restricted	This year	Total Last year
Expenditure on charitable activities Totals	54,223.46	-	9,072.61	63,296.07	67,056.98
Other expenditure					
4199 - Hall - Other Running Costs	2,108.52	-	-	2,108.52	1,579.46
4223 - Hall Major works Fabric	890.00	-	-	890.00	635.00
6911 - Other Governance Costs	-	-	-	-	2,300.00
Other expenditure Totals	2,998.52	-	-	2,998.52	4,514.46
Payments Grand Totals	59,012.60	2.00	9,072.61	68,087.21	72,960.82

Accounts

Parish of St. Michael'sz Mytholmroyd
Independent Examiner's Report to the Parochial Church Council

Report on the Accounts of the PCC

This report covers the accounts of the PCC for the year ending December 31 st, 2023, which are presented on the following pages.

Scope of Examination

The PCC determined that an independent examination, rather than a full audit, is appropriate for the year under section 144(2) of the Charities Act 201 1 (the 201 1 Act).

Our responsibility is to:

- Examine the accounts as outlined in section 145 of the 201 1 Act.
- Follow the procedures laid down in the General Direction issued by the Charity Commission under section 145(5)(b) of the 2011 Act.
- Report any significant matters identified during our examination.

We conducted the examination following the General Directions provided by the Charity Commission.

Examination Process

An independent examination involves:

- Reviewing the accounting records maintained by the PCC.
- Comparing the presented accounts with the underlying records.
- Investigating any unusual items or disclosures within the accounts, seeking clarification from the management committee as needed.

Limitations of Examination


The procedures performed during an examination are less comprehensive than those of a full audit. Consequently, we do not provide an audit opinion on the accounts.

Findings

Our examination did not reveal any of the following:

1. Material discrepancies between the accounting records (maintained as per section 130 of the 2011 Act) and the prepared accounts.
2. Information requiring disclosure to ensure a proper understanding of the accounts.

Broadbent Accountants LLP



23/04/2024.

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Expenditure on charitable activities						
2111 - Parish Share	13,500	—	—	—	13,500	10,000
2211 - Employed Organist	—	—	—	—	—	—
2212 - Employed Cleaner	—	—	—	—	—	—
2213 - Employed Administrator	—	—	—	—	—	—
2321 - Staff - Office & Parish Hospitality	—	—	—	—	—	—
2331 - Staff - PPE	—	—	—	—	—	—
2332 - Staff - Sanitary Issues	—	—	—	—	—	—
2351 - Training - Courses	925	—	—	—	925	612
2352 - Training - Materials	—	—	—	—	—	—
2411 - Clergy Exps - Mileage	—	—	—	—	—	—
2412 - Clergy Exps - Other Travel	—	—	—	—	—	—
2421 - Vicarage Exps - Telephone/Broadband	—	—	—	—	—	—
2426 - Vicarage Exps - Other	—	—	—	—	—	—
3187 - Giving - Outreach; Other Support	25	868	120	—	1,013	125
3211 - Upkeep of Services - Organist/Pianist	2,835	—	250	—	3,085	2,725
3311 - Upkeep of Services - Altar	125	—	—	—	125	—
3312 - Upkeep of Services - Wine & Wafers	71	—	—	—	71	33
3313 - Upkeep of Services - Consumables	—	—	—	—	—	178
3314 - Upkeep of Services - Printing	30	—	—	—	30	—
3315 - Upkeep of Services - Bibles	—	—	—	—	—	—
3316 - Upkeep of Services - Church Decorations	—	—	—	—	—	—
3317 - Upkeep of Services - Gifts	—	—	—	—	—	—
3318 - Upkeep of Services - Other Celebration C	90	—	—	—	90	100
3319 - Upkeep of Services - Other Books & Stati	—	—	—	—	—	—
3411 - Church - Instrument Purchases	—	—	—	—	—	—
3421 - Church - Organ Maint	288	—	292	—	580	—
3423 - Church - Other Musical Instruments Maint	—	—	—	—	—	—
3431 - Church - Purchases of Service Music	—	—	—	—	—	—
3511 - Church - General Insurances	4,848	—	—	—	4,848	3,987
3521 - Church - Printing & P'copier (Inc. Magaz	9	—	—	—	9	95
3522 - Church - Postage	—	—	—	—	—	—
3523 - Church - Stationary	—	—	—	—	—	—
3531 - Church - Office Equipment	—	—	—	—	—	—
3542 - Church - ICT Consumables	—	—	—	—	—	—
3544 - Church - Software Subscriptions	75	—	—	—	75	290
3553 - Church - Other Office Subscriptions	—	—	—	—	—	—
3562 - Church - Mobile Telephones	—	—	—	—	—	—
3563 - Church - TV Licence	—	—	—	—	—	—
3581 - Church - Magazine Subscriptions	—	—	—	—	—	—
3582 - Church - Literature/Books	—	—	—	—	—	35
3611 - Church - Furniture	—	—	—	—	—	—
3612 - Church - Fixtures & Fittings	6,360	—	12	—	6,372	385
3613 - Church - Kitchen Equipment	—	—	—	—	—	—
3621 - Church - Fabric (Minor Maint)	1,476	—	—	—	1,476	855
3623 - Church - Boiler Maint & Repair	—	—	—	—	—	—
3624 - Church - Signage	—	—	—	—	—	—
3625 - Church - Equipment Testing	230	—	—	—	230	—
3626 - Church - Fire & Burglar Precautions	—	—	—	—	—	—
3631 - Church - Pest Control Measures	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
1525 - Sales Income - Advertising	—	—	—	—	—	—
1526 - tradingCOGS-bar	—	—	14,298	—	14,298	9,480
1528 - Sales Income - Other Church Trading	—	—	—	—	—	—
1529 - Sales Income - Other Trading Activities	—	—	—	—	—	202
1811 - Fees - Weddings, Parish Element	2,197	—	—	—	2,197	310
1821 - Fees - Funerals, Parish Element	2,454	—	—	—	2,454	2,103
1828 - Fees - Monuments in Churchyard	72	—	—	—	72	—
1831 - Fees - Baptisms, Parish Element	—	—	—	—	—	—
1841 - Fees - Searches of Parish Records	—	—	—	—	—	—
1899 - Fees - Contributions to Service Costs	—	—	—	—	—	—
Other trading activities Totals	7,814	69	14,544	—	22,428	15,555
Investments						
1611 - Interest - Investments	—	—	—	—	—	—
Investments Totals	—	—	—	—	—	—
Other income						
1347 - Grants - LPOW	—	—	—	—	—	9,885
1530 - Ground Rents	1,854	—	—	—	1,854	1,575
1531 - Income - Use of Church/Hall	8,766	20	—	—	8,786	7,689
1612 - Interest - Current Account	—	—	—	—	—	—
1613 - Interest - Deposit Account	711	—	—	—	711	288
1911 - Receipts - Insurance Claims	9,365	—	—	—	9,365	20,338
1999 - EXTRAORDINARY INCOME	30	—	—	—	30	—
Other income Totals	20,727	20	—	—	20,747	39,775
Income and endowments Grand totals	76,007	923	14,953	—	91,884	98,888

Expenditure

Raising funds

3432 - Church - Music Licences & Subscriptions	588	2	—	—	590	714
3552 - Church - Subscriptions Ecclesiastical Bo	—	—	—	—	—	—
5231 - Canteen/Club - Consumables	—	—	—	—	—	—
5232 - Canteen/Club - Food & Drink	—	—	—	—	—	48
5233 - Canteen/Club - Other items for Resale	—	—	—	—	—	—
5241 - COGS - Stationary for resale	—	—	—	—	—	—
5242 - COGS - Magazines for resale	—	—	—	—	—	—
5243 - COGS - Books, Art, etc. for Resale	—	—	—	—	—	—
5247 - COGS - Other	798	—	—	—	798	820
5323 - Trading Hospitality, Tea, Coffee, Etc.	—	—	—	—	—	—
Raising funds Totals	1,387	2	—	—	1,389	1,583

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

2022 Report for the Parochial Church Council of St. Michael's church, Mytholmroyd

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Appendix

- A. Accounts
- B. Minutes of the Vestry Meeting from May 10th 2021
- C. Minutes of the APCM from May 10th 2021
- D. Agenda - VESTRY MEETING FOLLOWED BY APCM 23rd April 2023

Aim and purposes

St. Michael's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Cathy Reardon, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall.

Electoral Roll for St Michael's, Mytholmroyd

Since the APCM in 2022 there has been and 3 deletions The Roll now stands at 60 of which 18 live outside the parish. A copy of the roll is available for viewing at this meeting.

Alan Reardon –Electoral Roll Officer.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Michael's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St. Michael's and the Church Hall.

Achievements and Performance

Worship and Prayer

The Church offers weekly Sunday worship and other Occasional Services, that is, Baptism, Weddings and funerals, as well as the internment of ashes. In addition, there is a weekly prayer meeting. Special celebratory services are held at major festivals as well as the church leading the Civic Remembrance Service at the war memorial.

Seven members of the congregation have been given authorisation to be Local Eucharist Ministers, allowing them to both assist in the administration of the bread and wine at Holy Communion and also take it out to the sick and housebound in the parish.

Pastoral Care

Pastoral Support Group was set up to help support the Church membership in practical ways such as visiting and caring. It also helps keep the Vicar aware of those who may need a visit. All information is kept strictly private.

There are four groups which offer friendship and companionship to the community as a whole. The Guild, Wives Group, Brew and Knit One Drop One.

Brew is an informal weekly drop in for coffee and a chat. Whereas The Guild and Wives offer a program of speakers and activities. Knit One Drop One is an informal knitting group which formed in the Autumn of 2022.

Safeguarding Report 2022

We are all responsible for safeguarding each other. We have adopted and follow The Church of England's safeguarding policy and follow the procedures set out within it. There has been one occasion when we have taken advice from the Safeguarding team for the Diocese. We were well

supported and acted accordingly. The matter was handled with due regard to safeguarding and confidentiality. Safeguarding is an itemised agenda on every PCC meeting. If you ever have any concerns about anyone using our church or church hall you must inform Cathy, Geraldine or one of the Church Wardens. Never promise to keep things secret, but do be careful to protect confidentiality.

Several members of the PCC completed online training from the Diocese. Cathy has completed her Leadership training .

G Wrathall
Parish Safeguarding Officer

Churchwardens report January – December 2022

We expected to be able to report that the 2020 flood insurance claim would have been finalised during the year, however it is still not quite finalised – hopefully it just needs everyone to agree the final figures and then it can be closed off. During the year it became apparent that the doors into the hall had been affected by the floods and when this was mentioned during a conference call the insurers kindly agreed to pay for replacement doors as part of the flood claims.

Thank you to Margaret for persevering as our treasurer and also to Lesley and Eric for taking on the church accounts – this is a task that takes a lot of time.

During the year church life has more or less returned to normal with services and groups meeting again including Brew and Saturday coffee mornings, Guild, Wives, Amateurs, Book club, the monthly Quiz nights, and Knit One Drop One. We have also welcomed visitors to our Easter Flowers and we joined the national Heritage open day in September with a theme of 'Music, Mice and Mosaics'. Our thanks to all those who volunteer their time, however large or small, to allow these events to happen; you really do make a difference. There are too many of you to list, I'm sure we'd miss someone out and many things are just done in the background but please take this as thank you from your wardens.

During the year we had an alarm system installed in the church – a requirement for our insurance. There were also various maintenance issues including slipped slates and repairs to the fence around the graveyard extension. The hall and bowling club also required various repairs through the year.

The hub is now used by Calder Food Support who aim to support people who run in to difficulties short term and have difficulties buying enough food because of an issue that has hit them unexpectedly. There is a collection box at the back of church for donations of food.

Finally thank you to everyone who has helped in any way through the year.

Deanery Synod Report 2022

The church is part of the Halifax & Calder Valley Deanery Synod which meets approximately four times a year to discuss issues which affect both church and community life. The Area Dean is Revd. Robb Sutherland, vicar of Holy Trinity Mixenden.

Ecumenical Relationships - Churches Together

St. Michael's is a member of Hebden Churches Together and ecumenical group which encourages the separate churches to work together to show a united co-ordinated face to our communities.

Volunteers

Without the many people who give up their time and effort St. Michael's would cease to function. So, we are extremely grateful to all the volunteers who work so hard, often quietly in the background, who make our church such a wonderful, welcoming community. Whether you are church warden, treasurer, coffee and tea provider, hymn book stacker – we appreciate it all!

The Church Hall

St. Michael's Church Hall with its licensed bar and excellent kitchen is a wonderful resource for both the church and the community. The Hall Booking Secretary is Geraldine Wrathall and we are grateful to her for all the effort that she puts into ensuring that those individuals and groups who hire the facilities have a positive experience. Usually, the rooms are used by groups as diverse as Brownies, Tea Dances. In 2022, the Hub has started to be used by Calder Food Support. St. Michael's Amateurs and their youth wing S'majic. Bookings over this past year have increased with the hall in use nearly every day by either the church or outside organisations.

Bar Report 2022

A good year for the Bar which allowed us to donate £2,000 to the PCC in October. The use of our card reader has increased throughout the year and now it is in regular use at Quiz Nights. The number of Hall lets has increased and this has meant the bar takings have gone up. Thanks are due to Richard McDougall for his help throughout the year (and for his regular tip trips to dispose of empties)

Eric Alston

Mytholmroyd St. Michael's Amateurs Report

The society continues to grow and flourish.

In May 2022 our Junior Section S'MAGIC returned to the stage under the direction of Elizabeth Wrathall to put on Chitty Chitty Bang Bang Jnr. This was an outstanding performance by the youngsters. There were some incredible performances, dance routines and even a flying car! Our retiring collections helped raise money for Candlelighters which is a charity that supports Children and their families following a diagnosis and treatment for Cancer.

In December 2022 it was the turn of Thea Farman to produce the musical comedy Nativity, the Musical. Once again we had full audiences who saw our adult and juniors working together to produce another outstanding show.

We were delighted to take part in the Rededication of the War Memorial. We have supported Calder Valley Food Bank by donating Advent Calendars and donating the money from our retiring collections to support the food bank.

We are very grateful to be supported by the church and its members who come to see our shows. We are looking forward to seeing you all in May for The Wizard of Oz.

G Wrathall
Chair

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Michael's the membership of the PCC consists of the incumbent (our vicar), Licensed clergy, Churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

Secretary's Report

St. Michael's PCC generally meets on the first Tuesday of each month throughout the year. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC discussed items as diverse as purchasing the alarm system for the church and the organisation of the celebrations for the Her Majesty Queen Elizabeth's Jubilee celebrations.

There has been particular concern during the year in regard to those living near the church complaining about the clock chiming during the night. The PCC has decided that little can be done without the support of the local community, as the clock was paid for by public subscription. It has therefore asked the neighbours to seek the support of the Hebden Royd Councillors.

Non-members of the PCC are welcome to attend any meeting, but they are not permitted to speak, although a question can be submitted before a meeting.

The PCC has complied with their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 in appointing a Parish Safeguarding Officer.

Administrative information

St. Michael's Church is situated in Mytholmroyd, Hebden Bridge. It is part of the Anglican Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Brier Hey Lane, Mytholmroyd. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006).

APPENDIX

A. Minutes of the Vestry Meeting on 10th May 2022

Daniel opened the meeting with a prayer.

Attendance: The vicar Cathy Reardon, Rev. Daniel Miles, Alan Reardon, Eric Alston, Lesley Alston, Rosaleen Brown, Daphne Cansdale, Wilf Franklin, Madeline Garbutt, Jenny Horsford, John Howarth, Christine Jackson, , Joanne Redman, Jackie Robinson, , Geraldine Wrathall, Roy Wrathall, Pam Ingham, Jake Waddington

Apologies: Jean Jackson, Margaret Tettey, David Baker.

MINUTES OF THE VESTRY MEETING 18th May 2021.

The Minutes of the Vestry Meeting 2021 were read out and approved.

(prop. Eric Alston: sec. Lesley Alston)

2 a) ELECTION OF CHURCHWARDENS

Proposed: Roy Wrathall and Eric Alston (prop by Jackie Robinson seconder Sandra Knowles)

Unanimously elected as church wardens.

Daniel thanked the Churchwardens for all the work they do, and especially Eric for returning to the churchwarden role.

B. Minutes of the Annual Parochial Church Meeting on 10th May 2022

Attendance: The vicar Cathy Reardon, Rev. Daniel Miles, Eric Alston, Lesley Alston, Rosaleen Brown, Daphne Cansdale, Wilf Franklin, Madeline Garbutt, Jenny Horsford, John Howarth, Christine Jackson, Bebe Milroy, Joanne Redman, Jackie Robinson, Margaret Tetley, Jake Waddington, Geraldine Wrathall, Roy Wrathall, Christine Darke.

Apologies Jean Jackson, Margaret Tetley.

No.		Action
1/1	Prayers: Daniel opened the meeting with welcome	
1/2	Apologies:	
1/3	Minutes of meeting held APCM May 2021 read. (Prop. Daphne Cansdale seconded Jackie Robinson) 1 abstention (Alan Reardon) Accepted as a correct record.	
1/4	Annual Reports : Worship and Prayer : no comments Choir : no comments Pastoral Care: a big thank you to all those who check on each other, and the pastoral team. It was requested that we hold more regular meetings Safeguarding: Thank you to Geraldine for St Michael's and to Julie for the benefice. Church wardens' report : thank you to Roy and Eric Deanery Synod : no comments Ecumenical Relationships : thank you to Christine our rep on churches Together Volunteers : Thank you to all that volunteer Church Hall : Thanks to Geraldine for co coordinating the bookings , the diary and the huge job that she does.no comments St. Michael's Amateurs: Ticket sales for the current show are selling well. Thank you to all on the amateurs team Structure , governance and management: Thank you to all the PCC members that have contributed to the past year Secretary report : .Thank you to Cathy, Daniel and Tracy for her recent assistance (Prop. Wilf Franklin sec. Jenny Horsford) Reports were accepted.	
1/5	Finance : . There will be a special meeting to approve the accounts for the final year as the independent auditor has been unwell. Margaret Tetley Thank you for continuing in her role for the past 2 years. Cathy thanked her for her long service and hard work. Thank you to Jackie Robinson for collecting and banking the collection and envelopes.	
1/6	Presentation of the Electoral Roll : accepted	

1/7	<p>Election of PCC.</p> <p>Elected 2022-2025 Geraldine Wrathall (prop Eric Alston, seconder Tracy Hunt) Jenny Horsford (Prop Christine Darke , seconder Daphne Cansdale) Madeline Garbutt (2 years until 2024)</p> <p>Tracy Hunt(Prop Roy Wrathall Seconder Jake Waddington) 1 year until 2023</p> <p>All newly elected members individually proposed and seconded.</p> <p>PCC after Elections</p> <table border="0"> <tr> <td>2020 -2023</td> <td>2021 – 2024</td> <td>2022 - 2025</td> </tr> <tr> <td>Wilf Franklin</td> <td>Lesley Alston</td> <td>Geraldine Wrathall</td> </tr> <tr> <td>Jackie Robinson</td> <td>Madeleine Garbutt</td> <td>Jenny Horsford</td> </tr> <tr> <td>John Howarth</td> <td></td> <td></td> </tr> <tr> <td>Tracy Hunt</td> <td></td> <td></td> </tr> </table>	2020 -2023	2021 – 2024	2022 - 2025	Wilf Franklin	Lesley Alston	Geraldine Wrathall	Jackie Robinson	Madeleine Garbutt	Jenny Horsford	John Howarth			Tracy Hunt			
2020 -2023	2021 – 2024	2022 - 2025															
Wilf Franklin	Lesley Alston	Geraldine Wrathall															
Jackie Robinson	Madeleine Garbutt	Jenny Horsford															
John Howarth																	
Tracy Hunt																	
1/8	<p>Deanery Synod Reps until 2025 (therefore ex Officio members of the PCC) Daphne Cansdale Elected</p>																
1/9	<p>Thanks from Daphne Cansdale to Cathy and Daniel for all their care and support, leadership, and prayers.</p>																
1/10	<p>Vicar's Address : Cathy thanked everyone from the bottom of her heart. She gave special thanks to Alan supporting her and the church, and Dan.</p> <p>Thanks from Daphne Cansdale to Cathy and Daniel for all their care and support, leadership, and prayers.</p>																
1/11	<p>PC.C. Meeting to follow immediately. APCM ended with The Grace at 8. 03 pm.</p>																

C. St Michael's Church Mytholmroyd

Vestry Meeting followed by APCM 2nd April 2023 at 12.30pm

Vestry Meeting

1. Welcome and opening worship
2. Apologies
3. Acceptance of the minutes of the Vestry Meeting held on 10th May 2022 (see appendix a)
4. Election of Churchwardens and Assistant Churchwardens

Annual Parochial Church Meeting

1. Acceptance of the minutes of the APCM held on 10th May 2022
2. Reception of the reports for 2022
3. Finances
4. Election of Denary Synod Representatives
5. Election of PCC
6. Vicar's Address
7. Any other business (to be given before the meeting starts)

Meeting of the PCC to elect officers for the 2023-2024 session (To be held after the APCM)

- a. Sides people
- b. Co-opting
- c. Treasurer
- d. Secretary

Finance Report for Year ending 31st December 2022

We took over as treasurers from Margaret Tetley on 1st August 2022 with the exception of gift aided donations which are retained by Margaret and the next section of this report is from Margaret.

"We have thirty-two members who give to the church on a weekly or monthly basis, this is either paid directly into our bank account or using gift-aid envelopes. Since we ceased using the weekly envelope scheme any cash that is put directly into the collection plate is still eligible for us to claim on the Gift Aid Small Donations Scheme but we do not have a record of individual donations. For the future we are exploring the use of the Parish Giving Scheme which will claim gift aid on a regular basis."

We would like to thank Margaret for her work as treasurer in the first 7 months of the year and for her continued care of our regular givers without whose contributions we would be unable to carry on.

Regarding the Parish Giving Scheme, we are still considering it. There are several issues which will need to be addressed before we commit.

Our first job as treasurer was to take all of the "designated" funds and transfer them to the general fund. In addition, the flood fund, which was a "restricted" fund containing approximately £20K, from the insurance company which was no longer in use and it too was transferred to the general fund and a subsequent minute authorising this transfer was put to the PCC. Effectively this was a re-imbusement to the General Fund of costs which were incurred due to repairs after the flood and which is the reason for a deficit showing in the previous year. Without this transfer of approx. £20K, the general fund would have been unable to sustain any payments to the Parish Share and it allowed us to reach the final surplus of £21,002.

Fabric repairs to the church, mainly vestry roof and organ, have increased and unfortunately, we were only able to pay £10k to our Parish Share in the final quarter of the year

Hall lets have increased substantially and this is in the main due to Geraldine Wrathall. Thanks to her for all her hard work, the increased use of the hall has resulted in greater use of the bar and £2000 was transferred to the PCC from the bar fund.

Thank you also to Jackie Robinson who continues to take the collection and petty cash to the bank each week, this has been a great help.

We would like to thank Martin Macdonald for acting as our Independent Examiner. His patient and helpful approach was much appreciated by the new treasurers.

Eric and Lesley Alston

Independent examiner's report to the PCC of St Michael's Church Mytholmroyd

I report to the trustees on my examination of the accounts of St Michael's Church Mytholmroyd (St Michael's) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of St Michael's you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

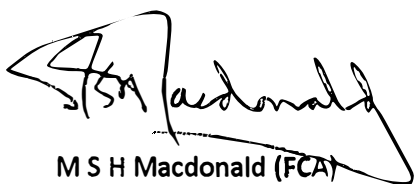
I report in respect of my examination of the St Michael's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the St Michael's as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



M S H Macdonald (FCA)

Broad head End
Cragg Vale
Hebden Bridge
HX7 5RT

12 April 2023

St Michael; Mytholmroyd - 1182152

Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	23	—	—	—	23	3,033
Income from charitable activities	41,985	—	1,547	—	43,532	32,476
Other trading activities	5,043	—	10,512	—	15,555	6,419
Investments	—	—	—	—	—	—
Other income	19,437	—	20,338	—	39,775	23,434
Total income	66,490	—	32,397	—	98,888	65,363
Expenditure on:						
Raising funds	1,583	—	—	—	1,583	715
Expenditure on charitable activities	63,209	—	5,794	—	69,004	60,679
Other expenditure	7,298	—	—	—	7,298	17,617
Total expenditure	72,091	—	5,794	—	77,885	79,211
Gains / losses on investment assets	—	—	—	—	—	—
Net income / (expenditure) resources before transfer	(5,600)	—	26,603	—	21,002	(13,848)
Transfers						
Gross transfers between funds - in	28,047	—	1,411	—	29,458	4,500
Gross transfers between funds - out	(1,411)	(2,491)	(25,555)	—	(29,458)	(4,500)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	21,034	(2,491)	2,459	—	21,002	(13,848)
Reconciliation of funds						
Total funds brought forward	6,824	2,491	22,409	—	31,725	45,573
Total funds carried forward	27,858	—	24,869	—	52,727	31,725

There may be minor discrepancies in the totals if the pence are not being shown

St Michael; Mytholmroyd - 1182152

Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
Current assets		
8111: Current Account Barclays (PCC)	27,295.75	8,902.65
8112: Current Account St Michaels Bar	1,317.83	802.09
8121: CBF Deposit Account	22,201.19	21,912.98
8141: Cash at Bar	2,330.81	484.73
8151: Petty Cash	12.17	51.50
Total Current assets	53,157.75	32,153.95
Liabilities		
6699: Agency collections	429.88	428.76
Total Liabilities	429.88	428.76
Net Asset surplus (deficit)	52,727.87	31,725.19
Reserves		
Excess / (deficit) to date	21,002.68	(13,848.43)
Z01: Starting balances	31,725.19	45,573.62
Total Reserves	52,727.87	31,725.19

Represented by Funds		
Unrestricted	27,858.72	6,824.07
Designated	—	2,491.69
Restricted	24,869.15	22,409.43
Endowment	—	—
Total	52,727.87	31,725.19

St Michael; Mytholmroyd - 1182152

Balance sheet (Separate funds)

As at: 31 December 2022

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2022 £	At 31/12/2021 £
Current assets						
Cash at bank and in hand	27,858	—	25,299	—	53,157	32,153
Current assets	27,858	—	25,299	—	53,157	32,153
Liabilities						
Creditors: amounts falling due within one year	—	—	429	—	429	428
Net current assets less current liabilities	27,858	—	24,869	—	52,727	31,725
Total assets less current liabilities	27,858	—	24,869	—	52,727	31,725
Total net assets less liabilities	27,858	—	24,869	—	52,727	31,725
Represented by						
Unrestricted						
Unrestricted - General fund	27,858	—	—	—	27,858	6,824
Designated						
Designated - Fabric Fund	—	—	—	—	—	621
Designated - Special Purchase Fund	—	—	—	—	—	70
Designated - Flowers Fund (PCC Designated)	—	—	—	—	—	1,022
Designated - CRUNCH Club (PCC Designated)	—	—	—	—	—	151
Designated - Footsteps	—	—	—	—	—	626
Restricted						
Restricted - Choir fund	—	—	366	—	366	—
Restricted - Bar fund	—	—	3,648	—	3,648	—
Restricted - Tower Fund	—	—	19,912	—	19,912	18,505
Restricted - Angels Fund	—	—	257	—	257	(107)
Restricted - Agency collection	—	—	—	—	—	—
Restricted - Flood Insurance Claim	—	—	—	—	—	3,592
Restricted - Organ Fund	—	—	684	—	684	419
Funds of the church	27,858	—	24,869	—	52,727	31,725

There may be minor discrepancies in the totals if the pence are not being shown

Accounts

Independent examiner's report to the PCC of St Michael's Church Mytholmroyd

I report to the trustees on my examination of the accounts of St Michael's Church Mytholmroyd (St Michael's) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of St Michael's you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

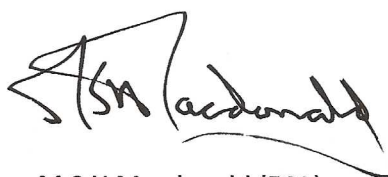
I report in respect of my examination of the St Michael's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the St Michael's as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'M S H Macdonald', with a stylized flourish underneath.

M S H Macdonald (FCA)

Broad head End
Cragg Vale
Hebden Bridge
HX7 5RT

24 June 2022

St Michael; Mytholmroyd - 1182152

Balance sheet (Church of England)

As at: 31 December 2021

	As at 31/12/2021	As at 31/12/2020
	£	£
Current assets		
Cash at bank and in hand	32,193	45,814
	<u>32,193</u>	<u>45,814</u>
Liabilities		
Creditors: Amounts falling due in one year	428	240
	<u>31,765</u>	<u>45,573</u>
Net current assets less current liabilities	31,765	45,573
Total assets less current liabilities	31,765	45,573
Total net assets less liabilities	31,765	45,573
Represented by		
Unrestricted		
Unrestricted - General fund	6,824	28,901
Designated		
Designated - CRUNCH Club (PCC Designated)	151	151
Designated - Fabric Fund	621	621
Designated - Flowers Fund (PCC Designated)	1,022	987
Designated - Footsteps	626	626
Designated - Special Purchase Fund	70	
Restricted		
Restricted - Angels Fund	(107)	(323)
Restricted - Flood Insurance Claim	3,592	(4,305)
Restricted - Organ Fund	419	339
Restricted - Tower Fund	18,505	18,505
Funds of the church	31,765	45,573

There may be minor discrepancies in the totals if the pence are not being shown

St Michael; Mytholmroyd - 1182152

Balance Sheet detailed

	As at 31/12/2021	As at 31/12/2020
Current assets		
8111: Current Account Barclays (PCC)	8,902.65	20,315.17
8112: Current Account St Michaels Bar	802.09	2,209.60
8121: CBF Deposit Account	21,912.98	21,901.58
8141: Float - Fayres/Events	484.73	1,079.04
8151: Petty Cash	51.50	308.66
Total Current assets	32,153.95	45,814.05
Liabilities		
6699: Agency collections	428.76	240.43
Total Liabilities	428.76	240.43
Net Asset surplus (deficit)	31,725.19	45,573.62
Reserves		
Excess / (deficit) to date	(13,848.43)	—
Z01: Starting balances	45,573.62	45,573.62
Total Reserves	31,725.19	45,573.62

Represented by Funds		
Unrestricted	6,824.07	24,272.90
Designated	2,491.69	2,456.19
Restricted	22,409.43	18,844.53
Endowment	—	—
Total	31,725.19	45,573.62

St Michael; Mytholmroyd - 1182152

Statement of Financial Activities

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Donations and legacies	3,033	—	—	3,033	1,367
Income from charitable activities	32,396	80	—	32,476	32,882
Other trading activities	6,286	132	—	6,419	2,845
Investments	—	—	—	—	—
Other income	8,434	15,000	—	23,434	6,999
Total income	50,151	15,212	—	65,363	44,095
<i>Expenditure on:</i>					
Raising funds	715	—	—	715	477
Expenditure on charitable activities	59,023	1,655	—	60,679	68,877
Other expenditure	12,325	5,491	—	17,817	5,918
Total expenditure	72,064	7,147	—	79,211	75,272
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	(21,913)	8,064	—	(13,848)	(31,177)
<i>Transfers</i>					
Gross transfers between funds - in	4,500	—	—	4,500	—
Gross transfers between funds - out	—	(4,500)	—	(4,500)	—
<i>Other recognised gains / losses</i>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(17,413)	3,564	—	(13,848)	(31,177)
<i>Reconciliation of funds</i>					
Total funds brought forward	26,729	18,844	—	45,573	76,751
Total funds carried forward	9,315	22,409	—	31,725	45,573

There may be minor discrepancies in the totals if the pence are not being shown

Analysis of income and expenditure
Selected period: 01 January 2021 to 31 December 2021

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Income and endowments						
<i>Donations and legacies</i>						
1321 - Donations - Charitable Funds	3,033	—	—	—	3,033	—
1331 - Legacy - Un-Restricted	—	—	—	—	—	1,367
<i>Donations and legacies Totals</i>	3,033	—	—	—	3,033	1,367
<i>Income from charitable activities</i>						
1111 - Gift Aided - Bank Receipts	13,393	—	80	—	13,473	14,311
1112 - Gift Aided - Envelopes	3,504	—	—	—	3,504	1,983
1121 - Non-Gift Aided - Bank Receipts	5,878	—	—	—	5,878	5,691
1122 - Non-Gift Aided - Envelopes	780	—	—	—	780	1,285
1211 - Collections - Cash / Loose Plate	1,758	—	—	—	1,758	680
1313 - Donations - Trips/Activities	32	—	—	—	32	—
1314 - Donations - Appeals	184	—	40	—	224	2
1315 - Donations - Other	820	35	—	—	856	2,484
1411 - Gift Aid - Main Scheme	3,712	—	—	—	3,712	5,896
1514 - Fundraising - Comps/Raffles/Quizzes	1,071	—	—	—	1,071	549
1515 - Fundraising - Other	1,073	—	—	—	1,073	—
1532 - Income - PCC Club Contributions	150	—	—	—	150	—
<i>Income from charitable activities Totals</i>	32,360	35	120	—	32,516	32,882
<i>Other trading activities</i>						
1521 - Sales Income - Canteen/Coffee Club	944	—	—	—	944	124
1523 - Sales Income - Club Subscriptions	—	—	132	—	132	85
1524 - Sales Income - Sundries	14	—	—	—	14	—
1528 - Sales Income - Other Church Trading (Bar income)	3,147	—	—	—	3,147	1,202
1529 - Sales Income - Other Trading Activities	500	—	—	—	500	—
1811 - Fees - Weddings, Parish Element	299	—	—	—	299	278
1821 - Fees - Funerals, Parish Element	1,381	—	—	—	1,381	1,156
<i>Other trading activities Totals</i>	6,286	—	132	—	6,419	2,845
<i>Other income</i>						
1347 - Grants - LPOW	4,500	—	—	—	4,500	2,661
1531 - Income - Use of Church/Hall	3,637	—	—	—	3,637	2,745
1612 - Interest - Current Account	—	—	—	—	—	17
1613 - Interest - Deposit Account	11	—	—	—	11	92
1911 - Receipts - Insurance Claims	—	—	15,000	—	15,000	—
1999 - EXTRAORDINARY INCOME	286	—	—	—	286	1,483
<i>Other income Totals</i>	8,434	—	15,000	—	23,434	6,999
Income and endowments Grand totals	50,115	35	15,252	—	65,403	44,095

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Expenditure						
<i>Raising funds</i>						
3432 - Church - Music Licences & Subscriptions	464	—	—	—	464	467
5231 - Canteen/Club - Consumables	—	—	—	—	—	10
5232 - Canteen/Club - Food & Drink	75	—	—	—	75	—
5247 - COGS - Other	175	—	—	—	175	—
<i>Raising funds Totals</i>	715	—	—	—	715	477
<i>Expenditure on charitable activities</i>						
2111 - Parish Share	21,915	—	—	—	21,915	39,252
2351 - Training - Courses	250	—	—	—	250	250
2411 - Clergy Exps - Mileage	—	—	—	—	—	241
3187 - Giving - Outreach; Other Support	228	—	—	—	228	—
3211 - Upkeep of Services - Organist/Pianist	1,986	—	—	—	1,986	740
3311 - Upkeep of Services - Altar	—	—	—	—	—	22
3313 - Upkeep of Services - Consumables	120	—	—	—	120	250
3317 - Upkeep of Services - Gifts	53	—	—	—	53	—
3411 - Church - Instrument Purchases	—	—	—	—	—	580
3421 - Church - Organ Maint	430	—	—	—	430	765
3511 - Church - General Insurances	3,908	—	—	—	3,908	3,272
3521 - Church - Printing & P'copier (Inc. Magaz	—	—	—	—	—	91
3523 - Church - Stationary	25	—	—	—	25	104
3531 - Church - Office Equipment	—	—	—	—	—	426
3542 - Church - ICT Consumables	156	—	—	—	156	473
3544 - Church - Software Subscriptions	340	—	—	—	340	—
3553 - Church - Other Office Subscriptions	—	—	—	—	—	155
3611 - Church - Furniture	—	—	261	—	261	624
3612 - Church - Fixtures & Fittings	56	—	744	—	800	504
3621 - Church - Fabric (Minor Maint)	462	—	290	—	752	1,755
3625 - Church - Equipment Testing	110	—	—	—	110	—
3632 - Church - Cleaning Contractors	—	—	—	—	—	144
3642 - Church - Grounds Routine Works	3,510	—	—	—	3,510	240
3812 - Church - Fabric Major Repairs	3,790	—	—	—	3,790	1,077
3854 - Church - Administrative Costs of Works	1,653	—	—	—	1,653	950
3911 - Church - Utilities; Electricity	769	—	—	—	769	187
3912 - Church - Utilities; Gas	1,600	—	—	—	1,600	2,391
4111 - Hall - General Insurances	3,908	—	—	—	3,908	3,869
4151 - Hall - Telephone, Internet/Broadband	317	—	—	—	317	323
4221 - Hall - Fabric (Minor Maint)	697	—	—	—	697	1,506
4222 - Hall - Boiler Maint & Repair	90	—	120	—	210	72
4231 - Hall - Pest Control Measures	498	—	—	—	498	364
4232 - Hall - Cleaning Contractors	1,480	—	—	—	1,480	322
4511 - Hall - Utilities; Electricity	4,603	—	—	—	4,603	1,345
4512 - Hall - Utilities; Gas	3,843	—	—	—	3,843	4,783
4514 - Hall - Utilities; Water	263	—	—	—	263	819
4911 - Giving - Missionary Societies	—	—	240	—	240	240
5212 - Events - Food, Edibles, etc.	64	—	—	—	64	112
5371 - Trading COGS - Bar Expenses	1,887	—	—	—	1,887	616
<i>Expenditure on charitable activities Totals</i>	59,023	—	1,655	—	60,679	68,877

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Other expenditure</i>						
4199 - Hall - Other Running Costs	1,229	—	5,491	—	6,721	1,254
4223 - Hall Major works Fabric	10,091	—	—	—	10,091	4,490
6111 - Independent Examiners Fees	—	—	—	—	—	47
6411 - BANK CHARGES	—	—	—	—	—	126
6911 - Other Governance Costs	1,004	—	—	—	1,004	—
<i>Other expenditure Totals</i>	12,325	—	5,491	—	17,817	5,918
Expenditure Grand totals	72,064	—	7,147	—	79,211	75,272

There may be minor discrepancies in the totals if the pence are not being shown

Treasurer's report for 2021

In 2021 our income from giving was much the same as that in 2020. There was an improvement in income from the use of the hall and the bar as the facilities opened once again in September. We were only able to pay about half of our Parish Share in 2021 as our income was severely disrupted by the restrictions of the pandemic for most of the year.

Our fuel costs were still high as the electricity bills for the last quarter of 2020 were not received until January and still reflected the cost of drying out the church and hall. We were waiting for a final payment from Ecclesiastical Insurance to cover the extra fuel costs, other items that we had paid for, and for loss of earnings.

With the help of grants from Calderdale council and the Diocese we were able to purchase and install flood protection in both the church and hall which cost £13000. This was an important investment for the years ahead.

I would continue to encourage those not giving regularly to the work of St Michael's to consider doing so as this would increase our financial stability during difficult times.

Margaret Tettey

June 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL, MYTHOLMR

England & Wales - Charity number 1182152

Accounts

2019 Report and Financial Review for the Parochial Church Council of St. Michael's Mytholmroyd

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Aim and purposes

St. Michael's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Cathy Reardon, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall.

Electoral Roll for St Michael's, Mytholmroyd 2019

Being on the Electoral Roll means being able to vote at the Annual Parochial Church meeting, for instance deciding who should be on the PCC. It also enables members to play a full part in the life of the church. The number on the Electoral Roll showed an increase from 64 to 68 of which 19 live outside the Parish.

Alan Reardon Electoral Roll Officer

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Michael's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St. Michael's and the Church Hall.

Achievements and Performance

Worship and Prayer

The PCC is keen to offer a range of services over the course of the year that our community find both beneficial and spiritually fulfilling. This year two new services were introduced, a weekly mid-week informal communion service and a monthly Lattice service. Both provide a quiet, intimate environment for worship. The Remembrance Sunday Service gives an opportunity for the whole of the community to come together as one to remember our war dead. The very youngest in our community also have an opportunity to worship through our Parent Toddler Group – Angels. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

Drop in Centre Report

This started as a desire to open the church for outreach to the community of Mytholmroyd and beyond. There were times when the Erringden room was available [Monday, Tuesday and Wednesday mornings] and we opened this up so that anyone could 'drop in', for a drink and a chat. Over the months that we opened, we had many 'regulars' with whom we were able to develop a relationship, but also many others who were passing by and were attracted by the big sign at the end of the building. There were quite a number of occasions when I was able to share the gospel message and free literature with visitors. Overall it was a successful outreach, sadly cut short by flooding and the subsequent lockdown.

Colin Price

The Choir Report 2019

SATURDAY, 30th. MARCH. We sang Stainer's Crucifixion to a well attended congregation.

SATURDAY 6th. April. Some of us went to the Halifax Minster to hear Stainer's Crucifixion , to support David and one of his organ students, Zac.

SATURDAY 22nd. JUNE after weeks of intensive practising, we had a trip to Selby Abbey, as a treat and to sing Evensong. Our rehearsal was slightly delayed by an impressive Gipsy wedding which was taking place. Our own rather more subdued performance was, nevertheless beautifully rendered. We enjoyed some social time at a Carvery on the way home.

We had several weeks of holiday from choir practice from the 11th. July until 5th. September. Nevertheless, those choir members who were not on holiday continued to support the church by leading the musical items.

SATURDAY 9th. OCTOBER we had a trip to sing Evensong in Wakefield Cathedral. We were somewhat disconcerted to find the original time of starting had been put back, which meant rehearsing in rather a rush and not having time to relax properly before the actual service. However, all went well eventually.

SUNDAY 10th. NOVEMBER. We represented the church at the Service of Remembrance by taking part in the parade to the War Memorial and then singing the traditional hymns in church.

SUNDAY 1st. DECEMBER we took part in the Advent Carol Service which is a comparatively new innovation for us, but relevant as we entered the Christmas season again.

SUNDAY 22nd. DECEMBER we had the annual service of Carols by Candlelight. The church was packed as our own choir, augmented by the kind people who help out on special occasions, sang a large selection of Carols. Children from Burnley Road School, carefully trained by Geraldine also sang a selection and made the evening a very special one.

Our choir is determined to continue somehow, despite the present adversities. We are a loyal bunch of people and appreciate the great leadership we have . David Baker is a dynamic and inspiring organist and choirmaster and we thank him for all his work and commitment.

Christine Jackson

Pastoral Care

Pastoral Support Group was set up to help support the Church membership in practical ways like visiting and caring. It also helps keep the Vicar aware of those who may need a visit. All information is kept strictly private.

There are three groups which offer friendship and companionship to the community as a whole. The Guild, Wives Group and Brew.

Brew is an informal weekly drop in for coffee and a chat. Whereas The Guild and Wives offer a program of speakers and activities.

Safeguarding Report for 2019

Safeguarding (measures to protect the health, well-being and human rights of individuals) applies to all in our church and community as we can all be vulnerable and in need of help at some point. This could arise through bereavement, illness, loneliness, abuse or any change in circumstance and lead to any one of us needing a helping hand or a listening ear. We support people as and when they need it. We are all responsible for safeguarding matters in our church.

At Saint Michael's we have an active pastoral support team who meet regularly and can signpost members of our community to professional help if required.

As safeguarding officer I liaise with Julie Harris to facilitate DBS applications for those who need them within the Benefice for St John's or St Michael's and make sure any work with children or vulnerable people is carried out within church safeguarding guidelines.

I have worked with "Angels" leaders to produce a welcome document that covers safeguarding procedures. All groups who work with children and meet in our hall have safeguarding policies. Part of the safeguarding role is to make sure that we, as a church, comply with the data protection laws, we keep up to date with the latest regulations and apply them as best we can.

The PCC has, to the best of its ability, complied with its duty to have 'due regard' to the House of Bishops' guidance in relation to safeguarding.

The Church of England has been committed to ensuring all safeguarding practices are in place and has endeavoured to ensure all previous cases have been resolved in an appropriate manner. Our Safeguarding policy is reviewed and readopted annually. I have attended training for safeguarding officer and it is always an agenda item at our monthly PCC meetings.

If you do have any safeguarding concerns or worries, please speak to a member of the clergy, a Church Warden or myself.

Geraldine Wrathall. Safeguarding Officer

Churchwarden's report May 2019 – November 2020

In May 2019 your newly elected wardens, Roy and Eric could have been forgiven for assuming that the year ahead would be a fairly straightforward one. There would be the usual spate of leaks in the roof especially over the organ chamber and the choir vestry, the usual discussions with our architect, Richard Storah, to apply for various maintenance grants, the ongoing saga of negotiating a new lease with the bowling club and working closely with VBA to ensure that they completed all the works around the church and its lands in a satisfactory way. Nothing much to worry about, what could possibly go wrong?

For a start the weather once more in February invaded the church and the hall. Not a major flood like in 2015 but several inches of water can do as much damage to carpets and floorboards as 5 feet and any items which were stood in water had to be replaced including St Michael's Angels toys, the bar and kitchen fridges and all the items stored under the stage. All the carpets in church and the Erringden room had to go and the hall floor had to be removed and replaced. Our insurers, Ecclesiastical Group, once again appointed David Ballingall as our loss adjuster and he together with our architect, Cathy and Daniel and the wardens formed the nucleus of a team to make good the flood damage.

We started by appointing various tradespeople to come in and put things back together, right? No, wrong, the coronavirus pandemic was upon us and the lockdown meant that lots of plumbers, joiners and electricians were working shorter hours if at all and building contractors were unable to tender for work.

PCC meetings were cancelled and church services went on line and Cathy and Daniel are to be congratulated on managing to achieve this so quickly. The annual parish meeting was postponed and the PCC members and officers and the wardens all had their terms of office extended. Eric had already indicated to Cathy his wish to stand down as warden in April 2020 but is still in post as we write.

Eventually we engaged Rosslee Construction as main contractors for both church and hall and work is going well and should be complete later this month. As you might expect there have been some problems, notably the regulations with respect to kitchen extraction have changed and unless we made major investment our gas oven no longer complied. It was cheaper to buy a new

electric oven with an induction hob and this will be installed shortly.

After several socially distanced meetings we have finally concluded a 10 year lease with bowling club and this is now awaiting approval and confirmation by the diocese.

VBA have now replaced the tennis courts and we needed to find someone to manage them, Mytholmroyd tennis club having disbanded. Todmorden tennis club, one of the largest and most successful in the area, expressed interest in taking them over and we have agreed a 2 year lease with them. Non-members will be able to book a court on a pay and play basis.

Roy has been investigating how we might make our church and hall more flood resistant. This is not simply a case of installing barriers as water gets in through air bricks and up the drains There are some grants available and we have made preliminary application to Calderdale Council.

Health and safety is a major concern these days and we are applying for a faculty to install a handrail up the pulpit steps and also one up the chapel steps particularly for the benefit of readers at the lectern. Also included will be an application to install two fan assisted radiators at the back of church to eliminate those chilly winter mornings.

Although this has been a very traumatic year we have been encouraged by the support we have had from Cathy and Daniel, from the PCC and its officers and the whole congregation. We were sad at the death of Graham and pleased to join Daphne and her family at the service of celebration of a life well lived.

We are looking forward to being able to resume our church services soon and also church events like our monthly quiz nights, our guild coffee mornings, Brew and all our church organisation meetings.

Roy and Eric November 2020

P S from Eric

As many of you already know I am standing down as churchwarden. I have had two stints in the job totalling more than 20 years and feel it is now time to hand over my stave. It has been my privilege and pleasure to serve as your warden, I won't say it has always been easy but has always been rewarding.

I would like to thank Roy for all his work this year. He has borne the brunt of the flood repairs and has put in many hours on the various projects to restore our church and hall.

I would also like to thank Cathy and Daniel, Margaret our treasurer and Lesley our secretary for their support.

I wish my successor well, whoever he or she may be, and I trust that St Michael's will soon be back in full swing as the centre of the community in Mytholmroyd.

With my very best wishes
Kind regards

Eric

Deanery Synod Report 2019

The Deanery Synod is made up of representatives from the churches in a given area. It meets three or four times a year to discuss issues and ideas coming from the parishes and from the General and Diocesan Synods. At the end of 2018 it was reported that the Diocese was investigating how the Deanery Synods could work together more effectively. To that end, some meetings were being held jointly with Brighouse and Elland Deanery and Halifax Deanery. Discussions were held as to the efficacy of joining these three deaneries together to form one which would cover the same area as Calderdale Council. Eventually, with much discussion and work in between synods, it was decided that Brighouse and Elland would remain separate but Halifax and Calder Valley deaneries would join together to become the Deanery of Halifax and Calder Valley. Part of the preparation for the potential joining together was a meeting in June which considered what were synods for and how do they link into our parishes and how do we use our available resources fulfill the commandment to love one another and the great commission to tell others the good news of Jesus Christ. In another meeting, held in Lightcliffe C of E Primary, we had presentations from groups who are working in schools and with young people outside school such as CICS (Christians in Calder Schools) and Open the Book and the diocese Children, Young People and Families Support Team..

The Deanery has two acting Area Deans – Revd. Kathia Shoesmith and The Revd Marion Russell.

Ecumenical Relationships - Churches Together

St. Michael's is a member of Hebden Churches Together and ecumenical group which encourages the separate churches to work together to show a united co-ordinated face to our communities. It organises various services and events throughout the year including the Good Friday March of Witness and Carol Singing in Hebden Bridge on Christmas Eve. We are grateful to Mrs Christine Jackson for her regular attendance of these meetings and her reporting back to the PCC.

Volunteers

Without the many people who give up their time and effort St. Michael's would cease to function. So, we are extremely grateful to all the volunteers who work so hard, often quietly in the background, who make our church such a wonderful, welcoming community. In particular, we would like to thank our Churchwardens Eric Alston and Roy Wrathall for all that they do week in and week out and our Treasurer Margaret Tetley for her hard work particularly as we move on to a new way of accounting.

The Church Hall

St. Michael's Church Hall with its licensed bar and excellent kitchen is a wonderful resource for both the church and the community. The Hall Booking Secretary is Geraldine Wrathall and we are grateful to her for all the effort that she puts into ensuring that those individuals and groups who hire the facilities have a positive experience. At present the rooms are used by groups as diverse as Brownies, Tea Dances and Bereavement support, St. Michael's Amateurs and their youth wing Smajic

Financial Review

Treasurer's report for 2019

2019 was the first year since the Boxing Day flood that our income and expenditure was not inflated by insurance costs and payments. Our income for the year was almost £70,000 but our expenditure exceeded this by over £22,000.

Our expenditure was about £5000 more than it should have been. This occurred because our electricity supplier overcharged us by about £3000, (which would be repaid in 2020) and we made payments for churchyard maintenance for both 2018 and 2019. However the improvements we made to the Church fabric whilst the flood repairs were taking place have now been paid for from our own funds and we have continued to raise money for the tower repairs and that fund stands at almost £18,500.

We paid our parish share of £38,106 in full and we benefit from the ministries of both our Vicar and our curate.

I would urge all church members to reflect on their giving to the work of the church and to perhaps consider making a gift to St Michael's in their wills so that we may continue our witness in Mytholmroyd and beyond in these difficult times.

Margaret Tetley November 2019

St Michael; Mytholmroyd
Balance sheet (Church of England)
As at: 31 December 2019

	As at 31/12/2019 £	As at 31/12/2018 £
Current assets		
Debtors	1,814	2,274
Cash at bank and In hand	74,851	98,668
	<u>76,665</u>	<u>100,942</u>
Liabilities		
Creditors: Amounts falling due in one year	(87)	438
Net current assets less current liabilities	<u>76,753</u>	<u>100,504</u>
Total assets less current liabilities	<u>76,753</u>	<u>100,504</u>
Liabilities		
Creditors: Amounts falling due after more than one year	—	858
Total net assets less liabilities	<u>76,753</u>	<u>99,646</u>
Represented by		
Unrestricted		
Unrestricted - General fund	55,216	85,509
Designated		
Designated - CRUNCH Club (PCC Designated)	151	27
Designated - Flowers Fund (PCC Designated)	987	(148)
Designated - Footsteps	—	—
Designated - Legacy Fund	1,042	1,042
Restricted		
Restricted - Angels Fund	(168)	420
Restricted - CRUNCH Club (Restricted donations)	—	48
Restricted - Fabric Fund	621	621
Restricted - Flowers Fund (Restricted Donations)	—	626
Restricted - Flood Insurance Claim	—	(5,338)
Restricted - Organ Fund	339	39
Restricted - Special Purchase Fund	70	70
Restricted - Tower Fund	18,493	16,728
Funds of the church	<u>76,753</u>	<u>99,646</u>

There may be minor discrepancies in the totals if the pence are not being shown

St Michael; Mytholmroyd
Analysis of income and expenditure
Selected period: 01 January 2019 to 31 December 2019

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
Donations and legacies						
1321 - Donations - Charitable Funds	—	—	—	—	—	2,000
1322 - Donations - Businesses	100	—	—	—	100	350
1331 - Legacy - Un-Restricted	1,000	—	—	—	1,000	—
Donations and legacies Totals	1,100	—	—	—	1,100	2,350
Income from charitable activities						
1111 - Gift Aided - Bank Receipts	11,412	—	240	—	11,652	11,957
1112 - Gift Aided - Envelopes	6,405	10	115	—	6,530	7,108
1121 - Non-Gift Aided - Bank Receipts	2,465	—	—	—	2,465	—
1122 - Non-Gift Aided - Envelopes	3,410	—	—	—	3,410	3,245
1211 - Collections - Cash / Loose Plate	5,374	—	—	—	5,374	4,743
1222 - Collections - Funerals	170	—	—	—	170	176
1311 - Donations - Events/Gift Days	2,040	255	—	—	2,295	1,523
1313 - Donations - Trips/Activities	—	—	—	—	—	75
1314 - Donations - Appeals	—	—	1,685	—	1,685	1,581
1315 - Donations - Other	1,218	248	25	—	1,492	2,638
1411 - Gift Aid - Main Scheme	6,551	—	—	—	6,551	4,130
1514 - Fundraising - Comps/Raffles/Quizzes	1,800	—	—	—	1,800	1,266
1515 - Fundraising - Other	1,150	586	—	—	1,736	2,674
1532 - Income - PCC Club Contributions	1,029	—	—	—	1,029	50
1812 - Fees - Weddings, Banns	—	—	—	—	—	119
1813 - Fees - Weddings, Marriage Cert	10	—	—	—	10	14
Income from charitable activities Totals	43,037	1,100	2,065	—	46,202	41,303
Other trading activities						
1521 - Sales Income - Canteen/Coffee Club	1,757	1,125	—	—	2,882	1,051
1522 - Sales Income - Magazine Sales	—	—	—	—	—	49
1523 - Sales Income - Club Subscriptions	155	—	278	—	433	—
1528 - Sales Income - Other Church Trading, Bar takings	7,433	—	—	—	7,433	5,936
1529 - Sales Income - Other Trading Activities	—	—	—	—	—	407
1811 - Fees - Weddings, Parish Element	1,389	—	—	—	1,389	250
1821 - Fees - Funerals, Parish Element	1,457	—	—	—	1,457	1,369
1826 - Fees - Monuments in Churchyard	41	—	—	—	41	252
Other trading activities Totals	12,233	1,125	278	—	13,636	9,315
Other income						
1347 - Grants - LPOW	—	—	—	—	—	22,577
1531 - Income - Use of Church/Hall	6,317	—	—	—	6,317	6,483
1612 - Interest - Current Account	85	—	—	—	85	—
1613 - Interest - Deposit Account	162	—	—	—	162	107
1911 - Receipts - Insurance Claims	—	—	—	—	—	111,791

There may be minor discrepancies in the totals if the pence are not being shown

Independent Examiner's Report

Report to the trustees of the Ecclesiastical Parish of St Michael, Mytholmroyd (Registered Charity No 1182152) on the accounts of the church for the year ended 31 December 2019

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts is to be reached.

Sarah Hardacre.

2nd June 2020.

Sarah Hardacre, FCA
38 Hallroyd Road
Todmorden
W. Yorks., OL14 5LX

Structure, governance and management.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Michael's the membership of the PCC consists of the incumbent (our vicar), Licensed clergy, Churchwardens, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC meets monthly. This past year has seen a good attendance at PCC meetings. The PCC has complied with their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 in appointing a Parish Safeguarding Officer. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of parish life. These committees, which include Worship, Fabric, Social Events, the Bar and Pastoral Care are all responsible to the PCC and report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

The PCC has complied with their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 in appointing a Parish Safeguarding Officer.

Administrative information

St. Michael's Church is situated in Mytholmroyd, Hebden Bridge. It is part of the Anglican Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Brier Hey Lane, Mytholmroyd. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission but will be applying for said registration in the forthcoming year.

Secretary's Report

We had eleven PCC meetings from 9th. April 1919 (inc) to the 3rd of March 2020. with an average attendance of 15.

A letter was sent to Richard McDougal after he stepped down as bar licensee thanking him for his work. Also a letter to Steven Alderson thanking him for the model soldier now on display in the memorial area.

There are 14 elected members of the PCC and the ex-officio members include :

Incumbent, the Rev. Cathy Reardon (Chair)

NSM : Rev Martin Macdonald

Curate : Rev. Marcus Bull

Reader : Jane Hoyle

Wardens : Mr. Eric Alston (vice-chair) Mr. Roy Wrathall

Lesley Alston PCC secretary

Approved by the PCC onand signed on their behalf by the Reverend Cathy Reardon (PCC chair)

Appendix

- A. Minutes of the Vestry Meeting 24th April 2018
- B. Minutes of the APCM 24th April 2018
- C. Agenda 9th April 2019 - VESTRY MEETING FOLLOWED BY APCM

ST MICHAEL'S CHURCH, MYTHOLMROYD

A. Vestry Meeting 9th APRIL 2019

Cathy opened the meeting with a prayer.

APOLOGIES:- D Baker. J Bispham, J Jackson, M Ring, G Wrathall

MINUTES OF THE VESTRY MEETING 2018

The Minutes of the Vestry Meeting 2018 were read out and approved (D Cansdale/J Robinson)

ELECTION OF CHURCHWARDENS

Eric Alston and Roy Wrathall were proposed and seconded and unanimously elected (J Horsford/M Tettey) & (C Jackson/J Howarth)

The Vicar thanked the Churchwardens for all the work they do.

ELECTION OF ASSISTANT CHURCHWARDEN

Stephen Wrathall was proposed seconded and unanimously elected. (C Price/B Milroy)

EA proposed that Ruth Crossley be asked to be an Assistant Churchwarden.

Subject to her agreement it would be on the agenda of the first PCC after the APCM. This was agreed by the meeting.

It was proposed and seconded (R McDougall/C Price)) that this Parish has revoked the Churchwardens Measure Act that limits the service of a Churchwarden.

B. Annual Parochial Church Meeting 9th April 2019

Present:

E Alston	J Hoyle	C Reardon
L Alston	P Ingham	J Robinson
R Brown	C Jackson	M Tettey
D Cansdale	A McDougall	R Wrathall
G Cansdale	R McDougall	S Wrathall
W Franklin	B Milroy	
M Garbutt	M Mitchell	
J Horsford	C Price	
J Howarth	A Reardon	

	The meeting started at 7.00pm with prayers
	Apologies for absence were received from:- D Baker, J Bispham, J Jackson, M Ring, G Wrathall
A	Minutes of the APCM held Tuesday 24TH April 2018 These were circulated and approved (RMcD/CJ)
B	<p>Reception of 2018 Reports & Financial Review Most of the Annual Reports were included in the above booklet which was circulated at the meeting. The Treasurer had produced a Financial Review as the Accounts had not yet been returned from the Diocese.</p> <p>Churchwardens Report (not included in booklet) The last year has seen the life of our Church pretty much returned to normal after the completion of most of the elements of the refurbishing following the floods. Church organisations are now flourishing again and it was good to see the Church decorated with flowers at Easter and our thanks go to Betty Veevers and her team of flower arrangers for a marvellous display.</p> <p>Later this year, in August, we are hoping to stage a full Flower Festival based on the Canticle “Benedicite” the song of creation.</p> <p>The Christmas period was more hectic than usual with our first attempt at a Christmas Tree Festival. This was very successful and we hope it will become an annual event. Thanks are due to Auriol McDougall whose enthusiasm was infectious and some of the decorations themes were amazingly novel and interesting.</p> <p>The long awaited platform lift into the side chapel has now been installed and this provides wheelchair users with a path not only into the side chapel but all the way to the communion rails in the chancel.</p> <p>Our architect, Richard Storah, carried out our quinquennial inspection last Autumn and Roy has been working through the list of urgent repairs identified. I would like to thank Roy especially for working “solo” whilst I was recovering from my ankle operation last Summer. We are now in the process of applying for a grant from the Heritage Lottery Fund to re roof the choir vestry and organ chambers, both of which are prone to leaks. Our organ is now fully playable and must be protected from water ingress. We would like to thank the sides people, the PCC and the army of cleaners and polishers who do so much to care for our lovely Church. <i>Alan & Roy</i></p> <p>The meeting thanked Alan Reardon for producing the above booklet.</p> <p>The Reports and Financial Review were proposed, seconded and unanimously accepted.</p>
C	Appointment of Examiner It was proposed seconded and Agreed (MT/RW) that the decision regarding the appointment of an Examiner should be left until the Accounts for 2018 had been received.

<p>D</p>	<p>Election of PCC The following were elected to the PCC</p> <table border="0"> <thead> <tr> <th>2017-20</th> <th>2018-21</th> <th>2019-22</th> </tr> </thead> <tbody> <tr> <td>W Franklin</td> <td>G Wrathall</td> <td>M Tettey</td> </tr> <tr> <td>J Bispham</td> <td>L Alston</td> <td>J Horsford</td> </tr> <tr> <td>J Howarth</td> <td></td> <td></td> </tr> <tr> <td>J Robinson</td> <td></td> <td></td> </tr> <tr> <td>D Baker</td> <td></td> <td></td> </tr> </tbody> </table>	2017-20	2018-21	2019-22	W Franklin	G Wrathall	M Tettey	J Bispham	L Alston	J Horsford	J Howarth			J Robinson			D Baker		
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J Howarth																			
J Robinson																			
D Baker																			
<p>E</p>	<p>To appoint and approve Sidespersons The following were appointed: Chris Darke, Linda Kendal, Beryl Chatburn, Madeline Garbutt, Daphne Cansdale, Maureen Mitchell, Wilf Franklin, Robert Huck, Jenny Horsford, Vivienne Rhodes, Mary Kershaw, Richard McDougall Alan Reardon & Pam Ingham. The meeting approved the sidespersons (LA/BM))</p>																		
<p>G</p>	<p>Vicar's Address – It is tradition at these times for the Vicar to thank folk for their dedicated service to God and the Church. I personally would like to thank Jane Hoyle for her support during the past year and welcome back Martin and Marcus as they re-join us after their time away.</p> <p>We have already put on record our thanks to some people.</p> <p>There are others who assist in our worship: David Baker and the choir, those who do the intercessions and readings, the Churchwardens and Richard who set up the Communion table each week, the servers, the sides people and those who take care of the linen and Madeline without whom I would struggle to take funerals and weddings.</p> <p>Then there are all those who work in the background doing the jobs which get little thanks but without which we couldn't function. There are so many of you, I don't know where to start and I am afraid I will miss someone out. So, you know who are – the doers – the cleaners, the coffee makers, the dish washers and the flower arrangers. The bar group and the Events Committee who are constantly looking for ideas for both fund raising and bringing the Church and the community closer together. The listeners, the laughter makers and the tear wipers. Thank you all very much.</p> <p>This coming year will be exciting as we welcome our Curate, Daniel Miles who will be with us for about 3 years, I know you will make him very welcome.</p> <p>Last year I reminded you of the declaration we made as part of our re-dedication service. I remind you of them again;</p> <p>As children of the light, we desire to create a fellowship Where the burdened and suffering will find support and comfort, Where the alienated will be accepted, Where those seeking God will be shown the way And where those who have ministries will be affirmed</p> <p>These, together with our worship, are our priorities and everything we do should be with these aims in mind. To this end, in the Autumn, I will be calling a Church meeting to start looking at a 5 year plan for St Michael's.</p> <p>To give us time and space to ask ourselves;</p> <ul style="list-style-type: none"> • What do we want the Church to be like in 5 years time? • How do we ensure that our declaration would still be being fulfilled? <p>This will be looking at both the practical – finance and people who can be involved. But also allowing God to inspire us and our thinking.</p> <p>I am reminded of a verse in Jeremiah 29 : 11.</p> <p><i>For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope.</i></p> <p>God does indeed have a plan for us, a plan which he is already beginning to unfold. I hope that you will make it a priority to come to the Autumn meeting to take time out to listen to God and one another.</p>																		

H	<p>Any Other Relevant Business – RMcD mentioned a problem that had occurred the previous week regarding one of the parking spaces. It was agreed to put the item on the next PCC meeting. G Cansdale apologised about a report that he had not been able to write. CR said once complete it could go in the Eagle.</p>
	The meeting closed with a prayer.

**ST MICHAEL'S CHURCH MYTHOLMROYD
VESTRY MEETING FOLLOWED BY APCM**

Sunday 29th November 2020 12pm (held online due to govt. restrictions)

C. AGENDAS

1. Apologies
2. Minutes of the Annual Meeting of Parishioners 2018
3. **Annual Meeting of Parishioners 2019**
 - a) Election of Churchwardens
 - b) Election of Assistant Churchwardens
4. **Annual Parochial Church Meeting 2019**
 - a) Minutes of the APCM held on Tuesday 24th April 2018
 - b) Reception of 2018 Reports & Accounts
 - c) Appointment of Independent Examiner
 - d) Election of PCC
 - e) To approve Sidespersons
 - f) Vicar's address
5. **Any Other Relevant Business**
6. **Meeting of PCC to elect Officers for 2019 - 20**

St Michael; Mytholmroyd
Balance sheet (Church of England)
As at: 31 December 2020

	As at 31/12/2020	As at 31/12/2019
	£	£
Current assets		
Debtors	—	1,814
Cash at bank and in hand	45,814	74,851
	45,814	76,665
Liabilities		
Creditors: Amounts falling due in one year	240	(87)
Net current assets less current liabilities	45,573	76,753
Total assets less current liabilities	45,573	76,753
Total net assets less liabilities	45,573	76,753
Represented by		
Unrestricted		
Unrestricted - General fund	28,901	55,216
Designated		
Designated - CRUNCH Club (PCC Designated)	151	151
Designated - Flowers Fund (PCC Designated)	987	987
Designated - Footsteps	626	—
Designated - Legacy Fund	—	1,042
Designated - Special Donations Fund	—	—
Restricted		
Restricted - Angels Fund	(323)	(168)
Restricted - CRUNCH Club (Restricted donations)	—	—
Restricted - Fabric Fund	621	621
Restricted - Flowers Fund (Restricted Donations)	—	—
Restricted - Flood Insurance Claim	(4,305)	—
Restricted - Organ Fund	339	339
Restricted - Special Purchase Fund	70	70
Restricted - Tower Fund	18,505	18,493
Funds of the church	45,573	76,753

There may be minor discrepancies in the totals if the pence are not being shown

Independent Examiner's Report

Report to the trustees of the Ecclesiastical Parish of St Michael, Mytholmroyd (Registered Charity No 1182152) on the accounts of the church for the year ended 31 December 2020.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts is to be reached.

Sarah Hardacre

9th May 2021

Sarah Hardacre, FCA
38 Hallroyd Road
Todmorden
W. Yorks., OL14 5LX