

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales · Charity number 1182135

Details

Status Registered

Legal form CIO

Registered 2019-02-20

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: 1. THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT IN THE HERITAGE AND CULTURE OF HISTORIC PILGRIMAGE ROUTES, IN PARTICULAR, THE VIA FRANCIGENA BY: A) PROVIDING INFORMATION ABOUT JOURNEYS TO ROME ALONG HISTORICAL PILGRIMAGE ROUTES INCLUDING ABOUT THE ROUTES, THEIR SOCIAL AND CULTURAL CONTEXT, AND THE PEOPLE WHO LIVE ALONG THEM; B) COLLABORATING WITH OTHER ORGANISATIONS TO SUPPORT THE DISSEMINATION OF INFORMATION ABOUT PILGRIMAGE ROUTES TO AND FROM ROME. 2. THE PROMOTION OF COMMUNITY PARTICIPATION IN HEALTHY RECREATION FOR THE PUBLIC BENEFIT BY THE PROVISION OF RESOURCES AND ASSISTANCE TO THOSE MAKING A JOURNEY TO ROME ALONG HISTORICAL PILGRIMAGE ROUTES, INCLUDING BY COLLABORATING WITH OTHER ORGANISATIONS TO SUPPORT THE MAINTENANCE AND ACCESSIBILITY OF SUCH ROUTES TO AND FROM ROME.

Activities: The object of the CPR is to advance the education for the public benefit in the heritage and culture of historic pilgrimage routes, in particular, the Via Francigena.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £20,052 | £16,191 | - | - |
| 2024-12-31 | £20,759 | £21,266 | - | - |
| 2023-12-31 | £17,048 | £21,158 | - | - |
| 2022-12-31 | £21,008 | £18,829 | - | - |
| 2021-12-31 | £14,715 | £11,073 | - | - |
| 2020-12-31 | £16,592 | £15,940 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------|------|------------|
| Alex Knox | | 2023-04-19 |
| David John Pelham Matthews | | 2019-10-07 |
| Eamonn Mullally | | 2022-07-01 |
| Nicholas Dunne | | 2023-04-19 |
| Philip Gerard McCarthy | | 2026-06-04 |
| ROBERT White | | 2018-09-01 |
| Torin Edmund Brown | | 2026-06-04 |

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales - Charity number 1182135

Accounts



Trustees' Report and Charity Commission return for 2025

This Trustees' Report represents the activities and results from the year January to December 2025. The document also includes plans for 2026/27 and a statement of ongoing viability. All parts of this Annual Return have been seen by the CPR Board of Trustees who have approved its content.

Aims

The Confraternity of Pilgrims to Rome (CPR or Pilgrims to Rome) was founded in 2006, and in 2019 was granted charitable status as a CIO (registered charity number 1182135, company number CE016586). It is a non-denominational association whose objectives are:

- To encourage, inform, and assist those making a journey to Rome along historical pilgrimage routes on foot, bicycle or horseback.
- To promote the health and cultural benefits of journeying along ancient pilgrimage routes, learning about them and engaging with those who live along them.
- To collaborate with other organisations to support the maintenance and accessibility of pilgrimage routes to and from Rome.

In practice our focus is on the Via Francigena route from Canterbury to Rome and its recent northern and southern extensions, the Francigena Britannica from London to Canterbury and the Sud from Rome to Santa Maria di Leuca.

Membership

The CPR is a volunteer run membership charity that is funded from donations, membership fees and sales from our on-line shop. Our active membership at December 2025 was 298 (328 at December 2024), most of whom were from English-speaking countries: 53% of our members are UK based, 25% from the USA and Canada, 15% from Australia and New Zealand and 7% from other countries.

Activities in 2025

In February 2025 we held an on-line briefing on the VF for interested people in Australia and New Zealand attended by 59 people. Our annual conference in March 2025 was attended by 88 people and the on-line version a week later by 24 people. The in-person conference began with a guided walk of London's pilgrim sites between St Paul's and St George's Cathedral. Another on-line session for newly returned pilgrims was held in November 2025 and attended by over 30 people from UK, USA, Canada, Australia, New Zealand and South Africa.

Following formal approval at the European Association of the Via Francigena (EAVF) Conference in October 2024 of the Francigena Britannica as the official northern extension of the Via Francigena our focus has been on developing guides and signage to promote the route. We have produced waymark stickers and started placing them at locations where we have permission from site owners and authorities. We revised the guidebook to the route and published it in March 2026 as an e-book and paperback available through our on-line shop and we have revised the downloadable route maps available for free from our website. We were delighted to be awarded the EAVF Best Practice prize in 2025, given to us for the effectiveness of how we achieved the formal recognition of the Francigena Britannica.

CPR Members benefitted from four e-newsletters and one printed magazine in 2025 and CPR paid for the translation into English of the annual update of the French accommodation guide sold through the CPR shop. The booklet credential was revised and reprinted to include up to date information on pilgrim facilities in Rome. The CPR volunteer team handled an estimated 500 plus email enquiries during the year.

The volunteer team continued to build strong relationships with European partners (EAVF, FFVF) and UK partners (Canterbury and Dover Councils, British Pilgrimage Trust, Pilgrim Ways, Canterbury Cathedral, Southwark Cathedral and many local churches and groups on the Via Francigena). The CPR President attended the EAVF Conferences in Troyes, France and Rome. The President also attended several EAVF on-line meetings.

A major focus of 2025 has been maintaining our day to day arrangements for running the charity's key services. Three people are now trained to run Membership services but the company to whom we had outsourced fulfilment of our shop's orders went into administration in August so we have taken this in-house. There are now two volunteers able to carry out this task but as they are also trained in running the Membership services this does not represent an increase in our capacity.

Southwark Cathedral in London and Canterbury Cathedral now stock CPR Pilgrim Passports and badges. We have an arrangement with a CPR Member in the Irish Republic to despatch some shop merchandise to EU customers and a similar arrangement with a Member in South Africa to help pilgrims coming from that country.

Personnel and Governance

The CPR is a volunteer run charity but, with increasing world-wide interest in the Via Francigena (VF), the work load has continued to grow. The decision in 2022 to routinely engage a part-time, self-employed book-keeper has been highly successful and ensures the smooth running of the charity's finances. We have also engaged self-employed personnel and companies for specific pieces of work (eg website design, translation work, printing and design). In early 2024 we out-sourced the routine fulfilment of orders from our on-line shop to improve our capacity and reliability. This was successful until the company went into administration in August 2025. We have not found an affordable substitute and so the shop is currently being managed in-house by volunteer team members.

One trustee, Vince Rollason, resigned during the year due to changes in his personal circumstances. With no physical office base, the trustees and volunteers (Canterbury Rep, Membership Secretary, Assistant Membership Secretary and President) share all the day to day operational and governance responsibilities by working from homes across the UK and meeting at least twice a year in person and at least twice by Zoom. Sub-groups meet by telephone, Zoom or in-person to progress specific areas of work, including finance and on-going projects like the Francigena Britannica.

At December 2025, the trustees were: Nick Dunne (Chair), Brian Mooney (Vice Chair), Robert White (Treasurer), Alex Knox, David Matthews, Eamonn Mullally. Our volunteers were Carlo Laurenzi (President), Ciaran Prendergast (Membership Secretary), Tim Greig (Assistant Membership Secretary) and Julia Lewis (Canterbury Rep and Shop Manager). All four trustee meetings have been quorate.

Plans for 2026/27 and early achievements

A one-day pilgrimage along the Via Francigena in Kent in January attracted 28 members and newcomers and another is planned for May which will follow part of the Francigena Britannica. A two-day cycle ride along the full length of the Francigena Britannica is also planned for July.

The new Archbishop of Canterbury, Dame Sarah Mullally made a six-day walking pilgrimage from St Paul's in London to Canterbury in preparation for her installation as Archbishop on March 25. CPR Trustee Eamonn Mullally accompanied Dame Sarah on the pilgrimage and CPR President Carlo Laurenzi assisted the Archbishop's team in planning the route and joined her for the stages that followed the Francigena Britannica.

The 2026 Pilgrims to Rome Annual Conference on March 14 was once again held at St George's Cathedral in south London. A total of 53 people attended, many of whom also took part in a guided walk "The Southwark Pilgrim Adventure" exploring London's pilgrim connections between Southwark Cathedral at London Bridge and St George's Cathedral near Waterloo station. The walk was led by Pilgrims to Rome trustee Eamonn Mullally, an official City of London tour guide whose knowledge gave fresh insights into the pilgrim history of these busy city streets. The theme of the Conference itself was "The Transformative Experience of Pilgrimage" and our two keynote speakers, Rev'd Dr Robert Wainwright, chaplain and Fellow of Oriel College, Oxford, and Dr Victoria Field, a poet living in Canterbury, explored how silence, simplicity and effort on the Via Francigena deepened the spirituality of their journeys.

Our new guide to the Francigena Britannica was launched at the conference and we are recruiting volunteers to take responsibility for specific sections of the route to waymark it and develop local contacts to engage with pilgrims along the way.

The EAVF will hold a conference in Canterbury in 2027 and we will be playing an active role in its planning and delivery.

We will continue to update information on the website and we will be prudent with our finances and manage all our activities within the funds that we have.

Management of Risks

Although pilgrim numbers on the VF are rising and our shop sales are steady, our membership has declined from 328 in December 2024 to 298 in December 2025. By March 31, 2026 it was 269. Conference attendance has also declined (103 in 2024, 88 in 2025, 53 in 2026) so, while numbers are still sufficiently strong to make the Confraternity a viable community of interest these downward trends are of concern and being monitored closely.

The risk of our volunteer capacity being unable to cope with routine work-loads and therefore being unable to sustain our core services and income through shop sales and membership is being managed by greater use of outsourcing to paid agents on affordable terms and scrutiny of project proposals for costs and affordability. We also continue to seek to strengthen arrangements to cover key tasks should individual volunteers/trustees become unavailable. Two potential new trustees

with excellent networks of contacts and a deep commitment to pilgrimage have been approached to join the Board at the April 2026 AGM

Statement of Viability

The charity's income was steady at £20,051 in 2025 (compared to £20,719 in 2024) despite a drop in membership subs and shop sales which was offset by two unexpected significant donations (£1,000 and £439) and a third of £3,000 restricted for use in future years. Expenditure dropped to £16,191 (£21,266 in 2024). This resulted in an end of year surplus of £3,860 (deficit in 2024 of £507; 2023 of £4,109). Charity funds in reserve therefore rose to £14,194 at December 31, 2025 (£7,279 at December 31, 2024). Trustees have set a reserves policy of having between 6 and 12 months of essential core operating costs in reserve to protect against sudden significant income loss and ensure that the charity's basic infrastructure commitments can be fulfilled. Current reserves are the equivalent of 14 months of these essential operating costs and trustees expect that planned expenditure for 2026 will reduce these through the year to remain within our reserves policy.

The trustees are confident of the charity's future viability.

Nick Dunne

Chair of Trustees

Approved by Trustees at the AGM on 18 April 2026

Balance Sheet

Confraternity of Pilgrims to Rome

As at 31 December 2025

31 DEC 2025

Current Assets

Cash at bank and in hand

| | |
|---------------------------------------|------------------|
| Metro bank | 13,091.86 |
| Total Cash at bank and in hand | 13,091.86 |

| | |
|-----------------------------|------------------|
| Debtors | 350.00 |
| Total Current Assets | 13,441.86 |

Creditors: amounts falling due within one year

| | |
|---|-----------------|
| Accrued income | 1,642.11 |
| Creditors | 555.72 |
| Total Creditors: amounts falling due within one year | 2,197.83 |

Net Current Assets (Liabilities)

11,244.03

Total Assets less Current Liabilities

11,244.03

Creditors: amounts falling due after more than one year

| | |
|--|-----------------|
| Prepayments | (200.00) |
| Total Creditors: amounts falling due after more than one year | (200.00) |

Net Assets

11,444.03

Capital and Reserves

| | |
|-----------------------------------|------------------|
| Current Year Earnings | 3,860.71 |
| Retained Income | 7,583.32 |
| Total Capital and Reserves | 11,444.03 |

Income Statement

Confraternity of Pilgrims to Rome
For the year ended 31 December 2025

| | 2025 | 2025 CPR BUDGET 2025 |
|---|------------------|-------------------------|
| INCOME | | |
| INCOME: Donations | 1,859.84 | - |
| INCOME: Conference & Events Income | 807.86 | 500.00 |
| INCOME: Gift Aid | 719.20 | 500.00 |
| INCOME: Postage refund on sales | 2,913.28 | 5,000.00 |
| INCOME: Shop sales: | 6,832.65 | 9,000.00 |
| INCOME: Wholesale Shop sales - Canterbury Cathedral | 1,361.00 | 830.00 |
| INCOME: Subscriptions | 5,558.00 | 5,500.00 |
| Total INCOME | 20,051.83 | 21,330.00 |
| Total Income | 20,051.83 | 21,330.00 |
| CORE FIXED EXPENSES | | |
| CORE OPERATIONAL EXPENSES GROUP A | | |
| 1A. CORE FIXED EXPENSES: Accounting software | 588.75 | 547.00 |
| 1A. CORE FIXED EXPENSES: Bookkeeping & accounting | 1,590.14 | 2,000.00 |
| 1A. CORE FIXED EXPENSES: Insurances | 422.36 | 400.00 |
| 1A. CORE FIXED EXPENSES: Mail Chimp, Zoom, Ordinance Survey fees | 313.03 | 400.00 |
| 1A. CORE FIXED EXPENSES: Paypal, stripe, conditional logic payment system fees | 577.83 | 1,000.00 |
| 1A. CORE FIXED EXPENSES: Web Support, Hosting & Maint By BD | 468.00 | 468.00 |
| 1A. CORE FIXED EXPENSES: Paid Plug ins - WooCommerce, Ninja Forms | 245.71 | 300.00 |
| 1A. CORE FIXED EXPENSES (A): Contingency for Inflation at 3% | - | 200.00 |
| Total CORE OPERATIONAL EXPENSES GROUP A | 4,205.82 | 5,315.00 |
| CORE OPERATIONAL EXPENSES GROUP B | | |
| 2B. CORE OPERATIONAL EXPENSES: Annual conference exps | 764.23 | 1,000.00 |
| 2B. CORE OPERATIONAL EXPENSES: FFVF booklet and translation | 1,473.97 | 1,470.00 |
| 2B. CORE OPERATIONAL EXPENSES: Incidental exps | - | 150.00 |
| 2B. CORE OPERATIONAL EXPENSES: Postage (New memberships and incidental postage) | 661.29 | 800.00 |
| 2B. CORE OPERATIONAL EXPENSES: Postage sales | 2,890.52 | 5,000.00 |
| 2B. CORE OPERATIONAL EXPENSES: Shop stock | 1,962.34 | 1,500.00 |
| 2B. CORE OPERATIONAL EXPENSES: Travel and Accommodation | 147.99 | 250.00 |
| 2B. CORE OPERATIONAL EXPENSES: Contingency for Inflation 3% | - | 465.00 |
| Total CORE OPERATIONAL EXPENSES GROUP B | 7,900.34 | 10,635.00 |
| CREATIVE OPERATIONAL EXPENSES | | |
| 3. CREATIVE OPERATIONAL EXPENSES: AEVF Liason | - | 100.00 |
| 3. CREATIVE OPERATIONAL EXPENSES: Magazine | 1,992.00 | 2,500.00 |
| 3. CREATIVE OPERATIONAL EXPENSES: Francigena Britannica | 1,363.21 | 1,800.00 |
| 3. CREATIVE OPERATIONAL EXPENSES: Development Consultancy | 729.75 | 2,000.00 |
| Total CREATIVE OPERATIONAL EXPENSES | 4,084.96 | 6,400.00 |
| Total Expenditure | 16,191.12 | 22,350.00 |

Income Statement

| | 2025 | 2025 CPR BUDGET 2025 |
|------------------------|-----------------|-------------------------|
| | | |
| * | 3,860.71 | (1,020.00) |
| * | 3,860.71 | (1,020.00) |
| Surplus Deficit | 3,860.71 | (1,020.00) |

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales - Charity number 1182135

Accounts



Trustees' Report and Charity Commission return for 2024

This Trustees' Report represents the activities and results from the year January to December 2024. The document also includes plans for 2025/26 and a statement of ongoing viability. All parts of this Annual Return have been seen by the CPR Board of Trustees who have approved its content.

Aims

The Confraternity of Pilgrims to Rome was founded in 2006, and in 2019 was granted charitable status as a CIO (registered charity number 1182135, company number CE016586). It is a non-denominational association whose objectives are:

- To encourage, inform, and assist those making a journey to Rome along historical pilgrimage routes on foot, bicycle or horseback.
- To promote the health and cultural benefits of journeying along ancient pilgrimage routes, learning about them and engaging with those who live along them.
- To collaborate with other organisations to support the maintenance and accessibility of pilgrimage routes to and from Rome.

Membership

The CPR is a volunteer run membership charity that is funded from donations, membership fees and sales from our on-line shop. Our active membership at December 2024 was 328 (318 at December 2023), most of whom were from English-speaking countries: 43% of our members are UK based, 30% from the USA and Canada, 17% from Australia and New Zealand and 10% from other countries.

Activities in 2024

Our annual conference in March is the main opportunity for members to meet in-person and 103 attended our 2024 meeting in St George's RC Cathedral in Southwark. There was also an on-line conference for overseas members and others who could not attend the London meeting. The main conference speakers gave their presentations on line which was attended by 37 members. Another on-line session aimed at new and recently returned pilgrims took place in November and was attended by 42 people.

The 2024 London conference was preceded by an organised walk from Westminster Cathedral to St George's Cathedral attended by over 20 members.

2024 was the 30th anniversary of the recognition of the VF as a European Cultural Route. To mark the occasion, we organised a short ceremony in March at the British Library where the original

document of Archbishop Sigeric's route dating from AD 990 is held. Approximately 15 people attended.

Our application to EAVF for recognition of the Francigena Britannica as a formal extension of the VF route was successful and formal approval given at the EAVF Conference in October 2024. In July, the Anglican Bishops of Southwark, London and Dover had come together on the route at London Bridge to demonstrate their support and we had hosted a successful assessment visit from two EAVF staff members prior to the October Conference.

Members benefitted from six e-newsletters and one printed newsletter in 2024 and CPR paid for the translation into English of the annual update of the French accommodation guide which was then sold through the CPR shop. The CPR volunteer team handled an estimated 500 plus email enquiries during the year.

The volunteer team continued to build strong relationships with European partners (EAVF, FFVF) and UK partners (Canterbury and Dover Councils, British Pilgrimage Trust, Pilgrim Ways and many local churches and groups on the Via Francigena). The CPR President and the Chair of Trustees attended the EAVF Conference in Monte San' Angelo in October where the EAVF officially approved the Francigena Britannica as the northern extension of the Via Francigena. The President also attended other EAVF Conferences in person and on-line meetings.

A major focus of 2024 has been to strengthen our day to day arrangements for running the charity's key services. Three people are now trained to run the Membership services including a new volunteer who has taken on the lead role, with the two others in support.

We consolidated the outsourcing of the fulfilment of orders through our on-line shop and our arrangements for Canterbury Cathedral to stock the CPR Pilgrim Passports and we developed a relationship with a Member in the Irish Republic to despatch some shop merchandise to EU customers from February 2025. Our relationship with a Member in South Africa to do this in their country has also been developed.

Personnel and Governance

The CPR is a volunteer run charity but, with increasing world-wide interest in the Via Francigena (VF), the work load has continued to grow. The decision in 2022 to routinely engage a part-time, self-employed book-keeper has been highly successful and a major factor in the smooth running of the charity's finances in 2024. We have also engaged self-employed personnel and companies for specific pieces of work (eg website design, translation work, printing and design). In early 2024 we out-sourced the routine fulfilment of orders from our on-line shop to improve our capacity and reliability and this has been very successful.

Two trustees, John Godfrey and Julia Lewis, resigned during the year due to changes in their personal circumstances. With no physical office base, the trustees and volunteers (Canterbury Rep, Membership Secretary and President) share all the day to day operational and governance responsibilities by working from homes across the UK and meeting at least twice a year in person and at least twice by Zoom. Sub-groups meet by telephone, Zoom or in-person to progress specific areas of work, including finance and on-going projects.

At December 2024, the trustees were: Nick Dunne (Chair), Brian Mooney (Vice Chair), Robert White (Treasurer), Vince Rollason (Deputy Treasurer), Alex Knox, David Matthews, Eamonn Mullaly. Our volunteers were Carlo Laurenzi (President), Ciaran Prendergast (Membership Secretary), Tim Greig

(Assistant Membership Secretary) and Julia Lewis (Canterbury Rep and Shop Manager). All trustee meetings have been quorate.

Plans for 2025

In February 2025 we held an on-line briefing on the VF for interested people in Australia and New Zealand attended by 59 people. Our annual conference in March 2025 was attended by 88 people and the on-line version a week later by 24 people. The in-person conference began with a guided walk of London's pilgrim sites between St Paul's and St George's Cathedral. Another on-line session for newly returned pilgrims is planned for November 2025.

Now that the Francigena Britannica has received formal approval our task is to develop guides and signage for the route while continuing to promote it. This will be a major area of work in 2025.

We will continue to update information on the website.

We will be prudent with our finances and manage all our activities within the funds that we have.

Management of Risks

Pilgrim numbers on the VF are rising again after the COVID pandemic and this is reflected in our stable membership levels and shop sales.

The risk of our volunteer capacity being unable to cope with routine work-loads and therefore being unable to sustain our core services and income through shop sales and membership is being managed by greater use of outsourcing to paid agents on affordable terms and scrutiny of project proposals for costs and affordability. We also continue to seek to strengthen arrangements to cover key tasks should individual volunteers/trustees become unavailable.

Statement of Viability

The charity's income rose to £20,719 in 2024 (compared to £17,048 in 2023) Expenditure increased slightly to £21,266 (£21,158 in 2023). This resulted in a small end of year deficit of £507 (deficit in 2023 of £4,109). Charity funds in reserve therefore fell to £7,279 at December 31, 2024 (£7,947 at December 31, 2023). Trustees have set a reserves policy of having between 6 and 12 months of essential core operating costs in reserve to protect against sudden significant income loss and ensure that the charity's basic infrastructure commitments can be fulfilled. Current reserves are the equivalent of 8 months of these essential operating costs.

The trustees are confident of the charity's future viability.

Nick Dunne

Chair of Trustees

22 April 2025 and approved by Trustees at the AGM on 26 April 2025

Confraternity of Pilgrims to Rome
Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L
January - December 2024

| Income | Actual | Budget | over Budget | % of Budget |
|--|--------------------|--------------------|-------------------|----------------|
| INCOME | | | 0.00 | |
| Charitable donation | 16.23 | | 16.23 | |
| Donations and legacies | 454.82 | 200.00 | 254.82 | 227.41% |
| FFVF 2024 accomodation booklet sales | 2,161.00 | 1,275.00 | 886.00 | 169.49% |
| Gift Aid | 492.98 | 500.00 | -7.02 | 98.60% |
| Other Primary Income | | 0.00 | 0.00 | |
| Postage refund on sales | 3,656.44 | 1,500.00 | 2,156.44 | 243.76% |
| Shop sales | | | 0.00 | |
| Shop sales - Stock - FFVF Accomodation books and souvenirs | 0.00 | 500.00 | -500.00 | 0.00% |
| Shop sales - Targets - sales of booklets, foldouts, cloth badges | 8,130.15 | 3,800.00 | 4,330.15 | 213.95% |
| Total Shop sales | £ 8,130.15 | £ 4,300.00 | £ 3,830.15 | 189.07% |
| Subscriptions | 5,847.49 | 6,420.00 | -572.51 | 91.08% |
| Total INCOME | £ 20,759.11 | £ 14,195.00 | £ 6,564.11 | 146.24% |
| Total Income | £ 20,759.11 | £ 14,195.00 | £ 6,564.11 | 146.24% |
| Total | £ 20,759.11 | £ 14,195.00 | £ 6,564.11 | 146.24% |
| Expenditures | | | | |
| 1. CORE FIXED COSTS | | | 0.00 | |
| Accounting software | 542.40 | 527.00 | 15.40 | 102.92% |
| Bookkeeping & accounting | 1,966.90 | 1,735.00 | 231.90 | 113.37% |
| Insurances | 394.42 | 392.00 | 2.42 | 100.62% |
| Mail Chimp fees | 170.39 | 180.00 | -9.61 | 94.66% |
| Paypal, stripe, conditional logic payment system fees | 866.88 | 139.00 | 727.88 | 623.65% |
| Web dev & maintenance | 812.31 | 500.00 | 312.31 | 162.46% |
| Zoom | 180.88 | 154.00 | 26.88 | 117.45% |
| Total 1. CORE FIXED COSTS | £ 4,934.18 | £ 3,627.00 | £ 1,307.18 | 136.04% |
| 2.CORE OPERATIONAL COST TO GEN INCOME | | | 0.00 | |
| Annual conference exps | 1,279.74 | 1,500.00 | -220.26 | 85.32% |
| FFVF 2024 booklet and translation | 1,766.88 | 1,275.00 | 491.88 | 138.58% |
| Incidental exps | 62.97 | 250.00 | -187.03 | 25.19% |
| Paypal commission | 0.00 | 1,000.00 | -1,000.00 | 0.00% |
| Postage (New memberships and incidental postage) | 746.29 | 450.00 | 296.29 | 165.84% |
| Postage sales (Nominal) | 3,673.88 | 1,500.00 | 2,173.88 | 244.93% |
| Shop stock | 2,934.23 | 1,000.00 | 1,934.23 | 293.42% |
| Travel and Accommodation | 288.59 | 250.00 | 38.59 | 115.44% |
| Total 2.CORE OPERATIONAL COST TO GEN INCOME | £ 10,752.58 | £ 7,225.00 | £ 3,527.58 | 148.82% |
| 3. CREATIVE OPERATIONAL COSTS | | | 0.00 | |
| AEVF Liason | | 100.00 | -100.00 | 0.00% |
| Annual print magazine including postage | 2,277.00 | 2,500.00 | -223.00 | 91.08% |
| Francigena Britannica | 1,421.05 | 1,000.00 | 421.05 | 142.11% |
| Updating CPR Accomodation lists | 1,881.49 | 1,100.00 | 781.49 | 171.04% |
| Total 3. CREATIVE OPERATIONAL COSTS | £ 5,579.54 | £ 4,700.00 | £ 879.54 | 118.71% |
| Total Expenditures | £ 21,266.30 | £ 15,552.00 | £ 5,714.30 | 136.74% |
| Net Operating Income | -£ 507.19 | -£ 1,357.00 | £ 849.81 | 37.38% |
| Net Income/(Expenditure) | -£ 507.19 | -£ 1,357.00 | £ 849.81 | 37.38% |

Confraternity of Pilgrims to Rome
Balance Sheet
As of December 31, 2024

| | Total |
|--|-----------------|
| Fixed Asset | |
| Total Fixed Asset | |
| Cash at bank and in hand | |
| Cooperative bank | 0.00 |
| Metro bank | 7,038.75 |
| Paypal | 21.44 |
| | £ |
| Total Cash at bank and in hand | 7,060.19 |
| Debtors | |
| Debtors | 160.00 |
| | £ |
| Total Debtors | 160.00 |
| Current Assets | |
| Allowance for bad debts | 0.00 |
| Stock of books | 0.00 |
| | £ |
| Total Current Assets | 0.00 |
| | £ |
| Net current assets | 7,220.19 |
| Creditors: amounts falling due within one year | |
| Trade Creditors | |
| Creditors | 686.01 |
| | £ |
| Total Trade Creditors | 686.01 |
| Current Liabilities | |
| Accruals | -50.00 |
| Accrued income | -695.28 |
| VAT Control | 0.00 |
| | -£ |
| Total Current Liabilities | 745.28 |
| | -£ |
| Total Creditors: amounts falling due within one year | 59.27 |
| | £ |
| Net current assets (liabilities) | 7,279.46 |
| | £ |
| Total assets less current liabilities | 7,279.46 |
| Creditors: amounts falling due after more than one year | |
| Prepayments | 0.00 |
| | £ |
| Total Creditors: amounts falling due after more than one year | 0.00 |
| | £ |
| Total net assets (liabilities) | 7,279.46 |
| Charity funds | |
| Opening Balance Equity | 0.00 |
| Retained Earnings | 7,786.65 |
| Surplus/(Deficit) | -507.19 |
| | £ |
| Total Charity funds | 7,279.46 |

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales - Charity number 1182135

Accounts



Trustees' Report and Charity Commission return for 2023

This Trustees' Report represents the activities and results from the year January to December 2023. The document also includes plans for 2024/25 and a statement of ongoing viability. All parts of this Annual Return have been seen by the CPR Board of Trustees who have approved its content.

Aims

The Confraternity of Pilgrims to Rome was founded in 2006, and in 2019 was granted charitable status as a CIO (registered charity number 1182135, company number CE016586). It is a non-denominational association whose objectives are:

- To encourage, inform, and assist those making a journey to Rome along historical pilgrimage routes on foot, bicycle or horseback.
- To promote the health and cultural benefits of journeying along ancient pilgrimage routes, learning about them and engaging with those who live along them.
- To collaborate with other organisations to support the maintenance and accessibility of pilgrimage routes to and from Rome.

Membership

The CPR is a volunteer run membership charity that is funded from donations, membership fees and sales from our on-line shop. Our active membership at December 2023 was 318 (320 at December 2022), most of whom were from English-speaking countries: 43% of our members are UK based, 30% from the USA and Canada, 17% from Australia and New Zealand and 10% from other countries.

Activities in 2023

Our annual conference in March is the main opportunity for members to meet in-person and over 50 attended our 2023 meeting in Greenwich. The March 2024 Conference was planned and a venue at St George's RC Cathedral in Southwark was booked.

There was also an on-line conference for overseas members and others who could not attend the Greenwich meeting. The main conference speaker, Sandy Brown, gave his presentation on line which was attended by over 20 members.

The Greenwich conference was preceded by an organised walk from London Bridge to Greenwich attended by over 20 members. Another walk, between Canterbury and Dover was organised in May and attended by 9 members.

Members benefitted from four e-newsletters and one printed newsletter in 2023 and CPR paid for the translation into English of the annual update of the French accommodation guide which was then sold through the CPR shop. The CPR volunteer team handled an estimated 500 plus email enquiries during the year.

The volunteer team continued to build strong relationships with European partners (EAVF, FFVF) and UK partners (Canterbury and Dover Councils, British Pilgrimage Trust, Pilgrim Ways and many local churches and groups on the Via Francigena). The CPR President and three new trustees attended the EAVF Conference in Calais in May. The President also attended the September EAVF Conference in Pavia as part of on-going negotiations to have an extension of the Via Francigena (VF) between London and Canterbury, the Francigena Britannica, formally recognised.

A major focus of 2023 has been to strengthen our day to day arrangements for running the charity's key services. A new website was designed and launched in October with improved facilities for on-line orders and payments. This prompted the design of a new logo and a more prominent trading name *Pilgrims to Rome*.

Personnel and Governance

The CPR is a volunteer run charity but, with increasing world-wide interest in the Via Francigena (VF), the work load has continued to grow. The decision in 2022 to routinely engage a part-time, self-employed book-keeper has been highly successful and a major factor in the smooth running of the charity's finances in 2023. We have also engaged self-employed personnel and companies for specific pieces of work (eg website design, translation work, printing and design). In early 2024 we will out-source the routine fulfilment of orders from our on-line shop to improve our capacity and reliability.

The Board of trustees welcomed four new trustees at the 2023 AGM, with one of them, Nick Dunne, taking over as Chair from Carlo Laurenzi who continues to be successful and active in the new role of President. With no physical office base, the trustees and one long term volunteer Membership Secretary share all the day to day operational and governance responsibilities by working from homes across the UK and meeting at least twice a year in person and at least twice by Zoom. Sub-groups meet by telephone, Zoom or in-person to progress specific areas of work, including finance and on-going projects.

At December 2023, the trustees were: Nick Dunne (Chair), Brian Mooney (Vice Chair), Robert White (Treasurer), Vince Rollason (Deputy Treasurer), Julia Lewis (Canterbury Rep), John Godfrey, Alex Knox, David Matthews, Eamonn Mullaly. Our volunteers were Carlo Laurenzi (President) and Tim Greig (Membership Secretary). During 2023, Mary Kirk (Editor) and Stephen Bradshaw (Shop) retired from their volunteer roles and their duties were taken on by Nick Dunne and Julia Lewis. All trustee meetings have been quorate.

Plans for 2024/2025

2024 is the 30th anniversary of the recognition of the VF as a European Cultural Route. To mark the occasion, we will organise a short ceremony in March at the British Library where the original document of Archbishop Sigeric's route dating from AD 990 is held.

We will progress our application to EAVF for recognition of the Francigena Britannica as a formal extension of the VF route and, if successful, aim to launch the route in 2025.

We will consolidate the outsourcing of the fulfilment of orders through our on-line shop and our arrangements for Canterbury Cathedral to stock the CPR Pilgrim Passports.

We will hold our annual conference in March and an on-line version soon after and begin to plan similar events for 2025.

We will assess opportunities to support activities linked to the 2025 Jubilee Year in Rome and the 2025 Pilgrim Festival planned for Canterbury.

We will continue to update information on the website and improve the design of our annual magazine.

We will be prudent with our finances and manage all our activities within the funds that we have.

Management of Risks

The risks to CPR's on-going activities posed by the COVID pandemic and BREXIT are diminishing. Pilgrim numbers on the VF are rising again and this is reflected in our stable membership levels and shop sales.

The risk of our volunteer capacity being unable to cope with routine work-loads and therefore being unable to sustain our core services and income through shop sales and membership is being managed by greater use of outsourcing to paid agents on affordable terms and scrutiny of project proposals for costs and affordability. We are also seeking to strengthen arrangements to cover key tasks should individual volunteers/trustees become unavailable.

Statement of Viability

The charity's income fell to £17,048 in 2023 (compared to £21,008 in 2022) due to there being no new restricted income received for specific new projects. Expenditure increased to £21,158 (£18,829 in 2022) due to investment in the new website and new (rebranded) shop stock. This resulted in an end of year deficit of £4,109 (surplus in 2022 of £2,179). Charity funds in reserve therefore fell to £7,947 at December 31, 2023 (£11,701 at December 31, 2022). Trustees have set a reserves policy of having between 6 and 12 months of essential core operating costs in reserve to protect against sudden significant income loss and ensure that the charity's basic infrastructure commitments can be fulfilled. Current reserves are the equivalent of 9 months of these essential operating costs.

The new extended team of trustees and volunteers has brought extra capacity to the charity and trustees are confident of the charity's future viability.

Nick Dunne

Chair of Trustees

28 February, 2024 and approved by Trustees at the AGM on 20 April 2024

Confraternity of Pilgrims to Rome

Budget vs. Actuals: CPR Budget 2023 - FY23 P&L

January - December 2023

| | TOTAL | | | |
|---|-------------------|-------------------|------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| INCOME | | | | |
| Donations and legacies | 44.90 | | 44.90 | |
| Gift Aid | 472.76 | 2,000.00 | -1,527.24 | 23.638% |
| On Line shop sales | | | | |
| On Line shop sales - product | 8,034.26 | 6,200.00 | 1,834.26 | 129.58484% |
| On Line shop sales - shipping | 2,381.44 | | 2,381.44 | |
| Total On Line shop sales | 10,415.70 | 6,200.00 | 4,215.70 | 167.99516% |
| Sales of Product Income | 96.85 | | 96.85 | |
| Services | 25.00 | | 25.00 | |
| Subscriptions | 5,993.00 | 6,000.00 | -7.00 | 99.88333% |
| Total INCOME | 17,048.21 | 14,200.00 | 2,848.21 | 120.05782% |
| Total Income | £17,048.21 | £14,200.00 | £2,848.21 | 120.05782% |
| TOTAL | £17,048.21 | £14,200.00 | £2,848.21 | 120.05782% |
| Expenditures | | | | |
| Annual Conference & other events | 803.77 | 1,000.00 | -196.23 | 80.377% |
| Annual conference exps | 618.11 | | 618.11 | |
| Total Annual Conference & other events | 1,421.88 | 1,000.00 | 421.88 | 142.188% |
| Books for shop | 977.07 | | 977.07 | |
| COMMS | | | | |
| FFVF booklet | 1,175.03 | | 1,175.03 | |
| Print newsletter | 2,142.97 | | 2,142.97 | |
| Zoom | 158.27 | | 158.27 | |
| Total COMMS | 3,476.27 | | 3,476.27 | |
| F&GP | | 2,265.00 | -2,265.00 | |
| Accounting software | 493.82 | 990.00 | -496.18 | 49.88081% |
| Insurances | 365.12 | | 365.12 | |
| Paypal commission | 801.77 | | 801.77 | |
| Travel and Accommodation | 196.69 | 1,000.00 | -803.31 | 19.669% |
| Total F&GP | 1,857.40 | 4,255.00 | -2,397.60 | 43.65217% |
| IT Costs | | | | |
| Mail Chimp fees | 186.51 | | 186.51 | |
| Website Development | | | | |
| Web dev & maintenance | 5,062.90 | 1,920.00 | 3,142.90 | 263.69271% |
| Total Website Development | 5,062.90 | 1,920.00 | 3,142.90 | 263.69271% |
| Total IT Costs | 5,249.41 | 1,920.00 | 3,329.41 | 273.40677% |
| London Canterbury route | 250.00 | 1,000.00 | -750.00 | 25.00% |
| Merchandising Investment | 1,470.10 | 770.00 | 700.10 | 190.92208% |
| Office/General Administrative Expenses | 1,277.68 | 1,200.00 | 77.68 | 106.47333% |
| Other Professional Services | 445.79 | | 445.79 | |
| Pilgrim Festival | 40.00 | | 40.00 | |
| Shipping/Postage | | | | |
| Printing, Postage and Stationery | 4,274.83 | 3,130.00 | 1,144.83 | 136.57604% |
| Total Shipping/Postage | 4,274.83 | 3,130.00 | 1,144.83 | 136.57604% |
| Shop stock | 417.60 | | 417.60 | |

Confraternity of Pilgrims to Rome

Budget vs. Actuals: CPR Budget 2023 - FY23 P&L

January - December 2023

| | TOTAL | | | |
|---------------------------|-------------------|-------------------|------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Expenditures | £21,158.03 | £13,275.00 | £7,883.03 | 159.38252% |
| NET OPERATING INCOME | £ -4,109.82 | £925.00 | £ -5,034.82 | -444.30486% |
| NET INCOME/(EXPENDITURE) | £ -4,109.82 | £925.00 | £ -5,034.82 | -444.30486% |

Confraternity of Pilgrims to Rome

Balance Sheet

As of December 31, 2023

| | TOTAL |
|--|------------------|
| Fixed Asset | |
| Total Fixed Asset | |
| Cash at bank and in hand | |
| Cooperative bank | 0.00 |
| Metro bank | 7,342.05 |
| Paypal | 628.14 |
| Total Cash at bank and in hand | £7,970.19 |
| Debtors | |
| Debtors | 0.00 |
| Total Debtors | £0.00 |
| Current Assets | |
| Allowance for bad debts | 0.00 |
| Stock of books | 0.00 |
| Total Current Assets | £0.00 |
| NET CURRENT ASSETS | £7,970.19 |
| Creditors: amounts falling due within one year | |
| Current Liabilities | |
| Accruals | 360.63 |
| Accrued income | -337.50 |
| VAT Control | 0.00 |
| Total Current Liabilities | £23.13 |
| Total Creditors: amounts falling due within one year | £23.13 |
| NET CURRENT ASSETS (LIABILITIES) | £7,947.06 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | £7,947.06 |
| Creditors: amounts falling due after more than one year | |
| Prepayments | 0.00 |
| Total Creditors: amounts falling due after more than one year | £0.00 |
| TOTAL NET ASSETS (LIABILITIES) | £7,947.06 |
| Charity funds | |
| Opening Balance Equity | 0.00 |
| Retained Earnings | 12,056.88 |
| Surplus/(Deficit) | -4,109.82 |
| Total Charity funds | £7,947.06 |

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales - Charity number 1182135

Accounts

Trustees' Report and Charity Commission return 2023

The 2023 Trustees' Report represents the activities and results from the year 2022. The document also includes plans for 2023 and a statement of ongoing viability. All parts of this Annual Return have been seen by the CPR Board of Trustees and have approved its content.

How did we do in 2022 - board members' outstands

Increased contact with non-UK members through online events

Resurgence in memberships, both renewals and new subscriptions

Increased sales and range of the offering

Increased online activity overall

Loss of trustees early in the year created some short-term increased demands on others

Successful recruitment of new trustees

Increased provision of quality information online

Dramatic loss of new website during build

Successful ongoing use of Gift Aid

Increased overall income levels

Mixed success on the online annual conference

Increased international activity and partnerships, such as AEVF

Increased domestic liaison such as other pilgrim bodies, CSJ and BPT

Tightening of internal policies and procedures

Improvement to CPR governance structure

Delivery of a hugely successful pilgrim festival in Kent

Development of London extension route and draft guide

Official visit to Danilo to see his ferry boat first-hand on the river Po

Income exceeded £20,000 for the first time

Increased liaison with statutory bodies such as Canterbury CC and Dover DC

2022 Finances

Despite a difficult operating environment, income levels remained healthy. A sustained growth via our online shop sales and ever-improving membership subscription income. Total income of exceeded £20,000 for the first time.

Expenditure very much tracked income, especially around the Festival costs. Total expenditure exceeded £18,000.

Overall, 2022 for the CPR closed with a decent surplus of over £2,000. Cash balance of over £10,000 at the year-end.

Board composition and elections

The board consisted of the following trustees as at 31st December 2022:-

Brian Mooney

Eamonn Mullaly

David Matthews

Robert White

Julia Lewis

Carlo Laurenzi

No elections were held; however, in 2023 a number of posts would be up for renewal.

Risks

1. **The ongoing impacts of Covid-19** are having a diminishing impact on our efforts to generate funds, eg membership income has not yet fully recovered to pre-pandemic levels.

Mitigation – F&GP

Ensure that the charity adheres to the agreed principle of only developing further projects, or spending funds outside of the agreed budget, if it feels it is able to sustain this new expenditure. Promote the CPR on our website home page and improve awareness among users that we are a membership organisation dependent upon subscriptions promoting the Via Francigena pilgrimage.

2. **Grant funding fails to materialise.** This could seriously impact on the charity's ability to set up on the ground projects.

Mitigation – FR Group

Ensure that appropriate bids are put into funders in a timely fashion, failing that, be prepared to put projects on hold.

3. More and **increasingly demanding tasks** land on a diminishing number of trustees, leading to disillusionment and departure.

Mitigation – Chair

Ensure that sufficient people and financial resources are available for any agreed work programmes to be delivered as planned. The board might also consider greater use of volunteers and contractors, working alongside of named trustees to pick up some of the slack.

4. **Brexit** - Visa and entry restrictions coupled with delays at borders may deter pilgrims. Economic impacts of leaving the EU and ongoing price inflation could be impactful, and as such people feel unable to walk the VF. Coupled with the threat of Dover harbour foot passenger services being suspended once more.

Mitigation – board

Ensure high quality and fresh information and advice appears on the website. Having London-Canterbury route ready may appeal to pilgrims unable to attempt the continental sections of VF, as a whole. Need to keep pressure on the ferry companies for the continuance of foot passenger services.

Statement of viability

The charity broke through the £20,000 income barrier for the first time; part of which included around £6,600 in restricted income received.

The longer-term impact of the Covid-19 restrictions are expected to lessen over time, thereby reducing its effect on the CPR's ability to raise funds.

The various new policies planned and already in place will strengthen the charity's governance and overall management.

The planned expansion of the board will increase both the range of activities as well as increasing the probability that projects succeed.

On balance, the charity meets normal standards of ongoing viability.

Plans for 2023

London to Canterbury route launch

CPR Website refreshed

4 e-newsletters and 1 printed newsletter

Growth of social media activity to include campaigns and FR

Online presentations and podcasts

Annual conference in-person

AEVF events in both France and Italy

Increase size of the board

Recruit new officer roles, including the chair

Trial the role of President

Confraternity of Pilgrims to Rome

Budget vs. Actuals: Budget 2022 - FY22 P&L

January - December 2022

| | TOTAL | | | |
|---|-------------------|-------------------|------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| INCOME | | 13,000.00 | -13,000.00 | |
| Charitable donation | 1,372.33 | | 1,372.33 | |
| CPR calendar | 889.36 | | 889.36 | |
| Discounts/Refunds Given | -27.85 | | -27.85 | |
| Gift Aid | 640.00 | | 640.00 | |
| On Line shop sales | | | | |
| On Line shop sales - product | 3,947.07 | | 3,947.07 | |
| On Line shop sales - shipping | 1,516.51 | | 1,516.51 | |
| Total On Line shop sales | 5,463.58 | | 5,463.58 | |
| Subscriptions | 6,071.01 | | 6,071.01 | |
| Virtual Pilgrimage | 774.00 | | 774.00 | |
| Total INCOME | 15,182.43 | 13,000.00 | 2,182.43 | 116.78792% |
| Restricted Income | | | | |
| Pilgrim Festival | 5,826.47 | | 5,826.47 | |
| Total Restricted Income | 5,826.47 | | 5,826.47 | |
| Total Income | £21,008.90 | £13,000.00 | £8,008.90 | 161.60692% |
| TOTAL | £21,008.90 | £13,000.00 | £8,008.90 | 161.60692% |
| Expenditures | | | | |
| Annual Conference & other events | | 2,000.00 | -2,000.00 | |
| AGM hotel / travel costs | 403.28 | | 403.28 | |
| Total Annual Conference & other events | 403.28 | 2,000.00 | -1,596.72 | 20.164% |
| COMMS | | 2,000.00 | -2,000.00 | |
| Advertising/Promotional | 180.00 | | 180.00 | |
| Total COMMS | 180.00 | 2,000.00 | -1,820.00 | 9.00% |
| F&GP | | 2,000.00 | -2,000.00 | |
| Accounting software | 531.42 | | 531.42 | |
| Insurances | 338.67 | | 338.67 | |
| Paypal commission | 636.10 | | 636.10 | |
| Travel and Accommodation | 299.35 | | 299.35 | |
| Total F&GP | 1,805.54 | 2,000.00 | -194.46 | 90.277% |
| IT Costs | | 1,300.00 | -1,300.00 | |
| Mail Chimp fees | 130.77 | | 130.77 | |
| Total IT Costs | 130.77 | 1,300.00 | -1,169.23 | 10.05923% |
| London Canterbury route | 225.00 | | 225.00 | |
| Merchandising Investment | | 900.00 | -900.00 | |
| Calendars | 730.70 | | 730.70 | |
| Shop stock | 774.50 | | 774.50 | |
| Total Merchandising Investment | 1,505.20 | 900.00 | 605.20 | 167.24444% |
| Office/General Administrative Expenses | 80.00 | | 80.00 | |
| Pilgrim Festival 2022 | 8,071.93 | | 8,071.93 | |
| Shipping/Postage | | 1,300.00 | -1,300.00 | |
| Printing, Postage and Stationery | 5,105.47 | | 5,105.47 | |
| Total Shipping/Postage | 5,105.47 | 1,300.00 | 3,805.47 | 392.72846% |

Confraternity of Pilgrims to Rome

Budget vs. Actuals: Budget 2022 - FY22 P&L

January - December 2022

| | TOTAL | | | |
|----------------------------------|-------------------|-------------------|------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Website Development | | 1,000.00 | -1,000.00 | |
| Web dev & maintenance | 1,322.10 | | 1,322.10 | |
| Total Website Development | 1,322.10 | 1,000.00 | 322.10 | 132.21% |
| Total Expenditures | £18,829.29 | £10,500.00 | £8,329.29 | 179.32657% |
| NET OPERATING INCOME | £2,179.61 | £2,500.00 | £ -320.39 | 87.1844% |
| Other Expenditures | | | | |
| Reconciliation Discrepancies | 0.50 | | 0.50 | |
| Total Other Expenditures | £0.50 | £0.00 | £0.50 | 0.00% |
| NET OTHER INCOME | £ -0.50 | £0.00 | £ -0.50 | 0.00% |
| NET INCOME/(EXPENDITURE) | £2,179.11 | £2,500.00 | £ -320.89 | 87.1644% |

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales - Charity number 1182135

Accounts

Trustees' Report

Charity Commission return 2022

The 2022 Trustees' Report represents the activities and results from the year 2021. The document also includes plans for 2022 and a statement of ongoing viability. All parts of this Annual Return have been seen by the CPR Board of Trustees who have approved its content.

How did we do in 2021 – board outstands

Increased contact with non-UK members through online events

Drop in memberships, which now seems in reverse

Increased sales and range of the offering

Increased online activity overall

Loss of trustees, the gaps it created, and increased demands on those remaining

Successful recruitment of new trustees

Increased provision of quality information online, including cycling

Covid restrictions across Europe leading to a virtual closure of the Via Francigena

Successful ongoing use of Gift Aid

Managing to sustain overall income levels despite the negative impacts of lockdown

Increased international activity and partnerships, such as AEFV

Increased domestic liaison such as other pilgrim bodies, CSJ, Kent AONB, and BPT

Tightening of internal policies and procedures

Improvement to CPR governance structure

Delivery of the successful UK leg of the Road to Rome initiative

Development of London extension route and draft guide

2021 Finances

Despite a tough year, significantly impacted by the global pandemic, income levels remained healthy, with a good growth in online shop sales helping to offset the reduction in membership subscription income, for a second year in a row. Total income of £14,715.

Expenditure was reduced as needed to protect the reduced income streams, we did not incur such costs as the annual conference. Total expenditure of £11,073. Work on the proposed London to Canterbury route generated significant interest and we incurred some minor costs but a successful project to date. The higher level of online shop sales meant that we had higher costs to purchase shop merchandise versus last year, and we also continued to invest in improving our website & increasing our online presence for our members.

Overall, 2021 for the CPR closed with a decent surplus of £3,642, compared to past years and with cash levels higher than 2020, which was a positive result in light of the significant challenges posed by external events. Cash balance of £9,683.

Board composition and elections

The board currently consists of the following trustees as at 31st December 2021:-

Jennifer Stearn

Brian Mooney

Tim Greig

Tim Redmond

David Matthews

Robert White

Paul Blackett

Tim Winn

Carlo Laurenzi

Risks

1. **The ongoing impacts of Covid-19** may still continue to hamper efforts to generate sufficient funds to operate the charity effectively, in particular, membership income may not recover to pre-pandemic levels in 2022.

Mitigation – F&GP

Ensure that the charity adheres to the agreed principle of only developing further projects, or spending funds outside of the agreed budget, if it feels it is able to sustain this new expenditure. Promote the CPR on our website home page and improve awareness among users that we are a membership organisation dependent upon subscriptions promoting the Via Francigena pilgrimage. Invest in reliable software to attract unsolicited online donations.

2. **Grant funding fails to materialise.** This could seriously impact on the charity's ability to set up on the ground projects.

Mitigation – FR Group

Ensure that appropriate bids are put into funders in a timely fashion, failing that, be prepared to put projects on hold.

3. More and **increasingly demanding tasks** land on a diminishing number of trustees, leading to disillusionment and departure.

Mitigation – Chair

Ensure that sufficient people and financial resources are available for any agreed work programmes to be delivered as planned. The board might also consider greater use of volunteers, and contractors working alongside of named trustees to pick up some of the slack.

4. **Brexit** - Visa and entry restrictions coupled with delays at borders may deter pilgrims. Economic impacts of leaving the EU could be heavy and as such people feel unable to walk the VF. Coupled with ongoing issues at Dover harbour re foot passenger services.

Mitigation – board

Ensure high quality and fresh information and advice appears on the website. Having London-Canterbury route ready may appeal to pilgrims unable to attempt the VF, as a whole. Need to keep pressure on the ferry companies for the continuance of foot passenger services.

Statement of viability

The charity broke through the £10,000 income barrier for a third year in a row, despite facing tough operating conditions due to C19 restrictions. It ended with a small margin of around £3,642, thereby increasing its balance sheet value to just under £10,000.

The longer-term impact of the Covid-19 restrictions are expected to lessen over time, thereby reducing its effect on the CPR's ability to raise funds.

The various new policies planned and already in place will strengthen the charity's governance and overall management.

The principal areas of concern at this point are firstly, more permanent restrictions on entering the EU both borne of C19 and Brexit. And secondly, is our seeming inability to recruit for the remaining four vacant roles on the board, thereby continuing the heavy workload on the existing trustees.

On balance, the charity meets normal standards of ongoing viability.

Plans for 2022

London to Canterbury route refined and launched

Kent Pilgrim Festival delivered

CPR Website completed and launch

4 e-newsletters and 1 printed newsletter

Growth of social media activity to include campaigns and FR

New Services to supporters

Online presentations

Annual conference

AEVF event in the UK

Virtual Pilgrimage event

Target of £13,000 unrestricted income

Increase size of the board

Confraternity of Pilgrims to Rome
Income Statement January - December 2021

| | <u>2021</u> | <u>Budget</u> | <u>2020</u> |
|--|---------------|---------------|---------------|
| | £ | £ | £ |
| Income | | | |
| Charitable donation | 1,296 | | 302 |
| Gift Aid | 398 | | 913 |
| Total Donations | 1,694 | 2,500 | 1,215 |
| On Line shop sales | | | |
| On Line shop sales - product | 2,153 | 2,000 | 1,707 |
| On Line shop sales - shipping | 850 | 500 | 523 |
| Total On Line shop sales | 3,004 | 2,500 | 2,230 |
| Restricted Income | | | |
| Danilo Boat Fund | - | | 6,270 |
| Pilgrim Festival | 1,000 | 1,000 | |
| Road to Rome | 4,303 | | |
| Total Restricted Income | 5,303 | 1,000 | 6,270 |
| Subscriptions | 4,715 | 4,000 | 6,878 |
| Total Income | 14,715 | 10,000 | 16,593 |
| Expenditure | | | |
| Accounting software | 432 | 432 | 344 |
| FFVF booklet | 85 | 195 | 547 |
| Insurance | 321 | 350 | 311 |
| London Canterbury route | 782 | 600 | 891 |
| Mail Chimp fees | 100 | 212 | 169 |
| Merchandise/ passport & credential printing | 814 | 410 | 1,331 |
| Paypal commission | 396 | 450 | 444 |
| Pilgrim Festival 2022 | 44 | - | - |
| Print newsletter | 1,875 | 1,900 | 1,923 |
| Printing, Postage and Stationery | 973 | 680 | 1,077 |
| Road to Rome | 3,700 | - | - |
| Danilo's boat payment | - | | 6,078 |
| Stock write off | - | | 37 |
| Travel and Accommodation and phone costs | 124 | - | 451 |
| US Postage & distribution | 90 | | 186 |
| Web dev & maintenance | 1,141 | 2,199 | 2,022 |
| Zoom | 196 | 172 | 130 |
| Total Expenditure | 11,073 | 7,600 | 15,940 |
| Net operating Income | 3,642 | 2,400 | 653 |
| Net operating Income excl restricted income | 2,083 | | 461 |

| | | |
|-----------------------------|--------------|-------------|
| | 2021 | 2020 |
| Income excl restricted | 9,412 | 10,323 |
| Expenditure excl restricted | 7,329 | 9,862 |
| Net operating income | 2,083 | 461 |

Confraternity of Pilgrims to Rome
Balance Sheet as at 31 December 2021

| | 2021 | Memo Restricted funds 2021 | 2020 |
|---|--------------|----------------------------------|--------------|
| | £ | £ | £ |
| Cash at bank and in hand | | | |
| Cooperative bank | - | | 1,259 |
| Metro bank | 9,227 | | 4,870 |
| Pilgrims Festival KCC grant | | 956 | |
| Provision for Road to Rome 10% KCC | | (371) | |
| Paypal | 455 | | 176 |
| Total Cash at bank and in hand | 9,683 | | 6,305 |
| Current Assets | | | |
| Stock of books | - | | - |
| Total Current Assets | - | | - |
| Net current assets | 9,683 | | 6,305 |
| | | | |
| Creditors: amounts falling due within one year | | | |
| Current Liabilities | | | |
| Accruals | 76 | | 309 |
| Accrued income | (31) | | - |
| VAT Control | - | | - |
| Total Current Liabilities | 45 | | 309 |
| Total Creditors: amounts falling due within one year | 45 | | 309 |
| Net current assets (liabilities) | 9,638 | | 5,996 |
| Total assets less current liabilities | 9,638 | | 5,996 |
| Total net assets (liabilities) | 9,638 | | 5,996 |
| | | | |
| Charity funds | | | |
| Opening Balance Equity | - | | - |
| Retained Earnings | 5,996 | | 5,343 |
| Surplus/(Deficit) | 3,642 | | 653 |
| Total Charity funds | 9,638 | | 5,996 |

CONFRATERNITY OF PILGRIMS TO ROME

England & Wales - Charity number 1182135

Accounts

Trustees' Report 2021

The 2021 Trustees' Report represents the activities and results from the year 2020. The document also includes plans for 2021 and a statement of ongoing viability. All parts of this Annual Return have been seen by the CPR Board of Trustees who have approved their content.

How did we do in 2020 – board outstands

Increased contact with non-UK members

Drop in memberships

Increased sales

Increased online activity

Successful fundraising for a replacement boat for Danilo

Loss of Trustees, and the gaps it created

Successful recruitment of new trustees and volunteers

Increased provision of quality information online, including cycling

Covid restrictions across Europe leading to a virtual closure of the Via Francigena

Introduction of zoom-socials for members

Improvements to our accounting processes and new software

Successful application for Gift Aid status

Restricted income received for the first time

Managing to sustain overall income levels despite the negative impacts of lockdown

Increased international activity and partnerships, such as FFVF and AEVF

Increased domestic liaison such as other pilgrim bodies, CSJ and BPT

Tightening of internal policies and procedures

Improvement to CPR governance structure

2020 Finances

Despite a tough year, significantly impacted by the global pandemic, income levels remained healthy, with a good growth in online shop sales helping to offset the reduction in membership subscription income. For the first time the CPR had restricted income of £6.2k, funds raised for a replacement boat for Danilo – a hugely successful fundraising campaign. We also benefitted from a full year of Gift Aid income claimed on membership subscriptions for the first time.

Expenditure was reduced as needed to protect the reduced income streams, so that we did not incur accommodation or AGM costs. Work on the proposed London to Canterbury route generated significant interest and we incurred some costs. The higher level of online shop sales meant that we had higher costs to purchase shop merchandise versus last year, and we also invested in improving our website & increasing our online presence for our members. The CPR also strengthened links with the FFVF through offering an updated and translated version of the booklet in our online shop.

Overall, 2020 for the CPR closed with a small surplus compared to the previous year and with cash levels slightly higher than 2019, which was a positive result in light of the significant challenges posed by external events.

Board composition and elections

The board currently consists of the following ten trustees :-

Jennifer Stearn

Brian Mooney

Tim Greig

Tim Redmond

Mary Kirk

David Matthews

Robert White

Paulo Seth

Paul Blackett

Carlo Laurenzi

Renewal of tenure:

Second term of three years as a trustee on the CPR Board for Robert White and Carlo Laurenzi. Second term of one year as trustee for Mary Kirk.

Election of office holders:

Chair: Carlo Laurenzi.

Vice chair: Brian Mooney.

Treasurer: Jennifer Stearn.

Secretary (interim): Mary Kirk

Risks

1. **The ongoing impacts of Covid-19** may continue to hamper efforts to generate sufficient funds to operate the charity effectively, in particular, membership income may not recover to pre-pandemic levels in 2021.

Mitigation – F&GP

Ensure that the charity adheres to the agreed principle of only developing further projects, or spending funds outside of the agreed budget, if it feels it is able to sustain this new expenditure. Promote the CPR on our website home page and improve awareness among users that we are a membership organisation dependent upon subscriptions promoting the Via Francigena pilgrimage

2. **Grant funding fails to materialise.** This could seriously impact on the charity's ability to set up on the ground projects such as festivals or the new London route.

Mitigation – FR Group

Ensure that appropriate bids are put into funders in a timely fashion, failing that, be prepared to put projects on hold.

3. More and **increasingly demanding tasks** land on a diminishing number of trustees, leading to disillusionment and departure.

Mitigation – Chair

Ensure that sufficient people and financial resources are available for any agreed work programmes to be delivered as planned. The board might also consider greater use of volunteers, working alongside of named trustees to pick up some of the slack.

4. **Brexit** becomes a major obstacle. Visa and entry restrictions coupled with delays at borders may deter pilgrims. Economic impacts of leaving the EU could be heavy and as such people feel unable to walk the VF.

Mitigation – board

Ensure high quality and fresh information and advice appears on the website. Having London-Canterbury route ready may appeal to pilgrims unable to attempt the VF, as a whole.

Statement of viability

The charity broke through the £10,000 income barrier for second year in a row, despite facing severe operating conditions due to C19 restrictions. It ended with a small margin of around £650, thereby increasing the balance sheet value to around £6,000.

The longer-term impact of the Covid-19 restrictions are expected to lessen over time, thereby reducing its effect on the CPR's ability to raise funds. At the start of 2021, the charity reduced its planned expenditure by two thirds, to take into account the expected fall in income.

The various new policies planned and already in place will strengthen the charity's governance and overall management.

The principal areas of concern at this point are more permanent restrictions on entering the EU both borne of C19 and Brexit. The second area, is our potential inability to recruit for the remaining two vacant roles on the board, thereby continuing the heavy workload on the existing nine trustees.

On balance, the charity meets the standards of ongoing viability.

Plans for 2021

VF development

- Second phase of the proposed feeder route plans: London to Canterbury
- Fully engage in, and coordinate, the UK leg of the 2021 EAVF

Communication

- Website restructure proposals for approval.
- 4x e-newsletters.
- 1x printed newsletter and renamed eg annual report or annual journal.
- Zoom and other virtual sessions for members.
- Growth of social media activity.
- Develop notion of opt-in or opt-out of printed paper.
- Accommodation list.

Membership

- Review life membership.
- Consider external member benefits.
- Fee increases from 1st January and review in two years.
- Creation of “Friend” category.

Merchandising

- Increase range of goods offered in online shop.
- Introduce new no-stock holding model.
- Test out Amazon style links as an offering.
- Expand Working Group

Grow volunteer base

- Grow key volunteer base, using trustees to recruit.
- Aim to recruit a volunteer lead within the board.
- Mary to collate ideas and establish level of need.
- Set up working group to develop proposal.

Cycling – new working group

- Group consisting of trustees.

Events

A mixed year of online and some face-to-face events

- Increase online presentations
- Annual conference.
- FR event.
- AEVF event – probably mid-June.
- Launch of Danilo's boat.

Influence - Carlo

- Identify key organisations and produce priority list and plan.
- Agree representation on outside organisations.

G Carlo Laurenzi OBE

On behalf of the CPT Board

6 May 2021

Confraternity of Pilgrims to Rome

Financial Activities

January - December 2020

| | 2020 | 2019 |
|-------------------------------------|---------------|---------------|
| Income | | |
| Charitable donation | 362 | 1,407 |
| Gift Aid | 913 | 0 |
| On Line shop sales | | |
| On Line shop sales - product | 1,707 | 972 |
| On Line shop sales - shipping | 523 | 0 |
| Total On Line shop sales | 2,229 | 972 |
| Restricted Income | | |
| Danilo Boat fund | 6,210 | 0 |
| Total Restricted Income | 6,210 | 0 |
| Services | 0 | 0 |
| Subscriptions | 6,878 | 8,567 |
| Total Income | 16,592 | 10,946 |
| Total | 16,592 | 10,946 |
| Expenditures | | |
| Accounting software | 344 | 48 |
| Accommodation list | 0 | 758 |
| AGM hotel / travel costs | 0 | 1,816 |
| CPR label pins | 0 | 306 |
| Charitable payments | | |
| Charitable payments - other | | 190 |
| Charitable payments - Danilo's boat | 6,078 | 0 |
| Total Charitable payments | 6,078 | 190 |
| FFVF booklet | 547 | 0 |
| Insurances | 311 | 307 |
| London Canterbury route | 891 | 0 |
| Mail Chimp fees | 169 | 0 |
| Map - Web page | 0 | 30 |
| Passport / credential printing | 1,328 | 0 |
| Paypal commission | 444 | 514 |
| Phone Costs | 34 | 0 |
| Print newsletter | 1,923 | 2,300 |
| Printing, Postage and Stationery | 1,077 | 1,691 |
| Purchases | 3 | 0 |
| Stock write off | 37 | 63 |
| Travel and Accommodation | 417 | 683 |
| US Postage, distribution | 186 | 0 |
| Web dev & maintenance | 2,022 | 1,328 |
| Zoom | 130 | 0 |
| Total Expenditures | 15,940 | 10,034 |
| Net Operating Income | 653 | 912 |