

CROSSLEY COMMUNITY ASSOCIATION
A Charitable Incorporated Organisation (CIO)

TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS

For The Year Ended
31 March 2021

CROSSLEY COMMUNITY ASSOCIATION

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CROSSLEY COMMUNITY ASSOCIATION

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Crossley Community Association
Charity Number	1182129
Registered Office	323 Denton Lane Chadderton Oldham OL9 9GA
Trustees	Ryan Smith (Chair) Colin McLaren Caron Withnell Sonja Costello Adul Zakariya Mary Moulton Joan Moran
Members	Naseem Ahmed (acting Secretary) Sonya Khawaja Hasna Begum Karan Kaushal Amina Stihl Amanda Mallitt Shima Das
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham OL1 2RA
Bankers	Yorkshire Bank (Virgin Money) 5-7 Chadderton Precinct Chadderton Oldham OL9 0LJ



CROSSLEY COMMUNITY
ASSOCIATION

Charity Registration Number - 1182129



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Trustees' Annual Report for the period
April 1st 2020 to March 31st 2021**

Charity name: CROSSLEY COMMUNITY ASSOCIATION

Charity registration number: 1182129

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To further or benefit the residents of Crossley, Freehold and Chadderton wards and the surrounding neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the objective of improving the conditions of life for the residents.</p> <p>In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The following activities were running at the centre prior to lockdown.</p> <p>Food Poverty REEL CIC ran a weekly drop-in providing bags of groceries supplied by local supermarkets to help eliminate food poverty. They have a large number of members who attended the sessions and paid a small weekly subscription.</p> <p>Health and wellbeing PHAB- PHAB inspires and supports disabled and non-disabled children, young people and adults to make more of life together.</p> <p>Elections Centre used for voting for local elections and hired by Oldham Council.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have received guidance issued by the Charity Commission on public benefit. The objects for which the charity is established for the public benefit are:</p> <p>To continue provide activities to increase skills, improve health and wellbeing, reduce social isolation and support people to improve their quality of life. Grants are available to groups and organisations aiming to provide services for the public benefit in accordance with our constitution.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The Crossley Centre Community Fund was established to give up to £500 financial support to organisations or groups who want to run activities or for individuals who need help with accessing employment or education. 10% of the Crossley Centre surplus income is ring-fenced for Community Fund applicants, administered by the trustees. Once an application form is received trustees either approve or disprove the application and whether it should be funded.</p> <p>A number of the groups that have been successful in obtaining funding include:</p> <ul style="list-style-type: none"> • Full Circle Youth Club – games and equipment for youth club • Crossley Sewing Group – materials and equipment • SAWN Furniture Project • Lansdowne Communal Group • South Chadderton Youth Group <p>A number of individuals have been successful too.</p>
Policy on social investment including program related investment	Para 1.38	<p>The Charity is developing its social investment policy in 2022, this is due to the impact of the pandemic which has had an adverse effect on timescales</p>
Contribution made by volunteers	Para 1.38	<p>Volunteers are an invaluable resource in the day-to-day running of the Crossley Community Centre and are involved in most of the community activities organised by the board of trustees and Great Places staff. Volunteers also help with opening and closing for private functions.</p> <p>Lynne Anderson, a volunteer, is offering support with keeping the finances up to date until a trustee is appointed as Treasurer.</p>
Other		<p>The COVID-19 pandemic has had an impact on the activities organised by the trustees, with no income since March 2020. The Crossley Centre closed on 17th March 2020 and to date has remained closed. A risk assessment was drafted and approved by trustees, but the centre and has remain closed.</p>

		<p>The community centre is usually a hub for social investment activities focussing on employment, education and training but they have been put on hold until the centre fully opens for business</p> <p>Control measures are in place to ensure the community centre is COVID-safe when its re-opens and trustees will monitor groups and activities. The measures are looked at periodically to meet health & safety guidelines.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	<p>Volunteering The Association and community centre rely on volunteers and these volunteers have been vital in the running of the community centre and on volunteers as committee members when the centre first opened its doors. A volunteer coordinator was appointed in 2017 for a 12-month role and coordinated volunteers in a variety of roles including office administration and receptionist, community consultation, fundraising, pop-up café, brunch club, opening and closing centre for private functions. The next stage in the volunteers' programme will be to place volunteers with employers across Oldham to give them work experience</p> <p>ESOL classes (English for speakers of other languages) English classes have been very popular with the centre establishing a relationship with Lifelong Learning (an educational arm of Oldham Council) and have given</p> <p>Internship Programme with Oldham College The Association gave opportunities to students with special needs to volunteer at the community centre. This programme has built a strong relationship with the Association and discussions have been taking place around future collaborations on a variety of projects.</p> <p>Brunch Club The Brunch club has been a successful activity that has engaged parents and children since its inception in 2017 with a trustee leading on the activity. Its focus is to promote healthy and eating and exercise. It was initially set up to tackle holiday hunger and has grown into an activity that is supported by local school and businesses.</p> <p>Youth Club A youth club has been running at the centre for three years and has engaged with over seventy children. Through feedback from attendees and the Peer Research Report future activities will be centred around self-development and environmental projects</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Centre was closed for the duration of the reports time period due to the Covid-19 pandemic.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review (awaiting feedback from accounting)

Review of the charity's financial position at the end of the period	Para 1.21	<p>We had a surplus of £10,663 in this financial period, that covered a full 12 month from the 1st of April 2020 to the 31st of March 2021.</p> <p>The total funds held as at the 31st of March 2021 were £66,533, being £1,000 restricted funds and £65,533 unrestricted funds (free reserves).</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees aim to build free reserves in unrestricted funds at a level which equates to between three and six months of charitable expenditure. The charity's main source of income is grants and donations.
Amount of reserves held	Para 1.22	<p>The CIO has adopted the following policy regarding reserves:</p> <p>The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.</p> <p>A breakdown of the calculation for 3 months essential expenditure is: £1,690.00.</p>

Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties for the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees are responsible for the recruitment of new trustees in line with the process outlined within the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following appointment to the board, trustees are given a copy of the constitution, trustee job description, skills matrix and publications from the Charity Commission. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is managed by a board of trustees. Volunteers assist with organising and running activities. Great Places has assisted with governance of the CIO and has handed over management of the community centre to the board of trustees. The Charity are also a member of Oldham Community Centre network coordinated by Action Together.
Relationship with any related parties	Para 1.51	The Crossley Community Association run the Oldham Council owned Crossley Community Centre, which is managed by Great Places Housing Association by way of a PFI contract. Great Places commit resources to support the Charity with governance as well as take the lead role in monitoring the Crossley Centres building safety compliance. Two members of Great Places staff are members of the board of trustees.
Other		

Reference and Administrative details

Charity name	Crossley Community Association
Other name the charity uses	None
Registered charity number	
Charity's principal address	323 Denton Lane Chadderton Oldham OL9 9GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ryan Smith	Chair		
2	Naseem Ahmad	Acting Secretary (Member)	Feb 2019 – present	
3	Colin McLaren	Trustee	Feb 2019 – present	
4	Carol Withnell	Trustee	Feb 2019 – present	
5	Sonja Costello	Trustee	Feb 2019 – present	
6	Sonya Khwaja	Member	Feb 2019 – present	
7	Abdul Zakariya	Trustee	Feb 2019 – present	
8	Mary Moulton	Trustee	Feb 2019 – present	
9	Joan Moran	Trustee	Feb 2019 – present	
10	Karan Kaushal	Member	Feb 2019 – present	
11	Hasna Begum	Member	Feb 2019 – present	
12	Amina Stihi	Member	Feb 2019 – present	
13	Amanda Mallitt	Member	Feb 2019 – present	
14	Shima Das	Member	Feb 2019 – present	

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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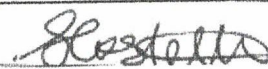
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOAN MORAN	SONIA COSTELLO
Position (e.g. Secretary, Chair, etc.)	TRUSTEE	Trustee

Date 23.2.22.

CROSSLEY COMMUNITY ASSOCIATION

REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF CROSSLEY COMMUNITY ASSOCIATION

FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts for the year ended 31 March 2021 as set out on pages 4 to 7.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

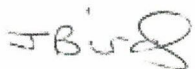
Independent Examiners Statement

I have completed my examination for the year ended 31 March 2021.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



24th February 2022

Miss Jacqueline Bird F.M.A.A.T.

Community Accounting Lancashire C.I.C.

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA

CROSSLEY COMMUNITY ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNTS

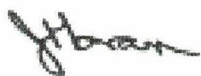
FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds 01/04/20 to 31/03/21 £	Restricted Funds 01/04/20 to 31/03/21 £	Total Funds 01/04/20 to 31/03/21 £	Total Funds 19/02/19 to 31/03/20 £
	Notes				
RECEIPTS					
Room Hire		3,190	-	3,190	18,755
Authority Hours		-	-	-	5,200
Grants	2	9,994	-	9,994	1,958
Sundries		-	-	-	3,226
Other Income	3	<u>17,195</u>	<u>-</u>	<u>17,195</u>	<u>1,532</u>
TOTAL RECEIPTS		30,379	-	30,379	30,671
PAYMENTS					
Room Hire (Refunds)		305	-	305	-
Skills Training		-	-	-	520
Insurance		660	-	660	1,413
Licences		-	-	-	832
Centre Maintenance		125	-	125	942
Fixtures & Fittings		-	-	-	1,188
Computer Equipment & Software		443	-	443	2,446
Laptops for Local Schools		2,748	-	2,748	-
Printing & Stationery		221	-	221	154
Refreshments		-	-	-	53
Electricity		1,224	-	1,224	1,412
Gas		1,820	-	1,820	1,863
Water		1,214	-	1,214	2,849
Telephone & Internet		-	-	-	(246)
Music Licence		360	-	360	-
Alarm & Security System		910	-	910	432
Window Cleaning		-	-	-	72
Cleaning & Supplies		622	-	622	2,121
Trade Waste		464	-	464	889
First Aid & Cover		-	-	-	27
Accountancy Fees		-	-	-	195
Brunch Club		-	-	-	597
Garden Project		-	-	-	958
Centre Funded Activities		-	-	-	2,668
Crossley Funding (Grants)	4	8,600	-	8,600	5,332
Sundries		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,144</u>
TOTAL PAYMENTS		19,716	-	19,716	27,861
Net of receipts/(payments)		10,663	-	10,663	2,810
Cash funds as at 31 March 2020	5	54,870	1,000	55,870	53,060
Cash funds as at 31 March 2021	5	<u>65,533</u>	<u>1,000</u>	<u>66,533</u>	<u>55,870</u>

CROSSLEY COMMUNITY ASSOCIATION
STATEMENT OF ASSETS AND LIABILITES
FOR THE YEAR ENDED 31 MARCH 2021

	Total Funds as at 31st March 2021 £
CASH FUNDS	
Bank Account	66,533
Petty Cash	<u>-</u>
	<u>66,533</u>
 LIABILITIES	
Accountancy Fees (Independent Examination ~ 19/02/19 to 31/03/20)	625
Additional Accountancy Work (19/02/19 to 31/03/20)	90
Accountancy Fees (Independent Examination ~ 01/04/20 to 31/03/21)	<u>455</u>
	<u>1,170</u>

The financial statements were approved by the Board of Trustees on the 22nd of February 2022 and signed on their behalf:



JOAN MORAN.

Trustee

CROSSLEY COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Receipts and Payments Accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees have chosen not to prepare accruals based accounts as the income did not exceed £250,00 in the annual accounting for the year ended 31st of March 2021.

As such the financial statements were prepared on the basis of 'receipts and payments', and not in accordance with the Charities SORP (FRS 102).

2. Grants Received

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	01/04/20 to 31/03/21	01/04/20 to 31/03/21	01/04/20 to 31/03/21	19/02/19 to 31/03/20
	£	£	£	£
National Lottery (Young Persons Activities)	9,994	-	9,994	-
Green Dividend	-	-	-	1,958
	<u>9,994</u>	<u>-</u>	<u>9,994</u>	<u>1,958</u>

3. Other Income

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	01/04/20 to 31/03/21	01/04/20 to 31/03/21	01/04/20 to 31/03/21	19/02/19 to 31/03/20
	£	£	£	£
Local Restrictions Support Grant*	10,000	-	10,000	-
Great Places (Youth Club)	1,980	-	1,980	-
Action Together Covid Crisis Support	5,000	-	5,000	-
Refunds Received	215	-	215	-
Miscellaneous	-	-	-	1,532
	<u>17,195</u>	<u>-</u>	<u>17,195</u>	<u>1,532</u>

*During the period the charity benefitted from a total of £10,000 of Government Grants from Oldham MBC. In accordance with accounting policy, this credit is included in 'Other Income' within the 'Receipts and Payments Accounts' in the period for which they compensate.

CROSSLEY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 MARCH 2021

4. Crossley Funding (Grants Issued)

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	01/04/20 to 31/03/21	01/04/20 to 31/03/21	01/04/20 to 31/03/21	19/02/19 to 31/03/20
	£	£	£	£
Action Together Covid Crisis Support	7,500	-	7,500	-
Crucial Crew Community Safety Event	500	-	500	-
Christmas Collection Box Contribution	100	-	100	-
Ready Steady Cook Project Group	500	-	500	-
Sawn Furniture Recycling	-	-	-	1,000
Green Finger Bus Pull for Homeless	-	-	-	200
Wood Carvers Funding	-	-	-	500
Hollingwood Rugby Club	-	-	-	286
Mark Wood Local Resident It Funding	-	-	-	500
Oldham Athletics	-	-	-	1,840
Residents Group Garden Funding	-	-	-	126
Sewing Group	-	-	-	480
Creative Crossley Group	-	-	-	400
	<u>8,600</u>	<u>-</u>	<u>8,600</u>	<u>5,332</u>

5. Fund Analysis

Fund Name	Opening Balance as at 31 March 2020	Receipts	Payments	Closing Balance as at 31 March 2021
	£	£	£	£
Unrestricted Funds	54,870	30,379	(19,716)	65,533
Restricted Funds				
Green Dividend	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
Total Funds	<u>55,870</u>	<u>30,379</u>	<u>(19,716)</u>	<u>66,533</u>