

Charity no. 1182079

**Sutton African & Caribbean Cultural
Organisation
Receipts and Payments Accounts
31 March 2022**

Sutton African & Caribbean Cultural Organisation

Reference and administrative details

For the year ended 31 March 2022

Charity number	1182079														
Registered office and operational address	21 Alexander Gardens Stanley Road Carshalton Surrey SM5 4LJ														
Trustees	<p>The trustees who served during the year and up to the date of this report were as follows:</p> <table><tr><td>Grace Abamba</td><td>Appointed 11 November 2021</td></tr><tr><td>Kardar Challenger</td><td>Resigned 21 September 2021</td></tr><tr><td>Cleo Douglas</td><td>Chair</td></tr><tr><td>Veronica Fritzon</td><td></td></tr><tr><td>Mic Lord</td><td>Resigned 1 November 2021</td></tr><tr><td>Marina Puce</td><td>Resigned 30 July 2021</td></tr><tr><td>Annisha Taylor</td><td>Appointed 11 November 2021</td></tr></table>	Grace Abamba	Appointed 11 November 2021	Kardar Challenger	Resigned 21 September 2021	Cleo Douglas	Chair	Veronica Fritzon		Mic Lord	Resigned 1 November 2021	Marina Puce	Resigned 30 July 2021	Annisha Taylor	Appointed 11 November 2021
Grace Abamba	Appointed 11 November 2021														
Kardar Challenger	Resigned 21 September 2021														
Cleo Douglas	Chair														
Veronica Fritzon															
Mic Lord	Resigned 1 November 2021														
Marina Puce	Resigned 30 July 2021														
Annisha Taylor	Appointed 11 November 2021														
Honorary Treasurer	Grace Smith Appointed November 2021														
Bankers	<p>HSBC Bank 75 – 77 High Street Sutton SM1 1DU</p> <p>Metro Bank 83 - 87 High Street Sutton SM1 1JF</p>														
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD														

Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements and constitution.

Governance and structure

Sutton African & Caribbean Cultural Organisation (SACCO), *Celebrating African and Caribbean Heritage in the Community*, became a charity in 2019. It was formerly Sutton Black History Group. We provide educational activities, cultural events and group meetings for all the community.

We concentrate on helping children and young people, raising expectations, older people social isolation and culturally appropriate activities, and we seek to address health disadvantages particular to the community.

SACCO is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees and its governing document is a constitution.

There is a recruitment process for trustees, including an application process, interview and references. During 2021/22, two new trustees recruited, two trustees resigned, and a new Honorary Treasurer was appointed.

Our Annual General Meeting was held online in February 2022 due to Covid-19 restrictions.

Public benefit

The trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and publication by Charity Commission "Charities and Public Benefit".

SACCO charitable activities are:

1. For the benefit of the public to develop the capacity and skills of the members of the Black African and Caribbean disadvantaged community of LB Sutton and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society;
2. To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their social circumstances, with the object of improving their conditions of life; and
3. For the benefit of the public, SACCO will work towards the elimination of discrimination on the grounds of race or ethnicity.

In fulfilment of its charitable objectives, as trustees we continually seek to include feedback from those who use our services, funders and both members, volunteers and staff.

We have established and maintained good relationships with other stakeholders, colleges, local hospitals, BME groups, some churches and business; our success in this is reflected in increased awareness of our group and more people wanting to work in partnership with us.

SACCO delivered a wide range of projects throughout the year.

Sutton African & Caribbean Cultural Organisation

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For the year ended 31 March 2022

Objectives for 2021-22

Work has continued to improve governance structures of a newly formed charitable organisation.

Our objectives:

- To maintain continuity of service despite the restrictions of Covid-19 by doing more online;
- To allow consolidation of structural changes and maintain stability;
- To recruit fresh expertise to the board of trustees in order to widen scope;
- To improve communications; and
- To apply for core funding in order to enhance the administrative support available to meet service demands.

The continued impact from Covid-19 and changing government guidelines created significant changes and adaptation to our working practices, but commitment from group members and volunteers allowed us to deliver outcomes and achieve our goals.

Achievements and performance

Projects continuing during 2021/22:

- African Village joint project with Community Action Sutton

This was a collaborative effort with SACCO taking the lead and bringing everyone together to celebrate the lockdown being over and the community being able to mix with each other for the first time since the Covid-19 pandemic had started. We recognised that for some people this would be the first opportunity they have had with other people since the pandemic had begun.

The event was held at Hill House which allowed us to spread each activity and the stalls out so it still allowed people to abide by social distancing if they so wished. We also provide PPE and sanitation points to allow people to feel at ease.



- Attendance at Merton Heritage Festival
- Kaleidoscope Magazine

Increased readership and was sent out both digitally and hard copy. Many people have given several positive comments on both contents and layout.

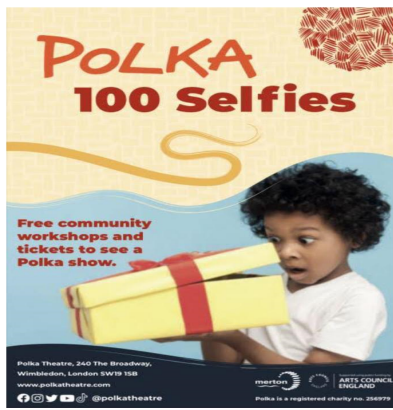
Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

- Polka Theatre 100 selfies

History In the Making - A Creative Project



- Wellbeing food boxes to Sutton residents



- SACCO's JG Building Vaccine Confidence With African & Caribbean Communities
https://www.youtube.com/watch?v=2MS4_DhEzno
- SACCO's JG Building Vaccine Confidence with Under 16's
<https://www.youtube.com/watch?v=0UfZS8wtJrw>
- Growing up Stories - Whitehall Sutton

Black History Month - October 2021

The Theme for BHM 2021 was Proud to Be. SACCO presented various events throughout the month which catered for all age groups from the very young to our Silver Surfers. Overall the month was extremely successful with all events sold out and many requests for repeats or continuation of workshops.

Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

Below shows a snapshot of some of the events which took place over the course of the month.

- Launch

The launch was well attended. Our special guests included the renowned poet and lawyer David Neita along with the Mayor Councillor Trish Fivey and her Deputy Councillor Annie Moral. We had various streams of entertainment for the evening which covered all ages.

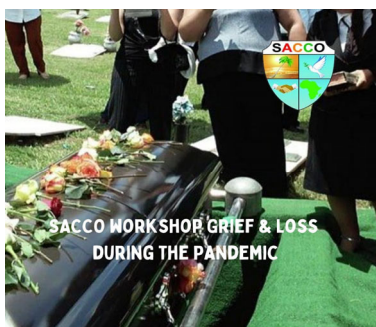


- Windrush Compensation Support Legal Clinic

SACCO collaborated with United Legal Access who ran information sessions for those individuals who may have to prove their immigration status and for those wishing to make an application to the Windrush Compensation Scheme.



- Grief & Loss During the Pandemic workshop

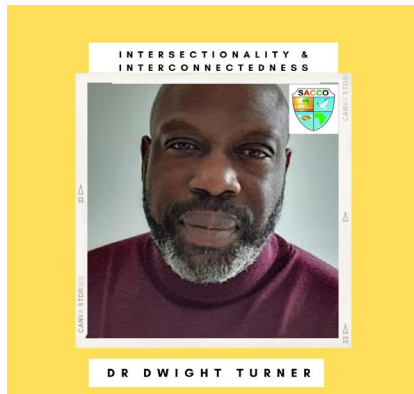


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Report of the trustees

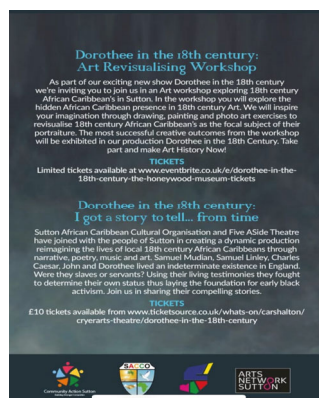
For the year ended 31 March 2022

- Intersectionality & Interconnectedness workshop



- Dorothee in the 18th Century Project

This was a collaboration with Five ASide Theatre. There were a number of workshops throughout the year which helped to bring people from 18th Century Sutton back to life. This culminated in a showing at The Charles Cryer theatre which was sold out.



- Meet the Author - Dorothee Kosoom
- Salsa workshops
- 6 Religions
- Knife crime and suicide
- Hate crime

Our children and young person's events

Activities and services for children and young persons are keen to highlight the contributions of people of African & Caribbean descent in Science, Technology, Engineering Arts & Maths and to promote diversity and inclusion in (STEAM). This was done through the following projects:

Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

- Anansi Spider Storytelling



- Clarion Summer of Fun - Minibeast Mayhem



- Sutton High School

Due to the untimely death of George Floyd, several young ladies from Sutton High School reached out to SACCO as they felt they needed a forum to express their views and to also learn more about their heritage. SACCO encouraged the young ladies to join SACCO and become committee members. They have become invaluable members of the team. Sutton High School chose SACCO as one of their yearly charities which they support. They have held cultural days at school and have fundraised and donated funds to SACCO. We refer to our young people as SACCO's Young Voices as we feel that it is very important that they have a voice and they know that they will be listened to and heard.



Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

- Children's African Drumming Workshops in Merton and Sutton Libraries



- Unicorn Theatre Workshop - Tropical Christmas



- African Kings and Queens Storytelling



Our family and community learning workshops are a multi-generational, hands-on family engagement, designed to help children and their grown ups to learn and positively experience science and technology. We do this with the principles of creativity, culture and community.

Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

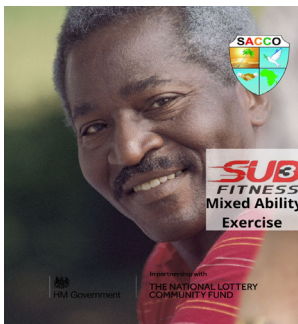
Silver surfers

- Friendship Fridays



- Senior citizens mixed ability chair exercises

During lockdown our elderly members expressed how they were feeling isolated as they were unable to leave their homes. We teamed up with SUB3 Fitness to deliver online mixed ability exercises. These sessions were extremely successful. The sessions covered exercises for both able and non-able individuals by offering classes that were chair led for the infirmed. Due to popular demand and different streams of funding we were able to run these sessions for most of the year.



- Good Old Days

We started this project in Merton based around the experiences of older members of our local community who are happy to share with others their cultural traditions in the countries from which they originate. This project is targeted at local community-based groups, organisations, cultural societies and elderly persons from all sections of society.

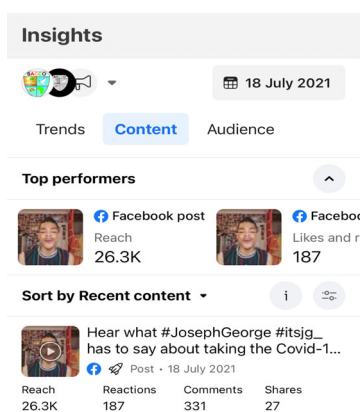
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For the year ended 31 March 2022

Social media

We use various streams of social media in order to promote the work which we do. These range from Facebook, Instagram, Twitter and Youtube. We have been able to monitor content to see what advertising streams work and also monitor the demographics which we are targeting.



Organisational development

The operational role was extremely busy - we are very thankful for our volunteers who give of their time freely and support SACCO in a range of roles and events throughout the year. SACCO has a proud tradition of being a wholly run voluntary organisation for over 10 years. Therefore identifying support to develop volunteers and enable them to move up into governance roles within the organisation or for career aspirations is a key aim. We ensure they are involved in relevant strategic, operational and group development plans.

Training was undertaken by the new trustees on governance and to maximise the use of SACCO internal IT systems.

Risk management

The board of trustees are responsible for the identification and management of the risks faced by the organisation. Risk management processes were reviewed during the year and the key areas identified were:

- Governance - a number of trustees resigned in 2021 and this was addressed by the recruitment of new trustees with diverse skills and defined roles; and
- Finance - to increase the diversity of income streams, and implement improved financial processes. This was mitigated by recruiting a part-time Office Manager with financial background and a new experienced Treasurer.

We have now through increased trustee recruitment and our risk management processes are satisfied that the major risks have been identified and have been adequately mitigated where necessary. We will continue to monitor our risks.

Future work

Our future work includes preparation for Accreditation, work on completing intergenerational project in Merton, resuming Friendship Friday, British Science Association work, Conference and partnership work on mixed heritage succession planning and training.

Sutton African & Caribbean Cultural Organisation

Report of the trustees

For the year ended 31 March 2022

Financial review

For the year ended 31 March 2022, incoming resources were £49,426 (2021: £34,519) and resources expended were £41,726 (2021: £27,089), resulting in a surplus for the year of £7,700 (2021: £7,430). Total funds at 31 March 2022 were £21,675 (2021: £13,976), of which £16,475 is held in restricted funds with £5,190 in unrestricted reserves.

We obtained a number of grants - some project specific but other small Covid-19 recovery grants - and work commenced on changes to our website, updating of policies re health and safety measures, infection control equipment and notices.

We received grants from the following funders. This increased funding allowed us to provide much needed part-time administrative support, a bookkeeper and some needed office equipment. We want to thank our funders:

- Arts Network Sutton;
- British Science Association;
- Clarion Housing Group;
- Community Action Sutton;
- London Borough of Sutton;
- National Lottery - Community Fund; and
- Yapp Charitable Trust.

We are also very appreciative for donations we received. We thank all for their generosity – Sutton High School, two local churches, local shops – Morrisons, Sainsbury, Tesco - and private individuals who gave us fresh produce from the allotments.

Reserves

Our reserves policy calls for unrestricted reserves to be held in the range of 3-6 months operating expenditure which is £6,772 - £13,544, based on the 2022/23 budget. Our unrestricted reserves currently are £5,190, (2021: £3,933). We need to continue to increase our unrestricted reserves to reach our target of 3 months. We continue to be a going concern as we secure and apply for funding required to sustain and grow SACCO's activities in 2022/23.

Independent examiners

Godfrey Wilson Limited were re-appointed as independent examiners to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 5 November 2022 and signed on their behalf by

Cleo Douglas

Cleo Douglas - Chair

Independent examiner's report

To the trustees of

Sutton African & Caribbean Cultural Organisation

I report to the trustees on my examination of the accounts of Sutton African & Caribbean Cultural Organisation (the charity) for the year ended 31 March 2022, which are set out on pages 13 to 14.

Respective responsibilities of trustees and examiner

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

William Guy Blake

Date: 8 November 2022

William Guy Blake ACA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Sutton African & Caribbean Cultural Organisation

Receipts and payments account

For the year ended 31 March 2022

	Restricted £	Unrestricted £	2022 Total £	2021 Total £
Receipts				
Grants	43,615	-	43,615	32,965
Donations	-	3,218	3,218	468
Membership subscriptions	-	142	142	278
Fundraising events	-	2,451	2,451	808
Total receipts	43,615	5,811	49,426	34,519
Payments				
Project costs	26,561	1,224	27,785	19,592
Admin expenses	4,767	1,583	6,350	5,379
Office costs	2,711	-	2,711	1,426
Purchase of assets	1,464	600	2,064	-
Accountancy fees	312	1,111	1,423	-
Telephone and internet	632	-	632	375
Training	479	-	479	-
Fundraising	246	-	246	-
Trustee expenses	-	36	36	-
Insurance	-	-	-	232
Printing, postage and stationery	-	-	-	85
Total payments	37,172	4,554	41,726	27,089
Net receipts	6,443	1,257	7,700	7,430
Cash funds at 1 April 2021	10,042	3,933	13,975	6,545
Cash funds at 31 March 2022	16,485	5,190	21,675	13,975

Sutton African & Caribbean Cultural Organisation

Statement of assets and liabilities

As at 31 March 2022

	2022	2021
	£	£
Cash funds		
Cash at bank and in hand	<u>21,675</u>	<u>13,975</u>
Total cash funds	<u>21,675</u>	<u>13,975</u>
 Cash funds		
Restricted funds	16,485	10,042
Unrestricted funds		
General funds	<u>5,190</u>	<u>3,933</u>
Total cash funds	<u>21,675</u>	<u>13,975</u>

Approved by the trustees on 5 November 2022 and signed on their behalf by

Cleo Douglas

Cleo Douglas - Chair