



# Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
01	04	2021	To	31	03	2022	

## Section A Reference and administration details

**Charity name** Cassington Sports and Social Club

**Other names charity is known by**

**Registered charity number (if any)** 1182076

**Charity's principal address** 42 Eynsham Road

Cassington

Witney, Oxfordshire

**Postcode**

**OX29 4DH**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mandy Constance	Chair		
2	Kathryn Humphris			
3	Anne Luttmann-Johnson	Secretary		
4	Susanna Lewis			
5	Graham Mills			
6	Caroline Morton	Treasurer		
7	Bridget Sherlock			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 10 <sup>th</sup> February 2019
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity trustees will make available to each new charity trustee a copy of the current version of the constitution and a copy of the latest Trustees' annual report and statement of accounts.

Decisions taken by the trustees may be decided at a meeting of the charity trustees or by written resolution agreed and signed by the charity trustees.

The trustees oversee the day to day provision and maintenance of the village facilities at the Elms Road playing fields in Cassington for recreation or other leisure time activities in relation to the charity's objectives, through a committee of volunteers (which include the trustees). The trustees seek the views of the residents of Cassington, the Parish Council and other village groups and interested parties when considering improvements to the facilities in order to ensure the facilities continue to service the needs of all users and improve local social welfare.

All trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide or assist in the provision of facilities for recreation or other leisure time occupation of individuals in Oxfordshire who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The facilities situated at the Elms Road playing fields in Cassington comprise of a large public access open grass playing field with both football and cricket pitches, a free to use green gym, an enclosed Multi Use Games Area (MUGA), a pavilion for community and sporting use, a car park and two areas of open access playground equipment, one for younger children and one for older children.

In discussing and making decisions with regards to providing and maintaining the recreational facilities the trustees keep in mind the Charity Commission's guidance on public benefit.

These facilities provide an important outside space for any resident of Cassington and the wider community to access and use for recreation whether as an individual, a family, a group of friends or an organised sports team. The playing field is accessible and is open to the public; users benefit from the freedom to use the field for recreational activities such as walking, running, outdoor exercise, playing games, flying kites, having picnics, and children learning to ride bikes and roller skate. These activities provide the opportunity to benefit people's physical and mental health and their social wellbeing. The green gym equipment and the playground equipment are also open to the public. Users benefit from the physical exercise gained whilst using the equipment and the social benefit in meeting other users which helps to build a sense of community and support connections within the village.

This is the only dedicated outdoor recreational space in Cassington and it is important to ensure its availability for current, and future, users.

The sports pitches on the field, the MUGA and pavilion are available for hire and are used by sporting and social groups as a place to participate in activities such as football, cricket, hockey, tennis and exercise classes. The pavilion is also available to be used for birthday parties, family celebrations and to host community and social events. The proceeds from the hiring out of these facilities form one part of the income received. The other part comes from organising and running community social events. These fundraising events aim to be inclusive and bring people together from all parts of our community, encouraging social connections which can go on to provide practical or emotional support for those that may not otherwise have had the opportunity to make those connections, which is in the interest of the social welfare of our village, and wider, community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees wish to thank the committee and everyone who volunteers their time and effort in supporting the work of the charity to provide and maintain the recreational facilities in Cassington, particularly to those who donate their time to mow the grass on the playing fields so that the field can be used by all.

**Summary of the main achievements of the charity during the year**

2021/22 continued to be a difficult and uncertain year for everyone as a result of the Coronavirus pandemic. Despite the continuing difficulties the facilities were kept in good order and available for use by the local and wider community when Government regulations permitted, especially as we made our way through the prescribed Roadmap out of Lockdown during the spring and summer of 2021.

At the start of the Charity's year the countrywide lockdown restrictions on social distancing were eased to allow outdoor gatherings of 6 people or 2 households and outdoor sports facilities were allowed to reopen, in addition to the restarting of formally organised outdoor sports. People were encouraged to take outdoor exercise and the playing fields, tennis courts, green gym and playground equipment were key in being able to facilitate this for the residents of Cassington. Open access to these places for safe recreation during this time was so important as a way to improve conditions of life while living through the easing of restrictions and re-affirmed the continuing need to provide and maintain this village facility for current, and future, users.

As the year progressed, regulations with regard to social distancing and social mixing were relaxed in stages, first for meeting up outdoors and then finally all legal limits on social contact were removed; however, there was still an anxiousness and general wariness of social gatherings. During the previous year all of our social community and fundraising events were put on hold, so it was important to bring the community together and use the facilities in the interest of social welfare and re-establishing community connection. To that end the Charity, with support from the Parish Council, organised and hosted a free to attend village picnic and games afternoon at the end of the summer on the playing fields. It was very well attended and enjoyed by all, with participation in games of rounders, sack races, welly wanging, tug of war, pebble painting and giant bubble blowing. It was the first opportunity for many newcomers to the village to meet other families and neighbours in a relaxed and welcoming way, with everyone able to have much needed social contact at a level they were comfortable with.

Through the Parish Council, some new young native trees were planted along the southwest boundary of the playing field, with residents sponsoring to dedicate these trees in memorial to family members. During the Cassington Picnic the donations and the time given for the planting of the new trees was acknowledged and thanks were given by the PC Chairman.

The Charity applied for and received a grant to enable the purchase of a community public access defibrillator which has been fitted to the outside of the sports pavilion. We felt it was important to have this potentially life saving equipment in easy reach of the sports field so it could be used in the case of a life-threatening emergency. Members of the committee have a rota to ensure this is checked every week.

We are looking ahead to the coming year and are hopeful that we can continue to move beyond the constraints that the pandemic brought so that we can carry on with bringing the community together and continue to ensure the provision and maintenance of the recreational facilities in order to support our objectives by keeping the playing fields open for public use by the local and wider community despite this difficult year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The bank balance as at the year end was £35,576.93. The MUGA surface will need replacing in 2031 and the gang mower in 2023 so funds are being held to contribute towards these future large expenditures (target figures: £31,120 for MUGA, £5,600 for gang mower). Funds are also being held to cover 6 months of running costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In pre-Covid years, our two main sources of funds would be the income received from hiring the pavilion and sporting facilities out to different groups and from the organising and hosting of fundraising and social events during the year. Unfortunately, the fundraising and social activities were partially curtailed for much of the spring and into the summer due to Government regulations. We were able to raise a small amount at the Cassington Picnic and on Fireworks Night but our biggest fundraising opportunity, the annual Cassington Bike Night, was again cancelled for the second year in a row. This had a huge impact on our total income received, resulting in an almost 70% reduction in normal income over the year.

The cricket team, and then the football team, were able to play matches on the field, the MUGA was well used by youth football teams for winter training, and after the ban on social contact indoors was lifted the pavilion began to be used again for children's birthday parties, band practices and a new weekly Slimming World support group was started. The income from the hire of the pavilion and sporting facilities went some way to minimising the negative net cash flow that we sustained this year.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anne Luttmann-Johnson	Caroline Morton
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	30/01/2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Cassington Sports and Social Club**

No (if any)  
**1182076**

## Receipts and payments accounts

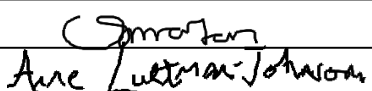
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For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Annual MUGA Pass	25	-	-	25	360
Pavilion Hire	884	-	-	884	55
Field Hire	805	-	-	805	600
MUGA Hire	603	-	-	603	484
Donations	25	-	-	25	80
Gift Aid	-	-	-	-	270
Meat Draw	-	-	-	-	-
Bike Night	-	-	-	-	-
Net Proceeds from Fundraising Events	347	-	-	347	-
Blenheim Bursary Grant	1,500	-	-	1,500	-
COVID-19 Support Grants	-	-	-	-	19,431
<b>Sub total (Gross income for AR)</b>	<b>4,189</b>	<b>-</b>	<b>-</b>	<b>4,189</b>	<b>21,280</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,189</b>	<b>-</b>	<b>-</b>	<b>4,189</b>	<b>21,280</b>
<b>A3 Payments</b>					
Insurance	1,417	-	-	1,417	1,417
Electricity	1,122	-	-	1,122	351
Water	509	-	-	509	92
Licences	-	-	-	-	-
Cleaning	135	-	-	135	-
Consumables/Sundries	-	-	-	-	-
Small Tools/Equipment	-	-	-	-	-
Pavilion Maintenance	-	-	-	-	-
Field Maintenance	51	-	-	51	155
MUGA Maintenance	-	-	-	-	110
Machine/Equipment Maintenance	-	-	-	-	40
<b>Sub total</b>	<b>3,233</b>	<b>-</b>	<b>-</b>	<b>3,233</b>	<b>2,165</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Community defibrillator	1,549	-	-	1,549	-
	-	-	-	-	-
	-	-	-	-	261
	-	-	-	-	1,482
	-	-	-	-	1,012
<b>Sub total</b>	<b>1,549</b>	<b>-</b>	<b>-</b>	<b>1,549</b>	<b>2,755</b>
<b>Total payments</b>	<b>4,782</b>	<b>-</b>	<b>-</b>	<b>4,782</b>	<b>4,920</b>
<b>Net of receipts/(payments)</b>	<b>- 594</b>	<b>-</b>	<b>-</b>	<b>- 594</b>	<b>16,360</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>36,171</b>	<b>-</b>	<b>-</b>	<b>36,171</b>	<b>19,810</b>
<b>Cash funds this year end</b>	<b>35,577</b>	<b>-</b>	<b>-</b>	<b>35,577</b>	<b>36,170</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	35,577	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>35,577</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Gang Mower (2015/16)	Unrestricted	5,600	700
	14x GoPak folding tables with two trolleys (2019/20)	Unrestricted	1,924	-
	Freestanding steel goals 24x8ft 11 a-side (2020/21)	Unrestricted	1,482	-
	Freestanding steel goals 16x7ft 9 a-side (2020/21)	Unrestricted	1,012	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Caroline Morton	30/01/2023
		Anne Luttmann-Johnson	Anne Luttmann-Johnson	30/01/2023