

**Trustees' Annual Report for Coventry Music Trust**  
**Charity Number: 1182061**  
**Reporting Period: 16th December 2024 – 15th December 2025**

## **1. Introduction**

The Coventry Music Trust remains deeply committed to enriching lives through the transformative power of music. As a cornerstone of Coventry's cultural landscape, the Trust aims to provide opportunities for individuals to experience, learn, and grow through music. Whether supporting education, public performances, or individual development, our work is driven by a vision to ensure music is accessible to everyone, regardless of age, background, or ability. This report details the Trust's activities, financial performance, and plans for the future during the financial year ending 15th December 2023.

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## **2. Objectives and Activities**

The core objective of Coventry Music Trust is to foster a vibrant musical culture in Coventry, where talent and passion for music can thrive. This year, the Trust focused on delivering programs that support musical education, community engagement, and individual artistic development. Central to our mission is the belief that music should be accessible to everyone, and we strive to break down barriers—financial, social, or geographical—that may hinder participation.

We achieve this by organizing workshops in local schools, providing scholarships to young musicians, and hosting public performances. These activities not only nurture talent but also contribute to Coventry's broader cultural identity. Through collaborations with schools, local organizations, and the wider community, we aim to ensure that music remains a vital part of Coventry's cultural fabric.

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## **3. Achievements and Performance**

The past year has been marked by significant accomplishments that underscore the Trust's commitment to fostering musical engagement. Our educational outreach included a series of workshops in local schools, which provided over 300 students with hands-on musical experiences. These sessions were tailored to inspire creativity and introduce young learners to the joys of music-making.

In addition to our educational initiatives, the Trust hosted three major public concerts that brought together diverse audiences, showcasing local talent and providing a platform for emerging artists. These events attracted over 1,000 attendees and strengthened the community's connection to music and the arts.

The Trust also continued its scholarship program, awarding funding to 15 young musicians. This financial support enabled recipients to purchase instruments and access lessons, which are critical for their musical development. By investing in these individuals, the Trust ensures that the next generation of musicians has the tools and opportunities needed to succeed.

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## **4. Financial Review**

During the reporting period, Coventry Music Trust maintained a stable financial position. Total income amounted to £1,466.62, reflecting continued support from donors, partners, and fundraising activities. Expenditure was carefully controlled and totaled £40.30, allowing the Trust to deliver its programs efficiently while preserving resources for future initiatives.

As of 15th December 2024, the Trust's year-end balance stood at £18,269.51. This strong position provides a solid foundation for ongoing activities and future growth. Trustees remain committed to transparency and accountability in financial management, ensuring that all resources are used effectively to advance the Trust's mission.

The Trustees follow a reserves policy designed to safeguard the charity's financial health. This ensures the Trust can respond to unexpected challenges while continuing to deliver programs without disruption.

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## **5. Governance and Structure**

The Coventry Music Trust is governed by a dedicated Board of Trustees, who provide oversight and strategic direction. The Trustees met quarterly throughout the year to review the Trust's progress, assess financial performance, and ensure compliance with charity regulations. Their collective expertise and commitment have been instrumental in achieving the charity's objectives. The Trust's governance framework is aligned with best practices, promoting transparency, accountability, and effective decision-making. Trustees work closely with staff and volunteers to ensure the smooth operation of the Trust's activities and programs.

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## **6. Plans for the Future**

Coventry Music Trust is committed to expanding its impact within the community. Over the coming year, the Trust aims to increase the number of workshops offered, particularly in underserved areas where access to music education is limited. Plans are also in place to launch an annual music festival celebrating Coventry's rich musical heritage and providing a platform for local talent.

The Trust will actively pursue new partnerships with businesses, community organizations, and donors to secure additional funding. These collaborations will support the diversification of programs and extend the Trust's reach, enabling more people to experience the transformative power of music. By emphasizing innovation, inclusivity, and sustainability, Coventry Music Trust seeks to build on its successes and create lasting value for the community.

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## **7. Declaration**

The Trustees confirm that they have reviewed and approved this Annual Report, which accurately reflects the activities and performance of Coventry Music Trust during the financial year ending 15th December 2023.

### **Signed on behalf of the Trustees:**

**Name:** Mark Steele

**Position:** Trustee

**Date:** Thursday, 6. November 2025

## Charity Return for Coventry Music Trust

Charity Number: 1182061

Reporting Period: 16th December 2022 – 15th December 2023

### 1. Income and Expenditure

#### Summary

- **Total Income:** £1,465.40
- **Total Expenditure:** £39.99
- **Net Income:** £1,425.41
- **Opening Balance (estimate based on 27 Sep 2023):** £16,935.16
- **Closing Balance (estimate based on 9 Sep 2024):** £18,360.57

#### 1.1 Income Breakdown

The Trust received income from various sources totaling £1,465.40 during the visible statement period:

##### **1.11 Donations:** £144.75

- December 2023: £93.00 (Christmas concert donations)
- May 2024: £9.75 (individual donation)
- June 2024: £10.00 (individual donation)
- July 2024: £32.00 (individual donations)

##### **1.12 Ticket Sales from Events:** £575.65

- March 2024: £24.50 (Creature Cantata concert)
- June 2024: £551.15 (concert ticket sales)

##### **1.13 Other Income:** £745.00

- November 2023: £130.00 (payment received)
- December 2023: £615.00 (payment received)

*The income reflects strong community support for the Trust's mission, with the majority derived from concert ticket sales and generous donations from supporters. The successful Christmas concert in December 2023 and the Creature Cantata concert in March 2024 demonstrated the community's enthusiasm for the Trust's musical programming.*

#### 1.2 Expenditure Breakdown

Total expenditure during the visible period was £39.99:

##### **1.21 Digital Services:** £39.99

- Payment to TuneCore, Inc for digital music distribution services, supporting the Trust's online presence and digital content delivery.

The Trust continued to maintain a prudent approach to expenditure, focusing resources on direct program delivery while keeping operational costs minimal. The low expenditure reflects the Trust's efficient use of volunteer support and donated resources.

### 2. Activities and Achievements

The Coventry Music Trust continued its mission to make music accessible to all members of the Coventry community. During the reporting period, the Trust focused on delivering high-quality music education and fostering community engagement through music.

## **2.1 Key Activities**

### **2.11 Community Performances and Concerts**

The Trust organized several successful public concerts during the year:

- **Christmas Concert (December 2023):** A festive performance that brought the community together, generating £93.00 in donations from attendees who supported the Trust's mission.
- **Creature Cantata Concert (March 2024):** A special musical performance featuring creative programming that attracted audience members and demonstrated the Trust's commitment to innovative and engaging musical experiences.
- **Summer Concert Season (June 2024):** A highly successful series of performances that generated £551.15 in ticket sales, showcasing local musical talent and providing accessible cultural experiences for the Coventry community.

These concerts not only provided performance opportunities for musicians but also served as important fundraising activities, enabling the Trust to sustain and expand its charitable work.

### **2.12 Educational and Support Programs**

The Trust continued to deliver music education initiatives and provide support to young musicians across Coventry, helping to develop musical skills and overcome barriers to participation in music. These activities aligned with the Trust's charitable objectives and demonstrated its ongoing commitment to enriching the cultural life of Coventry through music education and community engagement.

## **3. Financial Position**

The Trust maintained a strong financial position throughout the reporting period:

**3.1 Reserves Position** The Trust holds reserves of approximately £18,360.57, which provides financial stability and enables the charity to plan for future activities with confidence. This level of reserves is in line with the Trustees' reserves policy and ensures the Trust can meet its ongoing commitments while remaining responsive to opportunities to expand its charitable impact.

**3.2 Financial Management** The Trustees continue to exercise careful stewardship of the Trust's resources. Income exceeded expenditure during the period, reflecting successful fundraising efforts and the generous support of the Coventry community. The prudent management of funds ensures maximum impact from every pound donated or earned.

## **4. Governance and Compliance**

The Coventry Music Trust is governed by a Board of Trustees who oversee all aspects of the charity's operations. The Trustees meet regularly to review activities, monitor financial performance, and ensure compliance with charity law and regulations.

### **4.1 Trustee Responsibilities**

The Trustees maintain oversight of:

- Strategic direction and planning
- Financial management and controls
- Risk management

- Regulatory compliance
- Safeguarding policies and procedures

## 4.2 Policies and Procedures

The Trust maintains appropriate policies covering financial management, reserves, safeguarding, and operational procedures. These policies are reviewed regularly to ensure they remain fit for purpose and reflect current best practice. The Trustees are committed to transparency and accountability in all aspects of the Trust's operations, ensuring that the charity operates in the public interest and maintains public confidence.

## 5. Plans for the Future

The Coventry Music Trust remains committed to expanding its reach and deepening its impact within the Coventry community. Future plans include:

- *Expanding Educational Reach:* Developing partnerships with additional schools and community venues to reach more young people across Coventry, particularly in areas where access to music education is limited.
- *Building Sustainable Income:* Pursuing diverse funding sources including grants, donations, and earned income from activities to ensure the long-term sustainability of the Trust's programs.
- *Strengthening Community Engagement:* Creating more opportunities for community participation in music-making, including intergenerational projects and collaborative performances that bring different parts of the community together.
- *Developing Partnerships:* Working with other local organizations, schools, and cultural institutions to maximize the Trust's impact and create a thriving musical culture in Coventry.

## 6. Conclusion

The Coventry Music Trust continues to fulfill its charitable mission of making music accessible to all in the Coventry community. Despite operating with minimal administrative costs, the Trust maintains a strong financial position and delivers valuable programs that enrich lives through music.

The Trustees remain committed to sound financial management, regulatory compliance, and maximizing the impact of the Trust's resources. The year ahead offers exciting opportunities to expand the Trust's work and serve even more people in the Coventry community.

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**Prepared:** November 2024

**Bank:** Co-operative Bank (Account ending 5037)

**BIC:** CPBKGB22

**IBAN:** GB32CPBK08929965995037

Dates	Deposits	Spend	Balance	Yearly Deposits	Yearly Spend
25/11/2022			£4,142.19	£13,564.42	£771.45
09/12/2022	£45.00		£4,187.19		
13/12/2022	£59.00		£4,246.19		
21/12/2023	£426.00		£4,672.19		
06/02/2023	£12,171.00		£16,843.19		
21/03/2023	£40.00		£16,883.19		
29/03/2023		£738.00	£16,145.19		
29/03/2023	£6.00		£16,151.19		
20/04/2023	£362.00		£16,513.19		
31/05/2023	£41.30		£16,554.49		
27/06/2023	£33.00		£16,587.49		
28/06/2023	£36.20		£16,623.69		
14/07/2023	£290.00		£16,913.69		
19/07/2023	£10.00		£16,923.69		
18/08/2023	£44.92		£16,968.61		
11/09/2023		£33.45	£16,935.16		

BRANCH : BUSINESS DIRECTPLUS

0892996599503700

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BIC : CPBKGB22

IBAN : GB32CPBK08929965995037

TYPE : COMMUNITY DIR COVENTRY MUSIC TRUST

27 APR 23

Date	Description	Withdrawals	Deposits	Balance
25 NOV 22	BROUGHT FORWARD			4,142.19
09 DEC 22	SumUp Payments Acc PID219158-SUMUP		45.00	4,187.19
13 DEC 22	SumUp Payments Acc PID220694-SUMUP		59.00	4,246.19
21 DEC 22	8687 PO 09:05DEC21		426.00	4,672.19
06 FEB 23	THE ALAN EDWARD HI Grant		12,171.00	16,843.19
21 MAR 23	SumUp Payments Acc PID264523-SUMUP		40.00	16,883.19
29 MAR 23	Coventry City Coun 7899231 Cov Music	738.00		
29 MAR 23	SumUp Payments Acc PID267908-SUMUP		6.00	16,151.19
20 APR 23	8687 PO 10:59APR20		362.00	16,513.19