



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	15	12	2019		15	12	2020

Section A Reference and administration details

Charity name

Coventry Music Trust

Other names charity is known by

Registered charity number (if any)

1182061

Charity's principal address

Coventry Music, Enterprise House

Courtaulds Way

Coventry

Postcode

CV6 5NX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Steele			Coventry Music
2	Fleur Sexton	Chair		
3	Francis Ranford			
4	Geoff Willcocks			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Selected and appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Charity are to promote arts for the benefit of the public, with a particular but non-exclusive focus on children and young people, by in particular (without limitation) promoting the performance, learning, practice and appreciation of music by the people of the City of Coventry and the general public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity began with some small fund raising events before the Covid-19 pandemic began – generating money from ticket sales from events with Coventry Music.

Fundraising was tailored around the programmes on show at events including Coventry Music's Open Orchestra's Special Needs programme and inclusive music ensembles.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution from volunteers and also ethical fundraising have been discussed and will be actioned with a volunteer to maintain the accounts and support the charity admin moving forward.

The relocation of the Trust will take place in 2021 to the city centre as part of Coventry Music moving which will strengthen the ability to showcase musical opportunities and drive growth in fund raising.

Summary of the main achievements of the charity during the year

Small scale fund raising on the back of events – impacted heavily by Covid 19. But plans in place to restart events and generate funding opportunities to programmes that can restart on the other side of the pandemic.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charities aims are to generate income to then be put back into programmes to support music education. As there are no staff/premises expenses reserves will be kept to a minimum.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'Mark Steele', is written across the top-left cell of a table. The signature is cursive and somewhat stylized, with a long horizontal stroke extending from the end of the name.

Full name(s) Mark Steele

Position (eg Secretary, Chair, etc) Trustee

Date 2/11/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Coventry Music Trust

No (if any)
1182061

Receipts and payments accounts

CC16a

For the period
from

Period start date
15/02/2019


To

Period end date
15/12/2019

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Ticket sale fundraising from performances at Warwick Arts Centre	2,040	-	-	2,040	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,040	-	-	2,040	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,040	-	-	2,040	-
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	2,040	-	-	2,040	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	2,040	-	-	2,040	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		2,040	-	-
		-	-	-
		-	-	-
	Total cash funds	2,040	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Non	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Non		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Non		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Non		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Mark Steele	02/11/2021