

Venue: 60 Westville Road

Present:

Ross Arieta (Trustee)

Lucy Cook (Trustee)

Virginie Darwent (Trustee)

Melanie Lalou (Trustee)

Helen Wrigley. (Parent)

1. Accounts reviewed: £7720 in current account (with funds owing from Philip Wooler, Estate Agent Boards)
2. Giftaid: Process discussed and to be formalised – electronic form in set up.
To request parents complete forms if UK Tax payer. Ross looking at Google form for completion.
Giftaid to be reclaimed since Charity formed approx. £6K
3. Learning Garden (Nursery/YR): Discussed in poor state of repair. Responsibilities from school versus PSA debated.
Helen and another parent (Deb Humble) have met with Miss Mora (teacher) & Ms Black (TA) at the school to discuss state of repairs. There is an upcoming planned meeting with contractors, EYFS teachers, Frank (estate manager) to get quotes for repairs/improvements needed. Parent body from Nursery and YR are keen to be involved to help clear and make safe where feasible in order to reduce costs. Mel Lalou clarified that in past the PSA have tended to purchase new items (eg. Playground equipment) but not been responsible for ongoing maintenance. It is important to makes safe and attract new families to school and so PSA happy to prioritise this if needed. Agreed with quotes to re-discuss with school again and to ask them to consider possibilities of grants.
4. Christmas Fair planning December 2022:
 - Stalls discussed. Need for volunteers inc Father Christmas
 - Raffle tickets (Ross Arieta)
 - Silent auction items (all)
 - To request TENS license (Mel Lalou)
 - To update Parentkind insurance (Mel Lalou)
 - To book Christmas Tree delivery slot (ideally Thursday, Lucy Cook).
 - Usual stalls (BBQ, bring-a-dish, face painting, candy floss, santa/photos, Tea&cakes, mugs, Tombola, Jolly Jars)

- Paid & charitable stalls as before (eg. Little Architects, Dementia charity)
- New Ideas for stalls eg. Clothes donations

Christmas Trees – agreed sale prices (based on reviewing retail prices on Pines and Needles website)

3' £35, 4' £40, 5' £55, 6" £70, 7' £85

(profit per tree: 3' £15, 4' £18, 5' £29, 6' £ 36.50, 7' £41.50)

Charity Name	No (if any)
Friends of Greenside Primary School	1 1 8 2 0 5 8

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/09/2021		3 1 / 0 8 / 2 0 2 2

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Income	26,637	-	-	26,637	5,601
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26,637	-	-	26,637	5,601
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,637	-	-	26,637	5,601

A3 Payments

	-	-	-	-	-
Costs of Charitable Activities	23,072	-	-	23,072	17,657
Fundraising Costs	3,097	-	-	3,097	227
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	26,169	-	-	26,169	17,884

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	26,169	-	-	26,169	17,884
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Net of receipts/(payments)	468	-	-	468	- 12,283
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,760	-	-	4,760	17,042
Cash funds this year end	5,228	-	-	5,228	4,758.93

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash held in the charity bank account	5,228	-	4,760
		-	-	-
		-	-	-
	Total cash funds	5,228	-	4,760
	(agree balances with receipts and payments account(s))	OK	OK	Agreement Error
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-

		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity’s own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

		-	
Signature	Print Name	Date of approval	
	Ross Arieta	16/10/2022	
	Melanie Lalou	16/10/2022	