



## Trustees' Annual Report for the period

**From**

Period start date

**To**

Period end date

01

09

2020

31

08

2021

**Charity name**

Friends of Greenside Primary School

**Other names charity is known by**

Greenside PSA

**Registered charity number (if any)**

1182058

**Charity's principal address**

Greenside Primary School

Westville Road

London

**Postcode**

W12 9PR

### Names of the charity trustees who manage the charity

**Trustee name****Office (if any)****Dates acted if not for whole year****Name of person (or body) entitled to appoint trustee (if any)**

1 Lucy Cook

2 Melanie Lalou

3 Ross Arieta

4 Virginie Darwent

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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

**Name****Dates acted if not for whole year**

### Names and addresses of advisers (Optional information)

**Type of adviser****Name****Address**


**Name of chief executive or names of senior staff members (Optional information)**

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### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Volunteers put their name forward and the Trustees vote, a majority is required for that volunteer to become a Trustee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity works closely with Greenside Primary School in Shepherd's Bush, London, and the Trustees are drawn exclusively from the parent body of that school.

### Summary of the objects of the charity set out in its governing document

To advance the education of the pupils at Greenside Primary School, by providing and assisting in the provision of facilities for education at the school.

To advance the mental and physical wellbeing of the pupils at Greenside Primary School by providing and assisting in the provision of facilities for recreation at the school.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity works to raise funds for the benefit of all the pupils at Greenside Primary School by providing services and facilities that would not otherwise be affordable by the school using its budget alone.

Examples of the areas in which the charity is active are as follows: providing playground equipment, providing access to tuition in specialist subjects such as music or science, buying books to maintain the school library, providing funds for the refurbishment of school facilities.

The Trustees of the charity have all had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

It is hugely beneficial to the staff and parents of Greenside Primary School if both groups communicate effectively to understand each other's priorities and constraints. The charity aims to foster an atmosphere of openness and collaboration for the benefit of all who are associated with the school.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the period covered by this report the charity has provided funding for the final phase of the three-phase plan for improvements to the playground.

The charity also committed to paying for equipment for the vegetable garden.

The charity also funded the art department in an immersive, live performance of Alice in Wonderland which benefited the whole school and which sat within their curriculum.

The Trustees have been successful in persuading some of the parents to set up regular donations, which are handled via the Virgin Giving website. This has ensured that the charity continued to receive a stream of donations for the duration of the pandemic.

**Brief statement of the charity's policy on reserves**

The charity aims to retain sufficient money in the account to handle 6 months of expenditure at any time.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity raises funds principally through holding fundraising events, these fall into two categories – regular small events which are open to the parents and staff only, and occasional larger events which are open to the wider community.

The small events are the weekly sale of tea and cakes (provided as donations by the parents), and the occasional quiz night.

The larger events are the Winter and Summer Fairs, and the Open Day when the school opens up its premises for tours (the school is a Grade 1 listed building, and contains a protected mural by Gordon Cullen).

Because of the pandemic it was not possible to run the usual range of events during this reporting period, everyone hopes that next year will be different!

**Section F**

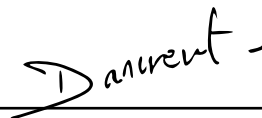
**Other optional information**

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ross Arieta

Virginie Darwent

Position (eg Secretary, Chair, etc)

Trustee

Trustee

Date

19/10/21



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Friends of Greenside Primary School

No (if any)  
1182058

## Receipts and payments accounts

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For the period from	Period start date 9/1/2020	To	Period end date 8/31/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Income	5,601	-	-	5,601	9,818
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	5,601	-	-	5,601	9,818
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	5,601	-	-	5,601	9,818
<b>A3 Payments</b>					
	-	-	-	-	-
Costs of Charitable Activities	17,657	-	-	17,657	20,110
Fundraising Costs	227	-	-	227	1,555
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	17,884	-	-	17,884	21,665
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	17,884	-	-	17,884	21,665
<b>Net of receipts/(payments)</b>	- 12,282	-	-	- 12,282	- 11,847
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	17,042	-	-	17,042	28,888
<b>Cash funds this year end</b>	4,759	-	-	4,759	17,041.68

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash held in the charity bank account	4,760	-	17,042
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,760</b>	<b>-</b>	<b>17,042</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error

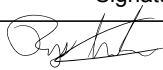
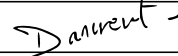
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ross Arieta	19/10/21
	VIRGINIE DARWENT	19/10/21