



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **5th May 2020** **Period start date**

To **4th May 2021** **Period end date**

Charity name: The Lord Mayor of Sheffield Charity

Charity registration number: 1182055

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Such charitable purposes for the benefit of the inhabitants of South Yorkshire as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This financial period coincided with the first national lockdown imposed because of the Covid-19 Pandemic and the subsequent further measures limiting social interaction. Fundraising was incredibly difficult in these circumstances and the Lord Mayor was unable to hold the usual number or type of fundraising events during his municipal year in office.</p> <p>Two donations were received from fund-raising events and a bucket collection was also carried out.</p> <p>One council taxpayer who was owed a refund by Sheffield City Council of council tax offered to donate this refund to the Charity and this was received directly from the Council on behalf of the donor.</p> <p>However, the largest donation to the Charity was via Veolia, Sheffield City Council's garden waste contractor. Veolia and the Council agreed to temporarily suspend garden waste collections at the end of 2020 to ensure that the essential black bin and recycling collections could continue throughout the COVID-19 pandemic. Green waste service customers were offered the chance to claim a refund for the equivalent value of the non-collections, or they could choose to donate it to the Lord Mayor of Sheffield Charity.</p>

		Over 4,200 residents of Sheffield donated their refund raising a total of £23,700. This donation was received in March 2021 but unfortunately, again due to the circumstances arising from public health protection measures, the trustees were unable to meet face to face until September 2021 when they approved donations to the Lord Mayor's three nominated charities for the financial year 2020 - 2021.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the relevant Charity Commission guidance on public benefit

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	As mentioned above, this charity year has been very difficult and the majority of the funds from donations from the public and Veolia were only received in the final quarter of the charity's financial year. Due to public health measures the Board was unable to meet face to face as required by its Trust Deed until September 2021 when the Board approved the donations for the year 2020 – 2021. These donations have all now been made and the details will appear in the annual report 2021 – 2022.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the charity had £10 591 carried forward from the previous financial year and £25106 raised in donations in cash funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity did not have a reserves policy during this period.
Amount of reserves held	Para 1.22	At the end of the period the charity had £35696 in cash funds (rounded).
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Trust is governed by a Trust Deed dated 8 th February 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is an unincorporated trust created by the trust deed and administered by the trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The Trust is required to have a minimum of three trustees. Apart from the first trustees, the trustees are appointed as follows:</p> <ol style="list-style-type: none"> 1. The Lord Mayor of Sheffield for a period of one year passed by a resolution of the trustees at a special meeting 2. Other trustees excluding the Lord Mayor for a period of three years passed by a resolution of the trustees at a special meeting <p>Trustees other than the Lord Mayor are selected having regard to the skills, knowledge and experience needed for the effective administration of the charity</p>

Reference and Administrative details

Charity name	The Lord Mayor of Sheffield Charity
Other name the charity uses	N/A
Registered charity number	1182055
Charity's principal address	Town Hall Pinstone Street Sheffield S1 2HH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tony Downing	Chair		The Board of Trustees
2	Mike Pye	Honorary Treasurer		The Board of Trustees
3	Denise Fox			The Board of Trustees
4	Christopher Jewitt			The Board of Trustees
5	Anne Murphy			The Board of Trustees
6				
7				
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14				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Charity Secretary	Deborah Eaton	Legal and Governance, Sheffield City Council, Floor 3, North Wing, Moorfoot, Sheffield, S1 3PL

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

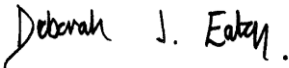
Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deborah Jane Eaton	
Position (eg Secretary, Chair, etc)	Charity Secretary	
Date	10 February 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Lord Mayor of Sheffield Charity

1182055

Receipts and payments accounts

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For the period
from

05/05/2020

To

04/05/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	25,106	-	-	25,106	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	25,106	-	-	25,106	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,106	-	-	25,106	-
A3 Payments					
Nil		-	-	-	-
		-	-	-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	25,106	-	-	25,106	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,591	-	-	10,591	-
Cash funds this year end	35,696	-	-	35,696	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank carried forward from 19/20	10,591	-	-
	Cash collected in 20/21 (net of receipts & payments)	25,106	-	-
		-	-	-
	Total cash funds	35,696	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Deborah J Eaton	Deborah Jane Eaton Charity Secretary duly authorised	09/02/2022	

by the board of trustees to sign these accounts on their behalf

Independent examiner's report to the trustees of The Lord Mayor of Sheffield's Charity

Ref no 1182055

I report to the trustees on my examination of the accounts of the Lord Mayor of Sheffield's Charity (the Charity) for the year ended 5th May 2021.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *SWBower*

Name: Mr Stephen Bower

Internal Audit Manager Sheffield City Council

Address:

Financial and Commercial Services

Internal Audit

Sheffield City Council

Level 6

Moorfoot Building

Sheffield

S1 4PL

Contact via email: Stephen.Bower@Sheffield.gov.uk

Date 25/1/2022