

## Trustees' Annual Report for the period

From: 01/04/2023 - 31/03/2024

Charity name: Cylch Meithrin Crymych

Charity No: 1182051

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Cylch Meithrin Crymych has continued to provide pre-school education and care for the children of the surrounding area. It has an excellent relationship with the local school, Ysgol Bro Preseli school and its staff which makes transition for the children into primary school much easier. Cylch Meithrin Crymych are members of Mudiad Meithrin, a voluntary organisation specialising in Welsh medium early provision. It aims to give every young child the opportunity to benefit from early years services and experiences. All children are welcomed to the Cylch. The current management committee continue to uphold these aims.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide and maintain pre-school education and care for the children of the surrounding area. Follow the curriculum for Wales to provide high quality early education giving experiences, knowledge and skills needed for lifelong learning, active citizenship and future employment begin in early years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The purpose and objectives stated above are based on the guidance issued by the Charity Commission and local needs.

### Additional Information (optional)

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Cylch Meithrin Crymych committee of Trustees are all volunteers and encourage other volunteers to help with a wide range of tasks at

		<p>the setting, this allows the service to be used to it's full potential for the benefit of the local community.</p> <p>The Trustees are committed to involving volunteers directly to contribute to the running of the service. Ensure we are responsive to the needs of the users of the service. To provide different skills and perspectives. Offer opportunities for volunteer participation by all. Offer opportunities to develop and learn new skills.</p>
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole	Para 1.20	<p>Our aims for the year were to ensure that all the children would be given the resources and quality staff that is required to give the best quality education and care. The interests of the children are a central point of daily activities.</p> <p>To manage the Cylch Meithrin on a day to day basis we need to ensure that the level of staffing and income is raised and available.</p> <p>To increase opening hours available for the children attending the setting.</p> <p>The setting has now opened an extra hour to accommodate a lunch club to assist parents, working parents and carers. Allowing children to stay an extra hour is an asset to the daily running of the Cylch Meithrin.</p> <p>Our main achievements, during the year was to hold various fundraising events. The Cylch Meithrin is managed well. The Cylch Meithrin setting is to enhance the children's learning.</p>

### Additional information

	SORP reference	
Achievements against objectives set	Para 1.41	The feedback to the trustees indicates that we provide good quality service that encourages parents to bring their children to the Cylch Meithrin setting.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising has helped us produce a small budget surplus
Investment performance against objectives	Para 1.41	N/A
Other		

### Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We have run the Cylch Meithrin finances within the agreed budget, leaving a small surplus.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves within our account to meet capital experience.
Amount of reserves held	Para 1.22	£
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional Information

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Children's Fees Fundraising Activities
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks faces of the charity	Para 1.46	A lack of volunteers.



		Less children in the area to attend the setting.
Other		

### Structure, Governance and Management

Description of Charity's trusts:	SORP reference	
Type of governing document	Para 1.25	Constitution
How is the Charity Constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are either elected or appointed annually at the Annual General Meeting held in May. New trustees will be elected in 2024.

### Additional Information

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	The following policies are in place and are used as part of the Trustees Induction: Volunteer policy Safeguarding Adults policy Child Safeguarding policy Health, Safety and Welfare policy Environmental Awareness Policy Staffing policy E-Safety policy Equality and Diversity policy Confidentiality and Data protection policy Digital images policy
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Cylch Meithrin Crymych is run by a Management Committee of Trustees, made up of 6 elected members. The current officers are: Chair Secretary Treasurer
Relationship with any related parties	Para 1.51	N/A
Other		



### Reference and Administrative details

Charity Name	Cylch Meithrin Crymych
Other name the charity uses	
Registered Charity number	1182051
Charity's principal address	Y Caban Ysgol Bro Preseli Crymych SA41 3QH Pembrokeshire

### Names of the charity trustees who manage the charity

Number	Trustee name	office	Dates acted if not for whole year	Name of person or body entitled to appoint trustee if any
1	Michelle Fletcher			
2	Hannah Mair Williams			
3	Michelle Fletcher	Treasurer		
4	Margaret Louise Evans			
5	Meleri Higginson	Secretary		
6	Gwen Griffiths	Assistant Secretary		
7	Dafydd Vaughan			
8	Katie Robinson	Chair		

### Corporate trustees – name of the directors at the date the report was approved

Director Name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (optional information)**

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**Exemptions from disclosure****Reason for non-disclosure of key personnel details**

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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

Michelle Fletcher	
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**Full name(s)**

MICHELLE FLETCHER.	
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**Position (eg Secretary, Chair, etc)**

TREASURER	
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**Date**

4/12/24.
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**CYLCH MEITHRIN CRYMYCH**  
**PROFIT AND LOSS ACCOUNT AS AT 31ST MARCH 2024.**

	31/03/2024	31/03/2023
<b>Income</b>		
Fees	4658.00	7663.00
1 to 1	0.00	0.00
3 yr Fund	17227.00	7425.00
Bonus Ball	0.00	1005.20
Donation	1101.00	2903.00
Trips	125.50	0.00
Fundraising	2146.00	1496.00
Grant	2830.00	22773.00
Milk Grant	57.61	0.00
Ceredigion CC	4000.00	0.00
	<b>32145.11</b>	<b>43265.20</b>
Interest	95.47	
<b>Less: Expenditure</b>		
Staff Wages	34901.87	31742.90
HMRC	3759.91	2316.67
Pension	2500.71	1803.02
Travelling	0.00	1653.31
Class Fundraising	12.00	150.46
Equipment	4362.16	8076.72
Training	3.00	554.05
Food	916.35	633.60
Gifts	1742.54	293.00
Mudiad Fees	481.60	670.48
Rent	1000.00	1100.00
Refund	0.00	0.00
	<b>49680.14</b>	<b>48994.21</b>
<b>PROFIT/LOSS</b>	<b>-17439.56</b>	<b>-5729.01</b>

**CYLCH MEITHRIN CRYMYCH**  
**BALANCE SHEET AS AT 31ST MARCH 2024**

Balance on Current Account at 1st April 2023	10953.95	
Balance on Deposit Account at 1st April 2023	<u>14215.95</u>	25169.90
<b>Interest</b>	95.47	
<b>Income</b>	32145.11	-17439.56
<b>Less Expenditure</b>	<u>49680.14</u>	
		<u><u><b>7730.34</b></u></u>
Closing Balance on Current Account at 31st March 2024		3418.92
Closing Balance on Deposit Account at 31st March 2024		<u>4311.42</u>
		<u><u><b>7730.34</b></u></u>

**NOTE TO ACCOUNTS.**

Loss was serviced by transfers from the savings account.



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
OF CYLCH MEITHRIN CRYMYCH**

I report on the accounts of the Charity for the period ended 31<sup>st</sup> March, 2024 which are set out per the attached document.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5) (b) of the Charities Act, and
- To state whether particular matters have come to my attention.

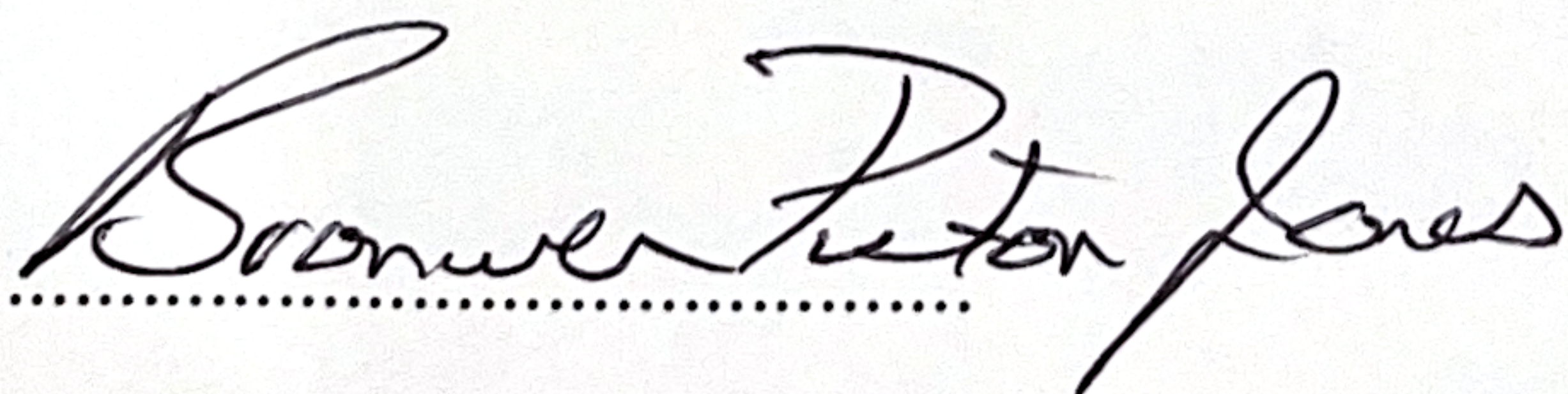
**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement.**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - \*to keep accounting records in accordance with section 130 of the Charities Act; and
  - \*to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



BP Jones Accountancy Consultant  
Ffynnon Fraith  
Blaenffos  
Boncath  
SA37 0HZ.

29<sup>th</sup> September 2024