

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

England & Wales · Charity number 1182039

Details

Other names BURY VCFA, VCFA

Status Registered

Legal form CIO

Registered 2019-02-14

Register [View on the Charity Commission register](#)

Contact

Address Bury VCFA
Castle Buildings
Market Place
Bury
Lancashire
BL9 0LD

Phone 01615185550

Email admin@buryvcfa.org.uk

Website www.buryvcfa.org.uk

Activities

Objects: The promotion of efficiency and effectiveness of voluntary organisations, Charities, Community & Faith Groups (VCF) for the public benefit by giving advice and assistance to VCF organisations working in Bury and the surrounding areas to enable them to meet their purposes.

Activities: VCFA is an infrastructure organisation providing development, support, and volunteering services to charities in Bury Greater Manchester

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bury

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£971,557	£855,143	£834,732	15
2024-03-31	£919,174	£964,968	£725,368	21
2023-03-31	£756,979	£793,914	£717,562	19
2022-03-31	£696,155	£713,748	£766,622	15
2021-03-31	£595,732	£521,576	£756,950	11

Trustees

Name	Role	Appointed
David Catterall DL		2025-11-19
Gary Malcomson		2024-03-26
Jill Logan		2019-02-18
Katie Jenkinson		2021-10-19
Laura Wolstenholme		2022-07-26
OLAJUMOKE ILEVBAJOR		2022-11-29
Steph Brocken		2025-11-19
TANVEER AHMED		2018-04-20
Vicky Maloney		2019-02-18

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

England & Wales - Charity number 1182039

Accounts

**BURY VOLUNTARY COMMUNITY &
FAITH ALLIANCE**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Registered Charity No. 1182039

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

INDEX

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 13	TRUSTEES ANNUAL REPORT
14	INDEPENDENT EXAMINERS REPORT
15	STATEMENT OF FINANCIAL ACTIVITIES
16	BALANCE SHEET
17	STATEMENT OF CASH FLOWS
18 - 28	NOTES TO THE ACCOUNTS

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE**Report of the Trustees for the year ended 31st March 2025**

The Trustees present their annual report and financial statements of the organisation for the year ended 31st March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the organisation's trust deed.

Reference and administrative information

Charitable Incorporated Organisation

Name: Bury Voluntary Community & Faith Alliance

Charitable Incorporated Organisation Number: 1182039

Date Registered: 14th February 2019

Trustees

The Trustees serving during the period to 31st March 2025, and up to the date of signing, were as follows:

Jill Logan	Chair & Finance Sub-Committee
Vicky Maloney	Deputy Chair & HR Sub-Committee
Tanveer Ahmed	Finance Sub-Committee
Mark Cunningham	Deputy Chair
Laura Wolstenholme	HR Sub-Committee
Andy Hazeldine	(resigned November 2024)
Katie Jenkinson	
Jumoke Ilevbabor	
Tim Bryant	
Gary Malcomson	HR Sub-Committee

The Board is actively recruiting to ensure a wide breadth of interest and expertise across its membership.

Principal Office

First Floor
Castle Buildings
Market Place
Bury BL9 0LD

Independent Examiners

Hilton-Jones t/a Community Accountancy Service
Hollinwood Business Centre
Albert Street
Oldham
OL8 3QL

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE**Bankers**

Unity Trust Bank
Nine Brindley Place
Birmingham
B1 2HB

Investment Managers

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Objectives and activities

The purposes of the organisation are:

Vision

To enhance the quality of life of local residents by supporting a thriving community & voluntary sector in Bury

Aim

To support voluntary, community, social enterprises and faith organisations in the borough of Bury to enhance and improve the lives of local communities and residents.

Who are we?

Bury VCFA enhances local community and voluntary action by enabling Voluntary, Community, Faith and Sector organisations (VCSE) in Bury to provide support and deliver services. We will do this through developing capacity in the VCSE, effective strategic engagement with our statutory partners and by forging alliances with local businesses and communities

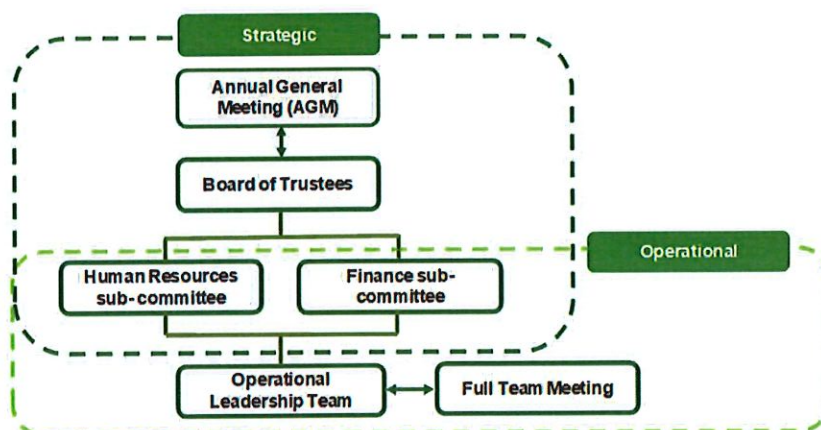
The organisation furthers its charitable purposes for the public benefit through:

- enabling and supporting local VCSE to deliver services in Bury;
- VCSE, public and private sectors to their local communities through local VCSE organisations;
- facilitating a single point of access for the public sector (Bury Council; NHS, primary, secondary & acute health services; Police; Fire; etc.) with local voluntary organisations, community and faith groups;
- creating opportunities to exchange information about areas of interest and promote good communication between various sectors;
- facilitating a forum to develop partnership working locally;
- supporting VCSE organisations with sustainability; income generation and fundraising.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Structure, governance and management

Bury Voluntary Community & Faith Alliance is a Charitable Incorporated Organisation governed by its constitution dated 20th March 2018 and registration as a Charitable Incorporated Organisation number 1182039 with the Charity Commission on 14th February 2019.



Appointment of Trustees

As set out in the Constitution, Trustees will be elected by the members attending the Annual General meeting. Each year, Trustees shall retire from office by rotation based on their length of service and may offer themselves for re-election in line with the rules set out in the Constitution.

Trustee induction and training

Upon first appointment all Trustees receive an induction and are also provided the following information

- role and responsibilities of a Trustees
- copy of the constitution,
- Bury VCFA latest budget and Accounts
- Strategic Plan
- staff details and organisation chart
- key policies - equal opportunities; confidentiality/data protection/privacy

Organisation

The Trustees administer the Organisation.

Related parties and co-operation with other organisations

No Trustee receives remuneration or other benefit from their work with the Organisation. Any connection between a Trustee or Senior Manager with any service providers must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

A review of achievements and performance (2024/2025)

Bury VCFA local infrastructure services are built on the strategic priorities outlined in our Strategic Plan 2023-26:

Our strategy to 2026 - priorities

- 1
To ensure Bury VCFA is a well-run and sustainable organisation delivering high quality services.
- 2
To provide active leadership, amplify the voice of the sector and strengthen leadership in neighbourhoods.
- 3
To support VCSE groups to set up, develop and thrive ensuring high quality standards are at the heart of our offer.
- 4
To enable encourage and champion volunteering, supporting people to be active citizens in their community.
- 5
To create opportunities for the VCSE sector to build influential and collaborative relationships with each other, with public and private sectors.

Aligned to this are the four functions of a local infrastructure organisation (LIO) as determined in our Local Infrastructure Quality Award (LIQA) awarded to us by our membership body NAVCA in 2023:

- Leadership and Advocacy
- Partnerships and Collaboration
- Capacity Building
- Volunteering

In addition to our infrastructure provision in 2024-25, Bury VCFA also hosted a number of project-based activity:

Housing Welfare Link Work providing connections to non-medical community interventions based at the mental health unit at Fairfield Hospital.

Violence Reduction Alliance Programme focusing on work with VCSE sector organisations delivering diversionary activity and specialist interventions for young people and families with the aim of reducing serious youth crime.

Bury Older People's Network which aims to provide a voice for older people within the local community, enabling them to share what matters and supporting better design of local services.

GM Moving Connecting Communities Project within one ward in Bury to strengthen offer around 'moving more' with investment available where we can identify strong social value.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

LGBT Development Work hosted by Bury VCFA on behalf of Bury LGBT+ Forum creating new partnerships between community safety practitioners, police, schools, colleges and the VCSE sector.

1 To ensure Bury VCFA is a well-run and sustainable organisation delivering high quality services.

Our agreement with Bury Council to provide core local infrastructure services to the VCSE sector enables us to lever in other investment to deliver and complement our work as the LIO for the Borough, including the projects mentioned above.

We have enhanced our organisational structure to ensure we have the skills and expertise in our team to meet the changing needs of the VCSE sector. This has supported cross-team collaboration and enabled us to maximise positive outcomes for the VCSE sector.

We have improved our database systems in 2024 to ensure effective reporting and evaluation of the impact of our work. This includes more effective tracking and monitoring of our core areas: group development and training, grants and volunteering.

We have been pro-active in exploring development of our shared office space in Bury town centre, providing a 'hub' for VCSE organisations and creating new income generation opportunities.

We have become a Supporter of the Good Employment Charter with the aim of working towards full member status. We are committed to improving practice in all characteristics of good employment for our current and future employees and this year also implemented a programme of health benefits to support staff wellbeing.

2 To provide active leadership, amplify the voice of the sector and strengthen leadership in neighbourhoods.

Bury VCFA has continued to increase strategic representation on local boards and partnerships, advocating for the role of the VCSE sector and influencing decision-making around the shaping of future services. We are active across over 30 local authority and health partnerships advocating for the role of the VCSE sector in shaping and delivering services and bringing the voice and expertise of the sector into strategic spaces.

Regionally, we are members of the GM VCSE Leadership Group, GM Local Infrastructure Strategic and Coordination Groups, GM Moving Place Based Working Group and GM Accord Forum. Nationally, Bury VCFA Chief Officer is an assessor of the NAVCA LIQA Quality Award.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

In 24-25, we have continued to strengthen and grow our membership with an on-going programme of work to promote the benefits of membership of Bury VCFA and collective voice of the VCSE sector. 83 organisations have joined Bury VCFA in the 2024-25 financial year and at 31st March 2025, our membership has grown to 173 VCSE groups and organisations.

A key area of focus this year has been to ensure effective and high-quality communications that don't just promote the work of Bury VCFA but also inform the sector and champion its work across the borough. We have increased participation through our social/digital platforms with our e-bulletin now distributed to over 650 recipients with our top performing webpages being volunteering, grants, training and our careers pages.

In 24-25, we have strengthened representation and voice of the VCSE Leadership Group to over 70 members. During this period we have led discussions around commissioned services and impact of funding cuts and National Insurance increases on VCSE providers, engagement around the Local Authority EDI Strategy, inclusive workforce, facilitated roundtables with Bury ICB partners and Let's Do It (community) Strategy refresh engagement.

Bury VCFA is a key partner in Team Bury and this year has supported the refresh of the locality strategy Let's Do It, facilitating discussions with VCSE sector leaders on priorities and outcomes and providing guidance on the narrative to ensure a strength-based approach.

As part of our commitment to youth leadership, we have worked with Bury Youth Service to trial new Youth Volunteer Grant Assessor training to ensure youth voice is heard in grant-making decisions. Training was piloted in early 2025 with the aim of rolling this out further across our future investment programmes.

In 2024-25, we have continued to play a role in the Greater Manchester (GM) VCSE Leadership Group and work around development of the GM VCSE Accord into local working arrangements with public sector partners including the co-design of the Memorandum of Understanding between the VCSE and Public Sectors in Bury. The MoU is due to be signed off by all partner later in 2025.

3

To support VCSE groups to set up, develop and thrive ensuring high quality standards are at the heart of our offer.

Capacity building is one of our key functions as a local infrastructure organisation and in 2024-25 we supported 339 VCSE groups and organisations within the borough with a range of development requests, including; setting up and writing constitutions, understanding and choosing the right legal structure, registration with Charity Commission and CIC Regulator, policy and procedure development, financial management support, business planning and asset transfer.

Our capacity building offer has been enhanced in 24-25 through delivery of our Social Economy Programme funded through UK Shared Prosperity Fund (UKSPF). This Programme provides targeted interventions and specialist support for social economy organisations, addressing specific gaps and improving access to quality support for social enterprises and trading charities.

Further UKSPF investment has enabled us to support our work increasing membership and voice of the sector as well as providing additional resource to our training and learning programmes.

We have continued to expand our training offer, utilising expertise within all sectors to create more social value. Our offer is based on training needs analysis and ongoing review of what the VCSE sector tell us they need. We delivered a wide range of training facilitated by internal staff including Bid-Writing, DPIA and Data-Sharing, Choosing the Right Legal Structure, Setting up a CIC, Safeguarding children and young people (in partnership with BISP), Adult Safeguarding, Telling your story, Social Media drop-ins and training, Essential Trustee, Basic Bookkeeping and Volunteer Management and risk assessment.

We have also worked with external practitioners to bring in expert advice around areas of charity governance including Charity Law, Finance and Planning, Creating a Sustainable Income Base, Strategic and Business Planning, Financial Management and Charity Law updates for trustees and directors.

In 2024-25, we have increased our grants delivery offer aligned to our strategic priority of building sustainability and resilience in the VCSE sector. Over £326k was administered via 108 grant-investments to VCSE groups and organisations through the following grants programmes:

- Bury Culture Grant (Bury Council/UK Shared Prosperity Fund - UKSPF)
- Cost Of Living Grant (Bury Council)
- Standing Together (Bury Council)
- Volunteer Recognition Grant (Bury Council)

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

- Let's Get Bury East Moving (GM Moving)
- Wellbeing Investment Programme (GM Moving)
- Violence Reduction Alliance (GM VRU/10GM)

Our grants management offer to funders goes beyond the administration of investments and includes a range of 'wrap-around' support provided to VCSE groups from pre-application stage to monitoring and evaluation of awarded projects. Our comprehensive offer to the VCSE sector includes promotion, briefings, one to one support and bid-checks, due-diligence checks for assessment panel, facilitation of panel meetings, monitoring and evaluation.

Nationally/regionally, we have continued to build our relationship with funders, facilitating briefings for the VCSE sector with Children in Need, National Lottery, National Highways Social Value Grants and Heritage Lottery Fund.

Funding support remains a key area of our work including funding searches and bid checking support along with sharing of funding opportunities through our monthly funding bulletins. In 24-25, we have promoted over 350 funding opportunities via our communications channels and platforms in addition to regular funding presentations to Bury VCSE Leadership Group. Our Funding and Finance Pulse Check survey was launched in 2024 with findings used to advocate strategically for resourcing of the sector as well as support design of our grants programmes.

4

To enable encourage and champion volunteering, supporting people to be active citizens in their community.

At the heart of our work around volunteering are the four key principles of the Bury Volunteering Strategy 2023-26 which are embedded throughout our volunteering offer.

- Volunteers are valued and recognised
- Volunteers are engaged and supported
- Volunteering is about freedom of choice
- Volunteering is diverse

This year, we launched our new volunteering platform, improving self-serve access for users, enabling improved communications and connectivity with our database and supporting more robust gathering of analytics on our services. In 2024-25, 229 volunteers have registered on the volunteer bank.

We have continued our work to promote the role of volunteers during civil emergencies, actively engaging with 37 Civil Emergency Response Volunteers (CERV). We keep volunteers engaged through regular communication, news and training opportunities.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

In 24-25, we continued to explore new ways to recognise and celebrate the contribution of volunteers in Bury and in Volunteers Week in June we hosted a number of activities including a CERV meeting to discuss roles, the types of activity involved and to extend our thanks for their continued commitment. Aligned to this, we are members of the Bury Resilience Forum, ensuring local connectivity with the VCSE sector as well as members of the GM LIO Volunteering Network.

In 2024, we submitted our application for the NAVCA Volunteer Centre Quality Accreditation (VCQA) to become a recognised centre for delivering quality volunteering services in Bury. We will receive the outcome of this in summer 2025.

Our work around Employer Supported Volunteering (ESV) has extended to collaboration with six businesses/public sector services on their ESV policies and opportunities to connect employees to local community activity and volunteering opportunities. As a result, we have seen many positive outcomes including businesses engaged in Bury Running Festival and suicide awareness training, construction firms volunteering time with environmental groups and a local engineering firm supporting improvements at a community café.

We have links in place with our Bury Deputy Lieutenant from GM Lieutenancy and actively promote the Kings Award for Voluntary Service, encouraging applications to recognise outstanding contributions to volunteering in the Borough. In 2024, we were delighted that two VCSE groups from Bury were recognised.

This year, we have continued to facilitate our bi-monthly Bury Volunteering Network, bringing together volunteering leads and coordinators from across the VCSE sector in Bury to share learning, challenges and opportunities for collaboration. Themes explored in 24-25: volunteer recruitment and retention, the changing nature of volunteering and exploring less time-intensive but higher impact opportunities.

5 To create opportunities for the VCSE sector to build influential and collaborative relationships with each other, with public and private sectors.

This year saw continuation of our VRU Alliance Programme with further development of the alliance approach between a number of VCSE providers focusing on diversionary activity and specialist interventions for young people and families with the aim of reducing serious youth crime. This has included input into the development of the community led/VCSE implementation plan with other VRU programmes across GM.

Our Whitefield Connecting Communities Programme funded by GM Moving focused on one ward within Bury, enabling VCSE groups to strengthen their offer around 'moving more' with investment going to a small number of groups to deliver activity.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

We were pleased to continue our partnership with Bury Adult Services as we moved into year three of the Bury Older People's Network, which this year, has seen an increase in its membership. Plans are now in place to recruit an Age Friendly Development Officer, providing additional capacity to grow this important network and support development of a new Dementia Network to support delivery of the Dementia Strategy for the Borough.

Our partnership with Bury LGBTQI Forum has enabled dedicated capacity to engage with many partners including Bury PRIDE, Greater Manchester Police, mental health services, faith organisations, local schools and colleges, arts and culture organisations and the broader VCSE sector. A diverse range of events have been coordinated during the year including a World Aids Day reception hosted by the Mayor of Bury, poetry events and LGBT hate crime awareness sessions for partners from the public and VCSE sectors.

In 24-25, we extended our Community Connectors networks into three neighbourhoods of Bury – Whitefield, Prestwich and North. These short network sessions enable us to build relationships with VCSE groups at a neighbourhood level, encouraging collaboration and peer learning and supporting our gathering of insights to shape our development offer to the sector.

We are involved in strategic discussions to influence the role of VCSE sector in community wealth building including the new Social Value Strategy for the borough. We have committed to involvement in the new Social Value Steering Group, alongside partners from the public and private sectors. This work connects closely to the establishment to a new 'Bury Fund' for the VCSE sector alongside our work connecting with local businesses and supporting the sector to communicate the outcomes and impact of their work through training and development support.

Bury VCFA Housing Welfare Project continued into its' third year in 24-25. Based on the mental health unit at Fairfield Hospital, our Housing Welfare Link Worker provides a holistic approach to discharge ensuring people have the correct housing, welfare and benefit support and are connected into community services to re-establish independence in the community.

Financial review

VCFA is responsible for its own day-to-day financial transactions and management, reporting to Trustees on a regular, bi-monthly basis.

A Finance Sub-Committee oversees the management of Bury VCFA finances; it reports directly to the Bury VCFA Board of Trustees. The Sub-Committee comprises: Jill Logan (Chair / Trustee), Tan Ahmed (Trustee), and Luke Bidwell (Co-Opted / Operational Director, Early Break).

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

FSC members and Trustees are satisfied that all funding grant received is being used according to the relevant funding agreement/SLA and in the widest interests of the VCSE Sector in Bury.

Investment powers and policy

The overall objective as specified by our Investment Policy is to create sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of and, if possible, enhancement of the value of the invested funds while they are retained.

Both capital and income may be used at any time for the furtherance of the charity's aims and therefore the portfolio should be managed on a total return basis.

The portfolio asset allocation will fall within the following broad planning ranges and the performance will be measured against a target of inflation plus 3%.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2025 was **£156,530** of which **£151,065** are free reserves, after allowing for funds tied up in tangible fixed assets.

The Organisation's main source of income is grants. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The Trustees aim to establish and maintain free reserves in unrestricted funds at a level, which equates to approximately six months of unrestricted charitable expenditure. The Trustees consider that this level will provide sufficient funds to ensure that support and governance costs are covered.

The Trustees consider that the organisation is a going concern. Any reliance on grant funding is managed through a flexible approach to activities and project delivery.

It should be noted that a significant proportion of VCFA income is ring-fenced for grants to third parties, with VCFA acting as a grant-processing agent; as such, of the total income (£930,994) only £264,835 was for VCFA core-business, the remainder being for dispersal as grants to third party organisations, or to managed-projects.

Risk management

VCFA maintains a comprehensive risk register which is updated and reviewed by the Trustees regularly. As the Organisation continues to establish itself, Trustees conduct a review of the major risks to which the organisation may be exposed and systems will be established to mitigate those risks.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE**Plans for Future Periods**

Bury VCFA will continue to develop and enhance its' services based on the changing needs of the VCSE sector in Bury whilst maintaining the standards of the Local Infrastructure Quality Award and building organisational resilience to maintain services into the future. Plans for 25-26:

- Continue to champion and advocate for the role of the VCSE sector in Bury to ensure the voice of the sector and local communities is heard and valued in strategic governance.
- To create the conditions for collaboration, mutual trust and sharing responsibility between the VCSE and Public Sectors through sign off of the local memorandum of understanding aligned to the GM Accord. Aligned to this, the co-design of a shared delivery plan which supports the commitments of the MoU.
- To become the trusted grants provider to the VCSE sector in Bury through the establishment of a 'Bury Fund', a pooled investment programme aligned to Bury's LET'S Do It Strategy, supporting a financially resilient VCSE sector.
- Continued growth of Bury VCFA membership to increase the voice and influence of the VCSE sector in Bury.
- Achieve the Volunteer Centre Quality Award (VCQA) demonstrating our commitment and quality of service across: Strategic development of volunteering; Good practice development; Developing volunteering opportunities; Brokerage and voice of volunteering.
- Re-apply and maintain our NAVCA LIQA accreditation.
- Re-negotiation of our Service Level Agreement with Bury Council for delivery of local infrastructure services to the VCSE sector in the Borough.
- Further development of the Bury Older People's Network, increasing membership and voice of older people in local decision-making and service design and development of new Dementia Network.
- Identify new opportunities to increase representation of the Children and Young People's VCSE sector at strategic level and explore funding opportunities to increase focused capacity building with this cohort.
- Expand our youth volunteering opportunities in grant-decision making.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE**Trustees responsibilities in relation to the financial statements**

The Organisation's Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which give a true and fair view of the state of affairs of the organisation and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing the financial statements, the Trustees will be required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the organisation will not continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the organisation and to enable them to ensure that the financial statements comply with legal requirements. They are also responsible for safeguarding the assets of the organisation and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Jill Logan
Treasurer

Date: 26th November 2025

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE
REGISTERED CHARITY NO. 1182039**

I report on the accounts of the charity, for the year ended 31st March 2025, which are set out on pages 15 to 28.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

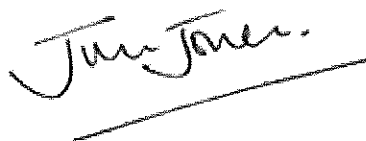
Independent Examiner's Statement

In connection with my examination, other than listed below, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act,
have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed:

James Hilton Jones FCCA

Date: 26th November 2025

Hilton Jones t/a Community
Accountancy Service

Hollinwood Business Centre
Albert Street, Oldham OL8 3QL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2024 £
Income from:					
Donations and legacies	(3)	739	-	739	874
Charitable Activities	(4)	264,835	666,159	930,994	871,678
Other Trading Activities	(5)	35,745	-	35,745	43,568
Bank Interest		4,079	-	4,079	3,054
Total		<u>305,398</u>	<u>666,159</u>	<u>971,557</u>	<u>919,174</u>
Expenditure on:					
Raising Funds	(6)	6,960	623	7,583	2,729
Charitable Activities	(6)	290,661	556,829	847,490	961,812
Other	(6)	70	-	70	427
Total		<u>297,691</u>	<u>557,452</u>	<u>855,143</u>	<u>964,968</u>
Net gains/(losses) on investments		(7,050)	-	(7,050)	53,600
Net income/(expenditure)		<u>657</u>	<u>108,707</u>	<u>109,364</u>	<u>7,806</u>
Transfers between funds	(17)	(25,559)	25,559	-	-
Net movement in funds		<u>(24,902)</u>	<u>134,266</u>	<u>109,364</u>	<u>7,806</u>
Reconciliation of funds					
Funds brought forward	(17)	480,732	244,636	725,368	717,562
Total funds carried forward	(17)	<u>455,830</u>	<u>378,902</u>	<u>834,732</u>	<u>725,368</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 18 to 28 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
Fixed assets:			
Tangible assets	(11)	7,223	10,197
Fixed Asset investments	(11)	390,799	431,436
Total fixed assets		398,022	441,633
Current assets:			
Stocks	(12)	-	-
Debtors	(13)	118,349	91,908
Cash at Bank & in Hand		403,152	394,625
Total current assets		521,501	486,533
Liabilities:			
Creditors: Amounts falling due within one year	(14)	84,791	202,798
Net current assets or liabilities		436,710	283,735
Total assets less current liabilities		834,732	725,368
Creditors: Amounts falling due after more than one year	(16)	-	-
Provisions for liabilities		-	-
Total net assets or liabilities		834,732	725,368
The funds of the organisation:			
Restricted income funds	(17)	378,902	244,636
Unrestricted income funds	(17)	455,830	480,732
Total organisation funds		834,732	725,368

Approved on behalf of the Trustees Management Committee

Jill Logan Treasurer

Date: 26th November 2025

The notes on pages 18 to 28 form part of these accounts.

Statement of Cash Flows for the year ended 31 March 2025

Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31 March 2025	Year Ended 31 March 2024
	£	£
Net movement in funds	109,364	7,806
Add back depreciation	3,946	6,420
Deduct investment income	(4,079)	(3,054)
Deduct gains/add back losses on investments	7,050	(53,600)
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	(26,441)	581
Increase/(decrease) in creditors	(118,007)	183,956
Net cash used in operating activities	<u>(28,167)</u>	<u>142,109</u>
Cash flows from investment activities:		
Interest	4,079	3,054
Transfer to Investments	33,587	36,843
Purchase of fixed assets	(972)	(11,586)
Net cash provided by investing activities	<u>36,694</u>	<u>28,311</u>
Increase/(decrease) in cash and cash equivalents during the year	8,527	170,420
Cash and cash equivalents brought forward	394,625	224,205
Cash and cash equivalents carried forward	<u><u>403,152</u></u>	<u><u>394,625</u></u>

Notes to the accounts for the year ended 31st March 2025

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 30 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 17.

(c) Income recognition

All income is recognised once the organisation has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the organisation has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the organisation is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the organisation and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the organisation; this is normally upon notification of the interest paid or payable by the bank.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the organisation to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the organisation and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of events.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Improvements to Leased Premises	20% on cost (over the life of the lease)
Equipment	33.33% on cost
Fixtures & Fittings	25% on cost

Notes to the accounts for the year ended 31st March 2025

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The organisation currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The organisation has no liability beyond administering the contributions and paying these to the pension company.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £nil (2024: £nil). The trustee expenses in these accounts relate to a gift for a trustee stepping down.

3. Donations and Legacies

	Unrestricted Year Ended 31 March 2025 £	Restricted Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2024 £
Donations	739	-	739	874
	<u>739</u>	<u>-</u>	<u>739</u>	<u>874</u>

Previous reporting period

	Unrestricted Year Ended 31 March 2024 £	Restricted Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2024 £
Donations	874	-	874
	<u>874</u>	<u>-</u>	<u>874</u>

Notes to the accounts for the year ended 31st March 2025

4. Income from charitable activities

	Unrestricted Year Ended 31 March 2025 £	Restricted Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2024 £
Unrestricted grants:				
Bury MBC	170,000	-	170,000	170,000
Bury MBC Community Safety Partnership	-	-	-	10,000
Access to Work	-	-	-	4,740
10GM Accord Ecosystem	-	-	-	8,652
10GM Accord Localities	9,085	-	9,085	-
10GM Childhood Obesity Survey	3,976	-	3,976	-
10GM Consultancy & Advice	1,395	-	1,395	-
10GM VCSE	-	-	-	12,093
10GM UKESP	29,695	-	29,695	-
10GM UKSPF	49,484	-	49,484	49,701
NAVCA	1,200	-	1,200	-
Restricted grants:				
10GM - Connecting Coms	-	-	-	100,000
10GM - Violence Reduction Alliance	-	129,899	129,899	36,250
Bury Primary Care Network	-	-	-	31,568
Bury MBC Community Investment Fund	-	-	-	24,204
Bury MBC Community Cohesion	-	50,000	50,000	-
Bury MBC Cost of Living Fund	-	50,000	50,000	48,983
Bury MBC Culture Fund	-	85,000	85,000	30,000
Bury MBC Hate Crime Awareness	-	10,000	10,000	10,000
Bury MBC Let's Do It	-	83,500	83,500	-
Bury MBC Let's Get Bury East Moving	-	-	-	22,000
Bury MBC Let's Value Volunteers	-	16,500	16,500	-
Bury MBC LGAS	-	2,170	2,170	-
Bury MBC LGBTQI+ Development	-	3,500	3,500	-
Bury MBC Older Persons Network	-	15,750	15,750	-
Bury MBC Social Value	-	10,000	10,000	-
Bury MBC WIP Funding	-	49,500	49,500	-
Bury Involvement Group	-	-	-	30,130
GMCA Live Well	-	8,360	8,360	-
Groundwork South	-	1,585	1,585	-
Pennine Care NHS Foundation Trust	-	50,395	50,395	16,600
Sustain	-	-	-	5,950
Horizons Primary Care Network	-	-	-	101,240
Prestwich Primary Care Network	-	-	-	27,980
Unsworth Medical Centre	-	-	-	31,587
Bury MBC Standing Together	-	100,000	100,000	100,000
	<u>264,835</u>	<u>666,159</u>	<u>930,994</u>	<u>871,678</u>

Notes to the accounts for the year ended 31st March 2025

4. Income from charitable activities

Previous reporting period

	Unrestricted Year Ended 31 March 2024 £	Restricted Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2024 £
Unrestricted grants:			
Bury MBC	170,000	-	170,000
Bury MBC Community Safety Partnership	10,000	-	10,000
Access to Work	4,740	-	4,740
10GM Accord Ecosystem	8,652	-	8,652
10GM VCSE	12,093	-	12,093
10GM UKSPF	49,701	-	49,701
Restricted grants:			
10GM - Connecting Coms	-	100,000	100,000
10GM - Violence Reduction Alliance	-	36,250	36,250
Bury Primary Care Network	-	31,568	31,568
Bury MBC Community Investment Fund	-	24,204	24,204
Bury MBC Cost of Living Fund	-	48,983	48,983
Bury MBC Culture Fund	-	30,000	30,000
Bury MBC Hate Crime Awareness	-	10,000	10,000
Bury MBC Let's Get Bury East Moving	-	22,000	22,000
Bury Involvement Group	-	30,130	30,130
Pennine Care NHS Foundation Trust	-	16,600	16,600
Sustain	-	5,950	5,950
Horizons Primary Care Network	-	101,240	101,240
Prestwich Primary Care Network	-	27,980	27,980
Unsworth Medical Centre	-	31,587	31,587
Bury MBC Standing Together	-	100,000	100,000
	<u>255,186</u>	<u>616,492</u>	<u>871,678</u>

5. Income from other trading activities

	Unrestricted Year Ended 31 March 2025 £	Restricted Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2025 £	Total Funds Year Ended 31 March 2024 £
Room hire and recharges	35,745	-	35,745	43,568
	<u>35,745</u>	<u>-</u>	<u>35,745</u>	<u>43,568</u>

Previous reporting period

	Unrestricted Year Ended 31 March 2024 £	Restricted Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2024 £
Training and recharges	43,568	-	43,568
	<u>43,568</u>	<u>-</u>	<u>43,568</u>

Notes to the accounts for the year ended 31st March 2025

6. Expenditure

	Community Engagement in Bury £	Year Ended 31 March 2025 £	Year Ended 31 March 2024 £
Expenditure on raising funds:			
Website	6,174	6,174	1,129
Publicity	1,409	1,409	1,600
	<u>7,583</u>	<u>7,583</u>	<u>2,729</u>
Expenditure on charitable activities:			
Employment Costs	394,775	394,775	522,037
Recruitment	-	-	708
DBS Fees	122	122	122
Trainer Fees	5,854	5,854	-
Distribution of Grants	326,579	326,579	305,802
Donations Paid	150	150	-
Civil Emergency Costs	493	493	-
Outsourced Work	1,250	1,250	(600)
Bad Debts	(943)	(943)	1,071
Refreshments	3,642	3,642	4,361
Training	4,395	4,395	10,908
Travel Costs	1,537	1,537	840
Volunteer Expenses	106	106	68
Equipment	2,033	2,033	2,978
Bank Charges	242	242	212
Supervision	-	-	1,369
Security	1,275	1,275	-
Staff Safety Devices	(4)	(4)	1,613
Rent & Service Charges	41,101	41,101	44,844
Room Hire	1,669	1,669	939
Subscriptions	1,864	1,864	1,422
Heat and Light	7,968	7,968	8,789
Cleaning	8,212	8,212	6,714
Repairs & Maintenance	304	304	615
Office Removals	144	144	5,465
IT Support Costs	15,139	15,139	14,952
Insurance	1,399	1,399	1,386
Telephone Costs	6,980	6,980	7,363
Governance	13,525	13,525	8,085
Post, Printing & Stationery	3,733	3,733	3,329
Depreciation	3,946	3,946	6,420
	<u>847,490</u>	<u>847,490</u>	<u>961,812</u>
Other expenditure:			
Sundry	70	70	427
	<u>70</u>	<u>70</u>	<u>427</u>
	<u>855,143</u>	<u>855,143</u>	<u>964,968</u>
Unrestricted funds		297,691	172,791
Restricted funds		<u>557,452</u>	<u>792,177</u>
		<u>855,143</u>	<u>964,968</u>

Notes to the accounts for the year ended 31st March 2025

7. Analysis of expenditure on charitable activities

As per note 6.

8. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total 2025	Basis of apportionment
Payroll Bureau Fees	1,740	-	1,740	type of expense
HR Fees	3,750	-	3,750	type of expense
Trustee Expenses	-	-	-	type of expense
Financial Review Fees	6,863	-	6,863	type of expense
Accountancy Fees		1,172	1,172	type of expense
	<u>12,353</u>	<u>1,172</u>	<u>13,525</u>	

Previous reporting period

	General Support	Governance	Total 2024	Basis of apportionment
Payroll Bureau Fees	2,436	-	2,436	type of expense
HR Fees	2,491	-	2,491	type of expense
Trustee Expenses	-	170	170	type of expense
Legal Fees	1,818	-	1,818	type of expense
Accountancy Fees		1,170	1,170	type of expense
	<u>6,745</u>	<u>1,340</u>	<u>8,085</u>	

9. Analysis of staff costs

	Year Ended 31 March 2025	Year Ended 31 March 2024
	£	£
Wages and Salaries	359,776	472,905
Redundancy	-	-
Holiday Pay Accrual Adjustment	(1,791)	(478)
Social Security Costs	25,672	33,700
Pension Costs	11,118	15,910
	<u>394,775</u>	<u>522,037</u>
Support costs	-	-
Charitable activities	<u>394,775</u>	<u>522,037</u>
	<u>394,775</u>	<u>522,037</u>

The average number of employees during the period was 15 (2024: 21).

The organisation considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (2024: £nil). No employee has benefits in excess of £60,000.

10. Independent Examiner Fees

	Year Ended 31 March 2025	Year Ended 31 March 2024
	£	£
Independent examination fees	1,172	1,170
	<u>1,172</u>	<u>1,170</u>

Notes to the accounts for the year ended 31st March 2025

11. Tangible Fixed Assets

	Improvements to Leased Premises	Fixtures & Fittings	Equipment	Total
Cost	£	£	£	£
At 01 April 2024	10,169	4,205	22,449	36,823
Additions	-	-	972	972
At 31 March 2025	<u>10,169</u>	<u>4,205</u>	<u>23,421</u>	<u>37,795</u>
Depreciation				
At 01 April 2024	2,034	3,749	20,843	26,626
Charge for Period	2,032	456	1,458	3,946
At 31 March 2025	<u>4,066</u>	<u>4,205</u>	<u>22,301</u>	<u>30,572</u>
NET BOOK VALUE				
At 31 March 2025	<u>6,103</u>	<u>-</u>	<u>1,120</u>	<u>7,223</u>
At 31 March 2024	<u>8,135</u>	<u>456</u>	<u>1,606</u>	<u>10,197</u>

Fixed Assets Investments

	2025	2024
	£	£
Valuation at 01.04.24	431,436	414,679
(Disposals)/Additions	(33,587)	(36,843)
Unrealised (Losses)/Gains	(7,050)	53,600
Realised Gains	-	-
Valuation at 31.03.23	<u>390,799</u>	<u>431,436</u>

12. Stocks

The organisation does not hold stocks of any items.

13. Analysis of debtors

	2025	2024
	£	£
Debtors	104,047	86,293
Prepayments	14,302	5,615
	<u>118,349</u>	<u>91,908</u>

Debtors and prepayments related to restricted funds £104,461 and unrestricted funds £13,888 (2024: £90,023/£1,885).

14. Creditors: amounts falling due within one year

	2025	2024
	£	£
Other creditors and accruals	20,495	5,066
Holiday Pay accrual	-	1,791
Deferred income	57,467	185,000
Taxation and Social Security	6,829	10,941
	<u>84,791</u>	<u>202,798</u>

15. Deferred income

Deferred income comprises grants received in advance.

At 01 April 2024	185,000
Amount released to income earned from charitable activities	(185,000)
Amount deferred in year	57,467
Balance at 31 March 2025	<u>57,467</u>

16. Creditors: amounts falling due after more than one year

	2025	2024
	£	£
Provisions for liabilities	-	-
	<u>-</u>	<u>-</u>

Notes to the accounts for the year ended 31st March 2025

17. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 01 April 2024	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£
General Fund	180,732	298,348	(297,691)	(24,859)	156,530
Designated Funds	300,000	-	-	(700)	299,300
	<u>480,732</u>	<u>298,348</u>	<u>(297,691)</u>	<u>(25,559)</u>	<u>455,830</u>

Previous reporting period

	Balance at 01 April 2023	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£
General Fund	99,807	356,282	(172,791)	(102,566)	180,732
Designated Funds	250,000	-	-	50,000	300,000
	<u>349,807</u>	<u>356,282</u>	<u>(172,791)</u>	<u>(52,566)</u>	<u>480,732</u>

Name of unrestricted fund:

General Fund

Designated Funds

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

For office costs, sustainability and systems upgrades

Analysis of movements in restricted funds

	Balance at 01 April 2024	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2025
10GM - Connecting Coms	92,114	-	(34,888)	-	57,226
10GM - Violence Reduction Alliance	(61,727)	129,899	(29,611)	-	38,561
Albert Gubay Charity	3,843	-	(3,843)	-	-
Bury Involvement Group	33,409	-	(33,409)	-	0
Bury Primary Care Network	7,501	-	(7,501)	-	-
Bury MBC Older Persons Network	10,254	15,750	(7,098)	-	18,906
Bury MBC Community Cohesion	-	50,000	(10,780)	-	39,220
Bury MBC Cost of Living Fund	(500)	50,000	(50,000)	-	(500)
Bury MBC Culture Fund	30,000	85,000	(111,483)	-	3,517
Bury MBC Hate Crime Awareness	13,000	10,000	(10)	-	22,990
Bury MBC Let's Do It	-	83,500	-	-	83,500
Bury MBC Household Support Fund	2,725	-	-	-	2,725
Bury MBC Let's Get Bury East Moving	16,010	-	(7,401)	-	8,609
Bury MBC Let's Value Volunteers	-	16,500	(16,516)	16	-
Bury MBC LGAS	-	2,170	(2,170)	-	-
Bury MBC Social Value	-	10,000	-	-	10,000
Bury MBC WIP Funding	-	49,500	(33,498)	10,200	26,202
GMCA Live Well	-	8,360	(8,360)	-	-
Groundwork South	-	1,585	(493)	-	1,092
Pennine Care NHS Foundation Trust	-	50,395	(819)	-	49,576
Sustain	3,877	-	(3,877)	-	-
Bury MBC Transformation Fund	38,371	-	(39,027)	656	-
Restricted Donations	2,546	-	(4)	355	2,897
Prestwich Primary Care Network	4,226	-	(4,226)	-	-
Horizons Primary Care Network	12,866	-	(12,866)	-	-
Bury MBC Let's Get Radcliffe Moving	200	-	(200)	-	-
National Lottery Community Fund	2,490	-	(2,490)	-	-
Unsworth Medical Centre	4,372	-	(4,372)	-	-
Bury MBC LGBTQI	5,827	3,500	(12,879)	3,552	-
Bury MBC Standing Together	23,232	100,000	(119,631)	10,780	14,381
	<u>244,636</u>	<u>666,159</u>	<u>(557,452)</u>	<u>25,559</u>	<u>378,902</u>

Grant payments pertaining to activity in 2024-25 were paid out from the 10GM - Violence Reduction Alliance, in advance, as a result of post-dated income from Commissioners.

Notes to the accounts for the year ended 31st March 2025

17. Analysis of charitable funds

Analysis of movements in restricted funds

Previous reporting period	Balance at 01 April 2023	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2024
10GM - Connecting Coms	-	100,000	(7,886)	-	92,114
10GM - UK Shared Prosperity Fund	20,000	-	(20,000)	-	-
10GM - Violence Reduction Alliance	9,216	36,250	(107,193)	-	(61,727)
Albert Gubay Charity	-	-	(1,000)	4,843	3,843
Answer Cancer	3,396	-	(3,471)	75	-
Bury Involvement Group	5,017	30,130	(7,242)	5,504	33,409
Bury Primary Care Network	6,831	31,568	(30,898)	-	7,501
Bury MBC Older Persons Network	14,161	-	(3,907)	-	10,254
Bury MBC Community Investment Fund	10,983	24,204	(35,187)	-	-
Bury MBC Connect 5 Training	5,969	-	(5,969)	-	-
Bury MBC Cost of Living Fund	81,400	48,983	(130,883)	-	(500)
Bury MBC Culture Fund	-	30,000	-	-	30,000
Bury MBC Hate Crime Awareness	7,000	10,000	(4,000)	-	13,000
Bury MBC Household Support Fund	10,528	-	(7,803)	-	2,725
Bury MBC Let's Get Bury East Moving	-	22,000	(5,990)	-	16,010
Pennine Care NHS Foundation Trust	-	16,600	(16,600)	-	-
Sustain	450	5,950	(2,523)	-	3,877
Bury MBC Transformation Fund	90,213	-	(71,033)	19,191	38,371
Restricted Donations	2,051	-	(10)	505	2,546
Bury Community Support Network	(11,848)	-	-	11,848	-
Prestwich Primary Care Network	3,556	27,980	(27,310)	-	4,226
Horizons Primary Care Network	14,006	101,240	(102,380)	-	12,866
Bury MBC Let's Get Radcliffe Moving	200	-	-	-	200
National Lottery Community Fund	12,571	-	(10,081)	-	2,490
NAVCA	4,500	-	(4,500)	-	-
NHS Bury CCG Cardiac Rehabilitation	12,240	-	(12,240)	-	-
NHS Trafford CCG	8,005	-	(8,005)	-	-
NHS Bury CCG LWBC	5,680	-	(5,680)	-	-
Unsworth Medical Centre	5,997	31,587	(33,212)	-	4,372
Bury MBC LGBTQI	8,251	-	(13,024)	10,600	5,827
Bury MBC Standing Together	37,382	100,000	(114,150)	-	23,232
	367,755	616,492	(792,177)	52,566	244,636

Notes to the accounts for the year ended 31st March 2025

17. Analysis of charitable funds

Analysis of movements in restricted funds

Name of restricted fund:	Description, nature and purpose of the fund
10GM - Connecting Coms	for community development and grants for dispersal to 3rd party organisations
10GM - Violence Reduction Alliance	for salary and on-costs, and operational costs of Violence Reduction Alliance Facilitator (East Bury)
Albert Gubay Charity	for food banks and for dispersal to 3rd party organisations
Bury Involvement Group	for Mental Health Crisis Community Support
Bury Primary Care Network	for salary and on-costs of Social Prescribing Link Worker
Bury MBC Older Persons Network	for community support and development including networking and training.
Bury MBC Community Cohesion	grants for dispersion to 3rd party organisations
Bury MBC Cost of Living Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Culture Fund	grants for dispersal to 3rd party organisations
Bury MBC Hate Crime Awareness	grants for dispersal to 3rd party organisations
Bury MBC Let's Do It	grants for dispersion to 3rd party organisations
Bury MBC Household Support Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Let's Get Bury East Moving	grants for dispersal to 3rd party organisations
Bury MBC Let's Value Volunteers	for volunteer recognition; grants for dispersal to 3rd party organisations
Bury MBC LGAS	for mock CQC assessment; focus groups
Bury MBC Social Value	for consultancy/professional fees for work undertaken on behalf of Bury Council
Bury MBC WIP Funding	for wellbeing investment programme; community investments for dispersal to 3rd party organisations
GMCA Live Well	for health/wellbeing grants for dispersal to 3rd party organisations
Groundwork South	for emergency mobilisation equipment/resources
Pennine Care NHS Foundation Trust	contribution to Housing & Welfare Link Worker/discharge scheme
Sustain	contribution to VCFA core-costs, plus grant dispersals (food poverty)
Bury MBC Transformation Fund	for salary and on-costs of Beacon SPS Manager and core, operational costs
Restricted Donations	contribution to Bury Community Fund
Prestwich Primary Care Network	for salary and on-costs of Beacon SPS Link Worker(s)
Horizons Primary Care Network	for salary and on-costs of Beacon SPS Link Worker(s)
Bury MBC Let's Get Radcliffe Moving	to support fitness and well-being projects across Bury
National Lottery Community Fund	to support recruitment and development of volunteering in Bury
Unsworth Medical Centre	for salary and on-costs of Beacon SPS Link Worker(s)
Bury MBC LGBTQI	third party funds.
Bury MBC Standing Together	grants for dispersal to 3rd party organisations (Hate Crime Awareness)

Notes to the accounts for the year ended 31st March 2025

18. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2025
	£	£	£	£
Tangible Fixed assets	5,465	-	1,758	7,223
Investments	390,799	-	-	390,799
Cash at bank and in hand	(226,961)	299,300	330,813	403,152
Other net current assets/(liabilities)	(12,773)	-	46,331	33,558
Creditors of more than one year	-	-	-	-
Total	156,530	299,300	378,902	834,732

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2024
	£	£	£	£
Tangible Fixed assets	6,766	-	3,431	10,197
Investments	431,436	-	-	431,436
Cash at bank and in hand	(211,980)	300,000	306,605	394,625
Other net current assets/(liabilities)	(45,490)	-	(65,400)	(110,890)
Creditors of more than one year	-	-	-	-
Total	180,732	300,000	244,636	725,368

19. Financial Instruments

The organisation only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

20. Operating Lease Commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows:

	2025	2024
	£	£
Less than one year	30,000	30,000
One to five years	60,000	90,000
	<u>90,000</u>	<u>120,000</u>

Service charges are payable in addition to the above rent amounts.

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

England & Wales - Charity number 1182039

Accounts

**BURY VOLUNTARY COMMUNITY &
FAITH ALLIANCE**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

Registered Charity No. 1182039

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

INDEX

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 13	TRUSTEES ANNUAL REPORT
14	INDEPENDENT EXAMINERS REPORT
15	STATEMENT OF FINANCIAL ACTIVITIES
16	BALANCE SHEET
17	STATEMENT OF CASH FLOWS
18 - 28	NOTES TO THE ACCOUNTS

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

Report of the Trustees for the year ended 31st March 2024

The Trustees present their annual report and financial statements of the organisation for the year ended 31st March 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the organisation's trust deed.

Reference and administrative information

Charitable Incorporated Organisation

Name: Bury Voluntary Community & Faith Alliance

Charitable Incorporated Organisation Number: 1182039

Date Registered: 14th February 2019

Trustees

The Trustees serving during the period to 31st March 2024, and up to the date of signing, were as follows:

Andy Hazeldine	Chair & HR Sub-Committee (retired November 2023; co-opted as Interim Chair to November 2024)
Vicky Maloney	Deputy Chair & HR Sub-Committee
Jill Logan	Treasurer and Chair of Finance Sub-Committee
Tanveer Ahmed	Finance Sub Committee
Mark Cunningham	Deputy Chair
Laura Wolstenholme	HR Sub-Committee
Katie Jenkinson	
Jumoke Ilevbabor	
Tim Bryant	(appointed March 2024)
Gary Malcomson	(appointed March 2024)

The Board is actively recruiting to ensure a wide breadth of interest and expertise across its membership.

Principal Office

First Floor
 Castle Buildings
 Market Place
 Bury BL9 0LD

Independent Examiners

Community Accountancy Service Limited
 The Grange
 Pilgrim Drive
 Beswick
 Manchester M11 3TQ

Bankers

Unity Trust Bank
Nine Brindley Place
Birmingham
B1 2HB

Investment Managers

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Objectives and activities

The purposes of the organisation are:

Vision

To enhance the quality of life of local residents by supporting a thriving community & voluntary sector in Bury

Aim

To support voluntary, community, social enterprises and faith organisations in the borough of Bury to enhance and improve the lives of local communities and residents.

Who are we?

Bury VCFA enhances local community and voluntary action by enabling Voluntary, Community, Faith and Sector organisations (VCSE) in Bury to provide support and deliver services. We will do this through developing capacity in the VCSE, effective strategic engagement with our statutory partners and by forging alliances with local businesses and communities

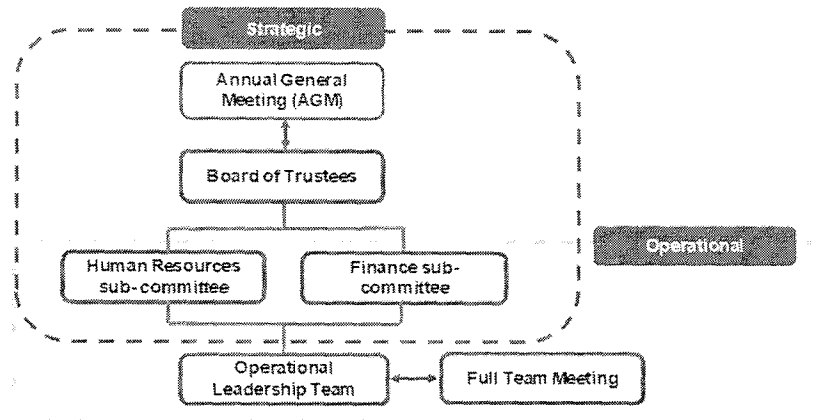
The organisation furthers its charitable purposes for the public benefit through:

- enabling and supporting local VCSE to deliver services in Bury;
- VCSE, public and private sectors to their local communities through local VCSE organisations;
- facilitating a single point of access for the public sector (Bury Council; NHS, primary, secondary & acute health services; Police; Fire; etc.) with local voluntary organisations, community and faith groups;
- creating opportunities to exchange information about areas of interest and promote good communication between various sectors;
- facilitating a forum to develop partnership working locally;
- supporting VCSE organisations with sustainability; income generation and fundraising.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Structure, governance and management

Bury Voluntary Community & Faith Alliance is a Charitable Incorporated Organisation governed by its constitution dated 20th March 2018 and registration as a Charitable Incorporated Organisation number 1182039 with the Charity Commission on 14th February 2019.



Appointment of Trustees

As set out in the Constitution, Trustees will be elected by the members attending the Annual General meeting. Each year, Trustees shall retire from office by rotation based on their length of service and may offer themselves for re-election.

Trustee induction and training

Upon first appointment all Trustees receive an induction and are also provided the following information

- role and responsibilities of a Trustees
- copy of the constitution,
- Bury VCFA latest budget and Accounts
- Strategic Plan
- staff details and organisation chart
- key policies - equal opportunities; confidentiality/data protection/privacy

Organisation

The Trustees administer the Organisation.

Related parties and co-operation with other organisations

No Trustee receives remuneration or other benefit from their work with the Organisation. Any connection between a Trustee or Senior Manager with any service providers must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

A review of achievements and performance (2023/2024)

Bury VCFA local infrastructure services are built on the strategic priorities outlined in our Strategic Plan 2023-26 and aligned to the four functions of local infrastructure as determined in our Local Infrastructure Quality Award (LIQA) awarded to us by our membership body NAVCA in 2023:

- Leadership and Advocacy
- Partnerships and Collaboration
- Capacity Building
- Volunteering

In addition to our infrastructure provision in 2023-24, Bury VCFA also delivered connections to non-medical community interventions through the Beacon Social Prescribing Service for the borough and our Housing Welfare Project based at the mental health unit at Fairfield Hospital.

Leadership and Advocacy

Ensuring the voice of the diverse VCSE sector is heard within Bury and Greater Manchester is at the heart of our work around leadership and advocacy. In 2023, we signed off our three-year Strategic Plan outlining our priorities and undertook a comprehensive review of our operational structure to ensure capacity is in place to deliver on strategic priorities.

We have continued to play a role in the **Greater Manchester (GM) VCSE Leadership Group** and work around development of the GM VCSE Accord into local working arrangements with public sector partners. In March 2024, we were pleased to host the third **GM Accord Forum** bringing together political and system leaders from across GM. This provided an opportunity to highlight partnership working between public and VCSE sector partners in Bury and continue roundtable discussions on implementing and embedding commitments of the GM Accord and Fair Funding Protocol.

In 23-24, we have continued to strengthen and grow our membership through our UKSPF investment with an on-going programme of work to promote the benefits of membership of Bury VCFA and collective voice of the VCSE sector. At 31st March 2024, our membership has grown to 90 VCSE groups and organisations.

We have continued to broaden our membership of the **Bury VCSE Leadership Group**, ensuring we build on the growing influence and voice of the diverse Sector in Bury. In April 2023, we led a key cross-sectoral Team Bury Away Day 'Let's Connect' event to promote connectivity between the Public, Private and VCSE sectors. Over 100 participants attended this interactive event, championing the role of the VCSE sector in delivering strong outcomes for people and communities in the Borough. The event provided the opportunity to launch the Bury Volunteering Strategy 2023-26, co-designed with partners from the VCSE, public and private sectors.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

In 2023-24, Bury VCFA increased **strategic representation** on local boards and partnerships, advocating for the role of the VCSE sector and influencing decision-making around the shaping of future services.

Bury VCFA has been a key delivery partner in Team Bury (multi-agency partnership delivering on Bury's *Let's Do It* Strategy) ensuring sectoral representation on key partnerships including:

- Bury Locality Board
- Bury Integrated Care Partnership
- Bury Health and Wellbeing Board
- Children's Strategic Partnership Board
- Community Safety Partnership (chairing the Community Cohesion sub-group)
- Public Service Reform Board
- Mental Health Programme Board
- Bury Strategic Workforce Group
- Complex Safeguarding Board

A key feature of Bury VCFA's leadership and advocacy support for the sector is ensuring effective and high-quality **communications** that don't just promote the work of Bury VCFA but also inform the sector and champion its work across the borough.

A key focus this year has been improving our **website and e-bulletin** user experience. Using a range of analytic tools and feedback from members, we revamped our current ebulletin format and website content resulting in a 29% growth in unique views to our website.

Alongside our on-going work, we provide leadership and facilitation to enable the **co-design of service delivery models** which benefit not only the sector but the wider community of Bury. This year, we have facilitated the co-design of two major programmes in Bury:

The establishment of a new **VCSE Living Well mental health programme**, facilitating conversations with VCSE providers and commissioners to co-design an integrated model for Bury bringing together a number of specialist recovery and peer support roles.

Bury VCFA facilitated the design of a new project with Bury Street Pastors, funded through **Safer Streets** and supporting the integration of new paid Street Wardens into existing volunteer provision with the aim of increasing community safety in the night-time economy in the town centre.

Workforce development and good employment are key areas of our leadership role. In December 23, we were pleased to announce that we had joined the growing number of VCSE organisations across Greater Manchester (GM) to become a Supporter of the GM Good Employment Charter. The Charter contains a number of

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

key commitments including paying employees the Real Living Wage, offering wellbeing support and fair and flexible recruitment approaches.

We aim to complete full membership status in 24-25. Aligned to this, we have encouraged other VCSE sector organisations to sign up to become supporters and created a peer learning group to enable organisations to work together to share learning.

Partnerships and Collaboration

Bury VCFA leads a number of projects and programmes within Bury as part of our role as the Local Infrastructure Organisation. In 2023-24, we continued our work with the **Greater Manchester Violence Reduction Unit** which has resulted in three VCSE organisations receiving investments for a second year to deliver an alliance approach to tackle serious youth crime. The alliance has co-designed a series of interventions that provide positive role models for young people and raise aspirations through positive engagement.

The **Bury Local Pilot** is a Sport England-funded programme that uses a place-based behaviour change approach to create sustainable change in physical activity levels. Following the successful development work and investments made in the Radcliffe area, the model was extended into Bury East with key learning used in the design of the Borough's Wellness Strategy. Bury VCFA is part of the local and GM steering groups to ensure the sector remains at the heart of this work.

In 2023, we were delighted to be chosen as a test and learn site for '**Connecting Communities**', a GM Moving/Sport England funded project focusing on the Whitefield (Besses) area of Bury. This area was identified through our Social Prescribing monitoring as having less VCSE sector provision, impacting on our ability to support social prescribing pathways for people in the area. The project began in January 2024 with initial mapping and development work carried out with key stakeholders including council colleagues and Bury Youth Service.

Bury VCFA has continued to facilitate and support the **Bury Older Peoples Network** which has grown in membership and voice. The Network hosted the Bury Older People's Event during Volunteers Week in June 2023, focusing on a range of topics to support development of the Network Action Plan. These included transport, GP access and involvement in community life. Following positive outcomes in 23-24, we're pleased to confirm further investment commitment by Bury Council to bring additional capacity to support the Network in 24-25.

This year has seen further development on our work around tackling inequalities with continued representation on the **Bury Anti-Poverty Steering Group**, ensuring key insights and challenges facing the VCSE sector are used to inform priorities and shape design of Cost of Living investments through the Government Household

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Support Fund. In addition, we have further developed our Cost of Living webpage resources to support VCSE organisations working with individuals affected by the cost of living crisis.

Our partnership with the **Bury LGBTQI Forum** in 2023-24 has enabled dedicated capacity to engage with many partners including Bury PRIDE, Greater Manchester Police, mental health services, faith organisations, local schools and colleges, arts and culture organisations and the broader VCSE sector. A diverse range of events have been coordinated during the year including a World Aids Day reception hosted by the Mayor of Bury, poetry events, domestic abuse drop-in sessions, 'Learning Lunch' sessions in partnership with the Proud Trust and LGBT awareness sessions for public sector partners.

In 2023-24, we were pleased to work in partnership with **GMP Bury** on the distribution of the ARIS (proceeds of crime) funding. Historically, this has been under-subscribed in Bury with few projects being funded. We supported GMP with a refresh of their communications, as well as briefing sessions and development support provided to groups. Following a pitch event in February 2024, a panel consisting of reps from GMP, Bury Council, faith groups and youth cabinet reps, ten groups were awarded a total of £30,000 to deliver community safety and cohesion projects.

This year, Bury VCFA were selected (along with providers in Brighton and Hove, Liverpool and Waltham Forest) to be part of a national pilot funded through **Sustain** looking at developing the sustainability of food aid projects. The project involved four Bury VCSE sector organisations who received investment to participate in this year-long programme and received targeted development support from Bury VCFA to explore food trading models and investment opportunities. As a result of this project, a new Food Pantry Toolkit has been produced which is now available on the Sustain website along with a suite of video case studies to share learning and good practice.

Capacity Building

Capacity building is one of our key functions as a local infrastructure organisation and in 2023-24 our support increased with the team working with **183 VCSE groups** and organisations within the borough with a range of development issues, including; setting up new groups and writing constitutions, understanding and choosing the right legal structure, registration with Charity Commission and CIC Regulator, policy and procedure development and financial management support.

Funding support remains a key area of our work including funding searches and bid checking support along with sharing of funding opportunities through our monthly funding bulletins. In 23-24, we have promoted over 350 funding opportunities via our communications channels and platforms in addition to regular funding presentations to Bury VCSE Leadership Group and Bury Children and Young People's Forum. We

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

have further developed our relationship with external funders and this year have hosted 'Meet the Funder' events with Forever Manchester, National Lottery and Easy Fundraising.

In 2023, we began a series of **Pulse Checks** - short thematic surveys which provide a snapshot of the key challenges and needs of the sector. These have included themes on Volunteering, Digital Skills and Training. The findings of the Pulse Checks have enabled us to shape our capacity building and training offer to ensure we continue to meet the development needs of the VCSE Sector. As a result, in 2023-24, we have expanded our training offer to include Strategic Planning, Data Protection, Measuring Outcomes, Bookkeeping and use of different social media platforms including social media drop-ins. In 2023-24, we delivered 24 training opportunities to 207 participants.

In 2023-24, we have increased our **grants delivery** offer aligned to our strategic priority of building sustainability and resilience in the VCSE sector. Over 70 VCSE organisations received grants in 2023-24; over £305,000 was administered via 100 grant-investments to the VCSE sector by Bury VCFA, through the following grants programmes:

- Standing Together and Hate Crime Awareness grants (crime reduction and cohesion grants on behalf of Bury Council);
- Cost-of-Living grants (on behalf of Bury Council);
- Bury Local Delivery Pilot - physical activity in Bury East (GM Moving);
- Bury Culture Grants (Bury Council/UKSPF);
- Violence Reduction Alliance (10GM)

Support was also provided to Greater Manchester Police to distribute £30,000 to the VCSE sector from ARIS (proceeds of crime fund).

Volunteering

At the heart of our work around volunteering are the four key principles of the **Bury Volunteering Strategy**, launched in April 2023:

- Volunteers are valued and recognised
- Volunteers are engaged and supported
- Volunteering is about freedom of choice
- Volunteering is diverse

These principles underpin our strategic priorities and are threaded through our volunteering offer to the VCSE sector.

Our **Bury Volunteer Bank** and brokerage service has helped many individuals to get into volunteering in Bury. In the past year, 149 people have registered with the

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Bury Volunteer Bank with 43% of those registering interest in specific roles and connected to a local VCSE group.

During **Volunteers Week** in June, we ran our Volunteer Recognition scheme where organisations were able to nominate volunteers to appear on our Roll of Recognition during Volunteers Week and receive signed recognition certificates from the Leader of the Council for their contribution to communities in Bury. During Volunteers Week, we also ran our Volunteering Roadshow, visiting local community venues to promote volunteering and connecting with organisations that were looking for new volunteers.

During the year, we have continued to work in partnership with public sector services to promote **good practice in volunteer management**. This includes work with Bury Employment Support Team and Live Well Service, Persona and Fairfield Hospital.

We have also been involved in promotion of volunteering at a number of **key events** in the year, including:

- Bury Mela
- Bury Adult Learning Centre Workforce and Wellbeing Event
- Bury Job Centre Health and Disability Event
- Domestic Abuse and Older People Event
- Red Cross Black History Celebration

We have been a key partner in the work of the Bury Resilience Forum, undertaking an exercise in 2023 to engage with volunteers interested in being part of an **Emergency Response Volunteers** group. These volunteers form a key part of the workforce who can be called upon in times of emergency such as floods, fire and other civil emergencies. As a result, we have established a small cohort of volunteers that we will begin engagement with in 24-25, identifying relevant training and establishing systems to ensure connectivity with local response services.

Bury VCFA have continued to provide training and good practice support to volunteer leaders across the borough. Four **Volunteer Development Forums** were delivered with a range of themes covered including volunteer recruitment and retention, volunteer wellbeing and employer supported volunteering. The Forum provides learning opportunities, networking and peer support for organisation across the borough and continues to grow from strength to strength, supporting both the quality and growth of opportunities in the borough and increasing volunteer voice.

This year also saw a refresh of our volunteer management training course for volunteer involving organisations. "How to Lose a Volunteer in 10 Days" which took a humorous look at volunteer recruitment and retention.

Our **Pulse Check on volunteering** and the challenges currently being faced by the sector, echoed national research with respondents reporting decreasing volunteer numbers and challenges with recruitment and retention associated with the cost of living crisis. The results were fed back to public sector partners as well as our sector's own volunteer coordinators. It has also helped shape our own offer with new factsheets created to support with Disclosure and Barring Service checks.

Social Prescribing

Bury VCFA **Housing Welfare Project** continued into its' second year in 23-24. Based on the mental health unit at Fairfield Hospital, our Housing Welfare Link Worker provides an holistic approach to discharge ensuring people have the correct housing, welfare and benefit support and are connected into community services to re-establish independence in the community. In 2023-24, **89** people were supported with discharge from hospital, a 25% increase on 22-23.

Over the past four years, Bury VCFA has also hosted a successful **social prescribing service (Beacon)** supporting individuals to access a choice of non-medical services and activities in their local area. This success was made possible via funding and partnership working with the Primary Care Networks and GP surgeries in the borough.

In 2023-24:

- **589** referrals were made into the Beacon Social Prescribing Service.
- **Most common areas of support provided:** supporting better self-care, access to services which reduce social isolation and support for mental health and wellbeing.
- Beacon's Link Workers have made **11,815** active connections with referrals since the start of the project in 2019.

Our work has highlighted emerging trends and data which have been shared with public sector partners, specifically in relation to wider determinants of health such as employment, debt and housing and advocating for the vital role of the VCSE sector in delivering not only preventative services but crisis provision for people living in poverty and experiencing inequalities.

During this time there have also been significant developments in the broader role of GP surgeries in providing personalised care to residents including the role of social prescribing. This has included in some areas, employing additional link workers within GP surgeries to meet demand. Following a review of the current offer, it has been agreed that Bury's social prescribing offer should be harmonised under one umbrella led by the Bury GP Federation and as a result will move over to Bury GP Federation as part of a refreshed social prescribing service from 1st April 2024.

Financial review

VCFA is responsible for its own day-to-day financial transactions and management, reporting to Trustees on a regular, bi-monthly basis.

A Finance Sub-Committee oversees the management of Bury VCFA finances; it reports directly to the Bury VCFA Board of Trustees. The Sub-Committee comprises: Jill Logan (FSC Chair / Trustee and Board Treasurer), Tan Ahmed (Trustee), and Luke Bidwell (Operational Director, Early Break).

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

FSC members and Trustees are satisfied that all funding grant received is being used according to the relevant funding agreement/SLA and in the widest interests of the VCSE Sector in Bury.

Investment powers and policy

The overall objective as specified by our Investment Policy is to create sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of and, if possible, enhancement of the value of the invested funds while they are retained.

Both capital and income may be used at any time for the furtherance of the charity's aims and therefore the portfolio should be managed on a total return basis.

The portfolio asset allocation will fall within the following broad planning ranges and the performance will be measured against a target of inflation plus 3%.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2024 was **£180,732** of which **£173,966** are free reserves, after allowing for funds tied up in tangible fixed assets.

The Organisation's main source of income is grants. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The Trustees aim to establish and maintain free reserves in unrestricted funds at a level, which equates to approximately six months of unrestricted charitable expenditure. The Trustees consider that this level will provide sufficient funds to ensure that support and governance costs are covered.

The Trustees consider that the organisation is a going concern. Any reliance on grant funding is managed through a flexible approach to activities and project delivery.

It should be noted that a significant proportion of VCFA income is ring-fenced for grants to third parties, with VCFA acting as a grant-processing agent; as such, of the total (£871,678) only £255,186 was for VCFA core-business, the remainder being for dispersal as grants to third party organisations, or to managed-projects.

Risk management

VCFA maintains a comprehensive risk register which is updated and reviewed by the Trustees regularly. As the Organisation continues to establish itself, Trustees conduct a review of the major risks to which the organisation may be exposed and systems will be established to mitigate those risks.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Plans for Future Periods

Bury VCFA proposes to continue to develop and enhance its' services based on the changing needs of the VCSE sector in Bury whilst maintaining the standards of the Local Infrastructure Quality Award and building organisational resilience to maintain services into the future. Plans for 24-25:

- Achieve the Volunteer Centre Quality Award (VCQA) demonstrating our commitment and quality of service across: Strategic development of volunteering; Good practice development; Developing volunteering opportunities; Brokerage and voice of volunteering.
- Continued growth of Bury VCFA membership to increase the voice and influence of the VCSE sector in Bury.
- Re-negotiation of our Service Level Agreement with Bury Council for delivery of local infrastructure services to the VCSE sector in the Borough.
- Creation of a local memorandum of understanding between the VCSE sector and system partners aligned to the commitments of the GM Accord and Fair Funding Protocol.
- Further collaboration with Bury Adult Services on development of Bury Older People's Network.
- Identify new opportunities to increase representation of the Children and Young People's VCSE sector at strategic level and explore funding opportunities to increase focused capacity building with this cohort.
- Develop new youth volunteering opportunities with specific focus on grants assessment and decision-making.
- Achieve full membership of the Good Employment Charter.
- Improve our monitoring and reporting systems through development of new CRM system.
- Transfer of the Beacon social prescribing service to Bury GP Federation from 1st April 2024.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE**Trustees responsibilities in relation to the financial statements**

The Organisation's Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which give a true and fair view of the state of affairs of the organisation and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing the financial statements, the Trustees will be required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the organisation will not continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the organisation and to enable them to ensure that the financial statements comply with legal requirements. They are also responsible for safeguarding the assets of the organisation and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Jill Logan
Treasurer

Date: 10th October 2024

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE
REGISTERED CHARITY NO. 1182039**

I report on the accounts of the charity, for the year ended 31st March 2024, which are set out on pages 15 to 28.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, other than listed below, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: A.M. King

AM King FCCA
Date: 10th October 2024

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2023 £
Income from:					
Donations and legacies	(3)	874	-	874	1,113
Charitable Activities	(4)	255,186	616,492	871,678	738,601
Other Trading Activities	(5)	43,568	-	43,568	15,600
Bank Interest		3,054	-	3,054	1,665
Total		<u>302,682</u>	<u>616,492</u>	<u>919,174</u>	<u>756,979</u>
Expenditure on:					
Raising Funds	(6)	638	2,091	2,729	1,965
Charitable Activities	(6)	171,955	789,857	961,812	791,732
Other	(6)	198	229	427	217
Total		<u>172,791</u>	<u>792,177</u>	<u>964,968</u>	<u>793,914</u>
Net gains/(losses) on investments		53,600	-	53,600	(12,125)
Net income/(expenditure)		<u>183,491</u>	<u>(175,685)</u>	<u>7,806</u>	<u>(49,060)</u>
Transfers between funds	(17)	(52,566)	52,566	-	-
Net movement in funds		<u>130,925</u>	<u>(123,119)</u>	<u>7,806</u>	<u>(49,060)</u>
Reconciliation of funds					
Funds brought forward	(17)	349,807	367,755	717,562	766,622
Total funds carried forward	(17)	<u>480,732</u>	<u>244,636</u>	<u>725,368</u>	<u>717,562</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 18 to 28 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2024

	Notes	2024 £	2023 £
Fixed assets:			
Tangible assets	(11)	10,197	5,031
Fixed Asset investments	(11)	431,436	414,679
Total fixed assets		<u>441,633</u>	<u>419,710</u>
Current assets:			
Stocks	(12)	-	-
Debtors	(13)	91,908	92,489
Cash at Bank & in Hand		394,625	224,205
Total current assets		<u>486,533</u>	<u>316,694</u>
Liabilities:			
Creditors: Amounts falling due within one year	(14)	202,798	18,842
Net current assets or liabilities		<u>283,735</u>	<u>297,852</u>
Total assets less current liabilities		725,368	717,562
Creditors: Amounts falling due after more than one year	(16)	-	-
Provisions for liabilities		-	-
Total net assets or liabilities		<u><u>725,368</u></u>	<u><u>717,562</u></u>
The funds of the organisation:			
Restricted income funds	(17)	244,636	367,755
Unrestricted income funds	(17)	480,732	349,807
Total organisation funds		<u><u>725,368</u></u>	<u><u>717,562</u></u>

Approved on behalf of the Trustees Management Committee

Jill Logan Treasurer

Date: 10th October 2024

The notes on pages 18 to 28 form part of these accounts.

Statement of Cash Flows for the year ended 31 March 2024

Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31 March 2024	Year Ended 31 March 2023
	£	£
Net movement in funds	7,806	(49,060)
Add back depreciation	6,420	6,696
Deduct investment income	(3,054)	(1,665)
Deduct gains/add back losses on investments	(53,600)	12,125
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	581	(36,992)
Increase/(decrease) in creditors	183,956	(2,521)
Net cash used in operating activities	<u>142,109</u>	<u>(71,417)</u>
Cash flows from investment activities:		
Interest	3,054	1,665
Transfer to Investments	36,843	25,700
Purchase of fixed assets	(11,586)	(1,988)
Net cash provided by investing activities	<u>28,311</u>	<u>25,377</u>
Increase/(decrease) in cash and cash equivalents during the year	170,420	(46,040)
Cash and cash equivalents brought forward	224,205	270,245
Cash and cash equivalents carried forward	<u><u>394,625</u></u>	<u><u>224,205</u></u>

Notes to the accounts for the year ended 31st March 2024

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 31 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 17.

(c) Income recognition

All income is recognised once the organisation has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the organisation has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the organisation is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the organisation and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the organisation; this is normally upon notification of the interest paid or payable by the bank.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the organisation to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the organisation and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of events.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Improvements to Leased Premises	20% on cost (over the life of the lease)
Equipment	33.33% on cost
Fixtures & Fittings	25% on cost

Notes to the accounts for the year ended 31st March 2024

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The organisation currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The organisation has no liability beyond administering the contributions and paying these to the pension company.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £nil (2023: £nil). The trustee expenses in these accounts relate to a gift for a trustee stepping down.

The partner of an employee was paid during the year for self-employed contract work. The contract, qualifications and suitability for the role were discussed by the Trustees prior to appointment. The amount paid during the year was (2023: £2,362).

3. Donations and Legacies

	Unrestricted Year Ended 31 March 2024 £	Restricted Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2023 £
Donations	874		874	1,113
	<u>874</u>	-	<u>874</u>	<u>1,113</u>

Previous reporting period

	Unrestricted Year Ended 31 March 2023 £	Restricted Year Ended 31 March 2023 £	Total Funds Year Ended 31 March 2023 £
Donations	513	600	1,113
	<u>513</u>	<u>600</u>	<u>1,113</u>

Notes to the accounts for the year ended 31st March 2024

4. Income from charitable activities

	Unrestricted Year Ended 31 March 2024 £	Restricted Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2024 £	Total Funds Year Ended 31 March 2023 £
Unrestricted grants:				
Bury MBC	170,000	-	170,000	200,901
Bury MBC Community Safety Partnership	10,000	-	10,000	-
Access to Work	4,740	-	4,740	-
10GM Accord Ecosystem	8,652	-	8,652	-
10GM VCSE	12,093	-	12,093	8,240
10GM UKSPF	49,701	-	49,701	-
Restricted grants:				
10GM - Big Conversation	-	-	-	5,000
10GM - Connecting Coms	-	100,000	100,000	-
10GM - UK Shared Prosperity Fund	-	-	-	20,000
10GM - Violence Reduction Alliance	-	36,250	36,250	15,000
Bury Primary Care Network	-	31,568	31,568	44,047
Bury MBC Bury Community Support	-	-	-	7,365
Bury MBC Community Investment Fund	-	24,204	24,204	25,694
Bury MBC Connect 5 Training	-	-	-	9,973
Bury MBC Cost of Living Fund	-	48,983	48,983	95,000
Bury MBC Culture Fund	-	30,000	30,000	-
Bury MBC Hate Crime Awareness	-	10,000	10,000	10,000
Bury MBC Household Support Fund	-	-	-	40,000
Bury MBC Let's Get Bury East Moving	-	22,000	22,000	-
Bury MBC Older Persons Network	-	-	-	10,000
Bury Involvement Group	-	30,130	30,130	-
Pennine Care NHS Foundation Trust	-	16,600	16,600	-
Sustain	-	5,950	5,950	450
Horizons Primary Care Network	-	101,240	101,240	89,047
Prestwich Primary Care Network	-	27,980	27,980	24,788
Unsworth Medical Centre	-	31,587	31,587	33,096
Bury MBC Standing Together	-	100,000	100,000	100,000
	<u>255,186</u>	<u>616,492</u>	<u>871,678</u>	<u>738,601</u>

Notes to the accounts for the year ended 31st March 2024

4. Income from charitable activities

Previous reporting period

	Unrestricted	Restricted	Total Funds
	Year Ended 31	Year Ended	Year Ended 31
	March 2023	31 March	March 2023
	£	£	£
Unrestricted grants:			
Bury MBC	200,901	-	200,901
10GM	8,240	-	8,240
Restricted grants:			
10GM - Big Conversation	-	5,000	5,000
10GM - UK Shared Prosperity Fund	-	20,000	20,000
10GM - Violence Reduction Alliance	-	15,000	15,000
Bury Primary Care Network	-	44,047	44,047
Bury MBC Bury Community Support	-	7,365	7,365
Bury MBC Community Investment Fund	-	25,694	25,694
Bury MBC Connect 5 Training	-	9,973	9,973
Bury MBC Cost of Living Fund	-	95,000	95,000
Bury MBC Hate Crime Awareness	-	10,000	10,000
Bury MBC Household Support Fund	-	40,000	40,000
Bury MBC Older Persons Network (formerly Bury Sustain)	-	10,000	10,000
Horizons Primary Care Network	-	89,047	89,047
Prestwich Primary Care Network (formerly Fairfield)	-	24,788	24,788
Unsworth Medical Centre	-	33,096	33,096
Bury MBC Standing Together	-	100,000	100,000
	<u>209,141</u>	<u>529,460</u>	<u>738,601</u>

5. Income from other trading activities

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended 31	Year Ended	Year Ended 31	Year Ended
	March 2024	31 March	March 2024	31 March
	£	£	£	£
Training and recharges	43,568	-	43,568	15,600
	<u>43,568</u>	<u>-</u>	<u>43,568</u>	<u>15,600</u>

Previous reporting period

	Unrestricted	Restricted	Total Funds
	Year Ended 31	Year Ended	Year Ended 31
	March 2023	31 March	March 2023
	£	£	£
Training and other income	15,600	-	15,600
	<u>15,600</u>	<u>-</u>	<u>15,600</u>

Notes to the accounts for the year ended 31st March 2024

6. Expenditure

	Community Engagement in Bury £	Year Ended 31 March 2024 £	Year Ended 31 March 2023 £
Expenditure on raising funds:			
Website	1,129	1,129	1,100
Publicity	1,600	1,600	865
	<u>2,729</u>	<u>2,729</u>	<u>1,965</u>
Expenditure on charitable activities:			
Employment Costs	522,037	522,037	472,710
Recruitment	708	708	429
DBS Fees	122	122	-
Distribution of Grants	305,802	305,802	213,105
Donations Paid	-	-	150
Client Costs	-	-	250
Outsourced Work	(600)	(600)	17,112
Bad Debts	1,071	1,071	-
Refreshments	4,361	4,361	3,014
Training	10,908	10,908	10,879
Travel Costs	840	840	1,907
Volunteer Expenses	68	68	154
Equipment	2,978	2,978	676
Bank Charges	212	212	205
Supervision	1,369	1,369	990
Staff Clothing	-	-	603
Staff Safety Devices	1,613	1,613	1,613
Rent & Service Charges	44,844	44,844	12,377
Room Hire	939	939	4,487
Subscriptions	1,422	1,422	3,046
Heat and Light	8,789	8,789	-
Cleaning	6,714	6,714	-
Repairs & Maintenance	615	615	-
Office Removals	5,465	5,465	6,433
IT Support Costs	14,952	14,952	18,049
Insurance	1,386	1,386	1,326
Telephone Costs	7,363	7,363	7,752
Governance	8,085	8,085	6,320
Post, Printing & Stationery	3,329	3,329	1,449
Depreciation	6,420	6,420	6,696
	<u>961,812</u>	<u>961,812</u>	<u>791,732</u>
Other expenditure:			
Sundry	427	427	217
	<u>427</u>	<u>427</u>	<u>217</u>
	<u>964,968</u>	<u>964,968</u>	<u>793,914</u>
Unrestricted funds		172,791	215,483
Restricted funds		<u>792,177</u>	<u>578,431</u>
		<u>964,968</u>	<u>793,914</u>

Notes to the accounts for the year ended 31st March 2024

7. Analysis of expenditure on charitable activities

As per note 6.

8. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total 2024	Basis of apportionment
Payroll Bureau Fees	2,436	-	2,436	type of expense
HR Fees	2,491	-	2,491	type of expense
Trustee Expenses	-	170	170	type of expense
Legal Fees	1,818	-	1,818	type of expense
Accountancy Fees	1,170	-	1,170	type of expense
	<u>7,915</u>	<u>170</u>	<u>8,085</u>	

Previous reporting period

	General Support	Governance	Total 2023	Basis of apportionment
Payroll Bureau Fees	2,045	-	2,045	type of expense
HR Fees	1,781	-	1,781	type of expense
Trustee Expenses	-	4	4	type of expense
Professional Fees	1,500	-	1,500	type of expense
Accountancy Fees	-	990	990	type of expense
	<u>5,326</u>	<u>994</u>	<u>6,320</u>	

9. Analysis of staff costs

	Year Ended 31 March 2024	Year Ended 31 March 2023
	£	£
Wages and Salaries	472,905	430,010
Redundancy	-	-
Holiday Pay Accrual Adjustment	(478)	(2,162)
Social Security Costs	33,700	31,114
Pension Costs	15,910	13,748
	<u>522,037</u>	<u>472,710</u>
Support costs	-	-
Charitable activities	<u>522,037</u>	<u>472,710</u>
	<u>522,037</u>	<u>472,710</u>

The average number of employees during the period was 21 (2023: 20).

The organisation considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (2023: £nil). No employee has benefits in excess of £60,000.

10. Independent Examiner Fees

	Year Ended 31 March 2024	Year Ended 31 March 2023
	£	£
Independent examination fees	1,170	990
	<u>1,170</u>	<u>990</u>

Notes to the accounts for the year ended 31st March 2024

11. Tangible Fixed Assets

Cost	Improvements		Equipment	Total
	to Leased Premises	Fixtures & Fittings		
	£	£	£	£
At 01 April 2023	-	4,205	21,032	25,237
Additions	10,169	-	1,417	11,586
At 31 March 2024	<u>10,169</u>	<u>4,205</u>	<u>22,449</u>	<u>36,823</u>
Depreciation				
At 01 April 2023	-	3,145	17,061	20,206
Charge for Period	2,034	604	3,782	6,420
At 31 March 2024	<u>2,034</u>	<u>3,749</u>	<u>20,843</u>	<u>26,626</u>
NET BOOK VALUE				
At 31 March 2024	<u>8,135</u>	<u>456</u>	<u>1,606</u>	<u>10,197</u>
At 31 March 2023	<u>-</u>	<u>1,060</u>	<u>3,971</u>	<u>5,031</u>

Fixed Assets Investments

	2024	2023
	£	£
Valuation at 01.04.23	414,679	452,504
(Disposals)/Additions	(36,843)	(25,700)
Unrealised (Losses)/Gains	53,600	(12,125)
Realised Gains	-	-
Valuation at 31.03.24	<u>431,436</u>	<u>414,679</u>

12. Stocks

The organisation does not hold stocks of any items.

13. Analysis of debtors

	2024	2023
	£	£
Debtors	86,293	83,411
Prepayments	5,615	9,078
	<u>91,908</u>	<u>92,489</u>

Debtors and prepayments related to restricted funds £90,023 and unrestricted funds £1,885 (2023: £82,954/£9,535).

14. Creditors: amounts falling due within one year

	2024	2023
	£	£
Other creditors and accruals	5,066	7,059
Holiday Pay accrual	1,791	2,269
Deferred income	185,000	275
Taxation and Social Security	10,941	9,239
	<u>202,798</u>	<u>18,842</u>

15. Deferred income

Deferred income comprises grants received in advance.

At 01 April 2023	275
Amount released to income earned from charitable activities	(275)
Amount deferred in year	185,000
Balance at 31 March 2024	<u>185,000</u>

16. Creditors: amounts falling due after more than one year

	2024	2023
	£	£
Provisions for liabilities	-	-
	<u>-</u>	<u>-</u>

Notes to the accounts for the year ended 31st March 2024

17. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 01 April 2023	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£
General Fund	99,807	356,282	(172,791)	(102,566)	180,732
Designated Funds	250,000	-	-	50,000	300,000
	<u>349,807</u>	<u>356,282</u>	<u>(172,791)</u>	<u>(52,566)</u>	<u>480,732</u>

Previous reporting period

	Balance at 01 April 2022	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£
General Fund	50,822	214,794	(215,483)	49,674	99,807
Designated Funds	300,000	-	-	(50,000)	250,000
	<u>350,822</u>	<u>214,794</u>	<u>(215,483)</u>	<u>(326)</u>	<u>349,807</u>

Name of unrestricted fund:

General Fund

Designated Funds

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

For office costs, sustainability and systems upgrades

Analysis of movements in restricted funds

	Balance at 01 April 2023	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2024
10GM - Connecting Coms	-	100,000	(7,886)	-	92,114
10GM - UK Shared Prosperity Fund	20,000	-	(20,000)	-	-
10GM - Violence Reduction Alliance	9,216	36,250	(107,193)	-	(61,727)
Albert Gubay Charity	-	-	(1,000)	4,843	3,843
Answer Cancer	3,396	-	(3,471)	75	-
Bury Involvement Group	5,017	30,130	(7,242)	5,504	33,409
Bury Primary Care Network	6,831	31,568	(30,898)	-	7,501
Bury MBC Older Persons Network	14,161	-	(3,907)	-	10,254
Bury MBC Community Investment Fund	10,983	24,204	(35,187)	-	-
Bury MBC Connect 5 Training	5,969	-	(5,969)	-	-
Bury MBC Cost of Living Fund	81,400	48,983	(130,883)	-	(500)
Bury MBC Culture Fund	-	30,000	-	-	30,000
Bury MBC Hate Crime Awareness	7,000	10,000	(4,000)	-	13,000
Bury MBC Household Support Fund	10,528	-	(7,803)	-	2,725
Bury MBC Let's Get Bury East Moving	-	22,000	(5,990)	-	16,010
Pennine Care NHS Foundation Trust	-	16,600	(16,600)	-	-
Sustain	450	5,950	(2,523)	-	3,877
Bury MBC Transformation Fund	90,213	-	(71,033)	19,191	38,371
Restricted Donations	2,051	-	(10)	505	2,546
Bury Community Support Network	(11,848)	-	-	11,848	-
Prestwich Primary Care Network	3,556	27,980	(27,310)	-	4,226
Horizons Primary Care Network	14,006	101,240	(102,380)	-	12,866
Bury MBC Let's Get Radcliffe Moving	200	-	-	-	200
National Lottery Community Fund	12,571	-	(10,081)	-	2,490
NAVCA	4,500	-	(4,500)	-	-
NHS Bury CCG Cardiac Rehabilitation	12,240	-	(12,240)	-	-
NHS Trafford CCG	8,005	-	(8,005)	-	-
NHS Bury CCG LWBC	5,680	-	(5,680)	-	-
Unsworth Medical Centre	5,997	31,587	(33,212)	-	4,372
Bury MBC LGBTQI	8,251	-	(13,024)	10,600	5,827
Bury MBC Standing Together	37,382	100,000	(114,150)	-	23,232
	<u>367,755</u>	<u>616,492</u>	<u>(792,177)</u>	<u>52,566</u>	<u>244,636</u>

Grant payments pertaining to activity in 2024-25 were paid out from the 10GM - Violence Reduction Alliance, in advance, as a result of post-dated income from Commissioners.

Notes to the accounts for the year ended 31st March 2024

17. Analysis of charitable funds

Analysis of movements in restricted funds

Previous reporting period

	Balance at 01 April 2022	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2023
Awards for All	212	-	(212)	-	-
10GM - Big Conversation	-	5,000	(5,000)	-	-
10GM - UK Shared Prosperity Fund	-	20,000	-	-	20,000
10GM - Violence Reduction Alliance	-	15,000	(5,784)	-	9,216
Albert Gubay Charity Bury Community Support	8,900	-	(8,900)	-	-
Answer Cancer	4,325	-	(929)	-	3,396
Bury Involvement Group	5,357	-	(340)	-	5,017
Bury Primary Care Network	5,761	44,047	(42,977)	-	6,831
Bury MBC Older Persons Network (formerly Bury MBC Mid to Later Life)	8,438	10,000	(4,277)	-	14,161
Bury MBC Community Investment Fund	-	25,694	(14,711)	-	10,983
Bury MBC Connect 5 Training	-	9,973	(4,004)	-	5,969
Bury MBC Cost of Living Fund	-	95,000	(13,600)	-	81,400
Bury MBC Hate Crime Awareness	-	10,000	(3,000)	-	7,000
Bury MBC Household Support Fund	-	40,000	(29,472)	-	10,528
Sustain	-	450	-	-	450
Bury MBC Third Party Funds	3,590	-	(3,590)	-	-
Bury MBC Transformation Fund (formerly Bury MBC Social Prescribing)	164,226	-	(74,013)	-	90,213
Restricted Donations	1,461	600	(10)	-	2,051
Bury Community Support Network	2,613	7,365	(21,826)	-	(11,848)
Prestwich Primary Care Network (formerly Fairfield Group Practice)	2,557	24,788	(23,789)	-	3,556
NHS Bury CCG Handy Person Scheme	14,063	-	(14,063)	-	-
Horizons Primary Care Network	11,577	89,047	(86,618)	-	14,006
Bury MBC Let's Get Radcliffe Moving	200	-	-	-	200
National Lottery Community Fund	16,867	-	(4,296)	-	12,571
NAVCA	4,500	-	-	-	4,500
NHS Bury CCG Cardiac Rehabilitation	41,161	-	(28,921)	-	12,240
NHS England	5,600	-	(5,600)	-	-
NHS Trafford CCG	36,286	-	(28,281)	-	8,005
NHS Bury CCG LWBC	8,628	-	(2,948)	-	5,680
Unsworth Medical Centre	2,143	33,096	(29,242)	-	5,997
Workers Educational Association	(326)	-	-	326	-
Bury MBC LGBTQI	21,039	-	(12,788)	-	8,251
Bury MBC Standing Together	46,622	100,000	(109,240)	-	37,382
	415,800	530,060	(578,431)	326	367,755

Notes to the accounts for the year ended 31st March 2024

17. Analysis of charitable funds

Analysis of movements in restricted funds

Name of restricted fund:	Description, nature and purpose of the fund
10GM - Connecting Coms	for community development and grants for dispersal to 3rd party organisations
10GM - UK Shared Prosperity Fund	for development of local infrastructure organisation (VCFA), plus grant dispersals
10GM - Violence Reduction Alliance	for salary and on-costs, and operational costs of Violence Reduction Alliance
	Facilitator (East Bury)
Albert Gubay Charity	for food banks and for dispersal to 3rd party organisations
Answer Cancer	for health and wellbeing support including training.
Bury Involvement Group	for Mental Health Crisis Community Support
Bury Primary Care Network	for salary and on-costs of Social Prescribing Link Worker
Bury MBC Older Persons Network	for community support and development including networking and training.
Bury MBC Community Investment Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Connect 5 Training	training provision for mental health and well-being
Bury MBC Cost of Living Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Culture Fund	grants for dispersal to 3rd party organisations
Bury MBC Hate Crime Awareness	grants for dispersal to 3rd party organisations
Bury MBC Household Support Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Let's Get Bury East Moving	grants for dispersal to 3rd party organisations
Pennine Care NHS Foundation Trust	contribution to Housing & Welfare Link Worker/discharge scheme
Sustain	contribution to VCFA core-costs, plus grant dispersals (food poverty)
Bury MBC Transformation Fund	for salary and on-costs of Beacon SPS Manager and core, operational costs
Restricted Donations	contribution to Bury Community Fund
Bury Community Support Network	holding funds on behalf of the Network, which did not have a bank account
Prestwich Primary Care Network	for salary and on-costs of Beacon SPS Link Worker(s)
Horizons Primary Care Network	for salary and on-costs of Beacon SPS Link Worker(s)
Bury MBC Let's Get Radcliffe Moving	to support fitness and well-being projects across Bury
National Lottery Community Fund	to support recruitment and development of volunteering in Bury
NAVCA	core grant to support VCFA's with unforeseen Covid related costs
NHS Bury CCG Cardiac Rehabilitation	for cardiac rehabilitation service review consultation.
NHS Trafford CCG	for recruitment for social prescribing service.
NHS Bury CCG LWBC	to support promotion of Cancer Support Services in Bury
Unsworth Medical Centre	for salary and on-costs of Beacon SPS Link Worker(s)
Bury MBC LGBTQI	third party funds.
Bury MBC Standing Together	grants for dispersal to 3rd party organisations (Hate Crime Awareness)

Notes to the accounts for the year ended 31st March 2024

18. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2024
	£	£	£	£
Tangible Fixed assets	6,766	-	3,431	10,197
Investments	431,436	-	-	431,436
Cash at bank and in hand	(241,980)	300,000	336,605	394,625
Other net current assets/(liabilities)	(15,490)	-	(95,400)	(110,890)
Creditors of more than one year	-	-	-	-
Total	180,732	300,000	244,636	725,368

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2023
	£	£	£	£
Tangible Fixed assets	2,637	-	2,394	5,031
Investments	414,679	-	-	414,679
Cash at bank and in hand	(313,427)	250,000	287,632	224,205
Other net current assets/(liabilities)	(4,082)	-	77,729	73,647
Creditors of more than one year	-	-	-	-
Total	99,807	250,000	367,755	717,562

19. Financial Instruments

The organisation only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

20. Operating Lease Commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows:

	2024	2023
	£	£
Less than one year	30,000	30,000
One to five years	90,000	120,000
	120,000	150,000

Service charges are payable in addition to the above rent amounts.

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

England & Wales - Charity number 1182039

Accounts

**BURY VOLUNTARY COMMUNITY &
FAITH ALLIANCE**
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
Registered Charity No. 1182039

**BURY VOLUNTARY COMMUNITY &
FAITH ALLIANCE**

INDEX

<u>CONTENTS</u>	<u>PAGE NUMBER</u>
TRUSTEES ANNUAL REPORT	1 - 11
INDEPENDENT EXAMINERS REPORT	12
STATEMENT OF FINANCIAL ACTIVITIES	13
BALANCE SHEET	14
STATEMENT OF CASH FLOWS	15
NOTES TO THE ACCOUNTS	16 - 26

Report of the Trustees for the year ended 31st March 2023
The Trustees present their annual report and financial statements of the organisation for the year ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the organisation's trust deed.

Reference and administrative information

Charitable Incorporated Organisation
Name: Bury Voluntary Community & Faith Alliance
Charitable Incorporated Organisation Number: 1182039
Date Registered: 14th February 2019

Trustees

The Trustees serving during the period to 31st March 2023, and up to the date of signing, were as follows:

Andy Hazelaine	Chair & HR Sub Committee
Vicky Maloney	Deputy Chair & HR Sub Committee
Jill Logan	Treasurer and Chair of Finance Sub Committee
Tanveer Ahmed	Finance Sub Committee
Mark Cunningham	Deputy Chair
Clare Fordham	HR Sub Committee
Laura Wolstenholme	(appointed July 2022)
Katie Jenkinson	(resigned November 2022)
Tina Harrison	(resigned November 2022)
Jumoke Ihevabor	(appointed November 2022)

The Board is actively recruiting to ensure a wide breadth of interest and expertise across its membership.

Principal Office

First Floor
Castle Buildings
Market Place
Bury
BL9 0LD

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Bankers

Unity Trust Bank
Nine Brindley Place
Birmingham
B1 2HB

Investment Managers

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Objectives and activities

The purposes of the organisation are:

Vision

To enhance the quality of life of local residents by supporting a thriving community & voluntary sector in Bury

Aim

To support voluntary, community, social enterprises and faith organisations in the borough of Bury to enhance and improve the lives of local communities and residents.

Who are we?

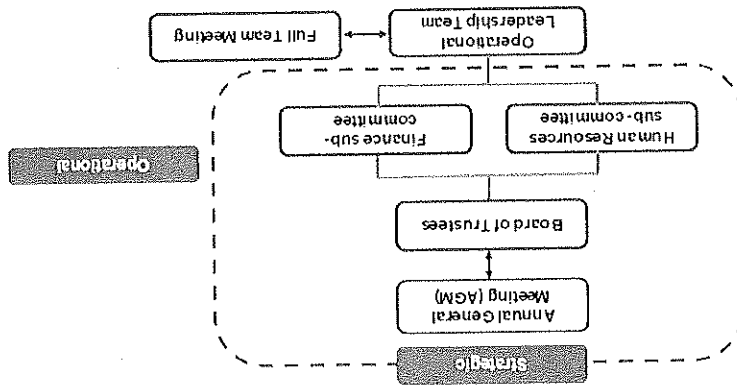
Bury VCFA enhances local community and voluntary action by enabling Voluntary, Community, Faith and Sector organisations (VCSE) in Bury to provide support and deliver services. We will do this through developing capacity in the VCSE, effective strategic engagement with our statutory partners and by forging alliances with local businesses and communities

The organisation furthers its charitable purposes for the public benefit through:

- enabling and supporting local VCSE to deliver services in Bury;
- VCSE, public and private sectors to their local communities through local VCSE organisations;
- facilitating a single point of access for the public sector (Bury Council; NHS, primary, secondary & acute health services; Police; Fire; etc.) with local voluntary organisations, community and faith groups;
- creating opportunities to exchange information about areas of interest and promote good communication between various sectors;
- facilitating a forum to develop partnership working locally.
- supporting VCSE organisations with sustainability; income generation and fundraising

Structure, governance and management

Bury Voluntary Community & Faith Alliance is a Charitable Incorporated Organisation governed by its constitution dated 20th March 2018 and registration as a Charitable Incorporated Organisation number 1182039 with the Charity Commission on 14th February 2019.



Appointment of Trustees

As set out in the Constitution, Trustees will be elected by the members attending the Annual General meeting. Each year, Trustees shall retire from office by rotation based on their length of service and may offer themselves for re-election.

Trustee induction and training

Upon first appointment all Trustees receive an induction and are also provided the following information:

- role and responsibilities of a Trustees
- copy of the constitution,
- Bury VCA latest budget and Accounts
- Strategic Plan
- staff details and organisation chart
- key policies - equal opportunities; confidentiality/data protection/privacy

Organisation

The Trustees administer the Organisation.

Related parties and co-operation with other organisations

No Trustee receives remuneration or other benefit from their work with the Organisation. Any connection between a Trustee or Senior Manager with any service providers must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party.

A review of achievements and performance (2022/2023)

Bury VCA local infrastructure services are built on four strategic priorities:

- Leadership and Advocacy
- Partnerships and Collaboration
- Capacity Building
- Volunteering

In addition to our infrastructure provision, Bury VCA also provides connections to non-medical community interventions through the Beacon Social Prescribing Service for the borough and our Housing Welfare Project based at the mental health unit at Fairfield Hospital.

Leadership and Advocacy

Our work within leadership and advocacy is diverse. But at its' heart is ensuring the voice of the Sector is heard within Bury and Greater Manchester.

Bury VCA continues to play a role in the GM VCSE Leadership Group and work around the GM Accord into working arrangements with public sector partners. This has included securing UK Shared Prosperity Fund investment to 'level-up' local infrastructure services in the borough which will begin in 2023-24.

We have continued to broaden our membership of the Bury VCSE Leadership Group, ensuring we build on the growing influence and voice of the diverse Sector in Bury. As a result of this, the Leadership Group will be leading a key, cross-sectoral Team Bury Away Day event in 23-24.

In 2022-23, Bury VCA increased strategic representation on local boards and partnerships to champion the role of the VCSE sector and influence decision-making around the shaping of future services.

Bury VCA has been a key delivery partner in Bury's *Let's Do It* (Team Bury Strategy), ensuring sectoral representation on key partnerships including:

- Bury Locality Board
- Bury Integrated Care Partnership
- Team Bury
- Bury Health and Wellbeing Board
- Children's Strategic Partnership Board
- Community Safety Partnership (VCA chairs the Community Cohesion sub-group)

A key feature of Bury VCA's leadership and advocacy support for the Sector is ensuring effective communications across a variety of media including e-bulletins, social media, film and networks. In 2022-23:

- 25 VCSE sector news and information e-bulletins
- 12 funding bulletins were distributed to 700+ recipients
- 3500 social media followers

- 2900 visitors to the website, per month

In March 2023, we achieved the Local Infrastructure Quality Award (LIQA) for NAVCA, our national membership organisation. The LIQA is the only quality accreditation process designed specifically for local VCSE local infrastructure provision and benchmarks the quality of our services in four key areas: Leadership and Advocacy, Partnerships and Collaboration, Capacity Building and Volunteering. During this year, Bury VCFA supported the process for the establishment of a new Home from Hospital service, facilitating conversations to learn from other areas and bringing together VCSE sector and clinical staff to support the co-design of a model for Bury.

As a membership organisation, a key priority this year has been to develop our offer to member groups and promote the benefits of membership at every opportunity. A new online application system has been developed along with access to a suite of free online training modules for all member groups, supported by licences provided by Bury Council.

In 2022-23, Bury VCFA moved into new office premises in Bury Town Centre. Alongside providing a permanent base for our team, it also enables meeting, training and one-to-one rooms to support our operational functions, and provides meeting spaces for the VCSE sector and partners. We are co-located with two other VCSE organisations, Citizens Advice Bury/Bolton and Bury Street Pastors, increasing the social value created by the complementary nature of our work.

Partnerships and Collaboration

Bury VCFA leads a number of projects and programmes within Bury as part of our role as a Local Infrastructure Organisation. In 2022-23, we began work with the Greater Manchester Violence Reduction Unit which saw four organisations receive grants – 1Message, Bury Defence Academy, Friends of Hazlewood and Early Break. These organisations worked together to form an alliance with support from Bury VCFA. The alliance has co-designed a series of interventions that provide positive role models for young people and raise aspirations through positive engagement.

The Bury Local Pilot is a Sport England-funded programme that uses a place-based behaviour change approach to create sustainable change in physical activity levels. The pilot has had an initial focus in Radcliffe but has also taken a borough-wide viewpoint resulting in the creation of the Borough's Wellness Strategy. Bury VCFA is part of the local steering group to ensure the sector remains at the heart of this work. Bury VCFA continues to facilitate and support the Bury Older Peoples Network. The network has grown from strength to strength this year developing its own identity and focus. Monthly meetings now take place with focus topics including the Cost of

Living, Adult Social Care and the GM Age Friendly Strategy. The Network will be hosting the Bury Older People's Event during Volunteers Week in 23-24.

We work collaboratively with Bury Council colleagues in providing support to Bury Faith Forum as it continues to develop and grow. Key areas of focus in 22-23 included supporting the humanitarian response to the Ukraine crisis, hate crime awareness and working with the Forum to connect with interfaith opportunities at Fairfield Hospital in Bury.

We have continued representation on the Anti-Poverty Steering Group, providing insights from the VCSE sector to shape priorities, monitor demands on the Sector and disseminating information and resources including the Money Advice Tool. We developed a new Cost of Living resources webpage to support VCSE groups supporting anti-poverty initiatives and have worked with partners from the Bury Community Support Network (a network of groups tackling poverty) in consultations around allocation of the Household Support Fund.

Our partnership with the Bury LGBTQI Forum has developed further in 2022-23. Our LGBT Development Officer has continued to provide dedicated support to the Forum and Bury PRIDE and has built strong links with Greater Manchester Police, mental health services, faith organisations, local schools and colleges, arts and culture organisations and the broader VCSE sector. Key events during the year have included a World Aids Day reception hosted by the Mayor, and HIV awareness session with members of the LGBT Youth Group and a poetry event at Bury Art Gallery

In 2022-23, we facilitated delivery of the Connect 5 mental health promotion training programme designed to increase the confidence and skills of front-line staff and volunteers about mental health and wellbeing.

Capacity Building

In 2022-23 our team supported 156 VCSE groups and organisations within the borough with a range of development issues. This includes setting up new groups and writing constitutions, understanding and choosing the right legal structure and registration with Charity Commission and CIC Regulator. Support around funding remains a key area of work including funding searches and "critical friend" support around bid writing.

Our training programme is a key part of our capacity building offer. During 2022-23 our training programme was refreshed following the analyses of a training needs survey and 33 training opportunities were delivered to 258 participants.

In 2022-23, Bury VCFA continued to develop its role as a deliverer of grants to the VCSE sector in order to strengthen sustainability and build resilience.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

70 VCSE organisations received grants in 2022-23; £213k was administered in investments to the VCSE sector by Bury VCA through the following grants programmes:

- Standing Together and Hate Crime Awareness grants (crime reduction and cohesion grants – on behalf of Bury Council);
- Community Investment and Cost-of-Living grants (on behalf of Bury Council);
- Household Support grants (on behalf of Bury Council);
- Bury Local Delivery Pilot to encourage physical activity;
- Health and wellbeing grants to support VCSE groups delivering social prescribing interventions;

Volunteering

This year we continued to provide training and good practice support to volunteer managers across the borough. Six Volunteer Coordinators Forums were delivered with a range of themes covered including volunteer induction, volunteer recruitment using social media, youth volunteering, safe volunteering and risk assessment. Bury VCA provides the volunteer brokerage service for the borough as well as providing support for individuals to take their first steps into volunteering.

- 149 new volunteer registrations
- 219 volunteer referrals
- 12 Volunteer Bulletins issued during 22 – 23 distributed to approximately 1400 recipients, marketing local volunteering opportunities with local groups/organisations.

Bury VCA Volunteer Passport was developed to support those furthest away from volunteering with sessions delivered in partnership with Bury Adult Learning Centre and the Pathways to Employment ESOL conversation club.

The Bury Volunteer Strategy was a key piece of work this year with extensive engagement work across the VCSE sector and partner organisations. The Volunteering Strategy 23-26 has been shared and signed off with the Team Bury Coordination Group and will be launched at the beginning of 2023.

As part of the Volunteering Strategy we have worked with Bury Youth Service to provide introduction to Youth Work training for volunteers. The aim of this being to support VCSE groups to engage with young people around volunteering opportunities and encourage youth leadership within their groups.

In addition, we organised a webinar around the benefits of youth volunteering in collaboration with a local representative of the Duke of Edinburgh Award Scheme.

Volunteer stalls/fairs were organised at Black History Month events and in each neighbourhood of Bury with Asda, Morrisons and Tesco supermarkets all participating and supporting key messaging around promotion and benefits of volunteering in local communities.

During Volunteers Week in June, we established the Roll of Appreciation to celebrate the contribution of volunteers across the Borough of Bury. We received over 100 nominations with all volunteers nominated received a Certificate of Appreciation signed by the Leader of the Council and Chief Officer of Bury VCFA.

Social Prescribing

Bury VCFA Social Prescribing Service (Beacon) has continued to work in partnership with Primary Care Networks to provide non-medical interventions to support the health and wellbeing of people in Bury. Link Workers spend time with individuals to understand their needs and interests and use their knowledge of the VCSE sector to connect people to appropriate support and activities in their neighbourhood. In 2022 – 23:

- 991 referrals were made into the Beacon Social Prescribing Service supporting better self-care.
- 976 connections into community activities were made.
- Beacon's Link Workers made 9623 active connections with referrals.

Bury VCFA Housing Welfare Link Worker is based on the mental health unit at Fairfield Hospital. The Service provides an holistic approach to discharge ensuring people have the correct housing, welfare and benefit support and are connected into community services to re-establish independence in the community. In 2022-23, 69 people were supported with discharge from hospital.

Financial review

VCFA is responsible for its own day-to-day financial transactions and management, reporting to Trustees on a regular, bi-monthly basis.

A Finance Sub-Committee oversees the management of Bury VCFA finances; it reports directly to the Bury VCFA Board of Trustees. The Sub-Committee comprises: Jill Logan (FSC Chair / Trustee and Board Treasurer), Tan Ahmed (Trustee), and Luke Bidwell (Operational Director, Early Break).

FSC members and Trustees are satisfied that all funding grant received is being used according to the relevant funding agreement/SLA and in the widest interests of the VCSE Sector in Bury.

Investment powers and policy

The overall objective as specified by our Investment Policy is to create sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of and, if possible, enhancement of the value of the invested funds while they are retained.

Both capital and income may be used at any time for the furtherance of the charity's aims and therefore the portfolio should be managed on a total return basis. The portfolio asset allocation will fall within the following broad planning ranges and the performance will be measured against a target of inflation plus 3%.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2023 was £99,807 of which £97,170 are free reserves, after allowing for funds tied up in tangible fixed assets.

The Organisation's main source of income is grants. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The Trustees aim to establish and maintain free reserves in unrestricted funds at a level, which equates to approximately six months of unrestricted charitable expenditure. The Trustees consider that this level will provide sufficient funds to ensure that support and governance costs are covered.

The Trustees consider that the organisation is a going concern. Any reliance on grant funding is managed through a flexible approach to activities and project delivery.

It should be noted that a significant proportion of VCFA income is ring-fenced for grants to third parties, with VCFA acting as a grant-processing agent. As such, of

the total reserves (£17,562) only £349,807 was for VCA core-business, the remainder being for dispersal as grants to third party organisations, or to managed-projects.

Risk management

VCA maintains a comprehensive risk register which is updated and reviewed by the Trustees regularly. As the Organisation continues to establish itself, Trustees conduct a review of the major risks to which the organisation may be exposed and systems will be established to mitigate those risks.

Plans for Future Periods

Bury VCA proposes to continue to develop and enhance its activities and services, in the interests of a thriving and dynamic VCSE sector for Bury. Plans for 2023-24

- Completion of Strategic Plan which outlines priorities for period 2023-26 including income generation plan;
- Review of operational structure to ensure capacity in place to deliver on strategic priorities;
- Launch of Bury Volunteering Strategy 2023-26;
- Continued growth of Bury VCA membership and further development of our membership offer;
- Re-negotiation of service level agreement with Bury Council for delivery of local infrastructure services in Bury;

Trustees responsibilities in relation to the financial statements


The Organisation's Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which give a true and fair view of the state of affairs of the organisation and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing the financial statements, the Trustees will be required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the organisation will not continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the organisation and to enable them to ensure that the financial statements comply with legal requirements. They are also responsible for safeguarding the assets of the organisation and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees


Jill Logan
Treasurer

Date: 29th November 2023

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE
REGISTERED CHARITY NO. 1182039**

I report on the accounts of the charity, for the year ended 31st March 2023, which are set out on pages 13 to 26.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, other than listed below, no matter has come to my attention: (1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records have in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met; or (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *A.M. King*

AM King FCCA

Date: 29th November 2023

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Total Funds	Year Ended 31 March 2023	Year Ended 31 March 2022	Total Funds
	£	£	£	£
Income from:				
Donations and legacies	(3)	600	1,413	812
Charitable Activities	(4)	529,460	738,601	690,894
Other Trading Activities	(5)	-	15,600	4,318
Bank Interest		-	1,665	131
Total		530,060	756,979	696,155
Expenditure on:				
Raising Funds	(6)	818	1,965	2,596
Charitable Activities	(6)	577,551	791,732	709,901
Other	(6)	62	217	1,251
Total		578,431	793,914	713,748
Net gains/(losses) on investments				
Net income/(expenditure)	(17)	(48,371)	(49,060)	9,672
Transfers between funds		326	-	-
Net movement in funds		(48,045)	(49,060)	9,672
Reconciliation of funds				
Funds brought forward	(17)	415,800	766,622	756,950
Total funds carried forward	(17)	367,755	717,562	766,622

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 16 to 26 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2023

	2023	2022	Notes
Fixed assets:			
Tangible assets	5,031	9,739	(11)
Fixed Asset investments	414,679	452,504	(11)
Total fixed assets	419,710	462,243	
Current assets:			
Stocks	-	-	(12)
Debtors	92,489	55,497	(13)
Cash at Bank & in Hand	224,205	270,245	
Total current assets	316,694	325,742	
Liabilities:			
Creditors: Amounts falling due within one year	18,842	21,363	(14)
Net current assets or liabilities	297,852	304,379	
Total assets less current liabilities	717,562	766,622	
Creditors: Amounts falling due after more than one year	-	-	(16)
Provisions for liabilities	-	-	
Total net assets or liabilities	717,562	766,622	
The funds of the organisation:			
Restricted income funds	367,755	415,800	(17)
Unrestricted income funds	349,807	350,822	(17)
Total organisation funds	717,562	766,622	

Approved on behalf of the Trustees Management Committee

Jill Logan
Treasurer

Date: 29th November 2023

The notes on pages 16 to 26 form part of these accounts.

Statement of Cash Flows for the year ended 31 March 2023

	Year Ended 31 March 2023	Year Ended 31 March 2022
Reconciliation of net movement in funds to net cash flow from operating activities	£	£
Net movement in funds	(49,060)	9,672
Add back depreciation	6,696	6,941
Deduct investment income	(1,665)	(131)
Deduct gains/add back losses on investments	12,125	(27,265)
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	(36,992)	20,768
Increase/(decrease) in creditors	(2,521)	2,048
Net cash used in operating activities	(71,417)	12,033
Cash flows from investment activities:	1,665	131
Interest		
Transfer to investments	25,700	(200,000)
Purchase of fixed assets	(1,986)	(9,771)
Net cash provided by investing activities	25,377	(209,640)
Increase/(decrease) in cash and cash equivalents during the year	(46,040)	(197,607)
Cash and cash equivalents brought forward	270,245	467,852
Cash and cash equivalents carried forward	224,205	270,245

Notes to the accounts

1. Accounting policies

(a) Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or

trust deed. There are 33 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the objects. Unrestricted funds include designated funds where the trustees, at their discretion, have

created a fund for a specific purpose.

Further details of each fund are disclosed in note 17.

(c) Income recognition

All income is recognised once the organisation has entitlement to the income, it is probable that the income will be

received and the amount of income receivable can be measured reliably.

Donations are recognised when the organisation has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the organisation is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the organisation and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the organisation; this is normally upon notification of the interest paid or payable by the bank.

(d) Expenditure Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the organisation to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the organisation and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of events.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Equipment 33.33% on cost

Fixtures & Fittings 25% on cost

Notes to the accounts

(j) Realised gains and losses
 All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions
 The organisation currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The organisation has no liability beyond administering the contributions and paying these to the pension company.

(l) Debtors
 Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions
 Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration
 The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind Expenses paid to the trustees in the year totalled £nil (2022: £nil).
 The partner of an employee was paid during the year for self-employed contract work. The contract, qualifications and suitability for the role were discussed by the Trustees prior to appointment. The amount paid during the year was £2,362.

3. Donations and Legacies

	Unrestricted	Restricted	Total Funds
Year Ended 31 March 2023	513	600	1,113
Year Ended 31 March 2022	513	1,113	1,113
	£	£	£
	812	812	812

Previous reporting period

	Unrestricted	Restricted	Total Funds
Year Ended 31 March 2022	214	598	812
Year Ended 31 March 2021	214	598	812
	£	£	£
	812	812	812

Donations

Notes to the accounts

4. Income from charitable activities

	Year Ended 31 March 2022	Year Ended 31 March 2023	Year Ended 31 March 2023	Year Ended 31 March 2023
	Total Funds	Total Funds	Restricted	Unrestricted
Unrestricted grants:				
Bury MBC	140,000	200,901	-	200,901
10GM	8,000	8,240	-	8,240
Restricted grants:				
10GM - Big Conversation	-	5,000	5,000	-
10GM - UK Shared Prosperity Fund	-	20,000	20,000	-
10GM - Violence Reduction Alliance	-	15,000	15,000	-
Albert Gubay Charity Bury Community Support	40,000	-	-	-
Answer Cancer	4,400	-	-	-
Bury Involvement Group	8,306	-	-	-
Bury Primary Care Network	37,087	44,047	44,047	-
Bury MBC	20,000	-	-	-
Bury MBC Bury Community Support	40,000	7,365	7,365	-
Bury MBC Community Investment Fund	-	25,694	25,694	-
Bury MBC Connect 5 Training	-	9,973	9,973	-
Bury MBC Cost of Living Fund	-	95,000	95,000	-
Bury MBC Hate Crime Awareness	-	10,000	10,000	-
Bury MBC Household Support Fund	-	40,000	40,000	-
Bury MBC Older Persons Network (formerly Bury	10,000	10,000	10,000	-
MBC Mid to Later Life)	-	450	450	-
Sustain	-	-	-	-
Bury MBC Third Party Funds	3,590	-	-	-
Forever Manchester	(1,799)	-	-	-
Horizons Primary Care Network	90,561	89,047	89,047	-
NAVCA	1,500	-	-	-
NHS Bury CCG Cardiac Rehabilitation	46,454	-	-	-
NHS England	5,600	-	-	-
NHS Trafford CCG	40,000	-	-	-
Preswich Primary Care Network (formerly Fairfield	29,556	24,788	24,788	-
Group Practice)	32,814	33,096	33,096	-
Unsworth Medical Centre	4,825	-	-	-
Workers Educational Association	30,000	-	-	-
Bury MBC LGBTIQ	100,000	-	-	-
Bury MBC Standing Together	690,894	738,601	100,000	209,141

Notes to the accounts

4. Income from charitable activities

	Unrestricted	Restricted	Total Funds
	Year Ended 31 March 2022	Year Ended 31 March 2022	Year Ended 31 March 2022
	£	£	£
Previous reporting period			
Unrestricted grants:	140,000	-	140,000
Bury MBC			
Bolton CVS			
10GM	8,000	-	8,000
Restricted grants:			
Albert Gubay Charity Bury Community Support		40,000	40,000
Answer Cancer		4,400	4,400
Bury Involvement Group		8,306	8,306
Bury Primary Care Network		37,087	37,087
Bury MBC		20,000	20,000
Bury MBC Mid to Later Life		10,000	10,000
Bury MBC Bury Community Support		40,000	40,000
Bury MBC Third Party Funds		3,590	3,590
Fairfield Group Practice		29,556	29,556
Forever Manchester		(1,799)	(1,799)
Horizons Primary Care Network		90,561	90,561
NAVCA		1,500	1,500
NHS Bury CCG Cardiac Rehabilitation		46,454	46,454
NHS England		5,600	5,600
NHS Trafford CCG		40,000	40,000
Unsworth Medical Centre		32,814	32,814
Workers Educational Association		4,825	4,825
Bury MBC LGBTOI		30,000	30,000
Bury MBC Standing Together		100,000	100,000
Unrestricted	148,000	542,894	690,894

5. Income from other trading activities

	Unrestricted	Restricted	Total Funds
	Year Ended 31 March 2023	Year Ended 31 March 2023	Year Ended 31 March 2023
	£	£	£
Previous reporting period			
Unrestricted	15,600	-	15,600
Restricted			
Total Funds	15,600	-	15,600
Training and other income	4,318	-	4,318
Training and other income	4,318	-	4,318

Notes to the accounts

6. Expenditure	Community Engagement in Bury	Year Ended 31 March 2023	Year Ended 31 March 2022
	£	£	£
Expenditure on raising funds:	1,100	1,100	1,850
Website	865	865	746
Publicity	1,965	1,965	2,596
Expenditure on charitable activities:	472,710	472,710	389,795
Employment Costs	429	429	-
Recruitment	213,105	213,105	230,007
Distribution of Grants	150	150	500
Donations Paid	250	250	-
Client Costs	17,112	17,112	27,237
Outsourced Work	-	-	-
Bad Debts	3,014	3,014	683
Refreshments	10,879	10,879	2,137
Training	1,907	1,907	952
Travel Costs	154	154	580
Volunteer Expenses	676	676	919
Equipment	205	205	137
Bank Charges	980	980	1,320
Supervision	603	603	-
Staff Clothing	1,613	1,613	941
Staff Safety Devices	12,377	12,377	2,545
Rent	4,487	4,487	1,167
Room Hire	3,046	3,046	2,222
Subscriptions	-	-	5,672
Heat and Light	-	-	2,487
Cleaning	-	-	4,920
Repairs & Maintenance	6,433	6,433	771
Office Removals	18,049	18,049	12,355
IT Support Costs	1,326	1,326	1,272
Insurance	7,752	7,752	5,660
Telephone Costs	6,320	6,320	4,168
Governance	1,449	1,449	4,513
Post, Printing & Stationery	6,696	6,696	6,941
Depreciation	791,732	791,732	709,901
Other expenditure:	217	217	1,251
Sundry	217	217	1,251
Unrestricted funds	793,914	793,914	713,748
Restricted funds	578,431	578,431	557,159
	793,914	793,914	713,748

Notes to the accounts

7. Analysis of expenditure on charitable activities
As per note 6.

8. Allocation of governance and support costs
The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total 2023	Basis of apportionment	type of expense
Payroll Bureau Fees	2,045	-	2,045	type of expense	type of expense
HR Fees	1,781	-	1,781	type of expense	type of expense
Trustee Expenses	-	4	4	type of expense	type of expense
Professional Fees	1,500	-	1,500	type of expense	type of expense
Accountancy Fees	-	990	990	type of expense	type of expense
	5,326	994	6,320		
Previous reporting period					
General Support	1,661	-	1,661	type of expense	type of expense
Payroll Bureau Fees	1,517	-	1,517	type of expense	type of expense
HR Fees	-	-	-	type of expense	type of expense
Accountancy Fees	3,178	990	4,168	type of expense	type of expense

9. Analysis of staff costs

	Year Ended 31 March 2022	Year Ended 31 March 2023
Wages and Salaries	430,010	356,904
Redundancy	-	-
Holiday Pay Accrual Adjustment	(2,162)	(621)
Social Security Costs	31,114	24,462
Pension Costs	13,748	9,050
Support costs	472,710	389,795
Charitable activities	472,710	389,795

The average number of employees during the period was 20 (2022: 15).
The organisation considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (2022: £nil).
No employee has benefits in excess of £60,000.

10. Independent Examiner Fees

	Year Ended 31 March 2022	Year Ended 31 March 2023
Independent examination fees	990	990

Notes to the accounts

11. Tangible Fixed Assets	
Cost	
At 01 April 2022	23,249
Additions	1,988
At 31 March 2023	25,237
Depreciation	
At 01 April 2022	13,510
Charge for Period	6,696
At 31 March 2023	20,206
NET BOOK VALUE	
At 31 March 2023	5,031
At 31 March 2022	9,739
Fixed Assets Investments	
Valuation at 01.04.22	452,504
(Disposals)/Additions	(25,700)
Unrealised (Losses)/Gains	(12,125)
Realised Gains	-
Valuation at 31.03.23	414,679
452,504	452,504
12. Stocks	
The organisation does not hold stocks of any items.	
13. Analysis of debtors	
Debtors	83,411
Prepayments	9,078
55,497	92,489
Debtors and prepayments related to restricted funds £82,954 and unrestricted funds £9,535 (2022: £54,511/£986).	
14. Creditors: amounts falling due within one year	
Other creditors and accruals	7,059
Holiday Pay accrual	2,269
Deferred income	275
Taxation and Social Security	9,239
18,842	21,363
15. Deferred income	
Deferred income comprises grants received in advance.	
At 01 April 2022	-
Amount released to income earned from charitable activities	-
Amount deferred in year	275
Balance at 31 March 2023	275
16. Creditors: amounts falling due after more than one year	
Provisions for liabilities	-

Notes to the accounts

17. Analysis of charitable funds

Analysis of movements in unrestricted funds		Analysis of movements in unrestricted funds	
General Fund	Designated Funds	General Fund	Designated Funds
£	£	£	£
Balance at 01 April 2022	50,822	214,794	214,794
Incoming Resources	214,794	(215,483)	49,674
Expended Resources	(49,674)	(50,000)	(326)
Transfers	-	-	-
Balance at 31 March 2023	99,807	250,000	349,807
£	£	£	£
Balance at 01 April 2021	57,483	179,928	179,928
Incoming Resources	179,928	(156,589)	(30,000)
Expended Resources	(156,589)	(30,000)	(30,000)
Transfers	-	-	-
Balance at 31 March 2022	50,822	300,000	350,822

Previous reporting period

Name of unrestricted fund:
 General Fund
 Designated Funds
 Description, nature and purpose of the fund
 The "free reserves" after allowing for all designated funds
 For future office move, sustainability and systems upgrades

Analysis of movements in restricted funds

Analysis of movements in restricted funds		Analysis of movements in restricted funds	
General Fund	Designated Funds	General Fund	Designated Funds
£	£	£	£
Balance at 01 April 2022	212	5,000	(212)
Incoming Resources	20,000	(5,000)	(5,000)
Expended Resources	15,000	(5,784)	(8,900)
Transfers	-	-	-
Balance at 31 March 2023	20,000	9,216	3,386
£	£	£	£
Balance at 01 April 2021	5,761	44,047	(42,977)
Incoming Resources	44,047	(4,277)	(4,277)
Expended Resources	(4,277)	(14,711)	(14,711)
Transfers	-	-	-
Balance at 31 March 2022	5,761	5,000	5,969
£	£	£	£
Balance at 01 April 2021	14,611	600	(10)
Incoming Resources	7,365	(21,826)	(21,826)
Expended Resources	24,788	(23,789)	(23,789)
Transfers	-	-	-
Balance at 31 March 2023	14,006	14,006	2,051
£	£	£	£
Balance at 01 April 2021	415,800	530,060	(578,431)
Incoming Resources	46,822	100,000	(109,240)
Expended Resources	21,039	(12,788)	(12,788)
Transfers	(326)	-	-
Balance at 31 March 2023	37,382	367,755	8,251

- Awards for All
- 10GM - Big Conversation
- 10GM - UK Shared Prosperity Fund
- 10GM - Violence Reduction Alliance
- Albert Gubay Charly Bury Community Support
- Answer Cancer
- Bury Involvement Group
- Bury Primary Care Network
- Bury MBC Older Persons Network (formerly Bury MBC Mid to Later Life)
- Bury MBC Community Investment Fund
- Bury MBC Connect 5 Training
- Bury MBC Cost of Living Fund
- Bury MBC Hate Crime Awareness
- Bury MBC Household Support Fund
- Sustain
- Bury MBC Third Party Funds
- Bury MBC Transformation Fund (formerly Bury MBC Social Prescribing)
- Restricted Donations
- Bury Community Support Network
- Prestwich Primary Care Network (formerly Fairfield Group Practice)
- NHS Bury CCG Handy Person Scheme
- Horizons Primary Care Network
- Bury MBC Let's Get Radcliffe Moving
- National Lottery Community Fund
- NAVCA
- NHS Bury CCG Cardiac Rehabilitation
- NHS England
- NHS Trafford CCG
- NHS Bury CCG LWBC
- Unsworth Medical Centre
- Workers Educational Association
- Bury MBC LGBTOI
- Bury MBC Standing Together

Notes to the accounts

17. Analysis of charitable funds

Analysis of movements in restricted funds

Previous reporting period	Balance at 01 April 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2022
	423	40,000	(31,100)	(211)	212
Awards for All	-	-	(75)	-	8,900
Answer Cancer	-	4,400	(75)	-	4,325
Bury Involvement Group	7,859	8,306	(10,808)	-	5,357
Bury Primary Care Network	3,752	37,087	(35,078)	-	5,761
Bury MBC	-	20,000	(20,000)	-	-
Bury MBC Mid to Later Life	-	10,000	(1,562)	-	8,438
Bury MBC Bury Community Support	-	40,000	(40,000)	-	-
Bury MBC Third Party Funds	-	3,590	-	-	3,590
Bury MBC Social Prescribing	239,161	-	(74,935)	-	164,226
Restricted Donations	1,139	598	(276)	-	1,461
Bury Community Support Network	6,215	-	(3,602)	-	2,613
Fairfield Group Practice	2,195	29,556	(29,194)	-	2,557
Forever Manchester	4,405	(1,799)	(2,608)	-	-
Forever Manchester Volunteers	4,977	-	(4,977)	-	-
NHS Bury CCG Handy Person Scheme	41,063	-	(27,000)	-	14,063
Horizons Primary Care Network	5,332	90,561	(84,316)	-	11,577
Bury MBC Let's Get Radcliffe Moving	7,200	-	(7,000)	-	200
National Lottery Community Fund	38,726	-	(21,859)	-	16,867
NAVCA	3,000	1,500	-	-	4,500
NHS Bury CCG Cardiac Rehabilitation	-	46,454	(5,293)	-	41,161
NHS England	-	5,600	-	-	5,600
NHS Trafford CCG	-	40,000	(3,714)	-	36,286
NHS Bury CCG LWBC	8,628	-	-	-	8,628
Bury MBC Rough Sleepers Project	4,119	-	(4,119)	-	-
Unsworth Medical Centre	1,934	32,814	(32,605)	-	2,143
Workers Educational Association	338	4,825	(5,489)	-	(326)
Bury MBC Suicide Prevention	39	-	(39)	-	-
Bury MBC LGBTQI	-	30,000	(8,961)	-	21,039
Bury MBC Standing Together	48,962	100,000	(102,340)	-	46,622
	429,467	543,492	(557,159)	-	415,800

Notes to the accounts

17. Analysis of charitable funds

Analysis of movements in restricted funds

Name of restricted fund:	Description, nature and purpose of the fund
Awards for All	to establish a resource and equipment library, and to deliver training to VCF groups in Bury. The balance on this fund represents future depreciation.
10GM - Big Conversation	for a community consultation programme
10GM - UK Shared Prosperity Fund	for development of local infrastructure organisation (VCF), plus grant dispersals for salary and on-costs, and operational costs of Violence Reduction Alliance
10GM - Violence Reduction Alliance	Facilitator (East Bury)
Albert Gubay Charity Bury Community Support	for community support; grant dispersals including food banks and training.
Answer Cancer	for health and wellbeing support including training.
Bury Involvement Group	for Mental Health Crisis Community Support
Bury Primary Care Network	for salary and on-costs of Social Prescribing Link Worker
Bury MBC Older Persons Network (formerly Bury MBC Mid to Later Life)	for community support and development including networking and training.
Bury MBC Community Investment Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Connect 5 Training	training provision for mental health and well-being
Bury MBC Cost of Living Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Bury MBC Hate Crime Awareness	grants for dispersal to 3rd party organisations
Bury MBC Household Support Fund	grants for dispersal to 3rd party organisations (cost-of-living crisis)
Sustain	contribution to VCF core-costs, plus grant dispersals (food poverty)
Bury MBC Third Party Funds	holding grant for Freshwich Environment Fund.
Bury MBC Transformation Fund (formerly Bury MBC Social Prescribing)	for salary and on-costs of Beacon SPS Manager and core, operational costs of the Beacon Service
Bury Community Support Network	contribution to Bury Community Fund
Prestwich Primary Care Network (formerly Fairfield Group Practice)	holding funds on behalf of the Network, which did not have a bank account for salary and on-costs of Beacon SPS Link Worker(s)
NHS Bury CCG Handy Person Scheme	provision of odd job support to elderly and vulnerable residents of Bury (including management fee to Bury VCF)
Horizons Primary Care Network	for salary and on-costs of Beacon SPS Link Worker(s)
Bury MBC Let's Get Radcliffe Moving	to support fitness and well-being projects across Bury
National Lottery Community Fund	to support recruitment and development of volunteering in Bury
NAVCA	core grant to support VCF's with unforeseen Covid related costs
NHS Bury CCG Cardiac Rehabilitation	for cardiac rehabilitation service review consultation.
NHS England	for recruitment costs.
NHS Trafford CCG	for recruitment for social prescribing service.
NHS Bury CCG LWBC	to support promotion of Cancer Support Services in Bury
Unsworth Medical Centre	for salary and on-costs of Beacon SPS Link Worker(s)
Workers Educational Association	European Social Fund support to help volunteers into employment
Bury MBC LGBTQI	third party funds.
Bury MBC Standing Together	grants for dispersal to 3rd party organisations (Hate Crime Awareness)

Notes to the accounts

18. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2023
Tangible Fixed assets	2,637	-	2,394	5,031
Investments	414,679	-	-	414,679
Cash at bank and in hand	(313,427)	250,000	287,632	224,205
Other net current assets/(liabilities)	(4,082)	-	77,729	73,647
Creditors of more than one year	-	-	-	-
Total	99,807	250,000	367,755	717,562

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2022
Tangible Fixed assets	4,040	-	5,699	9,739
Investments	452,504	-	-	452,504
Cash at bank and in hand	(394,225)	300,000	364,470	270,245
Other net current assets/(liabilities)	(11,497)	-	45,631	34,134
Creditors of more than one year	-	-	-	-
Total	50,822	300,000	415,800	766,622

19. Financial instruments

The organisation only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

20. Operating Lease Commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows:

	2023	2022
Less than one year	30,000	-
One to five years	120,000	-
	150,000	-

Service charges are payable in addition to the above rent amounts.

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

England & Wales - Charity number 1182039

Accounts

**BURY VOLUNTARY COMMUNITY &
FAITH ALLIANCE**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

Registered Charity No. 1182039

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

INDEX

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 10	TRUSTEES ANNUAL REPORT
11	INDEPENDENT EXAMINERS REPORT
12	STATEMENT OF FINANCIAL ACTIVITIES
13	BALANCE SHEET
14	STATEMENT OF CASH FLOWS
15 - 25	NOTES TO THE ACCOUNTS

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

Report of the Trustees for the year ended 31st March 2022

The Trustees present their annual report and financial statements of the organisation for the year ended 31st March 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the organisation's trust deed.

Reference and administrative information

Charitable Incorporated Organisation

Name: Bury Voluntary Community & Faith Alliance

Charitable Incorporated Organisation Number: 1182039

Date Registered: 14th February 2019

Trustees

The Trustees serving during the period to 31st March 2022, and up to the date of signing, were as follows:

Andy Hazeldine	Chair & HR Sub Committee	
Vicky Maloney	Deputy Chair & HR Sub Committee	
Jill Logan	Treasurer and Chair of Finance Sub Committee	
Tanveer Ahmed	Finance Sub Committee	
Mark Cunningham	Deputy Chair	
Clare Fordham	HR Sub Committee	(resigned May 2022)
Laura Wolstenholme		(appointed July 2022)
Katie Jenkinson		(appointed October 2021)
Tina Harrison		(appointed October 2021)

The Board is actively recruiting to ensure a wide breadth of interest and expertise across its membership.

Principal Office

c/o BSBP
 Wolstenholme House
 4 Tenterden Street
 Bury
 BL9 0EG

Independent Examiners

Community Accountancy Service Limited
 The Grange
 Pilgrim Drive
 Beswick
 Manchester
 M11 3TQ

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Bankers

Unity Trust Bank
 Nine Brindley Place
 Birmingham
 B1 2HB

Investment Managers

CCLA
 Senator House
 85 Queen Victoria Street
 London
 EC4V 4ET

Objectives and activities

The purposes of the organisation are:

Vision

To enhance the quality of life of local residents by supporting a thriving community & voluntary sector in Bury

Aim

To support voluntary, community, social enterprises and faith organisations in the borough of Bury to enhance and improve the lives of local communities and residents.

Who are we?

Bury VCFA enhances local community and voluntary action by enabling Voluntary, Community, Faith and Sector organisations (VCSE) in Bury to provide support and deliver services. We will do this through developing capacity in the VCSE, effective strategic engagement with our statutory partners and by forging alliances with local businesses and communities

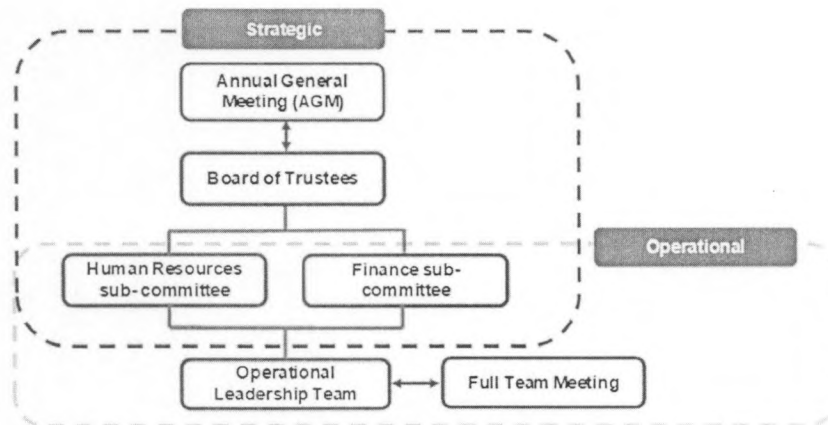
The organisation furthers its charitable purposes for the public benefit through:

- enabling and supporting local VCSE to deliver services in Bury;
- VCSE, public and private sectors to their local communities through local VCSE organisations;
- facilitating a single point of access for the public sector (Bury Council; NHS, primary, secondary & acute health services; Police; Fire; etc.) with local voluntary organisations, community and faith groups;
- creating opportunities to exchange information about areas of interest and promote good communication between various sectors;
- facilitating a forum to develop partnership working locally.
- supporting VCSE organisations with sustainability; income generation and fundraising

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Structure, governance and management

Bury Voluntary Community & Faith Alliance is a Charitable Incorporated Organisation governed by its constitution dated 20th March 2018 and registration as a Charitable Incorporated Organisation number 1182039 with the Charity Commission on 14th February 2019.



Appointment of Trustees

As set out in the Constitution, Trustees will be elected by the members attending the Annual General meeting. Each year, Trustees shall retire from office by rotation based on their length of service and may offer themselves for re-election.

Trustee induction and training

Upon first appointment all Trustees receive an induction and are also provided the following information

- role and responsibilities of a Trustees
- copy of the constitution,
- Bury VCFA latest budget and Accounts
- latest Business Plan
- staff details and organisation chart
- key policies - equal opportunities; confidentiality/data protection/privacy

Organisation

The Trustees administer the Organisation. Sajid Hashmi was appointed Acting Chief Officer on 31st March 2021, with effect from 1st April 2021 until 31 October 2021. Helen Tomlinson was appointed Chief Officer from 1st November 2021.

Related parties and co-operation with other organisations

No Trustee receives remuneration or other benefit from their work with the Organisation. Any connection between a Trustee or Senior Manager with any service providers must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party.

A review of achievements and performance (2021/2022)

Bury VCFA key areas of activity are built around our 7 strategic priorities of:

- Strategic Leadership
- Development and Training
- Resilience and sustainability
- Connectivity and Collaboration
- Participation and voice
- Contributing to Burys' Neighbourhood Model
- Developing Burys' social prescribing service

Strategic Leadership

Bury State of the Sector

Burys' first State of the Sector report was launched in 2021. This important piece of research conducted with local infrastructure partners from across Greater Manchester and academic partner Salford University, highlighted the scale and role of the VCSE sector in Bury. The findings estimate there are 1249 VCSE groups in Bury, 71% of which are micro, with income below £10,000. There are an estimated 26,229 volunteers supporting the VCSE sector in Bury, providing approximately 131,145 hours each week, equating to an economic contribution of at least £65m per annum based on the 'real' living wage (£9.50 per hour).

The report clearly demonstrated that the need of the VCSE sector is critical in local communities and has shown incredible flexibility in responding to overcome the significant challenges to support communities during the COVID crisis. Bury VCFA provides vital support to VCSE groups and volunteers, strengthening all communities in Bury. The VCSE sector in Bury is a diverse and active movement with considerable social and economic impact. Many organisations are adapting and developing to meet new needs and ensure their own sustainability in order to continue to play a vital role in supporting and enriching the lives of Bury residents.

Bury VCFA has continued to nurture the VCSE ecosystem in Bury to support a vibrant, thriving, diverse, sustainable and resilient sector. This includes:

- Promoting and supporting VCSE leaders through our networks and partnerships including VCSE Leadership and Health and Wellbeing Network.
- Coordination of Bury Community Support Network meetings.
- Embedding locally the GM VCSE Accord (agreement between GMCA, GM Health and Social Care Partnership and the GM VCSE Leadership Group) into future working arrangements with public sector partners.
- Strategic representation on local boards and partnerships to champion the role of the VCSE sector and influence decision-making around the shaping of future services.

Development and Training

Bury VCFA has continued to develop its offer to the VCSE sector to build knowledge, skills and capacity of the sector.

- 120 VCSE groups and organisations received group development support.
- 57 funding searches were completed on behalf of VCSE groups and organisations.
- 50 funding bid-checks were carried out.
- 5 'Meet the Funder' events were delivered to 71 participants.

A range of free training opportunities were delivered including:

- Safeguarding
- Volunteer management
- Planning Your Fundraising
- Bid Writing
- Writing Your Constitution
- Becoming a Charity Trustee

Resilience and Sustainability

In 2021-22, Bury VCFA continued to develop its role as a deliverer of grants to the VCSE sector in order to strengthen sustainability and build resilience.

£230,007 was administered in investments to the VCSE sector by Bury VCFA including the following grants programmes:

- Standing Together (crime reduction and cohesion grants – on behalf of Bury Council)
- Albert Gubay grants – to support food banks/food pantry provision
- Household Support grants (on behalf of Bury Council)
- Let's Get Radcliffe Moving grants (on behalf of Bury Council)

12 funding bulletins were distributed to an average of 600 recipients

Connectivity and Collaboration

- Bury VCFA has continued to strengthen its work around partnership and collaboration. Key highlights in 21-22 include:
- GM Moving – Bury Local Pilot. This important programme aims to support people to move more through development of grassroots initiatives and development of existing projects delivering strong outcomes for people. Bury VCFA has managed the grants programme and provided 'wrap-around' development support to enable groups to scale-up their existing projects. Alongside this, we have worked with partners from across the public and

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

VCSE sector to raise the profile of the programme and encourage participation.

- Collaboration with Community Hubs to ensure connectivity with communities and local VCSE grassroots provision and involvement in 'Collaborate' events, building connections between services and local people.
- Multi-agency partnership working both locally and regionally to support the response to the Ukraine crisis and initiatives to support Ukrainian arrivals and hosts.

Participation and voice

Volunteering continues to drive our focus around participation in local communities.

- 189 volunteer registrations were completed.
- 248 volunteer referrals were made.
- Radcliffe Volunteer Fair – the first since covid, was attended by 17 VCSE groups with 75 local people attending to learn about volunteer opportunities.
- Over 200 volunteering opportunities were promoted.
- 6 Volunteer Coordinator Forums were delivered, focused on promoting good practice in volunteer management.
- Bury VCFA Volunteer Passport was developed to support those furthest away from volunteering.

Networks that we have supported or facilitated:

- Health and Social Care Network
- Bury LGBTQI Forum
- BAME Network
- Domestic Abuse Network
- Bury VCSE Children's Partnership

Development of a communications plan to support our engagement with the VCSE sector and partners and showcase the role of the VCSE sector in delivering the wealth of outcomes for people and communities in Bury.

Engagement:

424 VCSE groups registered on VCSE database

964 followers: Twitter

559 followers: Facebook

350 followers: LinkedIn

302 followers: Instagram

Contributing to Burys' Neighbourhood Model

Bury VCFA has been a key delivery partner in the Let's Do It (community) Strategy for Bury, ensuring sectoral representation on key partnerships including:

- Bury Locality Board
- Bury Integrated Care Partnership
- Team Bury Exec group
- Bury Health and Wellbeing Board
- Children's Strategic Partnership
- Community Safety Partnership (VCFA chairs the Community Cohesion sub-group)
- Our social prescribers attended 229 multi-disciplinary team meetings to enable non-clinical referral pathways into VCSE sector activities.

Developing Burys' Social Prescribing Service

Bury VCFA social prescribing service, Beacon Service has continued to work in partnership with Primary Care Networks to provide non-medical interventions to support the health and wellbeing of people in Bury.

- 1946 referrals were made into the Beacon Social Prescribing Service supporting better self-care.
- Two pilot projects launched: Cardiac Rehabilitation Consultation research in partnership with (add partners) and Mental Health Welfare Programme based at Fairfield General Hospital supporting discharge of people with housing and welfare needs.
- Connectivity with Lancashire Wildlife Trust to support pathways into Green Social Prescribing.
- Delivery of targeted Answer Cancer workshops for the South Asian community in Bury.

Financial review

VCFA is responsible for its own day-to-day financial transactions and management, reporting to Trustees on a regular, bi-monthly basis.

A Finance Sub-Committee oversees the management of Bury VCFA finances; it reports directly to the Bury VCFA Board of Trustees. The Sub-Committee comprises: Jill Logan (FSC Chair / Trustee and Board Treasurer), Sajid Hashmi (to 31 October 2021), Tan Ahmed (Trustee), Luke Bidwell (Operational Director, Early Break) and Dominic Irving (Finance Director, The Fed).

FSC members and Trustees are satisfied that all funding grant received is being used according to the relevant funding agreement/SLA and in the widest interests of the VCSE Sector in Bury.

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Investment powers and policy

The overall objective as specified by our Investment Policy is to create sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of and, if possible, enhancement of the value of the invested funds while they are retained.

Both capital and income may be used at any time for the furtherance of the charity's aims and therefore the portfolio should be managed on a total return basis.

The portfolio asset allocation will fall within the following broad planning ranges and the performance will be measured against a target of inflation plus 3%.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2022 was **£50,822** of which **£46,782** are free reserves, after allowing for funds tied up in tangible fixed assets.

The Organisation's main source of income is grants. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The Trustees aim to establish and maintain free reserves in unrestricted funds at a level, which equates to approximately six months of unrestricted charitable expenditure. The Trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Trustees consider that the organisation is a going concern. Any reliance on grant funding is managed through a flexible approach to activities and project delivery.

It should be noted that a significant proportion of VCFA income is ring-fenced for grants to third parties, with VCFA acting as a grant-processing agent. As such, of the total reserves (£766,622) only £350,822 was for VCFA core-business, the remainder being for dispersal as grants to third party organisations, or to managed-projects.

Risk management

VCFA maintains a comprehensive risk register which is updated and reviewed by the Trustees regularly. As the Organisation continues to establish itself, Trustees conduct a review of the major risks to which the organisation may be exposed and systems will be established to mitigate those risks.

Plans for Future Periods

Bury VCFA proposes to continue to develop and enhance its activities and services, in the interests of a thriving and dynamic VCSE sector for Bury.

Plans for 2022-23:

- Completion of Strategic Plan which outlines priorities for period 2023-2026 including income generation plan;
- Re-negotiation of service level agreement with Bury Council for delivery of local infrastructure services in Bury;
- Relocation of office premises to central Bury location;
- Achieve NAVCA Quality Award

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

Trustees responsibilities in relation to the financial statements

The Organisation's Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which give a true and fair view of the state of affairs of the organisation and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing the financial statements, the Trustees will be required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the organisation will not continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the organisation and to enable them to ensure that the financial statements comply with legal requirements. They are also responsible for safeguarding the assets of the organisation and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Jill Logan
Treasurer

Date: 9th November 2022

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE
REGISTERED CHARITY NO. 1182039**

I report on the accounts of the charity, for the year ended 31st March 2022, which are set out on pages 12 to 25.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, other than listed below, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records have in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *A.M. King*

AM King FCCA
Date: 9th November 2022

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Further Details	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ended 31 March 2022 £	Total Funds Year Ended 31 March 2021 £
Income from:					
Donations and legacies	(3)	214	598	812	3,760
Charitable Activities	(4)	148,000	542,894	690,894	591,639
Other Trading Activities	(5)	4,318	-	4,318	160
Bank Interest		131	-	131	173
Total		152,663	543,492	696,155	595,732
Expenditure on:					
Raising Funds	(6)	2,596	-	2,596	884
Charitable Activities	(6)	152,742	557,159	709,901	520,592
Other	(6)	1,251	-	1,251	100
Total		156,589	557,159	713,748	521,576
Net gains/(losses) on investments		27,265	-	27,265	25,239
Net income/(expenditure)		23,339	(13,667)	9,672	99,395
Transfers between funds	(17)	-	-	-	-
Net movement in funds		23,339	(13,667)	9,672	99,395
Reconciliation of funds					
Funds brought forward	(17)	327,483	429,467	756,950	657,555
Total funds carried forward	(17)	350,822	415,800	766,622	756,950

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 15 to 25 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Fixed assets:			
Tangible assets	(11)	9,739	6,909
Fixed Asset investments	(11)	452,504	225,239
Total fixed assets		<u>462,243</u>	<u>232,148</u>
Current assets:			
Stocks	(12)	-	-
Debtors	(13)	55,497	76,265
Cash at Bank & in Hand		270,245	467,852
Total current assets		<u>325,742</u>	<u>544,117</u>
Liabilities:			
Creditors: Amounts falling due within one year	(14)	21,363	19,315
Net current assets or liabilities		<u>304,379</u>	<u>524,802</u>
Total assets less current liabilities		766,622	756,950
Creditors: Amounts falling due after more than one year	(16)	-	-
Provisions for liabilities		-	-
Total net assets or liabilities		<u><u>766,622</u></u>	<u><u>756,950</u></u>
The funds of the organisation:			
Restricted income funds	(17)	415,800	429,467
Unrestricted income funds	(17)	350,822	327,483
Total organisation funds		<u><u>766,622</u></u>	<u><u>756,950</u></u>

Approved on behalf of the Trustees Management Committee

Jill Logan Treasurer

Date: 9th November 2022

The notes on pages 15 to 25 form part of these accounts.

Statement of Cash Flows for the year ended 31 March 2022

Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31 March 2022	Year Ended 31 March 2021
	£	£
Net movement in funds	9,672	99,395
Add back depreciation	6,941	4,296
Deduct investment income	(131)	(173)
Deduct gains/add back losses on investments	(27,265)	(25,239)
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	20,768	246,747
Increase/(decrease) in creditors	2,048	(197,460)
Net cash used in operating activities	<u>12,033</u>	<u>127,566</u>
Cash flows from investment activities:		
Interest	131	173
Transfer to Investments	(200,000)	-
Purchase of fixed assets	(9,771)	(8,303)
Net cash provided by investing activities	<u>(209,640)</u>	<u>(8,130)</u>
Increase/(decrease) in cash and cash equivalents during the year	(197,607)	119,436
Cash and cash equivalents brought forward	467,852	348,416
Cash and cash equivalents carried forward	<u><u>270,245</u></u>	<u><u>467,852</u></u>

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 30 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 17.

(c) Income recognition

All income is recognised once the organisation has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the organisation has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the organisation is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the organisation and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the organisation; this is normally upon notification of the interest paid or payable by the bank.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the organisation to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the organisation and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of events.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Equipment	33.33% on cost
Fixtures & Fittings	25% on cost

Notes to the accounts

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The organisation currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The organisation has no liability beyond administering the contributions and paying these to the pension company.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £nil (2021: £nil).

3. Donations and Legacies

	Unrestricted Year Ended 31 March 2022 £	Restricted Year Ended 31 March 2022 £	Total Funds Year Ended 31 March 2022 £	Total Funds Year Ended 31 March 2021 £
Donations	214	598	812	3,760
	<u>214</u>	<u>598</u>	<u>812</u>	<u>3,760</u>

Previous reporting period

	Unrestricted Year Ended 31 March 2021 £	Restricted Year Ended 31 March 2021 £	Total Funds Year Ended 31 March 2021 £
Donations	545	3,215	3,760
	<u>545</u>	<u>3,215</u>	<u>3,760</u>

Notes to the accounts

4. Income from charitable activities

	Unrestricted Year Ended 31 March 2022 £	Restricted Year Ended 31 March 2022 £	Total Funds Year Ended 31 March 2022 £	Total Funds Year Ended 31 March 2021 £
Unrestricted grants:				
Bury MBC	140,000	-	140,000	500
Action Together	-	-	-	117
Bolton CVS	-	-	-	500
10GM	8,000	-	8,000	-
Restricted grants:				
African HP Network	-	-	-	4,000
Albert Gubay Charity Bury Community Support	-	40,000	40,000	-
Answer Cancer	-	4,400	4,400	-
Bury GP Federation	-	-	-	9,600
Bury Involvement Group	-	8,306	8,306	8,306
Bury Primary Care Network	-	37,087	37,087	21,205
Bury MBC Social Prescribing	-	-	-	200,000
Bury MBC	-	20,000	20,000	-
Bury MBC Mid to Later Life	-	10,000	10,000	-
Bury MBC Bury Community Support	-	40,000	40,000	-
Bury MBC Third Party Funds	-	3,590	3,590	-
Fairfield Group Practice	-	29,556	29,556	28,694
Forever Manchester	-	(1,799)	(1,799)	16,764
Forever Manchester Volunteers	-	-	-	4,977
GMCA	-	-	-	3,000
Horizons Primary Care Network	-	90,561	90,561	60,220
Knowsley Medical Centre	-	-	-	21,705
National Lottery Community Fund	-	-	-	48,350
NAVCA	-	1,500	1,500	3,000
NHS Bury CCG Cardiac Rehabilitation	-	46,454	46,454	-
NHS England	-	5,600	5,600	-
NHS Trafford CCG	-	40,000	40,000	-
Bury MBC Rough Sleepers Project	-	-	-	28,315
Unsworth Medical Centre	-	32,814	32,814	24,120
Workers Educational Association	-	4,825	4,825	8,266
Bury MBC LGBTQI	-	30,000	30,000	-
Bury MBC Standing Together	-	100,000	100,000	100,000
	<u>148,000</u>	<u>542,894</u>	<u>690,894</u>	<u>591,639</u>

Notes to the accounts

4. Income from charitable activities

Previous reporting period

	Unrestricted	Restricted	Total Funds
	Year Ended 31	Year Ended	Year Ended 31
	March 2021	31 March	March 2021
	£	£	£
Unrestricted grants:			
Bury MBC	500	-	500
Action Together	117	-	117
Bolton CVS	500	-	500
Restricted grants:			
African HP Network	-	4,000	4,000
Bury GP Federation	-	9,600	9,600
Bury Involvement Group	-	8,306	8,306
Bury Primary Care Network	-	21,205	21,205
Bury MBC Social Prescribing	-	200,000	200,000
Fairfield Group Practice	-	28,694	28,694
Forever Manchester	-	16,764	16,764
Forever Manchester Volunteers	-	4,977	4,977
GMCA	-	3,000	3,000
Horizons Primary Care Network	-	60,220	60,220
Knowsley Medical Centre	-	21,705	21,705
National Lottery Community Fund	-	48,350	48,350
NAVCA	-	3,000	3,000
Bury MBC Rough Sleepers Project	-	28,315	28,315
Unsworth Medical Centre	-	24,120	24,120
Workers Educational Association	-	8,266	8,266
Bury MBC Standing Together	-	100,000	100,000
	1,117	590,522	591,639

5. Income from other trading activities

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended 31	Year Ended	Year Ended 31	Year Ended
	March 2022	31 March	March 2022	31 March
	£	£	£	£
Training and other income	4,318	-	4,318	160
	4,318	-	4,318	160

Previous reporting period

	Unrestricted	Restricted	Total Funds
	Year Ended 31	Year Ended	Year Ended 31
	March 2021	31 March	March 2021
	£	£	£
Training and other income	160	-	160
	160	-	160

Notes to the accounts

6. Expenditure

	Community Engagement in Bury £	Year Ended 31 March 2022 £	Year Ended 31 March 2021 £
Expenditure on raising funds:			
Website	1,850	1,850	-
Publicity	746	746	884
	<u>2,596</u>	<u>2,596</u>	<u>884</u>
Expenditure on charitable activities:			
Employment Costs	389,795	389,795	299,483
Distribution of Grants	230,007	230,007	162,324
Donations Paid	500	500	-
Consultancy Fees	-	-	5,000
Outsourced Work	27,237	27,237	-
Bad Debts	-	-	10
Refreshments	683	683	-
Training	2,137	2,137	2,219
Travel Costs	952	952	1,020
Volunteer Expenses	580	580	1,876
Equipment	919	919	685
Bank Charges	137	137	72
Supervision	1,320	1,320	1,317
Staff Safety Devices	941	941	-
Rent	2,545	2,545	3,000
Room Hire	1,167	1,167	38
Subscriptions	2,222	2,222	420
Heat and Light	5,672	5,672	8,113
Cleaning	2,487	2,487	2,978
Repairs & Maintenance	4,920	4,920	2,800
Office Removals	771	771	-
IT Support Costs	12,355	12,355	10,628
Insurance	1,272	1,272	1,335
Telephone Costs	5,660	5,660	4,059
Governance	4,168	4,168	5,327
Post, Printing & Stationery	4,513	4,513	3,592
Depreciation	6,941	6,941	4,296
	<u>709,901</u>	<u>709,901</u>	<u>520,592</u>
Other expenditure:			
Sundry	1,251	1,251	100
	<u>1,251</u>	<u>1,251</u>	<u>100</u>
	<u>713,748</u>	<u>713,748</u>	<u>521,576</u>
Unrestricted funds		156,589	39,765
Restricted funds		<u>557,159</u>	<u>481,811</u>
		<u>713,748</u>	<u>521,576</u>

Notes to the accounts

7. Analysis of expenditure on charitable activities

As per note 6.

8. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total 2022	Basis of apportionment
Payroll Bureau Fees	1,661	-	1,661	type of expense
HR Fees	1,517	-	1,517	type of expense
Accountancy Fees	-	990	990	type of expense
	<u>3,178</u>	<u>990</u>	<u>4,168</u>	

Previous reporting period

	General Support	Governance	Total 2021	Basis of apportionment
Payroll Bureau Fees	1,311	-	1,311	type of expense
HR Fees	3,034	-	3,034	type of expense
Accountancy Support	112	-	112	type of expense
Accountancy Fees	-	870	870	type of expense
	<u>4,457</u>	<u>870</u>	<u>5,327</u>	

9. Analysis of staff costs

	Year Ended 31 March 2022	Year Ended 31 March 2021
	£	£
Wages and Salaries	356,904	276,932
Redundancy	-	-
Holiday Pay Accrual Adjustment	(621)	-
Social Security Costs	24,462	17,671
Pension Costs	9,050	4,880
	<u>389,795</u>	<u>299,483</u>
Support costs	-	-
Charitable activities	389,795	299,483
	<u>389,795</u>	<u>299,483</u>

The average number of employees during the period was 15 (2021: 11).

The organisation considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (2021: £nil). No employee has benefits in excess of £60,000.

10. Independent Examiner Fees

	Year Ended 31 March 2022	Year Ended 31 March 2021
	£	£
Independent examination fees	990	870
	<u>990</u>	<u>870</u>

Notes to the accounts

11. Tangible Fixed Assets

	Fixtures & Fittings	Equipment	Total
Cost	£	£	£
At 01 April 2021	2,374	11,104	13,478
Additions	1,831	7,940	9,771
At 31 March 2022	<u>4,205</u>	<u>19,044</u>	<u>23,249</u>
Depreciation			
At 01 April 2021	1,277	5,292	6,569
Charge for Period	1,052	5,889	6,941
At 31 March 2022	<u>2,329</u>	<u>11,181</u>	<u>13,510</u>
NET BOOK VALUE			
At 31 March 2022	<u>1,876</u>	<u>7,863</u>	<u>9,739</u>
At 31 March 2021	<u>1,097</u>	<u>5,812</u>	<u>6,909</u>

Fixed Assets Investments

	2022	2021
	£	£
Valuation at 01.04.21	225,239	200,000
Additions	200,000	-
Unrealised Gains/(Losses)	27,265	25,239
Realised Gains	-	-
Valuation at 31.03.22	<u>452,504</u>	<u>225,239</u>

12. Stocks

The organisation does not hold stocks of any items.

13. Analysis of debtors

	2022	2021
	£	£
Debtors	49,952	72,968
Prepayments	5,545	3,297
	<u>55,497</u>	<u>76,265</u>

Debtors and prepayments related to restricted funds £54,511 and unrestricted funds £986 (2021: £75,703/£562).

14. Creditors: amounts falling due within one year

	2022	2021
	£	£
Other creditors and accruals	7,395	9,112
Holiday Pay accrual	4,431	3,810
Deferred income	-	-
Taxation and Social Security	9,537	6,393
	<u>21,363</u>	<u>19,315</u>

15. Deferred income

Deferred income comprises grants received in advance.

At 01 April 2021	-
Amount released to income earned from charitable activities	-
Amount deferred in year	-
Balance at 31 March 2022	<u>-</u>

16. Creditors: amounts falling due after more than one year

	2022	2021
	£	£
Provisions for liabilities	-	-
	<u>-</u>	<u>-</u>

Notes to the accounts

17. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 01 April 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
General Fund	57,483	179,928	(156,589)	(30,000)	50,822
Designated Funds	270,000	-	-	30,000	300,000
	<u>327,483</u>	<u>179,928</u>	<u>(156,589)</u>	<u>-</u>	<u>350,822</u>

Previous reporting period

	Balance at 01 April 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
General Fund	143,250	27,234	(39,765)	(73,236)	57,483
Designated Funds	200,000	-	-	70,000	270,000
	<u>343,250</u>	<u>27,234</u>	<u>(39,765)</u>	<u>(3,236)</u>	<u>327,483</u>

Name of unrestricted fund:

General Fund
Designated Funds

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds
For future office move, sustainability and systems upgrades

Analysis of movements in restricted funds

	Balance at 01 April 2021	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2022
Awards for All	423	-	(211)	-	212
Albert Gubay Charity Bury Community Support	-	40,000	(31,100)	-	8,900
Answer Cancer	-	4,400	(75)	-	4,325
Bury Involvement Group	7,859	8,306	(10,808)	-	5,357
Bury Primary Care Network	3,752	37,087	(35,078)	-	5,761
Bury MBC	-	20,000	(20,000)	-	-
Bury MBC Mid to Later Life	-	10,000	(1,562)	-	8,438
Bury MBC Bury Community Support	-	40,000	(40,000)	-	-
Bury MBC Third Party Funds	-	3,590	-	-	3,590
Bury MBC Social Prescribing	239,161	-	(74,935)	-	164,226
Restricted Donations	1,139	598	(276)	-	1,461
Bury Community Support Network	6,215	-	(3,602)	-	2,613
Fairfield Group Practice	2,195	29,556	(29,194)	-	2,557
Forever Manchester	4,405	(1,799)	(2,606)	-	-
Forever Manchester Volunteers	4,977	-	(4,977)	-	-
NHS Bury CCG Handy Person Scheme	41,063	-	(27,000)	-	14,063
Horizons Primary Care Network	5,332	90,561	(84,316)	-	11,577
Bury MBC Let's Get Radcliffe Moving	7,200	-	(7,000)	-	200
National Lottery Community Fund	38,726	-	(21,859)	-	16,867
NAVCA	3,000	1,500	-	-	4,500
NHS Bury CCG Cardiac Rehabilitation	-	46,454	(5,293)	-	41,161
NHS England	-	5,600	-	-	5,600
NHS Trafford CCG	-	40,000	(3,714)	-	36,286
NHS Bury CCG LWBC	8,628	-	-	-	8,628
Bury MBC Rough Sleepers Project	4,119	-	(4,119)	-	-
Unsworth Medical Centre	1,934	32,814	(32,605)	-	2,143
Workers Educational Association	338	4,825	(5,489)	-	(326)
Bury MBC Suicide Prevention	39	-	(39)	-	-
Bury MBC LGBTQI	-	30,000	(8,961)	-	21,039
Bury MBC Standing Together	48,962	100,000	(102,340)	-	46,622
	<u>429,467</u>	<u>543,492</u>	<u>(557,159)</u>	<u>-</u>	<u>415,800</u>

Notes to the accounts

17. Analysis of charitable funds

Analysis of movements in restricted funds

Previous reporting period

	Balance at 01 April 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
African HP Network	-	4,000	(4,000)	-	-
Awards for All	7,913	-	(211)	(7,279)	423
Bury GP Federation	-	9,600	(9,600)	-	-
Bury Involvement Group	-	8,306	(447)	-	7,859
Bury Primary Care Network	-	21,205	(17,453)	-	3,752
Bury MBC Social Prescribing	138,732	200,000	(109,171)	9,600	239,161
Bury MBC Brexit Readiness	21,900	-	(21,900)	-	-
Restricted Donations	694	-	-	445	1,139
Bury Community Support Network	-	3,215	-	3,000	6,215
Fairfield Group Practice	-	28,694	(26,499)	-	2,195
Forever Manchester	-	16,764	(12,359)	-	4,405
Forever Manchester Volunteers	-	4,977	-	-	4,977
GMCA	-	3,000	-	(3,000)	-
Greater Manchester Sports Partnership	6,285	-	(6,285)	-	-
NHS Bury CCG Handy Person Scheme	60,063	-	(19,000)	-	41,063
Horizons Primary Care Network	-	60,220	(54,888)	-	5,332
Knowsley Medical Centre	-	21,705	(21,705)	-	-
Bury MBC Let's Get Radcliffe Moving	10,500	-	(3,300)	-	7,200
National Lottery Community Fund	-	48,350	(10,094)	470	38,726
NAVCA	-	3,000	-	-	3,000
NHS Bury CCG LWBC	8,628	-	-	-	8,628
NHS Bolton CCG PCCA	5,000	-	(5,000)	-	-
Bury MBC Rough Sleepers Project	634	28,315	(24,830)	-	4,119
Unsworth Medical Centre	248	24,120	(22,434)	-	1,934
Workers Educational Association	-	8,266	(7,928)	-	338
Bury MBC Suicide Prevention	6,252	-	(6,213)	-	39
Bury MBC Standing Together	47,456	100,000	(98,494)	-	48,962
	314,305	593,737	(481,811)	3,236	429,467

Notes to the accounts

17. Analysis of charitable funds

Analysis of movements in restricted funds

Name of restricted fund:	Description, nature and purpose of the fund
Awards for All	to establish a resource and equipment library, and to deliver training to VCF groups in Bury. The balance on this fund represents future depreciation.
Albert Gubay Charity Bury Community Support	for community support , grant dispersals including food banks and training.
Answer Cancer	for health and wellbeing support including training.
Bury Involvement Group	for Mental Health Crisis Community Support
Bury Primary Care Network	for salary and on-costs of Social Prescribing Link Worker
Bury MBC	for Brexit Readiness (grant to ADAB).
Bury MBC Mid to Later Life	for community support and development including networking and training.
Bury MBC Bury Community Support	for household support, grant dispersals including food banks.
Bury MBC Third Party Funds	holding grant for Prestwich Environment Fund.
Bury MBC Social Prescribing	for salary and on-costs of Beacon SPS Manager and core, operational costs of the Beacon Service
Restricted Donations	contribution to Bury Community Fund
Bury Community Support Network	holding funds on behalf of the Network, which did not have a bank account for salary and on-costs of Beacon SPS Link Worker(s)
Fairfield Group Practice	to provide community support to communities affected by Covid-19
Forever Manchester	to recruit and support volunteers including expenses and DBS checks
Forever Manchester Volunteers	VCFA)
NHS Bury CCG Handy Person Scheme	provision of odd job support to elderly and vulnerable residents of Bury (including management fee to Bury VCFA)
Horizons Primary Care Network	for salary and on-costs of Beacon SPS Link Worker(s)
Bury MBC Let's Get Radcliffe Moving	to support fitness and well-being projects across Bury
National Lottery Community Fund	to support recruitment and development of volunteering in Bury
NAVCA	core grant to support VCFA's with unforeseen Covid related costs
NHS Bury CCG Cardiac Rehabilitation	for cardiac rehabilitation service review consultation.
NHS England	for recruitment costs.
NHS Trafford CCG	for recruitment for social prescribing service.
NHS Bury CCG LWBC	to support promotion of Cancer Support Services in Bury
Bury MBC Rough Sleepers Project	for recruitment, salary and on-costs of Rough Sleepers Outreach Worker (including management fee to Bury VCFA)
Unsworth Medical Centre	for salary and on-costs of Beacon SPS Link Worker(s)
Workers Educational Association	European Social Fund support to help volunteers into employment
Bury MBC Suicide Prevention	to support awareness and training of suicide prevention (including management fee to Bury VCFA)
Bury MBC LGBTQI	third party funds.
Bury MBC Standing Together	for Hate Crime Awareness and Prevention Programme

Notes to the accounts

18. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2022
	£	£	£	£
Tangible Fixed assets	4,040	-	5,699	9,739
Investments	452,504	-	-	452,504
Cash at bank and in hand	(394,225)	300,000	364,470	270,245
Other net current assets/(liabilities)	(11,497)	-	45,631	34,134
Creditors of more than one year	-	-	-	-
Total	50,822	300,000	415,800	766,622

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2021
	£	£	£	£
Tangible Fixed assets	1,995	-	4,914	6,909
Investments	225,239	-	-	225,239
Cash at bank and in hand	(150,998)	270,000	348,850	467,852
Other net current assets/(liabilities)	(18,753)	-	75,703	56,950
Creditors of more than one year	-	-	-	-
Total	57,483	270,000	429,467	756,950

19. Financial Instruments

The organisation only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

England & Wales - Charity number 1182039

Accounts

**BURY VOLUNTARY COMMUNITY &
FAITH ALLIANCE**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

Registered Charity No. 1182039

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

INDEX

<u>PAGE NUMBER</u>	<u>CONTENTS</u>
1 - 9	TRUSTEES ANNUAL REPORT
10	INDEPENDENT EXAMINERS REPORT
11	STATEMENT OF FINANCIAL ACTIVITIES
12	BALANCE SHEET
13	STATEMENT OF CASH FLOWS
14 - 22	NOTES TO THE ACCOUNTS

BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE

Report of the Trustees for the year ended 31st March 2021

The Trustees present their annual report and financial statements of the organisation for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the organisation's trust deed.

Reference and administrative information

Charitable Incorporated Organisation Name: Bury Voluntary Community & Faith Alliance

Charitable Incorporated Organisation Number: 1182039

Date Registered: 14th February 2019

Trustees

The Trustees serving during the period to 31st March 2021 were as follows:

Sajid Hashmi MBE	Chair	(resigned March 2021)
Andy Hazeldine	Vice Chair & HR Sub Committee, appointed VCFA Chair from 1 April 2021	
Vicky Maloney	Vice Chair & HR Sub Committee	
Jill Logan	Treasurer and Chair of Finance Sub Committee	
Tanveer Ahmed	Finance Sub Committee	
Hayley Summers		(resigned March 2021)
Karen Richardson	HR Sub Committee	(resigned March 2021)
Mark Cunningham		
Clare Fordham	HR Sub Committee	(appointed Sept 2020)

The resignations of Hayley Summers and Karen Richardson were due to conflicts of interest, resulting from the new Service Level Agreement with Bury Council/CCG (effective from 1 April 2021).

The Board is actively recruiting to ensure a wide breadth of interest and expertise across its membership. Tina Harrison and Katie Jenkinson were subsequently co-opted to the Board (2021/22), representing smaller and grassroots organisations from the VCF sector.

Principal Office

St John's House
155-163 The Rock
Bury
BL9 0ND

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Investment Managers

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Objectives and activities

The purposes of the organisation are:

VISION

To enhance the quality of life of local residents by supporting a thriving community & voluntary sector in Bury

AIM

To support voluntary, community, social enterprises and faith organisations in the borough of Bury to enhance and improve the lives of local communities and residents.

Who are we?

VCFA enhances local community and voluntary action by enabling Voluntary, Community, Faith and Sector organisations (VCSE) in Bury to provide support and deliver services. We will do this through developing capacity in the VCSE, effective strategic engagement with our statutory partners and by forging alliances with local businesses and communities

The organisation furthers its charitable purposes for the public benefit through:

- enabling and supporting local VCSE to deliver services in Bury;
- VCSE, public and private sectors to their local communities through local VCSE organisations;
- facilitating a single point of access for the public sector (Bury Council; local CCGs primary, secondary & acute health services; Police; Fire; etc.) with local voluntary organisations, community and faith groups;
- creating opportunities to exchange information about areas of interest and promote good communication between various sectors;
- facilitating a forum to develop partnership working locally.
- supporting VCSE organisations with sustainability; income generation and fundraising

Structure, governance and management

Bury Voluntary Community & Faith Alliance is a Charitable Incorporated Organisation governed by its constitution dated 20th March 2018 and registration as a Charitable Incorporated Organisation number 1182039 with the Charity Commission on 14th February 2019.

Appointment of Trustees

As set out in the Constitution, Trustees will be elected by the members attending the Annual General meeting. Each year, Trustees shall retire from office by rotation based on their length of service and may offer themselves for re-election.

Trustee induction and training

Upon first appointment all Trustees receive an induction and are also provided the following information

- role and responsibilities of a Trustees
- copy of the constitution,
- VCFA's latest budget and Accounts
- latest Business Plan
- staff details and organisation chart
- key policies - equal opportunities; confidentiality/data protection/privacy

Organisation

The Trustees administer the Organisation. Sajid Hashmi was appointed Acting Chief Officer on 31st March 2021, with effect from 1st April 2021

Related parties and co-operation with other organisations

No Trustee receives remuneration or other benefit from their work with the Organisation. Any connection between a Trustee or Senior Manager with any service providers must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party.

A review of achievements and performance (2020/2021)

Bury VCFA facilitates the development of a sustainable and robust VCSE sector in Bury

1. Development and sustainability of a robust Voluntary, Community and Faith Sector.

- **£100,000** Standing Together grants distributed
- VCFA now offers four funding databases for groups in Bury
 - Charity & Trusts Giving
 - Grants for individuals
 - Company Giving
 - Government & Statutory Grants
- Specialist Funding newsflashes – **6** e.g. BAME/COVID/Health & Social Care
- **£33,000** of Resilience Grants distributed to support VCSE groups who lost income due to COVID
- **29** organisations provided Critical Friend support & advice on funding bids
- **28** organisations assisted with funding searches
- **230** VCSE organisations secured funding Bids of **£1,567,489** in the year
- Generic Funding Bulletin distributed monthly = **06** issues distributed - <https://www.buryvcfa.org.uk/funding/funding-bulletin/>

2. Capacity building within the Voluntary Community and Faith Sector

- **188** groups provided capacity building and development support
- **94** organisations received intensive 1-2-1 support
- Guides and model documents
 - **26** – “How to do” Guides produced e.g. how to write a funding proposal
 - **31** - model policies
 - **22** - Support Guides developed – e.g. budgeting
- 1-2-1 support for **60** groups on governance/capacity building development (many of these groups have received more than one intervention)
- webinars held to support Covid Emergency Funding and the return to work following lockdown
- VCF/VCS groups database of local organisations - **338**
- Newsletter mailing list with **647** contacts
- Groups provided good guidance on governance – **17**
- Groups assisted with finance/accounts/budgeting – **11**
- **3** online courses in funding skills developed and delivered, attended by **20** people from **15 groups**
- **99%** reported increasing their knowledge and understanding as a result of attending ‘Finding a Funder’, ‘Mapping Your Project’ and/or ‘Bid Writing’
- Arranged and facilitated **3** ‘Meet the Funder’ events attended by over **30 people**
- Funding Bulletins distributed – **6** Funding Bulletins and **6** Funding Alerts
- Volunteer Bulletins x **3** circulated in September; November, February 21.
- Volunteer Bulletin on line - <https://www.buryvcfa.org.uk/volunteering/volunteering-bulletin/>

3. Supporting organisational sustainability

- Funding searches for VCSE groups completed **18**
- Critical friend service assessing and advising on quality of their funding bids **17**
- Assisted **45** Bury VCSE organisations to secure **£192,470** from Forever Manchester
- Assisted **37** Bury VCSE Organisations to secure **£116,102** from Sports England
- Assisted **21** Bury VCSE Organisations to secure **£19,954** from Bury Council Resilience Fund
- Assisted **5** Bury VCSE Organisations to secure **£34,553** from Standing Together Fund
- Assisted **2** Bury VCSE Organisations to secure **£1,000** from Let’s Get Radcliffe Moving Fund
- Assisted **43** Bury VCS groups to secure **£487,000** from Govt COVID Fund
- Supported Brandlesholme & Bury2gether Mediation
- Support to Bury mosques on COVID compliance
- Support to food banks during lock down in securing food donations
- **53** groups provided specialist advice on COVID compliance

4. Networking and Engagement

- Engagement on Bury 2030 strategy with VCF on behalf of Bury Council
- MDT meetings attended - **157**

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

- Integrated Neighbourhood Team meetings- **181**
- Bury Local Hubs – **55** meetings
- **2350** hours in strategic engagement
- VCSE Thematic Partnerships x **2**
 - Vol Sector Chief Officers x **2**
 - Children & Young People x **2**
 - GM Development Managers Meetings x **2**
 - GM VCSE engagement x **4**
 - Local Pilot x **20**
 - Bury Community Support Network x **12**
- **42** different strategic partnerships engaged on behalf of VCSE sector
- **7** VCSE networks and thematic partnerships supported and/or developed
- **647** subscribers to VCFA Newsletter
- **31** networks & partnerships
- Volunteer Dev Coordinators Forum developed
- **314** VCSE groups registered on VCSE database
- comprehensive Bury VCFA website
- Volunteer Coordinators Forum
- Bury VCFA Social Media:
 - Twitter: **925** followers
 - Facebook: **525** followers
 - LinkedIn: **343** followers
 - Instagram: **283** followers

5. Develop Volunteering in Bury

A key function of Bury VCFA is to promote and support volunteering across the Borough. It achieves this in a number of ways, not least by acting as a placement broker between potential volunteers and the VCF sector in Bury.

- Volunteer Bank on line - <https://www.buryvcfa.org.uk/volunteering/>
- Volunteer Bulletin circulation of **652** per month
- Registering interest in volunteering across Bury Volunteer Bank and Covid Portal **547**
- Registering on Bury Volunteer Bank **136**
- Total currently registered on Bury Volunteer Bank at 31/03/21 **381**
- No of Volunteers recruited/placed **158**
- directed and signposted volunteers direct to the Vaccination Centres App
- Volunteer Bulletin available on line - <https://www.buryvcfa.org.uk/volunteering/volunteering-bulletin/>
- opportunities advertised during September 20 – March 21 **61**
- current live Volunteering roles at 31/03/21 **39**
- VIO's volunteer-related support **50**
- **6** Volunteer Development Forums were held on 'Teams'/Zoom in September, December & February (2 each month)
- **61** DBS applications supported for Vaccination Centre Roles
- VIOs volunteer-related support during September 20 – March 21 **50**
- Volunteers supported September 20 – March 21 **336**

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

- Vols currently registered on Bury Volunteer Bank at 31/03/21 **381**
- No of Groups Supported **114**
- No of successful funding bids supported = **71 @ £1.5m**
- Groups supported with volunteering **50**
- **725** volunteers recruited during Covid Lockdown through Bury VCFA Website
- Recruitment of Volunteers to support Hubs work **124**

6. Tendering Support opportunities through consortia and contract management

- Support to form consortia for tenders – **6** organisations
- working with the public sector to act as prime contractor for delivery through local VCSE groups (engaged with **36+** groups)
- facilitated the Bury Carers Consortium
- Handy Person Scheme set up in partnership with Age UK Bury
- Suicide Prevention training set up
- Brexit Readiness project with ADAB
- over **£145k** secured via commissioning

7. Bury Social Prescribing Service – Beacon

- Social Prescribing service fully operational
- Support to vaccination centres
- Support for the Hubs in recruiting volunteers
- Support for residents to get help during lockdown
- Development of the Bury Support Network - **25** organisations
- **877** patients supported via social prescribing April 20 – March 21

8. Innovation

- Volunteering Towards Employment Project (VTEP)
- VTEP launched - to help those who are unemployed or economically inactive to develop skills and confidence in a workplace environment by using volunteering to get closer to the jobs market, funded by the European Social Fund (ESF)
- Bury Community Fund set up as local Endowment Fund for the VCSE
- *Keep it Local* CSR support in-partnership with Bury Businesses launched
- AVOIRA and NSL Parking Services sign up as initial CSR partners
- Secured an in-principle allocation of **£199,999** from the Big Lottery Fund to develop St Johns House into a Voluntary Sector Resource Centre
- Secured **£49,000** from the Big Lottery Fund to support volunteering in Health & Social Care roles
- Secured **£16,000** from Forever Manchester to support capacity building

Financial review

VCFA is responsible for its own day-to-day financial transactions and management, reporting to Trustees on a regular, bi-monthly basis.

A Finance Sub-Committee oversees the management of Bury VCFA finances; it reports directly to the Bury VCFA Board of Trustees. The Sub-Committee comprises: Jill Logan (FSC Chair / Trustee and Board Treasurer), Sajid Hashmi (Trustee and Board Chairman to

31 March 2021), Tan Ahmed (Trustee), Luke Bidwell (Operational Director, Early Break) and Dominic Irving (Finance Director, The Fed).

FSC members and Trustees are satisfied that all funding grant received is being used according to the relevant funding agreement/SLA and in the widest interests of the VCSE Sector in Bury.

Investment powers and policy

The overall objective as specified by our Investment Policy is to create sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of and, if possible, enhancement of the value of the invested funds while they are retained.

Both capital and income may be used at any time for the furtherance of the charity's aims and therefore the portfolio should be managed on a total return basis.

The portfolio asset allocation will fall within the following broad planning ranges and the performance will be measured against a target of inflation plus 3%.

Reserves policy and going concern

The balance held in unrestricted reserves at 31st March 2021 was **£57,483** of which **£55,488** are free reserves, after allowing for funds tied up in tangible fixed assets.

The Organisation's main source of income is grants. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

The Trustees aim to establish and maintain free reserves in unrestricted funds at a level, which equates to approximately six months of unrestricted charitable expenditure. The Trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that support and governance costs are covered.

The Trustees consider that the organisation is a going concern. Any reliance on grant funding is managed through a flexible approach to activities and project delivery.

It should be noted that a significant proportion of VCFA income is ring-fenced for grants to third parties, with VCFA acting as a grant-processing agent. As such, of the total income recorded for the current and previous reporting periods (£842,921) only £324,208 was for VCFA core-business, the remainder being for dispersal as grants to third party organisations.

Risk management

VCFA maintains a comprehensive risk register which is updated and reviewed by the Trustees regularly. As the Organisation continues to establish itself, Trustees conduct a review of the major risks to which the organisation may be exposed and systems will be established to mitigate those risks.

Plans for Future Periods

Bury VCFA proposes to continue to develop and enhance its activities and services, in the interests of a thriving and dynamic VCSE sector for Bury.

Short Term – 12-months (April 2021 – March 2022)

- Continue to manage the impact of Covid-19 on its own activities/services, and upon other Sector groups and organisations across Bury
- Support VCSE organisations in securing Covid-related emergency funds as necessary
- Continue to liaise with local, regional and national partners and agencies to address the impact of Covid-19
- Continue to monitor and review the Beacon SPS offer during Covid-19 and thereafter
- Further embed Simply Connect database in all VCSE activities
- Further embed Volunteer Bank online
- Review Beacon Elemental (database) for Beacon Service
- Implement Bury volunteer strategy to develop volunteering
- Continue capacity-building support for VCSE groups
- Continue to disseminate information to the VCSE – e-bulletins; website; social media
- Continue to assist the VCSE in fundraising and through access to a funding database
- Further develop Corporate Social Responsibility (CSR)
- Further develop Bury Community Fund to provide grants for the VCSE in perpetuity
- Enhance Strategic Engagement and two-way dialogue between the VCS and the public/private sectors
- Continue to provide commissioners with local intelligence through the VCS, on live local issues
- Embed and further develop Social Prescribing for health and well-being
- Address VCFA's income generation strategy for sustainability
- Liaise with Bury Council and Bury CCG on future SLAs for further 3 – 5-year periods from 1 April 2023 and 1 September 2024, respectively.

Bury VCFA has negotiated a new SLA with Bury Council for the two-year period 1 April 2021 – 31 March 2023. From 1 April 2021, Bury VCFA will deliver the portfolio of activities and services defined within the SLA to include sustaining and enhancing current provision plus the following future developments.

Future Development

1. Short Term – 12-18 months

- **Income Generation** – build income from selling of back-office services - accounts, bookkeeping, payroll. In addition we will explore Graphic Design, Printing, Website, and Social-media and Marketing Services
- **Managed Office Space** – develop a VCSE Resource Centre providing: fully-serviced offices (Reception; IT; telephony; printing); virtual office (P.O. Box Service; Messaging), and meeting & training facilities
- **CSR Support** with the private sector for Employee Supported Volunteering; *pro bono* support and funding
- **Growth** - develop a marketing plan to achieve greater market penetration across the board

2. Medium Term – 18 - 36 months

- Develop an external funding unit with the task of identifying and securing funds
- Aim for Investor in People recognition and ISO 9000 Quality Assurance
- Develop new and unrelated enterprises to contribute to sustainability

BURY VOLUNTARY COMMUNITY AND FAITH ALLIANCE

3. Long Term – 3 - 5 years

- Build Bury Community Fund's endowment of £1m providing regular grants for the VCSE

Trustees responsibilities in relation to the financial statements

The Organisation's Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which give a true and fair view of the state of affairs of the organisation and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing the financial statements, the Trustees will be required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the organisation will not continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the organisation and to enable them to ensure that the financial statements comply with legal requirements. They are also responsible for safeguarding the assets of the organisation and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustees

Jill Logan
Treasurer

Date: 18th November 2021

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
BURY VOLUNTARY COMMUNITY & FAITH ALLIANCE
REGISTERED CHARITY NO. 1182039**

I report on the accounts of the charity, for the year ended 31st March 2021, which are set out on pages 11 to 22.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

Independent Examiner's Statement

In connection with my examination, other than listed below, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records have in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act, have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *A.M. King*

AM King FCCA
Date: 18th November 2021

Community Accountancy Service Ltd
The Grange, Pilgrim Drive, Beswick,
Manchester, M11 3TQ

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Further Details			Total Funds	Total Funds
		Unrestricted Funds	Restricted Funds	Year Ended 31 March 2021	Period 14 February 2019 to 31 March 2020
		£	£	£	£
Income from:					
Donations and legacies	(3)	545	3,215	3,760	882
Charitable Activities	(4)	1,117	590,522	591,639	842,921
Other Trading Activities	(5)	160	-	160	581
Bank Interest		173	-	173	1,283
Total		1,995	593,737	595,732	845,667
Expenditure on:					
Raising Funds	(6)	466	418	884	7,436
Charitable Activities	(6)	39,199	481,393	520,592	404,262
Other	(6)	100	-	100	29
Total		39,765	481,811	521,576	411,727
Net gains/(losses) on investments		25,239	-	25,239	-
Net income/(expenditure)		(12,531)	111,926	99,395	433,940
Transfers between funds	(17)	(3,236)	3,236	-	-
Net movement in funds		(15,767)	115,162	99,395	433,940
Reconciliation of funds					
Funds brought forward	(17)	343,250	314,305	657,555	-
Transfer from previous organisation	(17)	-	-	-	223,615
Total funds carried forward	(17)	327,483	429,467	756,950	657,555

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 14 to 22 form part of these accounts.

BALANCE SHEET AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Fixed assets:			
Tangible assets	(11)	6,909	2,902
Fixed Asset investments	(11)	225,239	200,000
Total fixed assets		<u>232,148</u>	<u>202,902</u>
Current assets:			
Stocks	(12)	-	-
Debtors	(13)	76,265	323,012
Cash at Bank & in Hand		467,852	348,416
Total current assets		<u>544,117</u>	<u>671,428</u>
Liabilities:			
Creditors: Amounts falling due within one year	(14)	19,315	216,775
Net current assets or liabilities		<u>524,802</u>	<u>454,653</u>
Total assets less current liabilities		756,950	657,555
Creditors: Amounts falling due after more than one year	(16)	-	-
Provisions for liabilities		-	-
Total net assets or liabilities		<u><u>756,950</u></u>	<u><u>657,555</u></u>
The funds of the organisation:			
Restricted income funds	(17)	429,467	314,305
Unrestricted income funds	(17)	327,483	343,250
Total organisation funds		<u><u>756,950</u></u>	<u><u>657,555</u></u>

Approved on behalf of the Trustees Management Committee

Jill Logan Treasurer

Date: 18th November 2021

The notes on pages 14 to 22 form part of these accounts.

Statement of Cash Flows for the year ended 31 March 2021

	Year Ended 31 March 2021	Period 14 February 2019 to 31 March 2020
	£	£
Net cash used in operating activities	127,566	327,996
Cash flows from investment activities:		
Interest	173	1,283
Transfer to Investments	-	(200,000)
Purchase of fixed assets	(8,303)	(2,847)
Net cash provided by investing activities	<u>(8,130)</u>	<u>(201,564)</u>
Increase/(decrease) in cash and cash equivalents during the year	119,436	126,432
Transfer from previous organisation	-	221,984
Cash and cash equivalents brought forward	348,416	-
Cash and cash equivalents carried forward	<u><u>467,852</u></u>	<u><u>348,416</u></u>

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are 27 restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 17.

(c) Income recognition

All income is recognised once the organisation has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the organisation has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the organisation is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the organisation and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the organisation; this is normally upon notification of the interest paid or payable by the bank.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the organisation to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the organisation and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 8.

(g) Costs of raising funds

The costs of raising funds consists of events.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 7.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Equipment	33.33% on cost
Fixtures & Fittings	25% on cost

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The organisation currently administers contributions to an auto-enrolment pension scheme on behalf of individuals. The organisation has no liability beyond administering the contributions and paying these to the pension company.

(l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(m) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £nil (2020: £nil).

3. Donations and Legacies

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended 31	Year Ended	Year Ended 31	Period 14
	March 2021	31 March	March 2021	February
	£	2021	£	2019 to 31
		£		March 2020
				£
Donations	545	3,215	3,760	882
	545	3,215	3,760	882
Previous reporting period	312	570	882	

4. Income from charitable activities

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended 31	Year Ended	Year Ended 31	Period 14
	March 2021	31 March	March 2021	February
	2021	2021	2019 to 31	March 2020
	£	£	£	£
Unrestricted grants:				
Bury MBC	500	-	500	250,000
Action Together	117	-	117	-
Bolton CVS	500	-	500	-
Restricted grants:				
African HP Network	-	4,000	4,000	-
Awards for All	-	-	-	9,240
Bury GP Federation	-	9,600	9,600	-
Bury Involvement Group	-	8,306	8,306	-
Bury Primary Care Network	-	21,205	21,205	-
Bury MBC Social Prescribing	-	200,000	200,000	200,000
Bury MBC Brexit Readiness	-	-	-	30,000
Fairfield Group Practice	-	28,694	28,694	10,500
Forever Manchester	-	16,764	16,764	-
Forever Manchester Volunteers	-	4,977	4,977	-
GMCA	-	3,000	3,000	-
Greater Manchester Sports Partnership	-	-	-	7,285
NHS Bury CCG Handy Person Scheme	-	-	-	77,500
Horizons Primary Care Network	-	60,220	60,220	10,500
Knowsley Medical Centre	-	21,705	21,705	10,757
Bury MBC Let's Get Radcliffe Moving	-	-	-	11,500
LGBT Consortium	-	-	-	1,850
National Lottery Community Fund	-	48,350	48,350	-
NAVCA	-	3,000	3,000	-
NHS Bury CCG LWBC	-	-	-	8,628
NHS Bolton CCG PCCA	-	-	-	30,000
Bury MBC Rough Sleepers Project	-	28,315	28,315	10,354
Unsworth Medical Centre	-	24,120	24,120	9,507
Workers Educational Association	-	8,266	8,266	-
Bury MBC Suicide Prevention	-	-	-	10,900
Bury MBC Standing Together	-	100,000	100,000	154,400
	<u>1,117</u>	<u>590,522</u>	<u>591,639</u>	<u>842,921</u>
Previous reporting period	<u>250,000</u>	<u>592,921</u>	<u>842,921</u>	

5. Income from other trading activities

	Unrestricted	Restricted	Total Funds	Total Funds
	Year Ended 31	Year Ended	Year Ended 31	Period 14
	March 2021	31 March	March 2021	February
	2021	2021	2019 to 31	March 2020
	£	£	£	£
Training and other income	160	-	160	581
	<u>160</u>	<u>-</u>	<u>160</u>	<u>581</u>
Previous reporting period	<u>581</u>	<u>-</u>	<u>581</u>	<u>581</u>

6. Expenditure

	Community Engagement in Bury £	Year Ended 31 March 2021 £	Period 14 February 2019 to 31 March 2020 £
Expenditure on raising funds:			
Website	-	-	2,505
Publicity	884	884	2,882
Database	-	-	2,049
	<u>884</u>	<u>884</u>	<u>7,436</u>
Expenditure on charitable activities:			
Employment Costs	299,483	299,483	159,136
Distribution of Grants	162,324	162,324	170,969
Consultancy Fees	5,000	5,000	-
Bad Debts	10	10	-
Refreshments	-	-	433
Training	2,219	2,219	5,129
Travel Costs	1,020	1,020	1,851
Volunteer Expenses	1,876	1,876	89
Equipment	685	685	7,204
Bank Charges	72	72	90
Supervision	1,317	1,317	330
Rent	3,000	3,000	3,839
Room Hire	38	38	1,896
Subscriptions	420	420	522
Heat and Light	8,113	8,113	5,395
Cleaning	2,978	2,978	1,968
Repairs & Maintenance	2,800	2,800	3,266
Loan Equipment	-	-	1,190
IT Support Costs	10,628	10,628	30,194
Insurance	1,335	1,335	732
Telephone Costs	4,059	4,059	2,924
Governance	5,327	5,327	2,060
Post, Printing & Stationery	3,592	3,592	3,469
Depreciation	4,296	4,296	1,576
	<u>520,592</u>	<u>520,592</u>	<u>404,262</u>
Other expenditure:			
Sundry	100	100	29
	<u>100</u>	<u>100</u>	<u>29</u>
	<u>521,576</u>	<u>521,576</u>	<u>411,727</u>
Unrestricted funds		39,765	126,960
Restricted funds		481,811	284,767
		<u>521,576</u>	<u>411,727</u>

7. Analysis of expenditure on charitable activities

As per note 6.

8. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

	General Support	Governance	Total	Basis of apportionment
Payroll Bureau Fees	1,311	-	1,311	type of expense
HR Fees	3,034	-	3,034	type of expense
Accountancy Support	112	-	112	type of expense
Accountancy Fees	-	870	870	type of expense
	<u>4,457</u>	<u>870</u>	<u>5,327</u>	

9. Analysis of staff costs

	Year Ended 31 March 2021	Period 14 February 2019 to 31 March 2020
	£	£
Wages and Salaries	276,932	149,490
Redundancy	-	-
Social Security Costs	17,671	7,896
Pension Costs	4,880	1,750
	<u>299,483</u>	<u>159,136</u>
Support costs	-	-
Charitable activities	<u>299,483</u>	<u>159,136</u>
	<u>299,483</u>	<u>159,136</u>

The average number of employees during the period was 11 (2020: 6).

The organisation considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (2020: £nil). No employee has benefits in excess of £60,000.

10. Independent Examiner Fees

	Year Ended 31 March 2021	Period 14 February 2019 to 31 March 2020
	£	£
Independent examination fees	870	840
	<u>870</u>	<u>840</u>

11. Tangible Fixed Assets

	Fixtures & Fittings	Equipment	Total
Cost	£	£	£
At 01 April 2020	1,789	3,386	5,175
Additions	585	7,718	8,303
At 31 March 2021	<u>2,374</u>	<u>11,104</u>	<u>13,478</u>
Depreciation			
At 01 April 2020	683	1,590	2,273
Charge for Period	594	3,702	4,296
At 31 March 2021	<u>1,277</u>	<u>5,292</u>	<u>6,569</u>
NET BOOK VALUE			
At 31 March 2021	<u>1,097</u>	<u>5,812</u>	<u>6,909</u>
At 31 March 2020	<u>1,106</u>	<u>1,796</u>	<u>2,902</u>

Fixed Assets Investments

	2021	2020
	£	£
Valuation at 01.04.20	200,000	-
Additions	-	200,000
Unrealised Gains/(Losses)	25,239	-
Realised Gains	-	-
Valuation at 31.03.21	<u>225,239</u>	<u>200,000</u>

12. Stocks

The organisation does not hold stocks of any items.

13. Analysis of debtors

	2021	2020
	£	£
Debtors	72,968	303,333
Prepayments	3,297	19,679
	<u>76,265</u>	<u>323,012</u>

Debtors and prepayments related to restricted funds £75,703 and unrestricted funds £562 (2020: £320,596/£2,416).

14. Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors and accruals	9,112	11,512
Holiday Pay accrual	3,810	-
Deferred income	-	200,000
Taxation and Social Security	6,393	5,263
	<u>19,315</u>	<u>216,775</u>

15. Deferred income

Deferred income comprises grants received in advance.

At 01 April 2020	200,000
Amount released to income earned from charitable activities	(200,000)
Amount deferred in year	-
Balance at 31 March 2021	<u>-</u>

16. Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Provisions for liabilities	-	-
	<u>-</u>	<u>-</u>

17. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance at 01 April 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
General Fund	143,250	27,234	(39,765)	(73,236)	57,483
Designated Funds	200,000	-	-	70,000	270,000
	343,250	27,234	(39,765)	(3,236)	327,483

Previous reporting period

	Transferred from Previous organisation	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
General Fund	18,615	252,176	(126,960)	(581)	143,250
Designated Funds	200,000	-	-	-	200,000
	218,615	252,176	(126,960)	(581)	343,250

Name of unrestricted fund:

General Fund
Designated Funds

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds
For future office move, sustainability and systems upgrades

Analysis of movements in restricted funds

	Balance at 01 April 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
African HP Network	-	4,000	(4,000)	-	-
Awards for All	7,913	-	(211)	(7,279)	423
Bury GP Federation	-	9,600	(9,600)	-	-
Bury Involvement Group	-	8,306	(447)	-	7,859
Bury Primary Care Network	-	21,205	(17,453)	-	3,752
Bury MBC Social Prescribing	138,732	200,000	(109,171)	9,600	239,161
Bury MBC Brexit Readiness	21,900	-	(21,900)	-	-
Restricted Donations	694	-	-	445	1,139
Bury Community Support Network	-	3,215	-	3,000	6,215
Fairfield Group Practice	-	28,694	(26,499)	-	2,195
Forever Manchester	-	16,764	(12,359)	-	4,405
Forever Manchester Volunteers	-	4,977	-	-	4,977
GMCA	-	3,000	-	(3,000)	-
Greater Manchester Sports Partnership	6,285	-	(6,285)	-	-
NHS Bury CCG Handy Person Scheme	60,063	-	(19,000)	-	41,063
Horizons Primary Care Network	-	60,220	(54,888)	-	5,332
Knowsley Medical Centre	-	21,705	(21,705)	-	-
Bury MBC Let's Get Radcliffe Moving	10,500	-	(3,300)	-	7,200
National Lottery Community Fund	-	48,350	(10,094)	470	38,726
NAVCA	-	3,000	-	-	3,000
NHS Bury CCG LWBC	8,628	-	-	-	8,628
NHS Bolton CCG PCCA	5,000	-	(5,000)	-	-
Bury MBC Rough Sleepers Project	634	28,315	(24,830)	-	4,119
Unsworth Medical Centre	248	24,120	(22,434)	-	1,934
Workers Educational Association	-	8,266	(7,928)	-	338
Bury MBC Suicide Prevention	6,252	-	(6,213)	-	39
Bury MBC Standing Together	47,456	100,000	(98,494)	-	48,962
	314,305	593,737	(481,811)	3,236	429,467

Awards for All (£7,913) and GMCA (£3,000) have given written authority to transfer the funds to unrestricted funds and Bury Community Support Network respectively.

Analysis of movements in restricted funds

Previous reporting period

	Transferred from Previous organisation	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2020
Awards for All	-	9,240	(1,327)	-	7,913
Bury MBC Social Prescribing	-	200,000	(61,268)	-	138,732
Bury MBC Brexit Readiness	-	30,000	(8,100)	-	21,900
Restricted Donations	-	570	-	124	694
Fairfield Group Practice	-	10,500	(10,712)	212	-
Greater Manchester Sports Partnership	-	7,285	(1,000)	-	6,285
NHS Bury CCG Handy Person Scheme	-	77,500	(17,437)	-	60,063
Horizons Primary Care Network	-	10,500	(10,615)	115	-
Knowsley Medical Centre	-	10,757	(10,887)	130	-
Bury MBC Let's Get Radcliffe Moving	-	11,500	(1,000)	-	10,500
LGBT Consortium	-	1,850	(1,850)	-	-
NHS Bury CCG LWBC	-	8,628	-	-	8,628
NHS Bolton CCG PCCA	-	30,000	(25,000)	-	5,000
Bury MBC Rough Sleepers Project	-	10,354	(9,720)	-	634
Unsworth Medical Centre	-	9,507	(9,259)	-	248
Bury MBC Suicide Prevention	-	10,900	(4,648)	-	6,252
Bury MBC Standing Together	5,000	154,400	(111,944)	-	47,456
	5,000	593,491	(284,767)	581	314,305

Name of restricted fund:

African HP Network

Awards for All

Bury GP Federation

Bury Involvement Group

Bury Primary Care Network

Bury MBC Social Prescribing

Bury MBC Brexit Readiness

Restricted Donations

Bury Community Support Network

Fairfield Group Practice

Forever Manchester

Forever Manchester Volunteers

GMCA

Greater Manchester Sports Partnership

NHS Bury CCG Handy Person Scheme

Horizons Primary Care Network

Knowsley Medical Centre

Bury MBC Let's Get Radcliffe Moving

National Lottery Community Fund

NAVCA

NHS Bury CCG LWBC

NHS Bolton CCG PCCA

Bury MBC Rough Sleepers Project

Unsworth Medical Centre

Workers Educational Association

Bury MBC Suicide Prevention

Bury MBC Standing Together

Description, nature and purpose of the fund

a grant received on behalf of Bury Academy who did not have a bank account to establish a resource and equipment library, and to deliver training to VCF groups in Bury. The balance on this fund represents future depreciation.

to support Social Prescribing work in Bury

for Mental Health Crisis Community Support

for salary and on-costs of Social Prescribing Link Worker

for salary and on-costs of Beacon SPS Manager and core, operational costs of the Beacon Service

to support Brexit transition (including management fee to Bury VCFA)

contribution to Bury Community Fund

holding funds on behalf of the Network, which did not have a bank account

for salary and on-costs of Beacon SPS Link Worker(s)

to provide community support to communities affected by Covid-19

to recruit and support volunteers including expenses and DBS checks

to support local BAME community networking

for consultation and promotion of exercise (including management fee to Bury VCFA)

provision of odd job support to elderly and vulnerable residents of Bury

(including management fee to Bury VCFA)

for salary and on-costs of Beacon SPS Link Worker(s)

for salary and on-costs of Beacon SPS Link Worker(s)

to support fitness and well-being projects across Bury

to support recruitment and development of volunteering in Bury

core grant to support VCFA's with unforeseen Covid related costs

to support promotion of Cancer Support Services in Bury

for consultation exercise (including management fee to Bury VCFA)

for recruitment, salary and on-costs of Rough Sleepers Outreach Worker

(including management fee to Bury VCFA)

for salary and on-costs of Beacon SPS Link Worker(s)

European Social Fund support to help volunteers into employment

to support awareness and training of suicide prevention (including management fee to Bury VCFA)

for Hate Crime Awareness and Prevention Programme

18. Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total 2021
	£	£	£	£
Tangible Fixed assets	1,995	-	4,914	6,909
Investments	225,239	-	-	225,239
Cash at bank and in hand	(150,998)	270,000	348,850	467,852
Other net current assets/(liabilities)	(18,753)	-	75,703	56,950
Creditors of more than one year	-	-	-	-
Total	57,483	270,000	429,467	756,950

Previous reporting period

	Unrestricted funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Tangible Fixed assets	2,268	-	634	2,902
Investments	200,000	-	-	200,000
Cash at bank and in hand	(53,376)	200,000	201,792	348,416
Other net current assets/(liabilities)	(5,642)	-	111,879	106,237
Creditors of more than one year	-	-	-	-
Total	143,250	200,000	314,305	657,555

19. Financial Instruments

The organisation only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

20. Reconciliation of net movement in funds to net cash flow from operating activities

	Year Ended 31 March 2021	Period 14 February 2019 to 31 March 2020
	£	£
Net movement in funds	99,395	433,940
Add back depreciation	4,296	1,576
Deduct investment income	(173)	(1,283)
Deduct gains/add back losses on investments	(25,239)	-
Decrease/(increase) in stocks	-	-
Decrease/(increase) in debtors	246,747	(323,012)
Increase/(decrease) in creditors	(197,460)	216,775
Net cash used in operating activities	127,566	327,996