



**Darlington Vineyard Church
Trustee Report**

April 2022 - March 2023

Registration Number - 1182008

Registered Office - 25 Post House Wynd, Darlington, DL3 7LP

Trustees:

Chairman - Philip Crosby

Treasurer - Bethany Armstrong

Secretary - Keith Morley

Robert Stephens

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Darlington Vineyard Church
Report of the trustees for the year ending 31 March 2023

The trustees of Darlington Vineyard Church, Charitable Incorporated Organisation (CIO), present their annual report and independently examined accounts for the year ended 31 March 2023 and confirm they comply with the requirements of the Charities Act 2011, the Trust Deed and the Charities SORP (FRS 102).

Our Aims and Objectives

We aim, through Darlington Vineyard Church, to equip Christians in Darlington and beyond to live their life as the Bible calls us to. We aim to teach people how to be loving and generous neighbours to each other and our town and how to love Darlington.

The objects of Darlington Vineyard Church are:

- To advance the Christian religion for the public benefit in accordance with the Statement of Faith in the Schedule hereto attached in such parts of the United Kingdom and the world through:
- The organisation and provision of Christian worship;
- The provision of such facilities and services as are appropriate for the Church, to enable it to fulfill its mission to the members of the Church, visitors to the Church and the local community and the wider community;
- The provision of facilities for Christian training and service;
- The support and provision of Christian evangelism and outreach;
- The provision of assistance to the wider Christian church in its ministries.

Review of Activities and Achievements

The organisation of Christian worship

Throughout 2022 and through to April 2023 Darlington Vineyard continued to meet for Sunday worship in the Mercure Kings Head hotel.

In August 2022 we held baptisms at Saltburn beach baptising 4 people.

Our Small Groups around the town remained constant with five groups. Following the Covid pandemic these were now all back in person meetings.

There have been many opportunities for our team to train and develop over this year. Working with Vineyard Churches UK and Ireland, people have had the opportunity to look at what it takes to start a new Church at the Multiply Summit. Our young adults have been away for a weekend at Cause to Live For in Nottingham and our leaders spent time at Trent Vineyard for the national Leaders Gathering. A small team went to Leeds in March 2023 to learn from an experienced Senior Pastor visiting from the Vineyard USA, Steve Nicholson. This was an encouraging time for all who went. The Senior Pastors and other key leaders then spent two days training alongside other Vineyard leaders from the North of England at York Vineyard with Steve Nicholson.

April 2022 was our first Church retreat. Darlington Vineyard rented Basenfell Manor in the Lake District for what was a great weekend of the Church spending time socialising, eating, walking, playing games, worship and Bible teaching. The retreat was attended by over 50 people.

In September 2022 Sam Chubb joined the team as a full time Youth Pastor. Sam pioneered our Youth Ministry which meets every other week on a Sunday evening. The hope is that the Youth Group will go on to join many other youth from around the country at Dreaming the Impossible at Staffordshire Showground for a 5 day Christian festival in August 2023.

Safeguarding

In January 2023 Darlington Vineyard Church's Safeguarding Policy was rewritten due to so many changes and growth within the Church.

A new safeguarding team was put in place with a Safeguarding Lead, a Deputy Safeguarding Officer and a Safeguarding Trustee.

We ran a Safeguarding Training evening for all those involved in Prayer Ministry in order to make sure that the Church is well equipped in understanding procedure around working with children and vulnerable adults.

We ran a refresher session for the whole church to update them on our Safeguarding policy and reporting process as well as making sure they are all aware of signs to look out for when working with children and vulnerable adults.

Community

In May 2021 we opened Vineyard Cafe on Post House Wynd. The cafe was created coming out of the pandemic for our community to come into a space that was ethically sourcing coffee, tea and food, had electrical charging points for people working from home, that had a low price point to allow a greater range of people in the community to come in and to be a place that anyone could sit and enjoy a coffee and food without being rushed back out - all in a great environment.

Throughout 2022 our Cafe Manager built on the early success of the cafe. 2022 was spent developing our systems, refining our menu and continuing to support our community.

The cafe became so popular that in September 2022 we took on a part time Chef in the kitchen. At the same time in September 2022 we saw a huge rise in popularity with income rising by 40%.

Baby-basics which reaches families struggling to cope and provide for their new babies in the Darlington area and beyond has continued to reach out to many families across the region. It has also provided a space into which people can volunteer, which has been an incredible opportunity for people who otherwise struggle to get work, to be part of a community and develop their skills.

Referrals are received from midwives, social services, care leavers network, Low Newton Prison, and other social care officers with clients at risk of homelessness or leaving care. People in refuges and refugees from Ukraine, Syria and other countries were able to request Moses baskets packed with items of equipment for babies for families who were struggling.

From April 2021 to March 2022 we had 31 referrals helping 37 children - giving out Moses baskets packed with equipment needed to see newborns clothed and supported as well as pushchairs, new car seats, cots, baby baths, toys, warm clothing, bedding and equipment and toiletries for mum.

In January 2022 we took on the keys for 23 Post House Wynd with the vision of starting a Vintage shop with the ethos of good stewardship “reuse - rework - restore”, combatting fast fashion, bringing life to vintage clothing and offering a bright and fun place for people to shop to enrich the high street. This vintage shop in turn would fund an art and craft space on the first floor where we run a course called Peaced Together to support women experiencing poor mental health and coming out of trauma.

In February 2022 we started to renovate the building, starting on the second floor creating a new space for Baby Basics which had outgrown its previous home.

The renovation of Hope and Glory was completed in August 2022. With the help of funding from the local authority’s Town Fund we were able to have the shop front renovated to a high standard.

Hope and Glory opened in September 2022. It has continued through this year to increase in popularity with many demographics in the town.

Hope and Glory in turn has funded multiple Peaced Together craft courses helping people struggling with their mental health and coming out of trauma, the first in February 2023. The courses have also been instrumental in building confidence and skills, leading to one individual now managing the shop 2 days a week.

Future Plans

Vineyard Cafe continues to be a successful business in the heart of our town centre. We plan to increase our capacity over time and start to work with people looking for work experience, who can then go on to have paid jobs with qualifications gained through working in the cafe.

The cafe has also become a real hub of community with a real family feel and many customers regularly visiting 2 to 3 times per week.

Our future plans for Hope and Glory are to continue the arts and crafts sessions beyond Peaced Together, facilitating a more informal space for people to come, combatting social isolation, teaching new skills and facilitating a space for people to meet informally and have a space to talk.

We are currently in discussion with a Social Enterprise called Green Pastures who are purchasing an empty Methodist Church for us. In June 2020 Bondgate Methodist Church ceased to exist. We are hoping that Green Pastures will complete on this building by September 2023.

Darlington Vineyard will then lease this building with the prospect of buying it from Green Pastures in the future.

Bondgate Methodist Church is 17,500 square foot. With room for up to 700 in the main sanctuary for Sunday worship and plenty of office, storage and community space, this is a building we hope to slowly renovate and open back up to our community for many different uses.

Our Finances

The financial statements show net incoming resources for the year on Church activities of £216,496 (2022: £128,239) The main source of income for the Church is people's regular giving who attend the Church and Vineyard Cafe. The trustees are continuing their strategy of ensuring all net incoming resources are invested in advancing the Christian faith.

Reserves and Financial Health

As part of the effective stewardship of our finances, the trustees regularly meet to review finances and budgets with a monthly cash flow analysis.

Although the trustees do not wish to see a buildup of reserves as we want all our money to further the Christian faith and to see people's lives transformed, we recognise the need to have some free reserves available to assist with cash flow purposes.

To this end we aim to have free reserves of approximately 3 months expenditure available should it be needed. Based upon the last few years activity that amount would be approximately £54,000 (2022: £32,000); the level of free reserves is currently £9,960 (2022: £8,265) but once the level is reached, the trustees wish for any excess to be used in the work of extending the Christian faith. The recommended reserve level is under regular review.

Structure, Governance And Management

The trustees who govern the charity are responsible for the overall management and control of Darlington Vineyard Church and meet approximately every four weeks.

The work of implementing their policies is carried out by the Senior Leadership team of the Church. The Senior Leadership team meets on a monthly basis to ensure the direction of operations.

All trustees give their time freely and no remuneration or expenses were paid in the year. Philip Crosby, Chairman of Trustees is paid full time for his position as Senior Pastor.

Darlington Vineyard Church Trustees and Leadership

Trustee Name	Board of Trustees
Philip Crosby	From February 2019 ongoing
Bethany Armstrong	From February 2019 ongoing
Keith Morley	From December 2019 ongoing
Robert Stephens	From February 2023 ongoing

Lead Pastors

Lisa Crosby
Philip Crosby

Professional Advisers

Accountant and Independent Examiner

Martyn Burt
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adventus accounting solutions

Supporting Charitable Organisations

17 January 2024

Independent Examiner's report to the Trustees of Darlington Vineyard Church

I report on the accounts for the period ended 31 March 2023 which are set out on the pages following.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



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DARLINGTON VINEYARD CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
Income and endowments					
Voluntary income	2	130,349	-	130,349	91,512
Activities for generating funds	3	86,147	-	86,147	36,727
Investment income		-	-	-	-
Total income		216,496	-	216,496	128,239
Expenditure					
Church Activities	4	45,252	-	45,252	17,552
Raising Funds	5	59,857	-	59,857	40,533
Staffing, Admin & Other Overhead Costs	6	110,970	-	110,970	68,588
Restricted Fund Activities	7	-	583	583	1,773
Total expenditure		216,079	583	216,662	128,446
Net income/(expenditure)		417	(583)	(166)	(207)
Transfers between funds	14	-	-	-	-
		417	(583)	(166)	(207)
Net movement in funds		417	(583)	(166)	(207)
Reconciliation of funds:					
Total funds brought forward	14	10,306	946	11,252	11,459
Total funds carried forward	14	10,723	363	11,086	11,252

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on the following pages form part of these accounts.

DARLINGTON VINEYARD CHURCH

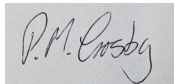
BALANCE SHEET

AS AT 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
Fixed assets					
Tangible assets	9	763	-	763	2,041
Current Assets					
Hope and Glory and Cafe Stock		4,250	-	4,250	-
Debtors	10	3,431	-	3,431	4,531
Cash at bank and in hand		12,798	363	13,161	9,385
		20,479	363	20,842	13,916
Creditors: Amounts falling due within one year	11	(10,519)	-	(10,519)	(4,705)
Net current assets / (liabilities)		9,960	363	10,323	9,211
Net assets		10,723	363	11,086	11,252
Funds					
Unrestricted Funds					
General Funds	13/14	10,723	-	10,723	10,306
		10,723	-	10,723	10,306
Restricted Funds	13/14	-	363	363	946
Total funds		10,723	363	11,086	11,252

30 January 2024

The financial statements were approved by the trustees onand were signed on its behalf by:



[name] Philip Crosby
Chair of Trustees



[name] Bethany Armstrong
Treasurer

The notes on the following pages form part of these accounts.

DARLINGTON VINEYARD CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDING 31 MARCH 2023

1 ACCOUNTING POLICIES

The charity is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Equipment, Fixtures & Fittings	5 years
Computers and IT equipment	3 years

No depreciation is provided on buildings as the currently estimated residual value of any properties is not less than their carrying value and as the remaining useful life of these assets currently exceeds 50 years, any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified is included as expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at the trustees' best estimate of market value.

Short term deposits

These are the cash held on deposit either with the bank or another deposit taking institution.

INCOME

Income is recognised for any item when the charity has a legal entitlement to receiving that income. Any income not received at year end is accrued in the accounts accordingly as a debtor at the value of the actual amount to be received for that accounting period, or a fair estimate if the actual amount cannot be accurately determined.

EXPENDITURE

Expenditure is recognised for any expense when there is a liability to pay. Any expenditure not paid at year end is accrued as a creditor at the actual amount that should be paid out for that accounting period, or a fair estimate if the actual amount cannot be accurately determined.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the charity that are available for spending on the general purposes of the charity, including amounts designated by the trustees either for fixed assets for its own use or for use on a particular project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report

Restricted Funds

These are income funds that must be spent on the purposes for which the funds have been given and details of the funds held and restrictions provided are shown in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

DARLINGTON VINEYARD CHURCH

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2023

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	<i>Total Funds Year Ending 31/03/2022 £</i>
Regular Donations	83,337	-	83,337	64,179
One off Gifts	19,359	-	19,359	12,191
Gift Aid	22,535	-	22,535	13,563
Sunday Offerings	1,744	-	1,744	970
Misc Income - Refunds/Equipment Sales	874	-	874	610
Donated Goods	500	-	500	-
Grants	2,000	-	2,000	-
	130,349	-	130,349	91,513

3 Activities for Generating Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	<i>Total Funds Year Ending 31/03/2022 £</i>
Café Sales	67,234	-	67,234	36,727
Hope and Glory Sales	18,913	-	18,913	-
	86,147	-	86,147	36,727

Expenditure

	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	<i>Total Funds Year Ending 31/03/2022 £</i>
4 Church Activities:				
Charitable giving				
Away Giving - Overseas Compassion	2,743	-	2,743	2,716
Vineyard UK&I	3,500	-	3,500	-
Church Services and Pastoral Support				
Saltyard Equipping	3,840	-	3,840	-
Sunday Rent	10,212	-	10,212	11,322
Sunday Set Up	2,231	-	2,231	-
Sunday Refreshments	-	-	-	1,294
PA Kit	1,968	-	1,968	1,104
Small Group/Prayer Snacks	1,386	-	1,386	1,004
Rev Well Room Hire and Costs	-	-	-	34
Childrens Ministry	846	-	846	78
General Church Expenses	14,846	-	14,846	-
Peaced Together	3,680	-	3,680	-
Total Church Activities	45,252	-	45,252	17,552

Expenditure (continued)	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
5 Raising Funds:				
Café Costs				
Rent & Utilities	9,838	-	9,838	
Maintenance	893	-	893	
Kitchen Equipment	-	-	-	1,582
Equipment/Non Food	699	-	699	273
Café Direct Costs	3,208	-	3,208	
Café Stock	27,017	-	27,017	17,007
Tea/Coffee/Consumables	232	-	232	8,937
Hope and Glory Costs				
Rent	8,662	-	8,662	9,750
Renovation Work	2,846	-	2,846	2,984
Hope and Glory Utilities	2,419	-	2,419	
Hope and Glory Shop Expenses	2,589	-	2,589	
Hope and Glory Stock	1,454	-	1,454	
Total Raising Funds	59,857	-	59,857	40,533
6 Staffing, Admin & Other Overhead Costs:				
Employment and Personnel Costs				
Salaries, Employers NI and Pension Costs	88,886	-	88,886	46,606
Accommodation	-	-	-	-
Transport Local	2,502	-	2,502	1,594
Staff Development	3,402	-	3,402	1,253
Administration & Overhead Costs				
Utilities	3,885	-	3,885	4,968
Rates	1,365	-	1,365	-
Insurance	1,160	-	1,160	300
Bank Charges	51	-	51	23
IT Equipment	1,013	-	1,013	1,160
Equipment Depreciation	1,278	-	1,278	1,278
Licenses	33	-	33	-
Stationery	320	-	320	278
Postage	2	-	2	
Telephone & Internet	1,183	-	1,183	1,043
Office and Computer Equipment	2,906	-	2,906	
Cleaning/R&M	32	-	32	231
Comms/ Marketing	890	-	890	761
Miscellaneous/General Admin	-	-	-	7,933
Accountancy/IE fee	2,062	-	2,062	1,160
Total Staffing, Admin & Other Overhead Costs	110,970	-	110,970	68,588

Expenditure (continued)	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
7 Restricted Fund Activities:				
Baby Basics	-	583	583	1,015
CAP Resources	-	-	-	758
Total Restricted Fund Activities	-	583	583	1,773
Total Expenditure	216,079	583	216,662	128,446

8 Analysis of staff costs, the cost of key management personnel and remuneration of trustees

Staff Costs	Year Ending 31/03/2023 £	Year Ending 31/03/2022 £
Wages and Salaries	84,993	46,345
Employers National Insurance	2,435	320
Pension Scheme Costs	1,458	-
	88,886	46,665
 Average No of Employees (FTE)	 2.6	 2.5

At the beginning of the period there were 2 personnel directly employed as full-time Senior Leaders, Phil and Lisa Crosby. 2 additional full-time staff were engaged in the running of the cafe during the year, and 2 part-time staff in the cafe and church. Total number of personnel engaged in the year as FTE was 2.6 (2022: 2.5). Other than these persons, all of the charity's activities are carried out by volunteers. No one earned more than £60,000 in the period.

Pension scheme contributions were commenced in the year for all staff, and are being paid into the government National Employment Savings Trust (NEST) pension scheme. The employer (DVC) contributes 3% of salary and the staff member contributes 5%.

For Related Party Transactions see Note 12

9 Tangible Fixed Assets

	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
Cost		
Brought Forward	3,835	1,547
Additions	-	2,288
Disposals	-	-
At 31 March 2023	<u>3,835</u>	<u>3,835</u>
Accumulated depreciation		
Brought Forward	1,794	516
Charge for the year	1,278	1,278
Disposals	-	-
At 31 March 2023	<u>3,072</u>	<u>1,794</u>
Net book value		
At 31 March 2023	<u>763</u>	<u>2,041</u>
At 31 March 2022	<u>2,041</u>	<u>1,031</u>

10 Debtors

	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
Gift Aid	1,431	2,358
Other Debtors	-	-
Prepayments	2,000	2,173
Total Debtors	<u>3,431</u>	<u>4,531</u>

11 Creditors: liabilities falling due within one year

	Total Funds Year Ending 31/03/2023 £	Total Funds Year Ending 31/03/2022 £
Payroll, HMRC and Pensions	9,227	-
Accounting Fees & Independent Examiner	800	500
Miscellaneous Creditors	492	4,205
	<u>10,519</u>	<u>4,705</u>

12 Transactions with related parties

During the year the charity:

- a) received donations totalling £13,450 (2022: £7,465) from related parties (which includes trustees and anyone closely connected to them).
- b) No expenses were paid to, or for, the trustees in the period (reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure).

During the year the charity also made the following payments to, or for, related parties:

Phil Crosby received payments of £24,180 in the year (2022: £17,905) in the period in respect of his engagement as joint Senior Leader

Lisa Crosby (as spouse to Phil Crosby) received payments of £24,180 in the year (2022: £17,905) in respect of her engagement as joint Senior Leader

13 Funds

The restricted funds comprise grants given from the Cinnamon Network towards Baby Basics (giving support to new mothers who may be struggling to make ends meet) and towards CAP, Christians Against Poverty (giving life skills to people in respect of money management, budgeting and general living principles)

14 Summary of Fund Movements

Current Year	General Fund £	Restricted CAP & Life Skills £	Total £
Balance B/Fwd 01/04/22	10,306	946	11,252
Incoming Resources	216,496	-	216,496
Resources Expended	(216,079)	(583)	(216,662)
Transfers Between Funds		-	-
Balance C/Fwd 31/03/23	10,723	363	11,086
<i>Prior Year Comparatives</i>			
	<i>General Fund £</i>	<i>Restricted CAP & Life Skills £</i>	<i>Total £</i>
Balance B/Fwd 01/04/21	8,740	2,719	11,459
Incoming Resources	128,239	-	128,239
Resources Expended	(126,673)	(1,773)	(128,446)
Transfers Between Funds		-	-
Balance C/Fwd 31/03/22	10,306	946	11,252

Summary of Assets by Fund

Current Year

	General Fund £	Restricted CAP Life Skills £	Total £
Fixed Assets	763	-	763
Debtors	3,431	-	3,431
Cash Assets	12,798	363	13,161
Creditors/Liabilities	(10,519)	:	(10,519)
Net Assets/Funds 31/03/23	10,723	363	11,086

Prior Year Comparatives

	General Fund £	Restricted CAP Life Skills £	Total £
Fixed Assets	2,041	-	2,041
Debtors	2,531	-	4,531
Cash Assets	11,073	946	9,385
Creditors/Liabilities	(4,705)	:	(4,705)
Net Assets/Funds 31/03/22	10,940	946	11,252

Free Unrestricted Reserves 9,960 (prior year = £8,265)