



**Darlington Vineyard Church  
Trustee Report**

April 2020 - March 2021

Registration Number - 1182008

Registered Office - 25 Post House Wynd, Darlington, DL3 7LP

Trustees:

Chairman - Philip Crosby

Treasurer - Bethany Armstrong

Secretary - Keith Morley

## **Contents**

Page 3 - Aims and Objectives
Page 3 - Review of Activities and Achievements
Page 5 - Community
Page 5 - Future Plans
Page 6 - Our Finances
Page 6 - Structure, Governance and Management
Page 9 - Independent Examiners Statement
Page 11 - Statement of Financial Activity
Page 12 - Balance Sheet
Page 13 - Accounting Policy and Notes to the Accounts

Darlington Vineyard Church  
Report of the trustees for the year ending 31 March 2020

The trustees of Darlington Vineyard Church, Charitable Incorporated Organisation (CIO), present their annual report and independently examined accounts for the year ended 31 March 2020 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

## **Our Aims and Objectives**

We aim, through Darlington Vineyard Church, to equip Christians in Darlington and beyond to live their life as the Bible calls us to. We aim to teach people how to be loving and generous neighbours to each other and our town and how to love Darlington.

The objects of Darlington Vineyard Church are:

- To advance the Christian religion for the public benefit in accordance with the Statement of Faith in the Schedule hereto attached in such parts of the United Kingdom and the world through:
- The organisation and provision of Christian worship;
- The provision of such facilities and services as are appropriate for the Church, to enable it to fulfil its mission to the members of the Church, visitors to the Church and the local community and the wider community;
- The provision of facilities for Christian training and service;
- The support and provision of Christian evangelism and outreach;
- The provision of assistance to the wider Christian church in its ministries.

## **Review of Activities and Achievements**

### **The organisation of Christian worship**

From March 2020 government restrictions were put in place due to the Covid 19 pandemic. Phil and Lisa, leaders of Darlington Vineyard, led the Church into an online place of worship as the Ballroom where Darlington Vineyard meets for corporate worship was closed to the public and we were given a stay at home order.

Throughout March 2020 - 30th August 2020, Darlington Vineyard utilised “Church Online”, an online platform which allowed Sunday worship to continue in an online space. The platform also allowed for live prayer, interaction and comments

The Church was envisioned and led into an online perspective.

Phil and Lisa reimagined physical and in person church into the online context, making certain to cater for pastoral care, prayer, small groups and community as well as continuing the open and welcoming nature of the Church.

During this time 2 small groups continued to meet online weekly, to worship, pray, fellowship, take communion and study the Bible together. Training for online tools was given. Small groups were attended by people outside of the Darlington area as well as regular members of the Church, looking for fellowship.

Prayer meetings continued once a week online using zoom.

On Sunday 16th August we held a baptismal service on the beach, baptising 11 people as a life event.

As restrictions were lifted, the Church met to worship in the Ballroom of the Darlington Mercure Kings Head Hotel from 20th September to 1st November with a hotel restriction of 30 persons allowed in the space at one time. No sung worship was allowed at this time aside from the musicians.

From the 8th November we moved to livestream from the top floor of our current building, “Vineyard Café”, using only a skeleton technical crew. Live streaming on the Church Online platform meant that people from the United Arab Emirates, New Zealand, South Africa and other parts of the UK and Ireland could worship together.

On the 27th December we met again in the Ballroom with restrictions of numbers and a ban on singing in place. In order to facilitate the whole Church to see one another we engineered a video for all the people of the Church to add their voice and face individually to the Christmas story video, which was played at the service to give a feeling of oneness with the Church.

From then until March 2021, Darlington Vineyard continued to live stream Church worship services from the Vineyard Café, with a skeleton technical crew, using the Church Online platform.

During this time, from April 2020 to March 2021, we utilised online platforms to facilitate governance meetings (from the wider UK movement, trustees and coaches). We held marriage courses, recorded a video segment for our national leaders gathering in our recording studio, held bi-monthly online quizzes and other online training courses.

In January 2021 we began our discipleship year, including training from the Vineyard online training platform.

## **Community**

Following a search for a building from which to operate Darlington Vineyard, we took on the rent of 25 Post House Wynd, Darlington in October 2020.

The building, which had been a cafe, would become Vineyard Café, a commercial operation, after considerable renovation.

The Café building became a place where people escaping addiction could assist in renovation, under strict government guidelines, therefore resisting the urge to relapse, working to renovate alongside other Darlington Vineyard members and trades.

The building was used in December 2020 to facilitate the Church making a gift to local social services. This took the form of gifts to people leaving care.

Other monetary gifts were given through generosity to the community, including a £300 gift to a family whose home was lost in a fire, and other acts of generosity.

Baby-basics was started from the building to reach families struggling with new babies in the Darlington area and beyond. Referrals are received from midwives, the Maternity Voices Partnership and other social care officers with clients at risk of homelessness or leaving care. People in refuges and refugees were able to request Moses baskets packed with items of equipment for babies for families who were struggling.

CAP (Christian Against Poverty) Life Skills was launched aiming to create a community in a cohort of persons who need extra help in understanding finance, budgeting and general living principles. The course also aims to assist the understanding of day-to-day living in order to reduce the risk of family debt.

## **Future Plans**

The Café launch date will be May 17th 2021 when restrictions are lifted for indoor hospitality. It will be a place to come and combat social isolation and loneliness. It is planned to have a good price point to be affordable and attractive to everyone.

It will be a social and inclusive place with no prejudice.

The Café will operate commercially to become a self-supporting business to which we will supply volunteers with a listening ear and a desire to serve people well.

The Church office will be housed in the building on the first floor while the top floor will also operate as a prayer and worship/pastoral space and a recording studio. This floor will also be able to house baby-basics and it is thought that the referrals will begin to double or treble as we make more relationships with referrers in the town.

## **Our Finances**

The financial statements show net incoming resources for the year on Church activities of £67,705. The main source of income for the Church is people's regular giving who attend the Church. In this accounting period the church received two grants from the Cinnamon Network both for £2,000. One grant was for Baby Basics and the other towards Christians Against Poverty (CAP) Life Skills training. The trustees are continuing their strategy of ensuring all net incoming resources are invested in advancing the Christian faith.

Through the pandemic, the Church finances have steadily increased as the Church has grown numerically.

Major projects this year have included the costs of renovating 25 Post House Wynd which cost £7,475 and a further £6,518 to equip the café.

## **Reserves and Financial Health**

As part of the effective stewardship of our finances, the trustees regularly meet to review finances and budgets with a monthly cash flow analysis.

Although the trustees do not wish to see a build up of reserves as we want all our money to further the Christian faith and to see people's lives transformed, we recognise the need to have some free reserves available to assist with cash flow purposes.

To this end we aim to have free reserves of approximately 3 months expenditure available should it be needed. Based upon the last few months activity that amount would be approximately £10,000; the level of free reserves is currently £9,872 but once the level is reached, the trustees wish for any excess to be used in the work of extending the Christian faith.

## **Structure, Governance And Management**

The trustees who govern the charity are responsible for the overall management and control of Darlington Vineyard Church and meet approximately every four weeks.

The work of implementing their policies is carried out by the Senior Leadership team of the Church. The Senior Leadership team meets on a monthly basis to ensure the direction of operations.

All trustees give their time freely and no remuneration or expenses were paid in the year. Philip Crosby, Chairman of Trustees is paid part time for his position on the Senior Leadership team.

### **Darlington Vineyard Church Trustees and Leadership**

<b>Trustee Name</b>	<b>Board of Trustees</b>
Philip Crosby	From February 19 ongoing
Bethany Armstrong	From February 19 ongoing
Keith Morley	from December 19 ongoing

### **Senior Leadership Team**

Lisa Crosby  
Philip Crosby

## **Professional Advisers**

### **Accountant and Independent Examiner**

Martyn Burt  
Adventus Accounting Solutions  
Ashby Acres  
Chapel Lane  
Ashby-cum-Fenby  
Grimsby  
DN37 0QT

Contact No. 07523 622979



# adventus accounting solutions

Supporting Charitable Organisations

25 January 2022

## **Independent Examiner's report to the Trustees of Darlington Vineyard Church**

I report on the accounts for the period ended 31 March 2021 which are set out on the pages following.

### **Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Yours sincerely



Martyn Burt

B.Sc.(Hons), ACMA, CGMA

adventus accounting solutions

Ashby Acres

Chapel Lane

Ashby-cum-Fenby

Grimsby

DN37 0QT

e-mail: [martyn.burt@btinternet.com](mailto:martyn.burt@btinternet.com) or [adventusaccounting@btinternet.com](mailto:adventusaccounting@btinternet.com)

Telephone: 07523 6229679

**DARLINGTON VINEYARD CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
<b>Income and endowments</b>					
Voluntary income	2	63,705	4,000	67,705	43,610
Activities for generating funds		-	-	-	-
Investment income	3	-	-	-	-
<b>Total income</b>		<b>63,705</b>	<b>4,000</b>	<b>67,705</b>	<b>43,610</b>
<b>Expenditure</b>					
Charitable activities	4	64,029	1,281	65,310	34,546
<b>Total expenditure</b>		<b>64,029</b>	<b>1,281</b>	<b>65,310</b>	<b>34,546</b>
<b>Net income/(expenditure)</b>		<b>(324)</b>	<b>2,719</b>	<b>2,395</b>	<b>9,064</b>
<b>Transfers between funds</b>		-	-	-	-
		(324)	2,719	2,395	9,064
<b>Net movement in funds</b>		<b>(324)</b>	<b>2,719</b>	<b>2,395</b>	<b>9,064</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		9,064	-	9,064	-
<b>Total funds carried forward</b>		<b>8,740</b>	<b>2,719</b>	<b>11,459</b>	<b>9,064</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on page 11 to 16 form part of these accounts.

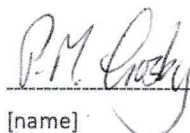
DARLINGTON VINEYARD CHURCH

BALANCE SHEET

AS AT 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2021 £	Total Funds Period to 31/03/2020 £
<b>Fixed assets</b>					
Tangible assets	6	1,031	-	1,031	-
<b>Current Assets</b>					
Debtors	7	855	-	855	847
Cash at bank and in hand		7,253	2,719	9,972	8,717
		8,108	2,719	10,827	9,564
<b>Creditors: Amounts falling due within one year</b>	8	(400)	-	(400)	(500)
<b>Net current assets / (liabilities)</b>		7,708	2,719	10,427	9,064
<b>Net assets</b>		8,740	2,719	11,459	9,064
<b>Funds</b>	10/11				
Unrestricted Funds					
General funds		8,740	-	8,740	9,064
Designated funds		-	-	-	-
		8,740	-	8,740	9,064
Restricted Funds		-	2,719	2,719	-
<b>Total funds</b>	10/11	8,740	2,719	11,459	9,064

The financial statements were approved by the trustees on 18/1/22 and were signed on its behalf by:

  
[name]

  
[name]

The notes on page 11 to 16 form part of these accounts.

**DARLINGTON VINEYARD CHURCH**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2021**

<b>2 Voluntary income</b>	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
Regular Donations	41,705	-	41,705	21,497
One off Gifts	10,507	-	10,507	14,513
Gift Aid	10,190	-	10,190	4,844
Gifts in Kind	-	-	-	1,000
Sunday Offerings	-	-	-	1,565
Rev Well Income	-	-	-	84
Misc Income - Refunds	1,303	-	1,303	107
Grants		4,000	4,000	-
	<b>63,705</b>	<b>4,000</b>	<b>67,705</b>	<b>43,610</b>
<b>3 Investment income</b>	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
Income from bank interest	-	-	-	-
	-	-	-	-

**DARLINGTON VINEYARD CHURCH**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2021**

<b>4 Charitable activities</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds Year Ending 31/03/2021 £</b>	<b>Total Funds Period to 31/03/2020 £</b>
<b>Charitable giving</b>				
Away Giving - Overseas Compassion	2,519	-	2,519	270
Away Giving - Local Compassion	412	-	412	80
Money Given Away	2,197	-	2,197	871
<b>Church Services and Pastoral Support</b>				
Sunday Rent	1,332	-	1,332	6,575
Sunday Set Up	680	-	680	3,960
Sunday Refreshments	37	-	37	405
PA Kit	7,411	-	7,411	3,122
Small Group/Prayer Snacks	351	-	351	593
Pastoral Support	233	-	233	412
Rev Well Room Hire and Costs	193	-	193	882
Connect Event Room Rental and Food	-	-	-	98
Newcomers Welcome Meal	-	-	-	31
Gathering Event	370	-	370	1,592
Hospitality	-	-	-	42
<b>Employment and Personnel Costs</b>				
Salaries	19,956	-	19,956	3,623
Accommodation	162	-	162	1,016
Transport Local	261	-	261	527
Transport International	-	-	-	311
<b>Training Costs</b>				
Conferences	-	-	-	1,519
Staff Development	1,696	-	1,696	1,322

**DARLINGTON VINEYARD CHURCH**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2021**

**Charitable Activities (continued)**

	Unrestricted Funds £	Restricted Funds £	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
<b>Marketing, Administration and Governance</b>				
Development of Post House Wynd				
Rent	2,400		2,400	-
Renovation	7,475		7,475	-
Kitchen Equipment	1,091		1,091	-
Office equipment	2,010		2,010	-
Café Equipment	3,064		3,064	-
Café Legal Costs	850		850	-
Tea/Coffee/Consumables	1,342		1,342	-
Utilities	591	-	591	163
Rates	-	-	-	-
Insurance	182	-	182	149
Bank Charges	14		14	-
IT Equipment	2,843	-	2,843	1,217
Equipment Depreciation	516		516	-
Church Suite	233	-	233	128
Licenses	213		213	
Stationery	304	-	304	956
Website	-	-	-	-
Podcasts	-	-	-	-
Comms/ Marketing	1,148	-	1,148	3,819
Books	576	-	576	133
Miscellaneous/General Admin	966	-	966	230
Accountancy/IE fee	400	-	400	500
<b>Restricted Fund Activities</b>				
Baby Basics		842	842	
CAP Resources		439	439	
	<b>64,029</b>	<b>1,281</b>	<b>109,596</b>	<b>78,467</b>

**DARLINGTON VINEYARD CHURCH**  
**NOTES TO THE ACCOUNTS**  
**YEAR ENDED 31 MARCH 2021**

**5 Analysis of staff costs, the cost of key management personnel and remuneration of trustees**

There were 2 personnel directly employed during the period as Senior Leaders, Phil and Lisa Crosby. They started off as 1 day/week in the previous year, increasing over the period to 2 days/week (0.4 FTE each). Other than these 2 persons attached to the charity, all of the charity's activities are carried out by volunteers. No one earned more than £60,000 in the period.

Total Employment Costs in the year were £19,956 (2020: £3623).

For Related Party Transactions see Note 9

**6 Tangible Fixed Assets**

	Fixtures, fittings and equipment £	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
Cost			
Brought Forward	-	-	-
Additions	1,547	1,547	-
Disposals	-	-	-
At 31 March 2021	<u>1,547</u>	<u>1,547</u>	<u>-</u>
Accumulated depreciation			
Brought Forward	-	-	-
Charge for the year	516	516	-
Disposals	-	-	-
At 31 March 2021	<u>516</u>	<u>516</u>	<u>-</u>
Net book value			
<b>At 31 March 2021</b>	<b><u>1,031</u></b>	<b><u>1,031</u></b>	<b><u>-</u></b>
Brought Forward	<u>-</u>	<u>-</u>	<u>-</u>

**7 Debtors**

	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
Gift Aid	855	847
Other Debtors	-	-
Prepayments	-	-
<b>Total Debtors</b>	<b><u>855</u></b>	<b><u>847</u></b>

**8 Creditors: liabilities falling due within one year**

	Total Funds Year Ending 31/03/2021 £	<i>Total Funds Period to 31/03/2020 £</i>
Accounting Fees & Independent Examiner	400	500
Miscellaneous Creditors	-	-
	<u>400</u>	<u>500</u>



# DARLINGTON VINEYARD CHURCH

## NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

### 9 Transactions with related parties

During the year the charity:

- received donations totalling £6,595 (2020: £3,400) from related parties (which includes trustees and anyone closely connected to them).
- No expenses were paid to, or for, the trustees in the period (reimbursements for expenses incurred when acting as agent for the charity or incurred when undertaking employment duties not connected with serving as a trustee are not included in this disclosure).

During the year the charity also made the following payments to, or for, related parties:

Phil Crosby received payments of £9,920 in the year (previous period: £1,811) in the period in respect of his engagement as joint Senior Leader

Lisa Crosby (as spouse to Phil Crosby) received payments of £9,920 in the year (previous period: £1,811) in respect of her engagement as joint Senior Leader

### 10 Funds

The funds comprise grants given from the Cinnamon Network towards Baby Basics (giving support to new mothers who may be struggling to make ends meet) and towards CAP, Christians Against Poverty (giving life skills to people in respect of money management, budgeting and general living principles)

### 11 Summary of Fund Movements

	General Fund £	Restricted Baby Basics £	Restricted CAP Life Skills £	Total £
Balance B/Fwd 01/04/20	9,064	-	-	9,064
Incoming Resources	63,705	2,000	2,000	67,705
Resources Expended	(64,029)	(842)	(439)	(65,310)
Transfers Between Funds	-	-	-	-
<b>Balance C/Fwd 31/03/21</b>	<b>8,740</b>	<b>1,158</b>	<b>1,561</b>	<b>11,459</b>

In the prior period (2020) there were no restricted funds

### Summary of Assets by Fund

	General Fund £	Restricted Baby Basics £	Restricted CAP Life Skills £	Total £
Fixed Assets	1,031	-	-	1,031
Debtors	855	-	-	855
Cash Assets	7,253	1,158	1,561	9,972
Creditors/Liabilities	(400)	-	-	(400)
<b>Net Assets/Funds</b>	<b>8,740</b>	<b>1,158</b>	<b>1,561</b>	<b>11,459</b>

In the prior period (2020) there were no restricted funds

**Free Unrestricted Reserves** 7,708