



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2023		Day 31	Month 12	Year 2023

### Section A Reference and administration details

Charity name Solihull Wheels for All

Other names charity is known by

Registered charity number (if any) 1181993

Charity's principal address Tudor Grange Leisure Centre

Blossomfield Road

Solihull

Postcode

B91 1NB

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	Gary Christian	Chair		
	Gordon Tunnicliffe	Treasurer	01/01/23-27/09/23	
	Arthur Salisbury			
	Alan Thomson			
	Paul Robinson			
	Graham Hewson			
	Mark Shah			
	Rob Cull			
	David Williams	Treasurer	16/10/23-31/12/23	Trustee election



Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a Board of Trustees, we are well aware of the needs of many of the Charity's service users. Consequently, we aim to ensure that each session is run by a trained lead instructor and that volunteers are DBS checked. In partnership with Solihull Active we provide training to volunteers covering safe-guarding and first aid.

We have developed comprehensive risk assessments for our operations and work with Tudor Grange Leisure Centre in the event of any incidents. The Charity has insurance to cover the risks of any on track incidents and loss of equipment.

We secured significant additional funding from the National Lottery Community Fund (NLCF) during 2023 for a three-year project to develop the charity. To demonstrate financial transparency and progress with the project we have implemented a quarterly update report which we send to the NLCF.

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

To promote community involvement in healthy recreation through cycling for the benefit of those living or working within Solihull and surrounding areas. We aim to support people to increase their participation in society and by enabling social inclusion. We support people of all abilities and ages to adopt healthier lifestyles to improve their quality of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main objective of Solihull Wheels for All charity is to provide accessible cycling with maximum inclusivity. The Charity has a range of bicycles and adapted tricycles that allow everyone to become involved in a cycling session, whether or not they have a physical or learning disability and of any age (our age range is from 3 to 98 years). A high proportion of our service users live in deprived areas of the Borough. Our volunteers help the service users to cycle in safety, often supported by their carers.

We work with other institutions including day centres, schools for adults and children, old peoples' homes and care homes. We also engage with other charities in the local area either through welcoming their clients to our open sessions or, where requested, arranging private sessions specifically for the clients of the particular charity. Currently we work with SENSE, for people with impaired sight and hearing, Autism West Midlands and SOLO, an organisation that enables children, young people & adults with learning disabilities to enjoy social & leisure activities.

Our inclusive sessions enable people with or without disabilities to ride together in a safe sheltered environment and be treated equally. This enables families with a disabled member to cycle together and is often the only activity they can do as a family group.

We also aim to reduce social isolation for people and help to remove barriers between groups of our clients who may find making friendships difficult as a result of disability, mental health issues or just general loneliness. Further we encourage carers who attend on a regular basis to talk to one another, often forging friendships and gaining support that continues outside the sessions. We aim not to exclude anyone based on physical, learning or behavioural difficulties.

A key objective over the life of our National Lottery funded project is to expand the service to offer sessions in the community rather than just at our base at the Tudor Grange Leisure Centre. We envisage running sessions at care and residential homes as well as doing more sessions in schools.

We, the trustees, have taken great care to fulfil our objectives as set out in the Charity's constitution and follow the Charity Commission guidance on public benefit.



## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

### Volunteers

The Charity is grateful for the hard work and enthusiasm of its volunteers who freely give hours of their time to supporting the cycling sessions.

The Charity has a range of bicycles, many specially adapted for physical disabilities and mental health issues, including wheelchair transporters, hand cranked bicycles and two seat bicycles that allow a carer or volunteer to ride with the service user. As each service user is unique it is sometimes necessary to adapt a machine to meet their individual needs, this is done in consultation with the client and carer using the skills of the trustees and volunteers.

Many of the volunteers benefit through their work with the charity including through working as part of the team which provides social inclusion and, often, the opportunity to use their skills perhaps acquired through many years working.

It is critical to our future plans that we are able to recruit more volunteers. To this end we continue to work with CAVA and local cycling clubs as well as recruiting by word of mouth.



**Summary of the main achievements of the charity during the year**

This project has been in existence since 2014. It was initially run by the Local Authority but became a charity in February 2019.

We have continued to run Monday morning open sessions and, during BST, on Monday evenings. These sessions are open to all, with the morning sessions running year-round (subject to the weather). We also changed our Wednesday morning session from a private session for Sense to an open session (which people supported by Sense still also attend). Again, we saw a significant growth year over year in the number of service user contacts. In 2022 there were 1878 service user session attendances. In 2023 there were 2462, an increase of 31%.

During 2023 we successfully applied for National Lottery Community Funding (NLCF) to expand our service to more locations away from our base at Tudor Grange Leisure Centre in a three-year project. We are targeting care and residential homes, schools and other community groups, discussions are underway with several likely candidates. Vital to this project was to secure the position of our Project Lead by changing their employment status from a zero hours contract to being salaried. This was achieved at the start of October and we have engaged CAVA to provide our payroll service and Nest for the pension.

To support our expansion, we have reviewed the training for our volunteers and provided updated safe-guarding training in conjunction with the local authority. Also, approximately half the volunteers attended first aid training and we have invested in new first aid equipment. We believe this gives us a good level of coverage. We are also aware that expanding the project does require more volunteers, a key task for 2024 is to recruit additional people.

We continually review the range of bicycles available and purchase new machines to ensure our fleet matches the requirements of the service users. During 2023 we raised funds to purchase more new Tomcat tricycles, including one electrically assisted machine. We have ordered a new 'social' bike and acquired two more electric bikes to help service users with limited leg strength.

In September our Treasurer, Gordon Tunnicliffe, stood down at short notice but supported the transfer of the accounts processes to the Chair person on a temporary basis. During October our new Trustee and Treasurer, David Williams, was appointed. David has a wealth of experience in the financial sector and particularly in risk management. We feel his experience will be an asset to the charity.

During this period there was no risk to, or impact upon, the charity's funding and it remains in a good position financially. During 2023 our income was £37,184, including money from the lottery grant, with expenditure of £28,337 giving us a nett income of £8,845.

We continued our relationship with Cyclists Fighting Cancer, donating bikes which we no longer require to them, and with Solihull Cycling Club who ran a number of fund-raising events with us. We also received generous donations from local businesses and sports clubs.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity aims to hold the equivalent of 6 to 9 months operating costs in reserve to meet the costs of facility hire and the Project Lead should we have no funding. To this end we intend to open a saving account in 2024 to hold the reserved funds.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity is mainly financed by other local charities such as the Lions Solihull and Lions Shirley, National Charities e.g. Cycling Projects, local businesses and clubs or through applications to grant providers such as the National Lottery and Charitable Trusts. We also have an excellent relationship with Solihull Cycling Club who raise significant monies in partnership with us. We are grateful for the support they provide without which we would not be able to run our sessions.

We use the money raised to maintain and upgrade the fleet of bicycles, to provide insurance for the riders, and to pay the costs of sessions such as track hire and instructor costs.

Bikes no longer needed have been donated to another charity, Cyclists Fighting Cancer, who renovate them before donating them to children suffering from cancer, or to their families. We believe this is a worthy cause and a sustainable way of reusing such bicycles

## Section F


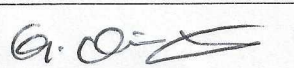
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Williams	Gary Christian
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date		





Receipts and payments accounts

For the period  
from

Period start date  
01 January 2023

To


Period end date  
31 December 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and fund raising	£ 9,960.50	£ -	£ -	£ 9,960.50	£ 14,082.00
Public and private client track sessions	£ 9,519.92	£ -	£ -	£ 9,519.92	£ 8,527.00
National Lottery Community Fund grant	£ 19,170.00	£ -	£ -	£ 19,170.00	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
<b>Sub total (Gross income for AR)</b>	<b>£ 38,650.42</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 38,650.42</b>	<b>£ 22,609.00</b>
<b>A2 Asset and investment sales, (see table)</b>					
Not applicable	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
<b>Sub total</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Total receipts</b>	<b>£ 38,650.42</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 38,650.42</b>	<b>£ 22,609.00</b>
<b>A3 Payments</b>					
Professional instruction for public and private client track sessions	£ 7,944.30	£ -	£ -	£ 7,944.30	£ 4,483.00
Track hire for year	£ 2,801.33	£ -	£ -	£ 2,801.33	£ 2,420.00
Fund raising costs	£ 312.40	£ -	£ -	£ 312.40	£ 144.00
Sundries, equipment, insurance, bike maintenance and minor spends	£ 21,446.09	£ -	£ -	£ 21,446.09	£ 11,542.00
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
<b>Sub total</b>	<b>£ 32,504.12</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 32,504.12</b>	<b>£ 18,589.00</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Not applicable	£ -	£ -	£ -	£ -	£ -
	£ -	£ -	£ -	£ -	£ -
<b>Sub total</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Total payments</b>	<b>£ 32,504.12</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 32,504.12</b>	<b>£ 18,589.00</b>
<b>Net of receipts/ payments</b>	<b>£ 6,146.30</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 6,146.30</b>	<b>£ 4,020.00</b>
<b>A5 Transfers between funds</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>A6 Cash funds last year end</b>	<b>£ 20,404.35</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 16,384.00</b>
<b>Cash funds this year end</b>	<b>£ 26,550.65</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 6,146.30</b>	<b>£ 20,404.00</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
<b>B1 Cash funds</b>	Bank balance at year end	£ 26,550.65	£ -	£ -
	Petty cash	£ -	£ -	£ -
		£ -	£ -	£ -
	<b>Total cash funds</b>	<b>£ 26,550.65</b>	<b>£ -</b>	<b>£ -</b>
	(agree balances with receipts and payments accounts(s))			
	Details	Unrestricted funds	Restricted funds	Endowment funds
<b>B2 Other monetary assets</b>	None	£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	None	£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use (In clarification, the details described, are the essential equipment items utilised for running the charity, on an operational day to day basis, for our clients)</b>	Specialist bicycles, safety equipment and storage facilities	£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	None	£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
		£ -	£ -	£ -
Signed by one or two trustees on behalf of all the trustees	Signature	Print name	Date of approval	
		G. CHRISTIAN	13/02/24	



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds	<div>Bank balance at year end</div> <div>Petty cash</div> <div>Total cash funds</div> <div>(agree balances with receipts and payments accounts(s))</div>	<div>£ 26,550.65</div> <div>£ -</div> <div>£ -</div> <div>£ 26,550.65</div>	<div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>
B2 Other monetary assets	<div>None</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>
B3 Investment assets	<div>None</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which asset belongs</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>Cost (optional)</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>Current value (optional)</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>
B4 Assets retained for the charity's own use (In clarification, the details described, are the essential equipment items utilised for running the charity, on an operational day to day basis, for our clients)	<div>Specialist bicycles, safety equipment and storage facilities</div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which asset belongs</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>Cost (optional)</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>Current value (optional)</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>
B5 Liabilities	<div>None</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which liability relates</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>Amount due (optional)</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>	<div>When due (optional)</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div> <div>£ -</div>
Signed by one or two trustees on behalf of all the trustees	<div>Signature</div> <div>D.V. Williams</div> <div>G.A. Christian</div>	<div>Print name</div> <div>D.V. WILLIAMS</div> <div>G. CHRISTIAN</div>	<div>Date of approval</div> <div>13/02/24</div> <div>13/02/24</div>	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Solihull Wheels for All

On accounts for the year  
ended

31 December 2023

Charity no  
(if any)

1181993

Set out on pages

Bank Account Statements, Income Account, Expenditure Account,  
Statement of Account and Charity Commission Form CC16A

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31/ 12 / 2023**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12.2.2024

Name:

PHILIP ROSENBLIOM

Relevant professional  
qualification(s) or body  
(if any):


Address:

19 THORNBURY AVENUE  
SOLIHULL  
B91 2BJ



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Report to the trustees/ members of	
On accounts for the year ended	31 December 2022
Set out on pages	Bank Account Statement, Income Account, Expenditure Account, Statement of Assets and Liabilities, Charity Commission Form CC10A
Responsibilities and basis of report	
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).	
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(2)(b) of the Act.	
I have completed my examination. I confirm that no material matters have come to my attention (other than first disclosed below) in connection with the examination which gives me cause to believe that in any material respect:	
<ul style="list-style-type: none"> <li>the accounts do not accord with the accounting records</li> <li>the accounts or</li> <li>the accounting records were not kept in accordance with section 130 of the Act or</li> </ul>	
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.	
* Please delete the words in the brackets if they do not apply.	
Signed:	
Name:	Philip Roseburg
Relevant professional qualification(s) or body (if any):	
Address:	10 Thakur V Avenue
	BAL 282